# REPORT AND ACCOUNTS

**30TH JUNE 2000** 

**COMPANY NUMBER 2858300** 

COMPANIES HOUSE 31/10/00

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#### **DIRECTORS' REPORT**

# 30th June 2000

The directors present their report and audited accounts for the year ended 30<sup>th</sup> June 2000.

The members of the company have passed elective resolutions to dispense with:-

- 1. Laying annual accounts before a General Meeting.
- 2. Holding an Annual General Meeting.
- 3. Appointing auditors annually.

### Statement of directors' responsibilities

We are required under company law to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the group and of the profit or loss of the group for that period.

In preparing these accounts we are required to:

select suitable accounting policies and apply them consistently;

state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

make reasonable and prudent judgements and estimates;

prepare the accounts on a going concern basis unless in our view the group will be unable to continue in business.

We are also responsible for:

keeping proper accounting records;

safeguarding the company's and the group's assets;

taking reasonable steps for the prevention and detection of fraud.

#### **Principal activities**

The principal activities of the group are that of registered insurance brokers and renting property.

#### **Business review**

The development of the business progresses satisfactorily and opportunities for expansion are continually being sought.

#### **DIRECTORS' REPORT**

30<sup>th</sup> June 2000 (continued)

#### Profit, dividends and appropriations

The results of the group for the year are shown in the group profit and loss account on page 4. The directors do not recommend the payment of a dividend.

#### Fixed assets

Movements in tangible fixed assets and fixed asset investments are shown in notes 7, 8, 9 and 10 to the accounts.

#### **Directors**

The following have served as directors of the company during the year under review:

D M Holman (Chairman) A M Holman-West

The directors were not granted option or rights to subscribe for shares or debentures of the company or any group company during the year.

None of the directors had an interest in the shares of the company during the year. Mr A M Holman-West was the beneficial owner of Michael McArthur Holdings Limited, the company's ultimate parent undertaking, throughout the year under review. The directors' interests in the shares of the parent undertaking are disclosed in that company's accounts.

#### **Donations**

During the year the group made charitable donations of £65 (1999 - £695).

By order of the board

D Scales Secretary

Registered Office: 12 Arthur Street London EC4R 9HY

12<sup>th</sup> October 2000.

#### **AUDITORS' REPORT**

## Auditors' Report to the members of

#### John Holman & Sons Limited

We have audited the accounts on pages 4 to 17 which have been prepared under the historical cost convention and the accounting policies set out on pages 8 and 9.

#### Respective responsibilities of directors and auditors

As described on page 1 the company's directors are responsible for the preparation of accounts. It is our responsibility to form an independent opinion, based on our audit, on those accounts and to report our opinion to you.

#### Basis of opinion

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We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the group's and the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

#### Opinion

In our opinion the accounts give a true and fair view of the state of the company's and the group's affairs as at 30<sup>th</sup> June 2000 and of the group's loss for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

**HLB Kidsons** 

Registered Auditors Chartered Accountants

Chelmsford, Essex

12th October 2000

# GROUP PROFIT AND LOSS ACCOUNT

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# for the year ended 30th June 2000

		•	Year	7	'ear
	Note	$30^{th}$	June 2000	30 <sup>th</sup>	June 1999
		£	£	£	£
Turnover	2				
Continuing operations		113,301		135,200	
Discontinued operations				1,754,738	
-			113,301		1,889,938
Administrative expenses			(666,674)		(3,165,398)
-			(553,373)		(1,275,460)
Other operating income			178,594		112,841
Operating (loss)/ profit					
Continued operations		(374,779)		(799,175)	
Discontinued operations				(363,444)	
-			(374,779)	•	(1,162,619)
Exceptional items			•		,
Profit on disposal of business			=		<u>5,931,052</u>
·			(374,779)		4,768,433
Interest receivable			141,122		256,631
Interest payable	4		(4)		(237)
• •					
Group (loss)/profit on ordinar	ry				
activities before taxation	•		(233,661)		5,024,827
					,
Taxation on profit on					
ordinary activities	6		_8,290		<u>-</u>
•			<del></del>		
Group (loss)/profit on ordina	ry				
activities after taxation	·		(225,371)		5,024,827
			` ' '		, ,
Dividends paid					(270,000)
•			-		,
Retained (loss)/profit for the	year 18	3	(225,371)		4,754,827
· · · · ·	•		,		, ,
Accumulated profit brought					
forward		•	5,621,303		866,476
					<del></del>
Accumulated profit carried f	orward	ļ	5,395,932		5,621,303
•			=======================================		

There are no recognised gains or losses other than the loss for the financial year of £225,371 (1999 - profit £5,024,827).

# **GROUP BALANCE SHEET**

# at 30th June 2000

	Note	20	000	1999	
Fixed assets		£	£	£	£
Tangible assets Investments Current assets	7 8		1,415,710 3,450,962 4,866,672	1	15,764 <u>62,945</u> 78,709
Debtors Cash at bank and in hand	11	968,356 1,433,090 2,401,446		377,374 5,985,665 6,363,039	
Creditors: amounts falling due within one year	12	(1,453,535)		(1,861,912)	
Net current assets			947,911	4,5	501,127
Total assets less current liabilities			5,814,583	6,0	79,836
Provision for liabilities and charges	13		<u>(19,883)</u> 5,794,700	6,0	( <u>59,765)</u> (20,071
Capital and reserves					
Called up share capital	16		2,700		2,700
Share premium account	17		396,068		396,068
Profit and loss account	18		5,395,932	<u>5,</u>	621,303
Equity shareholders' funds	19		5,794,700 ======	•	020,071

The accounts on pages 4 to 17 were approved by the board of directors on 12<sup>th</sup> October 2000.

D. M. Holman Director

# **COMPANY BALANCE SHEET**

# at 30th June 2000

	Note	20	00	1999	
Tit all made		£	£	£	£
Fixed assets					
Tangible assets	7		1,415,710		1,415,764
Investments	8,10		<u>5,191,103</u>		<u>1,903,086</u>
			6,606,813		3,318,850
			0,000,010		-,,
Current assets					
Debtors: amounts falling due					
within one year	11	705,003		114,021	
Debtors: amounts falling due					
after more than one year	11	<u>263,353</u>		<u>263,353</u>	
		968,356		377,374	
Cash at bank and in hand		1,433,090		<u>5,985,665</u>	
		2,401,446		6,363,039	
Creditors: amounts falling due					
within one year	12	(1,953,535)	)	(2,361,912)	
		<del></del>	<b>-</b>	<del>~~~</del>	
Net current assets			<u>447,911</u>		<u>4,001,127</u>
Total assets less current liabilities			7,054,724		7,319,977
Provision for liabilities and			,, ,,		7,2 27,5
charges	13		(19,883	,	(59,765)
			7,034,841		7,260,212
Capital and reserves			· <del>· · · · · · · · · · · · · · · · · · </del>	<b>==</b>	<del></del>
Capital and reserves					
Called up share capital	16		2,700		2,700
Share premium account	17		396,068		396,068
Profit and loss account	18		<u>6,636,073</u>	<u>3</u>	<u>6,861,444</u>
Equity shareholders' funds			7,034,841	l	7,260,212
			=======================================		======

The accounts on pages 4 to 17 were approved by the board of directors on 12<sup>th</sup> October 2000.

D.M. Holman

Director

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# GROUP CASH FLOW STATEMENT

# for the year ended 30th June 2000

	Note	2	000	19	99
		£	£	£	£
Net cash outflow from operating activities	20	(	(1,421,456)		(690,910)
Returns on investments and servicing of finance Interest received		141,122		256,631	
Interest paid	-	(4)		(237)	
			141,118		256,394
Taxation					
Corporation tax paid			-		(185,813)
Capital expenditure and financial investment					
Payments to acquire tangible fixed assets		(22,781)	<b>)</b>	(1,491,313)	
Receipts from sale of		(22,701)	,	(1,471,515)	
tangible fixed assets		-		39,551	
Payments to acquire					
fixed asset investments	(3,	421,931	)	(162,945)	
Receipts from sale of fixed assets investments		1 <b>72,4</b> 75		_	
nad assets investments	_	<u>172,<del>4</del>75</u>	(3,272,237)		(1,614,707)
Acquisitions and disposals			, , ,		(, , ,
Sale of business			-		6,315,189
Equity dividends paid					(270,000)
(Decrease)/increase in cash	21,22		(4,552,575)		3,810,153

#### **NOTES ON ACCOUNTS**

30th June 2000

#### 1. Principal accounting policies

#### **Basis of accounting**

The accounts have been prepared in accordance with applicable Accounting Standards and under the historical cost accounting rules. The company has taken advantage of Section 230 of the Companies Act 1985 and has not published its own profit and loss account.

#### Basis of consolidation

The group accounts consolidate the accounts of the company and its subsidiary undertakings. Intra-group profits are eliminated on consolidation. Profits and losses of undertakings entering or leaving the group are included from the date of acquisition or up to the date of disposal. The net assets of subsidiaries acquired are included on the basis of their fair value at the date of acquisition being the earlier of the date consideration passes or an offer is declared unconditional.

#### Intangible assets - goodwill

Goodwill arising on the acquisition of subsidiary undertakings and businesses, representing any excess of the fair value of the consideration given over the fair value of the identifiable assets and liabilities acquired, is capitalised and written off on a straight line basis over its useful economic life which is a maximum of twenty years. Provision is made for any impairment.

Negative goodwill is similarly included in the balance sheet and is credited to the profit and loss account in the periods in which the acquired non-monetary assets are recovered through depreciation or sale. Negative goodwill in excess of the fair values of the non-monetary assets acquired is credited to the profit and loss account in the periods expected to benefit.

#### **Turnover**

Turnover represents brokerage and commissions receivable. The credit for brokerage and commission is generally taken upon cash being received from clients and insurers.

#### Insurance broking assets and liabilities

The group acts as an agent in broking the insurable risks of its clients and, generally, is not liable as a principal for premiums due to underwriters or for claims payable to clients. Notwithstanding the group's legal relationship with clients and underwriters and since in practice premium and claim monies are usually accounted for by insurance intermediaries, it has followed generally accepted accounting practice by showing cash, debtors and creditors relating to insurance business as assets and liabilities of the group itself.

## Foreign currencies

Transactions expressed in foreign currencies are translated into sterling and recorded at rates of exchange approximating to those ruling at the date of transaction. Monetary assets and liabilities are translated at rates ruling at the balance sheet date. Exchange differences are included in operating profit.

#### NOTES ON ACCOUNTS

30<sup>th</sup> June 2000 (continued)

## 1. Principal accounting policies (continued)

#### Leases

Rentals paid under operating leases are charged to income as incurred.

Rental income is credited to income as incurred.

#### Depreciation

Depreciation of tangible fixed assets other than motor vehicles is charged by equal annual instalments commencing with the year of acquisition at rates estimated to write off their cost less any residual value over their expected useful lives which are as follows:

Computers 3 years
Office furniture and equipment 6 % years

Depreciation of motor vehicles is calculated at 25% p.a. using the reducing balance method.

#### Defined benefit pension scheme

Contributions to the scheme are charged to the profit and loss account so as to spread the cost of pensions over employees' working lives with the group on the basis of a constant percentage of earnings.

#### **Deferred taxation**

Deferred taxation is provided in respect of the taxation effect of all timing differences to the extent that tax liabilities are likely to crystallise in the foreseeable future.

### 2. Turnover

Turnover, all of which arises in the United Kingdom, represents amounts derived from the provision of services which fall within the group's ordinary activities.

The group's activities during the year are classed as continuing. There were no acquisitions or disposals in the year.

# NOTES ON ACCOUNTS

# 30<sup>th</sup> June 2000 (continued)

3.	Operating profit	2000	1999
		£	£
	Operating profit is stated after crediting:		
	Rent receivable	175,492	
	Profit on disposal of fixed assets	38,561	85,065
	and after charging:	<del></del>	
	Auditors' remuneration	1,175	12,925
	Operating leases - rent payable	•	318,185
	Goodwill	-	732,184
	Depreciation		
	Owned assets	22,835	21,896
		=2==	======
4.	Interest payable		
	Bank overdraft	4	237
		==	====

# NOTES ON ACCOUNTS

# 30<sup>th</sup> June 2000 (continued)

5.	Directors and employees	2000 £	1999 £
	a) Staff costs including directors' emoluments		
	Wages and salaries Social security costs Other pensions costs	184,126 16,824 10,011 210,961	940,538 69,729 <u>68,753</u> 1,079,020
	Average number employed by the group during the year including directors	Number 8 =	Number 43 ==
	b) Directors	£	£
	Directors' emoluments	67,396	231,507
	Pension scheme contributions	===== - =====	9,915
	None of the directors qualified for benefits under the per	nsion scheme (1	.999: 2)
6.	Taxation	£	£
	Corporation tax on profit on ordinary activities at 30% (1999 - 31%) Over provisions in previous years	( <u>8,290)</u> ( <u>8,290)</u>	- 

## NOTES ON ACCOUNTS

30<sup>th</sup> June 2000 (continued)

## 7. Tangible fixed assets

Group and Company	Freehold property £	Computers £	Office furniture and equipment £	Motor vehicles £	Total £
Cost					
30 <sup>th</sup> June 1999	1,346,923	3,775	14,732	99,877	1,465,307
Additions	<del>-</del>		<u> 350</u>	<u>22,431</u>	22,781
30 <sup>th</sup> June 2000	1,346,923	3,775	15,082	122,308	1,488,088
		====			
Depreciation					
30 <sup>th</sup> June 1999	-	2,175	4,151	43,217	49,543
Charge for year	_ <u>-</u>	_800	<u>2,262</u>	19,773	<u>22,835</u>
30 <sup>th</sup> June 2000	-	2,975	6,413	62,990	72,378
	==	====	====	=====	=====
Net book amount					
30 <sup>th</sup> June 2000	1,346,923	800	8,669	59,318	1,415,710
	<del></del>	===	====	=====	=======
30 <sup>th</sup> June 1999	1,346,923	1,600	10,581	56,660	1,415,764
	======	=;===	====	=====	

The Group and Company have no material future capital commitments.

The directors consider that the cost of the freehold investment property is equivalent to current market value.

### 8. Fixed asset investments

	Listed investments	Unlisted investments	Total
Group and Company	£	£	£
At cost			
30th June 1999	48,194	114,751	162,945
Additions	671,931	2,750,000	3,421,931
Disposals	(133,914)	-	(133,914)
Revaluation			•
30th June 2000	586,211	2,864,751	3,450,962
	======	=======	

The market value of the listed investments at 30<sup>th</sup> June 2000 was £834,894 (1999: £48,194)

# 9. Subsidiary undertakings

At 30th June 2000 the company had the following subsidiary undertakings:

Name of Subsidiary	Country	Class	Proportion	Nature
	of	of	held by	of
	incorporation	shares	immediate	business
Checkdaily Projects Ltd	England	Ord £1	parent 100%	Registered

The above undertaking is included in the consolidation and is not listed.

## NOTES ON ACCOUNTS

30<sup>th</sup> June 2000 (continued)

## 10. Fixed asset investments

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	Company			s	Shares in ubsidiaries £
	Cost				±
	30 <sup>th</sup> June 2000 and 30 <sup>th</sup> June 199	9			1,740,141
11.	Debtors	Group 2000 £	Company 2000 £	Group 1999 £	Company 1999 £
	Amounts falling due within one year:				
	Trade debtors Amounts owed by parent	1,551	1,551	3,326	3,326
	company Amount owed to fellow	-		6,717	6,717
	subsidiaries Other debtors Prepayments and accrued	113 621,898	113 621,898	21,354	21,354
	income	$\frac{81,441}{705,003}$	$\frac{81,441}{705,003}$	82,624 114,021	82,624 114,021
	Amounts falling due after more than one year:				
	Other debtors	263,353 968,356 ======	263,353 968,356 =====	263,353 377,374 =====	263,353 377,374 ======
12.	Creditors	Group 2000 £	Company 2000 £	Group 1999 £	Company 1999 £
	Amounts falling due within one year:	~	<i></i>	~	~
	Trade creditors Amounts owed to parent	8,123	8,123	5,637	5,637
	company Amounts owed to fellow	1,334,658	1,334,658	1,341,375	1,341,375
	subsidiaries Corporation tax	-	500,000	308,797 8,290	808,797 8,290
	Other creditors Accruals and deferred income	5,002 105,752 1,453,535 ======	5,002 105,752 1,953,535 ======	16,169 <u>181,644</u> 1,861,912	16,169 181,644 2,361,912
13.	Provision for liabilities and cl	narges			
	Group and Company			Profit and	
			1999 £	loss account	2000 £
	Provision for payments under Direct Motor Guarantees		59,765	(39,882)	19,883

# 14. Deferred Taxation

There is no potential liability to deferred taxation arising on revenue timing differences.

# NOTES ON ACCOUNTS

30<sup>th</sup> June 2000 (continued)

# 15. Leasing commitments

i) Financial commitments under non-cancellable operating leases will result in the following payments falling due in the year to 30<sup>th</sup> June 2000.

	Land and buildings		
	2000	1999	
	£	£	
Expiry within one year	235,000	-	
Expiring within two to five years	-	235,000	
	<del></del>		

16.	Called up share capital		Ordinary shares of 1p each 2000 and 1999
	Equity	Number	£
	Authorised	270,000 ======	2,700 ====
	Allotted, called up and fully paid	270,000 =====	2,700 ====
17.	Share premium account		£
	30 <sup>th</sup> June 2000 and 30 <sup>th</sup> June 1999		396,068 =====
18.	Profit and loss account	Group 2000 £	Company 2000 £
	1 <sup>st</sup> July 1999	5,621,303	6,861,444
	Loss for the year	(225,371)	(225,371)
	30 <sup>th</sup> June 2000	5,395,932 ======	6,636,073

# NOTES ON ACCOUNTS

30<sup>th</sup> June 2000 (continued)

19. Reconciliation of equity shareholders' funds	Group 2000	Group 1999			
	£	£			
(Loss)/profit for the financial year	(225,371)	5,024,827			
Dividends		(270,000)			
Net (subtraction from)/ addition					
to shareholders' funds	(225,371)	4,754,827			
Opening equity shareholders' funds	<u>6,020,071</u>	<u>1,265,244</u>			
Closing equity shareholders' funds	5,794,700	6,020,071			
	2000	1999			
		2000			
20. Reconciliation of operating loss to net	£	£			
cash outflow from operating activities					
Operating loss	(374,779)	(1,162,619)			
Depreciation charges	22,835	21,896			
Profit on sale of tangible fixed assets	(38,561)	(85,066)			
Provision for diminution in value of investment	ents -	40,000			
(Decrease)/increase in provision for paymen	(Decrease)/increase in provision for payments				
to be made under Direct Motor Guarantees	(39,882)	28,098			
Increase in debtors	(590,982)	(172,746)			
(Decrease)/increase in creditors	(400,087)	1,248,718			
Decrease in minority interest		(609,191)			
Net cash outflow from operating					
activities	(1,421,456)	(690,910)			
	<del></del>				

#### NOTES ON ACCOUNTS

30<sup>th</sup> June 2000 (continued)

# 21. Reconciliation of net cash flow to movement in net cash/(debt)

, ,	2000 £	1999 £
(Decrease)/increase in cash in the year being movement		
in net cash/(debt) in the year	(4,552,575)	3,810,153
Net cash/(debt) at 1st July 1999	<u>5,985,665</u>	2,175,512
Net cash/(debt) at 30 <sup>th</sup> June 2000	1,433,090	5,985,665

## 22. Analysis of changes in net cash/(debt)

	At 1 <sup>st</sup> July 1999	Cash flows	At 30 <sup>th</sup> June 2000
	£	£	£
Cash at bank and in hand	5,985,665	(4,552,575)	1,433,090

#### 23. Pension Scheme

John Holman & Sons Limited is a member of a group defined benefit pension scheme providing benefits based on final pensionable pay. The assets of the Scheme are held separately from those of the group, being invested with an insurance company and a managed fund. Contributions to the Scheme are charged to the profit and loss account so as to spread the cost of pensions over employees' working lives with the group. The contributions are determined by a qualified actuary on the basis of triennial valuations using the accrued benefits valuation method based on a 20 year control period.

The most recent valuation was at 1st April 1999. The assumptions which have had the most significant effect on the results of the valuation are those relating to the rate of return on investments and the rates of increase in salaries. It was assumed that the investment return would be 8.5% per annum and that the probable increase in future earnings would be 7% per annum.

The pension charge for the period under this scheme was £10,011 (1999-£68,753).

The most recent actuarial valuation at 1st April 1999 showed the market value of the Scheme's assets was £4,849,970 and that the actuarial value of those assets together with the discounted value of members and employers future contributions in the control period represent 126% of the benefits that had accrued to members for both current and future service in the control period allowing for expected future increases in earnings.

The employers' contribution rate increased from 11% to 12% of total pensionable salaries from 1<sup>st</sup> April 1999. The employee contribution rate also increased from 5% to 6%.

#### NOTES ON ACCOUNTS

30<sup>th</sup> June 2000 (continued)

## 24. Contingent liabilities

John Holman & Sons Limited has given guarantees to enable certain employees to become members of Lloyd's. The contingent liability under the guarantees amounted to £6,250 at 30<sup>th</sup> June 2000 (1999 - £6,250).

## 25. Related party transactions

During the year the group received services from related companies in the normal course of its business with aggregate values for the year as follows:-

	2000	1999	
	£	£	
Holdfield Group Ltd	-	41,268	(rent)
Sheraton Services Ltd	=	142,140	(printing services)
John Holman Properties Ltd	-	-	(rent)
Sheraton Recoveries Ltd	<del>-</del>	2	(debt recovery)
Sheraton Systems Ltd	-	149,813	(computer services)

At 30<sup>th</sup> June 2000 the following balances were outstanding:

	£	£
Amounts due (from)/ to connected compan	ies:	
Sheraton Systems Ltd	(134)	593
Sheraton Services Ltd	, <u>-</u>	5,000
John Holman Properties Ltd	-	171
Sheraton Recoveries Ltd	-	2

The company has taken advantage of the exemption from disclosing transactions and balances with related parties which are within the same group of companies as the company.

During the year, the company advanced £600,000 by way of loan to a Trust, whose Trustees include Mrs E H Holman-West, wife of A M Holman-West. At 30<sup>th</sup> June 2000 a balance of £600,000 was outstanding.

#### 26. Ultimate parent company and controlling related party

The company's ultimate parent company is Michael McArthur Holdings Limited. The group headed by that company is the smallest and largest group of undertakings for which group accounts are drawn up.

The company is controlled by A M Holman-West