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THE COUNTY OF NORTHAMPTON COUNCIL ON ADDICTION
(A COMPANY LIMITED BY GUARANTEE)

COMPANY REGISTRATION NUMBER - 2836340

Registered Charity - Number 1025395

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 1996

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Phipps Henson McAllister
Chartered Accounts
22-24 Harborough Road
Kingsthorpe
Northampton
NN2 7AZ



REPORT OF THE COUNCIL OF MANAGEMENT

The Council of Management present their annual report together with audited financial statements for the year ended 31st March 1996.

Principal Activity

The company is limited by guarantee (Company Number 2836340) and governed by a Memorandum and Articles of Association. It is registered by the Charity Commission as charity number 1025395 and is principally engaged in promoting the prevention, diagnosis and treatment of alcohol related problems, other addictions and substance abuse.

Results

The net incoming resources for the year amounted to £353 as shown on page 4.

Certain grants and donations have been given for specific purposes and these are shown as restricted funds, (see note 11).

The financial statements do not reflect the ongoing and considerable contributions made by volunteers to the overall performance of this charity, nor gifts in kind received throughout the year.

The financial support of the local authorities and other donors is greatly appreciated and enabled the charity's work to be sustained.

Detailed comments on the company's activities are set out in the separate annual report which should be read in conjunction with the statutory financial statements.

Members of the Council of Management

The members in office during the year are listed below.

Keith Thomas
Keith Maddocks
Kalpana Desai
Claire Dilley
Ulric Gravesande
David Litson
David Shuttleworth

The company is limited by guarantee and does not have an allotted share capital.

REPORT OF THE COUNCIL OF MANAGEMENT

Auditors

Phipps Henson McAllister offer themselves for re-appointment as auditors in accordance with Section 385(2) of the Companies Act 1985.

Registered Office:

Spring House
51 Spring Gardens
Northampton
NN1 1LX

12 September 1996

On behalf of the Council of Management

U Gravesande.....

STATEMENT OF COUNCIL OF MANAGEMENT'S RESPONSIBILITIES

The council of management are required under company law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing those financial statements the council of management are required to:

- select suitable accounting policies and apply them consistently;
- make reasonable and prudent judgements and estimates;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The council of management are also responsible for:

- keeping proper accounting records;
- safeguarding the company's assets;
- taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS' REPORT TO THE MEMBERS OF
THE COUNTY OF NORTHAMPTON COUNCIL ON ADDICTION

We have audited the financial statements on pages 4 to 12 which have been prepared under the accounting policies set out on page 6.

Respective responsibilities of members of the council of management

As described on page 2 the council of management (who are directors and trustees of the charitable company) are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the council of management in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error or other irregularity. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the charitable company's state of affairs as at 31st March 1996 and of its incoming resources and application of resources including its income and expenditure in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

12th September 1996

22-24 Harborough Road
Kingsthorpe
Northampton
NN2 7AZ



Phipps Henson McAllister
Chartered Accountants
Registered Auditors

COUNTY OF NORTHAMPTON COUNCIL ON ADDITION
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 1996

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	<u>Note</u>	<u>Unrestricted</u> <u>funds</u>	<u>Restricted</u> <u>funds</u>	<u>Total</u> <u>1996</u>	<u>Total</u> <u>1995</u>
		£	£	£	£
Incoming resources					
Grants receivable	2	335518	6000	341518	300490
Donations		21124	2000	23124	3998
Fund raising		12593	-	12593	3915
Investment income		7755	-	7755	6858
Other		26764	-	26764	19643
		<hr/>	<hr/>	<hr/>	<hr/>
Total incoming resources		403754	8000	411754	334904
		<hr/>	<hr/>	<hr/>	<hr/>
Resources expended					
Direct charitable expenditure	3	(288745)	(1988)	(290733)	
Fund raising and publicity	4	(6180)	-	(6180)	
Management and administration of the charity	5	(114488)	-	(114488)	
		<hr/>	<hr/>	<hr/>	<hr/>
Total resources expended	6	(409413)	(1988)	(411401)	(324630)
		<hr/>	<hr/>	<hr/>	<hr/>
Net incoming/(outgoing) resources for the year		(5659)	6012	353	10274
Balances brought forward at 1st April 1995		73749	7413	81162	70888
		<hr/>	<hr/>	<hr/>	<hr/>
Balances carried forward at 31st March 1996		£68090	£13425	£81515	£81162
		<hr/>	<hr/>	<hr/>	<hr/>

Continuing operations

None of the company's activities were acquired or discontinued during the above two financial years.

Total recognised gains and losses

The company had no recognised gains or losses other than the surplus for the above two financial years.

The notes on pages 6 to 12 form part of these financial statements.

BALANCE SHEET AT 31ST MARCH 1996

	<u>Note</u>	<u>1996</u>	<u>1995</u>
		£	£
Fixed assets	7	109858	3086
Current assets			
Debtors	8	8396	3926
Cash at bank and in hand		37758	128972
		46154	132898
Creditors: amounts becoming due and payable within one year	9	(23497)	(54822)
Net current assets		22657	78076
Total assets less current liabilities		132515	81162
Creditors: amounts becoming due and payable after more than one year	10	(51000)	-
		£81515	£81162
Income funds			
Restricted funds	11	13425	7413
Unrestricted funds		68090	73749
Total funds		£81515	£81162

The financial statements were approved by the Council of Management on 12th September 1996

U Gravesande..........Member of the Council of Management

The notes on pages 6 to 12 form part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 1996

1. **Accounting policies**

Basis of accounting

The financial statements have been prepared under the historical cost accounting rules and in accordance with the Statement of Recommended Practice for charities ("The Charities SORP").

The company has taken advantage of the exemption from preparing a cash flow statement conferred by Financial Reporting Standard No. 1 on the grounds that it is entitled to the exemptions available in sections 246 and 247 of the Companies Act 1985 for small companies.

Incoming resources

Income receivable for a specific restricted purpose is credited to a separate restricted fund which is shown in a note to the financial statements.

Total incoming resources credited to restricted funds are disclosed in the statement of financial activities, which also shows incoming resources in respect of unrestricted funds.

Grants receivable are credited on the statement of financial activities in the year to which they relate with any unexpended balances being shown in creditors.

Resources expended

Expenditure is allocated on the statement of financial activities between restricted funds and unrestricted funds, and is further analysed between direct charitable expenditure (including support costs), fund raising and publicity, and management and administration costs.

Operating leases

Rentals paid under operating leases are charged to income and expenditure account on a straight line basis over the period of the lease.

Pensions - defined contribution scheme

Contributions are charged to income and expenditure account as they become payable in accordance with the rules of the scheme.

Depreciation

Depreciation is calculated to write off the cost of computers over their estimated useful life of 4 years.

COUNTY OF NORTHAMPTON COUNCIL ON ADDICTION

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 1996

2. Grants receivable

	<u>1996</u>	<u>1995</u>
	£	£
Core activities	291674	257931
Torch project	40472	11170
Opps for Vols project	9372	31389
	<hr/>	<hr/>
	341518	300490
	<hr/>	<hr/>

3. Direct charitable expenditure

	<u>Unrestricted</u> <u>funds</u>	<u>Restricted</u> <u>funds</u>	<u>Total</u> <u>1996</u>
	£	£	£
Core activities	232959	-	232959
Torch project	43415	698	44113
Opps for Vols project	12371	-	12371
Day Centre project	-	1290	1290
	<hr/>	<hr/>	<hr/>
	288745	1988	290733
	<hr/>	<hr/>	<hr/>

4. Fund raising and publicity

	<u>Unrestricted</u> <u>funds</u>	<u>Restricted</u> <u>funds</u>	<u>Total</u> <u>1996</u>
	£	£	£
Function costs	5287	-	5287
Publications for resale	893	-	893
	<hr/>	<hr/>	<hr/>
	6180	-	6180
	<hr/>	<hr/>	<hr/>

5. Management and administration of the charity

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total 1996</u>
	£	£	£
Salaries, management and office costs	109529	-	109529
Legal and professional fees	2209	-	2209
Auditors' remuneration	2750	-	2750
	<hr/>	<hr/>	<hr/>
	114488	-	114488
	<hr/>	<hr/>	<hr/>

6. Total resources expended

	<u>Staff costs</u>	<u>Depreciation/ loss on sale of assets</u>	<u>Other costs</u>	<u>Total 1996</u>
	£	£	£	£
Direct charitable expenditure	251852	-	38881	290733
Fund raising and publicity	-	-	6180	6180
Management and administration of the charity	39062	1029	74397	114488
	<hr/>	<hr/>	<hr/>	<hr/>
	290914	1029	119458	411401
	<hr/>	<hr/>	<hr/>	<hr/>

Staff costs

	<u>1996</u>	<u>1995</u>
	£	£
Wages and salaries	261229	223914
Social security costs	21173	18142
Pension contributions	8512	7370
	<hr/>	<hr/>
	290914	249426
	<hr/>	<hr/>

	<u>1996</u> <u>Number</u>	<u>1995</u> <u>Number</u>
Average number employed		
Direct charitable	22	20
Management and administration	2	2
	—	—
	24	22
	—	—

7. Tangible fixed assets

	<u>Freehold land and buildings</u>	<u>Computers</u>	<u>Total</u>
	£	£	£
Cost			
At 1st April 1995	-	4115	4115
Additions	107801	-	107801
	—	—	—
At 31st March 1996	107801	4115	111916
	—	—	—
Depreciation			
At 1st April 1995	-	1029	1029
Provided in the year	-	1029	1029
	—	—	—
At 31st March 1996	-	2058	2058
	—	—	—
Net book amount			
At 31st March 1996	107801	2057	109858
	—	—	—
At 31st March 1995	-	3086	3086
	—	—	—

Capital commitments

The company had no capital commitments at 31st March 1996 or 31st March 1995

8. Debtors

	<u>1996</u>	<u>1995</u>
	£	£
Prepayments and accrued income	<u>8396</u>	<u>3926</u>

9. Creditors: amounts becoming due and payable within one year

	<u>1996</u>	<u>1995</u>
	£	£
Instalments on Northampton Borough Council loan	6000	-
Grants received in advance of expenditure	-	42378
Other creditors	6799	1856
Social security and other taxes	6948	6838
Accruals	3750	3750
	<u>23497</u>	<u>54822</u>

10. Creditors: amounts becoming due and payable after more than one year

Instalments on Northampton Borough Council loan	<u>51000</u>	<u>-</u>
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The above loan is interest free and is repayable by six - monthly instalments of £3000. The final instalment is payable 19th May 2005.

11. Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trusts to be applied for specific purposes:

	<u>At 1st April 1995</u>	<u>Movements in funds At 31st March</u>		<u>1996</u>
		<u>Incoming Resources</u>	<u>Expenditure gains, losses and transfers</u>	
	£	£	£	£
Torch Hostel Training fund	7413	-	(698)	6715
Save & Prosper Educational Trust	-	6000	-	6000
Day Centre fund	-	2000	(1290)	710
	<u>7413</u>	<u>8000</u>	<u>(1988)</u>	<u>13425</u>

12. Analysis of net assets between funds

	<u>Unrestricted funds</u>	<u>Restricted funds</u>	<u>Total</u>
	£	£	£
Fund balances at 31st March 1996 are represented by:			
Tangible fixed assets	109858	-	109858
Current assets	32729	13425	46154
Current liabilities	(23497)	-	(23497)
Long term liabilities	(51000)	-	(51000)
	<u>68090</u>	<u>13425</u>	<u>81515</u>
Total net assets	<u>68090</u>	<u>13425</u>	<u>81515</u>

13. Called up share capital

The company is limited by guarantee and does not have an issued share capital. Every member of the company undertakes to contribute to the assets of the company (should this be wound up during membership or within one year after ceasing to be a member), for payment of debts and liabilities of the company contracted before ceasing to be a member. The contribution payable is limited to a sum not exceeding £10.

14. Contingent liabilities

The company had no contingent liabilities at 31st March 1996 or 31st March 1995.

15. Leasing commitments

Annual commitments under non-cancellable operating leases are as follows:

	<u>Land and Buildings</u>	
	<u>1996</u>	<u>1995</u>
	£	£
Operating leases which expire:		
Within 1 year	-	-
Within 2 to 5 years	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>