REGISTERED COMPANY NUMBER: 02834428 (England and Wales)

REGISTERED CHARITY NUMBER: 1024860

Report of the Trustees and Unaudited Financial Statements for the Year Ended 31 March 2017 for

Women Into Single Housing

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Equate Limited
Chartered Certified Accountants
17 Appleton Court
Calder Park
Wakefield
West Yorkshire
WF2 7AR

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Report' of the Trustees for the Year Ended 31 March 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES Objectives and aims Our vision

The WISH Project was set up to provide emergency accommodation to enable single women who are homeless. In addition to the necessary housing support we help women work towards living a more independent and settled life - it is this that is at the vole of our work.

The Aims, Objectives and Targets of the WISH project

Aim:

To meet the housing needs of-women in Kirklees, who have no dependants with them, who are homeless or at risk of being homeless and support them to acquire a more settled way of life.

Objectives:

- To provide appropriate emergency accommodation for homeless women
- To help women to secure permanent accomodation
- To help women to achieve independence through high quality support service
- To continue to develop our support services to homeless women

WISH intends to achieve this by:

- Securing sustainable contracts and continues to develop creative ways to generate further income and sound management to ensure the continuation and ongoing development of the WISH project.
- Delivering contracts within agreed frameworks, underpinned by effective quality and audit monitoring.
- Sustaining services by helping clients to become financially more selfreliant
- Monitoring service provision to enable the project to provide a service to under-represented sectors of the community.
- Ensuring all staff are provided with relevant training and support, to enable individual professional development and high standards of practice.

Report of the Trustees for the Year Ended 31 March 2017

OBJECTIVES AND ACTIVITIES Achievement and performance Premises

Throughout the year WISH has continued to develop stable and secure emergency accommodation for even more women. Our very high risk clients spend time in the Hostel where staff are present to support them for 24 hours every day. However, as they improve and their needs reduce, clients can move on to be housed in safe appropriate satellite properties including the Hostel in Dewsbury. Depending on their individual needs they still have support from WISH. Our objective is always to help women to live independently in their own premises and WISH staff support them to bid for properties on an ongoing basis. Our work in encouraging women to bid for housing on a regular basis has proved to be very successful.

The extra bed spaces made available to clients since 2009 from 10 spaces in the Huddersfield hostel to 34 spaces has made a vast difference to the flexibility of the services provided. All new clients are assessed and housed in the original Huddersfield Hostel. When they need less intensive support from the staff they move on to other accommodation either in the 6 beds at the Vicarage, 5 in two other premises and/or the 13 beds in the Dewsbury Hostel. They still receive support but since their needs are lower 24 hour support is no longer necessary.

All legislative checks have been made concerning Health & Safety, HMO regulations etc. Savings have been made where possible and voids are kept to a minimum. These extra bed spaces produce direct income for WISH from Housing Benefit which is independent of SP funding. Funding cuts continue to be a constant risk factor in these difficult economic times. Money available to charities in general has been reduced. The policy of the WISH Project board is to work towards financial independence so that the service can continue well into the future.

Achievement and Performance

WISH has continued to listen to feedback from both staff and clients to improve the service. WISH has proved that it is more than capable of delivering quality housing support as well as remaining contract compliant. WISH is able to manage buildings well, adhere to Health and Safety and satisfy both quantitative and qualitative monitoring requirements. Our skilled staff team don't just support clients by providing accommodation at a time of crisis but also help women find purpose, direction and live more settled lives. Ultimately, WISH helps troubled and vulnerable women to find their own ways of living successfully in the community.

FINANCIAL REVIEW

Reserves Policy

The boards has examined the charity's requirements for reserves in light of the main risks to the organisation. The current level of reserves is £38,521 (2016: £84,762). The board has plans to re-invest these reserves expanding the activities of the charity. The reserves held in excess of that are to meet the working capital requirements of the organisation.

Investment Policy

The investment strategy objectives by which the trustees are guided by the level of reserves the organisation holds and what it's forthcoming commitments are.

The board have decided due to the current level of cash reserves to hold excess funds in a deposit account which is generating a good return given that it is instant access.

Financial Review

The WISH Project operated at a deficit of £46,241 during the year ended 31 March 2017.

Report of the Trustees for the Year Ended 31 March 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The WISH Project was formed on the 8 January 1993 and the charity was registered on 12 August 1993.

The WISH Project is a charity (registered as Women Into Single Housing) operating as 'The WISH Project'.

The WISH Project is constituted as a company limited by guarantee and therefore is controlled by its governing document, memorandum and articles of association, and constitutes a limited company limited by guarantee, as defined by Companies House.

Governance

WISH is managed by a voluntary Trustee Board which meet on a bimonthly basis, and which make all major policy and strategic decisions. The Service Development Director is responsible to the board for managing the charity's operational activity and for income generation. The trustees are responsible for ensuring that accounts are audited and if they consider that an audit is not required then under section 43(2) of the Charities Act 1993 an independent examination can be carried out.

This was agreed for the year ending March 2017.

The WISH Project currently has 4 trustees who bring with them a wealth of experience and knowledge.

The trustees who served the WISH Project during the period were as follows:-Rita Chapman - Chair person
Val Johnson - Member
Davida Lumsden - Member
Sandra Simpson - Member

Management

The Service Development Director is responsible for the strategic and operational aspects of developing the service. The senior management team is responsible for ensuring that the WISH Project delivers the required services specified and that key performance indicators are met. All staff within the project receive regular supervision, annual appraisal and an identified training plan in order to maintain good working practices.

Recruitment and appointment of new trustees

New members are identified and recruited from a number of sources including advertising and networking in the local community, private and voluntary organisations and businesses. The selected applicants have senior positions in diverse professions, including business, counselling, mental nursing, management etc. Upon appointment, they are provided with a full induction and training programme within a three month probationary period. Appointments and dismissals are made on a majority vote by the Trustees.

Report of the Trustees for the Year Ended 31 March 2017

STRUCTURE, GOVERNANCE AND MANAGEMENT Risk management - Accountability

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. To this end the trustees have worked with an independent consultant to produce a Business Continuity Plan. This plan reviews the risks to which the charity is exposed and the trustees are confident that there are systems in place to deal with them.

The Trustees ensure that financial records are maintained and monitored and accounts are drawn up annually. Management accounts are prepared on a quarterly basis by WISH's accountants who support the trustees and attend meetings throughout the year. The Trustees ensure that WISH does not take on board any additional services or commitments requiring any additional sizable resource that might put the delivery of the core services at risk. They ensure that all current legislation is adhered to and they have engaged the services of a reputable HR company to ensure that all employment law issues are dealt with promptly and legally.

The primary source of income continues to comes from Supporting People (SP) and this income stream remains in place for the financial year 2017/18. Supporting People are aware that WISH is unique in that it is the only project in the area exclusively for women that takes on such a wide variety of high risk, needy clients and that therefore is has special problems to deal with. However, despite the ongoing commitment of SP for 2017/18, the trustees are well aware of potential changes to public sector funding and are exploring other income streams and alternative ways of continuing to provide services to venerable, homeless women.

WISH continues to work in partnership with key agencies such as "On Track, Base and KRASSACC ." These agencies and others help people dealing with trauma and unsettled lives through being subjected to domestic violence or sexual abuse. Co-ordinating the work to support clients with multiple problems is essential and works well. Mutual signposting between the support organisations produce a synergy effect for the benefit of the women.

REFERENCE AND ADMINISTRATIVE DETAILS Registered Company number 02834428 (England and Wales)

Registered Charity number 1024860

Registered office 75 St Johns Road Birkby Huddersfield HD1 5EA

Trustees
Mrs R Chapman
Ms V Johnson
Mrs D H Lumsden
S Simpson

Company Secretary

Report of the Trustees for the Year Ended 31 March 2017

REFERENCE AND ADMINISTRATIVE DETAILS

Independent examiner

Andrew Wood F.C.C.A Equate Limited Chartered Certified Accountants 17 Appleton Court Calder Park Wakefield West Yorkshire WF2 7AR

Bankers

Santander Bridal Road Bootle L34 GP

PUBLIC BENEFIT

The WISH Project's purpose is set in its objects and activities in providing a variety of services to single homeless women. The trustees ensure that this purpose is for the public benefit by delivering high quality services that are valued by both those that use the services and the wider community, and stakeholders that benefit as a whole.

The WISH Project has an overall obligation to provide necessary emergency accommodation and support to vulnerable single women who are fleeing domestic violence, sexual abuse, ex-offenders, those with drug or alcohol misuse/dependency, experiencing financial hardship, mental health problems and single women requiring support who have dependents.

Approved by order of the board of trustees on 25 July 2017 and signed on its behalf by:

Mrs R Chapman - Trustee

Independent Examiner's Report to the Trustees of
Women Into Single Housing

I report on the accounts for the year ended 31 March 2017 set out on pages eight to thirteen.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of F.C.C.A.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view ' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 and 387 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of Sections 394 and 395 of the Companies Act 2006 and with the methods and principles of the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Independent Examiner's Report to the Trustees of Women Into Single Housing

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Andrew Wood F.C.C.A Equate Limited Chartered Certified Accountants 17 Appleton Court Calder Park Wakefield West Yorkshire WF2 7AR

25 July 2017

Statement of Financial Activities for the Year Ended 31 March 2017

	Notes	31.3.17 Unrestricted fund £	31.3.16 Total funds £
INCOME AND ENDOWMENTS FROM Donations and legacies Charitable activities		991	3,182
Hostel		409,830	405,724
Other trading activities Investment income	2 3	249 146	142
Total		411,216	409,294
EXPENDITURE ON Charitable activities Hostel		457,457	419,234
Other			48
Total		457,457	419,282
NET INCOME/(EXPENDITURE)		(46,241)	(9,988)
RECONCILIATION OF FUNDS			
Total funds brought forward		84,762	94,750
TOTAL FUNDS CARRIED FORWARD		38,521	84,762

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

Balance Sheet Ät 31 March 2017

•		31.3.17 Unrestricted fund	31.3.16 Total funds
	Notes	£	£
FIXED ASSETS Tangible assets	8	17,826	14,141
CURRENT ASSETS Debtors Cash at bank and in hand	9	20,593 50,816	25,469 91,614
		71,409	117,083
CREDITORS Amounts falling due within one year	10	(50,714)	(46,462)
NET CURRENT ASSETS		20,695	70,621
TOTAL ASSETS LESS CURRENT LIABILITIES		38,521	84,762
NET ASSETS		38,521	84,762
FUNDS	11		
Unrestricted funds		38,521	84,762
TOTAL FUNDS		38,521	84,762

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2017.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31 March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The financial statements were approved by the Board of Trustees on $25~\mathrm{July}~2017$ and were signed on its behalf by:

Mrs R Chapman -Trustee

Notes to the Financial Statements for the Year Ended 31 March 2017

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Office Equipment - 33% on reducing balance Fixtures and fittings - 25% on reducing balance

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. OTHER TRADING ACTIVITIES

	31.3.17 £	31.3.16 £
Washing machine income Furniture Scheme Sales	249	106 36
	249	142
	• ====	

Notes to the Financial Statements - continued for the Year Ended 31 March 2017

3. INVESTMENT INCOME

	31.3.17	31.3.16
	£	£
Deposit account interest	146	246

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

·	31.3.17	31.3.16
•	. £	£
Auditors' remuneration for non audit work	900	900
Depreciation - owned assets	4,494	4,288
Deficit on disposal of fixed asset	_	48
-		

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2017 nor for the year ended 31 March 2016 .

Trustees' expenses

During the year the charity reimbursed trustees for travel expenses for attending meeting during the course of the year.

6. STAFF COSTS

The average monthly number of employees during the year was as follows:

Administration staff Operational staff	31.3.17 1 14	31.3.16
	15	16

No employees received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM Donations and legacies Charitable activities	3,182
Hostel	405,724
Other trading activities Investment income	142 246
Total	409,294
EXPENDITURE ON Charitable activities Hostel	419,234
Other	48
Total	419,282

COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued Unrestricted fund £ NET INCOME/(EXPENDITURE) (9,988)RECONCILIATION OF FUNDS Total funds brought forward 94,750 TOTAL FUNDS CARRIED FORWARD 84,762 8. TANGIBLE FIXED ASSETS Fixtures Office and fittings Equipment Totals £ £ COST 15,596 55,515 71,111 At 1 April 2016 6,204 Additions 1,975 8,179 21,800 57,490 79,290 At 31 March 2017 DEPRECIATION 13,315 43,655 56,970 At 1 April 2016 1,414 3,080 4,494 Charge for year At 31 March 2017 14,729 46,735 61,464 NET BOOK VALUE At 31 March 2017 7,071 10,755 17,826 At 31 March 2016 2,281 11,860 14,141 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR 31.3.17 31.3.16 £ £ 4,520 Trade debtors 12,107 1,975 Other debtors 2,656 14,098 10,706 Prepayments and accrued income 20,593 25,469 10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR 31.3.17 31.3.16 £ £ 10,487 5,354 Trade creditors Social security and other taxes 4,121 37,466 32,215 Other creditors 4,772 Accruals and deferred income 2,761

50,714

46,462

Notes'to the Financial Statements - continued for the Year Ended 31 March 2017

11. MOVEMENT IN FUNDS

	At 1.4.16 £	Net movement in funds At £	31.3.17 £
Unrestricted funds General fund	84,762	(46,241)	38,521
TOTAL FUNDS	84,762	(46,241)	38,521

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended £	Movement in funds £
Unrestricted funds General fund	411,216	(457,457)	(46,241)
TOTAL FUNDS	411,216	(457,457)	(46,241)

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2017.

Reconciliation of Income and Expenditure for the Year Ended 31 March 2016

		Effect of transition		
	37 - 1		to FRS 102	FRS 102
INCOME AND ENDOWMENTS FROM	Notes	£	£	£
Donations and legacies		3,182	_	3,182
Charitable activities		405,724	_	405,724
Other trading activities		142	_	142
Investment income		246		246
Total		409,294	-	409,294
EXPENDITURE ON				
Charitable activities	•	403,648	15,586	419,234
OBSOLETE Governance costs		15 , 586	(15,586)	-
Other		48		48
Total		419,282	-	419,282
NET INCOME/(EXPENDITURE)		(9,988)		(9,988)
ILL TIOOTH / HILLIANTIOTH		====		

Reconciliation of Funds At 1 April 2015 (Date of Transition to FRS 102)

	Notes		Effect of ransition b FRS 102	FRS 102
		-	-	-
TOTAL ASSETS LESS CURRENT LIABILITIES		=	-	-
	. •			
		-		
	•			
FUNDS				
TOTAL FUNDS		- .		

Reconciliation of Funds At 31 March 2016

, , , , , , , , , , , , , , , , , , ,		Effect of transition		
	Notes	UK GAAP to £	FRS 102 £	FRS 102 £
FIXED ASSETS Tangible assets		14,141	-	14,141
CURRENT ASSETS Debtors Cash at bank and in hand		25,469 91,614	<u>-</u> -	25,469 91,614
		117,083	· -	117,083
CREDITORS Amounts falling due within one year	•	(46,462)	-	(46,462)
NET CURRENT ASSETS		70,621	<u>-</u>	70,621
TOTAL ASSETS LESS CURRENT LIABILITIES		84,762		84,762
NET ASSETS		84,762		84,762
FUNDS Unrestricted funds		84,762	_	84,762
TOTAL FUNDS		84,762		84,762

Detailed Statement of Financial Activities For the Year Ended 31 March 2017

	31.3.17 £	31.3.16 £
INCOME AND ENDOWMENTS	•	:
Donations and legacies		
Gifts Grants	1 990	3,182
	991	3,182
Other trading activities Washing machine income Furniture Scheme Sales	249	106 36
	249	142
Investment income Deposit account interest	146	246
Charitable activities Payments from governments or public authorities in the normal course of trading	251,617	253,304
Rent receivable	158,213	152,420
	409,830	405,724
Total incoming resources	411,216	409,294
EXPENDITURE		
Charitable activities Wages	250,457	233,548
Social security	15,617	18,164
Pensions Rates and water	1,088 12,141	11,509
Insurance	3,020	2,924
Light and heat	15,993	15,978
Rent Repairs & maintenance Temporary workers	44,878 16,771 312	41,257 11,928
Housing management charge	30,387	26,019
Travel costs	2,332	1,850
Laundry & cleaning	4,454	1,705
Food for residents Gifts & loans to residents	1,488	587 1 563
Bad debts	1,111 5,010	1,563 6,733
Security	5,254	5,751
Advertising		1,145
	410,313	380,661
Support costs		
Management Trustees' expenses	140	· _
Finance	140	,
Bank charges Loss on sale of tangible fixed assets	- -	. 48
		51
	_	. 51

Detailed Statement of Financial Activities for the Year Ended 31 March 2017

	31.3.17 £	31.3.16 £
Other		
Staff training	5,487	2,457
Subscriptions	998	1,392
Telephone	8 , 790	8,350
Postage and stationery	2,183	2,107
Sundries		305
Computer costs	7,019	4,085
Depreciation of tangible fixed assets	4,495	4,288
·	28,972	22,984
Governance costs		
Auditors' remuneration for non audit work	900	900
Accountancy fees	7,434	3,390
Legal fees	9,698	11,296
	18,032	15,586
Total resources expended	457,457	419,282
Net expenditure	(46,241)	(9,988)