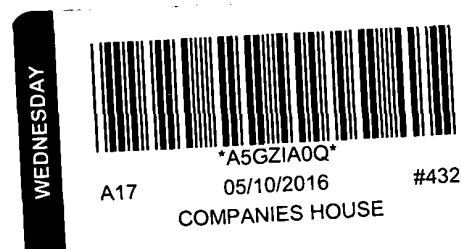


West Swindon Family and Community Project

known as West Swindon Family Centre

Accounts

for the Year Ended 31 March 2016



West Swindon Family and Community Project

Index for the Accounts for the Year Ended 31 March 2016

	Page
General Information	3
Report of the Management Committee	4
Accountants Report	7
Account of Income & Expenditure	8
Balance Sheet	10
Notes to the Accounts	11
Analysis of Income & Expenditure	17

West Swindon Family and Community Project

General Information for the Year Ended 31 March 2016

Status

The Company is a registered charity and was incorporated on 26/01/1993 as a private company limited by guarantee

			Appointed	Resigned
Management Committee				
	Chairperson	Brian Senior	19/01/09	
	Vice Chair			
	Secretary			
	Treasurer	Sue Green	18/04/06	
	Members	Javier Wise	10/01/08	
		Ian Abbott	01/07/10	21/04/15

Non Voting Members

Operations Manager	Janet Donnelly	Mar-14
Business Development Co-ordinator	Mike Smith	Apr-14

Registered Office
15 Gainsborough Way
Freshbrook
Swindon SN5 8PD

Company Number 2783704

Charity Number 1017309

Accountants
Natural Numbers Limited
Syms Yard
Bumpers Way
Chippenham
Wiltshire
SN14 6LH

Bankers NatWest

West Swindon Family and Community Project

Report of the Management Committee for the Year Ended 31 March 2016

The Trustees/Directors being members of the Management Committee present the financial statement for the year ended 31 March 2016

Purpose and aims

West Swindon Family Centre is an independent charity, which was established in 1985. We work in partnership with families and other agencies associated with daily family life in West Swindon to enable them to achieve their personal goals.

It is our vision that all families are happier and stronger. For 25 years families and their children have come to West Swindon Family Centre to feel safer, healthier and more stable in all sorts of ways. It is our aim to improve outcomes for families which positively impact on their life experience and chances. We help them with confidence to develop their own potential, enjoy life more and make a positive contribution to it.

Review of Activities

Objectives and strategy

Our objective is to provide a service which improves outcomes for children and their families. We do this by creating a safe and stimulating environment where families can engage in a variety of courses and activities in accordance with their needs, and providing support and guidance when they face difficulty.

West Swindon Family Centre provides a high quality family support service which encourages positive relationships between children and their parents and aims to alleviate stress. We do this through working with parents and children in identifying their own needs and empowering them to make positive change.

Each year we review our objectives and activities to ensure that they continue to reflect our aims. In carrying out this review we have considered the Charity Commission's general guidance on 'public benefit'

How our activities deliver public benefit

The charity carries out a wide range of activities in pursuance of its charitable aims. These activities are undertaken to further our charitable purposes for the public benefit.

Who used and benefited from our work?

Our service is used by families with children aged between 0 - 11 living in West Swindon, although some services being delivered are available to parents and children from outside the immediate reach area. We continue to provide a sign-posting service for families who are unable to access our services either due to funding limitations or geographical restrictions.

Activities

We offer practical support with parenting through a programme of group work as well as individual work using recognised evidence based assessment tools. We offer family play sessions where children and their parents can engage in play and learning.

West Swindon Family Centre also offers guidance and support with debt management, housing issues and welfare benefits with a specialist advisor. This year has seen a significant rise with debt work due to the current economic climate.

We provide activities for children which includes after school groups, these are targeted to the most vulnerable families and children and incorporates therapeutic and nurture principles. We provide sessions for vulnerable two year olds which are targeted towards the most vulnerable families. Other groups include stay and play sessions, holiday schemes, family activities, crèche's which support adult activities, baby massage groups, baby Yoga groups and PEEP sessions.

West Swindon Family and Community Project

Report of the Management Committee for the Year Ended 31 March 2016 (continued)

Financial Review

Against the backdrop of continued insecurities in the availability of funding, it has been difficult to ensure continuity in all aspects of our work. However, in the year ending March 31 2016 we have received income of £174,274

In consideration of our responsibilities as a Charity Company Limited by Guarantee the West Swindon Family & Community Project aims to have a considered and purposeful policy for applying our income. This is to ensure that we balance the needs of present and future beneficiaries and apply the resources at our disposal as effectively as possible within the terms of our Constitution.

As part of this overall policy we will designate an amount of our income into a Reserves Policy, the amount is £55,000. The money will be drawn from our current surplus, if funds are used they will be reallocated in the next financial year. The amount is to cover the following areas:

Building or Equipment Repairs	£10,000
Contingency for withdrawal of grant	£25,000
Staff Redundancy	£20,000

Investment Policy

Apart from retaining a prudent amount for reserves each year, the charity's funds are spent in the short term so there are few funds for long term investment. Grants received in advance, and reserves, are placed in a deposit or reserve account.

Risk Management

The Directors have reviewed the risks to which the charity is exposed. All major insurable risks are subject to normal charity and employer's insurance. Contractual risks are reviewed before being entered into to assess that they could not significantly impact upon the charity's ability to fulfil its objectives.

Plans for future periods

The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements.

West Swindon Family and Community Project

Report of the Management Committee for the Year Ended 31 March 2016 (continued)

Statement of trustees responsibilities

Charity law requires us as trustees to prepare financial statements for each accounting year which give a true and fair view of the state of the company and of its profit and loss for the year. We are required to:

Select suitable accounting policies and then apply them consistently;

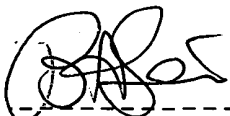
Make judgements and estimates that are reasonable and prudent;

State whether the applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts;

Prepare the financial statements on a going concern basis unless it is inappropriate to assume that the company will continue in business

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 2006

We also have the responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities



On behalf of the board

Brian Senior

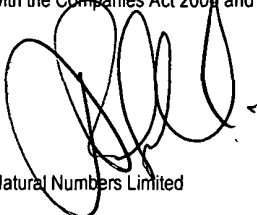
3/10/16

dated

West Swindon Family and Community Project

Accountants Report for the Year Ended 31 March 2016

In our opinion the financial statements give a true and fair view of the charitable company's state of affairs as at 31 March 2016 and of the incoming resources and application of resources, including its income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 2006 and Charity Commission guidelines.



Natural Numbers Limited

West Swindon Family and Community Project

Account of Income & Expenditure for the Year Ended 31 March 2016

	Year to 31/03/16	Year to 31/03/15
Income		
Grants	171,973	262,171
Donations & Fund Raising	1,990	492
Other Income	312	1,312
Total Income	174,275	263,975
Expenditure		
Administration	209,515	254,706
Charitable	4,625	11,463
	214,140	266,169
Excess Income or (Expenditure)	(39,865)	(2,194)
Less Depreciation	104	137
EXCESS (EXPENDITURE) FOR THE YEAR	(39,969)	(2,331)
Capitalisation: Property & Equipment	0	0

West Swindon Family and Community Project

Account of Income & Expenditure for the Year Ended 31 March 2016

	Restricted	Designated	General	2016 Total	2015 Total
Incoming Resources					
Grants	2,556	0	169,417	171,973	265,148
Donations		376	1,364	1,740	492
Fund Raising		250		250	0
Miscellaneous		240	18	258	1,260
Investment			54	54	52
Rent Receivable			0	0	0
Total	2,556	866	170,853	174,275	266,952
Resources Expended					
Administration	11,676	749	197,090	209,515	254,706
Fund Raising				0	0
Charitable	1,710		2,915	4,625	11,463
Property & Fees				0	0
Depreciation			104	104	137
Total	13,386	749	200,109	214,244	266,306
NET RESOURCES					
Incoming/(Outgoing)	(10,830)	117	(29,255)	(39,969)	646
Equipment					
Property	0				
NET IN/(DE)CREASE	(10,830)	117	(29,255)	(39,969)	646
Funds B/fwd	13,498	144,487	118,912	276,897	276,251
Transfer					
FUNDS at 31/03/16	<u>2,668</u>	<u>144,604</u>	<u>89,657</u>	<u>236,928</u>	<u>276,897</u>

NB The designated fund includes the property at 15 Gainsborough Way at a value of £143,249

West Swindon Family and Community Project

Balance Sheet for the Year Ended 31 March 2016

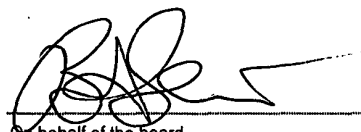
	Year to 31/03/16	Year to 31/03/15
Fixed Assets <small>Note 4</small>		
Tangible Assets	<u>141,827</u>	<u>141,931</u>
	141,827	141,931
Current Assets <small>Note 5</small>		
Debtors, Stock & Prepayments	0	0
Cash at Bank and In hand	<u>98,212</u>	<u>139,574</u>
	<u>98,212</u>	<u>139,574</u>
Current Liabilities <small>Note 6</small>		
Amounts falling due within one year	<u>3,111</u>	<u>4,607</u>
Net Current Assets	95,101	134,967
TOTAL ASSETS LESS CURRENT LIABILITIES	<u>236,928</u>	<u>276,898</u>
LONG TERM LIABILITIES	0	0
TOTAL ASSETS LESS TOTAL LIABILITIES	<u><u>236,928</u></u>	<u><u>276,898</u></u>
FINANCED BY - FUNDS (Note 7)		
General	89,657	118,912
Property	143,249	143,249
Designated	1,355	1,238
Restricted	2,668	13,498
	<u><u>236,929</u></u>	<u><u>276,897</u></u>

Directors Statement

For the year ending 31/03/16 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.


 On behalf of the board 31/03/16
 dated
 Brian Senior

West Swindon Family and Community Project

Notes to the Accounts for the Year Ended 31 March 2016

1. ACCOUNTING POLICIES

Accounting Convention

The accounts have been prepared under the historical cost convention and are in accordance with applicable accounting standards.

Cash Flow Statement

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

Tangible Fixed Assets

Depreciation is provided at the annual rates of 25% in order to write off each asset over its estimated useful life. Certain fixed assets purchased with restricted funds have been written down in the year.

2. INCOME and EXPENDITURE

Income represents receipts from benefactors and fund raising of The Project.

Expenditure includes VAT where incurred. Charities benefit from rates relief and exemption from Corporation Tax

3. NET INCOME and EXPENDITURE

The net income/expenditure is stated after charging:-

	Year to 31/03/16	Year to 31/03/15
Management committee members' Travel	0	0
Accountants Remuneration: Financial Accounts	400	400
Depreciation	104	137

Notes to the Accounts for the Year Ended 31 March 2016

4. Tangible Fixed Assets	£	£	£	£
	Brought Forward	Additions (Disposals)	Depreciation	Carried Forward
Freehold Property	141,521	0	0	141,521
Equipment	410	0	104	306
	<u>141,931</u>	<u>0</u>	<u>104</u>	<u>141,827</u>

5. CURRENT ASSETS

DEBTORS

Year to 31/03/16

Year to 31/03/15

Amounts falling due within one year

Debtors	0	0
Other Debtors	0	0
Stocks	0	0
Prepayments & Accrued Income	0	0
	<u>0</u>	<u>0</u>

CASH AT BANK and IN HAND

Cash at Bank - Current	4,262	10,630
Cash at Bank - Deposit	93,798	128,745
Cash at Building Society	0	0
Cash and Cheques in Hand	152	199
	<u>98,212</u>	<u>139,574</u>

6. CREDITORS

Year to 31/03/16

Year to 31/03/15

Amounts falling due within one year

Creditors	0	0
Other Creditors	2,711	4,207
Bank Overdraft	(0)	0
Accrued Expense	400	400
	<u>3,111</u>	<u>4,607</u>

Notes to the Accounts for the Year Ended 31 March 2016

7. FUNDS

General

Balance at 01/04	118,910	120,791
Income	170,853	198,862
Transfer to Designated Fund		
(Expenditure) or Adj ref Capitalisation / Depreciation	(200,109)	(200,743)
Balance at 31/03	89,655	118,910

Property

Balance at 01/04	143,249	143,249
Capitalisation	0	0
Expenditure	0	0
Balance at 31/03	143,249	143,249

Designated

Fund Raising/Holidays & Trips

Balance at 01/04	1,238	1,238
Income	376	
Expenditure	(370)	
Balance at 31/03	1,244	1,238

Centre Circle

Balance at 01/04	0	0
Income	250	0
Expenditure	(143)	0
Balance at 31/03	107	0

ePIP

Balance at 01/04	0	0
Income	240	0
Expenditure	(236)	0
Balance at 31/03	4	0

Total Designated

1,355 1,238

West Swindon Family and Community Project

Notes to the Accounts for the Year Ended 31 March 2016

Restricted

Advice Point - Zurich

Balance at 01/04	6,916	7,000
Income	0	0
Expenditure	(6,561)	(84)
Balance at 31/03	355	6,916

Junior Youth/After School Club

Balance at 01/04	634	634
Income	0	0
Expenditure	0	0
Balance at 31/03	634	634

Parivaar

Balance at 01/04	834	834
Income	0	0
Expenditure	0	0
Balance at 31/03	834	834

Domestic Violence

Balance at 01/04	2,948	337
Income	2,556	2,977
Expenditure	(5,504)	(366)
Balance at 31/03	0	2,948

Play Facility

Balance at 01/04	1,174	1,174
Income	0	0
Expenditure	(431)	0
Balance at 31/03	743	1,174

ECAT

Balance at 01/04	992	992
Income	0	0
Expenditure	(890)	0
Balance at 31/03	102	992

Total Restricted

2,668 13,498

West Swindon Family and Community Project

Analysis of Income & Expenditure for the Year Ended 31 March 2016

	Year to 31/03/16	Year to 31/03/15
Income		
Childrens Centre (SBC) - General	169,417	197,058
CWFS	2,556	
SBC - 2 year old funding	0	65,113
Grant Income	<u>171,973</u>	<u>262,171</u>
Various Organisations	1,990	492
Donations & Fundraising	<u>1,990</u>	<u>492</u>
Rent Receivable	0	0
Miscellaneous	258	1,260
Bank Deposit Interest	54	52
Other Income	<u>312</u>	<u>1,312</u>
Total Income	<u>174,275</u>	<u>263,975</u>

West Swindon Family and Community Project

Expenditure - including value added tax

Staff Salaries and Ers NI	182,962		213,927
Advertising & Recruitment	450		425
Accommodation Hire	1,161		143
Travel - Miscellaneous	1,246		1,261
Gas	706		658
Electricity	998		1,128
Water	261		287
Telephone & Facsimile	2,858		3,542
IT Basics	1,908		1,964
Insurance	2,419		2,324
Postage	198		928
Stationery	695		1,089
Photocopier - hire	2,543		3,270
Project Costs	240		3,945
Repairs & Maint - Equipment	2,144		2,540
Repairs & Enhancements - Property	370		7,584
Equipment Purchased	0		0
Training & Publications	394		454
Subscriptions	639		434
Professional fees	4,279		6,387
Bank Charges	402		302
Sundry & General Office	2,642		2,114
Administrative Expenditure		209,515	254,706
Child Care & Creche Expenses	3,687		10,131
Refreshments & Hospitality	938		1,332
Charitable Expenditure		4,625	11,463
Excess Income or (Expenditure)		(39,865)	(2,194)
Less Depreciation		104	137
EXCESS (EXPENDITURE) FOR THE YEAR		(39,969)	(2,331)