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Report of the Directors and

Financial Statements

for the Year Ended 31 December 1996

<u>for</u>

British Menopause Society
Limited by Guarantee



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Company Information for the Year Ended 31 December 1996

DIRECTORS:

D H Barlow MA

J A Brockie Prof. L Cardozo

Dr P Collins (resigned 4 July 1996)

Dr C M P Rees MB (appointed 4 July 1996)

Dr R J E Kirkman

Dr J C Stevenson (resigned 4 July 1996)

F A Patterson
Miss J Pitkin
D W Purdie MD
D W Sturdee MD
Dr M A Upsdell
M I Whitehead MB
Dr J M Wordsworth MB
Dr G A Eccleston

Dr G A Eccleston
A M Hillard
Dr M Hunter
A D Parsons
Dr B A Ruparelia

Mrs E Hughes (appointed 4 July 1996) Prof. J A Kanis MB (appointed 4 July 1996)

Dr. J Rymer MB

SECRETARY:

F A Patterson

REGISTERED OFFICE:

36 West Street

Marlow

Buckinghamshire

SL7 2NB.

REGISTERED NUMBER:

2759439 (England and Wales)

AUDITORS:

Wheeler & Co.

Chartered Accountants Registered Auditors The Shrubbery 14 Church Street Whitchurch Hampshire RG28 7AB.

Report of the Directors for the Year Ended 31 December 1996

The directors present their report with the financial statements of the company for the year ended 31 December 1996.

PRINCIPAL ACTIVITY

The principal activity of the company in the year under review was that of a registered charity to facilitate the advancement of education by the promotion of interest in all matters relating to the menopause.

DIRECTORS

The directors during the year under review are shown on page one. No director has an interest in the company, which is limited by guarantee.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

The auditors, Wheeler & Co., will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

In preparing this report, the directors have taken advantage of special exemptions applicable to small companies conferred by Part II of Schedule 8 to the Companies Act 1985. The directors have done so on the grounds that, in their opinion, the company is entitled to the benefit of those exemptions because it meets the qualifying conditions for small companies as stated in Section 247 of the Companies Act 1985.

ON BEHALF OF

Secretary.

F A Patterson

Dated:

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Report of the Auditors to the Members of British Menopause Society Limited by Guarantee

We have audited the financial statements on pages four to eight which have been prepared under the historical cost convention and the accounting policies set out on page six.

Respective responsibilities of directors and auditors

As described on page two the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs as at 31 December 1996 and of its profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Wheeler & Co.

Chartered Accountants

Thule & w.

Registered Auditors

The Shrubbery

14 Church Street

Whitchurch

Hants. RG28 7AB

Dated: 26 mul 1997

<u>Profit and Loss Account</u> for the Year Ended 31 December 1996

		1996	1995
	Notes	£	£
TURNOVER	2	157,142	100,003
		 	
GROSS PROFIT		157,142	100,003
Administrative expenses		102,892	79,215
OPERATING PROFIT			
ON ORDINARY ACTIVITIE			
BEFORE TAXATION	4	54,250	20,788
Tax on profit on ordinary			
activities	5		
PROFIT FOR THE FINANC	IAL YEAR		
AFTER TAXATION		54,250	20,788
Retained profit brought forward	ı	68,954	48,166
RETAINED PROFIT CARRI	ED FORWARD	£123,204	£68,954

CONTINUING OPERATIONS

None of the company's activities were acquired or discontinued during the current and previous years.

TOTAL RECOGNISED GAINS AND LOSSES

The company has no recognised gains or losses other than the profits for the current and previous years.

Balance Sheet 31 December 1996

	Notes	1996		1995	·
FIXED ASSETS:		£	£	£	£
Tangible assets	6		6,631		2,426
CURRENT ASSETS:					
Debtors	7	3,438		2,665	
Cash at bank		121,491		71,341	
CDEDITODS: Amounts folling		124,929		74,006	
CREDITORS: Amounts falling due within one year	8	9.256			
duc within one year	8	8,356		<u>7,478</u>	
NET CURRENT ASSETS:			116,573		66,528
TOTAL ASSETS LESS CURRENT					
LIABILITIES:			£123,204		£68,954
CAPITAL AND RESERVES:					
Profit & loss account			123,204		68,954
	10		£123,204		£68,954

ON BEHALF OF THE BOARD:

D W Sturdee MD - CHAIRMAN

DH Barlow MA - HONORARY SECRETARY

Approved by the Board on $\frac{11}{3}$

Notes to the Financial Statements for the Year Ended 31 December 1996

1. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared under the historical cost convention.

Financial Reporting Standard Number 1

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

Turnover

Turnover comprises membership fee income for the period, recognised on the renewal of the membership subscription, together with the net surplus of events held in the period.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings:

- 20% on reducing balance

Deferred taxation

Provision is made at current rates for taxation deferred in respect of all material timing differences except to the extent that, in the opinion of the directors, there is reasonable probability that the liability will not arise in the foreseeable future.

2. TURNOVER

The turnover and profit before taxation are attributable to the one principal activity of the company.

3. STAFF COSTS

Wages and salaries	1996 £ <u>37,365</u>	1995 £ 30,270
The average weekly number of employees during the year was as follows:		
	1996	1995
Management	_2	

4. **OPERATING PROFIT**

The operating profit is stated after charging:

	1996	1995
Hire of plant and machinery Depreciation - owned assets Loss on disposal of fixed assets Auditors' remuneration	£ 1,565 865	£ 1,310 508
	652 2,732	2,017
Directors' emoluments	22,000	19,700

Notes to the Financial Statements for the Year Ended 31 December 1996

5. TAXATION

No liability to UK Corporation tax arose on ordinary activities for the year ended 31 December 1996 nor for the year ended 31 December 1995.

The company is a registered charity and is not liable to taxation under current UK legislation.

6. TANGIBLE FIXED ASSETS

			Fixtures and fittings
	COST:		£
	At 1 January 1996		4,201
	Additions		5,722
	Disposals		(1,538)
	At 31 December 1996		8,385
	DEPRECIATION:		
	At 1 January 1996		1,775
	Charge for year		865
	Eliminated on disposals		(886)
	At 31 December 1996		1,754
	NET BOOK VALUE:		
	At 31 December 1996		6,631
	At 31 December 1995		2,426
			2,120
7.	DEBTORS: AMOUNTS FALLING		
	DUE WITHIN ONE YEAR		
		1996	1995
		£	£
	Prepayments & accrued income	3,438	2,665
8.	CREDITORS: AMOUNTS FALLING		
	DUE WITHIN ONE YEAR		
		1996	1995
	Doub facus and according to	£	£
	Bank loans and overdrafts (see note 9)		
	Trade creditors	160	999
	Social security & other taxes	38 545	176
	Accrued expenses	545 _ 7 ,613	6 202
	•		6,303
		8,356	7,478

Notes to the Financial Statements for the Year Ended 31 December 1996

9. LOANS AND OVERDRAFTS

An analysis of the	maturity of loans and	overdrafts is given below:
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	A	1996 £	1995 £
	Amounts falling due within one year or on demand:		
	Bank overdrafts	<u>160</u>	<u>999</u>
10.	RECONCILIATION OF MOVEMENTS IN RESERVES		
		1996	1995
	Profit for the financial year	£ 54.250	£
		54,250	20,788
	NET ADDITION TO RESERVES	54,250	20,788
	Opening reserves	68,954	48,166
	CLOSING RESERVES	123,204	<u>68,954</u>
11.	TURNOVER		
	Included in turnover is symposium income which comprises:		
		1996 £	1995 £
	Annual symposium income	164,313	138,256
	Less: Symposium expenses:		
	Accomodation and meals	44,960	61,697
	Room hire	-	1,118
	Printing, postage and stationery	9,197	9,246
	Equipment hire	2,247	735
	Travelling expenses Sundries	4,402	6,592
	Promotion	2,018	3,291
	Speakers fees	1,994	1,647
	Nurses meeting expenses	2,930	-
		7,123	-
		74,871	84,236
	Surplus on symposium included in turnover	£ 90 442	C 52 000
		£ <u>89,442</u>	£ <u>53,930</u>