



BLUEPRINT
Company Secretary

CHA 101

This form should be completed in black



288

Change of director or secretary or change of particulars.

Company number

CN 2746616

Company name

REED ELSEVIER PLC

Appointment

(Turn to
following
page for
resignation
and change
of particulars).

Date of appointment

Appointment of director

Appointment of secretary

Name * Style/Title

Forenames

Surname

* Honours etc

Previous forenames

Previous surname

Usual residential address

Post town

County/Region

Postcode

Date of birth †

Business occupation †

Other directorships †

Day Month Year

DA

CD

CS

Please mark the appropriate box
If appointment is as a director and secretary
mark both boxes.

AD

DO

Nationality † NA

OC

I consent to act as director/secretary of the above named company

Consent signature

Signed

Date

* Voluntary details

† Directors only

A serving director etc must also sign the form following.

Resignation

Date of resignation etc

(This includes any form of ceasing to hold office e.g. death or removal from office.)

Resignation etc, as director

Resignation etc, as secretary

Forenames

Surname

Date of birth (directors only)

If cessation is other than resignation,
please state reason (eg death)

DR 1 9 0 4 9 5

XD X

XS

Please mark the appropriate box.

If resignation etc is as a director and secretary
mark both boxes.

JAMES JOHN FRANCIS

KELS

DO 2 6 0 4 3 3

Change of particulars

(this section, is not for appointments or resignations)

Complete this section in all cases where particulars of a serving director/secretary, have changed and then the appropriate section below.

Date of change of particulars

Change of particulars, as director

Change of particulars, as secretary

Forenames

Surname

(name previously notified to Companies House)

Date of birth (directors only)

Forenames

Surname

Change of name
(enter new name)

Change of usual residential address
(enter new address)

Post town

County/Region

Postcode

Country

Other change

(please specify)

DC

ZD

ZS

Please mark the appropriate box.

If change of particulars is as a director and secretary
mark both boxes.

DO

NN

AD

A serving director, secretary etc must sign the form below.

Signature

Signed

Date

(by a ~~serving director~~/secretary/administrator/
administrative receiver/receiver). (Delete as appropriate)

After signing please return the form
to the Registrar of Companies at

or

Companies House, Crown Way, Cardiff CF4 3UZ

for companies registered in England and Wales

Companies House, 100-102 George Street, Edinburgh EH2 3DJ

for companies registered in Scotland.

To whom should Companies House direct
any enquiries about the information on
this form?

L DIXON

6 CHESTERFIELD GARDENS

LONDON W1A 1EJ