

CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

FINANCIAL STATEMENTS

31 DECEMBER 2003

COMPANY NO: 2644128



CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

Directors	G K Petts (Resigned 15 May 2003) D J Kaufman A W Leeder (Resigned 7 May 2003) P G Harris R Floyd D Potter R E Ellisdon E W Samuel C Hart (Appointed 28 January 2003) M Wright (Appointed 28 January 2003)
Secretary	C Hart
Company Registration Number	2644128
Registered Office	The Station Station Approach Station Road Chinnor Oxon OX39 4ER
Accountant	Cyril Flood CA Second Floor 1 Church Square Leighton Buzzard Beds LU7 1AE

CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

Report of the Trustees for the year ended 31 December 2003

The trustees, who are also directors of the charity for the purposes of the Companies Act, present their annual report and the financial statements for the year ended 31 December 2003. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000 in preparing the annual report and financial statements of the charity.

Objects of the charity, principal activities and organisation of our work

The charity is constituted as a company limited by guarantee and is, therefore, governed by a memorandum and articles of association.

The charity's objects and its principal activities continue to be the preservation and restoration of part of the former Great Western Railway branch line from Princes Risborough to Watlington and of locomotives, rolling stock and other items of equipment for use on and in connection with the branch line and the raising of funds with which to meet the expenses incurred in those activities.

The charity is organised so that the trustees meet regularly to manage its affairs. Certain directors have specific responsibilities for overseeing aspects of the charity's business.

Trading activities associated with the charity's objectives are undertaken by Chinnor & Princes Risborough Railway Company Limited, a wholly owned subsidiary of the charity.

Developments, activities and achievements this year

The class 121 single car DMU was substantially refurbished during the year at a cost of £14,300, the vehicle having finally become owned 100% by the Association in June 2003.

In the latter part of the year, agreement was finally reached with Network Rail on the terms for gaining access to Princes Risborough station and work on drawing up the necessary documentation started. By the end of the year, £158,000 had been raised towards the cost of this project of which £156,000 remained after payment of expenses incurred so far.

Future developments

The principal focus of the Association's efforts in the immediate future will be the extension of the running line into Princes Risborough station, together with the necessary refurbishment, renovation and recreation of the Watlington bay platform area.

Transactions and financial position

The Statement of Financial Activities shows net income for the year of £24,146 (2002- £22,838) and our reserves standing at £441,981 (2002 - £417,835) in total at the end of the year.

CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

Report of the Trustees for the year ended 31 December 2003 (cont.)

Tangible fixed assets for use by the charity

Details of movements in fixed assets are set out in note 7 to the accounts.

Reserves

To the extent that the Association does not utilise the income it receives to cover routine administrative expenses and the costs of ongoing maintenance of the track, infrastructure, locomotives, rolling stock, etc. used in furtherance of its activities, its policy is to retain in reserve all residual income to provide the resources with which to meet future expenditure that may be expected not to be covered by income received at the time. Such expenditure includes:

- a. non-routine refurbishment of locomotives, rolling stock, etc;
- b. projects identified by the Association as contributing to the extension and improvement of its facilities.
- c. unforeseen large expenses.

Directors and trustees

All directors of the company listed on page 1 are also trustees of the charity and there are no other trustees. The Board has the power to appoint additional trustees as it considers fit to do so.

Risk management

As mentioned under the 'Objects of the charity', the principal activity of the Association and its subsidiary, the Chinnor & Princes Risborough Railway Company, is the operation of a railway line. To do this, it is subject to supervision by Her Majesty's Railway Inspectorate (HMRI) under which operating rules approved by HMRI have to be in place and observed to minimise the risk of accidents. The Association also has extensive insurance cover in place for which periodic inspections are made by the insurers.

CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

Report of the Trustees for the year ended 31 December 2003 (cont.)

Trustees' responsibilities in relation to the financial statements

The trustees are required by company law to prepare financial statements for each financial year, which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether the policies adopted are in accordance with the Companies Act 1985 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation.


The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Accountant

A resolution proposing SVP Associates be appointed as accountant of the charity will be put to the Annual General Meeting.

Approval

This report was approved by the board of directors and trustees on 27 April 2004 and signed on its behalf.



D Kaufman
Chairman

CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

**Accountant's Report to the Directors on the Unaudited Accounts of Chinnor & Princes
Risborough Railway Association Limited**

As described on the balance sheet, you are responsible for the preparation of the accounts for the year ended 31 December 2003 set out on pages 6 to 12 and you consider that the company is exempt from audit under the provisions of s.249A(1) of the Companies Act 1985. In accordance with your instructions, I have compiled these unaudited accounts, in order to assist you to fulfill your statutory responsibilities, from the accounting records and information and explanations supplied to me.



Cyril Flood
Chartered Accountant
Second Floor
1 Church Square
Leighton Buzzard
Bedfordshire
LU7 1AE

27 April 2004

CHINNOR AND PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

Statement of Financial Activities for the year ended 31 December 2003

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2003	Total Funds 2002
INCOME AND EXPENDITURE					
Income Resources					
Management fees	35,380	-	-	35,380	39,690
Membership	6,560	-	-	6,560	5,825
Fund Raising	400	4,256	6,709	11,365	18,298
Other	1,454	-	-	1,454	1,937
Donations	751	3,741	8,122	12,614	1,515
Bank Interest	385	3,433	1,476	5,294	5,328
	<u>44,930</u>	<u>11,430</u>	<u>16,307</u>	<u>72,667</u>	<u>72,593</u>
Resources Expended					
Direct Charitable Expenditure	27,634	-	-	27,634	38,425
Fund Raising	2	292	2,213	2,507	1,645
Other Costs	-	-	300	300	708
Management – Administration	18,080	-	-	18,080	8,977
Total Expenditure	<u>45,716</u>	<u>292</u>	<u>2,513</u>	<u>48,521</u>	<u>49,755</u>
Net Movement in Funds	(786)	11,138	13,794	24,146	22,838
Transfer	42,315	-	(42,315)	-	-
Balance brought forward 1 January 2003	235,910	99,217	82,708	417,835	394,997
Balance carried forward 31 December 2003	<u>277,439</u>	<u>110,355</u>	<u>54,187</u>	<u>441,981</u>	<u>417,835</u>

The notes on pages 8 to 12 form part of these financial statements.

CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

Balance Sheet as at 31 December 2003

	Notes	2003		2002	
		£	£	£	£
Fixed Assets					
Tangible Assets	7	274,023		253,492	
Investments	8	3		12,218	
		<u> </u>	274,026	<u> </u>	265,710
Current assets					
Cash at bank and in hand		168,766		165,846	
Debtors and prepayments	9	17,525		10,686	
		<u> </u>	186,291	<u> </u>	176,532
			<u>460,317</u>		<u>442,242</u>
Creditors: amounts falling due within one year	10		18,336		24,407
			<u>441,981</u>		<u>417,835</u>
Represented by:					
Restricted Funds	12		54,187		82,708
Designated Funds	13		110,355		99,217
Unrestricted Funds			277,439		235,910
			<u>441,981</u>		<u>417,835</u>

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of s.249A(1) of the Companies Act 1985. Members have not required the company, under s.249B(2) of the Companies Act 1985, to obtain an audit for the year ended 31 December 2003. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records, which comply with s.221 of the Companies Act 1985, and for preparing accounts which give a true and fair view of the state of affairs of the company as at 31 December 2003 and of its surplus for the year then ended, in accordance with the requirements of s.226, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

The financial statements, which have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 applicable to small companies, were approved by the board on 27 April 2004 and signed on its behalf.


D Kaufman
Director

The notes on pages 8 to 12 form part of these financial statements.

CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

Notes to the financial statements **for the year ended 31 December 2003**

1. Accounting Policies

a) Basis of preparation of accounts

The financial statements are prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000) issued in October 2000, applicable accounting standards and the Companies Act 1985 and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002)

b) Incoming resources

Voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

c) Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis.

Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of these resources.

d) Tangible fixed assets

Individual fixed assets costing £100 or more are capitalised at cost.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Plant and Machinery	20% straight line basis
Buildings	2% straight line basis

e) Investments

Investments are stated at cost.

f) Fund raising costs

Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the charity's work. This includes the cost of advertising for donations and staging of special fundraising events.

g) Expenditure on management and administration of the charity

Administration expenditure includes overheads and depreciation.

CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

Notes to the financial statements
for the year ended 31 December 2003 (cont.)

	2003	2002
	£	£
2. Donations and gifts		
Individuals	751	1,515
	—	—
3. Cost of generating funds		
Postage, stationery & printing	2,507	1,645
	—	—
4. Management & Administration		
Overheads	8,438	2,700
Depreciation	9,642	6,277
	18,080	8,977
	—	—
5. Surplus for the year		
The surplus of income over expenditure is stated after charging:		
Depreciation of tangible fixed assets -owned by the charity	9,654	6,277
	—	—

6. Staff costs

The company has no paid employees.

No remuneration was paid to trustees in the year. Expenses reimbursed to trustees amounted to £88. (2002 - Nil).

CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

Notes to the financial statements **for the year ended 31 December 2003 (cont.)**

7. Tangible assets

	Land and Buildings	Plant	Total
Cost			
At 1 January 2003	234,697	98,775	333,472
Additions	-	30,185	30,185
At 31 December 2003	<u>234,697</u>	<u>128,960</u>	<u>363,657</u>
Depreciation			
At 1 January 2003	900	79,080	79,980
Charge for the year	900	8,754	9,654
At 31 December 2003	<u>1,800</u>	<u>87,834</u>	<u>89,634</u>
Net book values			
At 31 December 2003	<u>232,897</u>	<u>41,126</u>	<u>274,023</u>
At 31 December 2002	<u>233,797</u>	<u>19,695</u>	<u>253,492</u>

The subsidiary company Chinnor & Princes Risborough Railway Company Limited contributed £35,380 (2002 - £39,690) by way of management charges paid for the use of the Association's assets.

	2003 £	2002 £
8. Investments		
Shares in Subsidiary Company	3	3
Shares in locomotives and rolling stock	-	12,215
	<u>3</u>	<u>12,218</u>

Following the acquisition of the final share in the Bubble Car this asset has been recategorised as Plant.

CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

Notes to the financial statements
for the year ended 31 December 2003 (cont.)

	2003 £	2002 £
9. Debtors		
Trade debtors	17,525	10,401
VAT	-	285
	<u>17,525</u>	<u>10,686</u>
	2003 £	2002 £
10. Creditors: amounts falling due within one year		
Loans from Members	15,860	15,160
Accruals	1,030	9,247
VAT	1,446	-
	<u>18,336</u>	<u>24,407</u>

11. Funds of the charity

Restricted Funds

These are funds donated to the charity for specific projects.

Designated Funds

These are funds set aside from general funds by the Trustees for specific projects.

12. Restricted Funds

	Engine Maintenance Fund	Station Building	Princes Risborough Project	Total
Brought forward	562	42,315	39,831	82,708
Receipts	19	-	13,775	13,794
Transfer	-	(42,315)	-	(42,315)
	<u>581</u>	<u>-</u>	<u>53,606</u>	<u>54,187</u>

Following the completion of Chinnor Station the balance of the fund related thereto has been transferred to General Funds.

CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED

Notes to the financial statements
for the year ended 31 December 2003 (cont.)

13. Designated Funds

	Engine Maintenance Fund	Princes Risborough Project	Total
Brought forward	8,833	90,384	99,217
Receipts	283	10,855	11,138
Carried forward	<u>9,116</u>	<u>101,239</u>	<u>110,355</u>