

**CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

**FINANCIAL STATEMENTS**

**31 DECEMBER 2004**

**COMPANY NO: 2644128**



**CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

Directors	D J Kaufman R E Ellisdon R W Floyd P G Harris D J Potter R J Fagg (Appointed on 30 March 2004) E W Samuel (Died on 14 June 2004) C Hart (Resigned on 23 November 2004) M G Wright (Resigned on 28 May 2004)
Secretary	R J Fagg
Company Registration Number	2644128
Registered Office	The Station Station Approach Station Road Chinnor Oxon OX39 4ER
Accountant	SVP Associates Second Floor 1 Church Square Leighton Buzzard Beds LU7 1AE

## **CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

### **Report of the Trustees for the year ended 31 December 2004**

The trustees, who are also directors of the charity for the purposes of the Companies Act, present their annual report and the financial statements for the year ended 31 December 2004. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in October 2000 in preparing the annual report and financial statements of the charity.

#### **Objects of the charity, principal activities and organisation of our work**

The charity is constituted as a company limited by guarantee and is, therefore, governed by a memorandum and articles of association.

The charity's objects and its principal activities continue to be the preservation and restoration of part of the former Great Western Railway branch line from Princes Risborough to Watlington and of locomotives, rolling stock and other items of equipment for use on and in connection with the branch line and the raising of funds with which to meet the expenses incurred in those activities.

The charity is organised so that the trustees meet regularly to manage its affairs. Certain directors have specific responsibilities for overseeing aspects of the charity's business.

Trading activities associated with the charity's objectives are undertaken by Chinnor & Princes Risborough Railway Company Limited, a wholly-owned subsidiary of the charity.

#### **Developments, activities and achievements this year**

Despite agreement having been reached in principle with Network Rail late in 2003 on the terms of a lease for gaining access to Princes Risborough Station, work on drawing up the necessary documentation was still in hand at the end of 2004. By the end of the year, £285,000 including loans totalling £21,000 from members had been raised towards the cost of this project of which £283,000 remained after payment of expenses incurred so far.

#### **Future developments**

The principal focus of the Association's efforts in the immediate future will be the extension of the running line into Princes Risborough station, together with the necessary refurbishment, renovation and recreation of the Watlington bay platform area.

#### **Transactions and financial position**

The Statement of Financial Activities shows net income for the year of £101,243 (2003- £24,146) and our reserves standing at £543,224 (2003 - £441,981) in total at the end of the year.

## **CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

### **Report of the Trustees for the year ended 31 December 2004 (cont.)**

#### **Tangible fixed assets for use by the charity**

Details of movements in fixed assets are set out in note 7 to the accounts.

#### **Reserves**

To the extent that the Association does not utilise the income it receives to cover routine administrative expenses and the costs of ongoing maintenance of the track, infrastructure, locomotives, rolling stock, etc. used in furtherance of its activities, its policy is to retain in reserve all residual income to provide the resources with which to meet future expenditure that may be expected not to be covered by income received at the time. Such expenditure includes:

- a. non-routine refurbishment of locomotives, rolling stock, etc;
- b. projects identified by the Association as contributing to the extension and improvement of its facilities.
- c. unforeseen large expenses.

#### **Directors and trustees**

All directors of the company listed on page 1 are also trustees of the charity and there are no other trustees. The Board has the power to appoint additional trustees as it considers fit to do so.

#### **Risk management**

As mentioned under the 'Objects of the charity', the principal activity of the Association and its subsidiary, the Chinnor & Princes Risborough Railway Company, is the operation of a railway line. To do this, it is subject to supervision by Her Majesty's Railway Inspectorate (HMRI) under which operating rules approved by HMRI have to be in place and observed to minimise the risk of accidents. The Association also has extensive insurance cover in place for which periodic inspections are made by the insurers.

## **CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

### **Report of the Trustees for the year ended 31 December 2004 (cont.)**

#### **Trustees' responsibilities in relation to the financial statements**

The trustees are required by company law to prepare financial statements for each financial year, which give a true and fair view of the financial activities of the charity and of its financial position at the end of that year. In preparing those financial statements the trustees are required to:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether the policies adopted are in accordance with the Companies Act 1985 and with applicable accounting standards and statements of recommended practice, subject to any material departures disclosed and explained in the financial statements;
- d) prepare the financial statements on a going concern basis unless it is inappropriate to assume that the charity will continue in operation.

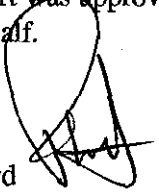
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### **Accountant**

A resolution proposing reappointment of SVP Associates as accountant of the charity will be put to the Annual General Meeting.

#### **Approval**

This report was approved by the board of directors and trustees on 28 April 2005 and signed on its behalf.

  
R W Floyd  
Chairman

**CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

**Accountant's Report to the Directors on the Unaudited Accounts of Chinnor & Princes  
Risborough Railway Association Limited**

As described on the balance sheet, you are responsible for the preparation of the accounts for the year ended 31 December 2004 set out on pages 6 to 12 and you consider that the company is exempt from audit under the provisions of s.249A(1) of the Companies Act 1985. In accordance with your instructions, we have compiled these unaudited accounts, in order to assist you to fulfill your statutory responsibilities, from the accounting records and information and explanations supplied to us.

SVP ASSOCIATES

SVP Associates  
Certified Accountants  
Second Floor  
1 Church Square  
Leighton Buzzard  
Bedfordshire  
LU7 1AE

**CHINNOR AND PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

**Statement of Financial Activities for the year ended 31 December 2004**

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2004	Total Funds 2003
<b>INCOME AND EXPENDITURE</b>					
<b>Income Resources</b>					
Management fees	32,860	-	-	32,860	35,380
Membership	7,600	-	-	7,600	6,560
Fund Raising	-	9,452	107,157	116,609	11,365
Other	2,228	-	-	2,228	1,454
Donations	1,108	2,945	-	4,053	12,614
Bank Interest	216	4,493	5,159	9,868	5,294
	<u>44,012</u>	<u>16,890</u>	<u>112,316</u>	<u>173,218</u>	<u>72,667</u>
<b>Resources Expended</b>					
Direct Charitable Expenditure	25,736	-	-	25,736	27,634
Fund Raising		195	1,513	1,708	2,507
Other Costs	-	-	-	-	300
Management – Administration	24,541	-	-	24,541	18,080
Loco Repair	-	2,002	19,848	21,850	-
Total Expenditure	<u>50,277</u>	<u>2,197</u>	<u>21,361</u>	<u>73,835</u>	<u>48,521</u>
Net Movement in Funds	(6,265)	14,693	90,955	99,383	24,146
Balance brought forward 1 January 2004	<u>277,439</u>	<u>110,355</u>	<u>54,187</u>	<u>441,981</u>	<u>417,835</u>
Balance carried forward 31 December 2004	<u>271,174</u>	<u>125,048</u>	<u>145,142</u>	<u>541,364</u>	<u>441,981</u>

The notes on pages 9 to 13 form part of these financial statements.

**CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

**Balance Sheet as at 31 December 2004**

	Notes	2004		2003	
		£	£	£	£
<b>Fixed Assets</b>					
Tangible Assets	7	271,439		274,023	
Investments	8	3		3	
		_____	271,442	_____	274,026
<b>Current assets</b>					
Cash at bank and in hand		295,237		168,766	
Debtors and prepayments	9	15,179		17,525	
		_____	310,416	_____	186,291
			581,858		460,317
<b>Creditors: amounts falling due within one year</b>	10		22,994		18,336
<b>Total assets less current liabilities</b>			558,864		441,981
<b>Creditors: amounts falling due after more than one year</b>	11		17,500		-
			541,364		441,981
			=====		=====
<b>Represented by:</b>					
Restricted Funds	13		145,142		54,187
Designated Funds	14		125,048		110,355
Unrestricted Funds			271,174		277,439
			541,364		441,981
			=====		=====

Balance sheet (cont.)




**CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

**Balance Sheet as at 31 December 2004 (cont..)**

The directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of s.249A(1) of the Companies Act 1985. Members have not required the company, under s.249B(2) of the Companies Act 1985, to obtain an audit for the year ended 31 December 2004. The directors acknowledge their responsibilities for ensuring that the company keeps accounting records, which comply with s.221 of the Companies Act 1985, and for preparing accounts which give a true and fair view of the state of affairs of the company as at 31 December 2004 and of its surplus for the year then ended, in accordance with the requirements of s.226, and which otherwise comply with the requirements of the Act relating to the accounts so far as applicable to the company.

The financial statements, which have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 applicable to small companies, were approved by the board on 28 April 2005 and signed on its behalf.

R W Floyd  
Director

A handwritten signature in black ink, appearing to be 'R W Floyd', written over a horizontal line.

The notes on pages 9 to 13 form part of these financial statements.

# **CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

## **Notes to the financial statements** **for the year ended 31 December 2004**

### **1. Accounting Policies**

#### **a) Basis of preparation of accounts**

The financial statements are prepared under the historical cost convention. The financial statements have been prepared in accordance with the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2000) issued in October 2000, applicable accounting standards and the Companies Act 1985 and in accordance with the Financial Reporting Standard for Smaller Entities (effective June 2002)

#### **b) Incoming resources**

Voluntary income and donations are included in incoming resources when they are receivable, except when the donors specify that they must be used in future accounting periods or donors conditions have not been fulfilled, then the income is deferred. The income from fundraising ventures is shown gross, with the associated costs included in fundraising costs.

#### **c) Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis.

Expenditure which is directly attributable to specific activities has been included in these cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of these resources.

#### **d) Tangible fixed assets**

Individual fixed assets costing £100 or more are capitalised at cost.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Plant and Machinery	20% straight line basis
Buildings	2% straight line basis

#### **e) Investments**

Investments are stated at cost.

#### **f) Fund raising costs**

Fundraising expenditure comprises costs incurred in inducing people and organisations to contribute financially to the charity's work. This includes the cost of advertising for donations and staging of special fundraising events.

#### **g) Expenditure on management and administration of the charity**

Administration expenditure includes overheads and depreciation.

**CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

**Notes to the financial statements**  
**for the year ended 31 December 2004 (cont.)**

	2004 £	2003 £
<b>2. Donations and gifts</b>		
Individuals	1,107	751
	—	—
<b>3. Cost of generating funds</b>		
Postage, stationery & printing	1,708	2,507
	—	—
<b>4. Management &amp; Administration</b>		
Overheads	13,121	8,438
Depreciation	11,420	9,642
	—	—
	24,541	18,080
	—	—
<b>5. Surplus for the year</b>		
The surplus of income over expenditure is stated after charging:		
Depreciation of tangible fixed assets -owned by the charity	11,420	9,642
	—	—

**6. Staff costs**

The company has no paid employees.

No remuneration was paid to trustees in the year. Expenses reimbursed to trustees amounted to £Nil. (2003 - £88).

**CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

**Notes to the financial statements**  
**for the year ended 31 December 2004 (cont.)**

**7. Tangible assets**

	Land and Buildings	Plant	Total
Cost			
At 1 January 2004	234,697	128,960	363,657
Additions	-	8,836	8,836
	<hr/>	<hr/>	<hr/>
At 31 December 2004	234,697	137,796	372,493
	<hr/>	<hr/>	<hr/>
Depreciation			
At 1 January 2004	1,800	87,834	89,634
Charge for the year	900	10,520	11,420
	<hr/>	<hr/>	<hr/>
At 31 December 2004	2,700	98,354	101,054
	<hr/>	<hr/>	<hr/>
Net book values			
At 31 December 2004	231,997	39,442	271,439
	<hr/>	<hr/>	<hr/>
At 31 December 2003	232,897	41,126	274,023
	<hr/>	<hr/>	<hr/>

The subsidiary company Chinnor & Princes Risborough Railway Company Limited contributed £34,720 (2003 - £35,380) by way of management charges paid for the use of the Association's assets.

	2004 £	2003 £
<b>8. Investments</b>		
Shares in Subsidiary Company	3	3
	<hr/>	<hr/>
	3	3
	<hr/>	<hr/>

**CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

**Notes to the financial statements**  
**for the year ended 31 December 2004 (cont.)**

	2004 £	2003 £
<b>9. Debtors</b>		
Trade debtors	15,179	17,525
	<hr/> 15,179	<hr/> 17,525

	2004 £	2003 £
<b>10. Creditors: amounts falling due within one year</b>		
Loans from Members	19,360	15,860
Accruals	700	1,030
VAT	2,934	1,446
	<hr/> 22,994	<hr/> 18,336

**11. Creditors: amounts falling due after more than one year**

Loans from Members	17,500	-
	<hr/>	<hr/>

**12. Funds of the charity**

**Restricted Funds**

These are funds donated to the charity for specific projects.

**Designated Funds**

These are funds set aside from general funds by the Trustees for specific projects.

**CHINNOR & PRINCES RISBOROUGH RAILWAY ASSOCIATION LIMITED**

**Notes to the financial statements**  
**for the year ended 31 December 2004 (cont.)**

**13. Restricted Funds**

	Engine Maintenance Fund	Princes Risborough Project	Total
Brought forward	581	53,606	54,187
Receipts	19	90,936	90,955
Transfer	(600)	600	-
	<u>-</u>	<u>145,142</u>	<u>145,142</u>

**14. Designated Funds**

	Engine Maintenance Funds	Princes Risborough Project	Total
Brought forward	9,116	101,239	110,355
Receipts	501	14,192	14,693
Carried forward	<u>9,617</u>	<u>115,431</u>	<u>125,048</u>