

The Insolvency Act 1986

**Notice of deemed approval
of proposals****F2.18**Name of Company
Groundwork South WestCompany Number
02632905In the
Birmingham District Registry

[full name of court]

Court case number (For court use only)
8242 of 2012(a) Insert full name(s) and
address(es) of
administrator(s)We ^(a)Ian J Gould and James Stewart-Koster of PKF (UK) LLP, New Guild House, 45 Great Charles
Street, Queensway, Birmingham, B3 2LX(b) Insert name and address
of registered office of
companyhaving been appointed Joint Administrators of ^(b) Groundwork South West of New Guild House, 45
Great Charles Street, Birmingham, B3 2LX on ^(c) 28 May 2012 by ^(d) the Company's trustees

(c) Insert date of appointment

(d) Insert name of applicant /
appointor

hereby give notice that

having made a statement under paragraph 52(1) of Schedule B1 and no meeting having been
requisitioned under paragraph 49 of that Schedule, the proposals sent by us on ^(e) 17 July 2012 were
deemed approved on ^(e) 27 July 2012

(e) Insert date

Signed

Joint Administrator

Dated

31/7/12

Contact DetailsYou do not have to give any contact information in the box
opposite but if you do it will help Companies House to
contact you if there is a query on the form. The contact
information that you give will be visible to searchers of the
public record

Ian J Gould

New Guild House, 45 Great Charles Street, Queensway, Birmingham

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DX Number

DX Exchange

THURSDAY



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02/08/2012

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Companies House, Crown Way, Cardiff, CF14 3UZ

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Accountants &
business advisers

Groundwork Southwest Limited in Administration

Administrators' Proposals

17 July 2012

Contents

1	Introduction	1
2	Company information and events leading to Administration	2
3	Administration strategy, trading on and sale of assets	5
4	Assets of the Company	8
5	Liabilities of the Company	11
6	Receipts & payments, estimated outcome and costs of Administration	13
7	Proposed exit route from Administration	16
8	The Administrators' proposals	19
9	EC Regulation	21
10	Closing remarks	22

Appendices

- A – Statutory information
- B – Receipts and payments account
- C – Estimated outcome statement
- D – Time costs analysis
- E – A creditors' guide to fees and schedule of charge out rates
- F – Statement of Administrators' proposals
- G – Proof of debt
- H – List of the Company's creditors
- J – Balance sheet as at 31 March 2011
- K – Form 2 21B Creditor's request for a meeting

1 Introduction

1 1 We, Ian James Gould and James Stewart-Koster of PKF (UK) LLP ("PKF"), were appointed Joint Administrators of Groundwork South West ("the Company") by the Company's trustees on 28 May 2012. The appointment was confirmed in The High Court of Justice, Chancery Division, Birmingham District Registry, case number 8242 of 2012.

1 2 These proposals are prepared pursuant to Paragraph 49 of Schedule B1 of the Insolvency Act 1986 ("the Act") and Rule 2.33 of the Insolvency Rules 1986 ("the Rules").

1 3 Form 2.17B, Statement of Administrators' proposals is attached at Appendix F.

No meeting of creditors to be held

1 4 In accordance with Paragraph 52(1) (b) of Schedule B1 of the Act, based on current information, we believe that the Company has insufficient property to enable a distribution to unsecured creditors except by virtue of the prescribed part calculation (see section 5). As a result of this, we do not propose to convene a creditors' meeting in this matter.

1 5 In accordance with paragraphs 52(2)-(4) of Schedule B1, a formal creditors meeting will be summoned if it is requested by a creditor or a number of creditors of the Company whose debt(s) amount to at least 10% of the total debts of the Company, provided that such a request is made in the prescribed manner and within the prescribed period as set out under the aforementioned Rule.

1 6 In the event that insufficient requests are received our proposals will be deemed to have been approved on 27 July 2012.

2 Company information and events leading to Administration

- 2.1 The Company was incorporated in July 1991. The Company's statutory information is attached at Appendix A.
- 2.2 The Company undertook projects and contracts designed to achieve environmental, social and economic benefit.
- 2.3 The Company is limited by guarantee and is also a registered charity. The Company was controlled on a daily basis by the Executive Director. However, the Company's principal strategic governance was undertaken by its board of trustees. The board of trustees consisted of volunteers from the local business community and were not employees of the Company.
- 2.4 The Following is a summary of the history of the Company as prepared by Bruce Gilbert (Board of trustees)
- 2.5 *Groundwork Devon & Cornwall and Groundwork South West were two separate Trusts that merged into one under the banner of Groundwork South West in 2009 and I was appointed as the first Chair. We recruited Alistair Cormie as the new managing director.*
- 2.6 *The Company was relatively unknown in the South West and annual turnover was just less than £1 million pounds which was considered insufficient. The Board sought to build up the turnover to make the Trust more viable and much effort went into diversifying and seeking more projects. We acquired a failing training agency which brought with it training accreditation and the chance to turn it round with new management.*
- 2.7 *The Trust made steady progress but the real breakthrough in terms of increasing turnover came with the Govt awarded "FJF" contracts. With its training and newly acquired Employment Director the Trust performed well and the turnover exceeded £5m and reserves were built up. We arranged to purchase Sandon Court, a cheaper option than renting premises and one which put a fixed asset into the balance sheet.*
- 2.8 *With the change of Government the "FJF" programme was wound up but the new Government announced the implementation of the Work Programme and the Board considered at length the advantages of participating in the programme and the disadvantages of the payment by results system with its need for a large overdraft.*
- 2.9 *Although Groundwork UK failed in its bid to be a prime contractor Prospects Services Ltd won a contract in the South West and GWSW was appointed as a sub-contractor. The Board agreed the signing of the contract subject to satisfactory overdraft arrangements and the*

implementation of a close scrutiny of the contract by the "Finance and Performance Committee"

- 2 10 *At the Board meeting in March 2012 the financial reports indicated that the overdraft was well within the limits required and that we were due to start reducing the overdraft in June and be profitable by February. Although the Work Programme had not been the success we had hoped, as in common with all sub-contractors on the Programme, we had not had the input of candidates promised but the cuts we had made to the work force meant that broadly speaking we were where we hoped would be*
- 2 11 *However, unknown to the Board, the overdraft limit had been wrongly stated and this was exacerbated by difficulties in receiving payments from one of the Company's training contracts. These difficulties were the subject of a meeting on 25th April where drastic action was planned to improve the situation*
- 2 12 *It is a matter of record that on May 11th PKF advised the Board that their investigations had revealed we were on the brink of insolvency*
- 2 13 *The reasons for the demise of GWSW are in, the view of the Board, a combination of the effects of the Work Programme on the cash-flow which had not been monitored sufficiently, the economic slump resulting in a sharp decline in forecasted income and the problem with the training contract*
- 2 14 *Having presenting our findings, the Company's board of trustees reached the conclusion that the Company was insolvent and ought to cease trading immediately. We were subsequently asked to advise the board on the insolvency options available to the Company*
- 2 15 *It was not possible for the Company to continue operating in its current form. However, the Company was involved in a number of on-going projects which we believed to be capable of completion or novation. We were of the view that continuance and/or completion of some or all of the Company's on-going projects would likely be of benefit to the Company's creditors as the re-assignment of these projects would not only protect the amounts due to the Company by way of invoiced debt or work in progress, it would also reduce the overall liability against the Company*
- 2 16 *If the Company were to have cease to trade immediately and been placed into Creditors' Voluntary Liquidation, it would have been unlikely that any significant amounts due to the Company in respect of trade debtors and/or work in progress would have been recovered*
- 2 17 *Therefore, in order for us to explore the above mentioned possibilities with a view to maximising returns to the Company for the benefit of its Creditors, we recommended that the Company be placed in Administration*

- 2 18 On 16 May 2012 the board of directors made the majority of the Company's employees redundant and resolved to seek our appointment as Joint Administrators of the Company. We were ultimately appointed in this regard on 28 May 2012.
- 2 19 For the purposes of Paragraph 100 of Schedule B1 of the Act, we confirm that as Joint Administrators, we are authorised to carry out all functions, duties and powers by each of us, joint and severally.
- 2 20 Pursuant to Paragraph 3(1) of Schedule B1 of the Act, we are required to perform our functions with the objective of
- rescuing the Company as a going concern, or
 - achieving a better result of the Company's creditors as a whole than would be likely if the Company were wound up (without first being in Administration), or
 - realising property in order to make a distribution to one or more secured or preferential creditors.
- 2 21 The first statutory objective, 3(1) (a) of Schedule B1, cannot be achieved as the level of creditors liabilities meant that it would not be possible to rescue the Company as a going concern.
- 2 22 The second statutory objective, 3(1) (b) of Schedule B1, will be achieved as there will be a better result of the Company's creditors as a whole than would be likely if the Company were wound up (without first being in Administration),
- 2 23 We consider that the third statutory objective 3(1) (c) will be accomplished in that property will be realised in order to make a distribution to the secured and preferential creditors.
- 2 24 The strategy adopted by us with a view to achieving one or more of the objectives referred to above is discussed in Section 3 below.

3 Administration strategy, trading on and sale of assets

3 1 As advised above, having conducted a review of the Company's on-going projects in the days prior to our appointment, it was identified that certain projects were capable of completion or novation, which in turn would protect the amounts due to the Company by way of invoiced debt or work in progress

3 2 We discovered that, in some cases, the Company had already been paid for projects in advance and in these instances, the contract/project employer would have a claim against the Company for the unsatisfied parts of the contract/project. By re-assigning these contracts to other bodies, the liability that would otherwise crystallise against the Company, would be removed.

Pre-Appointment Negotiations - The Work Programme

3 3 The Work Programme is a project undertaken throughout the south west region, designed at assisting unemployed individuals into work. The Company delivered the project on behalf of a company called Prospects Services Ltd ("Prospects") who have a government contract to deliver the project throughout the UK.

3 4 The Company had invested significant funds and resource getting the Work Programme up and running in the knowledge that the work was not likely to be profitable in the early periods.

3 5 The resource utilised on the Work Programme involved circa 10 offices across the South West (from Truro to Bournemouth) and approx 60-70 employees. It had been identified that the Company had no prospect of being able to pay wages/salaries in May 2012 and so the majority of staff dealing with the work Programme were made redundant on 16 May 2012.

3 6 Our Solicitors, Squire Sanders ("SS") reviewed the contract between the Company and Prospects. They confirmed that, all project data, intellectual property and means of delivery were the property of Prospects (and not the Company). In effect, the Company took Prospects project and delivered to the South West region (almost as a sub contractor). The contract also included "insolvency termination" clauses and, in the event of breach of contract by the Company, set-off and deduction clauses in favour of Prospects to enable it to mitigate the impact of the Company's breach.

3 7 According to the Company's books and records, Prospects owed the Company approximately £70,000 as at 16 May being the date the Company effectively stopped delivering its services.

- 3 8 With the authority of the Board, we contacted Prospects pre-administration to advise of the financial position of the Company and the probability of the Company entering into some form of insolvency. As permitted by the terms and conditions of the contract, Prospects terminated its agreement with the Company and requested access to and the immediate return of the work programme data, and, sought to invoke the set-off and deduction clauses against the amounts due to the Company.
- 3 9 However, in practical terms, Prospects made us aware that they would like to bring the on-going performance of the contract "in-house" and enquired how they might do this, given the Company's current status (which at that time was the hiatus between notice of intention to appoint an Administrator and notice of appointment of an Administrator). We discussed with Prospects the possibility of a sale of the Company's chattels and a license to occupy the Company's (various) trading premises to enable Prospects to pick up where the Company left off. Clearly, this would also involve an agreement of the debt position.
- 3 10 After some negotiations, Prospects agreed to pay a total of £50,000 inclusive of VAT in full and final settlement of the debt due to the Company, after applying set off amounts.
- 3 11 Immediately following our appointment, a deed of settlement was agreed with Prospects and on receipt of payment of £50,000, the Company assigned all such title, rights and interest in the project to Prospects. Prospects have been granted a license to occupy the Company's former trading premises which were previously utilised for the work programme project. Prospects have also purchased the Company's chattel assets within these premises for the amount of £20,000 plus VAT.

Appointment

- 3 12 Following our appointment, we attended the Company's premises to advise of our appointment and take control of the Company and its assets. The majority of the remaining staff were made redundant with the exception of 8 members of staff that were retained to assist in bringing the Company's books and records up to date, assist in identifying assets of the Company, and, advise on the status of on-going contracts/projects as well as continue to trade the business.

Other Projects

- 3 13 Subsequent to our appointment, we have negotiated the transfer of a number of projects with Groundwork Thames Valley ("GWTV"), some of which have already been agreed and are operational under the control of GWTV.
- 3 14 In addition to the above, we are currently negotiating the transfer of a project known as Weston Mill (recycling centre). The Company has been contracted by Plymouth City Council to run the recycling centre and receives a fixed amount per month from the Council. The

Company also generates income from the disposal of scrap metal. It is likely that this matter will be finalised shortly.

4 Assets of the Company

Statement of affairs

- 4 1 A statement of affairs has been requested from the Trustees. To date the formal document has not been received and a time extension has been granted. It is anticipated that this document will be received in the next few weeks. Any creditor wishing to receive a copy of this document should e-mail ilyas.multan@uk.pkf.com and a copy will be dispatched (free of charge) once it has been received.
- 4 2 To comply with Rule 2.33(2)(j) of the Rules, attached at Appendix J is a copy of the balance sheet as at 31 March 2011 as per the Company's accounting records.
- 4 3 In addition, to comply with Rule 2.33(2)(h) of the Rules, a list of the Company's known creditors is attached at Appendix H.

Properties

Long Leasehold Property

- 4 4 The Company's principal trading address is a property located at Sandon Court, 1 Cragie Drive, The Millfields, Plymouth, PL1 3JB. The property is part occupied by the company and part-let to the GMB Union who occupy the first floor of the premises. The property at present is being marketed by our agents Colliers International Limited ("Colliers"), who can be contacted on 0117 917 2027. For the purposes of this report only, we have assumed that the property will realise £350,000.

Freehold Property

- 4 5
- 4 6 Our investigations have revealed that the Company appears to have been gifted a parcel of land at Wood Acre, Parkway Industrial Estate, Saltash, Cornwall. The property comprises a vacant parcel of land which extends to approximately 1.07 hectares (2.64 acres).
- 4 7 Colliers have recommended that sale by auction is the most appropriate method of disposal. Based on this advice, the property has been placed into an auction on 25 July 2012 via Clive Emson Auctioneers. For further details, please call 0845 6013633. For the purposes of this report only, we have assumed that the property will realise £10,000.

Leasehold Properties

As advised earlier in this report, the Company operated from various premises throughout the South West under a short term lease or licence. Our Solicitors are reviewing the various leases/licenses, some of which have already been transferred to Prospects or GWTV under a licence to occupy agreement.

Furniture and equipment and Motor Vehicles

- 4 9 At the date of Administration the Company operated from its principal trading address Sandon Court, as well as various leasehold premises throughout the South West. We instructed Messrs MGR Appraisals Limited ("MGR") to prepare an inventory and valuation of the tangible assets within these properties. The assets have been valued at £52,000 in situ and £30,000 ex situ. To date, our agents have realised approximately £18,000 plus VAT in respect of these assets.

Book debts and on-going contracts

- 4 10 As discussed earlier in this report, the nature of the Company's project work meant that in a number of cases, the Company had been paid in advance for certain contracts and projects and in these instances, the contract/project employer will have a claim against the Company for the unsatisfied parts of the contract/project.
- 4 11 In other instances, the Company had completed works for which it had not yet been paid and at the date of our appointment, the Company's accounting records indicated that there were amounts due to the Company totalling some £223,000 in respect of trade debtors and some instances of un-invoiced work in progress. This amount includes the debt due from Prospects which we have discussed earlier in this report.
- 4 12 Since the date of our appointment, we have written to the Company's debtors seeking payment of the amounts shown in the Company's accounting records. Sums totalling £122,187 have been recovered from debtors. This figure includes the £50,000 payment made by Prospects in respect of their debt.
- 4 13 For the purpose of this report only, we anticipate future receipts of approximately £88,000.

Post – Administration Trading

- 4 14 As discussed above, we considered it appropriate to allow the Company to continue to trade with a view to re-assigning and/or completing some or all of the Company's on-going projects.
- 4 15 The results of this trading are summarised in the estimate outcome statement attached at Appendix C. This shows that once all trading matters have been finalised, we anticipate that a trading deficit of some £ (433) will be suffered in this matter.

Other assets

- 4 16 Any amounts received in the Administration estate are banked in interest bearing bank accounts with any bank interest earned forming part of the Administration estate.

- 4 17 We are not aware of any other assets of the Company which have not already been referred to elsewhere in this report. Once the final directors' statement of affairs has been received, we will compare this document to the Company's accounting records to ensure that asset realisations are maximised.

Fixed and floating charge assets

- 4 18 As discussed below in Section 5, the Company's bankers have the benefit of a debenture conferring fixed and floating charges over the whole of the Company and its undertaking. The debenture security is in addition to the legal charge over the Company's long leasehold property and freehold property referred to earlier in this section.
- 4 19 We consider that realisations in respect of the Company's long leasehold property and freehold property will be subject to any fixed charge security, whereas realisations in respect of any other assets discussed above will be subject to floating charge security.

5 Liabilities of the Company

Secured creditors

- 5 1 According to the records maintained by the Registrar of Companies, the Company's bankers, National Westminster Bank Plc ("Natwest"), has the benefit of a debenture conferring fixed and floating charges over the whole of the Company and its undertaking, created on 11 August 2011 and registered at Companies House on 13 August 2011
- 5 2 Our legal advisors will review the validity of Natwest's debenture in due course
- 5 3 According to Company records, Natwest are owed the sum of approximately £840,000. Daily interest continues to accrue against this sum
- 5 4 Based on current information, it is anticipated that there will be a shortfall to Natwest

Employee claims

- 5 5 As discussed earlier in this report, the majority of the Company's employees were made redundant on 16 May 2012. Further redundancies were made on the day of our appointment. At present, there are 3 members of Staff that have been retained for the purposes of continued trading. The claims of the Company's employees are estimated as follows

	£
Preferential creditors claims	
Employees	11,280
Redundancy Payments Office	92,994
	<u>104,274</u>
Unsecured creditors claims	
Employees	24,993
Redundancy Payments Office	145,320
	<u>170,313</u>

- 5 6 Based on the current estimated outcome, we anticipate that preferential creditors will receive payment in full

Prescribed part

- 5 7 Section 176A of the Insolvency Act 1986 requires administrators to set aside a prescribed amount of the Company's "net property" towards the satisfaction of unsecured debts. Net property is the amount of property that would otherwise be available for satisfaction of holders of debentures secured by, or holders of, any floating charge created by the Company on or after 15 September 2003

- 5 8 A prescribed part calculation may be required in this matter. Any return to the unsecured creditors of the Company by virtue of this calculation, is largely dependant upon the level of pre-administration debtor realisations.
- 5 9 The estimated outcome statement has been prepared in this matter but it should be treated as indicative only. This suggests total funds available for unsecured creditors of some £13,620 by way of a prescribed part calculation.
- 5 10 If this estimate outcome proves to be correct, there is a possibility that the cost of making the distribution to unsecured creditors will be disproportionate to its benefit. If this is found to be the case, we may consider disapplying the Prescribed Part in accordance with Section 176A(3) of the Act.
- 5 11 Ultimately, the outcome to unsecured creditors will be capable of being predicted with more certainty over the coming months. We will report to creditors further following the six month anniversary of our appointment.

Reservation of title

- 5 12 Since the date of our appointment, we have received two reservation of title claims from creditors of the Company. The claims have been accepted as being valid and we are in the process of making arrangements for the collection of goods which are subject to the reservation of title claim.

Unsecured non-preferential creditors

- 5 13 Based on a combination of the claims received from creditors and the amounts shown as being due in the Company's books and records, the Company would appear to have the following unsecured claims:

	£
Trade and expense creditors	542,500
HM Revenue & Customs - PAYE/NIC	83,677
HM Revenue & Customs - VAT	30,795
Employee claims	170,313
	<u>827,285</u>

- 5 14 The above estimates do not include any claims in respect of incomplete works, breach of contract, defects liability or other claims which may be brought against the Company as a result of its abrupt demise.
- 5 15 Based on current information, there will be no funds available to enable a return to the unsecured non-preferential creditors except by virtue of the prescribed part calculation discussed above.

6 Receipts & payments, estimated outcome and costs of Administration

Receipts and payments account

- 6 1 Attached at Appendix B is a receipts and payments account to 16 July 2012 showing a balance in hand of £118,083. The sum of £20,000 has been received in respect of the sale of Furniture & Equipment and a further £122,186 has been received in respect of book debt collections. A tax refund totalling £152 and petty cash of £167.43 has also been banked in the account.

Estimated outcome statement

- 6 2 An estimated outcome statement is attached at Appendix C. The estimated outcome statement shows that based on current information there will be a return to Natwest, a partial return to the preferential creditors and no return to the non-preferential creditors except by way of prescribed part calculation.
- 6 3 The estimated outcome statement includes our estimate for the costs associated in dealing with the Company's affairs.

Pre-administration costs

- 6 4 Our time costs up to the date of our appointment on 28 May 2012 amount to £31,430 which represents 101 hours at an average hourly rate of £311. To date, no fees have been charged in respect of our pre-appointment costs.
- 6 5 Prior to our appointment, we were instructed by Groundwork UK to undertake a review of the Company's financial position and comment on the long term viability of the Company. We were subsequently asked to advise the board on the insolvency options available to the Company.
- 6 6 From that point, our work up to the date of our appointment was undertaken with a view to furthering the achievement of the objectives of the administration as detailed in Section 2 of this report. This work included the following:
- reviewing the Company's current and ongoing project work,
 - negotiating The Work Programme agreement with Prospects. The vast majority of the work to complete this agreement was undertaken pre-administration. The agreement with Prospects does not constitute a "pre-pack" as the business of The Work Programme was the property of Prospects and not the Company.

- liaising with agents with regards to the value and disposal prospects of the Company's assets,
- assistance in commencing formal insolvency proceedings,
- preparation for and attendance at the Company's board meetings,
- advice regarding the Company's financial position and the options available

6 7 The payment of unpaid pre-administration costs as an expense of the administration is subject to approval in accordance with Rule 2 67(A) A request is to be put to the Secured and Preferential creditors under separate cover

6 8 For the avoidance of doubt, subject to the relevant creditor approval, we propose to cap our pre-appointment fees to the sum of £25,000 as opposed to the value of our time costs

Costs of administration

6 9 Our time costs from the date of our appointment to 16 July 2012 amount to £45,987 which represents 227 hours at an average hourly rate of £203 No fees have been drawn to date in respect of these amounts and approval for the basis of our remuneration will be sought from the Bank and preferential creditors, as advised in section 6 14 below

6 10 We enclose at Appendix D full details of the Administrators' time costs in this matter up to 16 July 2012, in accordance with Statement of Insolvency Practice No 9 These amounts are derived by reference to PKF (UK) LLP's normal rates for time properly given by us and our staff in attending to matters arising in the Administration Where members of staff have been employed on the Administration they have been so based on their experience and abilities in dealing with a case of this nature Where appropriate, certain staff have dealt with a specific area of the Administration due to their specialist skills in that area We would advise that PKF (UK) LLP's scale rates increase from time to time over the period of the administration of each insolvency

6 11 Attached at Appendix E are details of how to obtain an extract from the Statement of Insolvency Practice 9, A Creditors' Guide to Administrators' fees A summary of PKF (UK) LLP's charge out rates are also attached at Appendix E

6 12 We are entitled to receive remuneration for our services as Administrators As per Rule 2 106(2) of the Rules our remuneration shall be fixed either

- a as a percentage of the value of the property with which we have to deal, or
- b by reference to the time properly given by the Administrators and their staff in attending to matters arising in the administration or
- c or based on a set amount

d or based on a combination of any of the above as per Rule 2 106(3A)

6 13 We propose to receive remuneration under part (b) of Rule 2 106(2)

6 14 As previously stated, we do not anticipate that there will be sufficient funds available to enable a distribution to the unsecured creditors of the Company other than by virtue of the prescribed part calculation. Therefore, in accordance with Rule 2 106(5A) approval of our remuneration will be sought from each secured creditor of the company and preferential creditors whose debts amount to more than 50% of the preferential debts of the company, disregarding debts of any creditor who does not respond to an invitation to give or withhold approval.

6 15 To date, category 1 disbursements have been charged to the Company's estate as follows

	£
Indirect Labour	5,769
Wages/Salaries	12,633
Bank charges	12
Bank Charges (Trading Account)	54
	<u>18,468</u>

6 16 In addition to the above, PKF (UK) LLP have paid disbursements totalling £1,761 in respect of travel and accommodation, which have not yet been charged to the case.

6 17 Category 1 disbursements will generally comprise external supplies of incidental services specifically identifiable to the case, typically for items such as identifiable telephone calls, postage, advertising, invoiced travel and properly reimbursed expenses incurred by personnel in connection with the case. Also included will be services specific to the case where these cannot practically be provided internally such as printing, room hire and document storage.

6 18 In addition to the above, PKF (UK) LLP have paid disbursements totalling £1,761 which have not yet been charged.

6 19 All category 1 disbursements are charged at the actual cost incurred.

6 20 Category 2 disbursements will comprise cost allocations which may arise on some of the category 1 expense where supplied internally. Typically, items such as room hire and document storage. Also typically included will be routine or more specialist copying and printing, and allocated communication costs.

6 21 We do not propose to charge internal disbursements, known as category 2 disbursements to the Administration estate.

7 Proposed exit route from Administration

Pursuit of Administration statutory objectives

- 7.1 By virtue of the extent of the Company's liabilities to creditors, it was not possible to rescue the Company as a going concern
- 7.2 The Company was placed into Administration with the aim that it may have been possible for some of the Company's ongoing projects to have been completed by a like-minded organisation. In turn, a novation or other transfer of an ongoing project has resulted in the Company maximising its recoveries from that project and/or avoided any claims being brought against the Company for breach of contract
- 7.3 As advised above, a number of projects have been assigned to other organisations with charitable aims
- 7.4 For projects that have received minimal or no interest, it is likely that the contract employer will (by now) have terminated the contract and will claim against the Company in Administration
- 7.5 Once we have disposed of the Company's long leasehold/Freehold property and realised the remaining amounts due from the Company's debtors, based on current information, we anticipate that we will have realised property in order to be in a position to make a distribution to one or more secured or preferential creditors

Exit route from Administration

- 7.6 To enable us to conclude the Administration, we propose the following exit routes, only one of which will be implemented with a view to maximising the amounts available for creditors in the most expedient manner

EITHER

- File the necessary returns at Court and with the Registrar of Companies to place the Company into creditors voluntary liquidation pursuant to Paragraph 83 of Schedule B1 of the Insolvency Act 1986 and that Ian James Gould and Jim Stewart-Koster of PKF (UK) LLP (the Joint Administrators) be appointed Joint Liquidators, or any other person(s) be appointed liquidator(s) of the Company in accordance with Paragraph 83(7) of the same,

OR

- make application to Court to end the Administration pursuant to Paragraph 79 of Schedule B1 of the Insolvency Act 1986, following which, the Joint Administrators

request that the Company be compulsorily wound-up and Ian James Gould and Jim Stewart-Koster (the Joint Administrators) may be appointed Joint Liquidators, if they so desire,

OR

- file the necessary return at Court and with the Registrar of Companies to dissolve the Company pursuant to Paragraph 84 of Schedule B1 of the Insolvency Act 1986

7 7 In accordance with Paragraph 52(1) (b) of Schedule B1 of the Act, based on current information, we believe that the Company has insufficient property to enable a distribution to unsecured creditors except by way of the prescribed part calculation

7 8 By virtue of the above statement, we do not propose to convene a formal creditors meeting

7 9 In accordance with Paragraph 52(2) of Schedule B1 of the Act and Rule 2 37 of the Insolvency Act 1986, we shall summon a formal creditors meeting if it is requested

- by creditors of the Company whose debts amount to at least 10% of the total debts of the Company,
- in the prescribed manner, and,
- in the prescribed period

7 10 In the event that insufficient requests are received, our Proposals' will be deemed to have been approved on 27 July 2012

Administrators discharge

7 11 It is standard practice for administrators to seek a discharge from liability for any action taken by them during the course of an administration, following the termination of the administration

7 12 Granting our discharge does not prevent any creditor of the Company from applying to Court (under Paragraph 75 of Schedule B1 to the Insolvency Act 1986) for permission to bring proceedings against us if any such party believes that our conduct as Joint Administrators has breached our duties in relation to the Company or has otherwise made us guilty of misfeasance

7 13 We are not currently aware of any issue that may result in such an application to Court

7 14 For the avoidance of doubt, granting us our discharge prior to the termination of the Administration does not discharge our liability, until the termination is effective

- 7 15 A resolution seeking our discharge forms part of the Administrators' Proposals, discussed in more detail in Section 8

8 The Administrators' proposals

8.1 In accordance with Paragraph 49 of Schedule B1 of the Act, we make the following proposals to the creditors

- (i) the Joint Administrators do all such things and generally exercise all of their powers as administrators contained in Schedule 1 of the Insolvency Act 1986, as they in their discretion consider desirable or expedient in order to achieve the purposes of the administration, to protect and preserve the assets of the Company or maximise the realisation of those assets or for any purpose incidental to these proposals
- (ii) if thought appropriate, a creditors' committee be formed
- (iii) the Joint Administrators be discharged from liability in accordance with Paragraph 98 of Schedule B1 of the Insolvency Act 1986, 28 days after filing their final progress report in the Administration
- (iv) the Joint Administrators at their sole discretion and at a time they feel is appropriate, either
 - File the necessary returns at Court and with the Registrar of Companies to place the Company into creditors voluntary liquidation pursuant to Paragraph 83 of Schedule B1 of the Insolvency Act 1986 and that Ian James Gould and Jim Stewart-Koster of PKF (UK) LLP (the Joint Administrators) be appointed Joint Liquidators, or any other person(s) be appointed liquidator(s) of the Company in accordance with Paragraph 83(7) of the same,

OR

- make application to Court to end the Administration pursuant to Paragraph 79 of Schedule B1 of the Insolvency Act 1986, following which, the Joint Administrators request that the Company be compulsorily wound-up and Ian James Gould and Jim Stewart-Koster (the Joint Administrators) may be appointed Joint Liquidators, if they so desire,

OR

- file the necessary return at Court and with the Registrar of Companies to dissolve the Company pursuant to Paragraph 84 of Schedule B1 of the Insolvency Act 1986

8.2 In accordance with Rule 2.33(5) and Rule 2.37(1) of the Rules, the above proposals will deem to have been approved unless sufficient requests for an initial creditors' meeting are received by 27 July 2012

8.3 Attached at Appendix G is a proof of debt form for creditors' submission

9 EC Regulation

- 9.1 The EC Regulation does apply to these proceedings as the registered office of the Company at the date of Administration was Sandon Court, 1 Cragie Drive, The Millfields, Plymouth, PL1 3JB
- 9.2 These proceedings are main proceedings as defined in Article 3 of the EC Regulations

10 Closing remarks

- 10.1 As discussed earlier in this report, based on current information there will be a return to preferential unsecured but not non-preferential unsecured creditors except by virtue of the prescribed part calculation. Therefore, we do not propose to convene a creditors meeting.
- 10.2 We propose three possible exit routes from the Administration, either of which can be implemented once the outcome for creditors is known with a greater degree of certainty.
- 10.3 Should any creditor require any additional information or have any queries, they should contact Ilyas Multani, on + 44 (0) 121 212 2222.



Ian Gould

For and behalf of

Ian J Gould and Jim Stewart-Koster

Joint Administrators

Appendix A – Statutory information

Detail of the Court	The High Court of Justice, Chancery Division, Birmingham District Registry Case reference 8242 of 2012
Full name	Groundwork South West
Company number	02632905
Registered office	At the date of Administration, the Company's registered office was situated at Sandon Court, 1 Cragie Drive, The Millfields, Plymouth, PL1 3JB For the purposes of the Administration, the Company's registered office was changed to the office of PKF (UK) LLP, New Guild House, 45 Great Charles Street, Queensway, Birmingham B3 2LX
Administrators	Ian James Gould and Jim Stewart-Koster PKF (UK) LLP New Guild House 45 Great Charles Street Queensway Birmingham B3 2LX IP numbers 7866 and 9702 The Joint Administrators were appointed on 28 May 2012 by the Company's trustees For the purposes of Paragraph 100 of Schedule B1 of the Act, the Joint Administrators are authorised to carry out all functions, duties and powers by each of them, joint and severally
Date of incorporation	26 July 1991
Trading activities	Other service activities
Trading address	Sandon Court, 1 Cragie Drive, The Millfields, Plymouth, PL1 3JB
Issued share capital	The Company is a private company limited by guarantee but does not have share capital

Company directors' (Trustees who acted within the last three years *denotes it is not clear from the records maintained by the Registrar of Companies when these individuals were appointed to the board of trustees)	Name	Appointed	Resigned
	Carter, IJ	22 05 2009	-
	Gilbert, REB	20 02 2009	-
	Gilmore, KR	06 08 2010	-
	Hocking, AM	06 08 2010	-
	Le Poidevin, J	06 08 2010	-
	Robathan, DP	22 05 2009	-
	Sanders, PE	22 05 2009	-
	Smyth, RJ	22 05 2009	-
	Crow, JM	14 07 1995	22 05 2009
	Dicker, DHA	14 07 2000	22 05 2009
	Hitchins, PW	07 07 1994	22 05 2009
	Tracey, RD	29 07 2008	05 09 2011

Company secretary	Name	Appointed	Resigned
	Cormie, Alistair Campbell MR	22 05 2009	-
Company's bankers	The Company's bankers were National Westminster Bank Plc		
Registered charges	National Westminster Bank Plc has the benefit of a debenture conferring fixed and floating charges over the whole of the Company and its undertaking, created on 11 August 2011 and registered at Companies House on 13 August 2011		
	National Westminster Bank Plc also have the benefit of a legal charge over the Company's Long Leasehold and Freehold properties in Plymouth		

Appendix B – Receipts and payments account

**Groundwork South West
(In Administration)
Joint Administrators' Trading Account**

Statement of Affairs	From 28/05/2012 To 16/07/2012	From 28/05/2012 To 16/07/2012
POST APPOINTMENT SALES		
Sales	24,606 10	24,606 10
	<u>24,606 10</u>	<u>24,606 10</u>
OTHER DIRECT COSTS		
Direct Labour	30,560 22	30,560 22
	<u>(30,560 22)</u>	<u>(30,560 22)</u>
TRADING EXPENDITURE		
Indirect Labour	5,769 24	5,769 24
Bank Charges	54 47	54 47
	<u>(5,823 71)</u>	<u>(5,823 71)</u>
 TRADING SURPLUS/(DEFICIT)	 <u>(11,777 83)</u>	 <u>(11,777.83)</u>

**Groundwork South West
(In Administration)
Joint Administrators' Abstract of Receipts & Payments**

Statement of Affairs	From 28/05/2012 To 16/07/2012	From 28/05/2012 To 16/07/2012
ASSET REALISATIONS		
Furniture & Equipment	20,000 00	20,000 00
Book Debts	122,186 62	122,186 62
Tax Refund	151 59	151 59
Petty Cash	167 43	167 43
Bank Interest Net of Tax	0 39	0 39
Trading Surplus/(Deficit)	(11,777 83)	(11,777 83)
	<u>130,728 20</u>	<u>130,728 20</u>
COST OF REALISATIONS		
Wages & Salaries	12,633 26	12,633 26
Bank Charges	11 84	11 84
	<u>(12,645 10)</u>	<u>(12,645 10)</u>
	<u>118,083.10</u>	<u>118,083.10</u>
REPRESENTED BY		
Trade Debtors		29,527 32
Bank 1 - Current		86,189 58
Trade Creditors		1,381 54
VAT Payable		(8,921 22)
Wages Control Account		10,631 43
Pension Contributions		(180 98)
Attachment of Earnings		(461 24)
Employee Loans		(83 33)
		<u>118,083.10</u>

Appendix C – Estimated outcome statement

				16 Jul 12
Groundwork South West Limited				
in Administration				
Estimated outcome statement				
	Realised	Estimated	Estimated	
	/(Paid) in	future	final	
	Administration	movements	outcome	
	£	£	£	
Joint administrators' trading account				
Sales	24 606	23,038	47 644	
Direct Labour Costs	(30,560)	(2,500)	(33 060)	
Purchases		(2,000)	(2 000)	
Utilities		(3,000)	(3,000)	
Other trading expenditure	(5,824)	(4,193)	(10 017)	
Trading surplus/(deficit)	(11,778)	11 345	(433)	
Assets specifically pledged / Assets subject to a fixed charge				
Freehold Property		10,000	10 000	
Leasehold Property	-	350,000	350 000	
Rent Receivable - Sandon Court		10,000	10 000	
Joint Administrators fees		(7,000)	(7 000)	
Legal fees and disbursements		(5,000)	(5 000)	
Agents fees and disbursements		(7,000)	(7,000)	
Security and insurance costs		(12,000)	(12 000)	
Other Costs		(5,000)	(5 000)	
Amount Available to Bank	-	334 000	334 000	
Floating charge assets				
Chattel Assets	20,000	18,000	38 000	
Trade debtors and accrued income	122,187	87 813	210 000	
Petty Cash	167		167	
Other refunds bank interest	152		152	
Preparation of statement of affairs		(3,500)	(3,500)	
Wages and Salaries	(12,633)	32 633	20 000	
Joint administrators' trading account	(11,778)	11 345	(433)	
Joint administrators fees	-	(45,000)	(45,000)	
Pre-appointment costs - PKF		(25,000)	(25 000)	
Legal fees and disbursements	-	(22,000)	(22,000)	
Agents/Valuers fees and disbursements	-	(10,000)	(10 000)	
Insurance	-	(5,000)	(5 000)	
Other costs and expenses inc bank charges	(12)	-	(12)	
Available to preferential creditors	118 083	39,291	157 375	
Preferential creditors				
UK Department for Business Innovation and Skill	-	92,994	92 994	
Employees	-	11 280	11 280	
	-	(104,274)	(104 274)	
Surplus after preferential creditors	118,083	(64 983)	53,101	
Prescribed part calculation				
50% of the first £10,000		5 000		
20% of the balance		8 620		
			(13 620)	
Amounts available to the floating charge holder*			39 481	
Amounts available to unsecured creditors				
Prescribed part calculation (brought down)			13 620	
Floating charge surplus (brought down)			-	
			13 620	
Unsecured creditors				
Trade and expense creditors		542 500		
HM Revenue & Customs - VAT		30 795		
HM Revenue & Customs - PAYE/NIC		83 677		
UK Department for Business, Innovation and Skill		145,320		
Employees		24,993		
			(827 285)	
Estimated shortfall as regards unsecured creditors			(813 665)	
Estimated distribution to unsecured creditors (pence in the £)			0 00016	

Appendix D – Time costs analysis

SIP9 Analysis of OfficeHolders Timecosts as at 16/07/2012

Client: 4022052 Groundwork South West

Tasks	Grade	Partner / Director	Manager	Supervisor / Senior Administrator		Administrator / Assistant		Total
Average Cost per hour		£316 00	£243 00	Amount (£)	Hours	Amount (£)	Hours	£202 00
Planning & Monitoring		2,763 70	0 00	52 50	0 30	0 00	0 00	2,816 20
Cashiering Function Generally		1,531 15	295 20	429 95	2 45	1,188 35	10 25	3,444 65
CDDA 1986 Work		1,029 50	0 00	0 00	0 00	0 00	0 00	1,029 50
Secured Creditors (reporting/accounting for funds, etc		561 60	0 00	0 00	0 00	54 40	0 40	616 00
Partly Secured Creditors (including of lease and HP)		0 00	0 00	0 00	0 00	231 20	1 70	231 20
Non Preferential Creditors		245 60	0 00	162 50	0 95	438 00	3 30	846 10
Employee Claims		2,404 40	0 00	4,376 10	24 90	5,628 00	43 20	12,408 50
Fixed Asset Realisation		4,980 10	0 00	0 00	0 00	2,278 80	17 10	7,258 90
Stock Realisations		0 00	0 00	52 50	0 30	448 80	3 30	501 30
Book Debt Realisations		2,088 60	0 00	0 00	0 00	544 80	4 10	2,633 40
Other Asset Realisations		0 00	0 00	0 00	0 00	81 60	0 60	81 60
Post Appointment Trading		2,609 50	0 00	0 00	0 00	2,696 40	20 40	5,305 90
Insurance & Bonding		153 50	0 00	0 00	0 00	154 30	1 20	307 80
Legal Correspondence/Litigation		1,074 50	0 00	0 00	0 00	0 00	0 00	1,074 50
General Administration		3,898 90	20 40	0 00	0 00	1,164 40	8 80	5,083 70
Statutory Compliance (including CRO returns and lodg		1,916 40	0 00	350 00	2 00	81 60	0 60	2,348 00
		25,257 45	315 60	5,423 55	30 90	14,990 65	114 95	45,987 25
					1 30			227 20

Appendix E - A creditors' guide to fees and schedule of charge out rates

A creditors' guide to fees, which provides information regarding creditors' rights in relation to insolvency practitioners' fees, can be obtained by visiting our website. The relevant guide can be accessed through www.pkf.co.uk/crj, then click on the link to "Creditors' guide to fees". A copy of the guide can be provided upon request by contacting this office.

SCHEDULE OF ADMINISTRATORS' CHARGE-OUT RATES

The table detailed below sets out the current charge-out rates utilised by PKF (UK) LLP for charging staff time.

Partner	£405 per hour
Director	£369 per hour
Senior Manager	£283 per hour
Manager	£193 - £240 per hour
Supervisor	£170 per hour
Administrator	£128 - 156 per hour
Assistants & Support Staff	£44 - £103 per hour

In common with most professional services firms, PKF (UK) LLP's charge-out rates change from time to time, although each individual change is not material. The rates charged reflect various changes over the course of each assignment.

Disbursements

Category 1 Disbursements

Category 1 disbursements will generally comprise external supplies of incidental services specifically identifiable to the case, typically for items such as identifiable telephone calls, postage, advertising, invoiced travel and properly reimbursed expenses incurred by personnel in connection with the case. Also included will be services specific to the case where these cannot practically be provided internally such as printing, room hire and document storage.

All category 1 disbursements will be charged at the actual cost incurred.

Category 2 Disbursements

Category 2 disbursements will comprise cost allocations which may arise on some of the category 1 expense where supplied internally. Typically, items such as room hire and document storage. Also typically included will be routine or more specialist copying and printing, and allocated communication costs provided by the officeholder or his firm.

Category 2 Disbursements will not be charged by PKF (UK) LLP in connection with this matter.

Appendix F – Statement of Administrators’ proposals

The Insolvency Act 1986

**Statement of administrators
proposals****2.17B**

Name of Company Groundwork South West
--

Company Number 02632905

In the High Court of Justice, Birmingham District Registry, Chancery Division [full name of court]

Court case number (For court use only) 8242 of 2012
--

(a) Insert full name(s) and
address(es) of
administrator(s)

We^(a)

Ian J Gould and Jim Stewart-Koster of PKF (UK) LLP, New Guild House, 45 Great Charles Street,
Queensway, Birmingham, B3 2LX

attach a copy of our proposals in respect of the administration of the above company

A copy of these proposals was sent to creditors on

(b) Insert date

(b) 17 July 2012

Signed



Joint Administrator

Dated

17/7/12

Contact Details

You do not have to give any contact information in the box
opposite but if you do it will help Companies House to
contact you if there is a query on the form. The contact
information that you give will be visible to searchers of the
public record

Ian J Gould New Guild House, 45 Great Charles Street, Queensway, Birmingham Tel 0121 212 2222 DX Number DX Exchange

Companies House receipt date barcode

When you have completed and signed this form please send it to the Registrar of Companies at
Companies House, Crown Way, Cardiff, CF14 3UZ DX 33050 Cardiff

Appendix G – Proof of debt

Proof of Debt – General Form

Groundwork South West (In Administration)

Date of appointment of Administrator 28 May 2012

1	Name of creditor (If a company please also give company registration number)	
2	Address of creditor for correspondence	
2a	Email address (By including an email address on this form you are consenting to receive future correspondence by email)	
2b	Your reference or account number If applicable	
3	Total amount of claim Include any Value Added Tax and outstanding uncapitalised interest as at the date the company went into administration	£
4	Details of any documents by reference to which the debt can be substantiated There is no need to attach them now but the joint administrators may call for any document or evidence to substantiate the claim at his discretion as may the chairman or convenor of any meeting	
5	Uncapitalised interest If amount in 3 above includes outstanding uncapitalised interest please state amount	£
6	Particulars of how and when debt incurred If you need more space append a continuation sheet to this form	
7	Particulars of any security held Include the value of the security and the date it was given	
8	Particulars of any reservation of title Include full details of the goods supplied to which the claim relates	
9	Signature of creditor or person authorised to act on his behalf _____ Name in BLOCK LETTERS _____ Position with or in relation to creditor _____ Address of person signing _____ (if different from 2 above) _____	

To be completed by the joint administrators when admitting claims

Admitted to vote for	£		Admitted for dividend for	£	
Date			Date		
Joint Administrator			Joint Administrator		

Appendix H – List of the Company's creditors

PKF (UK) LLP
Groundwork South West
B - Company Creditors

Key	Name	Address	£
CA00	Access Doors & Controls	17 Roman Way, Higher St Budeaux, Plymouth, PL5 2DT	231 84
CA01	Alpha logic	29 Houndscombe Road, Mutley, Plymouth, PL4 6EU	218 40
CA02	Arco Limited	PO Box 21, Head Office, Waverley Sreet, Hull, HU1 2SJ	147 63
CA03	Argos Business Solutions Ltd	489 - 499 Avery Boulevard, Central Milton Keynes, MK9 2NW	64 45
CA04	Argos Fire Protection Services	Unit 4 Kingfisher Court, Pinhoe, Exeter, Devon, EX4 8JN	4,592 53
CA05	Assessment and Qualifications Alliance	The Finance Department, Stag Hill House, Guildford, GU2 7XJ	1,044 00
CA06	Gill Akaster	25 Lockyer Street, Plymouth, Devon, PL1 2QW	360 00
CB00	Bailey Partnership	2nd Floor Lyster Court, Queen Alexandra Square, The Millfields, Plymouth, PL1 3JB	96 00
CB01	Basepoint Centres Ltd	Jubilee Enterprise Centre, 15 Jubilee Close, Weymouth, Dorset, DT4 7BS	832 65
CB02	Belmont Property Management	Daniell House, Falmouth Road, Truro, Cornwall, TR1 2HX	722 39
CB03	Best One	324-328 Union Street, Plymouth, PL1 3HP	64 90
CB04	Blandford Forum Town Council	Church Lane, Blandford Forum, Dorset, DT11 7AD	589 44
CB05	Bournemouth Borough Council	Revenue and Benefits Services, Town Hall, Bournemouth, BH2 6EB	1,352 00
CB06	Brandon Hire	72-75 Feeder Road, Bristol, BS2 0TQ	226 80
CB07	Bristol City Council	The Council House, College Green, Bristol, BS99 7BL	2,144 00
CB08	British Gas (EXETER GAS A/C)	PO BOX 254, Camberley, Surrey, GU15 3YH	56 92
CB09	British Gas (Lancastrian Elec a/c)	PO BOX 254, Camberley, Surrey, GU15 3YH	423 29
CB0A	British Gas (MILLER CT ELEC A/C)	PO Box 6222, Leicester, LE1 3ZF	146 25
CB0B	British Gas (MILLER CT GAS A/C)	PO Box 3055, Eastbourne, BN21 9FE	(1 69)
CB0C	British Gas (SANDON CT GAS A/C)	(T V T E), Newcastle Upon Tyne, NE82 6XX	(423 29)
CB0D	British Telecommunications PLC	35 The Strand, Bude, Cornwall, EX23 8RA	132 30
CB0E	Bude New Life Centre	2 Tamar Villas, Plymouth, Devon, PL9 7PE	420 00
CB0F	Burgess Electrical Solutions Ltd	c/o Lyster Court	1,885 68
CB0G	James Brown	20 Elm Terrace, Peverell, Plymouth, PL3 4PA	43 54
CB0H	Kathy Byles		2,940 00
CB0I	Michelle Bowden		0 18
CB0J	S Beesley	Chericot Cottage, Whitstone, Holsworthy, Devon, EX22 6TD	900 00
CB0K	Barry Pitt	Laundry Cott, Ermington, Devon, PL2 1 9NU	511 27
CB0L	B & D Cleaning Services	93 Highland Road, Chelston, Torquay, Devon, TQ2 6NJ	0 00
CC00	Canon (UK) Limited	P O Box 244, Woodhatch, Reigate, Surrey, RH2 8BF	0 01

Signature _____

PKF (UK) LLP
Groundwork South West
B - Company Creditors

Key	Name	Address	£
CC01	Century Cleaning Limited	4 Dean Park Crescent, Bournemouth, BH1 1LY	324 00
CC02	Charity Retail Association	Central House, 14 Upper Woburn Place, London, WC1H 0AE	29 95
CC03	CIA Training	Business & Innovation Centre, Sunderland Enterprise Park, Sunderland, SR5 2TH	633 50
CC04	CIT Vendor Finance (UK) Ltd	CIT House, Carysfort Avenue, Blackrock Business Park, Blackrock, Co Dublin	1,326 00
CC05	City College Plymouth	Kings Road, Devonport, Plymouth, PL1 5QG	350 00
CC06	Cleaning Solutions	Brookside, 2A Idstone Road, Fishponds, Bristol, BS16 3XG	352 00
CC07	Complete Imaging Plc	62 Ravenhurst Street, Birmingham, B12 0EL	203 58
CC08	Copy Shop 2	Rear of 188 Union Street, (Higher Union Lane), Torquay, Devon, TQ2 5QP	372 00
CC09	Cornwall Council	The Chief Cashier, New County Hall, Truro, Cornwall, TR1 3AY	1,816 00
CC0A	Cornwall Scrapstore	Goonamarris, St Austell, Cornwall, PL26 7QX	55 00
CC0B	Countryside Jobs Service	The Moorlands, Goathland, Whitby, North Yorkshire, YO22 5LZ	268 80
CC0C	CVA Torbay	11 Castle Road, Torquay, Devon, TQ1 3BB	9,448 52
CC0D	Sadie Carlisle	36 Sands Road, Paignton, TQ4 6EJ	25 00
CC0E			0 00
CD00	Devon Commercial Stationers	Cofton Road, Marsh Barton, Exeter, Devon, EX2 8QW	4,377 74
CD01	DFR Roofing Ltd	Douglas House, Weston Park Road, Peverell, Plymouth, Devon, PL3 4NU	1,384 80
CD02	Doorcare South West Ltd	Unit 20 Sisna Park, 79 Sisna Park Road, Plymouth, Devon, PL6 7AE	2,710 80
CD03	Drain Master (Wiltshire) Ltd	Pooh Cottage, Swillbrook, Minety, Wiltshire, SN16 9QA	84 00
CD04	Drew & Co (E C) Ltd	Fellowes Court, Queen Alexandra Square, The Millfields, Plymouth, PL1 3JB	122 34
CD05	Pete Densham	7 Sango Road, Torpoint, Cornwall, PL11 2HX	240 06
CD06	Devon Domestics	21 Wanstead Grove, West Park, Plymouth, PL5 2LX	0 00
CD07	Dobbies Garden Centre Ltd	Melville Nursery, Lasswade, Midlothian, EH18 1AZ	0 00
CD08	DotMailer Ltd	No 1 Croydon, 12-16 Addiscombe Road, East Croydon, CR0 0XT, UK	0 00
CE00	Easy Go Plumbing Ltd	1 Westwell, Horningtops, Liskeard, Cornwall, PL14 3PZ	180 00
CE01	EDF Energy	Payment Processing Centre, PO Box 62, Plymouth, PL3 5YS	(851 00)
CE02	EFFERVESCENT	Number Six, The Officers' Mess, Fort Picklecombe, Maker, Cornwall, PL10 1JB	7,000 00
CE03	E-On DERRY'S CROSS	Jorjocks Estate, Westerleigh Road, Westerleigh, BS37 8QH	1,865 62
CE04	Euro Taxis Ltd	PO BOX 143, Civic Centre, Paris Street, Exeter, EX1 1JD	473 70
CE05	Exeter City Council	Sir Frank Whittle Way, Blackpool Business Park, Blackpool, FY4 2FE	1,974 29
CF00	Federation of Small Business		(120 00)

Signature _____

PKF (UK) LLP
Groundwork South West
B - Company Creditors

Key	Name	Address	£
CF01	Fernbank Advertising Limited	Fernbank House, Ridgegrove Hill, Launceston, Cornwall, PL15 8BT	648 00
CF02	Friends of Brandon Hill	27 Capricorn Place, Hotwell Road, Bristol, BS8 4UA	4,500 00
CF03	Jackie Francis	10 Barton Avenue, Paignton, TQ3 3JQ	(31 65)
CF04	Jane Fletcher	Harmony Cottage Annex, Cuttendge Farm, Cuttendge Lane, Exeter, EX4 2HE	143 76
CG00	Gemini Cleaning Services	Bojea Trading Estate, Bodmin Road, St Austell, Cornwall, PL25 5RJ	112 80
CG01	Groundwork UK	Lockside, 5 Scotland Street, Birmingham, West Midlands, B1 2RR	20,378 57
CH00	HM Revenue & Customs (PAYE / NIC)	ICHU, Benton Park View, Longbenton, Newcastle Upon Tyne, NE98 1ZZ	0 00
CH01	HM Revenue & Customs (VAT)	5th Floor, Regian House, James Street, Liverpool, L75 1AD	0 00
CH02	HM Revenue & Customs (Enforcement)	Durrington Bridge House, Barrington Road, Worthing, West Sussex, BN12 4SE	0 00
CH03	HM Customs and Excise	Informal, 1st Floor, Queens Dock, Liverpool, L74 4AG	30,795 00
CH04	Hardy Group	HardyGroup, Flat 82, 237 Albert Road, Stoke, Plymouth, PL2 1DL	0 00
CI00	Imbert Ltd	Unit 8 Old Mill Industrial Estate, Exeter, Devon, EX5 4RJ	(4,583 75)
CI01	Insight Direct (UK) Ltd	The Atrium, 1 Harefield Road, Uxbridge, UB8 1PH	1,791 59
CI02	Inspiring Business Performance Ltd	Old Abbey House, Abbey Close, Abingdon on Thames, Oxfordshire, OX14 3JD	1,668 00
CI03	IPOFFICE Ltd	Unit 7 Silverdown Park, Fair Oak Close, Exeter, Devon, EX5 2UX	540 00
CJ00	Jaccol Motorcycles	21 Rock Road, Torquay, TQ2 5SP	550 00
CJ01	Jewson Ltd	PO Box 7357, Glasgow, G51 9AB	(88 03)
CJ02	JFC Monro	Guildford Road Industrial Estate, Hayle, Cornwall, TR27 4QZ	336 52
CJ03	JM Garden & Property Services	Hendra Lodge, Hendra, Coombe Road, St Austell, PL26 7LG	423 40
CJ04	Job Ladder	Victoria Hall, Victoria Road, Kingston Upon Thames, Surrey, KT1 3DW	295 00
CJ05	Journals		0 00
CJ06	Just Giving	1st Floor, Old Street, London, EC1V 9AP	18 00
CK00	Mark Kitchingham	3 Knightor Close, Trethurgy, St Austell, PL26 8YG	106 06
CK01	T Knight	Launceston House	200 00
CL00	Learn 4 Life Ltd	L4L House, 25 Nelson Road, Furzeham Green, Brixham, S Devon, TQ5 8BH	200 00
CL01	Learning Plus	6 River Court, Kingsmill Road, Tamar View Industrial Estate, Saltash, Cornwall, PL12 6LE	32 00
CL02	Livewire Youth Music Project	Brook Close, The Waterside, Saltash, Cornwall, PL12 4EN	34 00
CL03	Martin Luck	Row Down House, Langanage Park, Plymouth, Devon, PL7 5EY	279 62
CL04	Larry Speare Ltd	163 - 179 Rendle Street, Plymouth, PL1 1TP	0 00
CL05	Community Music in Cornwall	40 Porthbean Road, Newquay, TR7 3JE	0 00

Signature _____

PKF (UK) LLP
Groundwork South West
B - Company Creditors

Key	Name	Address	£
CM00	Christian Moore	525 Bath Road, Brislington, Bristol, BS4 3LB	50 00
CM01	Jamie McLaren	Hendra Lodge, Hendra, Coombe Road, St Austell, PL26 7LG	(7 25)
CM02	Matrix	Unit 17 Mary Seacole Road, The Millfields, Plymouth, PL1 3JY	2,439 00
CM03	Mere Parish Council	Duchy Manor, Springfield Road, Mere, Warminster, Wiltshire, BA12 6EW	210 00
CM04	Mileage Logs		0 00
CM05	Millenium & Copthorne Hotels	Accounting Services Centre, PO BOX 281, Horley, Surrey, RH6 7GP	495 70
CM06	Morplan	PO BOX 54, Harlow, Essex, CM20 2TS	79 92
CM07	My T Design	53 A Abbey Road, Torquay, Devon, TQ2 5NQ	50 00
CM08	Steve Melton	EXPS	(64 06)
CN00	Lesley Nel	2 Lyndale Road, St George, Bristol, BS5 7AA	117 60
CN01	Nash & Co Solicitors LLP	Beaumont House, Beaumont Park, Plymouth, Devon, PL4 9BD	300 00
CN02	North Somerset Council	Income Section, Town Hall, Walliscote Road, Weston-Super-Mare, BS23 1UJ	11,727 00
CO00	Ockment Community Centre	North Street, Okehampton, Devon, EX20 1AR	72 36
CO01	OCR	1 Hills Road, Cambridge, CB1 2EU	208 00
CO02	Office Express Europe Ltd	PO Box 989, Bradford, BD4 7YH	439 10
CO03	Orange	PO Box 330, Sales Ledger, Darlington, Co Durham, DL1 4FT	(1,267 71)
CP00	Barry Pitt		511 27
CP01	Plymouth Age Concern	The William & Patricia Vention Centre, Astor Drive, Mount Gould, Plymouth, PL4 9RD	468 00
CP02	Plymouth City Council	Cashiers Department, Ground Floor, Civic Centre, Plymouth, PL1 2AA	384,238 81
CP03	Plymouth Removers	67-69 St Modwen Road, Parkway Industrial Estate, Plymouth, Devon, PL6 8LH	714 00
CP04	Plymouth Taxis Ltd	44A Devonport Road, Stoke, Plymouth, PL3 4DH	101 20
CP05	Portrayal	Portrayal House, Hawkfield Business Park, Hawkfield Way, Whitchurch, Bristol BS14 0BY	1,343 73
CP06	Preston Storage	Higher Farm Ind Est, Bernards Way, Yevil, Somerset, BA20 2FH	306 36
CP07	Promap/Landmark Information Group	5-7 Abbey Court, Eagle Way, Sowton, Exeter, EX2 7HY	161 33
CP08	Protective Wear Supplies	1 Holborn Street, Cattedown, Plymouth, PL4 0NN	972 76
CP09	Purist	Old Rangers Office Cockington Court, Cockington, Torquay, Devon, TQ2 6XA	500 00
CP0A	Ruth Peirson	22 Fore Street, North Tawton, Devon, EX20 2DT	316 00
CQ00	Quaestus Consulting	Holmwood House, Lincombe Drive, Torquay, Devon, TQ1 2LP	475 20
CR00	C Radford	Little Cholwell, Harberton, Totnes, Devon, TQ9 7RZ	33 16
CR01	Redrok UK Ltd	Unit 33 Scott Business Park, Beacon Park Road, Plymouth, PL2 2PQ	3,430 75

Signature _____

PKF (UK) LLP
Groundwork South West
B - Company Creditors

Key	Name	Address	£
CR02	Richmond Fellowship	80 Holloway Road, London, N7 8JG	750 00
CR03	Russums	Edward House, Tenter Street, Rotherham, S60 1LB	900 00
CR04	Ray White	6 The Officers' Mess, Fort Picklecombe, Torpoint, Cornwall, PL10 1JB	0 00
CS00	Adam Sweet	2 Fairacre Close, Lockleaze, Bristol, BS7 9TW	300 00
CS01	Ben Silsby	8 Rosemary Road, Poole, Dorset, BH12 3HB	600 00
CS02	Mr W Smart	2 Granby Way, Devonport, Plymouth, PL1 4AB	100 00
CS03	Safestore Self Storage	78-86 Pennywell Road, Old Market, Bristol, BS5 0TG	108 00
CS04	Saul Plant Services	North Treviddo Cottage, Horningtops, Liskeard, Cornwall, PL14 3PS	696 00
CS05	Scottish Power Energy Retail Ltd	Cathcart Business Park, Spean Street, Glasgow, Scotland, G44 4BE	(987 32)
CS06	Seton	14 Wildmere Road, Wildmere Industrial Estate, Banbury, Oxon, OX16 3JU	120 76
CS07	Shred-it Exeter	Ground Floor, Corner House, 177 Cross Street, Sale, Manchester, M33 7QJ	1,118 72
CS08	Signs Express	Unit 5 Waterbridge Court, Matford Park Road, Marsh Barton, Exeter, Devon EX2 8ED	298 80
CS09	Simon Powell Commercial	Suite 21, Atlas House, West Devon Business Park, Tavistock, Devon, PL19 9DP	1,104 00
CS0A	SITA UK Ltd	301-303 Parkway, Worle, Weston-Super-Mare, North Somerset, BS22 6WA	0 00
CS0B	SJ Kirk & D Hodgson	Lipson Vale Garage, Chudleigh Road, Lipson Vale, Plymouth, PL4 7HY	558 85
CS0C	South West Forum	Unit A1, Phase 1, The Innovation Centre, Exeter Uni, Rennes Drive, Exeter, EX4 4RN	15 00
CS0D	South West Hire & Sales Ltd	17 Stonehouse Street, Plymouth, Devon, PL1 3PE	321 99
CS0E	South West Signs Limited	Unit 11, Saltash Business Park, Forge Lane, Saltash, Cornwall PL12 6LX	312 00
CS0F	South West Water - Lancastrian House	PO BOX 4762, Worthing, BN11 9NT	(305 00)
CS0G	South West Water - Miller Court	PO BOX 4762, Worthing, BN11 9NT	56 01
CS0H	South West Water - sandon court	PO Box 4762, Worthing, BN11 9NT	(56 01)
CS0I	SR Training	Bush Training Centre, Saltash, Cornwall, PL12 6QY	300 00
CS0J	Standard Life	Group Pensions C9, Standard Life House, 30 Lothian Road, Edinburgh, EH1 2DH	(199 64)
CT00	Tailor Made Office Supplies Ltd	Unit 13, Bonville Business Centre, Bonville Road, Brislington, Bristol, BS4 5QR	133 92
CT01	Tavistock Woodland Sawmill	Gulworthy, Tavistock, Devon, PL19 8JE	178 14
CT02	The Faerground	4 Staveley Mill Yard, Staveley, Kendal, Cumbria, LA8 9LR	133 57
CT03	Thrifty Car & Van Rental	Scot Group Ltd T/a, 12 Marsh Barton Road, Exeter, EX2 8LW	219 12
CT04	ThyssenKrupp Elevator UK Limited	Credit Control Department, The Lookout, 4 Bull Close Road, Lenton, Nottingham, NG7 2UL	760 74
CT05	TIMESHEETS		0 00

Signature _____

PKF (UK) LLP
Groundwork South West
B - Company Creditors

Key	Name	Address	£
CT06	Torbay Council	Town Hall, Castle Circus, Torquay, Devon, TQ1 3DS	(276 90)
CT07	totalpc	3 Trinnaman Close, Ivybridge, Devon, PL21 0YH	1,055 38
CT08	Totem Timber Ltd	St John's Road, Cattedown, Plymouth, Devon, PL4 0PA	43 12
CT09	Travis Perkins Trading Co Ltd	Sales Ledger, PO Box 5227, Northampton, NN5 7ZE	452 34
CT0A	Turner Locker Barnfield	Southernhay Lodge, Barnfield Crescent, Southernhay East, Exeter, EX1 1QT	242 12
CT0B	Torquay Girls' Grammar School	30 Shipway lane Torquay Devon, TQ2 7DY	0 00
CU00	Universal Fire and Security	18 Scott Business Park, Beacon Park Road, Plymouth, PL2 2PQ	588 00
CU01	University of the West of England Bristol	Finance Department, Frenchay Campus, Coldharbour Lane, Bristol, BS16 1QY	4,565 04
CV00	Voice over IP Ltd	Silverdown Park, Fair Oak Close, Exeter, EX5 2UX	(2,525 70)
CW00	Waterside Electronics	5 Moorstone Leat, Paignton, Devon, TQ4 7NX	64 75
CW01	West Test	1 Brigstocke Road, St Pauls, Bristol, BS2 8UF	7 15
CW02	Westfield Health	Westfield House, 87 Division Street, Sheffield, South Yorkshire, S1 1HT	410 49
CW03	Weymouth & Portland Borough Council	Revenues Service, Council Offices, North Quay, Weymouth, Dorset, DT4 8TA	480 00
CW04	Wolferstans Solicitors	Deptford Chambers, 60/66 North Hill, Plymouth, Devon, PL4 8EP	360 00
CW05	Workplace Health (and Safety) Service	Teignbridge Business Centre, Cavalier Road, Healthfield Ind Est, Newton Abbot, Devon, TQ12 6TZ	150 00
CX00	Xicon Ltd	Bank House, 1 Bank Street, Warrington, Cheshire, WA1 2AP	48 78
CY00	You and Your Work	c/o Residence, The Milk Bar, 11 St Nicholas Street, Bristol, BS1 1UE	3,500 00
EA02	Ms Lisa Avis-Riordan	3 Hartley Park Gardens, Hartley, Plymouth, PL3 5HU	0 00
EA03	Miss Yvonne Margaret Atkinson	47 Pounds Park Road, Peverell, Plymouth, Devon, PL3 4QP	0 00
EA04	Ms Andrea Ayres	70 De Tracey Park, Bovey Tracey, TQ13 9QT	0 00
EB06	Mr Jamie Bailey	11 Hawkinge Close, Bowerhill, Melksham, Wiltshire, SN12 6QS	0 00
EB07	Mr Simon Beesley	Cherricot Cottage, Whitstone, Holsworthy, Devon, EX22 6TD	0 00
EB08	Ms Lyndy Bailey	Basement Flat, 16 Oakfield Place, Clifton, Bristol, BS8 2BJ	0 00
EB09	Ms Nicola Basu	Rockybottom, Treneve, Downton, Cornwall, PL11 3LY	0 00
EB0A	Mr Gary Blake	15 Brunswick Place, Plymouth, Devon, PL2 1BS	0 00
EB0B	Mrs Michelle Bowden	3 Rospeath Crescent, Manadon, Plymouth, Devon, PL2 3SY	0 00
EB0C	Mr Jeremy Brown	6 Rectory Road, Plymouth, Devon, PL1 5QA	0 00
EB0D	Mr Ricky Bush	127 Tanworth Road, Whitchurch, Bristol, BS14 0NX	0 00

Signature

PKF (UK) LLP
Groundwork South West
B - Company Creditors

Key	Name	Address	£
EB0E	Mr S Barnett	25 Daws Court, Old Ferry Road, Saltash, Cornwall, PL12 6JD	0 00
EC00	Mr Shaun Cloke	1 Ben Johnson Close, Torquay, TQ2 6BT	0 00
EC01	Mr Joseph Crook	182 Elburton Road Plymouth, PL9 8HZ	0 00
EC06	Mr David Channon	20 Tamar Avenue, Keyham, Plymouth, Devon, PL2 1NN	0 00
EC07	Mr Jamie Clarkson	121 Plymouth Road, Tavistock, Devon, PL19 9DT	0 00
EC08	Miss Rebecca Coker	1 Ben Jonson Close,, Chelston, Torquay, TQ2 6BT	0 00
EC09	Mr Elliot Crook	127 Compton Avenue,, Mannamead, Plymouth, PL3 5DE	0 00
EC0A	Mr Gary Dance	27 Queens Road, Lipson, Plymouth, Devon, PL4 7PL	0 00
EC0B	Mr Mark Clegg	2 Gerald's Way, Chalford, Stroud, Gloucestershire, GL6 8FJ	0 00
EC0C	Mr Alistair Cormie	43 Purton Road, Moredon, Swindon, SN2 2LT	0 00
ED00	Mr Nick Davis	15 Beverly Close, Bowerhill, Melksham, Wiltshire, SN12 6UA	0 00
ED06	Mr Daniel Dunn	326 Ferndale Road, Swindon, SN2 1HL	0 00
ED07	Mr Christian Durrant	1 Hillisboro, South Zeal, Okehampton, Devon, EX20 2JP	0 00
ED09	Mr Malcolm Davies	108 Bellingham Crescent,, Plympton, Plymouth, PL7 2QP	0 00
ED0C	Mr Jason Davis	15 Kestrel Way,, Woolwell, Plymouth, PL6 7SY	0 00
ED0D	Mr Michael Dennison	7 Sango Road,, Torpoint, Cornwall, PL11 2HX	0 00
ED0E	Mr Peter Densham	Myrtle Cottage,, Broadclyst, Exeter, EX5 3ET	0 00
ED0F	Ms Lynda Dobson	80 Basement, North Road East, Plymouth, Devon, PL46AN	0 00
ED0G	Miss Laura Dolley	22 Fore Street,, North Tawton, Devon, EX20 2DT	0 00
ED0H	Mrs Ruth Dugdale	18 Haywain Close, Torquay, Devon, TQ2 7SG	0 00
ED0I	Mr Ritchie Dullenty	10 Barton Avenue, Paignton, Devon, TQ3 3JQ	0 00
ED0J	Mrs Jacqueline Mary Francis	124 Kings Tamerton Road, Plymouth, Devon, PL5 2BW	3,055 48
EE01	Mrs Dawn Carol Eastley	Harmony Cottage Annex, Cuttidge Farm, Cuttidge Lane, Exeter, Devon, EX4 2HE	0 00
EF01	Miss Jane Fletchure	19 St Pails Road, Plainmoor, Torquay, TQ1 3QD	0 00
EF02	Ms Megan Fox	71 Catchfrench Crescent,, Liskeard, Cornwall, PL14 3WP	0 00
EF07	Mr Andrew Field	10 Brunel Terrace,, Ford, Plymouth, PL2 1PZ	0 00
EF08	Mr Michael Freeman	40 Parkside, Haye Road, Elburton, Plymouth, PL9 8HR	0 00
EF09	Mrs Kirsty Frost	14 Sandringham Road,, Poole, Dorset, BH14 8TH	0 00
EF0A	Mr Zachary Furbank	90 Avon Road, Bournemouth, Dorset, BH8 8SF	0 00
EG01	Ms Patricia Gourdel		0 00

Signature _____

PKF (UK) LLP
Groundwork South West
B - Company Creditors

Key	Name	Address	£
EG03	Mr Paul Green	5 Moorstone Leat, Paignton, Devon, TQ4 7NX	0 00
EG05	Ms Kerry Gee	87 Gundry Road, Bridport, Dorset, Bndport, Dorset, DT6 4SE	0 00
EG06	Ms Corinne Greaves	8 Floyers Hay Court,, Isca Road, Exeter, EX2 8BL	1,603 31
EG07	Mr Darren Gunn	Wagtails,, Radway Hill, Bishopsteignton, TQ14 9SW	0 00
EG08	Mr Rupert Goddard	11 Jennycliffe Lane, Hooe, Plymouth, Devon, PL9 9RN	0 00
EH00	Ms Hayley Harris	133 Cunningham Road, Plymouth, PL5 4PU	0 00
EH01	Mr Lloyd Haskins	Glenrosa, Nutbush Lane, Torquay, Devon, TQ2 6LD	0 00
EH02	Ms Krsy Haskins	Awdry Close, Heddington, Caine, Wiltshire, SN11 0SL	0 00
EH0F	Mr Lee James Hawkesford	80 Elsdale Road, Paington, Devon, TQ4 5NX	0 00
EH0G	Miss Kate Sara Ivy Heath	Hendra Lodge, Hendra, Coombe Road, St Austell, Cornwall, PL26 7LG	0 00
EH0H	Miss Rachel Heaver	183 Bodmin Road,, Whitleigh, Plymouth, PL5 4AS	0 00
EH0I	Miss Karen Hemmings	27 Littlebridge Meadow, Bridgerule, Holsworthy, Devon, EX22 7DU	0 00
EH0J	Miss Laura Hewlett	114 Cardinal Avenue,, St Budeaux, Plymouth, PL5 1UT	0 00
EH0K	Mrs Hannah Hewlett	3 Watts Road,, St Jude's, Plymouth, PL4 8SE	0 00
EH0L	Miss Anne Marie Hickman	106 Barton Avenue, Ford, Plymouth, Devon, PL2 1NZ	0 00
EH0M	Mrs Nicola Hill	7 The Green,, Exmouth, Devon, EX8 2QN	0 00
EH0N	Ms Kelly Horan	73 Pendennis Road,, Hele, Torquay, Devon, TQ2 7QR	0 00
EH0O	Mrs Deborah Hoskin	1 Insworke Close,, Millbrook, Cornwall, PL10 1PT	0 00
EH0P	Mrs Susan Elizabeth Howe	13 Castle Street, Launceston, Cornwall, PL15 8BA	0 00
EH0Q	Mr Conrad Hutchinson	19 Weimbank Road,, Paignton, Devon, TQ4 5NG	0 00
EH0R	Mr Darren Hempson	220 St Pancras Avenue, PL2 3TN	0 00
EJ00	Ms Rachel Jago	Hartley House, Three burrows, Truro, Cornwall, TR4 8HT	0 00
EJ01	Mr Samuel Johns	20 Keepers Road, Devizes, Wiltshire, SN10 2FP	0 00
EJ03	Mr Wayne Johnson	161 Hele Road, Torquay, PQ2 7QG	0 00
EK02	Mr Mark Kitchingham	3 Knightor Close, Trethurgy, St Austell, Trethurgy, St Austell, PL26 8YG	0 00
EK03	Ms Annette Klimmt	31 Somerset Road, Weymouth, DT4 0PX	0 00
EL04	Mr Adam Lewins	Flat 3, 3 Lansdowne Square, Weymouth,, Dorset, DT4 9QT	0 00
EL05	Mr Jon Lillicrap	8a Cookworthy Road, Plymouth, Devon, PL2 2LG	0 00
EL06	Ms Collette Long	20 High Street,, Fortuneswel, Portland, Dorset, DT5 1JQ	0 00
EL07	Mrs Susan May Lumsden	75 Sycamore Drive, Torpoint, Cornwall, PL11 2NA	0 00

Signature

Page 8 of 11

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16 July 2012 17 15

PKF (UK) LLP
Groundwork South West
B - Company Creditors

Key	Name	Address	£
EM01	Ms Vicki McConnell	175 Albert Road, Stoke, Plymouth, PL2 7AH	0 00
EM02	Mr Dean McCourt	21 Commercial Road, Devizes, Wiltshire, SN10 1EH	0 00
EM05	Mr Leon Morgan	346 Cricklade Road, Gorsehill, Swindon, SN2 7BB	0 00
EM07	Mr Iain MacFarlane	29 Penpole Avenue,, Shirehampton, Bristol, BS11 0DY	0 00
EM08	Mrs Laura Mildner	41 Merlin Way, Torquay, Devon, TQ2 7TE	0 00
EM09	Mr Christopher Moore	17 Aspen Gardens, Plympton, Plymouth, PL7 2GD	0 00
EM0A	Miss Samantha Morris	Flat B, 20 Hyde Park Road, Plymouth, PL3 4RJ	0 00
EM0B	Mr Steven Melton	57K, High Street, Stonehouse, Plymouth, Devon	0 00
EN01	Mrs Lesley Anne Nel	2 Lyndale Road, St George, Bristol, BS5 7AA	0 00
EP00	Miss Jodie Page	95 Sheldon Crescent, West park, Plymouth, Devon, PL5 3RF	0 00
EP01	Ms Jade Passmore	3B Cookworthy Road, North Prospect, Plymouth, devon, PL2 2LG	0 00
EP02	Mr Robert Petch	Trekener House, Trekener, Launceston, PL15 9PH	0 00
EP05	Ms Rachael Phillips	4 Croft Cottages, Stooks Close, Brampford Speke, Devon, EX5 5DS	0 00
EP08	Ms Danielle Phillips	1 Church Meadow, Ivybridge, PL21 9UG	0 00
EP09	Ms Janice Phillips	13 Polnear, Par, Cornwall, PL24 2AT	0 00
EP0A	Mrs Isobel Pike	The Old Customs House,, Castletown, Portland, Dorset, DT5 1BD	0 00
EP0B	Mrs Toni Powell	4 Rectory Cottages,, Warmwell, Dorchester, Dorset, DT2 8HF	0 00
EP0C	Ms Laura Pengelly	3 Second Avenue, Stoke, Plymouth, Devon, PL1 5QD	0 00
ER01	Mr X X		0 00
ER03	Mr Jolyon Roff	6 Canal Close, Wilcot, Pewsey, Wiltshire, SN9 5NW	0 00
ER05	Mr Matthew Read	27 Walsingham Dene,, Littledown, Bournemouth, Dorset, BH7 7RJ	0 00
ER06	Miss Venty Roberts	Flat 1, 2, Eton Terrace, Plymouth, PL1 5AB	0 00
ER07	Mrs Deborah Rylands	25 Chelston Road, Abbotsbury, Newton Abbot, Devon, TQ12 2NN	0 00
ES06	Miss Ann Marie Smith	42 Meadowside, Launceston, Cornwall, PL15 7DL	0 00
ES09	Mr J Savill	Josh Savill, 7 Wadworth Road, Devizes, Wilts, SN10 3FR	0 00
ES0A	Miss Kelly Scott	18 Mansfield Close,, Poole, Dorset, BH14 0DH	0 00
ES0B	Mrs Janice Sidnell	North View,, Egloskerry, Launceston, PL15 8SP	0 00
ES0C	Mr Benjamin Nathan Silsby	8 Rosemary Road,, Poole, Dorset, BH12 3HB	0 00
ES0D	Mrs Kathryn Slater	35 Dunstone Road,, Plymstock, Plymouth, PL9 8RJ	0 00
ES0E	Mr Jacob George Smith	1 Coupland House,, 1 Castle Street, Launceston, PL15 8BA	0 00

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