Advent International PLC

Annual report and financial statements Registered number 2342186 31 December 2018



Advent International PLC Annual report and financial statements 31 December 2018

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Strategic Report

The directors present the strategic report of Advent International PLC (the "Company") for the year ended 31 December 2018.

Principal activity

The Company was incorporated and commenced business on 1 February 1989. The Company's principal activity during the year was the provision of investment advice to its ultimate parent company, Advent International Corporation, a U.S.-based manager of private equity funds. The Company is authorised and regulated by the Financial Conduct Authority.

The main objective of the Company is to identify, evaluate and monitor investment opportunities, primarily in Europe, that have the potential to generate above industry average returns. In addition, the Company provides administrative services to and on the behalf of Advent International Corporation.

The Company is part of Advent International, a global private equity buyout group with offices in 12 countries on four continents. Ongoing review of performance is carried out by comparing performance against established budgets. The Company's performance is also measured by reference to the investment advisory services it provides to Advent International Corporation.

Review of the Business and key performance indicators

The business activities during the year to 31 December 2018 were in line with expectations.

The profit for the year, after taxation, amounted to £6,265,165 (2017: £5,323,214) which has been taken to reserves.

Dividends paid during the year comprise of an interim dividend totaling £10,000,000 (2017: £nil).

Turnover for the year was £87,254,494 (2017: £74,347,149), which comprises fees earned from investment advisory services.

At the year end, the Company had net assets of £10,044,875 (2017: £13,779,710).

The directors consider these to be the key performance indicators of the Company.

Principal risks, uncertainties & governance

The directors and senior management of the Company determine its business strategy and risk appetite, along with designing and implementing a risk management framework that recognizes the risks that the business faces. They also determine how those risks may be mitigated and assess, on an ongoing basis, the arrangements to manage those risks. The directors and senior management manage the Company's risk through a framework of policy and procedures with regard to relevant laws, standards, principles and rules with the aim to operate a defined and transparent risk management framework. These policies and procedures are updated as required.

The principal risks the Company faces are the availability of suitable investment opportunities in Europe and the retention of key employees.

The Company's revenue is entirely derived from services provided to the parent undertaking. The Company's principal risks relate to the credit default and liquidity risks associated with receipt of income on a timely basis from this counterparty. These risks are managed through regular dialogue with the parent undertaking to ensure that the Company maintains sufficient working capital to meet its liabilities as they fall due.

Strategic Report

Principal risks, uncertainties & governance (continued)

The Company is exposed to operational risk through the conduct of its business activities. Operational risk could arise as a result of inadequate or failed internal processes, people or systems, or from external events. Operational risks are monitored and addressed by the directors through production of management information.

Following the referendum in June 2016 and the subsequent triggering of Article 50 in March 2017, the UK is scheduled to leave the European Union ("Brexit"). The decision has led to a higher level of uncertainty surrounding trading conditions, particularly between the UK and the EU.

To date, the following Brexit risks have been identified as having an actual and/or potential impact the Company's business:

- Economic conditions: increased uncertainty including the specific impacts on growth, inflation, interest and currency rates;
- Laws and regulations: potential changes to UK and EU-based law and regulation including product approvals, patents and import/export tariffs;
- Talent: mobility of the workforce and availability of talent.

These risks are mitigated by regular monitoring and analysis of key information by senior management who take appropriate action to ensure the business continues as a going concern.

Future developments

The directors' aim is to maintain the management policies that have resulted in the Company's current success. Whilst the private equity investment environment continued to be challenging in 2018, the directors believe that the Company is well placed to identify appropriate investment opportunities going forward. The directors expect the general level of activity to remain consistent in the forthcoming year.

By order of the Board

Justin Nuccio Director 10 April 2019

Directors' Report

The directors present their report and the audited financial statements for the year ended 31 December 2018

Directors and their interest:

The directors who held office during the year were as follows:

R.F. Kane

J.A. Nuccio

E.H. Sivolella

J.G.A Brocklebank

T.A. Allen

J.D. Paduch

No directors held any interests in the share capital of the company.

Company Secretary:

S.M. Powell

Auditor:

Deloitte LLP Hill House 1Little New Street London EC4A 3TR

Bankers:

Barclays Bank PLC 54 Lombard Street London EC3V 9EX

HSBC PLC 62-76 Park Street London SE1 9DZ

Registered Office:

160 Victoria Street London SW1E 5LB

Dividends

On 16 November 2018, the Directors declared and paid an interim dividend of £10,000,000 (2017: £nil).

Fixed Assets

The Company acquired furniture and equipment and made leasehold improvements amounting to £286,672 (2017: £2,268,886).

Directors' Report (continued)

Employees

Details of the number of employees and related costs can be found in note 4 to the financial statements.

Directors' indemnities

The Company has made qualifying third party indemnity provisions for the benefit of the directors which were made during the year and remain in force at the date of this report.

Going concern

Whilst the Company remains dependent on a single source of revenue from its parent company, the directors are not aware of any reason that this agreement will be terminated in the foreseeable future. The nature of the agreement with the parent entity provides a high degree of certainty that the Company will continue to be profitable and, historically, the Company has received income in a timely manner in order to manage its obligations (which are relatively predictable in nature).

As a result, the directors have a reasonable expectation that the Company has adequate resources to continue in operational existence and meet its liabilities as they fall due for the foreseeable future. Accordingly, the directors continue to apply the going concern basis in preparing the financial statements.

Disclosure of Information to Auditor

The directors who held office at the date of approval of this directors' report confirm that, so far as they are each aware, there is no relevant audit information of which the Company's auditor is unaware; and each director has taken all the steps that he / she ought to have taken as a director to make himself / herself aware of any relevant audit information and to establish that the Company's auditor is aware of that information.

Auditor

Pursuant to Section 487 of the Companies Act 2006, the auditors will be deemed to be reappointed and Deloitte LLP will therefore continue in office.

approved by the board and signed on behalf by:

Justin Viuccio Director

10 April 2019

Advent International Plc 160 Victoria Street London SW1E 5LB

Statement of Directors' responsibilities in respect of Strategic report, the Directors' Report, and the financial statements

The directors are responsible for preparing the Strategic Report, the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law they have elected to prepare the financial statements in accordance with UK accounting standards and applicable law (UK Generally Accepted Accounting Practice), including FRS 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland.

Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- · make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- assess the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern;
 and
- use the going concern basis of accounting unless they either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are responsible for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error, and have general responsibility for taking such steps as are reasonably open to them to safeguard the assets of the company and to prevent and detect fraud and other irregularities.

Independent auditor's report to the members of Advent International PLC

Report on the audit of the financial statements

Opinion

In our opinion the financial statements of Advent International PLC (the 'company'):

- give a true and fair view of the state of the company's affairs as at 31st December 2018 and of its profit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

We have audited the financial statements which comprise:

- the Statement of Comprehensive Income;
- the Statement of Financial Position;
- the Statement of Cash Flow;
- the Statement of Changes in Equity; and
- the related notes 1 to 19;

The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" (United Kingdom Generally Accepted Accounting Practice).

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report.

We are independent of the company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the Financial Reporting Council's (the 'FRC's') Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We are required by ISAs (UK) to report in respect of the following matters where:

- the directors' use of the going concern basis of accounting in preparation of the financial statements is not appropriate; or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

We have nothing to report in respect of these matters.

Other Information

The directors are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material

Independent auditor's report to the members of Advent International PLC (continued)

misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact

Responsibilities of directors

As explained more fully in the directors' responsibilities statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the FRC's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Report on other legal and regulatory requirements

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the strategic report and the directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report have been prepared in accordance with applicable legal requirements.

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the strategic report or the directors' report.

Matters on which we are required to report by exception

Under the Companies Act 2006 we are required to report in respect of the following matters if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

We have nothing to report in respect of these matters.

Independent auditor's report to the members of Advent International PLC (continued)

Use of our report

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Paraskevas Christoforou (Senior statutory auditor)
For and on behalf of Deloitte LLP
Statutory Auditor

Haraskevas Christoforon

London, UK 10 April 2019

Statement of Comprehensive Income For the year ended 31 December 2018

	Note	2018	<u>2017</u>
		£	£
Advisory fee income	1 _	87,254,494	74,347,149
Turnover		87,254,494	74,347,149
Administrative expenses	4 _	(79,310,067)	(67,577,412)
Operating profit		7,944,427	6,769,737
Interest received and similar income	_	2,352	1,342
Profit on ordinary activities before tax		7,946,779	6,771,079
Tax on profit on ordinary activities	5 _	(1,681,614)	(1,447,865)
Profit for the financial year	=	6,265,165	5,323,214

All results relate to continuing operations.

There are no material differences between the profit on ordinary activities before taxation and the retained profit for the year stated above and their historical cost equivalents.

The notes on pages 15 to 22 form part of the financial statements.

Statement of Financial Position

As at 31 December 2018

Fixed Assets	Note	2018 £	2017 £
Tangible assets	7	5,859,274	6,544,048
Current Assets			
Debtors	8	35,797,362	2,291,201
Cash at bank and in hand	15	750,487	30,299,600
		36,547,849	32,590,801
Current Liabilities			
Creditors - amounts falling due within one year	9	(27,816,427)	(22,514,832)
Net current assets		8,731,422	10,075,969
Total assets less current liabilities		14,590,696	16,620,017
Creditors			
Amounts falling due after more than one year	10	(4,545,821)	(2,840,307)
Net assets		10,044,875	13,779,710
Capital and Reserves			
Called-up share capital	12	50,000	50,000
Retained earnings		9,994,875	13,729,710
Shareholders' Funds	13	10,044,875	13,779,710

These financial statements have been approved by the board of directors on 10 April 2019 and were signed on its behalf by:

Director – Justin Nuccio

Registered No. 2342186

The notes on pages 15 to 22 form part of the financial statements.

Statement of Cash Flow

For the year ended 31 December 2018

	Note	2018 £	2017 £
Net Cash Flow from operating activities	14	(19,264,793)	16,685,571
Cash flows from investing activities			
Payments to acquire tangible fixed assets		(286,672)	(2,268,886)
Net cash flows from investing activities		(286,672)	(2,268,886)
Cash flows from financing activities			
Interest received		2,352	1,342
Dividend Paid		(10,000,000)	
Net cash flows from financing activities		(9,997,648)	1,342
Net increase/(decrease) in cash and cash equivalents	15	(29,549,113)	14,418,027
Cash at beginning of year		30,299,600	15,881,573
Cash at end of the year		750,487	30,299,600

Statement of Changes in Equity For the year ended 31 December 2018

	Share <u>Capital</u> £	Retained <u>earnings</u> £	Total £
At 1 January 2017	50,000	8,406,496	8,456,496
Total comprehensive income for the year			
Profit for the year	-	5,323,214	5,323,214
Transactions with owners, recorded directly in equity	-		
At 1 January 2018	50,000	13,729,710	13,779,710
Total comprehensive income for the year			
Profit for the year	-	6,265,165	6,265,165
Dividends Paid	-	(10,000,000)	(10,000,000)
At 31 December 2018	50,000	9,994,875	10,044,875

The notes on pages 15 to 22 form part of the financial statements.

Notes to the Accounts

For the year ended 31 December 2018

1. Accounting Policies

The following accounting policies have been applied consistently in dealing with items, which are considered material in relation to the accounts:

(a) Basis of preparation

These Financial Statements are prepared on the going concern basis, under the historical cost convention and in accordance with Financial Reporting Standard 102 *The Financial Reporting Standard* applicable in the UK and Republic of Ireland ("FRS 102").

(b) Fixed assets and depreciation

Depreciation is provided to write-off the cost less estimated residual value of tangible fixed assets by equal installments over their estimated useful economic lives as follows:

Leasehold Improvements

Over the life of the lease

Furniture and Equipment

2-5 years

(c) Artwork

Artwork is charged to a long-term asset account and is maintained at historical cost.

(d) Foreign currencies

Transactions in foreign currencies are recorded using the rate ruling at the date of the transaction. Monetary assets and liabilities denominated in foreign currencies are translated at the rate of exchange ruling at the balance sheet date and the gains or losses on translation are included in the profit and loss account.

(e) Leases

Operating lease rentals are charged to profit and loss account on a straight-line basis over the term of the lease.

(f) Taxation

Tax on the profit or loss for the year comprises current and deferred tax. Tax is recognised in the profit and loss account except to the extent that it relates to items recognised directly in equity or other comprehensive income, in which case it is recognised directly in equity or other comprehensive income.

Current tax is the expected tax payable or receivable on the taxable income or loss for the year, using tax rates enacted or substantively enacted at the balance sheet date, and any adjustment to tax payable in respect of previous years.

Deferred tax is provided on timing differences, which arise from the inclusion of income and expenses in tax assessments in periods different from those in which they are recognised in the financial statements. The following timing differences are not provided for: differences between accumulated depreciation and tax allowances for the cost of a fixed asset if and when all conditions for retaining the tax allowances have been met; and differences relating to investments in subsidiaries, associates, branch, joint ventures to the extent that it is not probable that they will reverse in the foreseeable future and the reporting entity is able to control the reversal of the timing difference. Deferred tax is not recognised on permanent differences arising because certain types of income or expense are non-taxable or are disallowable for tax or because certain tax charges or allowances are greater or smaller than the corresponding income or expense.

Deferred tax is measured at the tax rate that is expected to apply to the reversal of the related difference, using tax rates enacted or substantively enacted at the balance sheet date. For non-depreciable assets that are measured using the revaluation model, or investment property that is measured at fair value, deferred tax is provided at the rates and allowances applicable to the sale of the asset/property. Except when the investment property has a limited useful life and the objective of the company's business model is to consume substantially all of the value through use.

Notes to the Accounts (continued)

For the year ended 31 December 2018

In the latter case, the tax rate that is expected to apply to the reversal of the related difference is used. Deferred tax balances are not discounted.

Unrelieved tax losses and other deferred tax assets are recognised only to the extent that is it probable that they will be recovered against the reversal of deferred tax liabilities or other future taxable profits.

(g) Classification of financial instruments issued by the Company

Financial instruments issued by the Company are treated as equity (i.e. forming part of shareholders' funds) only to the extent that they meet the following two conditions:

- (i) they include no contractual obligations upon the Company to deliver cash or other financial assets or to exchange financial assets or financial liabilities with another party under conditions that are potentially unfavorable to the Company; and
- (ii) where the instrument will or may be settled in the Company's own equity instruments, it is either a non-derivative that includes no obligation to deliver a variable number of the Company's own equity instruments or is a derivative that will be settled by the Company's exchanging a fixed amount of cash or other financial assets for a fixed number of its own equity instruments.

(h) Cash and cash equivalents

Cash and cash equivalents comprise of cash in hand and deposits repayable on demand, less overdrafts payable on demand.

(i) Post retirement benefit

The Company operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Company in an independently administered fund. The amount charged to the profit and loss account represents the contributions payable to the scheme in respect of the accounting period.

(j) Dividends on shares presented within shareholders' funds

Dividends are only recognised as a liability at that date to the extent that they are approved prior to the year-end. Unpaid dividends that do not meet these criteria are disclosed in the notes to the financial statements.

(k) Advisory Income

The Investment Advisory Agreement was signed on 1 January 2013 replacing the agreement dated 30 June 1998. The agreement defined that services would include investment advisory, investor and administrative services. Profit before tax and net assets are almost wholly attributable to these income sources. All income is recorded on a monthly basis at cost plus 10% per the Investment Advisory Agreement.

2. Analysis of turnover

All turnover has been generated in the United Kingdom.

Notes to the Accounts (continued) For the year ended 31 December 2018

Included in profit/loss are the following: 2018				
Audit fees 40,000 43,000	3.	Expenses and Auditor's remuneration		
Audit fees 40,000 43,000 Fees related to taxation 27,000 26,400 Other Fees 25,143 25,453 4. Administrative Expenses Administrative Expenses 2018 2017 £ Staff Costs: Wages and salaries 56,180,470 47,877,540 Social security costs 8,144,859 6,823,884 Other pension costs 454,056 241,160 Africa 45,779,385 54,942,584 Travel and entertainment costs 3,515,547 3,016,622 Office lease expense 1,781,559 1,900,600 Personnel Costs 2,896,098 1,882,213 Occupancy service costs and real estate rates 1,555,994 1,182,561 Information Technology expenses 1,029,817 1,170,929 Depreciation 967,756 872,833 Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 (15,002) Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: Professional staff 65 65 Admin Staff 65 65 Admin Staff 65 65 Admin Staff 17 18		Included in profit/loss are the following:		
Audit fees 40,000 43,000 Fees related to taxation 27,000 26,400 Other Fees 25,143 25,453 4. Administrative Expenses Administrative Expenses 2018 2017				
Fees related to taxation			£	£
Other Fees 25,143 25,453 92,143 94,853 4. Administrative Expenses 2018 f 2017 f Staff Costs: 2018 f 2017 f Wages and salaries 56,180,470 f 47,877,540 f Social security costs 8,144,859 f 6,823,884 f Other pension costs 454,056 f 241,160 f 46,779,385 54,942,584 f Travel and entertainment costs 3,515,547 f 3,016,622 f Office lease expense 1,781,559 f 1,900,600 f Personnel Costs 2,896,098 f 1,882,213 f Occupancy service costs and real estate rates 1,555,994 f 1,170,929 f Depreciation 967,756 f 872,833 f Professional Fees 1,094,686 f 865,982 f Marketing Expenses 604,254 f 819,708 f Employee meetings and trainings 436,849 f 547,914 f Other costs 436,214 f 390,468 f Foreign Exchange (Gain)/Loss 211,868 f (15,002) f The average weekly number of employees during the year was as follows:		Audit fees	40,000	43,000
4. Administrative Expenses Staff Costs: Staff Costs		Fees related to taxation	27,000	26,400
4. Administrative Expenses 2018		Other Fees	25,143	25,453
2018 2017 £ £ Staff Costs: *** Wages and salaries 56,180,470 47,877,540 Social security costs 8,144,859 6,823,884 Other pension costs 454,056 241,160 Travel and entertainment costs 64,779,385 54,942,584 Travel and entertainment costs 3,515,547 3,016,622 Offfice lease expense 1,781,559 1,900,600 Personnel Costs 2,896,098 1,882,213 Occupancy service costs and real estate rates 1,555,994 1,182,561 Information Technology expenses 1,029,817 1,170,929 Depreciation 967,756 872,833 Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) 14,530,682 12,634,828 Total administrative expenses 79,310,067 67,577,412 The average weekly num			92,143	94,853
2018 2017 £ £ Staff Costs: *** Wages and salaries 56,180,470 47,877,540 Social security costs 8,144,859 6,823,884 Other pension costs 454,056 241,160 Travel and entertainment costs 64,779,385 54,942,584 Travel and entertainment costs 3,515,547 3,016,622 Offfice lease expense 1,781,559 1,900,600 Personnel Costs 2,896,098 1,882,213 Occupancy service costs and real estate rates 1,555,994 1,182,561 Information Technology expenses 1,029,817 1,170,929 Depreciation 967,756 872,833 Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) 14,530,682 12,634,828 Total administrative expenses 79,310,067 67,577,412 The average weekly num	4	Administrative Expenses		
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Wages and salaries 56,180,470 47,877,540 Social security costs 8,144,859 6,823,884 Other pension costs 454,056 241,160 64,779,385 54,942,584 Travel and entertainment costs 3,515,547 3,016,622 Office lease expense 1,781,559 1,900,600 Personnel Costs 2,896,098 1,882,213 Occupancy service costs and real estate rates 1,555,994 1,182,561 Information Technology expenses 1,029,817 1,170,929 Depreciation 967,756 872,833 Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) 14,530,682 12,634,828 Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows:		Staff Costs:	•	
Social security costs 8,144,859 6,823,884 Other pension costs 454,056 241,160 64,779,385 54,942,584 Travel and entertainment costs 3,515,547 3,016,622 Office lease expense 1,781,559 1,900,600 Personnel Costs 2,896,098 1,882,213 Occupancy service costs and real estate rates 1,555,994 1,182,561 Information Technology expenses 1,029,817 1,170,929 Depreciation 967,756 872,833 Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 211,868 / (15,002) Foreign Exchange (Gain)/Loss 211,868 / (15,002) Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: 2018 2017 Professional staff 65 65 Admin Staff 17 18			56,180,470	47,877,540
Other pension costs 454,056 241,160 64,779,385 54,942,584 Travel and entertainment costs 3,515,547 3,016,622 Office lease expense 1,781,559 1,900,600 Personnel Costs 2,896,098 1,882,213 Occupancy service costs and real estate rates 1,555,994 1,182,561 Information Technology expenses 1,029,817 1,170,929 Depreciation 967,756 872,833 Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows:				
Travel and entertainment costs 3,515,547 3,016,622 Office lease expense 1,781,559 1,900,600 Personnel Costs 2,896,098 1,882,213 Occupancy service costs and real estate rates 1,555,994 1,182,561 Information Technology expenses 1,029,817 1,170,929 Depreciation 967,756 872,833 Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: 2018 2017 Professional staff 65 65 Admin Staff 17 18		•	•	
Office lease expense 1,781,559 1,900,600 Personnel Costs 2,896,098 1,882,213 Occupancy service costs and real estate rates 1,555,994 1,182,561 Information Technology expenses 1,029,817 1,170,929 Depreciation 967,756 872,833 Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: 2018 2017 Professional staff 65 65 Admin Staff 17 18		•		54,942,584
Personnel Costs 2,896,098 1,882,213 Occupancy service costs and real estate rates 1,555,994 1,182,561 Information Technology expenses 1,029,817 1,170,929 Depreciation 967,756 872,833 Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: 2018 2017 Professional staff 65 65 Admin Staff 17 18		Travel and entertainment costs	3,515,547	3,016,622
Occupancy service costs and real estate rates 1,555,994 1,182,561 Information Technology expenses 1,029,817 1,170,929 Depreciation 967,756 872,833 Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: Professional staff 65 65 Admin Staff 65 65 Admin Staff 17 18		Office lease expense	1,781,559	1,900,600
Information Technology expenses 1,029,817 1,170,929 Depreciation 967,756 872,833 Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: 2018 2017 Professional staff 65 65 Admin Staff 65 65 Admin Staff 17 18		Personnel Costs	2,896,098	1,882,213
Depreciation 967,756 872,833 Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: 2018 2017 Professional staff 65 65 Admin Staff 17 18		Occupancy service costs and real estate rates	1,555,994	1,182,561
Professional Fees 1,094,686 865,982 Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: 2018 2017 Professional staff 65 65 Admin Staff 17 18		Information Technology expenses	1,029,817	1,170,929
Marketing Expenses 604,254 819,708 Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: Professional staff 65 65 Admin Staff 17 18		Depreciation	967,756	872,833
Employee meetings and trainings 436,889 547,914 Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) 14,530,682 12,634,828 Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: Professional staff 65 65 Admin Staff 17 18		Professional Fees	1,094,686	865,982
Other costs 436,214 390,468 Foreign Exchange (Gain)/Loss 211,868 / (15,002) 14,530,682 12,634,828 Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: Professional staff 65 65 Admin Staff 17 18		Marketing Expenses	604,254	819,708
Foreign Exchange (Gain)/Loss 211,868 / (15,002) Total administrative expenses 79,310,067 67,577,412 The average weekly number of employees during the year was as follows: Professional staff 65 65 Admin Staff 17 18		Employee meetings and trainings	436,889	547,914
Total administrative expenses $\frac{14,530,682}{79,310,067} \qquad \frac{12,634,828}{67,577,412}$ The average weekly number of employees during the year was as follows: $\frac{2018}{17} \qquad \frac{2017}{18}$ Professional staff 65 65 Admin Staff 17 18		Other costs	436,214	390,468
Total administrative expenses $79,310,067$ $67,577,412$ The average weekly number of employees during the year was as follows: $\begin{array}{c ccccccccccccccccccccccccccccccccccc$		Foreign Exchange (Gain)/Loss	211,868	(15,002)
The average weekly number of employees during the year was as follows: 2018 2017 Professional staff 65 Admin Staff 17 18			14,530,682	12,634,828
Professional staff 2018 2017 Admin Staff 65 65 17 18		Total administrative expenses	79,310,067	67,577,412
Professional staff 65 65 Admin Staff 17 18		The average weekly number of employees during the year	ar was as follows:	
Professional staff 65 65 Admin Staff 17 18			<u>2018</u>	<u>2017</u>
		Professional staff		
82 83		Admin Staff	17	18
			82	83

The change in prior year's average weekly number of employees is due to the Companies decision to report employees directly involved in generating the operating profit as professionals staff and all other staff as admin. staff.

Notes to the Accounts (continued) For the year ended 31 December 2018

Current tax charge for the period

5. Tax on Profit on Ordinary Activities		
5. Tax on Profit on Ordinary Activities	<u>2018</u>	<u>2017</u>
	£	£
UK corporation tax on profits of the period	1,610,769	1,387,301
Prior year adjustment	(14,898)	(132,910)
Total Current Tax	1,595,871	1,254,391
Deferred tax (note 11)		
Origination/reversal of timing differences	85,743	193,474
Total Deferred Tax	85,743	193,474
Tax on profit on ordinary activities	1,681,614	1,447,865
Factors affecting the tax charge for the period:		
The tax assessed on the profit on ordinary activity for the properties of the profit on ordinary activity for the profit of the prof		the standard rate of
00.po.ano	<u>2018</u>	<u>2017</u>
	£	£
Profit on ordinary activities before tax	7,946,779	6,771,079
Standard rate of corporate tax in the UK of 19% (2017: 19%)	1,509,888	1,303,201
Disallowed expenses and non-taxable income	59,496	71,448
Depreciation in excess of capital allowance	20,232	12,058
Timing Differences	21,153	
		594
Deferred tax (note 11) Origination/reversal of timing differences	85,743	594 193,474

1,447,865

1,681,614

Notes to the Accounts (continued)

For the year ended 31 December 2018

6. Directors' Emoluments

Directors' emoluments during the year totaled £19,571,701 (2017: £14,070,302). The amount of emoluments paid in respect of the highest paid director during the year totaled £16,493,606 (2017: £11,223,927). The amount of pension contributions made to directors during the year totaled £14,854 (2017: £18,386).

7. Tangible Fixed Assets

			Furniture	
		Leasehold	And	
		Improvements	Equipment	<u>Total</u>
		£	£	£
	Cost			
	At 1 January 2018	5,393,207	2,830,870	8,224,077
	Additions	89,929	196,743	286,672
	Disposals	-	(565,578)	(565,578)
	At 31 December 2018	5,483,136	2,462,035	7,945,171
	Depreciation			
	At 1 January 2018	332,989	1,347,040	1,680,029
	Charge for the year	376,552	591,203	967,755
	Disposals	<u> </u>	(561,887)	(561,887)
	At 31 December 2018	709,541	1,376,356	2,085,897
	Net Book Value			
	At 31 December 2018	4,773,595	1,085,679	5,859,274
	At 31 December 2017	5,060,218	1,483,830	6,544,048
8.	Debtors			
		2	018	<u>2017</u>
		_	£	£
	Due from related parties (note 18)		31,702,864	829,446
	Prepayments		1,079,473	546,055
	Other debtors		3,015,025	734,160
	Trade Debtors			181,540
			35,797,362	2,291,201
9.	Creditors - amounts falling due within one year			
		<u>2</u>	<u>018</u>	<u>2017</u>
			£	£
	Social security costs and other taxes		26,163,840	20,878,557
	Corporation tax		895,870	614,392
	Accrued Expenses		97,844	803,706
	Trade Creditors		658,873	218,177
			27,816,427	22,514,832

(124)

(218,251)

Notes to the Accounts (continued)

Pension accrual

Total deferred tax liability

For the year ended 31 December 2018

10.	Creditors - amounts falling due after more than one year		
		<u>2018</u>	<u>2017</u>
		£	£
	Deferred tax liability (note 11)	218,250	132,508
	Accrued expenses – deferred rent	4,327,571	2,707,799
		4,545,821	2,840,307
11.	Deferred Tax		
	The movements in deferred taxation during the current and p	previous years are as follows:	
		2018	<u>2017</u>
		£	£
	At 1 January	(132,508)	60,966
	Provided during the year	(85,743)	(193,474)
	At 31 December	(218,251)	(132,508)
	The deferred tax consists of:		
		<u>2018</u> £	2017 £
			-
	Accelerated capital allowances	(218,127)	(132,508)

Reductions in the UK corporation tax rate from 20% to 19% (effective from 1 April 2017) and there is a planned reduction to 17% (effective 1 April 2020) were substantively enacted on 26 October 2015. This will reduce the company's future and current tax charge accordingly.

The deferred tax assets and liabilities at 31 December 2018 have been calculated based on the rate of 19% substantively enacted at the balance sheet date.

12. Share Capital

Ordinary shares of £1 each	20	2018		2017	
	Number of	•	Number of		
	<u>shares</u>		<u>shares</u>		
Allotted, called up and fully paid	50,000	50,000	50,000	50,000	

(132,508)

Notes to the Accounts (continued)

For the year ended 31 December 2018

13. Reconciliation of Movement in Shareholders' Funds and Movements in Reserves

	Share <u>Capital</u>	Retained earnings	<u>Total</u>
A+ 1 January 2017	£ 50,000	£ 8,406,496	£ 8,456,496
At 1 January 2017	30,000	8,400,490	6,430,470
Total comprehensive income for the year			
Profit for the year		5,323,214	5,323,214
Transactions with owners, recorded directly in equity			
Dividends Paid	-	-	-
At 1 January 2018	50,000	13,729,710	13,779,710
Total comprehensive income for the year			
Profit for the year	-	6,265,165	6,265,165
Transactions with owners, recorded directly in equity		•,-••,-••	0,-00 ,000
Dividends Paid	-	(10,000,000)	(10,000,000)
Total distributions to owners	<u> </u>	(10,000,000)	(10,000,000)
At 31 December 2018	50,000	9,994,875	10,044,875

The aggregate amount of dividends proposed and not recognised as liabilities at year-end is £nil.

14. Reconciliation of Operating profit to net cash flow

Reconciliation of operating profit to net cash flow from operating activities:

	<u>2018</u>	<u>2017</u>
	£	£
Operating profit	7,944,427	6,769,737
Depreciation	967,755	872,833
(Gain)/Loss on disposal of assets	3,689	15,610
Interest Receivable	2,292	-
(Increase)/Decrease in debtors	(33,508,452)	3,313,621
Increase/(Decrease) in creditors	6,639,888	7,098,388
Taxation	(1,314,392)	(1,384,618)
Net cash inflow from operating activities	(19,264,793)	16,685,571

Notes to the Accounts (continued)

For the year ended 31 December 2018

15. Operating leases

At 31 December 2018 and 2017, the Company had annual commitments under non-cancellable operating lease as follows:

	<u>2018</u>	<u>2017</u>
	<u>Land & Building</u> £	Land & Building £
within one year	1,844,874	1,844,874
in the second to fifth year inclusive	7,379,496	7,379,496
More than five years	13,869,069	15,740,943

The lease commitments above are in respect to a lease entered into on 29 June 2015, as amended post year-end effective in 2017. During the year, £1,781,559 was recognised as an expense in the income statement in respect of operating leases (2017: £1,900,600).

16. Ultimate Parent Company

The ultimate parent undertaking is Advent International Corporation, incorporated in the United States of America. Copies of Advent International Corporation's accounts are held at its registered office at Prudential Tower, 800 Boylston Street Boston, MA 02199-8069 USA.

17. Related Party Disclosures

Advisory fee income represent amounts charged to the ultimate parent company.

At 31 December 2018 and 2017, the balances due to/from related parties were:

	<u>2018</u>	<u>2017</u>
	£	£
Advent International Corporation,		
the ultimate parent company	28,009,067	746,496
Loans to Directors	3,670,000	
Sunley House Capital Management Ltd.	25,056	17,318
Advent International GmbH	169	1,162
Advent International Luxembourg S.A.R.L	(1,428)	61,585
Advent International Srl	-	2,885
	31,702,864	829,446

Related parties balances, as of December 31, 2018 and 2017 relates to services rendered by the Company and are non-interest bearing, if not paid on or before the due date for payment. Service provider shall invoice recipient at least quarterly for the services performed during the prior quarter and shall provide such supporting documentation as recipient may reasonably request. Payment for all services shall be made within 30 days of recipients receipts of such invoice and supporting documentation, shall be payable in U.S. Dollars, British Pounds, or Euro.

18. Defined Contribution Pension Schemes

The Company operates a defined contribution pension scheme. The pension cost charge for the period represents contributions payable by the Company to the scheme and amounted to £454,056 (2017: £241.160).

19. Subsequent Event

Subsequent events have been evaluated from the balance sheet date through the date of issuance of these financial statements. It has been determined that there are no items to disclose.