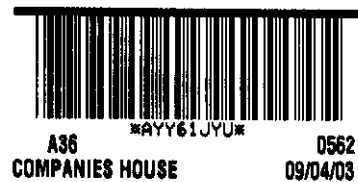


THE BASW TRUST
(A company limited by guarantee
and with charitable status)

ANNUAL REPORT

YEAR ENDED 30 SEPTEMBER 2002

COMPANY NUMBER: 2214337



THE BASW TRUST (A company limited by guarantee and with charitable status)

ANNUAL REPORT

YEAR ENDED 30 SEPTEMBER 2002

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DIRECTORS' REPORT FOR THE PURPOSES OF SECTION 234 OF THE COMPANIES ACT 1985
AND TRUSTEES' ANNUAL REPORT FOR THE PURPOSES OF SECTION 45 OF THE CHARITIES ACT
1993

The directors submit their annual report including the audited financial statements for the year ended 30 September 2002.

1 CONSTITUTION

The company was incorporated on 27 January 1988 as a company limited by guarantee and is governed by its Memorandum and Articles of Association. The company is also registered as a charity (charity registration number 298588).

The principal address of the company is:

16 Kent Street
Birmingham
B5 6RD

2 RESULTS

The deficit for the financial year was £2,456, after the waiver of the debt referred to in note 3 to the financial statements.

3 REVIEW OF ACTIVITIES

The main objects of the company continue to be:

- a) to promote the education and training of social workers for the benefit of the public;
- b) to relieve poverty and its effects;
- c) to promote the education of the public in matters of social policy, social organisation and social problems.

During the year, the company objects have been met. The company plans to continue in similar activities in the future.

DIRECTORS' REPORT FOR THE PURPOSES OF SECTION 234 OF THE COMPANIES ACT 1985
AND TRUSTEES' ANNUAL REPORT FOR THE PURPOSES OF SECTION 45 OF THE CHARITIES
ACT 1993

4 DIRECTORS

The directors of the company during the year were:

British Association of Social Workers (appointed 11 February 2002)

Mary Anderson (resigned 11 February 2002)

Carey Baff (" ")

Ronald Barnes (" ")

James Birchall (" ")

Brian Fawcett (" ")

Roger Greeff (" ")

Mary Griffiths (" ")

Gordon Jones (" ")

Brian Littlechild (" ")

Margaret Reith (" ")

Bridget Robb (" ")

Virendra Sharma (" ")

Daphne Statham (" ")

Elizabeth Timms (" ")

Gail Tucker (" ")

None of the directors had any interests required to be disclosed under the Companies Act 1985.

5 RELATED PARTIES

The BASW Trust has transactions with The British Association of Social Workers, its controlling party.

6 RELEVANT ORGANISATIONS

Auditors PKF
Virginia House
The Butts
Worcester
WR1 3YB

Bankers The Co-operative Bank
118-120 Colmore Row
Birmingham
B3 3BA

DIRECTORS' REPORT FOR THE PURPOSES OF SECTION 234 OF THE COMPANIES ACT 1985
AND TRUSTEES' ANNUAL REPORT FOR THE PURPOSES OF SECTION 45 OF THE CHARITIES ACT
1993

7 DIRECTORS' RESPONSIBILITIES

Company law requires the directors who act as trustees for the charitable activities of The BASW Trust to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for ensuring that the Directors' Report is prepared in accordance with the company law in the United Kingdom.

8 ELECTIVE RESOLUTIONS

Elective resolutions were passed by the members on 14 April 1996 whereby the company has dispensed with the laying of accounts and reports before the company in general meetings, the holding of annual general meetings and the obligation to appoint auditors annually.

9 AUDITORS

As a consequence of the above elective resolution, the duly appointed auditors, PKF, will continue in office until further notice.

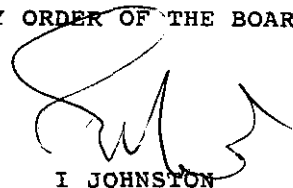
THE BASW TRUST (A company limited by guarantee and with charitable status) 4

DIRECTORS' REPORT FOR THE PURPOSES OF SECTION 234 OF THE COMPANIES ACT 1985
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1993

10 SMALL COMPANY EXEMPTIONS

This directors' report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

BY ORDER OF THE BOARD



I JOHNSTON
COMPANY SECRETARY

Date: 4 FEBRUARY 2003

Registered office:

Virginia House
The Butts
Worcester
WR1 3YB

THE BASW TRUST (a company limited by guarantee and with charitable status)

We have audited the financial statements of The BASW Trust for the year ended 30 September 2002 which comprise the Statement of Financial Activities, Summary Income and Expenditure Account, the Balance Sheet and the related notes. These financial statements have been prepared under the accounting policies set out therein.

Respective responsibilities of trustees and auditors

The trustees' (who are also the directors of The BASW Trust for the purposes of company law) responsibilities for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards are set out in the Statement of Trustees' Responsibilities.

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Trustees' Annual Report is not consistent with the financial statements, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read other information contained in the Trustees' Annual Report, and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the trustees in the preparation of the financial statements, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charity's affairs as at 30 September 2002 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

5 FEBRUARY 2003
WORCESTER, UK


PKF
REGISTERED AUDITORS

THE BASW TRUST (A company limited by guarantee and with charitable status) 6

STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 30 SEPTEMBER 2002

	<u>Notes</u>	<u>2002</u> <u>Total funds</u> £	<u>2001</u> <u>Total funds</u> £
INCOME AND EXPENDITURE			
INCOMING RESOURCES:			
Interest receivable		31	96
RESOURCES EXPENDED:			
Management and administration of the charity	2	287,674	268,252
Waiver of debt	3	285,187	268,227
TOTAL RESOURCES EXPENDED		2,487	25
NET MOVEMENT IN TOTAL FUNDS		(2,456)	71
Beginning of year		2,456	2,385
End of year		—	2,456

All movements relate to unrestricted funds.

The notes on pages 9 and 10 form part of these financial statements.

SUMMARY INCOME AND EXPENDITURE ACCOUNT

YEAR ENDED 30 SEPTEMBER 2002

	<u>Notes</u>	<u>2002</u>	<u>2001</u>
		£	£
INCOME	1 b)	31	96
ADMINISTRATIVE EXPENDITURE			
Other operating expenses	2	287,674	268,252
Waiver of debt	3	285,187	268,227
		<u>2,487</u>	<u>25</u>
(DEFICIT) SURPLUS FOR THE FINANCIAL YEAR	4	(2,456)	71
GENERAL FUND, beginning of year		<u>2,456</u>	<u>2,385</u>
GENERAL FUND, end of year		<u>—</u>	<u>2,456</u>

All amounts relate to continuing operations.

The company has no recognised gains or losses other than the deficit for the financial year.

The movement in shareholders' funds is represented solely by the movement in the general fund shown above.

The notes on pages 9 and 10 form part of these financial statements.

BALANCE SHEET

30 SEPTEMBER 2002

	<u>Notes</u>	<u>2002</u> £	<u>2001</u> £
CURRENT ASSETS			
Cash at bank and in hand		3,188	3,204
CURRENT LIABILITIES			
Creditors – amounts falling due within one year	5	(3,188)	748
NET ASSETS		<u>–</u>	<u>2,456</u>
CAPITAL AND RESERVES			
General fund	6	<u>–</u>	<u>2,456</u>

These financial statements are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

Approved by the board of directors on 4 February 2003.

E Timms *Elizabeth A. Timms*) On behalf of the
 B Littlechild *Brian Littlechild*) British Association
 of Social Workers

The notes on pages 9 and 10 form part of these financial statements.

NOTES AND ACCOUNTING POLICIES

YEAR ENDED 30 SEPTEMBER 2002

1 ACCOUNTING POLICIES

The principal accounting policies of the company are as follows:

a) Basis of accounting

The financial statements have been prepared under the historical cost convention in accordance with:

Financial Reporting Standard for Smaller Entities (June 2002)
SORP Accounting and Reporting for Charities (revised 2000)
The Charities Act 1993

b) Income

Income is recognised when received.

2 MANAGEMENT AND ADMINISTRATION OF THE CHARITY

	<u>2002</u>	<u>2001</u>
	£	£
Recharge from BASW	287,627	268,211
General expenses	47	41
	<u>287,674</u>	<u>268,252</u>

3 WAIVER OF DEBT

At the end of the financial year, a debt of £285,187 (2001 - £268,227) due from the company to the British Association of Social Workers was formally waived by the Association and has therefore been credited to the income and expenditure account as an exceptional item.

4 SURPLUS FOR THE FINANCIAL YEAR

The surplus for the financial year is stated after charging auditors' remuneration of £780 (2001 - £750).

None of the directors received any remuneration during the year.

NOTES AND ACCOUNTING POLICIES

YEAR ENDED 30 SEPTEMBER 2002

5 CREDITORS — AMOUNTS FALLING DUE WITHIN ONE YEAR

Creditors — amounts falling due within one year comprised:

	<u>2002</u>	<u>2001</u>
	£	£
Amounts due to BASW	3,188	748
	<u> </u>	<u> </u>

6 CAPITAL

The company is limited by guarantee and as such has no share capital. The company has one member, who has undertaken to pay a maximum of £1 should the company go into liquidation.

7 CAPITAL COMMITMENTS

The company had no capital commitments at 30 September 2002.

8 ULTIMATE HOLDING COMPANY AND CONTROL

a) The company is a subsidiary undertaking of The British Association of Social Workers, a company limited by guarantee. During the year, The British Association of Social Workers provided certain management and administrative services for which a charge of £287,627 (2001 — £268,211) was made. A copy of the parent company's financial statements can be obtained from the British Association of Social Workers, 16 Kent Street, Birmingham, B5 6RD.

b) The company is controlled by the British Association of Social Workers.

9 RELATED PARTY TRANSACTIONS

As set out in Financial Reporting Standard No 8, "Related Party Transactions" the company is exempt from disclosing transactions with other group companies because it is a greater than 90% owned subsidiary and group consolidated financial statements are available to the public.