

AM03

Notice of administrator's proposals



Companies House

THURSDAY



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21/04/2022

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COMPANIES HOUSE

1 Company details

Company number 0 2 0 6 7 6 5 3

Company name in full Foam Company Limited(The)

→ Filling in this form
Please complete in typescript or in
bold black capitals.

2 Administrator's name

Full forename(s) Chris

Surname Newell

3 Administrator's address

Building name/number 2nd Floor Arcadia House

Street 15 Forlease Road

Post town Maidenhead

County/Region Berkshire

Postcode S L 6 1 R X

Country

4 Administrator's name ①

Full forename(s) Frank

Surname Wessely

① Other administrator
Use this section to tell us about
another administrator.

5 Administrator's address ②

Building name/number 2nd Floor Arcadia House

Street 15 Forlease Road

Post town Maidenhead

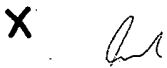

County/Region Berkshire

Postcode S L 6 1 R X

Country

② Other administrator
Use this section to tell us about
another administrator.

AM03 Notice of Administrator's Proposals

6	Statement of proposals																	
	<input checked="" type="checkbox"/> I attach a copy of the statement of proposals																	
7	Qualifying report and administrator's statement ^①																	
	<input type="checkbox"/> I attach a copy of the qualifying report <input type="checkbox"/> I attach a statement of disposal	① As required by regulation 9(5) of The Administration (Restrictions on Disposal etc. to Connected Persons) Regulations 2021)																
8	Sign and date																	
Administrator's Signature	Signature  																	
Signature date	<table border="1"><tr><td>d</td><td>1</td><td>d</td><td>9</td><td>m</td><td>0</td><td>m</td><td>4</td><td>y</td><td>2</td><td>y</td><td>0</td><td>y</td><td>2</td><td>y</td><td>2</td></tr></table>	d	1	d	9	m	0	m	4	y	2	y	0	y	2	y	2	
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AM03

Notice of Administrator's Proposals



Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name	Sean Cox
Company name	Quantuma Advisory Limited
Address	2nd Floor
	Arcadia House
	15 Forlease Road
Post town	Maidenhead
County/Region	Berkshire
Postcode	S L 6 1 R X
Country	
DX	
Telephone	01628 478100



Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed and dated the form.



Important information

All information on this form will appear on the public record.



Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.



Further information

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Foam Company Limited(The) (In Administration)
The Joint Administrators' Statement of Proposals

**In the High Court of Justice - Business and Property Courts Reference
No. CR-2022-000440**

Foam Company Limited (The) (In Administration)

THE JOINT ADMINISTRATORS' STATEMENT OF PROPOSALS

**Chris Newell and Frank Wessely
Joint Administrators**

Quantuma Advisory Limited

2nd Floor, Arcadia House, 15 Forlease Road, Maidenhead, SL6 1RX

01628 478100

Disclaimer Notice

- This Statement of Proposals has been prepared by Chris Newell and Frank Wessely, the Joint Administrators of Foam Company Limited (The), solely to comply with their statutory duty under Paragraph 49 of Schedule B1 of the Insolvency Act 1986 and for no other purpose. It is not suitable to be relied upon by any other person, or for any other purpose, or in any other context.
- Any estimated outcomes for creditors included in this Statement of Proposals are illustrative only and cannot be relied upon as guidance as to the actual outcomes for creditors.
- Any person that chooses to rely on this document for any purpose or in any context other than under Paragraph 49 of Schedule B1 of the Insolvency Act 1986 does so at their own risk. To the fullest extent permitted by law, the Joint Administrators do not assume any responsibility and will not accept any liability in respect of this Statement of Proposals.
- The Joint Administrators act as agent for Foam Company Limited (The) and contract without personal liability. The appointment of the Joint Administrators is personal to them and, to the fullest extent permitted by law, Quantuma Advisory Limited does not assume any responsibility and will not accept any liability to any person in respect of this Statement of Proposals or the conduct of the Administration.

Foam Company Limited(The) (In Administration)
The Joint Administrators' Statement of Proposals

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Foam Company Limited(The) (In Administration)

The Joint Administrators' Statement of Proposals

1. Executive Summary

- 1.1 This Statement of Proposals is being delivered to creditors on 19 April 2022.
- 1.2 On 28 February 2022, Chris Newell and Frank Wessely of Quantuma Advisory Limited were appointed Joint Administrators of the Company following the filing of a Notice of Appointment of Administrators by the Director, Ian Perry.
- 1.3 The Joint Administrators are currently pursuing the third statutory objective of realising property in order to make a distribution to one of more secured or preferential creditors.
- 1.4 A summary of the current and anticipated future positions are detailed below.

Assets

Asset	Realisations to date	Anticipated future realisations	Total anticipated realisations
Fixed Charge Assets			
Book Debts*	178,616	684,609	863,225
Cash at Bank/ Book Debts**	44,989	Nil	44,989
Floating Charge assets			
Office Furniture & Equipment	1,375	Nil	1,375
Motor Vehicle	2,500	Nil	2,500
Stock	25,000	Nil	25,000
Stock- Mammoth	12,190	Nil	12,190
IPR, Company name, Trademarks, Database, Website	5,000	Nil	5,000
Rent Deposit	Nil	Nil	Nil
Insurance Refunds	Nil	1,111.15	1,111.15
Ravenbrook (Holdings) Limited	Nil	Uncertain	Uncertain

Expenses

Expense	Expense incurred to date	Anticipated further expense	Total anticipated expense
Joint Administrators' Pre-Appointment Fees	15,721	-	15,721
Joint Administrators' Expenses Pre-Appointment	Nil	-	Nil
Joint Administrators' Post-Appointment Fees (time costs)	54,595.50	35,404.50	90,000
Joint Administrators' Expenses Post-Appointment	3,237.23	1,430.60	4,677.83
Solicitors' Fees – Pre-Appointment Fees	5,017.50	-	5,017.50
Solicitors' Disbursements – Pre-Appointment	54.80	-	54.80
Solicitors' Fees – Post Appointment	7,765.50	Uncertain	Uncertain
Solicitors' Disbursements – Post Appointment	-	Uncertain	Uncertain
Agents' Fees – Pre-Appointment	4,750	-	4,750
Agents' Expenses – Pre-Appointment	258.84	-	258.84

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Agent's Fees – Post Appointment (time costs)	7,000	-	7,000
Agent's Fees – Post Appointment (commission)	4,607	-	4,607
Agents' Disbursements – Post-Appointment	985.63	-	985.63
Accountant's Fees	1,500	Nil	1,500
Debt collection agent fees	-	43,161	43,161
Pension Agents' fees	-	750	750
Accountancy Software fees	560	-	560
Consultancy Fees	1,000	-	1,000
Corporation Tax	-	Uncertain	Uncertain

Dividend prospects

Creditor class	Distribution dividend paid to date	Anticipated distribution dividend /
Secured creditor (fixed charge) ***	223,605	100p/£
Preferential creditors	NIL	4.7p/£
Secondary preferential creditors	NIL	NIL
Unsecured creditors	NIL	NIL

*These funds have been recovered by Barclays' collection agent, Atlantic Risk Management Services, and are enclosed Receipts and Payments Account at Appendix V

**The Company's cash at bank and book debts have been received into the Company's bank account held by Barclays. Barclays have offset these bank credits in full against its Term loan facility debt. The cash at bank is technically a floating charge asset but because of Barclays Bank's right to set off, it effectively becomes a quasi-fixed charge asset and therefore isn't an asset available for preferential creditors.

*** This includes direct recoveries made by Atlantic Risk Management Services on behalf of the bank and the distribution is reflected on the enclosed Receipts and Payments Account.

1.5 The main work remaining to be done to conclude the Administration is summarised below:

- Atlantic Risk Management Services to continue to collect and conclude book debt realisations, the Joint Administrator will monitor progress;
- To receive any dividend from the liquidation of the intercompany debtor, Ravenbrook (Holdings) Limited; and
- Agree secured and preferential claims and pay a dividend, amongst other statutory tasks.

1.6 The Administration is expected to be concluded in c.12 months by exiting to dissolution.

1.7 Definitions of the terms used in this Proposal are provided in Appendix I.

2. Background to the Company

2.1 The business was established in 27 October 1986 by Christopher and Daphne Nash who were both shareholders and Directors of the Company, later to be joined by Jon

Foam Company Limited(The) (In Administration)

The Joint Administrators' Statement of Proposals

Baker as a Director, Michael Nash in 2007 as Shareholder and Director, and then Ian Perry as Director.

- 2.2** The Company provided converted foam and fibre products for the furniture and bed industries, before later progressing to mattress manufacturers, selling to the retail trade in the UK.
- 2.3** The Company traded from two leasehold premises situated at Unit 37 Nuffield, Centrum, Nuffield Way, Abingdon, Oxfordshire, OX14 1RL and Units 8-10, 11 Eyston Way, Abingdon, Oxfordshire, OX14 1TR.
- 2.4** The Company grew steadily with consistent performance before growing rapidly from 1.7million in 2007 to 9million in 2016, with consistent high levels of profitability. Further, in 2018, a merger with Mammoth Sport Ltd was discussed with contracts being drawn. However, this was ultimately not completed.
- 2.5** The Company traded profitably until the Covid-19 pandemic reached the UK and the first lockdown was implemented in March 2020. Due to the worldwide pandemic and national lockdowns the Company made a loss of £360,000 in the year to 31 December 2020, and for the first time the Company had net liabilities of £272,000. However within liabilities were long term bank loans of £925,000 and HMRC debts of £226,000 which were also long tens, the latter due to the UK governments support schemes. Despite the pandemic losses, the Company was still solvent on a cash flow basis.
- 2.6** Due to the closure of retail outlets in lockdown, the Company was forced to cease manufacturing until July 2020. The Company secured a Coronavirus Business Interruption Loan Scheme (CBILS) funding of £250,000 plus a temporary overdraft of £100,000 enabling it, like many other companies to meet its debts as they fell due. When the business reopened a profit of £57,000 was generated, however, the output of the business (and therefore invoice value) was constrained despite record order books due to significant raw material shortages following lockdowns.
- 2.7** In 2021, the business was further disrupted by lockdowns and a further CBILS loan allowed all payment plans to be honoured and suppliers returned to trading terms.
- 2.8** The directors stated that, throughout the pandemic, the Company honoured all payment commitments and there was every indication of being able to continue to do so provided sales forecasts were met.
- 2.9** The directors advised that management were aware, however, that raw material costs were rising, for example, on divan bed bases by over 50% and foam by 76%. The Board of Directors believed that passing these increases entirely onto customers was not viable and therefore the Board embarked upon a new strategy. This consisted of an entirely new product range being launched in September 2021 at the National Bed Federation show, which would reset margins. The Company also invested in new Sonlevo branding and a Direct to Consumer website www.sonlevo.com.

Foam Company Limited(The) (In Administration)

The Joint Administrators' Statement of Proposals

- 2.10** The director also advised that overhead savings were made by reducing headcount and vacation of one unit, installing a mezzanine floor to reduce rent costs by £100,000 per annum.
- 2.11** The board regularly revised its forecasts and in late 2021 felt that 2022 forecast sales of £7.8m and a profit of £342,000 was conservative. Cash flow was constricted, and to assist, on the of the directors of the Company, Chris Nash, indicated that to cover spikes he would lend the Company £50,000 on a short term basis if needed.
- 2.12** Additionally, due to the adverse trading conditions as a result of the pandemic, the Company entered into a Time To Pay ("TTP") agreement with HM Revenue & Customs, meaning that crown debts were being paid as they fell due under the new arrangements.
- 2.13** The directors advised that as sales from 26 December 2021 to 7 January 2022 were £300,000 and then £180,000 the following week, this meant that the Company was on track to deliver cash and profit forecasts. Therefore, at that point the Directors were confident that the strategy was working. However, sales in the final weeks of January 2022 declined unexpectedly.
- 2.14** Due to the Company experiencing cash flow issues as a result of the pandemic and low sales in January 2022, Quantuma Advisory Limited were approached by the Company's directors the same month in order to advise on options available to the Company.
- 2.15** Unfortunately, in early February 2022, the Company's main customer Mammoth, decided to terminate the licence agreement in place with the Company. The Mammoth brand represented 60-70% of the Company's turnover and the loss of this licence created significant consequences to the viability of the business.
- 2.16** Statutory information on the Company and extracts from the most recent accounts are provided at Appendix II. Please note that this information has not been verified by the Joint Administrators or by Quantuma Advisory Limited.

3. Events leading to the Administration

- 3.1** As previously advised Quantuma Advisory Limited were first approached by the Company in January 2021 and subsequently instructed by the Company's Board of Directors on 9 February 2022 to discuss the financial situation of the company and the options available.
- 3.2** Prior to the termination of the Mammoth licence. Two options were being considered by the Board which were a Company Voluntary Arrangement (CVA) or an Administration (with the envisaged sale of the business as a pre pack). The termination of the licence made the CVA unviable due the loss in turnover and the administration route was recommended as the most optimum route to follow in order to attempt to obtain value for the business.
- 3.3** Despite there being strong interest in the business no acceptable offers were received for the purchase of the business as a going concern.
- 3.4** Attached at Appendix III is an account of the work undertaken prior to the Joint Administrators' appointment and the costs associated with that work.

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The Joint Administrators' Statement of Proposals

3.5 These proceedings are COMI proceedings.

3.6 In compliance with the data protection legislation, creditors, employees, shareholders, directors and any other stakeholder who is an individual (i.e not a corporate entity) in these insolvency proceedings is referred to the Privacy Notice in respect of Insolvency Appointments, which can be found at this link <http://www.quantuma.com/legal-notice>.

Ethical Considerations

3.7 Prior to the Joint Administrators' appointment, a review of ethical issues was undertaken and no ethical threats were identified. A further review has been carried out and no threats have been identified in respect of the management of the insolvency appointment to date.

4. The Objective of the Administration

4.2 Administrators must perform their functions with the objective of:

- rescuing the company as a going concern;
- or if that is not possible, then achieving a better result for the creditors as a whole than would be likely to be achieved if the company were wound up (without first being in Administration);
- or if that is not possible, realising property in order to make a distribution to one or more secured or preferential creditors.

4.3 The Joint Administrators would comment that due to a lack of working capital and the cessation of trading prior to appointment, the Joint Administrators did not consider it possible to restructure the existing business or propose a Company Voluntary Arrangement.

4.4 The second objective is normally achieved by means of a sale of the business and assets as a going concern or a more orderly sales process than in liquidation. While the swift steps taken by the Joint Administrators have enhanced realisation prospects, the Joint Administrators do not believe that the dividend (if any) to unsecured creditors will be improved over that which could have been achieved via a liquidation alone. Accordingly, the Joint Administrators do not consider it likely that the second objective will be achieved.

4.5 The Joint Administrators would comment that the third objective will be achieved, as they expect to pay a distribution to the Company's secured and preferential creditors.

4.6 A detailed account of how the Joint Administrators have sought to achieve the objective of the Administration is set out below.

5. Events since the Joint Administrators' Appointment

5.1 Immediately upon appointment, the Joint Administrators undertook a review of the Company's affairs with particular regard to its financial and resource requirements. This assessment was carried out in liaison with the remaining management of the Company.

The sale of the Company's assets

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- 5.2** Nick Hughes of Hilco Global, a professional firm of agents' and valuers, was instructed to value and market the business and assets of the Company and were advised of all known potentially interested parties. They confirmed their independence, are qualified by The Royal Institution of Chartered Surveyors, and have adequate professional indemnity insurance.
- 5.3** Nick Hughes confirmed that Hilco Global had not had any involvement with the Company or its directors prior to Quantum's involvement with the same.
- 5.4** Their valuation was received in March 2022 and is outlined below:-

Forced sale £

Assets Not Specifically Pledged

Office Furniture and Equipment	1,375
Motor Vehicles	2,500
Stock (excluding Mammoth & Airsprung items)	20,000-37,500
IPR, Company name, Trademarks, Database; Website	5,000

A forced sale basis reflects a sale whereby the assets are removed from the premises at the expense of the purchaser. The valuation used for the assets and Director's Statement of Affairs at Appendix IV was the forced sale basis since the Company has ceased to trade.

Following an accelerated marketing campaign, an offer of £33,875 plus VAT was received for the Company's assets. The Agents concluded that the Purchaser's offer was very likely to represent the best net realisation for the assets and they recommended to the Joint Administrator that the offer be accepted.

- 5.5** Consequently, the Joint Administrators concluded a sale of the Company's assets on 14 March 2022, with GNG Group Limited.

The Sale included the assets listed below and was completed by means of a sale and purchase agreement.

The sale consideration allocated to the Company was £33,875 plus VAT and has been allocated as follows:

Office Furniture and Equipment (floating charge)	£1,375 plus VAT
Motor Vehicles (floating charge)	£2,500 plus VAT
Stock (floating charge)	£25,000 plus VAT
IPR, Company name, Trademarks, Database	
Website (floating charge)	£5,000 plus VAT

There is no connection between the purchaser and the directors, shareholders or secured creditors of the insolvent Company or their associates.

No guarantees have been given by any directors for amounts due from the insolvent Company to a prior financier.

The consideration for the Sale has been received in full.

Stock- Mammoth

- 5.6** Further, the Company had stock principally made up from Mammoth items. Certain items of stock were sold separately to Mammoth for £8,500 plus VAT and to a third

Foam Company Limited(The) (In Administration)

The Joint Administrators' Statement of Proposals

party, Airsprung, for £3,690 plus VAT. Hilco concluded that these offers were very likely to represent the best net realisation for the assets and they recommended to the Joint Administrators that both offers be accepted. Hilco have confirmed that they have received total consideration of £12,190 plus VAT, which will be transferred to the Administration bank account imminently.

Other steps taken as regards assets

Book Debts

- 5.7** On the Joint Administrators' appointment, the value of the Company's sales ledger was £959,139. As illustrated in the Estimated Outcome Statement at Appendix VI, we have applied a bad debt provision of 10 % to the estimated to realise value, to reflect that the Company has entered Administration. It is therefore, estimated that book debt collections will total £863,225. The Company factored its book debts and as a result they are held as security by Barclays Sale Invoice Finance ("BSIF"). BSIF were owed £670,000 upon our appointment. Atlantic Risk Management Services ("Atlantic") have been instructed by BSIF to collect the book debts. Their costs are agreed at a commission rate of 5% of the total book debts realised. As per Atlantic's latest update, book debts totalling £178,616 have been collected to date and therefore the BSIF deficit is reduced to £455,324.

Cash at Bank/Book Debts

- 5.8** On the Joint Administrators' appointment, the Company's cash at bank were anticipated to total £44,989. As previously advised, Barclays offset these bank credits in full against its debenture. Barclays have confirmed it holds a balance of circa £859.68 for the benefit of the Administration which is a mixture of cash at bank and book debts. These funds will be sent Atlantic to allocate against the relevant debtors.
- 5.9** The Joint Administrators made immediate contact with the Company's bankers in order to freeze the Company's bank accounts and to request the transfer of any credit balances to the Joint Administrators' control. Barclays have advised.

InterCompany Debtor: Ravenbrook (Holdings) Limited

- 5.10** The Company has an intercompany debtor totalling £306,763 owed by its 100% shareholder, Ravenbrook (Holdings) Limited ("The Debtor"). This debt was created after a transfer of Company's plant and machinery with a value of £306,763 was made to the Debtor in March 2021. At the time of the transaction, Barclays ("the Bank") obtained a cross company guarantee and debenture from both the Company and The Debtor. This is a matter that the Joint Administrators will look into as part of their investigations.
- 5.11** The Joint Administrators determined that the Debtor is insolvent and unable to repay the debt it owes to the Company. The Joint Administrators sought legal advice as to how best it should seek to recover the amount due to the Company from the Debtor. Blake Morgan Solicitors advised that as the Company is an unsecured creditor of The Debtor a direct transfer back of the assets, would potentially be regarded as a preference (being a claim that could potentially have an impact on the Company, rather than the directors of The Debtor).
- 5.12** Blake Morgan Solicitors advised that the most beneficial outcome for creditors would be for the directors to place The Debtor into Creditors' Voluntary Liquidation. This would involve The Debtor also entering into the sale agreement between the Company and GNG Group Limited who offered to acquire the plant and machinery. Accordingly, the plant and machinery of Ravenbrook (Holdings) Limited was sold to GNG Group Limited for £247,350 inclusive of VAT. Ravenbrook (Holdings) Limited

Foam Company Limited(The) (In Administration)

The Joint Administrators' Statement of Proposals

was subsequently placed into Liquidation on 24 March 2022. The sale proceeds will be dealt with in order of priority, in the Debtor's Liquidation. The anticipated dividend from the Liquidation is subject to the costs of the Liquidation and the level of preferential creditors which rank ahead of the Company's unsecured claim.

- 5.13** Separate individuals from Quantum Advisory Limited have been appointed as liquidator of The Debtor, given that there will be a requirement to adjudicate on the Company's creditor claim in the Debtor's liquidation.

Rent Deposit

- 5.14** The Company provided the landlord with a rent deposit in the sum of £6,600. We are waiting for full details of the Landlord's claim and confirmation as to whether the deposit will be offset against amounts owed. As such, realisations in this regard are currently uncertain.

Insurance Refunds

- 5.15** The Joint Administrators have been contacted by the Company's former insurance brokers to advise that the Company is due two premium refunds totalling £1115.15.

Steps taken as regards creditors

- 5.16** Immediately following the appointment of the Joint Administrators, members of the Joint Administrators' staff wrote to advise employees of the Joint Administrators' appointment. Staff were briefed with regards to the Administration.
- 5.17** In view of the fact that the Company had ceased trading prior to Administration, there was no opportunity to consult with employees. Immediately following the appointment of the Joint Administrators, members of the Joint Administrators' staff wrote to advise employees of the Joint Administrators' appointment. Staff were briefed with regards to the Administration and advised of their rights in writing.
- 5.18** The Joint Administrators' staff have been assisting the Company's former employees to submit claims to the RPO.
- 5.19** Additionally the Joint Administrators' staff have undertaken a review of the Company's pension arrangements and have made the statutory notifications required to The Pensions Regulator, The Pension Protection Fund and the Scheme's Trustees.
- 5.20** The Joint Administrators' staff have handled creditors' queries as they have arisen, which has included telephone calls and correspondence. This includes assisting the employees in pursuing their claims via the RPO and dealing with retention of title claims.

Instruction of specialists

- 5.21** When instructing third parties to provide specialist advice and services or having the specialist services provided by the firm, the Joint Administrators are obligated to ensure that such advice or work is warranted and that the advice or work contracted reflects the best value and service for the work undertaken. The firm reviews annually the specialists available to provide services within each specialist area and the cost of those services to ensure best value. The specialists chosen usually have knowledge specific to the insolvency industry and, where relevant, to matters specific to this insolvency appointment. Details of the specialists specifically chosen in this matter are detailed below.

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- 5.22** The Joint Administrators' legal advisors advised in respect of all legal issues arising on the sale of business and assets and have been assisting the Joint Administrators with matters arising in the Administration.
- 5.23** To advise on appropriate legal matters and to prepare required legal documentation, the Joint Administrators instructed Blake Morgan LLP, a firm of lawyers with the appropriate expertise and experience in dealing with these types of Administrations.
- 5.24** In addition, Hilco, a firm of chattel agents, was instructed by the Joint Administrators to undertake inventories and valuations of the Company's chattels and intangible assets where appropriate. The agents also advised on the best method of disposal of those assets and assisted in their disposal, as well as assisted with claims of retention of title and security.
- 5.25** Evolve IS Limited have been instructed to assist the Joint Administrators with making claims for any unpaid pension contributions RPO on the behalf of the employees. And ultimately winding up the Company's pension scheme. Their costs have been agreed as a fixed fee of £750 plus VAT.
- 5.26** Sally Eyre, a former consultant of the Company was instructed to assist the Joint Administrators and Hilco with respect to the sale of the Company's IPR, Company name, Trademarks, Database, Website.
- 5.27** The basis upon which the professional fees above have been agreed is outlined in the Explanatory Notes to the Joint Administrators' Expenses Estimate at Appendix VII. All charges will be reviewed by the Joint Administrators' staff before being approved for payment.

Investigation into the Company's affairs prior to the Administration

- 5.28** The Joint Administrators have commenced a review of the Company's trading activities in order to establish whether or not there are actions that may be taken for the benefit of the Administration and consequently to enable a report to be submitted to the Insolvency Service on the conduct of the Company's directors.
- 5.29** Should any creditor have any concerns about the way in which the Company's business has been conducted or information on any potential recoveries for the estate, they are invited to bring them to the attention of the Joint Administrators as soon as they are able.

6. The Statement of Affairs and the Outcomes for Creditors

- 6.1** An estimated statement of the Company's affairs has been submitted by Michael Nash, director of the Company, a copy of which is attached at Appendix IV.
- 6.2** These details have been extracted from the Company's records and therefore no warranty can be given to the accuracy of the details given. The Joint Administrators have not carried out any work of the nature of an audit on the information.
- 6.3** In accordance with the standard format of a Statement of Affairs, no provision has been made in the Statement for the costs of the Administration.
- 6.4** The Joint Administrators comments on the material differences in the director's Statement of Affairs are as follows:

Barclays Bank Loan & Barclays Sale Finance

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*Please note that at the date of appointment the directors believed that the sums owed to the Bank under the Term Loan Facility was £85,865.22 and £572,063 under the Invoice Finance facility. This is reflected in the Statement of Affairs. Barclays subsequently advised that at the date of our appointment, the sums due under Term loan was is in fact £95,953.77 and the BSIF debt was £670,000.

Cash at Bank/Book Debt

£50,000 was an estimated figure provided by the Company's finance team. Barclays have subsequently advised that the total cash at bank at the date of the appointment of the Joint Administrators was £44,989.

As mentioned above, the cash at bank is technically a floating charge asset but because of Barclays Bank's right to set off, it becomes effectively a quasi-fixed charge asset and therefore isn't an asset available for preferential creditors. Barclays have offset these bank credits in full against its debenture.

Cash in Hand

These funds represented cheques paid by the Company's debtors and have been sent to Atlantic Risk Management Services accordingly.

Stock-Mammoth

Since the preparation of the director' statement of affairs, a further sale of the Mammoth stock was completed for £8,500 plus VAT, which brought total realisations to £12,190 plus VAT.

Ravenbrook (Holdings) Limited

The estimated to realise figures provided by the Directors are what they expected to realise from dividends paid from the Liquidation of the Intercompany debtor in a best case scenario.

Prospects for creditors

- 6.5 Attached at Appendix V is the Joint Administrators' receipts and payments account for the period from 28 February 2022 to 13 April 2022.
- 6.6 Attached at Appendix VI is an Estimated Outcome Statement, which illustrates the anticipated outcomes for creditors. It sets out the total anticipated realisations and the financial benefit that the work undertaken by the Joint Administrators is expected to generate for creditors.

Secured creditors

The Company's Bank debt at the date of the appointment of the Joint Administrators, can be summarised as follows:

	£95,953.77*
Term loan facility	
Barclays Sale Invoice Finance	£670,000**
TOTAL	£765,953.77

Foam Company Limited(The) (In Administration)

The Joint Administrators' Statement of Proposals

*The £95,953.77 debt has been repaid in full from the cash at bank/ book debts totalling £44,989.38 and £50,964.39 from the security within Ravenbrook (Holdings) Limited with respect to the sale of assets. This is, therefore, why it has not been reflected in the Receipts and Payments Account.

**As above, the deficit as per Atlantic's latest report at 4 April 2022, is now reduced to £455,324.

Preferential claims

- 6.6 Preferential claims relating to employee deductions are expected to be paid by the RPO who will have a corresponding preferential claim against the Company. These are likely to be in the region of £34,894.
- 6.7 A claim for unpaid pension contributions is also anticipated, although it is yet to be quantified.

Secondary Preferential Creditors

- 6.8 In any insolvency process started from 1 December 2020, HM Revenue & Customs ('HMRC') is a secondary preferential creditor for the following liabilities:
- VAT
 - PAYE Income Tax
 - Employees' NIC
 - CIS deductions
 - student loan deductions
- 6.9 This will mean that, if there are sufficient funds available, any of the above amounts owed by the Company will be paid after the preferential creditors have been paid in full.
- 6.10 HMRC are a secondary preferential creditor for £246,115. The amount shown has been provided by the Directors, which may not necessarily agree with the final claim submitted by HMRC. HMRC may also be an unsecured creditor in respect of any other liabilities owed to them.
- 6.7 The Act requires administrators to make a prescribed part of the company's net property, which is the balance remaining after discharging the preferential and secondary preferential claims but before paying the floating charge-holder, available for the satisfaction of unsecured debts.
- 6.8 In this case, it is anticipated that the prescribed part provision will not apply, as it is likely that the secured creditor will be paid in full from book debt recoveries and fixed charge realisations and thus there will be no residual liability due under its floating charge.
- 6.9 The Joint Administrators do not propose to make an application to court under Section 176A(5) of the Act to disapply the prescribed part provisions, because it is anticipated that there will be no prescribed part.
- 6.10 In summary, it is anticipated that there may be sufficient funds to pay a dividend to preferential. There will be insufficient funds to pay a distribution to the secondary preferential creditors and unsecured creditors.

7. The Joint Administrators' Fees

- 7.1 The Joint Administrators propose to fix their fees on the following basis:

Foam Company Limited(The) (In Administration)

The Joint Administrators' Statement of Proposals

- (i) the time properly given by the Joint Administrators and their staff in attending to matters arising in the Administration, such time to be charged at the prevailing standard hourly charge out rates used by Quantuma Advisory Limited at the time the work is performed as outlined in the Joint Administrator's Fee Estimate capped at £90,000 plus VAT;

7.2 Attached at Appendix VII is the Joint Administrators' Fees Estimate together with explanatory notes. Attached at Appendix VIII is a breakdown of the time costs incurred in the Administration to 13 April 2022 and the charge-out rates of the Joint Administrators and their staff are provided at Appendix IX.

7.3 The Estimated Outcome Statement at Appendix VI provides an overview of the financial benefit that this work is expected to bring to creditors.

7.4 Creditors may access a Guide to Administrators' Remuneration effective from 1 April 2021 at <http://www.quantuma.com/guide/creditors-guide-fees> or a hard copy will be provided on request free of charge.

8. The Joint Administrators' Expenses

8.1 Attached at Appendix VII are details of the expenses that the Joint Administrators expect to incur in the Administration.

8.2 Expenses fall into two categories: Category 1 and Category 2.

- Category 1 expenses are payments to persons providing the service to which the expense relates who are not associates of the Joint Administrators. Administrators may discharge Category 1 expenses from the funds held in the insolvent estate without further recourse to creditors.
- Category 2 expenses are payments to associates or which have an element of shared costs. Payments may only be made in relation to Category 2 expenses after the relevant creditors have approved the bases of their calculation.

8.3 Appendix VII provides details of the bases of Category 2 expenses that the Joint Administrators propose to recover from the insolvent estate.

9. The Joint Administrators' Discharge

9.1 The Act requires that the timing of the Joint Administrators' discharge from liability will be decided by the unsecured creditors. The Joint Administrators propose that this discharge will take effect when their appointment ceases to have effect and a decision will be sought in respect of this.

10. Approval Process

Approval of the Statement of Proposals

10.1 Attached at Appendix X is a summary of the Joint Administrators' Statement of Proposals. For further information on how the Company's affairs will continue to be managed, if these Proposals are approved, please refer to Appendix VII, which sets out in detail what further work the Joint Administrators propose to undertake.

10.2 The Joint Administrators think that neither of the first two Administration objectives can be achieved.

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Therefore, pursuant to Paragraph 52(1)(c) of Schedule B1 of the Act, the Joint Administrators are not required to seek creditors' approval of the Statement of Proposals.

- 10.3** Notwithstanding this, the Joint Administrators shall be required to seek a creditors' decision on whether to approve the Statement of Proposals, if it is requested by creditors whose debts amount to at least 10% of the Company's total debts. Such request must be delivered to the Joint Administrators within 8 business days from the date on which the Statement of Proposals was delivered. Security must be given for the expenses of seeking such a decision.
- 10.4** If no decision is requested, the Statement of Proposals will be deemed to be approved pursuant to Rule 3.38(4) of the Rules.

Other Decisions

The Joint Administrators are inviting creditors to decide on the following matters:

- Whether to establish a creditors' committee;
- The timing of the Joint Administrators' discharge from liability

In the event that a creditors' committee is not established:

- The basis on which the Joint Administrators' fees shall be fixed;
- The approval of the unpaid pre-Administration costs;
- The approval of the basis of Category 2 expenses.

To assist those creditors who are requested to vote on these matters, the relevant forms have been provided under separate cover.

Should you have any queries in regard to any of the above please do not hesitate to contact Maryam Khan on 01628 478 100 or by e-mail at Maryam.Khan@quantuma.com.

Dated this 19 April 2022



Christopher Newell
Joint Administrator

Chris Newell and Frank Wessely were appointed Joint Administrators of Foam Company Limited (The) on 28 February 2022. The affairs, business and property of the Company are managed by the Joint Administrators. The Joint Administrators act as agents of the Company and contract without personal liability.

Foam Company Limited (The) (In Administration)

The Joint Administrators' Statement of Proposals

Appendix I: Definitions

The Act	The Insolvency Act 1986
The Rules	The Insolvency (England & Wales) Rules 2016
The Statement of Proposals	The Statement of the Joint Administrators' Proposals prepared pursuant to Paragraph 49(1) of Schedule B1 of the Act
The Joint Administrators	Chris Newell and Frank Wessely
The Company	Foam Company Limited (The) (in Administration)
The Court	High Court of Justice - Business and Property Courts
EBIT	Earnings before interest and tax
SPA	Sale & Purchase Agreement
RPO	The Redundancy Payments Office
HMRC	HM Revenue & Customs
ROT	Retention of Title
EOS	Estimated Outcome Statement
PP or Prescribed Part	The Prescribed Part of the Company's net property subject to Section 176A of the Act
QFCH	Qualifying Floating Charge Holder
SIP	Statement of Insolvency Practice (England & Wales)
TUPE	Transfer of Undertakings (Protection of Employment) Regulations

Foam Company Limited (The) (In Administration)**The Joint Administrators' Statement of Proposals****Appendix II: Statutory and Financial Information**

Company name	Foam Company Limited (The)
Previous name(s)	-
Trading name(s)	-
Proceedings	In Administration
Court	High Court of Justice - Business and Property Courts
Court reference	CR-2022-000440
Date of appointment	28 February 2022
Appointed by	Ian Perry, Director
Joint Administrators	Chris Newell and Frank Wessely Quantuma Advisory Limited 2nd Floor, Arcadia House, 15 Forlease Road, Maidenhead, SL6 1RX
Statement required by Paragraph 100(2) of Schedule B1 of the Act	The Joint Administrators are authorised to carry out all functions, duties and powers by either one or by both of them
Registered office	c/o Quantuma Advisory Limited, 2nd Floor, Arcadia House, 15 Forlease Road, Maidenhead, SL6 1RX
Company number	02067653
Incorporation date	27 October 1986
Company Secretary at date of appointment	Daphne Nash
Directors at date of appointment	Ian Perry Michael Nash Christopher Nash Jonathan Baker Daphne Nash
Directors' / Secretary's shareholdings	None

Foam Company Limited (The) (In Administration)**The Joint Administrators' Statement of Proposals****Summary Profit and Loss Account**

	Draft Management Accounts for year to April 2021 £	Management Accounts for year to April 2020 £	Draft Management Accounts for year to April 2019 £
Turnover	621,430	1,827,152	2,642,648
Sales costs	(43,343)	(97,691)	(195,040)
Productions costs	(597,272)	(1,329,690)	(1,929,054)
Fixed costs	(374,035)	(459,748)	(474,515)
(L)/EBIT	(174,615)	(117,517)	126,514

Summary Balance Sheet

	Statutory Accounts for year to 31/12/2020 £	Statutory Accounts for year to 31/12/2019 £	Statutory Accounts for year to 31/12/2018 £
Tangible assets	422,091	497,521	645,748
Intangible assets	-	-	-
Fixed assets	422,091	497,521	645,748
Current Assets			
stock	358,221	358,375	322,568
debtors	960,286	1,443,711	1,450,274
Cash at bank and in had	387,298	170,820	294,153
	1,705,805	1,972,906	2,066,995
Liabilities			
Creditors falling due within 1 year	(2,012,398)	(2,104,040)	(2,298,955)
Creditors falling due after 1 year	(327,489)	(217,675)	(306,546)
Total Liabilities	(2,339,887)	(2,321,715)	(2,605,501)
Net Assets	(271,778)	86,186	13,184

Foam Company Limited (The) (In Administration)

The Joint Administrators' Statement of Proposals

Appendix III: Statement of Pre-Administration Costs

Pre-administration costs are defined in the Insolvency Rules as fees charged and expenses incurred by the Administrators or their firm, or another person qualified to act as an insolvency practitioner, before the company entered Administration but with a view to its doing so.

This statement outlines those fees and expenses that were paid prior to the Administration and those where approval is being sought to pay them from Administration funds.

Prior to Administration, the proposed Joint Administrators gathered information on the Company to ensure that they were in a position to consent to act as Joint Administrators and to formulate an initial strategy for pursuing achievement of an Administration objective. In addition, it was considered advantageous to take steps to market the business and assets of the Company and to negotiate with interested parties with a view to agreeing a sale in principle that could be completed shortly after the Joint Administrators' appointment. Thus, agents were engaged to value and market the business and assets by the most beneficial means in view of the time available. Solicitors were also engaged to draft a sale and purchase agreement and to assist in agreeing its terms with the prospective purchaser. It was felt that this strategy would further the third objective of enabling a return to the secured and/or preferential creditors. This work was expected to have a financial benefit for creditors, and avoiding additional claims from employees. Administration objective would improve the prospects of recovery, even avoiding some claims arising, e.g. those of the employees.

Following this statement is a breakdown of the time costs of the Joint Administrators and their staff incurred prior to Administration.

Included within Appendix IX are Quantuma Advisory Limited's charge-out rates and bases of expenses.

The pre appointment expenses of the Joint Administrators are broken down as follows:

Category 1 Expenses	£
None	Nil
Total	

Category 2 Expenses	£
None	Nil
Total	

As confirmed above, Blake Morgan LLP were instructed in February 2022 to provide legal advice to the Company and the proposed Administrators. It was agreed that their services would be provided on a time costs basis and consequently costs of £5,017.50 (plus VAT) were incurred in the pre administration period in connection with the following activities:

- Dealing with and preparing the statutory Administration documentation and filing and correspondence with Barclays regarding consent);
- Strategy advice (including pre appointment advice as to impact of plant and machinery being owned by Ravenbrook (Holdings) Limited and possible strategies to facilitate a going concern sale)

Blake Morgan LLP have incurred expenses of £54.80 (plus VAT) as follows:

- Court Fee: £50
- Winding Up Search Fee: £4.80

Hilco Capital were instructed in February 2022 to carry out an inventory and valuation of the Company's assets on going concern (in situ and ex situ) bases and a forced sale basis, and to provide advice in respect of the offer received by the Company for its business and assets from the purchaser. It was agreed that their services would be provided on a fixed fee basis of £4,750 plus VAT and disbursements (plus VAT). £5,008.84 was incurred in the pre Administration period.

Foam Company Limited (The) (In Administration)

The Joint Administrators' Statement of Proposals

We are unaware of any additional costs incurred by any other professionals qualified to act as an insolvency practitioner in respect of the Company. Should any claims subsequently come to light, they will be dealt with in the manner provided for by the Insolvency Rules.

A summary of the total costs incurred together with details of those which were paid pre-Administration and the amounts remaining outstanding, follows below:

	Total cost incurred	Amount already Paid	Identity of party who made payment	Amount Outstanding
	£	£		£
Administrators' pre-administration Remuneration	15,721.00	Nil	-	15,721.00
Solicitors' Fees – Pre-Appointment Fees	54.80	Nil	-	54.80
Solicitors' Expenses – Pre-Appointment Fees	5,017.50	Nil	-	5,017.50
Agents' Fees – Pre-Appointment	4,750.00	Nil	-	4,750.00
Agents' Expenses – Pre-Appointment	258.84	Nil	-	258.84
		Nil	-	
Total Unpaid Pre-Administration Costs Outstanding	25,802.14			£25,802.14

I am seeking to recover the total unpaid pre-Administration costs and expenses scheduled above as an expense of the Administration.

The payment of the unpaid pre-Administration costs as an expense of the Administration is subject to approval under Rule 3.52 of the Rules and is not part of the Statement of Proposals subject to approval under Paragraph 53 of Schedule B1 of the Act.

Time Entry - SIP9 Time & Cost Summary

6010690 - Foam Company Limited (The)
Project Code: PRE
To: 28/02/2022

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	16.30	2.00	0.00	0.10	18.40	8,457.50	459.65
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	0.00	0.20	0.40	0.60	94.00	156.67
Closing Procedures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	0.60	2.50	0.60	1.50	5.20	1,385.50	266.44
Investigations	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Pre Appointment	0.00	1.10	11.10	1.60	13.80	2,721.00	197.17
Realisation of Assets	5.20	1.70	0.20	0.00	7.10	3,063.00	431.41
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	22.10	7.30	12.10	3.60	45.10	15,721.00	348.58
Total Fees Claimed						0.00	
Total Disbursements Claimed						0.00	

Foam Company Limited(The) (In Administration)
The Joint Administrators' Statement of Proposals

Appendix IV: Director's Estimated Statement of Affairs

STATEMENT OF AFFAIRS

Company Name: Foam Company Limited(The) (In Administration) ("the Company")

Company Number: 02067653

In the High Court of Justice - Business and Property Courts

Statement as to the affairs of (a) Foam Company Limited(The) of 2nd Floor, Arcadia House, 15
Forelease Road, Maidenhead, SL6 1RX

on 28th February 2022, the date that the Company entered Administration.

Statement of Truth

I believe that the facts stated in this Statement of Affairs are a full, true and complete statement of the affairs of the above named Company as at 28 February 2022, the date that the Company entered Administration.

Full name Michael Geoffrey Nash

Signed *Michael nash*

Dated 21/3/22

A – Summary of Assets

Assets	Book value	Estimated to Realise
Assets subject to fixed charge:	£	£
Book Debts	959,139	863,225
	0	(572,063)
Barclays Sales Finance	0	(85,865)
Barclays Bank Loan		
Assets subject to floating charge:		
Cash at Bank	50,000	50,000
Cash in Hand	0	1,200
Office furniture and Equipment	0	1,375
Motor Vehicles	0	2,500
Stock	494,181	25,000
Stock – Mammoth Cases	0	3,690
IPR, Company Name, Trademarks, Database, Website	0	5,000
Rent deposit	6,600	0
Ravenbrook (Holdings) Limited	306,763	87,172
Estimated total assets available for preferential creditors		381,234
Signature <u>Michael nash</u> Date <u>21/3/22</u>		

A1 – Summary of Liabilities

		Estimate £
Estimated total assets available for preferential creditors (carried from page A)	£	£381,234
Liabilities	£	
Priority pre-Moratorium and Moratorium creditors		
Estimated deficiency/surplus available for preferential creditors	£	381,234
Preferential creditors:-		
Employees (number: 36)	(34,894)	
Pension contributions		
Estimated deficiency/surplus available for secondary preferential creditors	£	346,340
HMRC	(246,115)	
Other secondary preferential creditors		
Estimated deficiency/surplus as regards secondary preferential creditors	£	
Estimated prescribed part of net property where applicable (to carry forward)		N/A
Estimated total assets available for floating charge holders	£	
Debts secured by floating charges	£	N/A
Estimated deficiency/surplus of assets after floating charges	£	
Estimated prescribed part of net property where applicable (brought down)		N/A
Total assets available to unsecured creditors	£	100,225
Unsecured non-preferential claims:-		
Funding Circle CBILS Loan	(203,125)	
Nucleus Cashflow Finance CBILS Loan	(195,747)	
Employees (number: 36)	(317,959)	
Retention of title creditors (number: 22)	(442,730)	
Other unsecured creditors	(909,861)	
Estimated deficiency after floating charge where applicable (brought down)		
Estimated deficiency/surplus as regards creditors	£	(1,969,197)
Issued and called up capital	£N/A	
Estimated total deficiency/surplus as regards members	£	(1,969,197)

Signature Michael nash Date 21/3/22

COMPANY CREDITORS (excluding employees and consumers)

Note: You must include all creditors (excluding employees and certain consumers (see relevant page for definition of a consumer)) and indicate any creditors under hire-purchase, chattel leasing or conditional sale agreements and any creditors claiming retention of title over property in the company's possession.

Name of creditor	Address (with postcode)	Amount of debt £	Details of any security held by creditor	Date security given	Value of security £
2 Man Dispatch Ltd	11 Appleby Gardens, WV11 2SZ	62.40	N/A	N/A	N/A
Affa Ltd	Unit 200, Milton Park, Abingdon, Oxfordshire, OX14 4TB	1,234.08	N/A	N/A	N/A
Aj Express	Unit 15, Station Road Ind Estate, Magherafelt, NI, BT45 5EY	1,560.00	N/A	N/A	N/A
Allstar Business Solutions	Po Box 1463, Windmill Hill, Swindon, SN5 6PS	6,201.33	N/A	N/A	N/A
Apropa Machinery Ltd	Coburg House, 5 Gloucester Road, Teddington, Middlesex, TW11 0NS	2,580.28	N/A	N/A	N/A
Arbor Trading Ltd	7-11 Haltwhistle Road, South Woodham Ferrers, Chelmsford, Essex, CM3 5ZA	322.80	N/A	N/A	N/A
Artisan Litho Print & Design	H4 & H5 Kingston Business, Park, Kingston Bagpuize, Oxon, OX13 5FB	41,924.61	N/A	N/A	N/A
Asnew Property Cleaning	Services, Didcot Enterprise Centre, Hawksworth, Southmead, Didcot, OX11 7PH	2,149.14	N/A	N/A	N/A
Atradius Collections Ltd	3 Harbour Drive, Capital Waterside, Cardiff, CF10 AWZ	26,984.54	N/A	N/A	N/A
All Star Business Solutions Ltd	Po Box 1463, Canberra House, SN5 6PS	5,001.30	N/A	N/A	N/A
Aceville Publications Ltd	Unit 21-23 Phoenix Court, CO2 8JY	480.00	N/A	N/A	N/A
ABC Living Ltd	Barry Rochford, 32 Spruce Avenue, Stillorgan Business Park, D18, Dublin, Ireland	61,828.50	N/A	N/A	N/A
Barclays Bank Loan	Astron House, 51 Saffron Road, Leicester, LE87 2BB	85,865.22	N/A	N/A	N/A
Barclays Sales Finance	2 Churchill Place, London, E14 5RB	572,063.00	N/A	N/A	N/A
Biffa Waste Services Ltd	Coronation Road, Cressex, High Wycombe, Bucks, HP13 3TZ	818.05	N/A	N/A	N/A

Bodyease Ltd	T/A Bodyease, Baig Business Park, Bradford Road, Dewsbury, West Yorkshire, WF13 2HD	3,537.00	N/A	N/A	N/A
Box and Seal Ltd	Unit 4, Whitehall Ind Est, Royal Wotton Bassett, Swindon, SN4 7DB	660.48	N/A	N/A	N/A
British Gas P.L.C.	P.O. Box 17, Southampton	1,649.21	N/A	N/A	N/A
Carpenter Limited	Accounting & Administration, Dinting Lodge Industrial Est, Off Shaw Lane, Glossop, Derbyshire, SK13 6LE	222,879.89	N/A	N/A	N/A
Castle Water Limited	1 Boat Brae, Rattray, Blairgowrie, PH10 7BH	870.91	N/A	N/A	N/A
Cbre	Property & Asset Management, Pacific House, 70 Wellington Street, Glasgow, G2 6UA	87,507.79	N/A	N/A	N/A
Cenpac (Ais) Ltd	Cranmore Avenue, Shirley, Solihull, West Midlands, B90 4LF	985.40	N/A	N/A	N/A
Chemique Adhesive And Sealants	Empire Close, Aldridge, West Midlands, WS9 8UR	12,980.14	N/A	N/A	N/A
City 1st Ltd	Unit 10 Perth Trading Estate, Perth Avenue, Slough, Berks, SL1 4XX	357.60	N/A	N/A	N/A
Classic Beds	Unit 33 Calder Wharf Mills, Huddersfield Road, Ravensthorpe, Dewsbury, West Yorkshire, WF13 3JW	16,608.00	N/A	N/A	N/A
Coaching You Ltd	Suite 10 Geroage House, 64 High Street, Tring, HP23 4AF	2,500.00	N/A	N/A	N/A
Cordwallis	Oakfield Ind Estate, Stanton Harcourt Road, Eynsham, Oxon, OX29 4TH	4,621.59	N/A	N/A	N/A
CPS (Wales) Ltd	Unit 34, Sir Alfred Owen Way, Pontygwindy Ind Est, Caerphilly, Cf83, 3HU	20,105.22	N/A	N/A	N/A
Dakin - Flathers	Boothroyds Way, Green Lane Industrial Estate, Featherstone, West Yorkshire, WF7 6RA	704.76	N/A	N/A	N/A
Delamode Anglia	The Anglia Centre, Blackwater Close, Fairview Industrial Park, RM13 8UA	45.00	N/A	N/A	N/A
Diamond Quilting Ltd	Queen Mills, Mill East Street, Dewsbury, WF12 9AQ	19,658.46	N/A	N/A	N/A
Didcot Calor & Paving Centre Ltd	C/O Critchleys Llp, Beaver House, 23-28 Hythe Bridge Street, Oxford, OX1 2EP	1,305.06	N/A	N/A	N/A
Dreamland Beds (Midlands) Ltd	Unit 4 Bertha Road, Greet Tyseley, Birmingham, B11 2nn	22,380.29	N/A	N/A	N/A
Dunlop Heywood	Crowthorne House, Nine Mile Ride, RG40 3G2	11,973.23	N/A	N/A	N/A
Dura Beds Ltd	Kelvin Business Park, Grange Road, Batley West Yorkshire, WF17 6PB	38,443.10	N/A	N/A	N/A

Dx Network Services Ltd	Ditton Park, Riding Court Road, Datchet, Slough, SL3 9GL	1,500.84	N/A	N/A	N/A
Ecopac (Uk) Limited	H2 Westcott Venture Park, Westcott, Bucks, HP18 0XB	1,246.44	N/A	N/A	N/A
Cg Eddolls Transport Ltd	49 Coppice Close, Cherwell Heights, Banbury, Oxon, OX16 9SP	15,516.00	N/A	N/A	N/A
Elite Plastics	Twyford Road, Rothenwas Ind Estate, Hereford, HR2 6JR	1,393.92	N/A	N/A	N/A
Feefo Holdings Ltd	Feefo Barn, Heath Farm, Heath Road East, Petersfield, Hampshire, GU31 4HT	360.00	N/A	N/A	N/A
Football Medicine & Performance Association	Gisburn Road, Barrowford, Lancashire, BB9 8PT	2,370.00	N/A	N/A	N/A
Funcotex	Ctra Masia De Huex, 36a, 46909 Torrente, Valencia, Spain	67,328.45	N/A	N/A	N/A
Funding Circle CBILS Loan	71 Queen Victoria St, London EC4V 4AY	203,124.87	N/A	N/A	N/A
Global Components (Uk) Ltd	Greenfield Mills, Warneford Avenue, Ossett, West Yorkshire, WF5 9NJ	122.40	N/A	N/A	N/A
Greenford Printing Co Ltd	T/A Gpex, Pinstone Way - Tatling End, Gerrards Cross, Bucks, SL9V 7BJ	1,356.23	N/A	N/A	N/A
Handy Ltd	Unit 9, Sovereign Business Centre, Stockington Lane, Middlesex, EN3 7JX	1,356.23	N/A	N/A	N/A
Haven Power Limited	The Havens, Ransomes Europark, Ipswich, IP3 9SJ	480.00	N/A	N/A	N/A
HJ Foam Mouldings Limited	Faraday Road, Brittonwood Trading Estate, Kirby, L33 7UT	24,051.72	N/A	N/A	N/A
HM Revenue & Customs - VAT	Debt Management EIS NCL, HM Revenue & Customs, BX9 1SR	191,389.05	N/A	N/A	N/A
HM Revenue & Customs - PAYE/NIC	Debt Management EIS, NCL, HM Revenue & Customs, BX9 1SR	54,725.55	N/A	N/A	N/A
Homeserve Furniture Repair Ltd	Unit 2, The Delph Estate, Delph Road, Brierley Hill, West Midlands, DY5 2UA	1,743.00	N/A	N/A	N/A
Industrial Heaters (S'thn) Ltd	28 Brookley Road, Brockenhurst, Hampshire, SO42 7RR	978.24	N/A	N/A	N/A
Industrial Polythene Limited	Stanley Court, Richard Jones Road, Witney, Oxford, OX29 0TB	5,996.97	N/A	N/A	N/A

ITQ Image Through Quality Limited	14 Thatcham Business Village, RG19 4LW	195.56	N/A	N/A	N/A
Interiors Media Limited	167 Hadlow Road, Tonbridge, Kent, TN10 4LP	2,614.80	N/A	N/A	N/A
Image Through Quality Ltd	Unit 14, Thatcham Business Village, Colthrop Way, Thatcham, RG19, 4LW	15,714.71	N/A	N/A	N/A
James Robinson Fibres Ltd	Millersdale Close, Euroway Ind.Estate, Bradford BD4 6SG	853.97	N/A	N/A	N/A
John Cotton Group Limited	Nunbrook Mills, Huddersfield Road, Mirfield, West Yorkshire, WF14 0EH	15,714.71	N/A	N/A	N/A
John Lewis	Accounts Receivable, Partnership Services, Jubilee House, Doncastle Road, Bracknell, Berks, RG12 8YA	408.80	N/A	N/A	N/A
Keoghs LLLP	2 The Parklands, Bolton, BL6 4SE	245.00	N/A	N/A	N/A
KK Balers Ltd	Victory House, Victory Park Road, Addlestone, Surrey, KT15 2AX	744.00	N/A	N/A	N/A
Lancashire Testing Services	26-27 Lyon Road Ind Est, Springfield Road, Kearsley, BL4 8NB	2,887.20	N/A	N/A	N/A
Leggett & Platt Springs UK	Long Royd, Park Springs Industrial Estate, Barnsley, South Yorkshire, S72 7GH	66,275.77	N/A	N/A	N/A
Lister Lift Trucks Ltd	Unit 27, Leafield Ind Est, Corsham, Wilts, SN13 9RS	1,201.20	N/A	N/A	N/A
Mammoth Sit And Sleep Ltd	Ye Olde Hundred 69 Church Way, North Shields, NE29 0AE	189,456.81	N/A	N/A	N/A
Man Truck & Bus UK Ltd	Frankland Road, Blagrove, Swindon, Wiltshire, SN5 8YU	1,328.66	N/A	N/A	N/A
Marpak Extrusions Ltd	Westland House, Westland Square, Leeds, LS11 5SS	9,999.82	N/A	N/A	N/A
Moore Barlow	Gateway House, Tollgate, Chandlers Ford, Eashleigh, SO53 3TG	600.00	N/A	N/A	N/A
Mayfield Press (Oxford) Limited	Pinstone Way, SL9 7BJ	9,445.20	N/A	N/A	N/A
Millbrook Uk Ltd	Nutsey Lane, Calmore Industrial Estate, Totton, Southampton, So40 3xj	7,954.46	N/A	N/A	N/A
Naigai Nitto Logistics (Europe)	Ltd, Office 21 Leslie Close, Paper Mill End Ind. Est., Aldridge Road, Birmingham, B44 8NH	250.00	N/A	N/A	N/A
NK Fabrics Limited	Charter Way, Hurdfield Industrial Estate, Macclesfield, Cheshire, SK10 2NG	19,871.90	N/A	N/A	N/A
Neil Lewis	55 Berkeley Path, Luton, Bedfordshire, LU2 1SY	315.00	N/A	N/A	N/A

Nottingham Label Company Ltd	Unit 14, Catton Road, Arnold, Nottingham, NG5 7JD	542.88	N/A	N/A	N/A
Nucleus Cashflow Finance	57-59 Haymarket, St Albans, London, SW1Y 4QX	195,747.14	N/A	N/A	N/A
Our Media Limited	Eagle House, Bristol, BS1 4ST	978.24	N/A	N/A	N/A
Pams Covers Limited	Moorefield Works, Upper Villiers Street, WV2 4NP	168.00	N/A	N/A	N/A
PFS Security Systems Ltd	25-27 Moredon Road, Swindon, Wilts, SN25 3DF	2,307.04	N/A	N/A	N/A
Pitney Bowes	Purchase Power, Po Box 6570, Harlow, Essex, CM20 2GZ	233.05	N/A	N/A	N/A
Platinum Labels Ltd	Unit 2, Oakwood Mills, Arthington Street, Bradford, BD8 8EY	4,976.52	N/A	N/A	N/A
Plusnet Technologies Ltd	Technology Building, Terry Street, Sheffield, S9 2BU	384.16	N/A	N/A	N/A
Polcruux	Ul Jesiotrowa 13, 93460 Lodz, Poland	6,220.74	N/A	N/A	N/A
Platinum Enterprise UK Ltd	Savile Business Park, WF12 9AH	3,537.00	N/A	N/A	N/A
Rabbits Vehicle Hire Ltd	Unit 4 - Building A, Lower Broadway, Didcot, Oxon, OX11 8ET	2,360.52	N/A	N/A	N/A
Radley Designs Ltd	Peartree Cottage, Love Lane, Iwer, Bucks, SL0 9QT	12,063.92	N/A	N/A	N/A
Ravenbrook (Holdings) Limited	Unit 8-10 Eyston Way, Abingdon, Oxon, OX14 1TR	2,000.00	N/A	N/A	N/A
Recruitment Solutions Ltd	125a Broadway, Didcot, Oxon, OX11 8AW	6,301.20	N/A	N/A	N/A
Red And Gray Limited	Centrix House Keys Business Village, Keys Park Road, Cannock, Staffordshire, WS12 2HA	7,506.00	N/A	N/A	N/A
Redwood Distribution Ltd	1 Paddock Road, West Pimbo, Skelmersdale, Lancashire, WN8 9PL	6,921.30	N/A	N/A	N/A
Reecer Space Ltd	Ashwell Grange House, Stroat, Chepstow, Monmouthshire, NP16 7LS	767.59	N/A	N/A	N/A
Resource Digital Graphics	Unit 6, Crownfield Industrial Estate, Wycombe Road, Saunderton, HP27 9NR	12,724.80	N/A	N/A	N/A
Road Tech Computer Systems Ltd	Shenley Hall, Rectory Lane, Shenley, Radlett, Herts, WD7 9AN	26.40	N/A	N/A	N/A
Rouse Partners LLP	55 Station Road, Beaconsfeild HP9 1QL	4,884.60	N/A	N/A	N/A

Royal Mail Group Ltd	Payment Processing Centre, Papyrus Road, Werrington, Peterborough, PE 5BR	119.64	N/A	N/A	N/A
Sealock Ltd	Scott Close, Walworth Ind Est, Andover, Hampshire, SP10 5NU	1,635.60	N/A	N/A	N/A
Scottish Power	Scottish Power Group, Payment Collection Centre, Po Box 4740, Worthing, BN11 9LT	977.04	N/A	N/A	N/A
Soabar	7 Ashville Way, Whetstone, Leicester, LE8 6NU	444.14	N/A	N/A	N/A
Stagecraft Visual	Communications Ltd, Unit K, Bury Close, Higham Business Park, Ferring North Hants, NN10 8HQ	2,807.23	N/A	N/A	N/A
Steeple Associates Ltd	T/A Peter Cook International, Aneal Business Centre, Cross Green, Approach, Leeds, LS9 0SG	145.20	N/A	N/A	N/A
Solutions Acrylic & Display Limited	Haysech Road, Halesowen, West Midlands, B63 3PD	637.20	N/A	N/A	N/A
Take Payments Ltd	4th Floor Highbank House, SK3 0ET	14.40	N/A	N/A	N/A
The Foam Co Expenses	Units 8 - 10 Eyston Way, Abingdon, OX14 1TR	480.00	N/A	N/A	N/A
Thames Water	Po Box 234, Swindon, SN38 4TW, A/C No. 96314 20051	2,807.23	N/A	N/A	N/A
Total Pest Control (UK) Ltd	31 Foxhall Road, Didcot, Oxon, OX11 7AQ	504.00	N/A	N/A	N/A
Unit Hire Ltd	Flexible House, Riverside Ind Estate, Watson Close, West Thurrock, RM20 3EF	457.02	N/A	N/A	N/A
Vitafoam Cellular Foams Ltd	Soudan Street, Middleton, Manchester, M24 2DB	6,923.00	N/A	N/A	N/A
Volkswagen Group Leasing	Brunswick Court, Yeomans Drive, Blakelands, Milton Keynes, MK14	98.00	N/A	N/A	N/A
Vdwh Council Rates	Vale of White Horse District Council, 135 Eastern Ave, Park Dr, Milton, Abingdon OX14 4SB	33,095.00	N/A	N/A	N/A
W & S Recycling	14-16 Nuffield Road, Nuffield Industrial Estate, Poole, Dorset, BH17, 0RB	1,053.31	N/A	N/A	N/A
Walker Agency	Wootton Mount, Bournemouth, BH1 1PJ	22,416.00	N/A	N/A	N/A
Wastepack Ltd	Waterloo House, Unit 27 M11 Business Link, Stansted, Essex, CM24 8GF	1,218.88	N/A	N/A	N/A
Water Logic GB Ltd	Shaw Road, Wolverhampton, WV10 9LE	578.88	N/A	N/A	N/A
W.E Rawson Ltd	Castle Bank Mills, Portobello Road, Wakefield, WF1 5PS	1,365.15	N/A	N/A	N/A
Wireline	Hatchet Lane, Childrey, Oxon, OX12 9UF	1,365.15	N/A	N/A	N/A

Wolf Components Limited	12 Victoria Road, Barnsley, South Yorkshire, S70 2BB	16,087.92	N/A	N/A	N/A
Zeke Creative Limited	1.5 Paintworks, Colthurst Mews, Bath Road, Bristol, BS4 3EH	1,782.00	N/A	N/A	N/A
Zhenjiang Ideal Co. Ltd	Room 1301, No. 45 Easst, Zhongshan Road, Zhenjiang, Jiangsu, China	87,876.70	N/A	N/A	N/A

Signature Michael nash Date 21/3/22

COMPANY SHAREHOLDERS

Name of Shareholder	Address (with postcode)	No. of shares held	Nominal Value	Details of Shares held
RAVENBROOK (HOLDINGS) LIMITED	UNITS 8 -10, EYSTON WAY, ABINGDON, OXON, UNITED KINGDOM, OX14 1TR	1,000	1	ORDINARY
TOTALS		1,000	1	

Signature Michael nash Date 21/3/22

Foam Company Limited(The) (In Administration)

The Joint Administrators' Statement of Proposals

Please find below the relevant schedules in relation to Secured Creditors and Special Creditor Groups.

Schedule of Secured Creditors and Special Creditor Groups

Secured Creditors

Secured creditor's name and address	Amount of claim (estimated)	Details of security	Date security was given	Value of security (per Statement of Affairs)
Barclays Bank	95,953.77*	Fixed and Floating charge	1 July 1986, 13 August 2018 19 March 2021	85,865
Barclays Sale Invoice Finance	670,000*	Confidential Invoice Discount Facility	1 July 1986, 13 August 2018 19 March 2021	572,063

*As above, the term loan has been fully repaid from the security within Ravenbrook (Holdings) Limited with respect to the sale of assets to GNG Group Limited and the cash at bank/ book debts. The latest figure of the BSIF debt is £455,324

Schedule of Special Creditor Groups

Creditor Group	Number of creditors in group	Total amount of claims (estimated)
Employees and former employees	36	352,852.51

Foam Company Limited(The)
(In Administration)

Joint Administrators' Summary of Receipts and Payments
To 19 April 2022

	Fixed Charge £	Floating Charge £	Total £
RECEIPTS			
Book Debts	178,616.00		178,616.00
Office Furniture & Equipment		1,375.00	1,375.00
Motor Vehicle		2,500.00	2,500.00
Stock		25,000.00	25,000.00
IPR, Company name, Trademarks, Database,		5,000.00	5,000.00
Vat Payable		6,775.00	6,775.00
	178,616.00	40,650.00	219,266.00
PAYMENTS			
Consultancy Fees	1,000.00		1,000.00
Barclays Sales Finance	178,616.00		178,616.00
Datafile Software Solutions Ltd		560.00	560.00
Accountants fees		1,500.00	1,500.00
Vat Receivable		412.00	412.00
	179,616.00	2,472.00	182,088.00
Balances in Hand	(1,000.00)	38,178.00	37,178.00
	178,616.00	40,650.00	219,266.00

Chris Newell
Joint Administrator

FOAM COMPANY LIMITED (THE) - IN ADMINISTRATION
ESTIMATED OUTCOME STATEMENT AS AT 28 FEBRUARY 2022

	Notes	Book Value £	Administration Estimated to realise £
FIXED ASSETS			
Book Debts	1	959,139	863,225
Cash at Bank / Book Debts		44,989	44,989
TOTAL FIXED ASSETS		1,004,128	908,214
AVAILABLE TO FIXED CHARGE CREDITORS		-	908,214
LESS FIXED CHARGE HOLDERS			
Barclays Sales Finance		-	(670,000)
Barclays Bank Loan		-	(95,954)
Surplus/Shortfall to Barclays Bank PLC c/d		-	142,260
FLOATING CHARGE ASSETS			
Surplus/shortfall under fixed charge b/d		-	142,260
Office Furniture & Equipment	2	-	1,375
Motor Vehicle	2	-	2,500
Stock	2	494,181	25,000
Stock- Mammoth		-	12,190
IPR, Company name, Trademarks, Database, Website	2	-	5,000
Insurance Refund		-	1,111
Rent Deposit		6,600	Uncertain
Ravenbrook (Holdings) Limited	3	306,763	Uncertain
TOTAL FLOATING CHARGE ASSETS		807,544	189,436
COSTS OF THE ADMINISTRATION			
Joint Administrators' Pre- Appointment Fees		-	(15,721)
Joint Administrators' Expenses Pre-Appointment		-	-
Joint Administrators' Post- Appointment Fees (time costs)		-	(90,000)
Joint Administrators' Expenses Post-Appointment	4	-	(4,678)
Solicitors' Fees – Pre-Appointment Fees		-	(5,018)
Solicitors' Disbursements – Pre- Appointment		-	(55)
Solicitors' Fees – Post Appointment		-	(7,766)
Solicitors' Disbursements – Post Appointment		-	Uncertain
Agents' Fees – Pre-Appointment		-	(4,750)
Agents' Expenses – Pre- Appointment		-	(259)
Agent's Fees – Post Appointment (commission)		-	(4,607)
Agent's Fees – Post Appointment (time costs)		-	(7,000)
Agents' Expenses – Post- Appointment		-	(986)
Debt collection agent fees		-	(43,161)
Pension Agents' Fees		-	(750)
Accountants' Fees		-	(1,500)
Consultancy Fees		-	(1,000)
Accountancy Software fees		-	(560)
Corporation Tax	5	-	Uncertain
TOTAL COSTS OF THE ADMINISTRATION		-	(187,809)
AVAILABLE TO PREFERENTIAL CREDITORS		-	1,628
LIABILITIES			
Less: Preferential Creditors (Employees)	6	-	(34,894)
		-	(33,266)
Less: Secondary Preferential Creditors (HM Revenue & Customs)	8	-	(246,115)
		-	(279,381)
Net Property	7	-	N/A
Prescribed Part (50% of first £10,000, 20% Of realisations thereafter)		-	N/A
Available for Floating Charge Creditors		-	(279,381)
Less: Floating Charge Creditors		-	NIL
AVAILABLE TO UNSECURED CREDITORS		-	(279,381)
Less: Unsecured Creditors			
Funding Circle CBILS Loan	8	(203,125)	(203,125)
Nucleus Cashflow Finance CBILS Loan	8	(195,747)	(195,747)
Trade Creditors	8	(907,089)	(907,089)
ROT creditors	8	(442,730)	(442,730)
Employees (Redundancy/Notice Pay)	9	-	(317,959)
TOTAL UNSECURED CREDITORS		(1,748,691)	(2,066,650)
SURPLUS/DEFICIENCY TO UNSECURED CREDITORS		-	(2,346,030)
Estimate Dividend to creditors			
<i>Estimated Dividend to:</i>			
Secured Creditor (Barclays)			100 p in the £
Preferential Creditors			4.7 p in the £
Secondary Preferential Creditors			Nil p in the £
Unsecured Creditors			Nil p in the £

Notes to the Estimated Outcome Statement

1) Atlantic Risk Management Services have confirmed the value of the Book Debt Ledger. We have applied a bad debt provision of 10 % to the estimated to realise value of the book debts to reflect that the company has entered Administration.

2) A sale of the business and assets was completed on 14 March 2022 to GNG Group Limited

Consideration for sale of the assets sold to GNG Group

Floating charge

Office Furniture and Equipment	1,375
Motor vehicle	2,500
*Stock	25,000
IPR, Company name, Trademarks, Database, Website	10,000
Total	38,875

Sale excluded Mammoth stock. The offer was submitted on the basis that the purchaser is aware that certain stock will be subject to retention of title (ROT) and that the transaction would be completed by way of a contract.

In accepting the offer from GNG Group we have minimised the risk in relation to ROT in the event that the value of stock subject to ROT is in excess of that advised by the former director. In addition, by the Joint Administrators not having to incur time in processing the various ROT claims, and Hilco attending on site to oversee and agree identification, considerable costs have been saved in accepting the offer from GNG Group.

3) The book value figure has been obtained by the directors and Ravenbrook (Holdings) Limited's Fixed Asset register. The estimated to realise figures are what we expect to realise from dividends paid from the Liquidation of Ravenbrook (Holdings) Limited. The Joint Administrators have not applied an estimated to realisable figure at this time, as the quantum of realisations are currently uncertain.

4) The Joint Administrators' expenses are an estimate only and are subject to change.

5) There is potential corporation tax to pay on sale of IPR.

6) Preferential claims such as arrears of wages and outstanding holiday are capped at £800 per employee.

7) Based on present information, there will be insufficient realisations to discharge in full all costs and preferential claims. Therefore, there will be no net property from which to deduct a prescribed part.

8) The listed creditor amounts are based on information provided by the Company's directors.

9) Employees owed redundancy pay or pay in lieu of notice owed to employees and arrears of pay above the £800 cap

Foam Company Limited (The) (In Administration)

The Joint Administrators' Statement of Proposals

Appendix VII: The Joint Administrators' Fees & Expenses Estimate

**Estimate of Fees and Expenses for
Foam Company Limited(The) (In Administration)
To the Conclusion of the Administration**

Summary

	Total Hours	Avg Hourly Rate £	Time Cost £	Expenses £	Disbursements £
Classification of Work Function					
Admin & Planning	124.45	196.36	24,436.75		
Cashiering	14.40	165.54	2,383.75		
Closing Procedures	6.60	155.30	1,025.00		
Creditors	153.20	199.31	30,534.50		
Investigations	44.40	189.75	8,425.00		
Realisation of Assets	99.60	232.88	23,195.00		
	<u>442.65</u>	<u>203.32</u>	<u>90,000.00</u>		
Expenses (*)					
Category 1 Expenses				71,934.69	
Category 2 Expenses				<u>72.27</u>	
				<u>72,006.96</u>	
Totals	<u>442.65</u>	<u>203.32</u>	<u>90,000.00</u>	<u>72,006.96</u>	<u>0.00</u>

(*) Details of the expenses the IP considers will be, or are likely to be, incurred during the period of this estimate.

Estimates Chargeable Time	90,000.00
Total Expenses	72,006.96
Total Disbursements	0.00
Assets by Percentage (See Note 6)	0.00
Total Fees and Expenses	<u>162,006.96</u>

Details of estimated Expenses that will be paid during the period of this estimate.

Category 1 Expenses

Accountants fees	1,500.00
Agents fees	12,592.63
Consultancy Fees	1,000.00
Insurance of Assets	1,246.56
Accountancy Software fees	560.00
Legal costs	7,765.50
Postage	500.00
Re-Direction of Mail	432.00
Specific Bond	135.00
Statutory Advertising	92.00
Storage Costs	2,200.00
Debt collection agent fees	43,161.00
Pension Agent fees	<u>750.00</u>
	<u>71934.69</u>

Category 2 Expenses

Mileage	<u>72.27</u>
	<u>72.27</u>

Notes:

1. Category 1 Expenses are payable without prior approval as they are payments to persons providing the service to which the expense relates who are not associates of the Joint Administrator
2. Category 2 expenses are payments to associates or which have an element of shared costs they require approval in the same manner as the fee
3. The figures provided for Expenses are as accurate as possible based on the information available at this time.

**Estimate of Fees and Expenses for
Foam Company Limited(The) (In Administration)**

No prior approval is required for the payments of the expenses as they are regarded as a cost of the administration of the estate

4. Further approval will be sought from the creditors' committee or creditors if the circumstances of the case indicate that the above fee estimate is likely to be exceeded

5. The above estimates are all exclusive of VAT

6. Where applicable, the Assets by Percentage are itemised in the section headed Asset Realisations on a Percentage Basis

Foam Company Limited(The) (In Administration)

The Joint Administrators' Statement of Proposals

• EXPLANATORY NOTES TO THE JOINT ADMINISTRATORS' FEES ESTIMATE

The Joint Administrators are seeking to be remunerated on a **time costs basis**. Charge out rates are used appropriate to the skills and experience of a member of staff and the work that they perform, recording time spent in 6 minute units.

Please note that this Fees Estimate reflects the work undertaken and time anticipated to be incurred for the full period of the Administration and therefore it includes the time already incurred, details of which are provided in Appendix VIII.

Narrative is recorded to explain the work undertaken and the time spent is analysed into different categories of work. In this document the estimated time that will be spent undertaking the work in each category of work has been multiplied by the applicable charge out rate for each member of staff that it is anticipated will undertake work in that category to arrive at the estimated total time costs attributable to that category of work on the case. We have then divided that estimated total by the estimated number of hours to arrive at a blended hourly charge out rate for that category of work.

This estimate has been provided to creditors at an early stage in the case. Whilst all possible steps have been taken to make this estimate as accurate as possible, it is based on the Joint Administrators' current understanding of the case and their knowledge and experience of acting as Joint Administrators in similar cases. As a result, the estimate does not take into account any currently unknown complexities or difficulties that may arise during the administration of the case.

The Fees Estimate has therefore been compiled on the following assumptions

- the Joint Administrators' initial investigations will not identify any matters that require further investigations or pursuit;
- no exceptional work will be required to realise the remaining assets;
- there will be no requirement to hold a physical creditors' meeting or additional decision procedure to consider the matters covered by the Joint Administrators' Proposals; and
- there will be no need to extend the Administration.

This fee estimate covers the life of the case and based on the assumptions above, the Joint Administrators do not anticipate that it will be necessary to seek additional approval from the relevant creditors for fees in excess of the Fees Estimate. However in the event that the Administration does not proceed as envisaged, the Joint Administrators will seek approval for any fees in addition to those estimated that they wish to draw from the insolvent estate. A full outline and explanation of the fees incurred against the fees that have been estimated below will be provided to creditors with this request.

The hourly charge out rates that it is anticipated will be used on the case are as follows

	£
Managing Director	480.00 - 580.00
Appointment Taking Director	400.00 - 500.00
Director	370.00 - 475.00
Senior Manager	340.00 - 415.00
Manager	310.00 - 375.00
Senior Administrator	235.00 - 285.00
Administrator	200.00 - 240.00
Assistant Administrator	135.00 - 160.00
Case Accountant	135.00

Foam Company Limited(The) (In Administration)

The Joint Administrators' Statement of Proposals

Please note that the rates quoted above will be used for each category of work outlined in the estimate and will be subject to periodic increase.

Narrative explanations are given below in relation to each category of work outlined in the estimate. A list of the activities under those categories that it is anticipated will be carried out is also provided.

ADMINISTRATION & PLANNING	
The Joint Administrators are required to meet a considerable number of statutory and regulatory obligations. Whilst many of these tasks do not have a direct benefit in enhancing realisations for the insolvent estate, they assist in the efficient and compliant progressing of the administration, which ensures that the Joint Administrators and their staff carry out their work to high professional standards.	
Description of work undertaken	Includes
Administration & Planning -	
Initial Statutory and General Notifications & Filing e.g. Advertising the appointment, undertaking statutory notifications to Companies House, HMRC, the Pension Protection Fund, preparing the documentation and dealing with other notification of appointment	Filing of documents to meet statutory requirements Advertising in accordance with statutory requirements Filing statutory notifications with the Pensions Regulator and Pension Protection Fund
Obtaining a specific penalty bond.	
Recovering & Scheduling the company's books and records.	Collection and making an inventory of company books and records
Setting up electronic case files and electronic case details on IPS.	
General Administration - Dealing with all routine correspondence and emails relating to the case. Dealing with all matters relating to Data Protection matters.	Dealing with Data Subject Access Requests.
Case strategy & completing file reviews at 1 month, 2 months & 6 months.	Discussions regarding strategies to be pursued Meetings with team members and independent advisers to consider practical, technical and legal aspects of the case Periodic file reviews Periodic reviews of the application of ethical, anti-money laundering and anti-bribery safeguards Maintenance of statutory and case progression task lists/diaries Updating checklists
VAT & Corporation Tax matters and returns.	Preparation and filing of VAT Returns Preparation and filing of Corporation Tax Returns

CREDITORS	
Irrespective of whether sufficient realisations are achieved to pay a dividend to preferential or unsecured creditors, time will be spent in dealing with creditors' queries, assisting the employees in pursuing their claims via the RPO, dealing with retention of title claims and issuing statutory reports to creditors. In addition, as a dividend to preferential creditors is anticipated, time will be spent adjudicating on those creditors' claims to ensure that the funds are distributed in accordance with each creditor's statutory entitlement.	
Description of work undertaken	Includes
ERA - completing documentation for submission to the Redundancy Payments Office ("RPO") and liaising with the RPO regarding employee claims	
Employees - obtaining information from records about employee claims and dealing with employee correspondence/calls regarding their claims	Assisting employees to pursue claims via the RPO

Foam Company Limited(The) (In Administration)

The Joint Administrators' Statement of Proposals

Dealing with creditor correspondence, emails and telephone conversations.	Receive and follow up creditor enquiries via telephone Review and prepare correspondence to creditors and their representatives via email and post
Dealing with Pension Schemes	Corresponding with the PPF and the Pensions Regulator
Payment of Dividends - calculating, paying a dividend to creditors & issuing the declaration notice.	Preparation of distribution calculation Preparation of correspondence to creditors announcing declaration of distribution Preparation of cheques/BACS to pay distribution Preparation of correspondence to creditors enclosing payment of distribution Seeking unique tax reference from HMRC, submitting information on PAYE/NI deductions from employee distributions and paying over to HMRC
Notice of Intended Dividend - issuing a notice of intended dividend to creditors and advertising where appropriate	Preparation of correspondence to creditors advising of intention to declare distribution Advertisement of notice of proposed distribution
Dealing with HMRC/RPO claims	
Retention of Title - issuing ROT questionnaires to creditors, reviewing ROT claims & corresponding with creditors	Receive initial notification of creditor's intention to claim Provision of retention of title claim form to creditor Meeting claimant on site to identify goods Adjudicate retention of title claim Forward correspondence to claimant notifying outcome of adjudication Preparation correspondence to claimant to accompany payment of claim (if valid) Exchanges with solicitors in deciding claims and dealing with disputes
Creditors' Decision Procedures/Meeting	Preparation of notices, proxies/voting forms and advertisements Circulate notices to all known creditors Collate and examine proofs and proxies/votes to decide on decisions/resolutions Preparation of file, including agenda, certificate of postage, attendance register, list of creditors, reports to creditors, advertisement and draft minutes. Responding to queries and questions following decision procedure/meeting Issuing notice of result.
Secured Creditor Reports/Claims	Seeking solicitors' advice on the validity of secured creditors' claims. Paying distribution to secured creditors and seeking confirmation of discharged claims
Annual/Progress Reports	Preparing, circulating and filing progress reports. Disclosure of sales to connected parties
Para 49 Administrators' Proposals	Drafting the Adm Proposals Filing ADM Proposals at RoC
Para 53 Report of Initial Meeting/Deemed Approval Documentation	Drafting post initial meeting/decision procedure documentation.

INVESTIGATIONS

The insolvency legislation gives the Joint Administrators powers to take recovery action in respect of what are known as antecedent transactions e.g. where assets have been disposed of prior to the commencement of the insolvency procedure (and also in respect of matters such as misfeasance and wrongful trading). The Joint Administrators are required by the Statements of Insolvency Practice to undertake an initial investigation in all cases to determine whether there are potential recovery actions for the benefit of creditors and the time costs recorded represent the costs of undertaking such an initial investigation.

At present, the Joint Administrators' investigations are ongoing and it is not yet clear whether any matters will be identified with the potential to generate additional recoveries for the insolvent estate. At this early stage, it is difficult to estimate the likely time costs and expenses that may be incurred in carrying out a detailed exploration and pursuit of any questionable matters. The Fees and Expenses Estimates reflect the anticipated work in carrying out basic investigations in order to identify any potential causes of action. If any are identified and the

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Joint Administrators consider that additional work is required in order to generate a net financial benefit for creditors, they may revert to the relevant creditors to seek approval for fees in excess of the estimate.	
Description of work undertaken	Includes
Investigations	
SIP 2 Review - Conducting an initial investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties, such as the bank, accountants, solicitors, etc.	Correspondence to request information on the company's dealings, making further enquiries of third parties Reviewing questionnaires submitted by creditors and directors Reconstruction of financial affairs of the company Reviewing company's books and records Preparation of deficiency statement Review of specific transactions and liaising with directors regarding certain transactions
CDDA Reports - Preparing a report or return on the conduct of the directors as required by the Company Directors Disqualification Act.	Preparing statutory investigation reports Liaising with Insolvency Service Submission of report with the Insolvency Service Preparation and submission of supplementary report if required Assisting the Insolvency Service with its investigations

REALISATION OF ASSETS	
The receipts and payments account sets out the realisations achieved to date and the Estimated Outcome Statement sets out the total anticipated realisations and the financial benefit that this work is expected to generate for creditors. Work that has already and is anticipated to be carried out in relation to asset realisation is as follows.	
Description of work undertaken	Includes
Realisation of Assets	
Freehold/Leasehold Property	Liaising with landlords Agreeing surrender of property
Office Furniture and Equipment	Instructing and liaising with agents Liaising with potential purchasers Reviewing asset listings Assessment and review of offers received Negotiating with intended purchaser Liaising with secured creditors and seeking releases Exchanges with solicitors to agree sale and purchase agreement Collecting sales consideration
Motor Vehicles	Liaising with agents to agree disposal strategy Dealing with potential purchasers Negotiating with intended purchaser Exchanges with solicitors to agree sale and purchase agreement Collecting sales consideration Liaising with insurance companies and directors to pursue claims Examining company records to support tax refunds Exchanges with government departments
Debtors	Collecting supporting documentation for debtor collection agency Correspondence with debtor collection agency Reviewing and assessing debtors' ledgers Receiving updates from Barclays Sale Invoice Finance Liaising with debt collectors and solicitors Agreeing debt collection agency agreements Dealing with disputes, including communicating with directors/former staff Pursuing credit insurance claims Submitting VAT bad debt relief claims
Stock	Conducting stock takes Reviewing stock values Liaising with agents

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	Exchanges with solicitors to agree sale and purchase agreement
Intellectual Property	Liaising with agents Liaise with Data file to obtain Intellectual Property Information Correspondence with IT consultant Exchanges with solicitors to agree sale and purchase agreement Receipt of sale agreement funds
Cash at Bank	Contacting the bank to arrange closure of the account and payment of the funds to the estate
Arranging & Monitoring Insurance	Identification of potential issues requiring attention of insurance specialists Correspondence with insurer regarding initial and ongoing insurance requirements Reviewing insurance policies Correspondence with previous brokers

CASHIERING

The Joint Administrators must ensure that estate bank accounts are opened and maintained in accordance with legislation and SIPs. Bank reconciliations are performed on all bank accounts and statutory receipts and payments accounts are filed at Companies House & Court.

Description of work undertaken	Includes
Opening, maintaining and managing the Office Holders' cashbook and bank account.	Preparing correspondence opening and closing accounts Requesting bank statements Correspondence with bank regarding specific transfers Maintenance of the estate cash book
Dealing with cheque requisitions	Issuing cheques/BACS payments
Dealing with deposit forms	Banking remittances
Bank Reconciliations	
Preparing & Filing statutory Receipts & Payments accounts	Preparing and filing statutory receipts and payments accounts at Companies House

CLOSING PROCEDURES

The Joint Administrators are required by statute to effect an orderly end to the case and although this has no direct financial benefit to the creditors it is necessary so that final reports are filed at Companies House and Court and appropriate notifications are provided to creditors.

Description of work undertaken	Includes
Preparation of Final Progress Report / Filing final statutory returns at Companies House/Court	

• EXPLANATORY NOTES TO THE JOINT ADMINISTRATORS' EXPENSES ESTIMATE

Please note that this estimate reflects the expenses anticipated to be incurred for the full period of the Administration and therefore it includes expenses already incurred, details of which are provided elsewhere in this document.

Category 1 Expenses	Basis	Estimate of total
Legal costs Blake Morgan LLP: providing advice in respect of validity of security, ROT, sale of the assets, potential rights of action	Time-costs/CFA	£7,765.50

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Agents and Valuers Hilco Capital: providing a valuation and assisting with a sale of the company's assets	Time-costs/10% realisations for the sale of assets	£12,592.63
Debt Collection Agency Atlantic Risk Management Services: commission with regards to the collection of the Company's book debts	5%	£43,161
Accountants Rouse Partners LLP: fees to include assisting the Director's in preparing the statement of affairs	Set	£1,500
Pension Specialists Evolve IS Limited: fees to include making claims for any unpaid pension contributions RPO on the behalf of the employees. And ultimately winding up the Company's pension scheme	Fixed	£750
Consultant Sally Eyre: fees to include assisting Joint Administrators and Hilco with respect to the sale of the Company's IPR, Company name, Trademarks, Database, Website	Fixed	£1,000
Statutory Advertising	At Cost	£92
Printing & Postage costs of external provider	At Cost	£500
Bond premium	At Cost	£135
Mail Redirection	At Cost	£432
Record listing, storage & retrieval	At Cost	£2,200
Insurance of Assets	At Cost	£1,246.56
Accountancy Software fees	At Cost	£560
Total		£71,934.69

Category 2 Expenses	Basis £	Estimate of total
Mileage incurred as a result of necessary travel as per HMRC's approved rate (per mile)	0.45	£72.27
Total		£72.27

Time Entry - SIP9 Time & Cost Summary

6010690 - Foam Company Limited(The)
Project Code: POST
To: 19/04/2022

Classification of Work Function	Partner	Manager	Other Senior Professionals	Assistants & Support Staff	Total Hours	Time Cost (£)	Average Hourly Rate (£)
Admin & Planning	4.45	15.20	16.00	13.20	48.85	11,791.50	241.38
Case Specific Matters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Cashiering	0.00	3.20	0.30	4.50	8.00	1,859.50	207.44
Closing Procedures	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Creditors	3.30	21.70	72.20	3.80	101.00	23,264.00	230.34
Investigations	0.00	1.30	0.70	3.10	5.10	961.50	188.53
Pre Appointment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Realisation of Assets	17.00	12.90	23.80	0.00	53.70	16,919.00	315.07
Trading	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Hours	24.75	54.30	113.00	24.60	216.65	64,595.50	252.00
Total Fees Claimed						0.00	
Total Disbursements Claimed						0.00	

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CHARGE OUT RATES

Staff Allocation & Support Staff

An objective and practical approach is taken to each case which includes active CEO/Managing Director's involvement from the outset. Other members of staff will be assigned on the basis of experience and specific skills to match the needs of the case. In accordance with the provisions of Statement of Insolvency Practice 9 (SIP 9), set out below are the current charge out rates per hour for the grades of staff employed within Quantuma Advisory Limited¹ ('Quantuma'), exclusive of VAT.

Grade of Staff	Rate from 15 June 2020
CEO/Managing Director	£480.00 - £580.00
Appointment Taking Director	£400.00 - £500.00
Director	£370.00 - £475.00
Senior Manager	£340.00 - £415.00
Manager	£310.00 - £375.00
Assistant Manager	£275.00 - £335.00
Senior Administrator	£235.00 - £285.00
Administrator	£200.00 - £240.00
Assistant Administrator	£135.00 - £160.00
Case Accountant	£135.00
Junior Administrator	£100.00 - £115.00
Support Staff/Executive Assistant	£100.00 - £135.00

Work undertaken is recorded in 6 minute units in an electronic time recording system. Time properly incurred on cases is charged at the hourly rate of the grade of staff undertaking the work that applies at the time the work is done.

Time spent on casework is recording directly to the relevant case and the nature of the work undertaken is recorded at that time. The work is recorded under the following categories:

- Administration & Planning
- Creditors
- Investigations
- Realisation of Assets
- Trading
- Cashiering
- Closing Procedures

On occasion it may be necessary to change the rates applicable to the work undertaken and if this occurs during the period of the assignment any material changes will be notified to creditors as part of the normal fee reporting procedures. Rates are likely to be subject to periodic increase.

The time of support staff and executive assistants is not charged to a case except when the initial set up is being performed or when a sizeable administrative task or appropriate ad hoc duty is being undertaken.

Details of historic charge out rates are available to review [here](#) or will be provided upon request.

¹ On 1 August 2020, Quantuma LLP transferred its business to Quantuma Advisory Limited.

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Subcontractors

Details and the cost of any work which has been or is intended to be sub-contracted out that could otherwise be carried out by the office holder or his staff will be provided in any report which incorporates a request for approval of the basis upon which remuneration may be charged.

EXPENSES

Expenses are any payments from the insolvency estate which are neither an office holder's remuneration nor a distribution to a creditor or a member. Expenses also includes disbursements. Disbursements are payments which are first met by the office holder and then reimbursed to the office holder from the estate.

Expenses are divided into those that do not need approval before they are charged to the estate (category 1) and those that do (category 2). The following details are effective from 1 April 2021. Details of historic disbursement charges are available to review [here](#) or will be provided upon request.

Category 1 Expenses:

These are payments to persons providing the service to which the expense relates who are not an associate of the office holder. Category 1 expenses can be paid without prior approval.

Examples of these expenses include, but are not limited to, the following:

Category 1 Expense – effective from 1 April 2021	Basis of Charge
Professional Advice e.g. costs of solicitors, agents & valuers, pensions advisors, employment specialists etc	Typically on a time costs or fixed fee basis – the basis of charge will be agreed by the office holder so as to represent best value and will be provided in reports to creditors. The choice of professional advisors is based around a number of factors including, but not restricted to, their expertise in a particular field, the complexity or otherwise of the assignment and their geographic location.
Statutory & other Advertising	At cost incurred.
Indemnity Bond	At cost of mandatory cover required in accordance with the Insolvency Act 1986 for each appointment
Insurance of assets	At cost in relation to asset coverage requirements
Travel	All forms other than mileage at actual cost
Room Hire	All external venues at actual cost
Record Listing, Storage & Retrieval	At cost incurred
Printing & Postage costs of external provider.	At cost incurred
Virtual Meeting Platform (from 6/4/17)	At cost incurred

Category 2 Expenses

These are payments to associates or which have an element of shared costs. Before being paid, category 2 expenses require approval in the same manner as an office holder's remuneration.

The term associate is defined in the insolvency legislation. Additionally SIP 9 directs that where a reasonable and informed third party might consider there would be an association, payments should be

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treated as if they are being made to an associate, notwithstanding the nature of the association may not meet the definition in the legislation.

Examples of Category 2 expenses include, but are not limited to, the following:

Category 2 Expense – effective from 1 April 2021	Cost
Mileage incurred as a result of necessary travel as per HMRC's approved rate (per mile)	£0.45
Professional Services provided by non-insolvency service lines within Quantuma Advisory Limited or by associated Companies within the Corporate Group structure of Quantuma Advisory Limited	As advised to creditors on a case by case basis.

The schedule is available for creditors to review at <http://www.quantuma.com/guide/creditors-guide-fees>.

VAT

With the exception of Individual Voluntary Arrangements and Company Voluntary Arrangements which are VAT exempt, the office holders' remuneration and expenses invoiced to the insolvency estate will be subject to VAT at the prevailing rate.

Creditors' Rights

Information about Creditors' rights can be obtained by visiting the creditors' information micro-site published by the Association of Business Recovery Professionals (R3) at <http://www.creditorinsolvencyguide.co.uk>. Details about how an office holder's fees may be approved for each case type and challenged are available in a series of guides issued with SIP 9 and can be accessed at <https://www.quantuma.com/guide/creditors-guide-fees>. Alternatively hard copies of these documents may be requested free of charge from Quantuma's registered office.

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The Joint Administrators' Statement of Proposals

Appendix X: Summary of the Joint Administrators' Proposals

In order to achieve the purpose of the Administration, the Joint Administrators formally propose to creditors that:

- The Joint Administrators continue to manage the business, affairs and property of the Company in order to achieve the purpose of the Administration, in particular that:
 - (i) they collect the remaining book debts and receive any distribution from the Liquidation of Ravenbrook (Holdings) Limited;
 - (i) they investigate and, if appropriate, pursue any claims that the Company may have against any person, firm or company, whether in contract or otherwise, including any officer or former officer of the Company or any person, firm or company that supplies or has supplied goods or services to the Company; and
 - (ii) they do all such things and generally exercise all their powers as Joint Administrators as they consider desirable or expedient at their discretion in order to achieve the purpose of the Administration or protect and preserve the assets of the Company or maximise the realisations of those assets, or of any purpose incidental to these activities.
- The Joint Administrators make distributions to any secured or preferential creditors in accordance with Paragraph 65 of Schedule B1 of the Act. Further, they may make a distribution to unsecured creditors, having first sought the court's permission in accordance with Paragraph 65(3) of Schedule B1 of the Act where necessary.
- The Joint Administrators end the Administration in one of the following ways, appropriate to the circumstances of the case at the time:
 - (i) however, in the unlikely event that there is no remaining property that might permit a distribution to the Company's creditors, they shall file a notice of dissolution of the Company pursuant to Paragraph 84 of Schedule B1 of the Act; or
 - (i) however, in the unlikely event that the Joint Administrators think that a distribution will be made to unsecured creditors (and they have not sought the court's permission, and are otherwise unable, to pay the distribution whilst the Company is in Administration), they shall send to the registrar of companies notice to move the Company from Administration to Creditors' Voluntary Liquidation. In such circumstances, Chris Newell and Frank Wessely will be appointed Joint Liquidators and will be authorised to act either jointly or separately in undertaking their duties as Liquidator. Creditors may nominate a different person or persons as the proposed liquidator or liquidators in accordance with Paragraph 83(7)(a) of Schedule B1 of the Act and Rule 3.60(6)(b) of the Rules, but they must make the nomination or nominations at any time after they receive the Statement of Proposals, but before it is approved. Information about the process of approval of the Statement of Proposals is set out at Section 10; or
 - (ii) alternatively, and should there be no likely funds to distribute to unsecured creditors, the Joint Administrators may seek to place the Company into Compulsory Liquidation in order to bring proceedings that only a Liquidator may commence for the benefit of the estate. In such circumstances, Chris Newell and Frank Wessely may ask the court that they be appointed Joint Liquidators, to act either jointly or separately in undertaking their duties as Liquidator; or
 - (iii) in the event that the Joint Administrators think that the purpose of the Administration has been sufficiently achieved and that control of the Company should be returned to the Company directors, they shall apply to the court to bring the Administration to an end in accordance with Paragraph 79(3) of Schedule B1 of the Act

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The Joint Administrators' Statement of Proposals

Appendix XI: Decision Process Documents

NOTICE OF DECISION PROCEDURE

Company Name: Foam Company Limited (The) (In Administration) ("the Company")
Company Number: 02067653
In the High Court of Justice, Business and Property Courts of England & Wales, Insolvency and Companies List CR-2022-000440

This Notice is given under Rule 15.8 of the Insolvency (England & Wales) Rules 2016 ("the Rules"). It is delivered by the Joint Administrator of the Company, Chris Newell and Frank Wessely, of Quantum Advisory Limited, 2nd Floor, Arcadia House, 15 Forlease Road, Maidenhead, SL6 1RX (telephone number 01628 478 100), who were appointed by the directors of the Company.

Creditors are invited to vote by correspondence on the following (for the full wording of proposed decisions, see overleaf):

1. The establishing of a Creditors' Committee, if sufficient nominations are received by 9 May 2022 and those nominated are willing to be members of a Committee².
2. The basis of the Joint Administrators' fees.
3. The approval of the Joint Administrators' costs of mileage incurred as a Category 2 expense according to HMRC's calculated rate.
4. The approval of the pre-Administration costs.
5. The Joint Administrators' discharge from liability.

Overleaf is a voting form on which creditors may signify their decisions on the above matters. All voting forms, together with a proof of debt if one has not already been submitted, must be completed and returned to the Joint Administrator by one of the methods set out below:

By post to: Quantum Advisory Limited, 2nd Floor, Arcadia House, 15 Forlease Road, Maidenhead, SL6 1RX

By email to: maidenheadvoting@quantuma.com

Please note that, if you are sending votes by post, you must ensure that you have allowed sufficient time for the forms to be delivered to the address above by the time set out below. Unless the contrary is shown, an email is treated as delivered at 9am on the next business day after it was sent.

All voting forms and proofs of debt must be delivered by 23.59 on the Decision Date, 9 May 2022.

If the Joint Administrator has not received a proof of debt by the time specified above (whether submitted previously or as a result of this Notice), that creditor's vote will be disregarded. Any creditor whose debt is treated as a small debt in accordance with Rule 14.31(1) of the Rules must still deliver a proof if the creditor wishes to vote. A creditor who has opted out from receiving notices may nevertheless vote if the creditor also provides a proof by the time specified above.

Creditors who meet one or more of the statutory thresholds listed below may, within 5 business days from the date of the delivery of this Notice, require a physical meeting to be held to consider the matter.

Statutory thresholds to request a meeting:	10% in value of the creditors
	10% in number of the creditors
	10 creditors

A creditor may appeal a decision by application to the court in accordance with Rule 15.35 of the Rules. Any such appeal must be made not later than 21 days after the Decision Date.

² Please see the Notice Inviting Creditors to Form a Committee for further instructions. Please note that, in the event that a Creditors' Committee is formed, authority to approve decisions 3, 4, 5 and 6 proposed above may be exercised by the Committee.

Signed:  _____ Dated: 19 April 2022
Christopher Newell
Joint Administrator

VOTE BY CORRESPONDENCE

Foam Company Limited (The) (in Administration)

Name of Creditor: _____

Address: _____

Decisions:

1	That a Creditors' Committee be established if sufficient nominations are received by 9 May 2022 and those nominated are willing to be members of a Committee. ³ I nominate the following creditor to be a member of a Creditors' Committee <u>and they have confirmed that they are willing to act:</u> _____	*For / Against
2	That the Joint Administrators' fees be fixed by reference to the time given by them and their staff in attending to matters arising in the Administration, such time to be charged at the hourly charge out rate of the grade of staff undertaking the work at the time it was undertaken, capped at £90,000 plus VAT.	*For / Against
3	That the Joint Administrators be authorised to recover mileage incurred as a Category 2 expense according to HMRC's calculated rate.	*For / Against
4	That the unpaid pre-Administration costs set out in the Joint Administrators' Proposal be approved.	*For / Against
5	That the Joint Administrators be discharged from liability in respect of any action undertaken by them pursuant to Paragraph 98 of Schedule B1 of the Act, such discharge to take effect when the appointment of Joint Administrators ceases to have effect, as defined by the Act, unless the court specifies a time.	*For / Against

*** Please delete as applicable to indicate your voting instructions**

Signed: _____ Dated: _____

Name in capitals: _____

Position with, or relationship to, creditor or other authority for signature: _____

Are you the sole member/shareholder of the creditor (where it is a company)? Yes / No

NOTE: Once a vote has been cast, it cannot be changed.

Please complete this form and return it, along with a completed proof of debt if you have not submitted one previously, so that it is delivered by 23.59 on 9 May 2022, by:

Post: Quantuma Advisory Limited, 2nd Floor, Arcadia House, 15 Forlease Road, Maidenhead, SL6 1RX

Email: please scan in a signed copy of this form and attach it as a pdf to maidenheadvoting@quantuma.com

³ Please see the Notice Inviting Creditors to Form a Committee for further instructions. Please note that, in the event that a Creditors' Committee is formed, authority to approve decisions 4, 5, 6 and 7 proposed above may be exercised by the Committee.

NOTICE OF INVITATION TO FORM A CREDITORS' COMMITTEE

Company Name: Foam Company Limited (The) (In Administration) ("the Company")

Company Number: 02067653

In the High Court of Justice - Business and Property Courts

This Notice is given under Rule 3.39 of the Insolvency Rules (England & Wales) 2016 ("the Rules"). It is delivered by the Joint Administrator of the Company, Chris Newell, of Quantuma Advisory Limited, 2nd Floor, Arcadia House, 15 Forlease Road, Maidenhead, SL6 1RX, telephone number 01628 402 512, who was appointed by the directors of the Company.

Creditors are invited to nominate creditors (which may include themselves) by completing the section below and returning this Notice to the Joint Administrator by one of the following methods:

By post to: Quantuma Advisory Limited, 2nd Floor, Arcadia House, 15 Forlease Road, Maidenhead, SL6 1RX

By email to: Maryam.Khan@quantuma.com

Please note that, if you are sending nominations by post, you must ensure that you have allowed sufficient time for the Notice to be delivered to the address above by the time set out below. Unless the contrary is shown, an email is treated as delivered at 9am on the next business day after it was sent.

All nominations must be delivered by: 23:59 on 9 May 2022

Nominations can only be accepted if the Joint Administrator is satisfied as to the nominated creditor's eligibility under Rule 17.4 of the Rules.

For further information on the role of Creditors' Committees, go to:
<http://www.quantuma.com/guide/guide-creditors-committee>

Signed: _____



Christopher Newell
Joint Administrator

Dated: 19 April 2022

NOMINATIONS FOR MEMBERS OF A CREDITORS' COMMITTEE

Foam Company Limited (The) (In Administration)

On behalf of (name of Creditor): _____

at (address of Creditor): _____

I nominate the following creditor(s) to be member(s) of a Creditors' Committee (provide name(s) and address(es)):

1. _____

2. _____

3. _____

Signed: _____

Dated: _____

Name in capitals: _____

Position with, or relationship to, Creditor or other authority for signature: _____

Are you the sole member/shareholder of the Creditor (where it is a company)?

Yes / No

PROOF OF DEBT - GENERAL FORM

Foam Company Limited (The) (in Administration)

Date of Administration: 28 February 2022

DETAILS OF CLAIM		
1.	Name of Creditor (if a company, its registered name)	
2.	Address of Creditor (i.e. principal place of business)	
3.	If the Creditor is a registered company: <ul style="list-style-type: none"> For UK companies: its registered number For other companies: the country or territory in which it is incorporated and the number if any under which it is registered The number, if any, under which it is registered as an overseas company under Part 34 of the Companies Act 	
4.	Total amount of claim, including any Value Added Tax, as at the date of administration, less any payments made after this date in relation to the claim, any deduction under R14.20 of the Insolvency (England & Wales) Rules 2016 and any adjustment by way of set-off in accordance with R14.24 and R14.25	£
5.	If the total amount above includes outstanding uncapitalised interest, please state	YES (£) / NO
6.	Particulars of how and when debt incurred	
7.	Particulars of any security held, the value of the security, and the date it was given	
8.	Details of any reservation of title in relation to goods to which the debt relates	
9.	Details of any document by reference to which the debt can be substantiated. [The administrator may call for any document or evidence to substantiate the claim at his discretion.]	
10.	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986	Category Amount(s) claimed as preferential £
11.	If you wish any dividend payment that may be made to be paid in to your bank account please provide BACS details. Please be aware that if you change accounts it will be your responsibility to provide new information	Account No.: Account Name: Sort code:
AUTHENTICATION		
Signature of Creditor or person authorised to act on his behalf		
Name in BLOCK LETTERS		
Date		
If signed by someone other than the Creditor, state your postal address and authority for signing on behalf of the Creditor		
Are you the sole member of the Creditor?		YES / NO