ITR INTERNATIONAL TRANSLATION RESOURCES LIMITED ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 JANUARY 2000

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AUDITORS' REPORT TO ITR INTERNATIONAL TRANSLATION RESOURCES LIMITED UNDER SECTION 247B OF THE COMPANIES ACT 1985

We have examined the abbreviated accounts set out on pages 2 to 4, together with the financial statements of the company for the year ended 31 January 2000 prepared under section 226 of the Companies Act 1985.

Respective responsibilities of directors and auditors

The directors are responsible for preparing the abbreviated accounts in accordance with section 246 of the Companies Act 1985. It is our responsibility to form an independent opinion as to whether the company is entitled to deliver abbreviated accounts prepared in accordance with sections 246(5) and (6) of the Act to the registrar of companies and whether the accounts to be delivered are properly prepared in accordance with those provisions and to report our opinion to you.

Basis of opinion

We have carried out the procedures we considered necessary to confirm, by reference to the financial statements, that the company is entitled to deliver abbreviated accounts and that the abbreviated accounts to be delivered are properly prepared. The scope of our work for the purpose of this report did not include examining or dealing with events after the date of our report on the financial statements.

Opinion

In our opinion the company is entitled to deliver abbreviated accounts prepared in accordance with sections 246(5) and (6) of the Companies Act 1985, and the abbreviated accounts on pages 2 to 4 are properly prepared in accordance with those provisions.

Pinkney Keith Gibbs

Chartered Accountants
Registered Auditor

35-37 Belmont Road

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Uxbridge Middlesex UB8 1RH

29 November Joso

ABBREVIATED BALANCE SHEET AS AT 31 JANUARY 2000

		2000		1999	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	2		681,209		682,824
Current assets					
Stocks		69,030		30,130	
Debtors		400,605		587,116	
Cash at bank and in hand		207,184		260,766	
		676,819		878,012	
Creditors: amounts falling due within one year		(230,973)		(268,729)	
Net current assets			445,846		609,283
Total assets less current liabilities			1,127,055		1,292,107
					
Capital and reserves					
Called up share capital	3		2		2
Profit and loss account			1,127,053		1,292,105
Shareholders' funds			1,127,055		1,292,107

These abbreviated accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The financial statements were approved by the board on $\frac{2\beta-1}{2}$

Ď J Fisher

Director

NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 JANUARY 2000

1 Accounting policies

1.1 Accounting convention

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective March 2000).

1.2 Turnover

Turnover represents net invoiced sales and charges receivable, excluding value added tax.

1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Building content of freehold property 4% on cost
Computers and software 33.33% on cost
Plant, furniture & equipment 15% on cost
Motor vehicle 25% on cost

1.4 Work in progress

Work in progress is valued at the lower of cost and net realisable value.

1.5 Pensions

Pensions are provided for the directors by means of defined contribution schemes. The charge against profits represents the contributions payable to the schemes in respect of the accounting period.

1.6 Foreign currency translation

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are recorded at the rate ruling at the date of the transaction. All differences are taken to profit and loss account.

2 Fixed assets

	Tangible assets £
Cost	
At 1 February 1999	1,140,238
Additions	116,007
At 31 January 2000	1,256,245
Depreciation	
At 1 February 1999	457,414
Charge for the year	117,622
At 31 January 2000	575,036
Net book value	
At 31 January 2000	681,209
At 31 January 1999	682,824

NOTES TO THE ABBREVIATED ACCOUNTS FOR THE YEAR ENDED 31 JANUARY 2000

3	Share capital	2000 £	1999 £
	Authorised 10,000 Ordinary shares of £ 1 each	10,000	10,000
	Allotted, called up and fully paid 2 Ordinary shares of £ 1 each	2	2