

**NORTHUMBERLAND PARK WOMEN  
AND CHILDREN'S CENTRE LIMITED**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006**



**Company Registration No: 01985340.  
Charity Registration No: 297121.**

**NORTHUMBERLAND PARK WOMEN  
AND CHILDREN'S CENTRE LIMITED**

INDEX TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2006

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**Page No.**

1	Company Information
2 - 3	Director's and Trustee's Report
4	Statement of Financial Activities
5	Balance Sheet
6 - 8	Notes to the Accounts
9	Independent Examiner's Report to the Management Committee
10	Activities Financial Report

# **NORTHUMBERLAND PARK WOMEN AND CHILDREN'S CENTRE LIMITED**

## **COMPANY INFORMATION**

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The charity was incorporated on 3 February 1986 and its object is the operation of a centre for women & children, providing facilities, advice and resources relating to their educational, welfare, employment & leisure needs

**Director and Trustee**

Mrs H. Stoughton

**Secretary**

Mrs I. Amlot

**Management Committee**

Julie Muhammad - Chair  
Andrea Samuels - Vice Chair  
Wendy Anderson - Treasurer  
Lynne Clarke  
Sandra Lynch  
Sharon Kiernan  
Arlene Hendricks  
Melissa Keenan  
Lorraine Brown  
Georgina Kuimba

**Independent Examiners**

Spofforths LLP  
Chartered Accountants  
52 Richmond Road  
Worthing  
West Sussex  
BN11 1PR

**Registered Office**

Somerford Grove  
Tottenham  
London  
N17 OPG

**Charity Number**

297121

**Company Registration Number**

1985340

**NORTHUMBERLAND PARK WOMEN  
AND CHILDREN'S CENTRE LIMITED**  
(A COMPANY LIMITED BY GUARANTEE)

**DIRECTOR'S AND TRUSTEE'S REPORT**  
FOR THE YEAR ENDED 31 MARCH 2006

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The Trustee presents her report and accounts for the year ended 31 March 2006. The accounts have been prepared in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in October 2005 and the Companies Act 1985.

**Constitution**

Northumberland Park Women and Children's Centre Limited is a company limited by guarantee under company number 1985340. The company is registered with the Charity Commissioners under charity number 297121.

**Governance and Management**

The director and trustee who served during the year was Mrs H Stoughton.

The current Management Committee officers and members elected on 2 November 2005 are:

Officers

Julie Muhammad	- Chair
Andrea Samuels	- Vice Chair
Wendy Anderson	- Treasurer

Members

Lynne Clarke  
Sandra Lynch  
Sharon Kiernan  
Arlene Hendricks  
Melissa Keenan  
Lorraine Brown  
Georgina Kuimba

The Management Committee is responsible for monitoring the activities of the centre. It meets every 6 weeks and it reports to the charity's officers, being the director and the company secretary. They are concerned at the weakness in the governance structure that results from the fact that no Management Committee member is a trustee. It has not been possible to appoint additional trustees because of the constantly changing composition of the Management Committee as members reduce their involvement as their children get older.

Discussions are now taking place between the charity's officers and the Management Committee officers and their professional advisors as to how the governance of the charity can be restructured so as to achieve longer term governance stability. Their intention is to appoint a small number of new trustees who are committed to being in office for a 3 year period and to establish a recruitment process so that there is a pool of people willing to serve on the Management Committee for at least 2 years and who can be considered for appointment as further trustees.

**Objectives and activities**

The charity's objectives are to advance the education of women and children, particularly for those from ethnic minority groups, and to provide facilities with the object of improving the conditions of their life; and to maintain and manage a Women and Children's Centre for the achievement of these objectives and specifically for the provision of facilities, advice and resources relating to the educational, welfare and employment needs.

The activities at the Centre which allow for the achievement of these objectives are a preschool playgroup, an after school club, a holiday playscheme and a creche and the employment of an advice worker. During the year there has been a significant expansion in the creche activities as Sure Start has purchased places for more children to enable their mothers to take training courses.

After the end of the year, there was a successful Ofsted inspection which has resulted in the confirmation of the Centre's registration for 30 children a day, of which not more than 6 can be under 3 years old, for the preschool play group and the Centre now being registered for 30 children in the creche, of which not more than 20 can be under 3 years old and 8 under 2 years old.

Funding of £37,984 has been received from Sure Start for the setting up of another preschool play group in Somerford Grove and is being held in a Restricted Fund for that purpose. The operating of the new playgroup had been delayed by various problems, including vandalism. After full consideration, the officers decided that the Centre did not have the resources to operate another group. A meeting was held with Sure Start on 26 October and it was agreed that a new venue and a new operator should be found and the funding transferred.

**NORTHUMBERLAND PARK WOMEN  
AND CHILDREN'S CENTRE LIMITED**  
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**DIRECTOR'S AND TRUSTEE'S REPORT  
FOR THE YEAR ENDED 31 MARCH 2006**

The charity is dependent on an annual grant from the Borough of Haringey of £58,500. This covers the management and advice worker salary costs which amounted in the year to £52,541 and provides a contribution to the running costs of the Centre. The charity is also grateful to the Big Lottery Fund which gave a grant in 2004 of £50,981 to pay for the employment of a finance and administrative officer for a 3 year period.

**Financial review**

The surplus on the General Fund was £16,778 compared to £538 in the previous year and the balance on the fund has therefore increased to £47,207 (2005 £30,429). There are also balances in Restricted Funds amounting to £47,952 as set out in Note 11 to the accounts.

**Reserves policy**

The policy of the charity has been to build up a level of reserves sufficient to enable it to continue its current activities, regardless of short term fluctuations in grant and fee income. The Trustee and Management Committee consider that the balance in the general fund is the minimum amount of reserves that needs to be held to cover the run down of operations if grant funding was to be withdrawn.

**Review of Major Risks**

As part of its ongoing risk assessment and risk assessment management, the major risks to which the charity is exposed are continually assessed by the Centre's management and the Management Committee and the findings notified to the Trustee. The Trustee is satisfied that appropriate measures are being implemented to mitigate the effects of those risks.

**Statement of Director's and Trustee's Responsibilities**

The director and trustee is required by law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its results for that period. In preparing those financial statements the director is required to:

- (a) select suitable accounting policies and apply them consistently;
- (b) make judgements and estimates that are reasonable and prudent;
- (c) state whether the policies adopted are in accordance with the Companies Act 1985 and with applicable accounting standards, subject to any material departures disclosed and explained in the financial statement;
- (d) prepare the financial statements on a going concern basis unless it is inappropriate to assume the charity will continue in business.

The director and trustee is responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables her to ensure that those financial statements comply with the Companies Act 1985. She is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approval**

This report was approved by the trustee on 30/10/06

*Helen Stoughton*

**H Stoughton**  
Director and Trustee

**NORTHUMBERLAND PARK WOMEN  
AND CHILDREN'S CENTRE LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31 MARCH 2006**

	Notes	Restricted Funds £	Designated Funds £	General Fund £	Total 2006 £	2005 £
<b>Incoming Resources</b>						
Incoming resources from generated funds						
Grant income	3	84,908	-	181,920	266,828	146,977
Fee income	4	-	-	45,772	45,772	35,541
Lettings		-	-	4,309	4,309	4,594
Activities for generating funds						
Fundraising		-	-	229	229	129
Investment income						
Bank Interest - Repairs account		-	121	-	121	89
Other incoming resources						
Online filing incentive		-	-	250	250	-
<b>Total Incoming Resources</b>		<b>84,908</b>	<b>121</b>	<b>232,480</b>	<b>317,509</b>	<b>187,330</b>
<b>Resources Expended</b>						
<b>Direct Charitable expenditure</b>						
Staff costs	5	14,297	-	178,307	192,604	156,016
Nursery and creche	6	22,659	-	35,329	57,988	29,042
Governance	7	-	-	2,066	2,066	1,645
<b>Total Resources Expended</b>		<b>36,956</b>	<b>-</b>	<b>215,702</b>	<b>252,658</b>	<b>186,703</b>
<b>Net Movement in Funds</b>		<b>47,952</b>	<b>121</b>	<b>16,778</b>	<b>16,899</b>	<b>627</b>
<b>Balance Brought Forward</b>		<b>-</b>	<b>430,772</b>	<b>30,429</b>	<b>461,201</b>	<b>460,574</b>
<b>Balance Carried Forward</b>		<b>47,952</b>	<b>430,893</b>	<b>47,207</b>	<b>478,100</b>	<b>461,201</b>

**NORTHUMBERLAND PARK WOMEN  
AND CHILDREN'S CENTRE LIMITED**

**BALANCE SHEET**  
AS AT 31 MARCH 2006

	Notes	£	2006 £	£	2005 £
<b>Fixed Assets</b>					
Tangible Assets	8		423,059		423,059
<b>Current Assets</b>					
Grants receivable		400		-	
Bank balances - General Account		131,461		52,434	
- Repairs Account		7,835		7,713	
Cash in hand		1,560		697	
		<b>141,256</b>		<b>60,844</b>	
<b>Creditors:</b> amounts falling due within one year	9	<b>38,263</b>		<b>22,702</b>	
			<b>102,993</b>		<b>38,142</b>
<b>Net Assets</b>			<b>526,052</b>		<b>461,201</b>
<b>Represented By:-</b>					
General Fund	10		47,207		30,429
Restricted Funds	11		47,952		-
Designated Funds	12		430,893		430,772
			<b>526,052</b>		<b>461,201</b>

The director is of the opinion that the company is entitled to exemption from audit conferred by

The director confirms that no member or members have requested an audit pursuant to Subsection 2 of Section 249B of the Companies Act 1985.

The director confirms that she is responsible for:

ensuring that the company keeps accounting records which comply with Section 221 of the Companies Act 1985.

and

preparing accounts which give a true and fair view of the state of affairs of the company at the end of the financial year and of its results for the financial year in accordance with the requirements of Section 266 of the Companies Act 1985, and which otherwise comply with the requirements of the Act relating to accounts, so far as applicable to the company.

Approved by the Management Committee and signed on its behalf on 30/10/06

Mrs H. Stoughton  
Director and Trustee

*H. Stoughton*

# **NORTHUMBERLAND PARK WOMEN AND CHILDREN'S CENTRE LIMITED**

## **NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2006**

### **1 Principal Accounting Policies**

#### **1.1 Basis of preparation of accounts**

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice (SORP 2005) Accounting and Reporting by Charities issued in March 2005 and applicable accounting standards.

#### **1.2 Fixed Assets**

The building is stated at cost and not its open market value. This is not in accordance with the Statement of Recommended Practice. The director considers that the cost of revaluing the property at the year end would be out of proportion to the value of the information obtained.

#### **1.3 Repairs fund**

Small expenditure on repairs and maintenance which can be met out of current grant income are charged to the Statement of Financial Activities but larger items will be chargeable to the Repairs Fund.

#### **1.4 Incoming Resources**

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income.

#### **1.5 Resources Expended**

Expenditure is accounted for on an accruals basis and allocated to the appropriate heading in the accounts.

### **2 Taxation**

The company has been granted charitable status and accordingly no provision for corporation tax need be made.

### **3 Grant Income**

	<b>Restricted Fund</b>	<b>General Fund</b>	<b>Total 2006</b>	<i>Total 2005</i>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Borough of Haringey	-	58,500	58,500	58,500
Nursery grant	-	24,320	24,320	22,880
Creche grant	-	73,665	73,665	36,423
After school club grant	-	-	-	3,750
Community chest Sure Start outreach worker	-	15,400	15,400	3,510
Sure Start session grant	-	1,600	1,600	1,395
Holiday play schemes	-	1,500	1,500	2,297
Sure Start equipment grant	-	750	750	5,265
Big Lottery fund	21,924	-	21,924	11,732
Computer grant	-	-	-	1,225
Sure Start - play ground	15,000	-	15,000	-
Tottenham grammar school - play ground	5,000	-	5,000	-
Awards for all - play ground	5,000	-	5,000	-
Pre school salaries funding	10,000	-	10,000	-
Sure Start - equipment for pre school	27,984	-	27,984	-
Sure Start buggy park	-	2,300	2,300	-
Training grants	-	3,885	3,885	-
	<b>84,908</b>	<b>181,920</b>	<b>266,828</b>	<b>146,977</b>

### **4 Fee Income**

	<b>Restricted Fund</b>	<b>General Fund</b>	<b>Total 2006</b>	<i>Total 2005</i>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Pre school playgroup fees	-	8,397	8,397	3,382
After school club fees	-	32,023	32,023	25,784
Holiday play scheme fees	-	4,865	4,865	5,765
Drop in fees	-	487	487	610
	<b>-</b>	<b>45,772</b>	<b>45,772</b>	<b>35,541</b>



**NORTHUMBERLAND PARK WOMEN  
AND CHILDREN'S CENTRE LIMITED**

NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2006 - (continued)

5	Staff Costs	Restricted Fund £	General Fund £	2006 £	2005 £
	Salaries	13,232	153,121	166,353	130,214
	Employers national insurance	1,065	12,802	13,867	10,876
	Sessional wages	-	12,384	12,384	14,926
		<u>14,297</u>	<u>178,307</u>	<u>192,604</u>	<u>156,016</u>
	Management		38,244	38,244	41,083
	Advice work		11,768	11,768	11,892
	Administration	14,297	-	14,297	10,832
	Pre school play group		26,064	26,064	27,040
	After school club		25,898	25,898	23,620
	Creche		53,496	53,496	28,405
	Holiday play scheme		8,066	8,066	7,955
	Outreach worker		14,771	14,771	5,189
		<u>14,297</u>	<u>178,307</u>	<u>192,604</u>	<u>156,016</u>

The average weekly number of staff employed by the Charity during the year was as follows:

Direct charitable work 12 9

No remuneration was paid to the Trustee in the year, nor were any expenses reimbursed to her. No employee received more than £50,000 p.a.

6	Nursery and Creche	Restricted Fund £	General Fund £	2006 £	2005 £
	Insurance	-	4,976	4,976	4,855
	Light, heat and water	-	4,793	4,793	4,166
	Cleaning	-	2,970	2,970	2,853
	Repairs and Maintenance	-	9,619	9,619	3,912
	Rent	-	600	600	600
	Toys, books and equipment	22,659	2,532	25,191	4,952
	Consumables	-	2,257	2,257	1,908
	Travel	-	29	29	183
	Training	-	3,666	3,666	413
	Telephone	-	1,386	1,386	1,203
	Postage and stationery and photocopier	-	1,891	1,891	2,073
	Computer software	-	-	-	850
	Sundry	-	36	36	668
	Subscriptions	-	574	574	406
		<u>22,659</u>	<u>35,329</u>	<u>57,988</u>	<u>29,042</u>

**NORTHUMBERLAND PARK WOMEN  
AND CHILDREN'S CENTRE LIMITED**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2006 - (continued)**

<b>7 Governance</b>	<b>2006</b>	<b>2005</b>
	<b>£</b>	<b>£</b>
Bank charges	38	-
Accountancy fees	2,028	1,645
	<b>2,066</b>	<b>1,645</b>

<b>8 Fixed Assets</b>	<b>Original Building</b>	<b>Extension</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Northumberland Park Women and Children's Centre, Somerford Grove, Tottenham, London			
Cost			
At 1 April 2005 & 31 March 2006	202,729	220,330	423,059

<b>9 Creditors</b>	<b>2006</b>	<b>2005</b>
	<b>£</b>	<b>£</b>
Grants in advance	21,307	14,200
Accrued expenses	16,956	8,502
	<b>38,263</b>	<b>22,702</b>

<b>10 General Fund</b>	<b>Total</b>	<b>Total</b>
	<b>2006</b>	<b>2005</b>
	<b>£</b>	<b>£</b>
Balance at 1 April 2005	30,429	29,891
Net movement of resources	16,778	538
Balance at 31 March 2006	<b>47,207</b>	<b>30,429</b>

<b>11 Restricted Funds</b>	<b>Fund at 1 April 2005</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Fund at 31 March 2006</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Sure Start - Funding for new pre school play group	-	37,984	-	37,984
Playground	-	25,000	(22,659)	2,341
Lottery grant - Admin post	-	21,924	(14,297)	7,627
	-	84,908	(36,956)	<b>47,952</b>

It has subsequently been agreed with Sue Start that the funding for the new school play group be transferred to another provider.

<b>12 Designated Funds</b>	<b>Building Fund</b>	<b>Repairs</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>2006</b>	<b>2005</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Balance at 1 April 2005	423,059	7,713	430,772	430,683
Net movement of resources	-	121	121	89
Balance at 31 March 2006	<b>423,059</b>	<b>7,834</b>	<b>430,893</b>	<b>430,772</b>

The building fund represents the cost of the property at 31 March 2006 as shown in note 8.

**INDEPENDENT EXAMINER'S REPORT TO THE MANAGEMENT COMMITTEE OF  
NORTHUMBERLAND PARK WOMEN  
AND CHILDREN'S CENTRE LIMITED**

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I report on the financial statements for the year ended 31 March 2006 set out on pages 4 to 8.

**Respective responsibilities of the director and the examiner**

As the charity's director you are responsible for the preparation of the financial statements. You consider that the audit requirement of s43(2) of the Charities Act 1993 does not apply. It is my responsibility to state, on the basis of Procedures specified in the General Directions given by the Charity Commissioners under s43(7)(b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charities Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements, and the seeking of explanations from you as director concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, I do not express an audit opinion on the view given by the financial statements.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives reasonable cause to believe that, in any material respect, the requirements:
  - to keep accounting records in accordance with s41 of the Act; and
  - to prepare financial statements which accord with the accounting records and to comply with the accounting requirements of the Act.have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.



**N J Pressley FCA ICAEW**  
**Spofforths LLP**  
**Chartered Accountants**  
52 Richmond Road  
Worthing  
West Sussex  
BN11 1PR

7 November 2006

**NORTHUMBERLAND PARK WOMEN  
AND CHILDREN'S CENTRE LIMITED**

ACTIVITIES FINANCIAL REPORT  
FOR THE YEAR ENDED 31 MARCH 2006

Year to 31 March 2006	Pre School Playgroup £	Holiday Playscheme £	After School Club £	Creche £	Total £
Grant	24,320	1,500	-	73,665	99,485
Fees	8,397	4,865	32,023	-	45,285
Salaries	(26,064)	(8,066)	(25,898)	(53,496)	(113,524)
Surplus/(deficit)	<u>6,653</u>	<u>(1,701)</u>	<u>6,125</u>	<u>20,169</u>	<u>31,246</u>
<b>Year to 31 March 2005</b>					
Grant	22,880	2,297	3,750	36,423	65,350
Fees	3,382	5,765	25,784	-	34,931
Salaries	(27,040)	(7,955)	(23,620)	(28,405)	(87,020)
Surplus/(deficit)	<u>(778)</u>	<u>107</u>	<u>5,914</u>	<u>8,018</u>	<u>13,261</u>