## GROUP FINANCIAL STATEMENTS

30 September 1999



LDS COMPANIES HOUSE

0141 28/04/00

# Bonds Plc DIRECTORS AND OFFICERS

#### **DIRECTORS**

Mr J Davis Mrs KS Waters

**SECRETARY** 

Mr RR Rogers

REGISTERED OFFICE

Unit B The Apsley Centre Apsley Way London NW2 7LZ

AUDITORS Baker Tilly Chartered Accountants 2 Bloomsbury Street London WC1B 3ST

#### DIRECTORS' REPORT

The directors submit their report and the financial statements of Bonds Plc for the year ended 30 September 1999.

#### PRINCIPAL ACTIVITIES

The principal activity of the group during the year was that of couriers.

#### **BUSINESS REVIEW AND FUTURE DEVELOPMENTS**

The group has had a satisfactory year and the directors expect this to continue in the coming year. A branch expansion programme is being planned and a Hertfordshire office opened in the Spring of 2000.

#### **DIVIDENDS**

In view of the company's current and future requirements and the maintenance and development of the company's business the directors do not recommend the payment of a dividend.

#### **DIRECTORS**

The following directors have held office since 1 October 1998:

Mr J Davis Mrs KS Waters

#### **DIRECTORS' INTERESTS IN SHARES**

Directors' interests in the shares of group companies, including family interests, were as follows:

	Ordinary shares	Bonds plc of £1 each	Bonds Worldwid (Birminghan Ordinary shares o	n) Limited
	30.9.99	1.10.98	30.9.99	1.10.98
Mr J Davis	49,999	49,999	-	-
Mrs KS Waters	· <u>-</u>	-	50	50

#### POLICY ON PAYMENT OF CREDITORS

The company agrees terms and conditions for business transactions with its suppliers. Payment is then made in accordance with these terms, subject to the terms and conditions being met by the supplier. The number of days purchases represented by creditors is 32 days (1998: 15 days).

# Bonds Plc DIRECTORS' REPORT

#### YEAR 2000 COMPLIANCE

The group has recognised the potential disruption and cost to the business of the year 2000 issue and completed a review of its systems prior to 31 December 1999. The costs associated with this review have been absorbed within the normal running costs of the business.

Since 31 December 1999 the company has not incurred any material costs or encountered any significant disruptions to its business as a result of the year 2000 issue and no further costs or disruptions are expected to arise.

#### **AUDITORS**

A resolution to appoint Baker Tilly, Chartered Accountants, as auditors will be put to the members at the annual general meeting.

By order of the board

R R Rogers

26 April 2000

# DIRECTORS' RESPONSIBILITIES IN THE PREPARATION OF FINANCIAL STATEMENTS

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the group and of the company and of the profit or loss of the group for that period. In preparing those financial statements, the directors are required to:

- a. select suitable accounting policies and then apply them consistently;
- b. make judgements and estimates that are reasonable and prudent;
- c. state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- d. prepare the financial statements on the going concern basis unless it is inappropriate to presume that the group will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the group and to enable them to ensure that the financial statements comply with the requirements of the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### AUDITORS' REPORT TO THE MEMBERS OF BONDS PLC

We have audited the financial statements on pages 6 to 19 which have been prepared under the historical cost convention and the accounting policies as set out on page 10.

#### Respective responsibilities of directors and auditors

Lu in

As described on page 4 the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those financial statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the group's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of affairs of the group and the company as at 30 September 1999 and of the group's profit for the year then ended and have been properly prepared in accordance with the Companies Act 1985.

**BAKER TILLY** 

Registered Auditors Chartered Accountants 2 Bloomsbury Street London WC1B 3ST

26 April 2000

## Bonds Plc GROUP PROFIT AND LOSS ACCOUNT for the year ended 30 September 1999

	Notes	1999 £	1998 £
TURNOVER	1	4,101,156	3,670,784
Cost of sales		(2,002,827)	(1,784,766)
Gross profit		2,098,329	1,886,018
Other operating expenses	2	(1,721,524)	(1,545,749)
		376,805	340,269
Other operating income		2,201	5,877
OPERATING PROFIT		379,006	346,146
Interest receivable		14,099	-
Interest payable	3	(29,395)	(19,498)
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	4	363,710	326,648
Tax on profit on ordinary activities	6	(78,214)	(74,555)
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION		285,496	252,093
Minority interests		(72,587)	(88,776)
RETAINED PROFIT FOR THE YEAR	15	212,909	163,317

The operating profit for the year arises from the group's continuing operations.

No separate statement of Total Recognised Gains and Losses has been presented as all such gains and losses have been dealt with in the profit and loss account.

# GROUP BALANCE SHEET

30 September 1999

	Notes	1999	1998
TWPD AGGETG		£	£
FIXED ASSETS Tangible assets	8	957,646	644,222
Investments	9	17,349	-
		974,995	644,222
		<del></del>	
CURRENT ASSETS			
Debtors	10	1,172,671	942,964
Cash at bank and in hand		54,332	35,023
		1,227,003	977,987
CREDITORS: Amounts falling due within one year	11	(1,160,572)	(999,006)
NET CURRENT ASSETS/(LIABILITIES)		66,431	(21,019)
TOTAL ASSETS LESS CURRENT LIABILITIES		1,041,426	623,203
CREDITORS: Amounts falling due after more than one year	12	(309,561)	(136,434)
PROVISIONS FOR LIABILITIES AND CHARGES	13	(41,000)	(22,200)
		690,865	464,570
CAPITAL AND RESERVES			
Called up share capital	14	50,000	50,000
Profit and loss account	15	598,303	385,394
		648,303	435,394
MINORITY INTEREST		42,562	29,176
SHAREHOLDERS' FUNDS		690,865	464,570
			************

Approved by the Board on 26 April 2000

J Davis - Director

# Bonds Plc COMPANY BALANCE SHEET 30 September 1999

	Notes	1999	1998
		£	£
FIXED ASSETS	_		
Tangible assets	8 9	953,803	639,301
Investments	9	17,399	50
		971,202	639,351
CURRENT ASSETS			
Debtors	10	703,285	489,418
Cash at bank and in hand		18,303	26,257
		721,588	515,675
CREDITORS: Amounts falling due within one year	11	(736,439)	(590,124)
·			
NET CURRENT LIABILITIES		(14,851)	(74,449)
TOTAL ASSETS LESS CURRENT LIABILITIES		956,351	564,902
CREDITORS: Amounts falling due after more than one year	12	(309,561)	(136,434)
DE OVIGOUS FOR A VARY VENES AND OUT ROTS		(44.000)	(** ***)
PROVISIONS FOR LIABILITIES AND CHARGES	13	(41,000)	(22,200)
		605,790	406,268
CAPITAL AND RESERVES			
Called up share capital	14	50,000	50,000
Profit and loss account	15	555,790	356,268
ANA DEVIOL DEDALET DADA			10606
SHAREHOLDERS' FUNDS		605,790	406,268
		-	

Approved by the Board on 26 April 2000

J Davis - Director

# Bonds Plc GROUP CASH FLOW STATEMENT for the year ended 30 September 1999

	Notes	1999 £	1998 £
Cash flow from operating activities	17a	469,475	384,260
Returns on investments and servicing of finance	17b	(74,496)	(89,498)
Taxation		(58,419)	(33,644)
Capital expenditure and financial investment	17b	46,754	(28,199)
		383,314	232,919
Equity dividends paid		-	-
CASH INFLOW BEFORE FINANCING		383,314	232,919
Financing	17b	(397,069)	(156,870)
(DECREASE)/INCREASE IN CASH IN THE PERIOD		(13,755)	76,049
RECONCILIATION OF NET CASH FLOW TO MOV	VEMENT IN NE	ET DEBT	
		1999 £	1998 £
(Decrease)/increase in cash in the period		(13,755)	76,049
Capital repaid on hire purchase agreements		397,069	156,870
New finance leases		(573,008)	(234,145)
MOVEMENT IN NET DEBT IN PERIOD		(189,694)	(1,226)
NET DEBT AT 1 OCTOBER 1998		(344,448)	(343,222)
NET DEBT AT 30 SEPTEMBER 1999		(534,142)	(344,448)

#### ACCOUNTING POLICIES

The financial statements have been prepared in accordance with applicable accounting standards.

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the financial statements.

#### BASIS OF ACCOUNTING

The financial statements have been prepared under the historical cost convention.

#### BASIS OF CONSOLIDATION

The group financial statements consolidate the financial statements of Bonds Plc and Bonds Worldwide Express (Birmingham) Limited made up to 30 September 1999. No profit and loss account is presented for Bonds plc as provided by S230 (3) of the Companies Act 1985.

#### **TURNOVER**

Turnover represents the invoiced value, net of Value Added Tax, of goods sold and services provided to customers.

#### TANGIBLE FIXED ASSETS

Depreciation is provided on all tangible fixed assets at rates calculated to write each asset down to its estimated residual value over its expected useful life, as follows:-

Fixtures, fittings, plant and machinery Motor bikes and vehicles 10% - 25% per annum straight line 10% - 25% per annum straight line

#### **DEFERRED TAXATION**

Provision is made for taxation deferred or accelerated by the effect of timing differences, to the extent that it is probable that a liability will crystallise, at the rate expected to be ruling at that date.

#### LEASED ASSETS AND OBLIGATIONS

Where assets are financed by leasing agreements that give rights approximating to ownership ("finance leases"), the assets are treated as if they had been purchased outright. The amount capitalised is the present value of the minimum lease payments payable during the lease term. The corresponding leasing commitments are shown as obligations to the lessor.

Lease payments are treated as consisting of capital and interest elements, and the interest is charged to the profit and loss account in proportion to the remaining balance outstanding.

All other leases are "operating leases" and the annual rentals are charged to the profit and loss account on a straight line basis over the lease term.

#### PENSION CONTRIBUTIONS

The company operates a defined contribution pension scheme and the assets of the scheme are held separately from those of the company. Pension costs charged against profits represents the amounts payable to the scheme in respect of the year.

#### **INVESTMENTS**

Fixed asset investments are stated at cost, less any provision for diminution in value.

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30 September 1999

### 1 TURNOVER AND PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION

The group's turnover and profit before taxation were all derived from its principal activity. All sales were made in the United Kingdom.

2	OTHER OPERATING EXPENSES	1999 £	1998 £
	Distribution costs Administrative expenses	726,037 995,487	556,964 988,785
		1,721,524	1,545,740
3	INTEREST PAYABLE	1999 £	1998 £
	On bank loans, overdrafts and other loans repayable within 5 years: Finance leases and hire purchase contracts  Bank loans and overdrafts	29,064 331	19,498
		29,395	19,498
4	PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION	1999 £	1998 £
	Profit on ordinary activities before taxation is stated after charging/(crediting):  Depreciation and amounts written off tangible fixed assets:		
	Charge for the year: owned assets leased assets (Profit)/loss on disposals	47,499 160,424 (12,442)	24,899 158,760 (554)
	Operating lease rentals: Plant and machinery Land and buildings Auditors' remuneration	39,637 31,362 13,350	19,182 31,946 10,914
	Auditors remaineration		

# NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30 September 1999

5	EMPLOYEES	1999 No.	1998 No.
	The average monthly number of persons (including directors) employed by the group during the year was:	140.	110.
	Office and management Direct labour	26 54	22 44
		80	66
		1999 £	1998 £
	Staff costs for the above persons: Wages and salaries Social security costs	1,105,017 100,740	908,696 84,285
	Other pension costs	7,840 1,213,697	7,640
		1999	1998
	DIRECTORS' REMUNERATION	£	£
	Salaries and taxable benefits Amount paid to money purchase pension schemes	68,740 6,000	88,245 6,000
	Total emoluments	74,740	94,245
	The number of directors to whom relevant benefits	Number	Number
	are accruing under money purchase pension schemes was	1	1
6	TAXATION	1999 £	1998 £
	Based on the profit for the year: UK corporation tax	61,000	69,000
	Deferred taxation	18,800	7,505
	Overprovided in earlier years	79,800 (1,586)	76,505 (1,950)
		78,214	74,555

## 7 PROFIT OF THE PARENT COMPANY

The parent company's profit for the financial year amounted to £199,522 (1998: £144,541).

Bonds Plc
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 30 September 1999

8	TANGIBLE FIXED ASSETS	Fixtures, fittings, plant and	Motor bikes and	
		machinery	vehicles	Total
	GROUP	£	£	£
	Cost			
	1 October 1998	267,386	735,198	1,002,584
	Additions	65,028	573,594	638,622
	Disposals	-	(241,153)	(241,153)
	30 September 1999	332,414	1,067,639	1,400,053
	Depreciation			
	1 October 1998	88,893	269,469	358,362
	Charged in the year	46,704	161,219	207,923
	Disposals	40,704	(123,878)	(123,878)
	Disposais		(125,070)	(123,070)
	30 September 1999	135,597	306,810	442,407
	-			
	Net book value			
	30 September 1999	196,817	760,829	957,646
	30 September 1998	178,493	465,729	644,222
	held under hire purchase contracts.	Fixtures, fittings,	Motor	
		plant and	bikes and	T-4-1
	COMPANY	machinery £	vehicles £	Total £
		L	L	£
	Cost 1 October 1998	263,908	722.019	005.036
	Additions	65,028	732,018 573,008	995,926 638,036
	Disposals	05,026	(241,153)	(241,153)
	Dispositio		(2-1,155)	(241,133)
	30 September 1999	328,936	1,063,873	1,392,809
	Depreciation			
	1 October 1998	88,785	267,840	356,625
	Charged in the year	45,835	160,424	206,259
	Disposals	-	(123,878)	(123,878)
	30 September 1999	134,620	304,386	439,006
	30 September 1999	154,020	304,300	432,000
	Net book value		<del></del>	
	30 September 1999	194,316	759,487	953,803
	30 September 1998	175,123	464,178	639,301
	50 Deptember 1550			

The net book value of tangible fixed assets includes £759,487 (1998: £464,178) in respect of assets held under hire purchase contracts.

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30 September 1999

9	FIXED ASSET INVESTMENTS		in	Unlisted vestments
	GROUP			~
	Cost			
	1 October 1998			_
	Additions			17,349
	30 September 1999			17,399
		0.1.11	041	*************
		Subsidiary	Other	775-4-1
		undertakings in		Total
	COMPANY Cost	£	£	£
	1 October 1998	50	-	50
	Additions	-	17,349	17,349
	30 September 1999	50	17,349	17,399

The company has a 50% stake in the ordinary share capital of Bonds Worldwide Express (Birmingham) Limited, a company which provides courier services.

Other investments are unlisted. In the opinion of the directors, their market value at 30 September 1999 was not less than cost.

10	DEBTORS	Group		Co	Company	
		1999	1998	1998	1998	
		£	£	£	£	
	Due within one year:					
	Trade debtors	296,171	185,469	216,742	120,403	
	Discounted debtors	674,359	630,796	288,162	207,298	
	Amounts owed by group undertakings	-	-	-	55,971	
	Director's current accounts	97,156	81,285	97,156	66,352	
	Prepayments	104,985	45,414	101,225	39,394	
		1,172,671	942,964	703,285	489,418	
	Directors current accounts are made up as follows:					
	•	Maximu	ım amount			
		0	utstanding	1999	1998	
			£	£	£	
	Mr J Davis		253,964	97,156	66,352	
	Mrs KS Waters		14,933	-	14,933	

### NOTES TO THE FINANCIAL STATEMENTS

#### for the year ended 30 September 1999

#### 10 DEBTORS (continued)

Mr J Davis' advances bear interest at 10% per annum and are payable on demand. The interest payable during the year ended 30 September 1999 amounted to £13,259 (1998: £Nil).

Mrs KS Wates' advances are interest free and are payable on demand.

#### 11 CREDITORS: Amounts falling due within one

year	(	Group Co		mpany	
	1999	1998	1999	1998	
	£	£	£	£	
Bank overdraft	33,064	-	33,064	-	
Obligations under finance leases and hire					
purchase contacts	245,849	243,037	245,849	243,037	
Trade creditors	177,737	188,818	103,943	42,377	
Invoice discounting current account	477,231	389,968	212,812	142,065	
Amounts owed to group undertakings	•	· -	12,813	-	
Corporation tax	41,500	40,505	22,000	18,405	
Other taxation and social security costs	98,368	111,311	42,076	64,468	
Other creditors	47,722	45,082	46,239	43,824	
Accruals and deferred income	39,101	50,285	17,643	35,948	
	1,160,572	999,006	736,439	590,124	

Bank overdrafts amounting to £33,064 (1998 - £Nil) are secured by a debenture giving fixed and floating charges on all assets of the company.

Obligations under finance leases and hire purchase contracts are secured on the related assets.

12	CREDITORS: Amounts falling due after more than one year	Group and	i company	
		1999	1998	
		£	£	
	Obligations under finance leases and hire purchase contracts	309,561	136,434	

Obligations under finance leases and hire purchase contracts are secured on the related assets and are fully repayable within five years.

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 30 September 1999

13	PROVISIONS FOR LIABILITIES AND CHARGES			Group and company 1999 1998 £ £	
	Deferred taxation Balance at 1 October 1998 Transfer from profit and loss account			22,200 18,800	14,695 7,505
	Balance at 30 September 1999			41,000	22,200
	Deferred taxation provided in the financial statem follows:	nents and the	unprovided	potential lia	bility are as
			mount provided		l liability
		1999	1998	1999	1998
		£	£	£	£
	Accelerated capital allowances Other timing differences	41,000	26,400 (4,200)	-	- -
	- -	41,000	22,200		
14	SHARE CAPITAL			1999 £	1998 £
	Authorised:				
	1,000,000 ordinary shares of £1 each			1,000,000	1,000,000
	Allotted, issued and fully paid: 50,000 ordinary shares of £1 each			50,000	50,000
	50,000 ordinary shares of £1 each			30,000	30,000
15	PROFIT AND LOSS ACCOUNT	Group		Company	
		1999	1998	1999	1998
		£	£	£	£
	1 October 1998	385,394	222,077		211,727
	Profit for the financial year	212,909	163,317	199,522	144,541
	30 September 1999	598,303	385,394	555,790	356,268

# NOTES TO THE FINANCIAL STATEMENTS for the year ended 30 September 1999

16	RECONCILIATION OF MOVEMENT IN	G					
	SHAREHOLDERS' FUNDS		Group	Company			
		1999	1998	1999	1998		
		£	£	£	£		
	Profit for the financial year	212,909	163,317	199,522	144,541		
	Dividends		100,01,	-			
	2111001100						
	Net addition to shareholders' funds	212,909	163,317	199,522	144,541		
	Opening shareholders' funds	435,394	272,077	406,268	261,727		
	opening simionorders funds	155,551	2,2,0,,	100,200	201,727		
	Closing shareholders' funds	648,303	435,395	605,790	406,268		
			,	000,	,		
		-					
17	CASH FLOWS			1999	1998		
				£	£		
a	Reconciliation of operating profit to net cash in	ıflow from or	erating				
	activities		J				
	Operating profit			379,006	346,146		
	Depreciation	207,923	183,659				
	(Increase) in debtors				(148,306)		
	Increase in creditors			(229,707) 124,695	3,315		
	Profit on disposal of fixed assets			(12,442)	(554)		
	11011 Off disposar of three above			(12, , , 2)	(55.)		
	Net cash flow from operating activities			469,475	384,260		
	area cuon non acom operaning accoming			.05,0	.,,		
				1000	1000		
				1999	1998		
				£	£		
v	Analysis of cash flows for headings netted in the cash flow						
	Returns on investments and servicing of fin	ance					
	Interest received			14,099	-		
	Interest paid			(331)	-		
	Interest element of finance lease rental paymer	nts		(29,064)	(19,498)		
	Dividend paid to minority interest			(59,200)	(70,000)		
	•						
	Net cash inflow for returns on investment and servicing of finance			(74,496)	(89,498)		
	Capital expenditure and financial investment	nt					
	Purchase of tangible fixed assets			(65,614)	(42,752)		
	Sale of tangible fixed assets			129,717	14,553		
	Purchase of fixed assets investments			(17,349)	-		
	Net cash outflow for capital expenditure an	d financial in	vestment	46,754	(28,199)		
	Financing						
	Capital element of finance lease rental paymer	nts		(397,069)	(156,870)		
					-		
				_			

## NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30 September 1999

17 c	CASH FLOWS (continued) Analysis of net debt	At 1 October 1998 £	Cash flow £	Other non cash changes	At 30 September 1999 £
	Cash in hand, at bank Overdrafts	35,023	19,309 (33,064) (13,755)		54,332 (33,064) 21,268
	Finance leases	(379,471)	397,069	(573,008)	(555,410)
	Total	(344,448)	383,314	(573,008)	(534,142)
d	Major non-cash transactions				

During the year the company purchased tangible fixed assets with a cost of £573,008 (1998: £234,145) under hire purchase agreements.

#### 18 CAPITAL COMMITMENTS

1999 1998

£

Group and company

Commitments under finance leases entered into but whose inception occurred after the year end

Nil 20,050

#### 19 COMMITMENTS UNDER OPERATING LEASES

At 30 September 1999 the group and company had annual commitments under non-cancellable operating leases as follows:

	Group		Company	
	1999	1998	1999	1998
	£	£	£	£
Land and buildings				
expiring within one year	5,656	-	5,656	_
expiring within two to five years	28,002	44,500	22,002	32,500
Other				
expiring within one year	14,171	19,414	14,171	19,414
expiring within two to five years	125,213	74,547	125,213	74,547
	173,042	138,461	167,042	126,461

### NOTES TO THE FINANCIAL STATEMENTS

for the year ended 30 September 1999

#### 20 CONTINGENT LIABILITY

There is a multilateral guarantee between Bonds Plc and Bonds Worldwide Express (Birmingham) Limited. This relates to the agreement between these companies and Alex Lawrie Receivables Financing Limited.

The maximum amount of the contingent liability at 30 September 1999 was £350,000 (1998 -£350,000).

#### 21 RELATED PARTY TRANSACTIONS

During the year the company charged its subsidiary undertaking, Bonds Worldwide Express (Birmingham) Limited an amount of £90,486 (1998 - £70,758) in respect of the use of motor vehicles.

At 30 September 1999 the company owed £12,813 to this the subsidiary (1998 - £55,971 owed to Bonds plc).

#### 23 ULTIMATE CONTROLLING PARTY

The ultimate controlling party of Bonds plc is Mr J Davis who is also a director of the company.