

1879552

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 1998
FOR
EAST OF ENGLAND ORCHESTRA LIMITED
Registered charity limited by guarantee



EAST OF ENGLAND ORCHESTRA LIMITED
Registered charity limited by guarantee

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EAST OF ENGLAND ORCHESTRA LIMITED
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COMPANY INFORMATION

DIRECTORS:

*Mr D R Hill (Chairman)	- Elected
Mr A Rushton	- Elected
*Mr M F Stott (Vice Chairman)	- Elected
Mr M T Walker	- Derby City Council
*Mr R J Wood	- Elected
Mrs B Jackson	- Derby City Council
*Mr P C Thorpe	- Elected
*Mr P K G Berry	- Elected
Mr D A Campbell	- Elected
Ms S Dunstall	- Northampton Borough Council
Mr B R King	- Elected
Mr J R Rivers	- Elected
*Mr R E Callow	- Elected
Mrs K Trueman	- Derbyshire County Council
Mr K R Whitesides	- Elected
Mr P A Herbert	- Elected

*Member of a sub-committee

SECRETARY: Mr D R Hill

GENERAL MANAGER: Mr P Helps

REGISTERED OFFICE: 50 Nottingham Road
Stapleford
Nottingham
NG9 8AA

REGISTERED NUMBER: 1879552

CHARITY NUMBER: 291046

BANKERS: Barclays Bank Plc
17 Plains Road
Mapperley
Nottingham
NG3 5LG

AUDITORS: LING PHIPP
Chartered Accountants
and Registered Auditors
50 Nottingham Road
Stapleford
Nottingham
NG9 8AA

EAST OF ENGLAND ORCHESTRA LIMITED
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REPORT OF THE DIRECTORS

The directors present their report with the financial statements of the company for the year ended 31 March 1998.

LEGAL AND ADMINISTRATIVE DETAILS

Details of the registered office, directors, principal officers and other relevant information are on page 1. The governing document of the company is its Memorandum and Articles of Association.

OBJECTS AND ACTIVITIES

The objects of the company in the year under review was as defined by its Memorandum and charity registration instrument to promote and advance education of the public by encouragement of the Arts in general and, in particular, the art of music. The directors are happy that these aims are being achieved.

To achieve its objects, the company's principal activities are the maintenance and management of the Orchestra; the promotion of concerts by the Orchestra both on its own account and in conjunction with local promoters and the presentation of education projects.

The company's Board of Directors is responsible for its affairs and the General Manager reports to the Board on behalf of the management and staff. Sub-committees of the Board consider detailed issues and these directors who are members of these sub-committees are indicated on page 1 (by an asterisk). During the year, there were no material changes in the policies pursued by the company.

FINANCIAL REVIEW

The directors have accepted the temporary accumulated deficit of £3,763, on the basis that plans have already been prepared and approved to recoup that deficit and will closely monitor progress towards that end. The future of the company is closely linked to the support given by the following funding bodies; the Arts Council, the Regional Arts Boards and the Local Authorities and is dependent upon the level of sponsorship income achieved. The directors are constantly searching for additional resources, including core funding and are committed to ensuring that adequate levels of income are achieved through planned actions in respect of income and expenditure.

DIRECTORS

The directors of the company in office during the year were as follows:

Mr D R Hill	Mr P C Thorpe
Mr A R Rushton	Mrs B Jackson
Mr M F Stott	Mr D A Campbell
Mr R J Wood	Mr P K G Berry
Mr B Bishop (resigned 17.12.97)	Mr B R King
Mr G Summers (resigned 09.07.97)	Mr B D Coxon (resigned 29.09.97)
Mr J R Thompson (resigned 24.03.98)	Mr J R Rivers
Mr R E Callow	Mrs D L Davies (resigned 12.05.98)
Mr M T Walker	Mrs K Trueman (appointed 29.09.97)
Mrs N M Baker (resigned 01.05.97)	Mr K R Whitesides (appointed 17.12.97)
Ms S Dunstall	Mr P A Herbert (appointed 24.03.98)

In accordance with the Articles of Association, Mr A R Rushton, Mr M T Walker, Ms S Dunstall, Mr D A Campbell, Mr P K G Berry, Mr K R Whitesides, Mr P A Herbert will retire at the forthcoming Annual General Meeting and, being eligible, will stand for re-election.

EAST OF ENGLAND ORCHESTRA LIMITED
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REPORT OF THE DIRECTORS

In accordance with the Articles of Association, all directors appointed since the last Annual General Meeting and one third of the other directors must retire at the Annual General Meeting. The one third retiring shall be those who have been longest in office.

STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and henceforth taking reasonable steps for the prevention and detection of fraud and other irregularities.

AUDITORS

The auditors, LING PHIPP, will be proposed for re-appointment in accordance with Section 385 of the Companies Act 1985.

This report has been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to Small Companies.

ON BEHALF OF THE BOARD:


Secretary

Mr D R Hill

Dated: 16th September 1998

EAST OF ENGLAND ORCHESTRA LIMITED
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REPORT OF THE AUDITORS TO THE MEMBERS OF
EAST OF ENGLAND ORCHESTRA LIMITED

We have audited the financial statements on pages five to twelve which have been prepared in accordance with the Financial Reporting Standard for Smaller Entities, under the historical cost convention and the accounting policies set out on page eight.

Respective responsibilities of directors and auditors

As described on page three, the company's directors (who also act as trustees to the charitable activities of East of England Orchestra Limited) are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion, we also evaluated the overall adequacy of the presentation of information in the financial statements.

Fundamental uncertainty

The financial statements have been prepared on a going concern basis, the validity of which depends on the continued support of its bankers and funding bodies. The financial statements do not include any adjustments that would result from a failure to obtain funding. Our opinion is not qualified in this respect.

Opinion

In our opinion, the financial statements give a true and fair view of the state of the charitable company's affairs as at 31st March 1998 and of its incoming resources and application of resources including its income and expenditure in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

LING PHIPP
Chartered Accountants
and Registered Auditors
50 Nottingham Road
Stapleford
Nottingham
NG9 8AA



Dated: 16th September 1998

EAST OF ENGLAND ORCHESTRA LIMITED
Registered charity limited by guarantee

PROFIT AND LOSS ACCOUNT
for the Year Ended 31 March 1998

		31.03.98	31.03.97
	Notes	£	£
GROSS INCOME OF CONTINUING OPERATIONS	2	367,740	356,738
Cost of Trading Activities (see Page 6)		268,533	243,828
Administrative Expenses (see Page 6)		99,207	112,910
		118,481	106,597
OPERATING PROFIT/(LOSS)	3	(19,274)	6,313
Interest Receivable	4	1,290	824
PROFIT/(LOSS) ORDINARY ACTIVITIES BEFORE TAXATION		(17,984)	7,137
Tax on Profit on Ordinary Activities		-	-
SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR AFTER TAXATION		(17,984)	7,137
Retained Surplus/(Deficit) brought forward		14,221	7,084
RETAINED SURPLUS/(DEFICIT) CARRIED FORWARD		£ (3,763)	£ 14,221

The notes form part of these financial statements

EAST OF ENGLAND ORCHESTRA LIMITED
Registered charity limited by guarantee

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 1998

	<u>Note</u>	<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total 1998</u>	<u>Total 1997</u>
INCOMING RESOURCES					
Concert & Engagement					
Performances	2	250,561	-	250,561	249,741
Grants from Public Bodies	6	56,010	29,900	85,910	75,420
Performance Sponsorship	7	-	19,018	19,018	19,500
Trusts and Other Donations	8	1,500	10,736	12,236	12,006
Sundry		15	-	15	71
		<hr/>	<hr/>	<hr/>	<hr/>
Bank Interest Received	4	308,086 1,290	59,654 -	367,740 1,290	356,738 824
TOTAL INCOMING RESOURCES		<hr/> 309,376	<hr/> 59,654	<hr/> 369,030	<hr/> 357,562
RESOURCES EXPENDED					
Musicians, Soloists and					
Conductors		187,255	59,654	246,909	223,901
Hall Hire		6,629	-	6,629	7,812
Music Hire		10,649	-	10,649	7,453
Other Orchestral Expenses		2,564	-	2,564	2,880
Fundraising Expenses		1,782	-	1,782	1,782
		<hr/>	<hr/>	<hr/>	<hr/>
Cost of Trading Activities		<hr/> 208,879	<hr/> 59,564	<hr/> 268,533	<hr/> 243,828
Management Salary & Office					
Costs	3	90,295	-	90,295	80,693
Telephone		3,006	-	3,006	2,747
Insurances		3,121	-	3,121	2,676
Auditors' Remuneration		1,250	-	1,250	850
Accountancy Services		1,185	-	1,185	800
Legal Fees		-	-	-	468
Rent		200	-	200	957
Marketing, Postage and					
Stationery		13,744	-	13,744	11,544
Miscellaneous		3,313	-	3,313	2,659
Bank Charges		710	-	710	976
Depreciation and Loss on					
Disposals		1,657	-	1,657	2,227
		<hr/>	<hr/>	<hr/>	<hr/>
Administrative Expenses		<hr/> 118,481	<hr/> -	<hr/> 118,481	<hr/> 106,597
TOTAL RESOURCES EXPENDED		<hr/> 327,360	<hr/> 59,654	<hr/> 387,014	<hr/> 350,425
SURPLUS/(DEFICIT) ON INCOME AND EXPENDITURE		<hr/> (17,984)	<hr/> -	<hr/> (17,984)	<hr/> 7,137
FUND BALANCES AT 1 APRIL 1997		<hr/> 14,221	<hr/> -	<hr/> 14,221	<hr/> 7,084
FUND DEFICIT AT 31 MARCH 1998		<hr/> £(3,763)	<hr/> £ -	<hr/> £(3,763)	<hr/> £ 14,221

The notes form part of these financial statements


EAST OF ENGLAND ORCHESTRA LIMITED
Registered charity limited by guarantee

BALANCE SHEET
As at 31 March 1998

		31.03.98		31.03.97	
	Notes	£	£	£	£
FIXED ASSETS:					
Tangible Assets	10		2,676		4,334
CURRENT ASSETS:					
Stocks	11	159		183	
Debtors	12	26,093		14,481	
Cash at Bank and In Hand		25,830		32,925	
		52,082		47,589	
CREDITORS: Amounts falling due within one year	13	58,521		37,702	
NET CURRENT ASSETS/(LIABILITIES):			(6,439)		9,887
TOTAL ASSETS LESS CURRENT LIABILITIES:			£(3,763)		£14,221
CAPITAL AND RESERVES:					
Fund Balances	16		(3,763)		14,221
			£(3,763)		£14,221

These financial statements have been prepared in accordance with the Special Provisions of Part VII of the Companies Act 1985 relating to small companies and with the Financial Reporting Standard for Smaller Entities.

ON BEHALF OF THE BOARD:


Mr. R. E. Callow
DIRECTOR

Approved by the Board on 16th September 1998

The notes form part of these financial statements

EAST OF ENGLAND ORCHESTRA LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 1998

1. ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements:

Accounting Convention

The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities.

Exemption has been taken from preparing a cash flow statement on the grounds that the company qualifies as a small company.

Incoming Resources

Incoming resources represents income from performances and sponsorship thereof, (excluding value added tax), plus grants from public bodies and donations.

Core funding from public bodies is allocated to the year for which it is granted. Sponsorship of, and donations towards specific performances and projects are allocated to the period in which the events occur. Credit is taken for other income and donations when they are received.

Tangible Fixed Assets

Depreciation is provided at the following annual rates in order to write off each assets over its estimated useful life:

Office Equipment - 20% or 33 1/3% on cost

Stock

Stock is valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

Being a registered charity, the company is not generally subject to taxation on income.

2. CONCERT INCOME

	31.03.98	31.03.97
	<u>£</u>	<u>£</u>
Derived from engagements, ticket sales and educational projects	250,561	249,741

OTHER INCOME

Derived from Grants, Subsidies, etc.	<u>117,179</u>	<u>106,997</u>
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There was no B.S.I.S. sponsorship income received during the year (1997 £21,000).

EAST OF ENGLAND ORCHESTRA LIMITED
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NOTES TO THE FINANCIAL STATEMENT
for the Year Ended 31 March 1998

3. OPERATING PROFIT

The operating profit is stated after charging:

	31.03.98	31.03.97
	<u>£</u>	<u>£</u>
Depreciation - Owned Assets	1,657	2,098
Loss/(Profit) on Disposal of Fixed Assets	-	129
Auditors' Remuneration	<u>1,250</u>	<u>850</u>
Directors' Emoluments	<u>-</u>	<u>-</u>

Trustees' Expenses:

No Director nor any person connected with them has received or is due to receive any expenses or remuneration for the year directly or indirectly from the Charity's funds.

Staff Costs:

Salaries	78,892	69,781
Social Security Costs	5,988	6,529
Expenses	<u>5,415</u>	<u>4,383</u>
	<u>90,295</u>	<u>80,693</u>
Number of Employees		
- Management & Administration	<u>6</u>	<u>5</u>

No employee earned £40,000 per annum or more.

4. INTEREST RECEIVABLE

	31.03.98	31.03.97
	<u>£</u>	<u>£</u>
Deposit Account Interest	<u>1,290</u>	<u>824</u>

5. TRUSTEE INDEMNITY INSURANCE

Insurance costs include premiums amounting to £684 payable to Directors and Officers Limited in respect of Charity and Charity Trustee Indemnity insurance cover of up to £250,000.

EAST OF ENGLAND ORCHESTRA LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 1998

		1998	1997
6. GRANTS FROM PUBLIC BODIES			
East Midlands Arts Board		42,760	43,260
Eastern Arts Board		10,000	10,000
Eastern Orchestral Board	*	9,080	6,050
B.S.I.S. (See note 2)		-	7,000
National Lottery	*	1,310	1,310
Derby City Council (* £11,000)		14,000	3,000
Derby Pride		-	4,300
Arts Council	*	5,000	500
Northampton Borough Council		250	-
Lincoln City Council	*	3,000	-
Derby Community Fund	*	510	-
		<hr/> 85,910	<hr/> 75,420
* Restricted Income			
7. PERFORMANCE SPONSORSHIP			
Rolls Royce	*	6,700	2,500
Barclays Bank Plc	*	7,000	4,000
Freeth Cartwright Hunt Dickins		-	10,000
Diamond Cable		-	3,000
Halifax Building Society	*	250	-
South Derbyshire Chamber of Commerce	*	2,500	-
Marks and Spencer	*	2,168	-
Association of British Orchestras	*	400	-
		<hr/> 19,018	<hr/> 19,500
* Restricted Income			
8. TRUSTS AND OTHER DONATIONS			
Hinrichson Foundation	*	800	500
Hamlyn Foundation		-	5,000
Esme Fairbairn Trust	*	5,000	5,000
Friends Donations		1,500	1,500
Other Donations		-	6
Britten Pears Trust	*	500	-
Whittaker Trust	*	1,000	-
Duke of Devonshire Trust	*	250	-
Orwell Foundation	*	250	-
Butler Foundation	*	686	-
Prince's Trust	*	2,250	-
		<hr/> 12,236	<hr/> 12,006
* Restricted Income			
9. ANALYSIS OF COMPANY FUNDS			
	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
	<u>Funds</u>	<u>Funds</u>	<u>Funds</u>
Balances at 31 March 1998			
are represented by:			
Tangible Assets	2,676	-	2,676
Current Assets	52,082	-	52,082
Current Liabilities	(58,521)	-	(58,521)
TOTAL NET ASSETS/(LIABILITIES)	<hr/> £ (3,763)	<hr/> £ -	<hr/> £ (3,763)

EAST OF ENGLAND ORCHESTRA LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 1998

10. TANGIBLE FIXED ASSETS

	Office Equipment
	£
COST:	
As at 1 April 1997	15,953
Additions	-
Disposals	-
As at 31 March 1998	<u>15,953</u>
DEPRECIATION:	
As at 1 April 1997	11,619
Charge for Year	1,657
Eliminated on Disposals	-
As at 31 March 1998	<u>13,277</u>
NET BOOK VALUE:	
As at 31 March 1998	<u>£ 2,676</u>
As at 31 March 1997	<u>£ 4,334</u>

11. STOCK

	31.03.98	31.03.97
	£	£
Goods for Resale	<u>159</u>	<u>183</u>

12. DEBTORS: AMOUNTS FALLING
DUE WITHIN ONE YEAR

	31.03.98	31.03.97
	£	£
Trade Debtors	24,030	12,267
Prepayments and Accrued Income	2,063	2,214
	<u>26,093</u>	<u>14,481</u>

EAST OF ENGLAND ORCHESTRA LIMITED
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NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 1998

13. CREDITORS: AMOUNTS FALLING
DUE WITHIN ONE YEAR

	31.03.98	31.03.97
	£	£
Bank Loans and Overdrafts (see Note 10)	2,746	-
Trade Creditors	23,124	22,621
Other Creditors	3,307	2,235
V.A.T.	8,208	5,268
Other Taxes and PAYE	1,741	1,787
Income in Advance - restricted	19,395	3,541
- unrestricted	-	2,250
	<u>58,521</u>	<u>37,702</u>

14. LOANS AND OVERDRAFTS

An analysis of the maturity of loans and overdrafts is given below:

	31.03.98	31.03.97
	£	£
Amounts falling due within one year or on demand:		
Bank Overdrafts	<u>2,746</u>	<u>-</u>

15. SECURED DEBTS

The following secured debts are included within Creditors:

	31.03.98	31.03.97
	£	£
Bank Overdrafts	<u>2,746</u>	<u>-</u>

The overdraft is secured by a debenture on all the assets of the company.

16. RECONCILIATION OF MOVEMENTS IN RESERVES

	31.03.98	31.03.97
	£	£
Surplus/(Deficit) for the Financial Year	<u>(17,984)</u>	<u>7,137</u>
NET ADDITION TO RESERVES	(17,984)	7,137
Opening Reserves	14,221	7,084
CLOSING RESERVES/(DEFICIT)	<u>(3,763)</u>	<u>14,221</u>