

Registered number: 01856248  
Charity number: 290456

**IES London, The London Centre of the Institute for the International  
Education of Students (Illinois) Limited**  
(A company limited by guarantee)

**Council of Management's report and financial statements**  
**for the year ended 30 June 2020**



**IES London, The London Centre of the Institute for the International Education of Students (Illinois)  
Limited  
(A company limited by guarantee)**

**Contents**

	Page
<b>Reference and administrative details of the charity, its Council of Management and advisers</b>	<b>1</b>
<b>Council of Management's report</b>	<b>2 - 7</b>
<b>Independent auditors' report</b>	<b>8 - 11</b>
<b>Statement of financial activities</b>	<b>12</b>
<b>Balance sheet</b>	<b>13</b>
<b>Statement of cash flows</b>	<b>14</b>
<b>Notes to the financial statements</b>	<b>15 - 25</b>

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Reference and administrative details of the company, its Council of Management and advisers for the year ended 30 June 2020**

**Council of Management**

Mr G Bennett  
Ms K Cameron  
Mr W Hoye

**Company registered number**

01856248

**Charity registered number**

290456

**Registered office**

5 Bloomsbury Place  
London  
United Kingdom  
WC1A 2QP

**Auditors**

Kreston Reeves LLP  
Chartered Accountants  
Statutory Auditor  
37 St Margaret's Street  
Canterbury  
Kent  
CT1 2TU

**Bankers**

The Royal Bank of Scotland  
62/63 Threadneedle Street  
London  
EC2R 8LA

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Council of Management's report  
for the year ended 30 June 2020**

The Council of Management present their annual report together with the audited financial statements of the IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited for the year 1 July 2019 to 30 June 2020. The Annual report serves the purposes of both a Council of Management' report and a directors' report under company law. The Council of Management confirm that the Annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the company qualifies as small under section 383 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

**Objectives and activities**

**a. Policies and objectives**

The objects of the charity are to advance education by establishing or maintaining at or near London and elsewhere in England, an academic centre for the instruction of adult students in such fields of study as may be approved by the Council of Management. Moreover, the charity aims to foster and maintain collaborative partnerships with several British HE institutions.

The charity aims to support Institute for the International Education of Students, the USA based headquarters, by providing high quality academic study abroad programmes that foster intercultural development of students from colleges and universities based in the U.S. and other countries. The charity's main objective for the year was to maintain or increase student numbers while maintaining quality in academic offerings.

The chief objectives of the Centre are to offer instruction for students as part of their university curricula, to enrol students in complementary courses in British institutions, and to facilitate their participation in co-curricular activities such as internships.

**b. Strategies for achieving objectives**

The charity's key strategies for achieving its objectives are to review programmes regularly in order to strive for greater excellence, to put forth greater effort in developing more Customised Programmes, to expand student numbers while improving the academic quality of the student body, to attract more students to direct enrolment options, and to develop new themed academic programmes. The charity measures the success of this strategy by regular evaluations conducted at the Centre and by carrying out a programme review every seven years.

People in poverty are not denied the opportunity to benefit from IES programmes and activities in London. For example, during the 2019-2020 fiscal year, IES Abroad committed more than \$6.1 million, globally, to its financial aid programmes as it firmly believes that financial limitations should not prevent a qualified student from participating in an IES abroad programme. This amount is expected to increase annually. All IES London students are eligible to apply for this aid. In addition, IES offers grants of \$2,000 per student per term to public university students (using the U.S. definition of public universities), as well as scholarships based upon diversity or academic performance and financial need. Other eligibility requirements apply to all financial aid.

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**  
**(A company limited by guarantee)**

**Council of Management's report (continued)**  
**for the year ended 30 June 2020**

**Objectives and activities (continued)**

**c. Activities undertaken to achieve objectives**

The major area of activity is the provision of educational programmes to students through running of various academic programmes; such as our standard Study London Program concentrating in British Literature and Drama, International Business as well as studies in such fields as communications, history, sociology, political science, film, and women's studies. Other standard programmes are the Health Practice & Policy Programme, and the Theatre Studies Programme. IES Abroad London also offers full-time internship programmes in the Fall, Spring, and Summer; as well as a number of London, Oxford and Cambridge based DE Programmes. Moreover, IES Abroad London organises and executes a number of faculty-led (CP) Programmes throughout the year for our consortium members. These run from 1 week, to an entire academic semester in length. Our internship and service learning schemes enable students to gain work experience in British companies and other service providers whilst under academic supervision.

The Council of Management have considered and complied with the guidance on public benefit. In fact, in planning the objectives for the year, the Council of Management have ensured their compliance with the duty in s17 of the Charities Act 2011 and are mindful of the Charity Commission guidance on public benefit. The students benefiting from these activities include those receiving scholarships.

**d. Public benefit**

The Charity has met the public benefit requirement by educating adult students, housing adult students, and promoting intercultural competence and cultural exchange. These benefits also directly contribute to UK government strategy (the Prime Minister's Initiative of 2006) to increase the number of international students in the UK, in recognition of the economic and cultural benefit that they bring to the country as a whole and the local community, as well as to improve links and create partnerships for UK institutions with international institutions. These benefits relate directly to the aims of the charity, which include establishing and maintaining in and around London, an academic centre for the education of adult students in various academic fields of study and collaborative partnerships with several British HE institutions.

**Achievements and performance**

**a. Review of activities**

During the 2019-20 academic year, the London Centre enrolled 109 summer students in the UK Today, Internship and direct enrolment programmes (32 UK Today, 62 Interns and 15 direct enrolment students), 87 fall students (including 25 direct enrolment students), and 296 spring students (including 75 direct enrolment students). In addition, 250 students participated in non-semester-length customised programmes with IES in London during the 2019-2020 academic year. There was also a small number of full academic year students enrolled in various programmes.

In March 2020, the COVID-19 pandemic made it necessary for all students to return home and for their courses to be completed online.

IES currently works with the following partner institutions: The Courtauld Institute, University College London, SOAS, Queen Mary University of London, City University, and St. Catherine's College, Oxford.

In addition to their coursework, IES students, particularly those on the Health Practice and Policy Program, participate in various community activities, volunteer, and engage in service based experiential learning projects in the London area, which benefit members of the public and the needs of those less fortunate. These projects include volunteer work with local councils, conservation work, working with the homeless, and volunteering at several museums and arts organisations in the city.

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**  
**(A company limited by guarantee)**

**Council of Management's report (continued)**  
**for the year ended 30 June 2020**

**Financial review**

**a. Going concern**

The Council of Management has made appropriate enquires and considered the impact of the COVID-19 virus in considering the basis on which the annual report and accounts should be prepared. Whilst it is difficult to evaluate the potential outcome of the virus with any certainty, due to its unprecedented impact of the wider economy, Institute for the International Education of Students based in Chicago is committed to providing the necessary funds and resources for the charity to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.

**b. Reserves policy**

It is the policy of the charity to hold free reserves adequate to provide reasonable financial resource in light of the availability of support from Institute for the International Education of Students in Chicago.

**c. Principal risks and uncertainties**

The business activities of the charity are subject to events external to the charity's control and financial results can vary dramatically from past trends. In particular, terrorist events, pandemics, and political and economic turmoil can adversely impact student enrolment. Also, dramatic swings in foreign exchange rates can limit student enrolment and excess student housing, due to fluctuations in student enrolment, may necessitate the use of a third party to sell unused beds, occasionally resulting in financial losses. The impact of the current COVID-19 pandemic is covered elsewhere in this Council of Management report.

**d. Transactions and financial position**

The Statement of Financial Activities shows net expenditure for the year before revaluations of £585,071 (2019: £11,132) and our reserves stand at £38,136 (2019: 623,207) in total. This reduction in the charity's reserves is a result of an assessment of the level of funds required in the charity at the year end due to the low level of activity at that time because of the impact of the COVID-19 pandemic.

**Structure, governance and management**

**a. Constitution**

The charity is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association on 16 October 1984.

**b. Methods of appointment or election of Council of Management**

The management of the company is the responsibility of the Council of Management who are elected and co-opted under the terms of the Articles of Association.

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Council of Management's report (continued)  
for the year ended 30 June 2020**

**Structure, governance and management (continued)**

**c. Organisational structure and decision-making policies**

The charity is organised so that the Council of Management meet once a year to review its affairs. Following some post year end redundancies and departures, there are at present 5 full-time staff members at the IES Centre, led by Centre Director John Ockey. The Centre Director both sets the future direction of the programme and manages the day to day administration of the charity. Zosia Rutkowska serves as the Assistant Director & Head of Customised Programmes and Martin Hannan has recently been promoted as the Head of Operations, both overseeing the Programme in the Director's absence. On the academic programme, the Director is supported by Rohima Ahmed, Academic Coordinator, and several Faculty Department Reps. Also, the services of roughly 35 part-time lecturers are utilised to teach the various courses of the programme, as needed. The average tenure among these faculty members is roughly 7 years.

**d. Policies adopted for the induction and training of Council of Management**

New Trustees will undergo an orientation session to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association (the governing document), the committee and decision making processes, the business plan and recent financial performance of the charity. During the induction session they will meet key employees and other Trustees.

Ongoing, Trustees review their training and update needs and take steps necessary to ensure that appropriate training processes are in place.

**e. Pay policy for senior staff**

None of the Council of Management are remunerated by the charity. Due to the COVID-19 pandemic, the charity's staff did not undergo performance reviews annually in the spring and merit-based raises were not issued. The raise pool historically amounts to inflation over the prior year plus one percent and pending a positive performance review, merit-based raises are usually effective 1 July annually.

**f. Related party relationships**

The charity relies upon support and income from Institute for the International Education of Students. Details are set out in note 21 to the accounts.

**g. Risk management**

The Council of Management have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate its exposure to such risks.

**Plans for future periods**

IES Abroad London remains poised to expand its breadth and scope within its current programmes and it has recently signed an Agreement with RADA which will add significant opportunities and value to the Theatre Studies Programme. With the current situation, IES Abroad London has not had students since March of this year, and is closely monitoring the situation in the hopes of accommodating students again in 2021 as home school policies and government restrictions shift and allow greater movement and travel.

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Council of Management's report (continued)  
for the year ended 30 June 2020**

**Approach to fundraising**

The charity's main source of income is tuition fees received from The Institute for the International Education of Students based in Chicago. As a result, the Council of Management do not consider it necessary to undertake any activities to raise funds from the public in order to fulfil the charity's objectives.

**Statement of Council of Management's responsibilities**

The Council of Management (who are also directors of IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited for the purposes of company law) are responsible for preparing the Council of Management's report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Council of Management to prepare financial statements for each financial year. Under company law the Council of Management must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Council of Management are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in operation.

The Council of Management are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Council of Management are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.



**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Council of Management's report (continued)  
for the year ended 30 June 2020**

**Disclosure of information to auditors**

Each of the persons who are Council of Management at the time when this Council of Management's report is approved has confirmed that:

- so far as that member of the Council of Management is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- each member of the Council of Management has taken all the steps that ought to have been taken as a member of the Council of Management in order to be aware of any information needed by the charity's auditors in connection with preparing their report and to establish that the charity's auditors are aware of that information.

**Auditors**

The auditors, Kreston Reeves LLP, have indicated their willingness to continue in office. The designated Council of Management will propose a motion reappointing the auditors at a meeting of the Council of Management.

Approved by order of the members of the board of Council of Management on 20 November 2020 and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'G. J. Bennett', written over a horizontal line.

**Mr G Bennett**  
Member of Council

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Independent auditors' report to the Members of IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**Opinion**

We have audited the financial statements of IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited (the 'charitable company') for the year ended 30 June 2020 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 June 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Council of Management's use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Council of Management have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**  
**(A company limited by guarantee)**

**Independent auditors' report to the Members of IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited (continued)**

**Other information**

The Council of Management are responsible for the other information. The other information comprises the information included in the Annual report, other than the financial statements and our Auditors' report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Council of Management's report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Council of Management's report has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Council of Management's report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Council of Management's remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Council of Management were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Council of Management's report and from the requirement to prepare a Strategic report.

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Independent auditors' report to the Members of IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited (continued)**

**Responsibilities of trustees**

As explained more fully in the Council of Management's responsibilities statement, the Council of Management (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Council of Management determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Council of Management are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Council of Management either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

**Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs (UK), we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion of the effectiveness of the charitable company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Council of Management.
- Conclude on the appropriateness of the Council of Management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our Auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our Auditors' report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Independent auditors' report to the Members of IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited (continued)**

**Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

*Kreston Reeves LLP*

**Peter Manser FCA DChA (Senior statutory auditor)**

for and on behalf of  
**Kreston Reeves LLP**

Chartered Accountants  
Statutory Auditor

Canterbury

20 November 2020

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

(A company limited by guarantee)

**Statement of financial activities (incorporating income and expenditure account)  
for the year ended 30 June 2020**

	Note	Unrestricted funds 2020 £	Total funds 2020 £	Total funds 2019 £
<b>Income from:</b>				
Donations and legacies	5	89,389	89,389	-
Charitable activities	6	5,131,211	5,131,211	5,487,689
Other trading activities	7	1,622	1,622	2,621
Investments	8	2,374	2,374	602
<b>Total income</b>		<b>5,224,596</b>	<b>5,224,596</b>	<b>5,490,912</b>
<b>Expenditure on:</b>				
Charitable activities	9	5,809,667	5,809,667	5,502,044
<b>Total expenditure</b>		<b>5,809,667</b>	<b>5,809,667</b>	<b>5,502,044</b>
<b>Net movement in funds</b>		<b>(585,071)</b>	<b>(585,071)</b>	<b>(11,132)</b>
<b>Reconciliation of funds:</b>				
Total funds brought forward		623,207	623,207	634,339
Net movement in funds		(585,071)	(585,071)	(11,132)
<b>Total funds carried forward</b>		<b>38,136</b>	<b>38,136</b>	<b>623,207</b>

All activities relate to continuing operations.

The Statement of financial activities includes all gains and losses recognised in the year.

In 2019 and 2020, all income and expenditure related to unrestricted funds.

The notes on pages 15 to 25 form part of these financial statements.

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Registered number: 01856248**

**Balance sheet  
as at 30 June 2020**

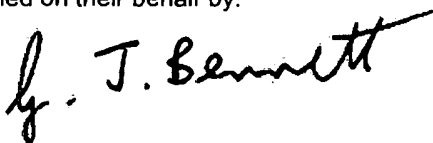
	<b>Note</b>	<b>2020 £</b>	<b>2019 £</b>
<b>Fixed assets</b>			
Tangible assets	11	3,815	7,331
		<u>3,815</u>	<u>7,331</u>
<b>Current assets</b>			
Debtors	12	35,118	433,572
Cash at bank and in hand		213,176	412,015
		<u>248,294</u>	<u>845,587</u>
Creditors: amounts falling due within one year	13	(213,973)	(229,711)
<b>Net current assets</b>		<u>34,321</u>	<u>615,876</u>
<b>Total assets less current liabilities</b>		<u>38,136</u>	<u>623,207</u>
<b>Total net assets</b>		<u><u>38,136</u></u>	<u><u>623,207</u></u>
<b>Charity funds</b>			
Unrestricted funds		38,136	623,207
<b>Total funds</b>		<u><u>38,136</u></u>	<u><u>623,207</u></u>

The Council of Management acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Council of Management on 20 November 2020 and signed on their behalf by:

**Mr G Bennett**  
Member of Council



The notes on pages 15 to 25 form part of these financial statements.

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**  
**(A company limited by guarantee)**

**Statement of cash flows**  
**for the year ended 30 June 2020**

	2020 £	2019 £
<b>Cash flows from operating activities</b>		
Net cash used in operating activities	(198,839)	156,452
	<hr/>	<hr/>
<b>Change in cash and cash equivalents in the year</b>	(198,839)	156,452
Cash and cash equivalents at the beginning of the year	412,015	255,563
	<hr/>	<hr/>
<b>Cash and cash equivalents at the end of the year</b>	<u>213,176</u>	<u>412,015</u>

The notes on pages 15 to 25 form part of these financial statements



**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Notes to the financial statements  
for the year ended 30 June 2020**

**1. General information**

IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited is a company limited by guarantee, incorporated in England and Wales.

The registered office is 5 Bloomsbury Place, London, United Kingdom, WC1A 2QP.

The objects of the charity are to advance education by establishing or maintaining at or near London and elsewhere in England, an academic centre for the instruction of adult students in such fields of study as may be approved by the Council of Management. Moreover, the charity aims to foster and maintain collaborative partnerships with several British HE institutions.

**2. Accounting policies**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The charity's functional and presentational currency is pounds sterling.

The charity's financial statements are presented to the nearest pound.

**2.2 Going concern**

The charity's main source of income is tuition fees received from the Institute for the International Education of Students based in Chicago, which is considered to be the ultimate controlling party.

The Council of Management have assessed the impact of the COVID-19 virus so far as reasonably possible and the position of the Institute for the International Education of Students based in Chicago has also been assessed. Whilst it is difficult to evaluate with any certainty the potential outcomes, due to the virus' unprecedented impact on the wider economy, the Institute for the International Education of Students has indicated that it intends and is able to provide such funds as are necessary for the charity to continue in operational existence for the foreseeable future.

Accordingly, the Council of Management continue to adopt the going concern basis in preparing the annual report and accounts.

**2.3 Company Status**

The company is a company limited by guarantee. The sole member of the company is The Institute for the International Education of Students. In the event of the company being wound up, the liability in respect of the guarantee is limited to £10 per member of the company.

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**  
**(A company limited by guarantee)**

**Notes to the financial statements  
for the year ended 30 June 2020**

**2. Accounting policies (continued)**

**2.4 Income**

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Fees from the Centre activities are adjusted by amounts paid to or supplemented by the Institute for the International Education of Students in Chicago.

Housing fees are accounted for on an accruals basis and so income received relating to future accounting periods is deferred.

**2.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Charitable activities and Governance costs are the costs incurred on the company's educational operations, including support costs and costs relating to the governance of the company apportioned to charitable activities.

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

**2.6 Government grants**

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of financial activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of financial activities as the related expenditure is incurred.

**2.7 Interest receivable**

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the company; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

**2.8 Foreign currencies**

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at rates of exchange ruling at the reporting date.

Transactions in foreign currencies are translated into sterling at the rate ruling on the date of the transaction.

Exchange gains and losses are recognised in the Statement of financial activities.

**Notes to the financial statements  
for the year ended 30 June 2020**

**2. Accounting policies (continued)**

**2.9 Tangible fixed assets and depreciation**

Tangible fixed assets costing £5,000 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives.

Depreciation is provided on the following bases:

Short leasehold property	- 10% straight line
Furniture and equipment	- 20% straight line
Computer equipment	- 33.3% straight line

**2.10 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.11 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.12 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

**2.13 Financial instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.14 Operating leases**

Rentals paid under operating leases are charged to the Statement of financial activities on a straight line basis over the lease term.

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Notes to the financial statements  
for the year ended 30 June 2020**

**2. Accounting policies (continued)**

**2.15 Pensions**

The company operates a defined contribution pension scheme and the pension charge represents the amounts payable by the company to the fund in respect of the year.

**2.16 Summer School expenditure**

Expenditure incurred on the Summer School is carried forward to the following year when the related fee income is received in the Centre.

**2.17 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Council of Management in furtherance of the general objectives of the company and which have not been designated for other purposes.

**3. Critical accounting estimates and areas of judgment**

Estimates and judgments are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The company makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

Critical areas of judgment:

The charity has entered into a range of lease commitments in respect of property and equipment. The classification of these leases as either financial or operating leases requires the Council of Management to consider whether the terms and conditions of each lease are such that the charity has acquired the risks and rewards associated with the ownership of the underlying assets.

**4. Net incoming resources / (resources expended)**

	2020 £	2019 £
Depreciation of tangible fixed assets	3,516	3,515
Auditors' remuneration - audit	14,585	13,890
Auditors' remuneration - non audit services	5,965	5,615
Operating lease rentals - office equipment	4,338	12,884
Operating lease rentals - land and buildings	1,527,953	1,581,231
	<u>1,556,357</u>	<u>1,617,135</u>

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**  
**(A company limited by guarantee)**

**Notes to the financial statements  
for the year ended 30 June 2020**

**5. Income from donations and legacies**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>	<b>Total funds 2019 £</b>
Government grants	89,389	89,389	-

**6. Income from charitable activities**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>	<b>Total funds 2019 £</b>
Provision of educational programmes to students	5,103,633	5,103,633	5,472,751
Provision of accommodation to students	27,578	27,578	14,938
	<u>5,131,211</u>	<u>5,131,211</u>	<u>5,487,689</u>
Total 2019	<u>5,487,689</u>	<u>5,487,689</u>	

**7. Income from other trading activities**

**Income from non charitable trading activities**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>	<b>Total funds 2019 £</b>
Letting income	1,622	1,622	2,621

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

(A company limited by guarantee)

**Notes to the financial statements  
for the year ended 30 June 2020**

**8. Investment income**

	<b>Unrestricted funds 2020 £</b>	<b>Total funds 2020 £</b>	<b>Total funds 2019 £</b>
Bank and other interest receivable - UK	2,374	2,374	602

**9. Expenditure on charitable activities**

Tuition and university fees	1,190,121	1,167,744
Academic support costs	203,704	230,089
Student housing and meals	2,480,580	2,292,682
Student services	361,295	416,969
Rent	279,151	214,295
Building facilities management repairs	31,033	18,957
Property insurance	2,391	12,472
Other building costs	42,551	41,588
Telecommunications	33,571	37,336
Professional costs	56,560	47,325
Administration costs	74,268	87,515
Bank charges	1,828	1,382
Wages and salaries	935,745	824,650
National insurance	75,943	71,691
Pension cost	37,410	33,833
Depreciation	3,516	3,516
	<b>5,809,667</b>	<b>5,502,044</b>

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**  
**(A company limited by guarantee)**

**Notes to the financial statements  
for the year ended 30 June 2020**

**10. Staff costs**

	2020 £	2019 £
Wages and salaries	935,745	824,650
Social security costs	75,943	71,691
Contribution to defined contribution pension schemes	37,410	33,833
	<u>1,049,098</u>	<u>930,174</u>

The average number of persons employed by the company during the year was as follows:

	2020 No.	2019 No.
Administration	16	14
Academic	28	25
	<u>44</u>	<u>39</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2020 No.	2019 No.
In the band £100,001 - £110,000	1	1

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Notes to the financial statements  
for the year ended 30 June 2020**

**11. Tangible fixed assets**

	Short leasehold property £	Fixtures and fittings £	Total £
<b>Cost or valuation</b>			
At 1 July 2019	25,050	28,940	53,990
At 30 June 2020	25,050	28,940	53,990
<b>Depreciation</b>			
At 1 July 2019	19,046	27,613	46,659
Charge for the year	2,189	1,327	3,516
At 30 June 2020	21,235	28,940	50,175
<b>Net book value</b>			
At 30 June 2020	3,815	-	3,815
At 30 June 2019	6,004	1,327	7,331

**12. Debtors**

	2020 £	2019 £
<b>Due within one year</b>		
Other debtors	13,093	11,994
Prepayments and accrued income	22,025	421,578
	35,118	433,572



**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**  
**(A company limited by guarantee)**

**Notes to the financial statements  
for the year ended 30 June 2020**

**13. Creditors: Amounts falling due within one year**

	2020 £	2019 £
Amounts owed to other participating interests	-	37,079
Other taxation and social security	88,051	21,558
Other creditors	6,088	79,865
Accruals and deferred income	119,834	91,209
	<u>213,973</u>	<u>229,711</u>

**14. Taxation**

All of the charity's income for the year is exempt from taxation and so there is no taxation liability for the year ended 30 June 2020 (2019 - £nil)

**15. Financial instruments**

	2020 £	2019 £
<b>Financial assets</b>		
Financial assets measured at amortised cost	<u>13,093</u>	<u>11,994</u>
	2020 £	2019 £
<b>Financial liabilities</b>		
Financial liabilities measured at amortised cost	<u>125,845</u>	<u>204,738</u>

Financial assets measured at amortised cost comprise of other debtors.

Financial liabilities measured at amortised cost comprise of amounts due to connected charities, other creditors and accruals.

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Notes to the financial statements  
for the year ended 30 June 2020**

**16. Reconciliation of net movement in funds to net cash flow from operating activities**

	2020 £	2019 £
Net expenditure for the period (as per Statement of Financial Activities)	(585,071)	(11,132)
<b>Adjustments for:</b>		
Depreciation charges	3,516	3,516
Decrease in debtors	398,454	107,416
Increase/(decrease) in creditors	(15,738)	56,652
<b>Net cash provided by/(used in) operating activities</b>	<b>(198,839)</b>	<b>156,452</b>

**17. Analysis of cash and cash equivalents**

	2020 £	2019 £
Cash in hand	213,176	412,015
<b>Total cash and cash equivalents</b>	<b>213,176</b>	<b>412,015</b>

**18. Analysis of changes in net debt**

	At 1 July 2019 £	Cash flows £	At 30 June 2020 £
Cash at bank and in hand	412,015	(198,839)	213,176
	<b>412,015</b>	<b>(198,839)</b>	<b>213,176</b>

**19. Pension commitments**

The group operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund. The pension cost charge represents contributions payable by the group to the fund and amounted to £37,410 (2019 - £33,833).

**IES London, The London Centre of the Institute for the International Education of Students (Illinois) Limited**

**(A company limited by guarantee)**

**Notes to the financial statements  
for the year ended 30 June 2020**

**20. Operating lease commitments**

At 30 June 2020 the company had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2020 £	2019 £
Not later than 1 year	200,606	1,540,423
Later than 1 year and not later than 5 years	252,334	436,767
	<u>452,940</u>	<u>1,977,190</u>

**21. Connected Charities and Ultimate Controlling Party**

The Institute for the International Education of Students based in Chicago, was founded as Institute for European Studies in the USA in 1950 as a private, non-profit educational institution sponsoring collegiate study programmes in Europe. As at 30 June 2020 there were more than 126 academic programs located in Europe, Asia, South America, Australia, New Zealand and Africa, including a centre in London.

The London Centre of the Institute for the International Education of Students (Illinois) Limited is a company incorporated in the United Kingdom and limited by guarantee. During the year, it received tuition and student housing fees of £5,103,633 (2019 - £5,472,751) from the Institute for the International Education of Students of 33 W. Monroe St, Suite 2300, Chicago, Illinois 60603-5405, USA, which is considered to be the ultimate controlling party.

At 30 June 2020, the charity owed £NIL (2019 - £37,079) to the Institute for the International Education of Students in Chicago in respect of expenses that had been paid on behalf of the charity.

The Institute for the International Education of Students in Chicago has undertaken to provide adequate support to finance the company's operations.

**22. Post balance sheet events**

Since the year end, the ongoing impact of the COVID-19 pandemic on international travel has resulted in all remaining courses in 2020 being cancelled along with those in Spring 2021. In response to this, decisions have been taken to significantly reduce expenditure, where possible, which has included staff redundancies. Due to the nature of the charity's funding, the charity's income and expenditure will both reduce by similar substantial amounts so that there will be little impact on the charity's level of reserves. It is hoped that courses will be able to resume later in 2021.

The Institute for the International Education of Students in Chicago continues to provide financial support to the charity as required.