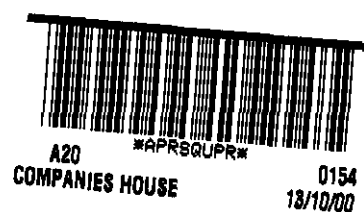


PROTEUS THEATRE COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE)
TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2000



CHARITY REGISTRATION NUMBER: 291718
COMPANY REGISTRATION NUMBER: 01742642

PROTEUS THEATRE COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE)

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PROTEUS THEATRE COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' ANNUAL REPORT

31ST MARCH 2000

Legal and administrative details

Status: The company is registered as an approved charity (Registered Charity number : 291718)

Principal address: Fairfields Art Centre
Council Road
Basingstoke
Hampshire

Trustees:

Cllr B Gurden	
Ms J Ridout	
Mr G Dye	
Mr P Sadler	
Mrs J Collett	
Mr S Sheedy	
Mr B Charles	Appointed 14/09/99
Cllr M Sheehan	
Mr R Chatfield	Appointed 17/11/99
Mr G Clarkson	Appointed 17/11/99

The charity's professional advisors are as follows:

Auditors:
Harris Walters
Hartland House
26 Winchester Street
Basingstoke
Hampshire
RG21 7GU

Charity objectives: The company's principle activity during the year was to promote, maintain, improve and advance education by the production of educational plays.

Activities and review

During the course of the financial year Proteus' staff and board conducted a thorough review of the company's artistic policy and activity. The post of Administrator was changed to General Manager, reflecting the management responsibilities that the work now entails. A complete re-branding process was initiated and the company was re-launched in October 1999 with a new corporate image and artistic policy. Basingstoke and Deane Borough Council conducted a review of the company's activity in response to the Southern Arts review of the previous year. The outcome was a commitment from both the borough and the county to replace the company's core funding shortfall. In addition, a considerable amount of time was dedicated to securing both core and project funding from the public and corporate sector.

PROTEUS THEATRE COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE)

TRUSTEES' ANNUAL REPORT

31ST MARCH 2000

Proteus continued to develop a programme of participatory theatre activity for urban and rural audiences, producing a wide variety of projects, which included The Comedy Zone, The Writing Zone, a youth theatre production of Our Day Out and numerous residencies and workshops throughout the county. The company toured a winter production of The Lost Voyage of Sinbad to sell-out audiences for seven weeks and continued its policy of supporting new work through the touring production of Charlie, based on the early life of Chaplin. The company was also commissioned by Hampshire Constabulary to tour Chaser, a drugs-related peer pressure project, to every secondary school in the borough of Basingstoke and Deane. It is intended that this project will be developed as a three year rolling programme.

By the end of the financial year, Proteus had moved into a strong and confident position, affording the opportunity for the company to develop quite considerably its performance and participatory programme, whilst consolidating its role as a key provider of small-scale touring community theatre within the region.

Trustees' responsibilities

Under the Charities Act 1993, the trustees are required to prepare a statement of accounts for each financial year which gives a true and fair view of the state of affairs of the charity at the end of the year and of its incoming resources and application of resources in the year. In preparing the statement, the trustees are required to:

select suitable accounting policies and then apply them consistently;

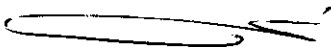
make judgements and estimates that are reasonable and prudent;

state whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the statement of accounts;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its operations.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and to enable the trustees to ensure that any statement of account prepared by them complies with the regulations under section 42(1) of the Charities Act 1993. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on behalf of the trustees



Mr J Knight, Secretary

Date: 11/10/00

AUDITORS' REPORT TO THE SHAREHOLDERS OF

PROTEUS THEATRE COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE)

We have audited the financial statements on pages 4 to 10 which have been prepared on the basis of the accounting policies set out on page 6.

Respective responsibilities of trustee directors and auditors

As set out on page 3, the trustees of the charitable company, who are also the trustees for the purpose of charity law are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on the financial statements and to report our opinion to you.

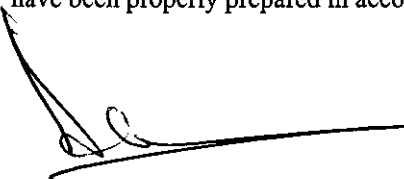
Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes an examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the judgements made by the directors in their preparation of the financial statements, and of whether the accounting policies are appropriate to the charitable company's circumstances, consistently applied and properly disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable company's affairs as at 31st March 2000 and of its outgoing resources and application of resources, including income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Harris Walters
Chartered Accountants and Registered Auditors
Hartland House
26 Winchester Street
Basingstoke
Hampshire
RG21 7GU
Date: 11/10/2000

PROTEUS THEATRE COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE)

STATEMENT OF FINANCIAL ACTIVITIES

31ST MARCH 2000

	Notes	Unrestricted funds £	Restricted funds £	2000 £	1999 £
Incoming resources					
Grants	2	103,400	-	103,400	115,197
Project grants	3	-	24,413	24,413	23,792
Relaunch fundraising		-	3,794	3,794	-
Investment income	4	382	-	382	448
Programme sales and other income		4,067	-	4,067	572
Refund of NIC on actors in prior years		14,900	-	14,900	-
Workshop and show fees		13,632	-	13,632	8,266
Total incoming resources		136,381	28,207	164,588	148,275
Resources expended					
Direct charitable expenditure					
Direct costs		50,546	10,349	60,895	64,422
Support costs		45,557	9,327	54,884	42,729
		96,103	19,676	115,779	107,151
Other expenditure					
Fundraising and publicity		9,625	1,971	11,596	6,400
Management and administration		25,401	5,083	30,484	25,301
Total resources expended	5	131,129	26,730	157,859	138,852
Net incoming resources before transfers		5,252	1,477	6,729	9,423
Funds at 1st April 1999		10,261	-	10,261	838
Funds at 31st March 2000		15,513	1,477	16,990	10,261

PROTEUS THEATRE COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE)

BALANCE SHEET

AS AT 31ST MARCH 2000

	Notes	£	2000 £	£	1999 £
Fixed assets					
Tangible assets	6		4,295		4,106
			<u>4,295</u>		<u>4,106</u>
Current assets					
Debtors	10	11,735		4,401	
Cash at bank and in hand		14,172		2,898	
		<u>25,907</u>		<u>7,299</u>	
Creditors: amounts falling due within one year	11	(13,212)		(1,144)	
Net current assets			<u>12,695</u>		<u>6,155</u>
Total assets less current liabilities			<u>16,990</u>		<u>10,261</u>
Funds					
Unrestricted funds			15,513		10,261
Restricted funds			1,477		-
Total funds			<u>16,990</u>		<u>10,261</u>

Cllr B Gurden



For and on behalf of the Managing Committee

PROTEUS THEATRE COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2000

1 Accounting policies

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the charity's financial statements.

Basis of accounting

The financial statements have been prepared in accordance with applicable accounting standards and follow recommendations in Statement of Recommended Practice: Accounting by Charities.

Depreciation

Depreciation has been provided at the following rates in order to write down the cost or valuation, less estimated residual value, of all tangible fixed assets, with the exception of freehold land, by equal annual instalments on a reducing balance method over their expected useful lives:

Plant and machinery	15% Straight line
Motor vehicles	33% Reducing balance

Voluntary income and fundraising expenditure

Voluntary income represents amounts received and recorded at offices and projects during the year. Except in the case of charity shops and fundraising events such as fetes and galas, no costs of fundraising have been netted against voluntary income.

Fundraising expenditure represents the direct costs of fundraising and includes the salaries and other direct costs of fundraising staff. Publicity costs directly related to fundraising are included in the fundraising costs.

Fees, contributions and grants

These comprise amounts receivable during the year.

Investment income

Investment income is recognised in the accounts when it is received.

Value added tax

As the majority of Proteus Theatre Company Limited (A Company Limited by Guarantee)'s activities are classified as exempt or non-business activities for the purposes of value added tax, Proteus Theatre Company Limited (A Company Limited by Guarantee) is unable to reclaim all the value added tax which it suffers on its purchases. Expenditure in these financial statements is therefore shown inclusive of value added tax.

Taxation

No provision has been made for corporation tax or deferred tax as the charity is a registered charity and is therefore exempt.

PROTEUS THEATRE COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2000

Hire purchase and leased assets

Assets held under finance leases and hire purchase contracts are capitalised in the balance sheet at their fair value and depreciated over their expected useful lives. The interest element of leasing payments represents a constant proportion of the capital balance outstanding and is charged to the profit and loss account over the period of the lease.

All other leases are regarded as operating leases and the payments made under them are charged to the profit and loss account on a straight line basis over the lease term.

2 Grants

	Unrestricted funds	2000	1999
	£	£	£
Basingstoke and Deane Borough Council	44,000	44,000	42,950
Southern Arts	35,400	35,400	35,400
Hampshire County Council	24,000	24,000	24,500
East Hampshire District Council	-	-	6,500
Four Lanes Trust	-	-	5,347
Hart District Council	-	-	500
Grants receivable	103,400	103,400	115,197

3 Project grants

Included in project grants are the following specific donations:

- 1) £2,500 from ntl: *
- 2) £1250 from Arts & Buiness Paring Scheme as sponsership of Proteus' relaunch
- 3) £2450 from The Baring Foundation
- 4) £750 from East Hampshire District Council
- 5) £800 from Hart District Council
- 6) £1500 from Vec Acorn Trust

* ntl: is an award winner under the Arts and Business Paring Scheme for its support of Proteus. Arts and Business is funded by the Arts Council of England and the Department of Culture, Media and Sport.

4 Investment income

	Unrestricted funds	2000	1999
	£	£	£
Interest received	382	382	448
	382	382	448

PROTEUS THEATRE COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2000

5 Total resources expended

	Direct costs	Support costs	Other expenditure	2000	1999
	£	£	£	£	£
Wages and salaries	32,079	41,228	23,192	96,499	54,505
Freelance wages	14,244	-	-	14,244	32,803
Rent, rates and water	-	-	6,000	6,000	6,000
Profit/loss on disposal of asset	-	-	118	118	10
Repairs	-	3,443	-	3,443	5,621
Production costs	11,828	-	222	12,050	9,987
Telephone	-	-	1,901	1,901	1,875
Printing and stationery	-	3,324	-	3,324	8,779
Insurance	-	1,637	-	1,637	884
Travel	1,382	-	3,500	4,882	2,634
Training, recruitment & auditions	229	1,100	-	1,329	5,766
Audit fee	-	-	836	836	710
Accountancy fees	-	-	973	973	1,678
Publications	-	-	-	-	445
Depreciation	-	1,833	-	1,833	1,763
Other expenses	1,133	-	1,275	2,408	3,435
Bank charges	-	-	-	-	168
Interest payable	-	1,151	-	1,151	288
Legal and professional fees	-	-	-	-	18
Relaunch expenses	-	-	3,851	3,851	-
Subscriptions	-	1,168	-	1,168	1,069
Publicity	-	-	212	212	414
	60,895	54,884	42,080	157,859	138,852

Other expenditure includes fundraising and publicity costs and management and administration costs.

	Fundraising and publicity £	Management and administration £	Total £
Wages and salaries	11,596	11,596	23,192
Rent	-	6,000	6,000
Profit/loss on disposal of asset	-	118	118
Board expenses	-	222	222
Telephone and postage	-	1,901	1,901
Travel	-	3,500	3,500
Audit fee	-	836	836
Accountancy fees	-	973	973
Other expenses	-	1,275	1,275
Relaunch expenses	-	3,851	3,851
Publicity	-	212	212
	11,596	30,484	42,080

PROTEUS THEATRE COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2000

6 Tangible fixed assets

	Plant and machinery £	Motor vehicles £	Total £
Cost			
At 1st April 1999	14,865	17,634	32,499
Additions	2,140	-	2,140
Disposals	(9,021)	-	(9,021)
At 31st March 2000	7,984	17,634	25,618
Depreciation			
At 1st April 1999	12,084	16,309	28,393
Charge for the year	1,396	437	1,833
Disposals	(8,903)	-	(8,903)
At 31st March 2000	4,577	16,746	21,323
Net book value			
At 31st March 2000	3,407	888	4,295
<i>At 31st March 1999</i>	<i>2,781</i>	<i>1,325</i>	<i>4,106</i>

7 Remuneration to auditors

The total paid to the auditors by the charity related to the following services:

	2000 £	1999 £
Audit	836	710
Accountancy	973	1,678
	1,809	2,388

8 Taxation

All of the charity's income is applied for charitable purposes and therefore the charity is exempt from corporation tax.

PROTEUS THEATRE COMPANY LIMITED (A COMPANY LIMITED BY GUARANTEE)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2000

9 Trustee directors and employees

Staff costs were as follows:

	2000	1999
	£	£
Wages and salaries	96,499	54,505
Freelance wages	14,244	32,803
	<u>110,743</u>	<u>87,308</u>

The trustee directors receive no remuneration from the company.

10 Debtors

	2000	1999
	£	£
Trade debtors	11,735	4,401
	<u>11,735</u>	<u>4,401</u>

11 Creditors: amounts falling due within one year

	2000	1999
	£	£
Accruals and deferred income	11,000	772
Other taxes and social security	2,212	372
	<u>13,212</u>	<u>1,144</u>