## THE COMPANIES ACTS 1948 TO 1981

COMPANY LIMITED BY SHARES

MEMORANDUM OF ASSOCIATION

OF

## JOHN LIBBEY EUROTEXT LIMITED

- The name of the Company is "JOHN LIBBEY EUROTEXT LIMITED".
- 2. The Registered Office of the Company will be situate in England.
- 3. The objects for which the Company is established are:-
- (A) To sell computer time, equipment, designs for equipment and electronic circuitry, computer systems and programs; to provide, sell and hire data preparation, computer processing, subscriptions processing, consultancy, list preparation and clerical services; to engage in systems and facilities management, equipment, hire, recruitment consultancy and staff hire; to provide maintenance of equipment and programs, and to maintain and sell information held on computers.
- (B) To carry on the business of magazine, periodical and journal proprietors, press agents, newsagents, publishers, designers, booksellers, book binders, wholesale and retail stationers, fancy goods and leather goods dealers, and account book manufacturers and to start, acquire, print, publish and circulate or otherwise deal with any newspaper, journal or other publication.
- (C) To carry on business as printers, art printers, colour printers, copper-plate printers, etching printers. lithographic printers, offset printers, photogravure printers, roll form and automatic printers, sporting printers, trade printers, type setters, and as printers generally; and as engravers, electrotypers, type founders, type cutters, photographers, lithographers, artists, designers and dealers in type, ink, paper, and other materials, and draughtsmen, musical and artistic agents, newsagents, journalists, literary, dramatic and music critics, business investigators and accountants; and as advertisement and publicity agents and contractors and experts; and as paper makers, publishers' remaindermen, picture, print, engraving and art dealers, picture-frame makers, cartographers, tobacco merchants, trunk, case, portmanteau and fancy goods dealers, box, cardboard and packing case and general packing materials makers and merchants, metal and alloy makers, refiners and workers, tool makers, engineers, electricians, goldsmiths, silversmiths and electroplaters, garage proprietors, warehousemen and general storekeepers, store proprietors, store managers and manufacturers.

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- (D) To acquire any copyright, rights of production, re-production, translation or publication.
- (E) To promote, establish and conduct lawful competitions and games of skill and to offer and grant prizes, rewards and other advantages in connection with the same, to offer and grant prizes, rewards and other advantages in connection with the same, and to promote and conduct concerts, dances, exhibitions and other public or private and to promote and conduct concerts, organise, support, carry on or subsidise any performances or displays and to promote, organise, support, carry on or subsidise any laboratory or other similar organisation.
- (F) To carry on any other trade or business whatsoever which can in the opinion of the Directors be advantageously carried on by the Company in connection with or as auxiliary to the general business of the Company.
- (G) To buy, sell, manufacture, repair, alter, improve, manipulate, prepare for market, let on hire, and generally deal in all kinds of plant, machinery, apparatus, market, let on hire, and generally deal in all kinds of plant, machinery, apparatus, tools, utensils, materials, produce, substances, articles and things for the purpose of tools, utensils, materials, produce, substances, articles and things for the purpose of tools, utensils, materials, produce, or likely to be required by customers or other any of the businesses specified herein, or likely to be required by customers or other persons having, or about to have, dealings with the Company.
- (H) To enter into contracts, agreements and arrangements with any other company for the carrying out by such other company on behalf of the Company of any of the objects for which the Company is formed.
- (I) To acquire, undertake and carry on the whole or any part of the business, property and liabilities of any person or company carrying on any business which the Company is authorised to carry on or possess, or which may seem to the Company Capable of being conveniently carried on or calculated directly or indirectly to capable of being conveniently carried any of the Company's property or rights, or enhance the value of or render profitable any of the Company. any property suitable for the purposes of the Company.
- (J) To enter into any arrangements with any Government or authorities, supreme, municipal, local or otherwise. that may seem conducive to the Company's objects or any of them, and to obtain from any such Government or authority any rights, any of them, and to obtain which the Company may think it desirable to obtain, and privileges, and concessions which the company may think it desirable to obtain, and to carry out, exercise and comply with any such arrangements, rights, privileges and concessions.
- (K) To apply for, or join in applying for, purchase or by other means acquire and protect, prolong and renew, whether in the United Kingdom or elsewhere any patents, protect, prolong and renew, whether in the United Kingdom or elsewhere any patents, protect, prolong and renew, whether in the United Kingdom or elsewhere any patents, and patent rights, brevets dinvention, licences, registered designs, protections and patent rights, brevets dinventiageous or useful to the Company, concessions, which may appear likely to be advantageous or useful to the Company, and to use and turn to account and to manufacture under or grant licences or and to use and turn to account and to expend money in experimenting and testing privileges in respect of the same, and to expend money in experimenting and testing privileges in respect of the same, and to expend money in experimenting and testing and making researches, and in improving or seeking to improve any patents, inventions or rights which the Company may acquire or propose to acquire.
- (L) To enter into partnership or into any arrangement for sharing profits, union of interests, co-operation, joint adventure, reciprocal concession, or otherwise with any interests, co-operation, joint adventure, reciprocal concession, or otherwise with any interests, co-operation, joint adventure, reciprocal concession, or otherwise with any tompany, or with any employees of the Company, including in such case if thought fit company, or with any the conferring of a participation in the management or its directorate, or with any the conferring of a participation in the management or its directorate, or with any company carrying on or engaged in any business or transaction capable of being company carrying on or engaged in any business or transaction capable of being company special rights or privileges in connection with or control over this Company, company special rights or privileges in connection with or control over this Company. And and in particular the right to nominate one or more Directors of this Company. And and in particular the right to nominate one or more Directors of this Company. And and in particular the right to nominate one or more Directors of this Company, to lend money to, guarantee the contracts of, or otherwise assist any such company, and to and to take or otherwise acquire shares or securities of any such company, and to and to take or otherwise without guarantee, or otherwise deal with the same.
- (M) To subsidise, and assist any persons or companies and to act as agents for the

collection, receipt or payment of money and generally to act as agents for and render services to customers and others.

- (N) Either with or without the Company receiving any consideration or advantage, direct or indirect, from giving any such guarantee, to guarantee by personal covenant or by mortgaging or charging all or any part of the undertaking, property and assets present and future and uncalled capital or by both such methods or by any other means whatsoever the performance of the obligations and the payment of any moneys (including but not limited to capital or principal, premiums, dividends or interest, commissions, charges, discount and any costs or expenses relating thereto whether on any stocks, shares or securities or in any other manner whatsoever) by any company, firm or person including but not limited to any company which is for the time being the Company's holding company as defined by Section 736 of the Companies Act. 1985 or a subsidiary of the Company or of the Company's holding company as so defined or any company, firm or person who is for the time being a member or otherwise has any interest in the Company or is associated with the Company in any business or venture or any other person firm or company whatsoever.
- (O) To promote any company for the purpose of acquiring all or any of the property and liabilities of this Company, or for any other purpose which may seem directly or indirectly calculated to benefit this Company.
- (P) To pay out of the funds of the Company all expenses which the Company may lawfully pay of or incident to the formation, registration and advertising of or raising money for the Company, and the issue of its capital, or for contributing to or assisting any company either issuing or purchasing with a view to issue all or any part of the Company's capital in connection with the advertising or offering the same for sale or subscription, including brokerage and commissions for obtaining applications for or taking, placing or underwriting or procuring the underwriting of shares, debentures or debenture stock.
- (Q) Generally to purchase, take on lease or exchange, hire, or otherwise acquire any real or personal property and any rights or privileges which the Company may think necessary or convenient for the purposes of its business.
- (R) To receive money on deposit upon such terms as the Company may approve.
- (S) To invest and deal with the moneys of the Company in such manner as may from time to time be determined.
- (T) To lend money with or without security, but not to carry on the business of a registered money lender.
- (U) To borrow or raise or secure the payment of money in such manner as the Company shall think fit, end in particular by the issue of debentures or debenture stock, perpetual or otherwise charged upon all or any of the Company's property (both present and future), including its uncalled capital, and to purchase, redeem or pay off any such securities.
- (V) To remunerate any company for services rendered or to be rendered, in placing, or assisting to place, or guaranteeing the placing or procuring the underwriting of any of the shares or debentures, or other securities of the Company or of any company in which this Company may be interested or propose to be interested, or in or about the conduct of the business of the Company, whether by eash payment or by the allotment of shares, or securities of the Company redited as paid up in full or in part, or otherwise.
- (W) To subscribe for either absolutely or conditionally or otherwise acquire and hold shares, stocks, debentures, debenture stock or other obligations of any other company having objects altogether or in part similar to those of this Company.

- (X) To draw, make, accept, endorse, discount, execute and issue promissory notes, bills of lading, warrants, debentures and other negotiable and transferable instruments.
- (Y) To sell, lease, exchange, let on hire, or dispose of any real or personal property or the undertaking of the Company, or any part or parts thereof, for such consideration as the Company may think fit, and, in particular, for shares whether fully or partly paid up, debentures or securities of any other company, whether or not having objects altogether, or in part, similar to those of the Company, and to hold and retain any shares, debentures or securities so acquired, and to improve, manage, develop, sell, exchange, lease, mortgage, dispose of or turn to account or otherwise deal with all or any part of the property or rights of the Company.
- (Z) To adopt such means of making known the products of the Company as may seem expedient, and in particular by advertising in the Press, by circulars, by purchase and exhibition of works of art or interest, by publication of books and periodicals, and by granting prizes, rewards and donations.
- (AA) To support or subscribe to any charitable or public object and any institution, society or club which may be for the benefit of the Company or its Directors. officers or employees, or the Directors, officers and employees of its predecessors in business, or of any subsidiary, allied or associated company, or may be connected with any town or place where the Company carries on business; to give pensions. gratuities, or charitable aid to any person (including any Directors or former Directors) who may have served the Company or its predecesors in business, or any subsidiary allied or associated company or to the wives, children or other relatives or dependants of such persons; to make payments towards insurance and to form and contribute to provident and benefit funds for the benefit of any Directors or officers of or persons employed by the Company, or of or by its predecessors in business, or of or by any subsidiary, allied or associated company, and to subsidise or assist any association of employers or employees, or any trade association; and to establish, set up, support and maintain share purchase schemes or profit sharing schemes for the benefit of any employees of the Company, or of any company which is for the time being the Company's Holding or Subsidiary company and to do any of the matters aforesaid, either alone or in conjunction with any such other company as aforesaid.
- (BB) To obtain any Provisional Order or Act of Parliament for enabling the Company to carry any of its objects into effect or for effecting any modifications of the Company's constitution or for any other purposes which may seem expedient, and to oppose any proceedings or applications which may seem calculated directly or indirectly to prejudice the Company's interests.
- (CC) To establish, grant and take up agencies in any part of the world, and to do all such other things as the Company may deem conducive to the carrying on of the Company's business, either as principals, or agents, and to remunerate any persons in connection with the establishment or granting of such agencies upon such terms and conditions as the Company may think fit.
- (DD) To do all or any of the above things in any part of the world and as principals, agents, contractors, trustees or otherwise, and by or through trustees, agents or otherwise, and either alone or in conjunction with others and to procure the Company to be registered or recognised in any foreign country or place.
- (EE) To distribute any of the property of the Company in specie among the shareholders.
- (FF) To amalgamate with any other company having objects altogether or in part similar to those of this Company.

(GG) To give such financial assistance directly or indirectly for the purpose of the acquisition of share, in the Company or the Company's Holding company or for the purpose of reducing or discharging any liability incurred by any person for the purpose of the acquisition of shares in the Company or the Company's Holding company as may be lawful.

(HH) To do all such other things as are incidental or conducive to the attainment of the above objects, or any of them.

And it is hereby declared that the word "company" in this Clause shall be deemed to include any person or partnership or other body of persons whether domiciled in the United Kingdom or elsewhere, and words denoting the singular number only shall include the plural number and vice versa, and so that the objects specified in each paragraph of this Clause shall, except where otherwise expressed in such paragraph be regarded as independent objects, and in nowise limited or restricted by reference to or inference from the terms of any other paragraph or the name of the Company.

- 4. The liability of the Members is limited.
- 5. The Company's share capital is £10,000 divided into 10,000 shares of £1 each.

## THE COMPANIES ACT 1985

# A PRIVATE COMPANY LIMITED BY SHARES

# ARTICLES OF ASSOCIATION

OF

JOHN LIBBEY EUROTEXT LIMITED (Adopted by Special Resolution dated the \_\_\_\_\_\_day of Nov'1989)

## PRELIMINARY

1. The Regulations contained in Table A in the Schedule to the Companies (Tables A to F) Regulations 1985 as amended by the Companies (Tables A to F) (Amendment) Regulations 1985 (such Table being bereinalter referred to as "Table (Amendment) Regulations 1985 (such Table being bereinalter referred to as "Table (A") shall apply to the Company save in so far as they are excluded or varied hereby: that is to say, Clauses 8, 46, 64 and 73 to 75 (inclusive) of Table A shall not apply to the Company; and in addition to the remaining Clauses of Table A, as varied hereby, the following shall be the Articles of Association of the Company.

#### SHARES

- 2. (A) Subject to sub-Article (B) hereof all Shares shall be under the control of the Directors and the Directors may allot, grant options over, or otherwise deal with or dispose of the same to such persons and generally on such terms and in such manner as they think fit.
- (B) The Directors are generally and unconditionally authorised for the purposes of Section 80 of the Act to allot relevant securities (as sefined in Section 80 of the Act) provided that the aggregate nominal value of such securities allotted pursuant to this authority shall not exceed the amount of the authorised share capital at the time of adoption of these Articles; and that this authority shall expire on the fifth anniversary of the adoption of these Articles unless varied or revoked or renewed by the Company in General Meeting.
- (C) The Directors shall be entitled under the authority conferred by this Article to make at any time before the expiry of such authority any offer or agreement which will or may require relevant securities to be allotted after the expiry of such authority.
- (D) In accordance with Section 91 of the Act, Section 89(1) and Section 90(1) to (6) of the Act shall not apply to any allotment of equity securities (as defined in Section 94 of the Act) by the Company.
- 3. The Company shall have a first and paramount lien on every Share (whether or not it is a fully paid Share) for all moneys (whether presently payable or not) called or payable at a fixed time in respect of that Share and the Company shall also have a first and paramount lien on all Shares (whether fully paid or not) standing registered in the name of any person whether solely or as one of two or more joint holders for all moneys presently payable by him or his estate to the Company; but the Directors may at any time declare any Share to be wholly or in part exempt from the provisions of this Article. The Company's lien on a Share shall extend to any dividend or other amount payable in respect thereof.

## Transfer of Shares

4. The Directors may, in their absolute discretion, and without assigning any reason therefor, decline to register any transfer of any Share, whether or not it is a rully paid Share; and Clause 24 of Table A shall be modified accordingly.

## GENERAL MEETINGS

- 5. A notice convening a General Meeting shall in the case of special business specify the general nature of the business to be transacted; and Clause 38 of Table A shall be modified accordingly.
- 6. All business shall be deemed special that is transacted at an Extraordinary General Meeting, and also all that is transacted at an Annual General Meeting, with the exception of declaring a dividend, the consideration of the accounts, palance sheets, and the reports of the Directors and Auditors, the election of Directors in the place of those retiring and the appointment of, and the fixing of the remuneration of, the Auditors.
- 7. Clause 41 of Table A shall be read and construed as if the last sentence ended with the words", and if at the adjourned Meeting a quorum is not present within half an hour from the time appointed for the Meeting, the Meeting shall be dissolved".
- 8. A resolution put to the vote of a meeting shall be decided on a show of hands unless before, or on the declaration of the result of, the show of hands a poll is duly demanded. Subject to the provisions of the Act, a poll may be demanded by any member having the right to vote at the meeting; and a demand by a person as proxy for a member shall be the same as a demand by the member.

#### DIRECTORS

- 9. Unless and until the Company in General Meeting shall otherwise determine, the maximum number of Directors shall be eight. If and so long as there is a sole Director, he may exercise all the powers and authorities vested in the Directors by these Articles or Table A; and Clause 89 of Table A shall be modified accordingly.
- 10. A Director shall not retire by rotation and Clauses 76 to 80 shall be modified accordingly.
- 11. The office of a Director shall be vacated if in the opinion of all his co-Directors he becomes incapable by reason of mental disorder of discharging his duties as a Director; and Clause 81 shall be modified accordingly.
- 12. Without prejudice to the provisions of Section 303 of the Act, the Company may by Extraordinary Resolution remove any Director before the expiration of his term of office. The Company may by Ordinary Resolution appoint another person in place of the Director so removed.
- 13. No person shall be or become incapable of being appointed a Director by reason of his having attained the age of seventy or any other age nor shall any special notice be required in connection with the appointment or the appoval of the appointment of such person, and no Director shall vacate his office at any time by reason of the fact that he has attained the age of seventy or any other age.
- 14. The Directors may exercise all the powers of the Company to borrow money, and to mortgage or charge its undertaking, property, and uncalled capital, or any part thereof, and to issue Debentures, Debenture Stock, and other Securities whether outright or as security for any debt, liability or obligation of the Company or of any third party.

15. A Director may vote as a Director on any resolution concerning any contract or arrangement in which he is interested or upon any matter arising thereout, and if he shall so vote his vote shall be counted and he shall be reckoned in estimating a quorum when any such contract or arrangement is under consideration; and Clause 94 of Table A shall be modified accordingly.

## INDEMNITY

16. Subject to the provisions of the Act and in addition to such indemnity as is contained in Clause 118 of Table A, every Director, officer or official of the Company shall be entitled to be indemnified out of the assets of the Company against all losses or liabilities incurred by him in or about the execution and discharge of the duties of his office.