

1649818

WYEDEAN INSURANCE SERVICES LIMITED  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> APRIL 2000

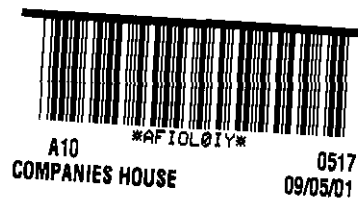
CONTENTS

1. OFFICERS, ADDRESSES AND GENERAL INFORMATION
2. REPORT OF THE DIRECTORS
3. STATEMENT OF DIRECTORS' RESPONSIBILITIES
4. REPORT OF THE ACCOUNTS ADVISER/AUDITOR
5. PROFIT AND LOSS ACCOUNT
6. BALANCE SHEET
7. CASH FLOW STATEMENT
8. NOTES

ORIGINAL SENT.  
30.1.01.

F.T.A.

MISS. J. BEYNON



WYEDEAN INSURANCE SERVICES LIMITED  
OFFICERS, ADDRESSES & GENERAL INFORMATION  
AS AT 30<sup>TH</sup> APRIL 2000

1.

Directors: Mr. P. Sheppard  
Mrs. A. Sheppard

Company Secretary: Mrs. A. Sheppard

Registered Office:  
Wyedean House  
27 Gloucester Road  
Ross on Wye,  
Herefordshire  
HR9 5LE

Company Number: 1649818 Registered in England and Wales

Auditor:  
M Gallini  
2 Barton Street  
Tewkesbury  
Glocs

Bankers:  
Midland Bank plc  
32 Gloucester Road  
Ross on Wye,  
Herefordshire

Administrative  
Office: Wyedean House  
27 Gloucester Road  
Ross on Wye,  
Herefordshire  
HR9 5LE

WYEDEAN INSURANCE SERVICES LIMITED  
REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 30<sup>TH</sup> APRIL 2000

The Directors present their annual report with the financial statements of the company for the year ended 30<sup>th</sup> April 2000.

#### PRINCIPAL ACTIVITY & BUSINESS REVIEW

The principal activity of the company throughout the year under review was that of Insurance Brokerage.

The polarisation of the composite market has led to reduced markets. Accounts are paid sooner with the advent of more EDI business. We have increased our Lloyds share of business.

The directors consider that the results for the year were satisfactory.

#### RESULTS AND DIVIDENDS

The trading profit for the year after taxation came to £8,304 (1999 - £9,644). The directors do not recommend the payment of a final dividend.

#### FIXED ASSETS

The changes in tangible and intangible fixed assets are summarised in the notes to the financial statements.

#### DIRECTORS

The directors in office during the year

and their beneficial interests in the company's issued share capital were as follows:

	Ordinary shares of £1 each	
	2000	1999
P. Sheppard	60	60
Mrs. A. Sheppard	60	60

Beneficial interests of the directors in the debenture issued on 2<sup>nd</sup> October 1996 were:

P. Sheppard	3,500
Mrs. A. Sheppard	3,500

WYEDEAN INSURANCE SERVICES LIMITED  
REPORT OF THE DIRECTORS  
FOR THE YEAR ENDED 30<sup>TH</sup> APRIL 2000  
(Continued)

CHARITABLE AND POLITICAL CONTRIBUTIONS

The company did not make any material charitable or political contributions during the year.

CLOSE COMPANY

The company is a close company within the provisions of Section 414, Income & Corporation Taxes Act 1988.

ACCOUNTS ADVISOR/AUDITOR

M Gallini, has expressed his willingness to continue in office.

Approved by the Board of Directors on 30<sup>th</sup> January 2001 and signed on its behalf:



P. SHEPPARD  
Director

30<sup>th</sup> January 2001

WYEDEAN INSURANCE SERVICES LIMITED  
STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements the directors are required to:

- select suitable accounting policies and then apply them consistently.
- make judgements and estimates that are reasonable and prudent.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE AUDITOR TO THE SHAREHOLDERS OF  
WYEDEAN INSURANCE SERVICES LIMITED  
FOR THE YEAR ENDED 30<sup>TH</sup> APRIL 2000

I have audited the financial statements on pages 5 to 8e which have been prepared under the historical cost convention and the accounting policies set out on page 8a.

RESPECTIVE RESPONSIBILITIES OF DIRECTORS AND AUDITOR

As described on page 3 the company's directors are responsible for the preparation of financial statements. It is my responsibility to form an independent opinion, based on my audit, on those statements and to report my opinion to you.

BASIS OF OPINION

I conducted my audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination on a test basis of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit so as to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming my opinion I also evaluated the overall adequacy of the presentation of information in the financial statements.

OPINION

In my opinion the financial statements give a true and fair view of the state of the company's affairs at 30<sup>th</sup> April 2000 and of its profit and cash flow for the year then ended and have been properly prepared in accordance with the Companies Act 1985.



Mr M Galini

30<sup>th</sup> January 2001

WYEDEAN INSURANCE SERVICES LIMITED  
 PROFIT AND LOSS ACCOUNT AND RECONCILIATION  
 OF MOVEMENT IN SHAREHOLDERS' FUNDS  
 FOR THE YEAR ENDED 30TH APRIL 2000

	Notes	2000 £	1999 £
TURNOVER		228,580	208,312
Establishment Costs		(17,731)	(15,580)
Administration Expenses		(203,365)	(184,560)
OPERATING PROFIT	2	7,484	8,172
Interest Receivable		820	1,472
PROFIT ON ORDINARY ACTIVITIES BEFORE TAXATION		8,304	9,644
Tax on profit on ordinary activities	4	(1,749)	(2,042)
PROFIT ON ORDINARY ACTIVITIES AFTER TAXATION		6,555	7,602
Dividends	5	0	0
RETAINED PROFIT (LOSS) FOR THE YEAR		6,555	7,602
Retained profit brought forward		38,944	31,342
RETAINED PROFIT CARRIED FORWARD		45,499	38,944
Ordinary Share Capital	12	120	120
SHAREHOLDERS' FUNDS AT 30 <sup>TH</sup> APRIL 2000		45,619	39,064

There were no recognised gains or losses other than those reflected in the profit and loss account.

	2000	1999
The operating profit is attributed		
to acquisitions during the year	0	0
to disposals during the year	0	0
to continuing operations	8,304	9,644

The notes on pages 8a-8e form part of these financial statements.

WYEDEAN INSURANCE SERVICES LIMITED  
BALANCE SHEET AS AT 30<sup>TH</sup> APRIL 2000

6.

Notes		2000	1999
<b>FIXED ASSETS</b>			
Tangible Assets	7	35,124	37,126
Intangible Assets	8	25,399	23,209
		<u>60,523</u>	<u>60,335</u>
<b>CURRENT ASSETS</b>			
Debtors	9	4,204	2,822
Cash at Bank - Clients' Account		87,176	87,410
Cash at Bank and In Hand - Office Account		10,685	2,498
		<u>102,065</u>	<u>89,899</u>
CREDITORS becoming due within one year	10	<u>100,831</u>	<u>101,835</u>
<b>NET CURRENT (LIABILITIES) ASSETS</b>		<u>1,234</u>	<u>(11,936)</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>61,757</u>	<u>48,399</u>
 <b>CREDITORS becoming due in more than one year</b>			
	11	<u>16,138</u>	<u>9,355</u>
		<u>45,619</u>	<u>39,064</u>
 <b>CAPITAL AND RESERVES</b>			
Called up share capital Profit and Loss Account	12	120	120
		<u>45,499</u>	<u>38,944</u>
<b>SHAREHOLDERS' FUNDS</b>		<u>45,619</u>	<u>39,064</u>

The notes on pages 8a-8e form part of these financial statements.

Approved by the Board of Directors on 30<sup>th</sup> January 2001 and signed on its behalf:



P. SHEPPARD  
Director

30<sup>th</sup> January 2001



WYEDEAN INSURANCE SERVICES LIMITED  
CASH FLOW STATEMENT  
FOR THE YEAR ENDED 30<sup>TH</sup> APRIL 2000

	Notes	2000	1999
NET CASH INFLOW			
from operating activities	14	<u>20,956</u>	<u>299</u>
Returns on investments			
and servicing of finance:		820	1,472
Interest received			
Dividend paid		<u>0</u>	<u>0</u>
Net cash (outflow)		<u>820</u>	<u>1,472</u>
Taxation:			
Tax paid		<u>(2,042)</u>	<u>(1,024)</u>
Investing activities:			
Purchase of fixed assets			
not subject to finance:		(8,124)	(13,727)
Tangible assets			
Intangible assets		<u>(7,992)</u>	<u>(4,500)</u>
		<u>(16,116)</u>	<u>(18,227)</u>
NET CASH INFLOW before financing		3,618	(17,480)
Financing:			
Finance lease			
and hire purchase payments:		(4,044)	(5,400)
Deposits			
Capital repayments		<u>(6,722)</u>	<u>(3,000)</u>
Net cash (outflow)		<u>(10,766)</u>	<u>(8,400)</u>
INCREASE IN CASH			
AND CASH EQUIVALENTS	15	<u>(7,148)</u>	<u>(25,880)</u>

The notes on pages 8a-8e form part of these financial statements.

WYEDEAN INSURANCE SERVICES LIMITED  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> APRIL 2000

## 1. ACCOUNTING POLICIES

### a) Basis of Accounting

The financial statements have been prepared in accordance with applicable accounting standards and under the historical cost convention.

### b) Fixed Assets

#### Tangible Assets:

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life at the following rates:

Computer Equipment

Other Office Equipment

Motor Vehicles Intangible Asset:

Purchased Goodwill is eliminated by amortisation through the profit and loss account over its useful economic life at the following rate:

20% on cost

30% on written-down-value

25% on written-down-value

25% on written-down-value

### c) Deferred Taxation

No provision has been made in the financial statements for taxation deferred by reason of timing differences as it is considered that no material liability to taxation will arise in the foreseeable future as a result of their reversal.

### d) Commissions

Credit is taken for commissions on general business transacted by reference to the date on which the net premium is remitted to the insurance company concerned. This date normally follows soon after the issue by the insurance company of its periodical statement of account.

### e) Pensions

The company operates a defined contribution pension scheme for a former director and a senior employee. The pension charge represents the amounts paid by the company to the fund in respect of the year. The assets of the scheme are held separately from those of the company and independently administered.

### f) Turnover

Turnover represents the total value of services provided less any proportion rebated to third party intermediaries. Turnover does not include any income from outside the U.K.

WYDEAN INSURANCE SERVICES LIMITED  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> APRIL 2000

**2. OPERATING PROFIT**

The operating profit is stated after including:

	<b>2000</b>	<b>1999</b>
Amount written off tangible fixed assets	10,156	13,423
Amount written off intangible fixed assets	5,802	7,737
Directors' Remuneration	16,532	14,020
Staff costs (see Note 3.)	70,777	56,974
Auditors Remuneration	<u>1,200</u>	<u>1,200</u>

**3. STAFF COSTS**

Staff costs were as follows

Salaries	63,062	50,883
Pensions & social security costs	<u>7,715</u>	<u>6,091</u>

Directors' emoluments were made up of:

Salaries	16,132	13,620
Contributions to pension scheme	<u>400</u>	<u>400</u>

The average weekly number of employees during the year was as follows:

Directors	2	2
Office and Management	<u>7</u>	<u>7</u>

**4. TAXATION**

Corporation Tax	0	0
Corporation Tax - prior year	0	0
Corporation Tax - current year	<u>1,749</u>	<u>2,042</u>
	<u>1,749</u>	<u>2,042</u>

**5. DIVIDENDS**

Interim Dividend on Ordinary shares of £1

<u>0</u>	<u>0</u>
----------	----------

**6. TRANSACTIONS WITH DIRECTORS**

The company benefited from commissions earned on insurance policies of directors and their associates. The amounts are not considered to be material.

WYDEAN INSURANCE SERVICES LIMITED  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> APRIL 2000

## 7. TANGIBLE FIXED ASSETS

COST	Computer Eqp. £	Other Eqp. £	Vehicles Eqp. £	Total £
At 1 <sup>st</sup> May 1999	39,893	17,337	38,895	96,125
Additions in the year	6,924	1,200	0	8,124
Disposals in the year	0	0	0	0
At 30 <sup>th</sup> April 2000	46,817	18,537	38,895	104,249
DEPRECIATION				
At 1 <sup>st</sup> May 1999	29,018	12,578	17,403	58,999
Charge for the year	3,263	1,490	5,373	10,156
Disposals in the year	0	0	0	0
At 30 <sup>th</sup> April 2000	32,281	14,068	22,776	69,155

### NET BOOK VALUE

At 30 <sup>th</sup> April 2000	<u>14,536</u>	<u>4,469</u>	<u>16,119</u>	<u>35,124</u>
At 1 <sup>st</sup> May 1999	<u>10,875</u>	<u>4,759</u>	<u>21,492</u>	<u>37,126</u>

## 8. INTANGIBLE FIXED ASSETS

COST	Goodwill £	Total £
At 1 <sup>st</sup> May 1999	40,759	40,759
Additions in the year	7,992	7,992
Disposals in the year	<u>0</u>	<u>0</u>
At 30 <sup>th</sup> April 2000	<u>48,751</u>	<u>48,751</u>
AMORTISATION		
At 1 <sup>st</sup> May 1999	17,550	17,550
Charge for the year	5,802	5,802
Disposals in the year	<u>0</u>	<u>0</u>
At 30 <sup>th</sup> April 2000	<u>23,352</u>	<u>23,352</u>

### NET BOOK VALUE

At 30 <sup>th</sup> April 2000	<u>25,399</u>	<u>25,399</u>
At 1 <sup>st</sup> May 1999	<u>23,209</u>	<u>23,209</u>

WYEDEAN INSURANCE SERVICES LIMITED  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> APRIL 2000

	2000	1999
<b>9. DEBTORS DUE WITHIN ONE YEAR</b>		
Trade Debtors	0	0
Other Debtors	0	0
Prepayments	4,204	2,822
Recoverable ACT	0	0
Director's loan	0	0
Recoverable S419 tax on director's loan	0	0
	<u>4,204</u>	<u>2,822</u>
 <b>10. CREDITORS DUE WITHIN ONE YEAR</b>		
Monies held on behalf of clients	87,176	87,410
Bank loan	8,213	3,000
Trade creditors	1,920	2,615
Other Creditors	0	0
Corporation Tax	1,749	2,042
ACT on interim dividend	0	0
Social Security and Other Taxes	0	0
Hire purchase	1,761	3,788
Accruals	12	2,980
	<u>100,831</u>	<u>101,935</u>
 <b>11. CREDITORS DUE IN MORE THAN ONE YEAR</b>		
Bank loan	8,897	333
Hire purchase	241	2,002
Debenture loan (see note 13)	7,000	7,000
	<u>16,138</u>	<u>9,335</u>
The whole of this amount is payable within less than five years.		
 <b>12. CALLED UP SHARE CAPITAL</b>		
Ordinary shares of £1 each Authorised	50,000	50,000
Alotted, issued and fully paid	<u>120</u>	<u>120</u>

WYEDEAN INSURANCE SERVICES LIMITED  
NOTES TO FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30<sup>TH</sup> APRIL 2000

13. **NOTE OF ISSUED DEBENTURE**

In order that the requirements of the Insurance Brokers Registration Council as to current assets should be met the company issued a debenture on 2<sup>nd</sup> October 1996.

A single issue of £7,000 was made, bearing no interest and repayable at par on 1<sup>st</sup> October 2001.

14. **RECONCILIATION OF OPERATING PROFIT  
TO NET CASH INFLOW FROM OPERATIONS**

	2000	1999
Operating profit	7,484	8,172
Depreciation and amortisation charges	15,958	21,160
Decrease (Increase) in debtors	(1,382)	(1,511)
Increase (Decrease) in creditors	(1,104)	(27,522)
Net cash inflow from operations	<u>20,956</u>	<u>299</u>

15. **ANALYSIS OF CHANGES IN CASH AND  
CASH EQUIVALENTS DURING THE YEAR**

Balance at 1 <sup>st</sup> May 1999	87,899	113,779
Net decrease	(7,148)	(25,880)
Balance at 30 <sup>th</sup> April 2000	<u>80,751</u>	<u>87,899</u>

16. **ANALYSIS OF THE BALANCE OF CASH  
AND CASH EQUIVALENTS AS SHOWN IN THE BALANCE SHEET**

Cash at bank and in hand:	87,176	87,410
Clients' account Office account	10,685	2,489
Bank loan	(17,110)	(2,000)
	<u>80,751</u>	<u>87,899</u>

17. **POST BALANCE SHEET EVENTS**

There have been no significant events since the date of these accounts, which significantly affect their accuracy.