

Section 106

Return of Final Meeting in a
Creditors' Voluntary Winding UpPursuant to Section 106 of the
Insolvency Act 1986

To the Registrar of Companies

S.106

Company Number

01624592

Name of Company

Becher Joinery Limited

I / We

Julie Anne Palmer, 65 St Edmunds Church Street, Salisbury, Wiltshire, SP1 1EF

Simon Guy Campbell, 65 St Edmunds Church Street, Salisbury, Wiltshire, SP1 1EF

Note: The copy account must be
authenticated by the written
signature(s) of the Liquidator(s)

1 give notice that a general meeting of the company was ~~duly held on~~/summoned for 04 August 2015 pursuant to section 106 of the Insolvency Act 1986, for the purpose of having an account (of which a copy is attached) laid before it showing how the winding up of the company has been conducted, and the property of the company has been disposed of, and that ~~the same was done accordingly~~ / no quorum was present at the meeting.

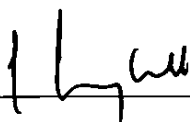
2 give notice that a meeting of the creditors of the company was ~~duly held on~~/summoned for 04 August 2015 pursuant to Section 106 of the Insolvency Act 1986, for the purpose of having the said account laid before it showing how the winding up the company has been conducted and the property of the company has been disposed of and that ~~the same was done accordingly~~/no quorum was present at the meeting

The meeting was held at 65 St Edmund's Church Street, Salisbury, Wiltshire, SP1 1EF

The winding up covers the period from 7 February 2014 (opening of winding up) to the final meeting (close of winding up)

The outcome of any meeting (including any resolutions passed) was as follows

Signed



Date 04 August 2015

Begbies Traynor (Central) LLP
65 St Edmunds Church Street
Salisbury
Wiltshire
SP1 1EF

Ref BE174CVL/JAP/SGC/NRA

THURSDAY



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COMPANIES HOUSE

Becher Joinery Limited (In Creditors' Voluntary Liquidation)

Final report and account of the liquidation pursuant
to Section 106 of the Insolvency Act 1986 and Rule
4.126 of the Insolvency Rules 1986

Period: 7 February 2015 to 4 August 2015

Important Notice

This report has been produced solely to comply with our statutory duty to report to creditors and members of the Company pursuant to Section 106 of the Insolvency Act 1986. This report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by creditors and members for any purpose other than this report to them, or by any other person for any purpose whatsoever.

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1. INTERPRETATION

<u>Expression</u>	<u>Meaning</u>
"the Company"	Becher Joinery Limited (In Creditors' Voluntary Liquidation)
"the liquidation"	The appointment of liquidators pursuant to Section 98 of the Insolvency Act 1986 on 7 February 2014
"the liquidators", "we", "our" and "us"	Julie Anne Palmer and Simon Guy Campbell of Begbies Traynor (Central) LLP, 65 St Edmunds Church Street, Salisbury, Wiltshire, SP1 1EF
"the Act"	The Insolvency Act 1986 (as amended)
"the Rules"	The Insolvency Rules 1986 (as amended)
"secured creditor" and "unsecured creditor"	Secured creditor, in relation to a company, means a creditor of the company who holds in respect of his debt a security over property of the company, and "unsecured creditor" is to be read accordingly (Section 248(1)(a) of the Act)
"security"	<ul style="list-style-type: none">(i) In relation to England and Wales, any mortgage, charge, lien or other security (Section 248(1)(b)(i) of the Act), and(ii) In relation to Scotland, any security (whether heritable or moveable), any floating charge and any right of lien or preference and any right of retention (other than a right of compensation or set off) (Section 248(1)(b)(ii) of the Act)
"preferential creditor"	Any creditor of the Company whose claim is preferential within Sections 386, 387 and Schedule 6 to the Act

This is our final report and account of the liquidation and should be read in conjunction with the progress report to creditors dated 6 February 2015

2. COMPANY INFORMATION

Trading name(s)	N/A
Company registered number	01624592
Company registered office	Argon House, Argon Mews, Fulham Broadway, SW6 1BJ
Former trading address	7 Worton Hall, Worton Road, Twickenham, TW7 6ER

3. DETAILS OF APPOINTMENT OF LIQUIDATORS

Date winding up commenced	7 February 2014
Date of liquidators' appointment	7 February 2014
Changes in liquidator (if any)	None

4. PROGRESS SINCE APPOINTMENT

Attached at Appendix 1 is our abstract of receipts and payments for the period from 7 February 2014 to 4 August 2015, and for the full period of liquidation

The Company's chattel assets were first rented to a customer before being sold. Details of the realisations are detailed at Appendix 1

At the time the Company entered liquidation it was owed money by one customer but this was unrealisable due to a counter claim

No assets were realised during the relevant period and no further realisations are anticipated. The liquidation is now cleared for closure

5. OUTCOME FOR CREDITORS

Details of the sums owed to each class of the Company's creditors were provided in the director's statement of affairs included within the report sent to creditors further to our appointment as liquidators. On the basis of realisations, the outcome for each class of the Company's creditors is as follows

Secured creditor

Coutts & Co were owed around £89k secured by a debenture dated 24 March 1983. The validity of their security was confirmed and a distribution of £6k was made

Preferential creditors

A dividend of 100 pence in the £1 has been paid to the preferential creditors

Unsecured creditors

As we have previously advised by letter dated 1 June 2015, we confirm that no dividend is available for unsecured creditors as the funds realised have already been distributed or used or allocated for defraying the expenses of the liquidation. Consequently we have not taken steps to formally agree the claims of unsecured creditors.

6 REMUNERATION & DISBURSEMENTS

Our remuneration has been fixed by a resolution of creditors at the meeting held pursuant to Section 98 of the Act by reference to the time properly given by us (as liquidators) and the various grades of our staff calculated at the prevailing hourly charge out rates of Begbies Traynor (Central) LLP in attending to matters arising in the liquidation and we are authorised to draw disbursements, including disbursements for services provided by our firm (defined as category 2 disbursements in Statement of Insolvency Practice 9) in accordance with our firm's policy, details of which accompanied the Statement of Affairs and other information presented to the meeting of creditors convened pursuant to Section 98 of the Act and which is attached at Appendix 2 of this report.

Our time costs for the period from 7 February 2015 to 4 August 2015 amount to £2,966.00 which represents 14.3 hours at an average rate of £207.41 per hour.

The following further information in relation to our time costs and disbursements is set out at Appendix 2:

- ☐ Narrative summary of time costs incurred
- ☐ Table of time spent and charge-out value for the period 7 February 2015 to 4 August 2015
- ☐ Begbies Traynor (Central) LLP's policy for re-charging disbursements
- ☐ Begbies Traynor (Central) LLP's charge-out rates

To 4 August 2015, we have drawn the total sum of £28,319.90 on account of our remuneration, against total time costs of £28,435.00 incurred since the date of our appointment. In addition to the time costs information disclosed at Appendix 2 for the period since our last progress report, our previous progress report contained details of the time costs we had incurred as at the date of that report.

To 4 August 2015, we have also drawn disbursements in the sum of £410.25. Details of the Category 2 disbursements that have been taken in accordance with the approval obtained are provided in the narrative summary of time costs incurred which is at Appendix 2.

A copy of 'A Creditors' Guide to Liquidators Fees (E&W) 2011' which provides guidance on creditors' rights on how to approve and monitor a Liquidator's remuneration and on how the remuneration is set can be obtained online at www.begbies-traynor.com/creditorsguides. Alternatively, if you require a hard copy of the Guide, please contact our office and we will arrange to send you a copy.

7. LIQUIDATORS' EXPENSES

A statement of the expenses incurred since our last progress report is attached at Appendix 3.

8. OTHER RELEVANT INFORMATION

You may be aware that a liquidator has a duty to enquire into the affairs of an insolvent company to determine its property and liabilities and to identify any actions which could lead to the recovery of funds. In addition, as explained in the report circulated at the meeting of creditors convened pursuant to Section 98 of the Act, such

report having also been sent to creditors following the meeting, a liquidator is also required to consider the conduct of the Company's directors and to make an appropriate submission to the Department for Business Innovation and Skills. We can confirm that we have discharged our duties in these respects.

9. CONCLUSION

This report and account of receipts and payments will be laid before final meetings of the Company and the creditors to be held on 4 August 2015 in accordance with Section 106 of the Act. Formal notice of the meetings and a proxy form are enclosed with the covering letter accompanying this report.

The meetings are a formal requirement of liquidation procedure and are a prelude to the formal dissolution of the Company, which will occur automatically, approximately three months later. Unless creditors otherwise resolve, pursuant to Section 173(2) of the Act we will be released from liability at the time that we vacate office.

Although the meetings are rarely attended, if any creditor wishes to attend the meeting, it would assist us in making the necessary administrative arrangements if you would inform the case manager by telephone. This is particularly important for any creditor wishing to attend who considers that the proposed venue is inconvenient. In that event we will consider reconvening the meetings at an alternative venue to be agreed. Any such request should be made within the next seven days so that we may inform all creditors of the revised arrangements. Alternatively, if you wish a proxy to attend on your behalf, the proxy form should be returned to our office by 12 noon on the business day before the meeting. Please note that we will not accept receipt of completed proxy forms by email. Submission of proxy forms by email will lead to the proxy being held invalid and the vote not cast.

Should you require further explanation of any matters contained within this report, you should contact our office and speak to the case manager, Neil Allen in the first instance, who will be pleased to assist.

S G Campbell
Joint Liquidator

Dated 4 August 2015

ACCOUNT OF RECEIPTS AND PAYMENTS

	From 07/02/2014 To 04/08/2015	From 07/02/2014 To 04/08/2015
ASSET REALISATIONS		
Tangible Assets	64,565 46	64,565 46
Equipment Hire	4,437 50	4,437 50
Business Rates Refund	4,406 90	4,406 90
Bank Interest Gross	25 97	25 97
	<u>73,435 83</u>	<u>73,435 83</u>
COST OF REALISATIONS		
Statement of Affairs Fee	5,000 00	5,000 00
Office Holders Fees	28,319 90	28,319 90
Office Holders Expenses	410 25	410 25
Agents/Valuers Fees (1)	17,673 22	17,673 22
Legal Fees (1)	2,133 00	2,133 00
Legal Fees (2)	21 00	21 00
IT Professional Services	619 48	619 48
Storage Costs	46 00	46 00
Statutory Advertising	253 80	253 80
Insurance of Assets	343 44	343 44
PAYE & NI	1,023 32	1,023 32
	<u>-56,085 57</u>	<u>-56,085 57</u>
PREFERENTIAL CREDITORS		
RPO	8,718 16	8,718 16
Employees	2,632 10	2,632 10
	<u>-11,350 26</u>	<u>-11,350 26</u>
FLOATING CHARGE CREDITORS		
Coutts & Co	6,000 00	6,000 00
	<u>-6,000 00</u>	<u>-6,000 00</u>
	0 00	0 00

TIME COSTS AND DISBURSEMENTS

- a) Begbies Traynor (Central) LLP's policy for re-charging expenses/disbursements,
- b) Begbies Traynor (Central) LLP's charge-out rates,
- c) Narrative summary of time costs incurred, and
- d) Table of time spent and charge-out value for the period from 7 February 2015 to 4 August 2015

BEGBIES TRAYNOR CHARGING POLICY

INTRODUCTION

This note applies where a licensed insolvency practitioner in the firm is acting as an office holder of an insolvent estate and seeks creditor approval to draw remuneration on the basis of the time properly spent in dealing with the case. It also applies where further information is to be provided to creditors regarding the office holder's fees following the passing of a resolution for the office holder to be remunerated on a time cost basis. Best practice guidance¹ requires that such information should be disclosed to those who are responsible for approving remuneration.

In addition, this note applies where creditor approval is sought to make a separate charge by way of expenses or disbursements to recover the cost of facilities provided by the firm. It also applies where payments are to be made to parties other than the firm, but in relation to which the office holder, the firm or any associate has an interest. Best practice guidance² indicates that such charges should be disclosed to those who are responsible for approving the office holder's remuneration, together with an explanation of how those charges are calculated.

OFFICE HOLDER'S FEES IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

The office holder has overall responsibility for the administration of the estate. He/she will delegate tasks to members of staff. Such delegation assists the office holder as it allows him/her to deal with the more complex aspects of the case and ensures that work is being carried out at the appropriate level. There are various levels of staff that are employed by the office holder and these appear below.

The firm operates a time recording system which allows staff working on the case along with the office holder to allocate their time to the case. The time is recorded at the individual's hourly rate in force at that time which is detailed below.

EXPENSES INCURRED BY OFFICE HOLDERS IN RESPECT OF THE ADMINISTRATION OF INSOLVENT ESTATES

Best practice guidance classifies expenses into two broad categories.

- *Category 1 disbursements (approval not required)* - specific expenditure that is directly related to the case and referable to an independent external supplier's invoice. All such items are charged to the case as they are incurred.
- *Category 2 disbursements (approval required)* - items of expenditure that are directly related to the case which include an element of shared or allocated cost and are based on a reasonable method of calculation, but which are not payable to an independent third party.

(A) The following items of expenditure are charged to the case (subject to approval)

- Internal meeting room usage for the purpose of statutory meetings of creditors is charged at the rate of £100 (London £150) per meeting,
- Car mileage is charged at the rate of 45 pence per mile,
- Storage of books and records (when not chargeable as a *Category 1 disbursement*) is charged on the basis that the number of standard archive boxes held in storage for a particular case bears to the total of all archive boxes for all cases in respect of the period for which the storage charge relates.

¹ Statement of Insolvency Practice 9 (SIP 9) – Remuneration of insolvency office holders in England & Wales

² *Ibid* 1

(B) The following items of expenditure will normally be treated as general office overheads and will not be charged to the case although a charge may be made where the precise cost to the case can be determined because the item satisfies the test of a *Category 1 disbursement*

- Telephone and facsimile
- Printing and photocopying
- Stationery

BEGBIES TRAYNOR CHARGE-OUT RATES

Begbies Traynor is a national firm. The rates charged by the various grades of staff that may work on a case are set nationally, but vary to suit local market conditions. The rates applying to the Salisbury office as at the date of this report are as follows

Grade of staff	Charge-out rate (£ per hour)
	1 May 2011 – until further notice
Partner	395
Director	345
Senior Manager	310
Manager	265
Assistant Manager	205
Senior Administrator	175
Administrator	135
Trainee Administrator	110
Support	110

Time spent by support staff such as secretarial, administrative and cashiering staff is charged directly to cases. It is not carried as an overhead.

Time is recorded in 6 minute units.

SUMMARY OF OFFICE HOLDERS' TIME COSTS

CASE NAME	Becher Joinery Limited
CASE TYPE	CREDITORS' VOLUNTARY LIQUIDATION
OFFICE HOLDERS	Julie Anne Palmer AND Simon Guy Campbell
DATE OF APPOINTMENT	7 February 2014

CASE OVERVIEW

This overview and the time costs analysis attached is intended to provide sufficient information to enable the body responsible for the approval of the office holders' fees to consider the level of those fees in the context of the case.

Complexity of the case

Significant time was spent processing and agreeing employee claims, chasing the Company's book debts (which proved unrealisable) and reviewing the secured creditor position.

Exceptional responsibilities

The Company owned a considerable amount of chattel assets, of high value, that required insurance and to be properly secured

The office holders' effectiveness

The claims of employees were processed and a dividend paid of 100p in £1 in respect of the preferential element of employee claims. A small distribution was made to the secured creditor. Regrettably realisations and expenses were such that no dividend was paid to the unsecured creditors.

Time costs analysis

An analysis of time costs incurred between 7 February 2014 and 1 June 2015 prepared in accordance with Statement of Insolvency Practice 9 is attached showing the number of hours spent by each grade of staff on the different types of work involved in the case, and giving the average hourly rate charged for each work type.

The time costs analysis provides details of work undertaken by the Liquidators and their staff following their appointment only.

Work undertaken prior to appointment

In addition to the post appointment time costs detailed in the Time Costs Analysis, the costs relating to work undertaken prior to the Liquidators' appointment in summoning, advertising and holding the creditors' meeting and assisting the directors in preparing the statement of affairs were approved by the creditors at the Section 98 meeting.

Category 2 Disbursements

In accordance with the resolution obtained in relation to expenses and disbursements, the following Category 2 disbursements and disbursements which should be treated as Category 2 disbursements have been charged to the case.

Other amounts paid or payable to the office holder's firm	
Type and purpose	Amount £
Mileage – 473 miles at 45p per mile	212.85
Document Storage	28.68
TOTAL	241.53

EXPLANATION OF OFFICE HOLDERS' CHARGING AND DISBURSEMENT RECOVERY POLICIES

Begbies Traynor (Central) LLP's policy for charging fees and expenses incurred by office holders is attached at Appendix 2.

The rates charged by the various grades of staff who may work on a case are attached at Appendix 2.

SUMMARY OF WORK CARRIED OUT SINCE OUR LAST REPORT

Since the date of our last report, the following work has been carried out:

- Gaining clearance for closure from the relevant tax authorities,
- Determining that the book debts could not be realised,
- Preparing the case for closure

[illegible]

[illegible]

STATEMENT OF EXPENSES

Type of expense	Name of party with whom expense incurred	Amount incurred £	Amount discharged £	Balance (to be discharged) £
Liquidators' disbursements	Begbies Traynor – category 2 disbursements	241 53	241 53	0 00
Liquidators' disbursements	Begbies Traynor – Advertising	84 60	84 60	0 00
	Companies House	5 00	5 00	0 00
	Insurance Bond	70 00	70 00	0 00
	Sundry	7 20	7 20	0 00
Agents fees	Marriott & Co	17,673 22	17,673 22	0 00
Legal fees	Moore Blatch	2,133 00	2,133 00	0 00
IT professional	Ardenta	619 48	619 48	0 00
Statutory advertising	Courts Advertising	169 20	169 20	0 00
Insurance of assets	Marsh	343 44	343 44	0 00