

THE COMPANIES ACT 2006

PRIVATE COMPANY LIMITED BY SHARES

WRITTEN RESOLUTION
of
SCIENTIFIC & MEDICAL PRODUCTS LIMITED
(the Company)
Company No. 01437361

THURSDAY



Circulation date: 21st March 2016

In accordance with Chapter 2 of Part 13 of the Companies Act 2006 (the **Act**), the following resolutions are proposed as two ordinary resolutions and two special resolutions

ORDINARY RESOLUTION

- 1 **THAT**, the 8,155 ordinary shares of £1 each in the issued share capital of the Company be sub-divided into 81,550 ordinary shares of £0 10 each, such shares having the same rights and being subject to the same restrictions (save as to nominal value) as the existing ordinary shares of £1 each in the capital of the Company as set out in the Company's articles of association for the time being

SPECIAL RESOLUTIONS

- 2 **THAT**, subject to the passing of resolution 1, the regulations contained in the printed document attached to this resolution be approved and adopted as the articles of association of the Company (the **New Articles**) in substitution for and to the complete exclusion of the existing articles of association of the Company
- 3 **THAT**, subject to the passing of resolution 2, the pre-emption rights set out in article 15 of the New Articles be waived in respect of the following
 - 3 1 the transfer of 2,030 ordinary shares of £0 10 each in the capital of the Company from John Booth to Daniel Clarke,
 - 3 2 the transfer of 2,050 ordinary shares of £0 10 each in the capital of the Company from Susan Booth to Daniel Clarke,
 - 3 3 the transfer of 11,936 ordinary shares of £0 10 each in the capital of the Company from Susan Booth to John Booth,
 - 3 4 the transfer of 13,401 ordinary shares of £0 10 each in the capital of the Company from Judith Mary Rucklidge to Adam John Rucklidge, and
 - 3 5 the transfer of 13,401 ordinary shares of £0 10 each in the capital of the Company from Tone Vanden Branden to Paul David Vanden Branden

ORDINARY RESOLUTION

4 **THAT**, subject to the passing of resolution 3, the Company's existing share capital be and is redesignated as follows

- 4 1 13,399 of the ordinary shares held by Adam John Rucklidge be redesignated as 13,399 A ordinary shares,
- 4 2 13,399 of the ordinary shares held by Paul David Vanden Branden be redesignated as 13,399 A ordinary shares,
- 4 3 11,934 of the ordinary shares held by John Booth be redesignated as 11,934 A ordinary Shares,
- 4 4 2,039 of the ordinary shares held by Daniel Clarke be redesignated as 2,039 A ordinary shares,
- 4 5 2 of the ordinary shares held by Adam John Rucklidge be redesignated as 2 B1 ordinary shares,
- 4 6 2 of the ordinary shares held by Paul David Vanden Branden be redesignated as 2 B1 ordinary shares,
- 4 7 2 of the ordinary shares held by John Booth be redesignated as 2 B1 ordinary shares,
- 4 8 2 of the ordinary shares held by Daniel Clarke be redesignated as 2 B2 ordinary shares,
- 4 9 13,399 of the ordinary shares held by Judith Mary Rucklidge be redesignated as 13,399 C ordinary shares,
- 4 10 13,399 of the ordinary shares held by Tone Vanden Branden be redesignated as 13,399 C ordinary shares,
- 4 11 11,934 of the ordinary shares held by Susan Booth be redesignated as 11,934 C ordinary shares, and
- 4 12 2,039 of the ordinary shares held by Daniel Clarke be redesignated as 2,039 C ordinary shares,

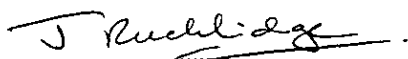
in each case, being subject to the rights and restrictions as set out in the New Articles as adopted pursuant to resolution 2 above

We, the undersigned, being the members entitled to vote on the above resolutions on the Circulation Date, **IRREVOCABLY AGREE** to the above resolutions



SUSAN BOOTH

24 March 2016
Date



JUDITH MARY RUCKLIDGE

24 March 2016
Date



TONE VANDEN BRANDEN

24 March 2016
Date



JOHN BOOTH

24 March 2016
Date

NOTES:

- 1 If you agree to the resolutions, please sign and date this document to confirm your agreement and then return it to the Company using one of the following methods
 - **By Hand** delivering the signed copy to the registered office address
 - **Post** returning the signed copy by post to the registered office address
- 2 If you do not agree to the resolutions, you do not need to do anything you will not be deemed to agree if you fail to reply
- 3 Once you have indicated your agreement to the resolutions, you may not revoke your agreement
- 4 The resolutions set out above will lapse if the required majority of eligible members have not signified their agreement to it within 28 days of the Circulation Date If you agree to the resolution please ensure that your agreement reaches us before that date
- 5 In the case of joint holders of shares, only the vote of the senior holder who votes will be counted by the Company Seniority is determined by the order in which the names of the joint holders appear in the register of members
- 6 If you are signing this document on behalf of a person under a power of attorney or other authority please send a copy of the relevant power of attorney or authority when returning this document



Turner Parkinson

ARTICLES OF ASSOCIATION

of

SCIENTIFIC & MEDICAL PRODUCTS LIMITED

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Company number. 01437361

PRIVATE COMPANY LIMITED BY SHARES

ARTICLES OF ASSOCIATION

of

SCIENTIFIC & MEDICAL PRODUCTS LIMITED (the Company)

1 Interpretation

11 In these Articles the following words and expressions have the following meanings unless the context otherwise requires

A Shares the ordinary A shares of £0 10 each in the capital of the Company,

Act the Companies Act 2006,

Adoption Date the date of the adoption of these Articles,

Asset Sale the completion of a sale of all or substantially all of the assets of the Company to a single purchaser (or to one or more purchasers as part of a single transaction), including by way of licence,

B Shares the B1 Shares, the B2 Shares, the B3 Shares, the B4 Shares and/or the B5 Shares,

B1 Shares the ordinary B1 shares of £0 10 each in the capital of the Company,

B2 Shares the ordinary B2 shares of £0 10 each in the capital of the Company,

B3 Shares the ordinary B3 shares of £0 10 each in the capital of the Company,

B4 Shares the ordinary B4 shares of £0 10 each in the capital of the Company,

B5 Shares the ordinary B5 shares of £0 10 each in the capital of the Company,

Bad Leaver a Relevant Employee who ceases to be an employee or director of or a consultant or service provider to the Company

(a) as a result of

(i) permanent incapacity due to ill-health as a result of an abuse of drink or drugs,

(ii) dismissal by the Company for gross misconduct (save where such dismissal has been found by a tribunal or court or competent jurisdiction to be unfair or wrongful other than as a consequence of some procedural irregularity), or

(iii) his fraud or his disqualification from acting as a director, or

	(b) in circumstances where he carries on or becomes concerned or engaged or interested directly or indirectly (whether as principal, shareholder, partner, employee, agent or otherwise) in any trade or business competing with the business of the Company,
	unless the Board shall (in its absolute discretion) determine that such person shall be a Good Leaver,
Board	the board of directors of the Company from time to time,
Business Day	a day other than a Saturday or Sunday or public holiday in England,
C Shares	the ordinary C shares of £0.10 each in the capital of the Company,
Compulsory Transfer Notice	a Transfer Notice given in the circumstances described in Article 16,
Directors	the directors for the time being of the Company or a quorum of such directors present at a duly convened meeting of the directors,
Eligible Director	a Director who would be entitled to vote on the matter at a meeting of Directors (but excluding any Director whose vote is not to be counted in respect of the particular matter),
Exit	a Share Sale or an Asset Sale,
Family Trust	means as regards any particular individual Member or deceased or former individual Member, trusts (whether arising under a settlement, declaration of trust or other instrument by whomsoever or wheresoever made or under a testamentary disposition or on an intestacy) under which no immediate beneficial interest in any of the shares in question is for the time being vested in any person other than that individual and/or Privileged Relations of that individual, and so that for this purpose a person shall be considered to be beneficially interested in a Share if such Share or the income thereof is or may become liable to be transferred or paid or applied or appointed to or for the benefit of such person or any voting or other rights attaching thereto are or may become liable to be exercisable by or as directed by such person pursuant to the terms of the relevant trusts or in consequence of an exercise of power or discretion conferred thereby on any person or persons,
Good Leaver	a Relevant Employee who ceases to be an employee or director of or a consultant or service provider to the Company and who is not a Bad Leaver,
Member	a registered holder for the time being of Shares,
Model Articles	the model articles for private companies limited by shares contained in Schedule 1 of the Companies (Model Articles) Regulations 2008 (SI 2008/3229) as amended prior to the date of

	adoption of these Articles,
Prescribed Period	the period commencing on the Notice Date (as defined in Article 15 4) and ending on the last day of either the First Offer Period, the Second Offer Period, the Third Offer Period or the Fourth Offer Period in accordance with Article 15 6, 15 7, 15 8 or 15 10 (as applicable),
Privileged Relations	in relation to an individual Member or deceased or former individual Member, the husband or wife or the widower or widow of such Member and all the lineal descendants and ascendants in direct line of such Member and the brothers and sisters of such Member and a husband or wife or widower or widow of any of the above persons and for the purposes aforesaid a step-child or adopted child or illegitimate child of any person shall be deemed to be his or her lineal descendant,
Relevant Employee	an employee or director of or a consultant or service provider to the Company,
Relevant Shares	(so far as the same remain for the time being held by the trustees of any Family Trusts) the Shares originally acquired by such trustees and any additional Shares issued to such trustees by way of capitalisation or acquired by such trustees in exercise of any right or option granted or arising by virtue of the holding of such Shares or any of them or the membership thereby conferred,
Shares	the A Shares, the B Shares and/or the C Shares,
Share Sale	the transfer (whether through a single transaction or a series of transactions) for value of Shares or rights over Shares which in the aggregate carry 50% or more of the voting rights attaching to the issued share capital of the Company to any person (or persons connected with each other, or persons acting in concert with each other (within the meaning given in the City Code on Takeovers and Mergers as in force at the date of the transfer)) who are bona fide third parties acting in good faith on an arm's length basis,
Third Party Purchaser	an individual or body corporate not being a Member or an associate (within the meaning of section 435 Insolvency Act 1986) of a Member,
Transfer Notice	a notice in accordance with Article 15 2 that a Member desires to transfer his Shares, and
Valuers	a firm of chartered accountants agreed between the Proposing Transferor (as defined in Article 15 2) and the Directors or, in default of agreement within 10 Business Days of the first name being proposed by either of them, as appointed by the President of the Institute of Chartered Accountants in England and Wales on the application of the Proposing Transferor or the Directors
12	Save as otherwise specifically provided in these Articles, words and expressions which have particular meanings in the Model Articles shall have the same meanings in these Articles, subject

to which and unless the context otherwise requires, words and expressions which have particular meanings in the Act shall have the same meanings in these Articles but excluding any statutory modification of them not in force on the date when these Articles become binding on the Company

13 In these Articles a reference to

13.1 a person includes a reference to an individual, body corporate, association, government, state, agency of state or any undertaking (whether or not having a legal personality and irrespective of the jurisdiction in or under the law of which it was incorporated or exists), and

13.2 **these Articles** is to these articles of association (including the provisions of the Model Articles incorporated therein), and a reference to an article is to an article of these Articles, in each case as amended from time to time in accordance with the terms of these Articles and the Act

14 The contents table and headings in these Articles are for convenience only and do not affect their interpretation

15 Words importing the singular include the plural and vice versa and words importing a gender include every gender

16 Any question as to whether a person is "connected" with another shall be determined in accordance with section 1122 of the Corporation Tax Act 2010

17 Save as expressly provided otherwise in these Articles, any reference to any statutory provision shall be deemed to include a reference to each and every statutory amendment, modification, re-enactment and extension thereof for the time being in force

18 The Contracts (Rights of Third Parties) Act 1999 shall not apply to any rights under these Articles

2 Model Articles

21 The Model Articles shall apply to the Company, except in so far as they are modified or excluded by these Articles or are inconsistent with these Articles, and, subject to any such modifications, exclusions or inconsistencies, shall together with these Articles constitute the articles of association of the Company to the exclusion of any other articles or regulations set out in any statute or in any statutory instrument or other subordinate legislation

22 Articles 6(2), 11 to 14 (inclusive), 16, 26(5), 38, 43, 44(2), 49 and 50 to 53 (inclusive) of the Model Articles shall not apply to the Company

23 Article 20 of the Model Articles shall be amended by the insertion of the words "(including alternate directors)" before the words "properly incur"

24 Articles 31(a) to (d) (inclusive) of the Model Articles shall be amended by the deletion, in each case, of the words "either" and "or as the directors may otherwise decide"

3 Directors' meetings

31 Any decision of the Directors must be taken at a meeting of Directors in accordance with these Articles or must be a decision taken in accordance with Article 4

32 Subject as provided in these Articles, the Directors may participate in Directors' meetings for the despatch of business, adjourn and otherwise regulate their meetings as they think fit

33 The provisions of Article 5.2 shall apply equally to meetings of any committee of the Directors as to meetings of the Directors

4 Decisions of Directors

- 4.1 All decisions made at any meeting of the Directors or of any committee of the Directors shall be made only by resolution, and no such resolution shall be passed unless there is a majority vote for it. Each Director has one vote at a meeting of Directors.
- 4.2 Such a decision may take the form of a resolution in writing, where each Eligible Director has signed one or more copies of it, or to which each Eligible Director has otherwise indicated agreement in writing.
- 4.3 A decision may not be taken in accordance with this Article if the Eligible Directors would not have formed a quorum at a Directors' meeting to vote on the matter.
- 4.4 The chairman of Directors' meetings shall not have a casting vote.
- 4.5 Where decisions of the Directors are taken by electronic means, such decisions shall be recorded by the Directors in permanent form, so that they may be read with the naked eye.

5 Number of Directors and quorum

- 5.1 Unless and until determined otherwise by a Members' resolution, the minimum number of Directors shall be one. No shareholding qualification for Directors shall be required.
- 5.2 The quorum at any meeting of the Directors shall be two directors (unless only one Director shall have been appointed in which case the quorum shall be one Director).
- 5.3 No business shall be conducted at any meeting of the Directors unless a quorum is participating at the beginning of the meeting and also when that business is voted on. If a quorum is not present within 30 minutes of the time specified for the relevant meeting, or if, during a meeting, such quorum ceases to be present, the meeting shall stand adjourned for 5 Business Days at the same time and place or to such time and place as the Directors determine. If at any adjourned meeting such quorum is not present within 30 minutes from the time appointed, then any one Eligible Director shall be a quorum.

6 Directors' interests

- 6.1 The Directors may, in accordance with the requirements set out in this Article, authorise any matter or situation proposed to them by any Director which would, if not so authorised, involve a Director (the **Interested Director**) breaching his duty under section 175 of the Act to avoid conflicts of interest (a **Conflict**).
- 6.2 Any authorisation of a Conflict under this Article may (whether at the time of giving the authorisation or subsequently)
- 6.2.1 extend to any actual or potential conflict of interest which may reasonably be expected to arise out of the matter or situation so authorised,
- 6.2.2 provide that the Interested Director be excluded from the receipt of documents and information and the participation in discussions (whether at meetings of the Directors or otherwise) related to the Conflict,
- 6.2.3 provide that the Interested Director may or may not vote (or may or may not be counted in the quorum) at any future meeting of Directors in relation to any resolution related to the Conflict,
- 6.2.4 impose upon the Interested Director such other terms for the purposes of dealing with the Conflict as the Directors think fit,

- 6 2 5 provide that, where the Interested Director obtains, or has obtained (through his involvement in the Conflict and otherwise than through his position as a Director of the Company) information that is confidential to a third party, he will not be obliged to disclose that information to the Company, or to use it in relation to the Company's affairs where to do so would amount to a breach of that confidence, and
- 6 2 6 permit the Interested Director to absent himself from the discussion of matters relating to the Conflict at any meeting of the Directors and be excused from reviewing papers prepared by, or for, the Directors to the extent they relate to such matters
- 6 3 Where the Directors authorise a Conflict, the Interested Director will be obliged to conduct himself in accordance with any terms and conditions imposed by the Members in relation to the Conflict
- 6 4 The Directors may revoke or vary such authorisation at any time but this will not affect anything done by the Interested Director prior to such revocation or variation in accordance with the terms of such authorisation
- 6 5 A Director is not required, by reason of being a Director (or because of the fiduciary relationship established by reason of being a director), to account to the Company for any remuneration, profit or other benefit which he derives from or in connection with a relationship involving a Conflict which has been authorised by the Directors in accordance with these Articles (subject in each case to any terms and conditions attaching to that authorisation) and no contract shall be liable to be avoided on such grounds
- 6 6 Subject to sections 177(5) and 177(6) of the Act, a Director who is in any way, whether directly or indirectly, interested in a proposed transaction or arrangement with the Company shall declare the nature and extent of his interest to the other Directors before the Company enters into the transaction or arrangement in accordance with the Act
- 6 7 Subject to sections 182(5) and 182(6) of the Act, a Director who is in any way, whether directly or indirectly, interested in a transaction or arrangement that has been entered into by the Company shall declare the nature and extent of his interest to the other Directors as soon as is reasonably practicable in accordance with the Act, unless the interest has already been declared under Article 6 6
- 6 8 Subject, where applicable, to any terms and conditions imposed by the Directors in accordance with Article 6 2, and provided a Director has declared the nature and extent of his interest in accordance with the requirements of the Act, a Director who is in any way, whether directly or indirectly, interested in an existing or proposed transaction or arrangement with the Company
- 6 8 1 may be a party to, or otherwise interested in, any such transaction or arrangement with the Company, or in which the Company is otherwise (directly or indirectly) interested,
- 6 8 2 shall be an Eligible Director for the purposes of any proposed decision of the Directors (or committee of Directors) in respect of such transaction or arrangement or proposed transaction or arrangement in which he is interested,
- 6 8 3 shall be entitled to vote at a meeting of Directors (or of a committee of Directors) or participate in any unanimous decision, in respect of such transaction or arrangement or proposed transaction or arrangement in which he is interested,
- 6 8 4 may act by himself or his firm in a professional capacity for the Company (otherwise than as auditor) and he or his firm shall be entitled to remuneration for professional services as if he were not a Director,

685 may be a director or other officer of, or employed by, or a party to a transaction or arrangement with, or otherwise interested in, any body corporate in which the Company is otherwise (directly or indirectly) interested, and

686 shall not, save as he may otherwise agree, be accountable to the Company for any benefit which he (or a person connected with him (as defined in section 252 of the Act)) derives from any such contract, transaction or arrangement or from any such office or employment or from any interest in any such body corporate and no such contract, transaction or arrangement shall be liable to be avoided on the grounds of any such interest or benefit nor shall the receipt of any such remuneration or other benefit constitute a breach of his duty under section 176 of the Act

7 Alternate Directors

71 Any Director (the **appointor**) may appoint as an alternate any other Director, or any other person approved by resolution of the Directors, to

711 exercise that Director's powers, and

712 carry out that Director's responsibilities,

in relation to the taking of decisions by the Directors, in the absence of the alternate's appointor

72 Any appointment or removal of an alternate must be effected by notice in writing to the Company signed by the appointor, or in any other manner approved by the Directors

73 The notice must

731 identify the proposed alternate, and

732 in the case of a notice of appointment, contain a statement signed by the proposed alternate that the proposed alternate is willing to act as the alternate of the Director giving the notice

74 An alternate director may act as alternate director to more than one Director and has the same rights in relation to any decision of the Directors as the alternate's appointor

75 Except as these Articles specify otherwise, alternate directors

751 are deemed for all purposes to be Directors,

752 are liable for their own acts and omissions,

753 are subject to the same restrictions as their appointors, and

754 are not deemed to be agents of or for their appointors,

and, in particular (without limitation), each alternate director shall be entitled to receive notice of all meetings of Directors and of all meetings of committees of Directors of which his appointor is a member

76 A person who is an alternate director but not a Director

761 may be counted as participating for the purposes of determining whether a quorum is present (but only if that person's appointor is not participating), and

762 may participate in a unanimous decision of the Directors (but only if his appointor is an Eligible Director in relation to that decision, but does not participate)

77 A Director who is also an alternate director is entitled, in the absence of his appointor, to a separate vote on behalf of his appointor, in addition to his own vote on any decision of the

Directors (provided that his appointor is an Eligible Director in relation to that decision)

- 7 8 An alternate director may be paid expenses and may be indemnified by the Company to the same extent as his appointor but shall not be entitled to receive any remuneration from the Company for serving as an alternate director except such part of the appointor's remuneration as the appointor may direct by notice in writing made to the Company
- 7 9 An alternate director's appointment as an alternate terminates
- 7 9 1 when the alternate's appointor revokes the appointment by notice to the Company in writing specifying when it is to terminate,
- 7 9 2 on the occurrence, in relation to the alternate, of any event which, if it occurred in relation to the alternate's appointor, would result in the termination of the appointor's appointment as a Director,
- 7 9 3 on the death of the alternate's appointor, or
- 7 9 4 when the alternate's appointor's appointment as a Director terminates

8 Secretary

The Directors may appoint any person who is willing to act as the secretary for such term, at such remuneration and upon such conditions as they may think fit and from time to time remove such person and, if the Directors so decide, appoint a replacement, in each case by a decision of the Directors

9 Share rights

- 9 1 As regards dividend, the B1 Shares, the B2 Shares, the B3 Shares, the B4 Shares, the B5 Shares and the C Shares shall each be treated as separate classes of shares, and (subject thereto) any profits which the Directors resolve to distribute in any year to the holders of the B1 Shares, B2 Shares, B3 Shares, B4 Shares, the B5 Shares or the C Shares (as applicable) shall be distributed in proportion to the percentage of the relevant class of Shares held by them. The holders of the A Shares shall have no entitlement to receive dividends other than in respect of any distribution following an Asset Sale pursuant to Article 9 3
- 9 2 As regards capital, on a return of assets on liquidation or capital reduction or otherwise, the proceeds or (as applicable) the assets of the Company remaining after the payment of its liabilities shall be distributed as follows
- 9 2 1 first in paying the sum of £1 to the holders of the B Shares (distributed in proportion to the percentage of B Shares held by them),
- 9 2 2 second in paying the sum of £1 to the holders of the C Shares (distributed in proportion to the percentage of C Shares held by them), and
- 9 2 3 thirdly in paying the balance to the holders of the A Shares (distributed in proportion to the percentage of A Shares held by them)
- 9 3 In the event of an Exit, the Members shall ensure that the total of all and any consideration received (whether in cash or otherwise) is re-allocated between the sellers of the Shares (in the event of a Share Sale) or amongst the Members (in the event of an Asset Sale) so as to ensure that the Exit proceeds are distributed in accordance with Article 9 2
- 9 4 As regards voting in general meetings, the holders of the A Shares shall be entitled to receive notice of, and to attend and vote at, general meetings of the Company, on a show of hands every such Member who (being an individual) is present in person or by proxy or (being a corporation)

is present by a duly authorised representative or by proxy shall have one vote and on a poll every such Member so present shall have one vote for each A Share held by him. The holders of the B Shares and the C Shares shall not be entitled to receive notice of or to attend and vote at general meetings of the Company

10 Class rights

10.1 Whenever the capital of the Company is divided into different classes of Shares the rights attached to any class may be varied or abrogated either whilst the Company is a going concern or during or in contemplation of a winding up only with the prior consent of the holders of the issued Shares of that class given in accordance with Article 10.2

10.2 The consent of the holders of a class of Shares may be given by

10.2.1 a special resolution passed at a separate general meeting of the holders of that class, or

10.2.2 a written resolution in any form signed by, or on behalf of the holders of not less than 75% in nominal value of the issued share capital of that class

11 Company's lien over Shares

11.1 The Company has a lien (the **Company's lien**) over every Share, which is registered in the name of any person indebted or under any liability to the Company, whether he is the sole registered holder of the Share or one of several joint holders, for all monies payable by him (either alone or jointly with any other person) to the company, whether payable immediately or at some time in the future

11.2 The Company's lien over a Share

11.2.1 takes priority over any third party's interest in that Share, and

11.2.2 extends to any dividend or other money payable by the Company in respect of that Share and (if the lien is enforced and the Share is sold by the Company) the proceeds of sale of that Share

11.3 The Directors may at any time decide that a Share which is or would otherwise be subject to the Company's lien will not be subject to it, either wholly or in part

11.4 Subject to the provisions of this article, if

11.4.1 a lien enforcement notice has been given in respect of a Share, and

11.4.2 the person to whom the notice was given has failed to comply with it,

the Company may sell that Share in such manner as the Directors decide

11.5 A lien enforcement notice

11.5.1 may only be given in respect of a Share which is subject to the Company's lien, in respect of which a sum is payable and the due date for payment of that sum has passed,

11.5.2 must specify the Share concerned,

11.5.3 must require payment of the sum within 10 Business Days of the notice,

11.5.4 must be addressed either to the holder of the Share or to a transmittee of that holder, and

11.5.5 must state the Company's intention to sell the Share if the notice is not complied with

11.6 Where Shares are sold under this article

- 11 6 1 the Directors may authorise any person to execute an instrument of transfer of the Shares to the purchaser or to a person nominated by the purchaser, and
- 11 6 2 the transferee is not bound to see to the application of the consideration, and the transferee's title is not affected by any irregularity in or invalidity of the process leading to the sale
- 11 7 The net proceeds of any such sale (after payment of the costs of sale and any other costs of enforcing the lien) must be applied
 - 11 7 1 first, in payment of so much of the sum for which the lien exists as was payable at the date of the lien enforcement notice, and
 - 11 7 2 second, to the person entitled to the Shares at the date of the sale, but only after the certificate for the Shares sold has been surrendered to the Company for cancellation, or an indemnity in a form reasonably satisfactory to the Directors has been given for any lost certificates, and subject to a lien equivalent to the Company's lien for any money payable (whether payable immediately or at some time in the future) as existed upon the Shares before the sale in respect of all Shares registered in the name of such person (whether as the sole registered holder or as one of several joint holders) after the date of the lien enforcement notice
- 11 8 A statutory declaration by a Director or the Company secretary that the declarant is a director or the Company secretary and that a Share has been sold to satisfy the Company's lien on a specified date
 - 11 8 1 is conclusive evidence of the facts stated in it as against all persons claiming to be entitled to the Share, and
 - 11 8 2 subject to compliance with any other formalities of transfer required by the Articles or by law, constitutes a good title to the share
- 12 Issue of Shares**
 - 12 1 Other than as may be determined by special resolution of the Company in general meeting, any unissued Shares from time to time shall, before they are issued, be offered to all the holders of the A Shares in proportion to the number of A Shares held by them respectively (and such offer shall be at the same price and on the same terms to each such Member) Such offer shall be made by notice specifying the number of Shares offered, the proportionate entitlement of the relevant Member, the price per Share and limiting a period (being not less than 20 Business Days) within which the offer, if not accepted, will be deemed to be declined After the expiration of such period the Directors shall offer the Shares so declined to the persons who have, within the said period, accepted all the Shares offered to them in the same manner as the original offer (save that each Member's entitlement to Shares shall be the proportion that their holding of A Shares bears to the total number of A Shares held by those Members to whom the further offer is made) and limited by a period of not less than 10 Business Days If any Shares comprised in such further offer are declined or deemed to be declined such further offer shall be withdrawn in respect of such Shares At the expiration of the time limited by the notice(s) the Directors shall allot the Shares so offered to or amongst the Members who have notified their willingness to take all or any of such Shares in accordance with the terms of the offer No Member shall be obliged to take more than the maximum number of Shares he has indicated his willingness to take
 - 12 2 In respect of any Shares not accepted pursuant to Article 12 1 above or not capable of being so offered except by way of fractions or in respect of any Shares released from the provisions of

Article 12.1 by special resolution as therein specified, shall be at the disposal of the Company and the Directors may allot, grant options over or otherwise dispose of them to such persons at such times and generally on such terms and conditions as they think proper, provided that no Shares shall be issued at a discount and provided further that, in the case of Shares not accepted as aforesaid, such Shares shall not be disposed of on terms which are more favourable to the subscribers thereof than the terms on which they were offered to the Members, or at a discount. No Share shall be issued more than 3 months after the end of the period for the acceptance of the last offer made under Article 12.1 unless the procedure in Article 12.1 and this Article 12.2 is repeated in relation to that Share.

12.3 The discretion of the Directors contained in this Article as to the allotment and disposal of and the granting of any option over the Shares shall in any event be subject to the provisions of any agreement relating thereto binding on the Company from time to time and any directions contained in any resolution creating such Shares.

12.4 In accordance with section 567(1) of the Act, sections 561 and 562 of the Act shall not apply to an allotment of equity securities (as defined in section 560(1) of the Act).

13 Transfer of Shares

13.1 Shares may be transferred by transfer in writing in usual common form or in any other form approved by the Directors. The instrument of transfer shall be signed by or on behalf of the transferor and, when the Share is not fully paid, shall also be signed by the transferee.

13.2 The Directors may decline to recognise any instrument of transfer unless the instrument of transfer is duly stamped and is accompanied by the relevant share certificate and such other evidence as the Directors may reasonably require to show the right of the transferor to make the transfer (and, if the instrument of transfer is executed by some other person on his behalf, the authority of that person so to do). All instruments of transfer which are registered may be retained by the Company.

13.3 Notwithstanding any other provision of these Articles, the Board shall not register a transfer of any interest in a Share if it is to a minor, undischarged bankrupt, trustee in bankruptcy or person who (in the opinion of the Board) is of unsound mind or unless the transfer is made in accordance with these Articles.

13.4 An obligation to transfer a Share under these Articles shall be deemed to be an obligation to transfer the entire legal and beneficial interest in such Share free from any lien, charge or other encumbrance.

14 Permitted transfers

14.1 Subject to the provisions of Article 14.2 any Shares (other than any Shares in respect of which the holder shall have been required by the Directors under these Articles to give a Transfer Notice or shall have been deemed to have given a Transfer Notice) may at any time be transferred

14.1.1 by any Member (not being in relation to the Shares concerned a holder thereof as a trustee of any Family Trusts) to a Privileged Relation of such Member, or

14.1.2 by any such individual Member to trustees to be held upon Family Trusts related to such individual Member, or

14.1.3 where Shares have been transferred under Article 14.1.2 to trustees of Family Trusts, the trustees and their successors in office may (subject to the provisions of this Article 14) transfer all or any of the Relevant Shares.

- (a) to the trustees for the time being of the Family Trust concerned on any change of trustees,
- (b) to the trustees for the time being of any other trusts being Family Trusts in relation to the same individual Member or deceased or former Member pursuant to the terms of such Family Trusts or to any discretion vested in the trustees thereof or any other person, or
- (c) to the Relevant Member or former Member or any Privileged Relation of the Relevant Member or deceased or former Member who has thereby become entitled to the Shares proposed to be transferred on the total or partial termination of or pursuant to the terms of the Family Trusts concerned or in consequence of the exercise of any such power or discretion as aforesaid

14 2 Where a Privileged Relation holds Shares

14 2 1 by virtue of a transfer of Shares made prior to the Adoption Date, or

14 2 2 by virtue of Article 14 1,

and ceases to be a Privileged Relation for any reason whatsoever (**Former Relation**), the Directors may require the Former Relation to transfer all Shares held by such Privileged Relation (including any Shares held by virtue of any subsequent allotment or transfer of Shares to such Privileged Relation) to the original Member at the original transfer or subscription price (as applicable)

14 3 For the purposes of Article 14 2 1 (and for the avoidance of doubt)

14 3 1 Susan Booth shall be deemed to be the Privileged Relation of John Booth,

14 3 2 Judith Mary Rucklidge shall be deemed to be the Privileged Relation of Adam John Rucklidge,

14 3 3 Tone Vanden Branden shall be deemed to be the Privileged Relation of Paul David Vanden Branden, and

14 3 4 Jennifer Clarke (née Deakin) shall be deemed to be the Privileged Relation of Daniel Clarke

15 Pre-emption on transfer

15 1 Unless the Members agree to waive the requirements of this Article 15 by special resolution and save for any transfer made pursuant to Articles 14, 17 or 18, the right to transfer Shares or any interest in Shares shall be subject to the following restrictions and provisions. References in this Article 15 to Shares or Sale Shares shall include any interest in and grant of contractual rights or options over or in respect of such Shares

15 2 Any Member (the **Proposing Transferor**) proposing to transfer any Shares (the **Sale Shares**), shall be required before effecting, or purporting to effect the transfer, to give a notice in writing to the Company (a **Transfer Notice**). The Transfer Notice shall specify:

15 2 1 that he desires to transfer the Sale Shares,

15 2 2 whether or not he has received an offer from a Third Party Purchaser for the Sale Shares and if so the identity of such Third Party Purchaser and the price so offered, and

15 2 3 the price at which he is prepared to sell the Sale Shares in accordance with the following provisions of this Article 15 (the **Proposed Price**)

15 3 The Transfer Notice shall constitute the Company his agent for the sale of the Sale Shares

- (together with all rights then attached thereto) during the Prescribed Period to the Company or any Members on the basis set out in the following provisions of this Article 15 and shall not be revocable except with the consent of the Directors or in accordance with Article 15 5
- 15 4 The Sale Shares shall be offered for purchase in accordance with this Article 15 at a price per Sale Share (the **Sale Price**) as agreed between the Proposing Transferor and the Directors or, in default of such agreement, within 15 Business Days after the date of service of the Transfer Notice (the **Notice Date**), the lower of
- 15 4 1 the Proposed Price, and
- 15 4 2 the price per Sale Share (the **Valuers' Price**) as determined by the Valuers in accordance with Article 15 5
- 15 5 If the Sale Price shall not have been agreed between the Proposing Transferor and the Directors within the time limit prescribed in Article 15 4, then immediately following the expiry of such period the Directors shall refer the matter to the Valuers and the Valuers shall determine and certify the sum per Share considered by them to be the fair value thereof as at the Notice Date. The Valuers shall act as experts and not as arbitrators and their determination shall be final and binding on all persons concerned and (in the absence of fraud or manifest error) they shall be under no liability to any such person by reason of their determination or certificate or by anything done or omitted to be done by them for the purpose thereof or in connection therewith. The cost and expense of the Valuers shall be borne by the Company save where the price determined by the Valuers is lower than the price offered by the Directors during the discussions referred to at Article 15 4, in which case the costs and expenses of the Valuers shall be borne by the Proposing Transferor. Save where the Transfer Notice is a Compulsory Transfer Notice given in accordance with Article 16 or otherwise, the Proposing Transferor may withdraw the Transfer Notice within 5 Business Days of the Valuers' Price being notified to him if it is less than the Proposed Price
- 15 6 If the Transfer Notice is not withdrawn in accordance with these Articles, the Company shall offer the Sale Shares for purchase at the Sale Price by a written notice (the **First Offer Notice**) given within the later of 15 Business Days after the Sale Price is agreed or determined under Article 15 4 or the expiry of the period prescribed in Article 15 4, to the Company. The period during which the Company may accept the offer contained in the First Offer Notice shall commence on the date of the First Offer Notice and terminate 20 Business Days thereafter (the **First Offer Period**)
- 15 7 Any Sale Shares not accepted by the Company pursuant to Article 15 6 by the end of the last day of the First Offer Period, shall be offered by a written offer notice (the **Second Offer Notice**) given within 10 Business Days of the expiry of the First Offer Period, to the holders of the A Shares as at the date of the Second Offer Notice (other than the Proposing Transferor and any other Member who has been served with a Compulsory Transfer Notice). The Second Offer Notice shall invite the relevant Members to state in writing the maximum number of Sale Shares which they wish to purchase. The period during which a relevant Member may accept the offer contained in the Second Offer Notice shall commence on the date of the Second Offer Notice and terminate 20 Business Days thereafter (the **Second Offer Period**)
- 15 8 Any Sale Shares not accepted by the Company pursuant to Article 15 6 or by the holders of the A Shares pursuant to Article 15 7 by the end of the last day of the Second Offer Period, shall be offered by a written offer notice (the **Third Offer Notice**) given within 10 Business Days of the expiry of the Second Offer Period, to those Members described in the first column of the table set out below as at the date of the Third Offer Notice (other than the Proposing Transferor and any other Member who has been served with a Compulsory Transfer Notice). The Third Offer Notice

shall invite the relevant Members to state in writing the maximum number of Sale Shares which they wish to purchase. The period during which a relevant Member may accept the offer contained in the Third Offer Notice shall commence on the date of the Third Offer Notice and terminate 20 Business Days thereafter (the **Third Offer Period**). The order in which the Sale Shares shall be offered amongst the Members pursuant to this Article 15.8 shall be as follows:

Class of Sale Share	Description of Member
A Shares	the holders of C Shares
B Shares	the holders of A Shares
C Shares	the holders of A Shares

- 15.9 In the event of competition among the relevant Members, the Sale Shares shall be sold to the acceptors in proportion to the number of Shares held of that class (as nearly, as may be without involving fractions, or increasing the number, sold to a relevant Member beyond that applied for by him) (and the shareholding of the Proposing Transferor and any other Member who has been served with a Compulsory Transfer Notice shall be disregarded for the purpose of calculating this proportion).
- 15.10 Any Sale Shares not accepted by the Company pursuant to Article 15.7 or by the relevant Members pursuant to Article 15.7 or Article 15.8 by the end of the last day of the Third Offer Period, shall, at the instigation of the Board, be offered by a written offer notice (the **Fourth Offer Notice**) given within 10 Business Days of the expiry of the Third Offer Period to such persons (as identified by the Board) who are existing directors and/or employees of the Company (and are not currently Members). The Fourth Offer Notice shall invite such persons to state in writing the maximum number of Sale Shares which they wish to purchase. The period during which such persons may accept the offer contained in the Fourth Offer Notice shall commence on the date of the Fourth Offer Notice and terminate 20 Business Days thereafter (the **Fourth Offer Period**).
- 15.11 Any Shares not accepted by the Company, the Members or relevant persons pursuant to the foregoing provisions of these Articles by the end of the last day of the Fourth Offer Period may be offered by the Proposing Transferor to such persons as he may think fit for purchase at the Sale Price for a period of three months commencing on the day after the day on which the Fourth Offer Period terminates.
- 15.12 After the expiry of the period in which all of the Sale Shares have been accepted, the Directors shall allocate the Sale Shares in accordance with the acceptances received on the basis set out in Articles 15.6 to 15.11. The Directors shall within 5 Business Days of the expiry of the period in which all of the Sale Shares have been accepted, give notice in writing (the **Sale Notice**) to the Proposing Transferor and to each accepting person (each a **Purchaser**) specifying the name and address of each Purchaser, the number of Sale Shares agreed to be purchased by him and the aggregate price payable for them.
- 15.13 Completion of a sale and purchase of Sale Shares pursuant to a Sale Notice shall take place at the registered office of the Company at the time specified in the Sale Notice (being not less than 3 Business Days nor more than 10 Business Days after the date of the Sale Notice or any time after the Sale Notice has been given if all the Sale Shares are to be purchased by the Company) when the Proposing Transferor, upon payment to him by a Purchaser of the Sale Price in respect of the Sale Shares allocated to that Purchaser, shall transfer those Sale Shares and deliver the relevant share certificates to that Purchaser or cancel the relevant Sale Shares which have been purchased by the Company.

15 14 If a Proposing Transferor shall fail or refuse to transfer any Sale Shares to a Purchaser hereunder the Directors may authorise some person to execute and deliver on his behalf the necessary transfer and the Company may receive the purchase money in trust for the Proposing Transferor and cause the Purchaser(s) to be registered as the holder(s) of such Shares or cancel such Shares that have been purchased by the Company. The receipt of the Company for the purchase money shall constitute a good discharge to the Purchaser(s) (who shall not be bound to see to the application thereof) and after the Purchaser(s) has been registered or such Shares cancelled (as the case may be) in purported exercise of the aforesaid powers the validity of the proceedings shall not be questioned by any person. The Company shall not pay the purchase money to the Proposing Transferor until he shall have delivered his share certificate(s) or a suitable indemnity and the necessary transfers to the Company.

16 **Compulsory transfers**

16 1 A person entitled to a Share in consequence of the death or bankruptcy of a Member, shall be bound at any time within a period of twelve (12) months of such death or bankruptcy, if and when required in writing by the Directors so to do, to give a Transfer Notice in respect of such Share and the provisions of Articles 15 2 to 15 14 shall apply to the transfer of those Shares.

16 2 If a Relevant Employee ceases to be an employee or director of or a consultant or service provider to the Company at any time then, within twelve (12) months after such cessation, the Directors may serve notice (a **Compulsory Transfer Notice**) on such Relevant Employee or any of his Privileged Relations and trustees of his Family Trusts holding Shares requiring that a Transfer Notice be given in respect of

16 2 1 all Shares registered in the name of the Relevant Employee (if any) immediately before such cessation,

16 2 2 all Shares held immediately before such cessation by the Relevant Employee's Privileged Relations and/or Family Trusts (other than Shares which the Directors are satisfied were not acquired by such holders by reason of their connection with the Relevant Employee),

(in each case, a **Compulsory Transferor**) and the provisions of Articles 15 2 to 15 14 shall (subject to Articles 16 3 to 16 6) apply to the transfer of those Shares.

16 3 If the Compulsory Transfer Notice is served by the Directors in accordance with Article 16 2 and the Relevant Employee is a Good Leaver then the price per Share at which the Shares held by the Compulsory Transferor(s) will be offered for sale pursuant to Article 15 will be fair value as determined by the Valuers in accordance with Article 15 5 and the **Sale Price** will be construed accordingly in these Articles.

16 4 If the Compulsory Transfer Notice is served by the Directors in accordance with Article 16 2 and the Relevant Employee is a Bad Leaver then the price per Share at which the Shares held by the Compulsory Transferor(s) will be offered for sale pursuant to Article 15 will be the lower of (i) par value and (ii) fair value as determined by the Valuers in accordance with Article 15 5 and the **Sale Price** will be construed accordingly in these Articles.

16 5 For the purposes of determining fair value pursuant to Articles 16 3 and 16 4, the fair value of the relevant Shares shall be determined at the Termination Date (as defined in Article 16 6).

16 6 For the purpose of Article 16 2, the date upon which a Relevant Employee ceases to hold office as an employee (the **Termination Date**) as described therein shall

- 16 6 1 where the employer terminates or purports to terminate a contract of employment by giving notice to the employee of the termination of the employment, whether or not the same constitutes a wrongful or unfair dismissal, be the later of the date of that notice (whether or not a payment is made by the employer in lieu of all or part of the notice period required to be given by the employer in respect of such termination) and the date (if any) for the termination expressly stated in such notice,
- 16 6 2 where the employee terminates or purports to terminate a contract of employment by giving notice to the employer of the termination of the employment (whether or not he is lawfully able so to do), be the later of the date of that notice and the date (if any) for the termination expressly stated in such notice,
- 16 6 3 where an employer or employee wrongfully repudiates the contract of employment and the other respectively accepts that the contract of employment has been terminated be the date of such acceptance by the employee or employer respectively,
- 16 6 4 where a contract of employment is terminated under the doctrine of frustration, be the date of the frustrating event, and
- 16 6 5 where a contract of employment is terminated, be the date on which the person actually ceases to be employed by the employer
- 16 7 In a case where the Directors have duly required a Transfer Notice to be given in respect of any Shares and such Transfer Notice is not duly given within a period of 5 Business Days or such longer period as the Directors may allow for the purpose, such Transfer Notice shall be deemed to have been given on such date after the expiration of the said period as the Directors may by resolution determine and the forgoing provisions of these Articles shall take effect accordingly
- 17 tor is convicted**
- 17 1 If the holders, at any time, of not less than 65% of the A Shares (the **Selling Members**) shall receive an offer from a Third Party Purchaser which they intend to accept to acquire all the A Shares held by the Selling Members then, the Selling Members shall have the option (the **Drag Along Option**) to require all the other Members (the **Remaining Members**) to transfer all their Shares (the **Remaining Shares**) to the third party purchaser or as the third party purchaser shall direct in accordance with this Article 17 and, for the avoidance of doubt, the provisions of Article 15 shall not apply to such proposed sale or transfer
- 17 2 The Selling Members shall exercise the Drag Along Option by giving notice to that effect (a **Drag Along Notice**) to the Remaining Members at any time before the transfer of the Selling Members' Shares to the Third Party Purchaser A Drag Along Notice shall specify that the Remaining Members are required to transfer all their Remaining Shares pursuant to this Article 17 to the Third Party Purchaser, the price at which the Remaining Shares are to be transferred (being the price payable by the Third Party Purchaser in respect of the Shares held by the Selling Members as allocated in accordance with Article 93) and the proposed date of transfer A Drag Along Notice shall be irrevocable unless the Third Party Purchaser refuses to acquire the Remaining Shares on the terms of this Article 17
- 17 3 The Remaining Members shall be obliged to sell the Remaining Shares at the price specified in the Drag Along Notice and completion of this sale and purchase shall take place on receipt of the consideration payable for the relevant Shares and on the same date as the date proposed for completion of the sale of the Selling Members' Shares, unless
 - 17 3 1 all the Remaining Members and the Selling Members agree otherwise, or

- 17 3 2 the date is less than 10 Business Days after the Drag Along Notice, in which case completion shall take place on the 10th Business Days after the Drag Along Notice
- 17 4 Each of the Remaining Members shall, on service of the Drag Along Notice, be deemed to have appointed each of the Selling Members severally as his agent to execute any stock transfer form and to do such other things as may be necessary or desirable to accept, transfer and complete the sale of the Remaining Shares to the Third Party Purchaser pursuant to this Article 17
- 17 5 The terms upon which the Remaining Members shall sell pursuant to this Article 17 shall include a covenant to sell with full title guarantee
- 18 Tag along option**
- 18 1 No sale or transfer or other disposition of not less than 65% of the A Shares (the **Specified Shares**) to a Third Party Purchaser shall have any effect unless before the transfer is lodged for registration the Third Party Purchaser acquiring the Specified Shares has made a bona fide offer (a **Tag Along Offer**) in accordance with these Articles to purchase from the other Members such number of the Shares which are not Specified Shares (the **Tag Along Shares**) This Article is subject to the rights of the Selling Members in respect of the Drag Along Option as set out in Article 17
- 18 2 A Tag Along Offer shall be in writing, shall specify the price at which the Tag Along Shares may be transferred (being the price payable by the Third Party Purchaser for the Shares as allocated in accordance with Article 9 3), shall be open for acceptance for at least fifteen (15) Business Days and shall be deemed to be rejected by any Member who has not accepted it in accordance with its terms within the time period prescribed for acceptance The consideration payable pursuant to a Tag Along Offer shall be settled in full on completion of the sale and purchase of the Tag Along Shares and within twenty (20) Business Days of the date of the offer
- 18 3 Following the acceptance of a Tag Along Offer by a holder of any Tag Along Shares, that Member shall be obliged to sell the Tag Along Shares held by it to the Third Party Purchaser at the price specified in the Tag Along Offer and completion of this sale and purchase shall take place on the same date as the date of completion of the sale of the Specified Shares
- 18 4 The terms upon which the holders of the Tag Along Shares shall sell pursuant to this Article 18 shall include a covenant to sell with full title guarantee and the Members shall give normal commercial warranties and indemnities regarding the Company, and they shall be responsible for an appropriate proportion of any associated costs and expenses of such sale, including but not limited to, warranty and indemnity insurance (if any)
- 18 5 Each holder of Tag Along Shares who accepts a Tag Along Offer shall be deemed to have appointed each holder of Specified Shares severally as his agent to execute any stock transfer form and to do such other things as may be necessary or desirable to accept, transfer and complete the sale of the Tag Along Shares held by such Member to the Third Party Purchaser pursuant to this Article 18
- 19 Information concerning shareholdings and transfers**
- 19 1 For the purpose of ensuring that no circumstances have arisen whereby a Transfer Notice is or may be required to be given hereunder, or to be satisfied that any proposed sale is bona fide and on the terms stated in the Transfer Notice with no rebate or allowance, the Directors may from time to time require any member or the legal personal representatives of any deceased member or any person named as transferee in the transfer lodged for registration to furnish to the Company such information or evidence as the Directors may think fit regarding any matter which

they may deem relevant to such purpose. Failing such information or evidence being furnished to the satisfaction of the Directors within a reasonable time after such requirement being made, the Directors shall be entitled to refuse to register the transfer in question or (if no transfer is in question) to require by notice in writing that a Transfer Notice be given in accordance with Article 15 in respect of the Shares concerned.

- 19.2 From (and including) the date on which the Directors have duly required a Transfer Notice(s) to be given pursuant to these Articles, all holders of Shares subject to such Transfer Notice(s) shall not transfer or encumber any of their Shares or any interest in their Shares (other than pursuant to such Transfer Notice(s)) until all proceedings pursuant to such Transfer Notice(s) have been finalised in accordance with these Articles.

20 Proceedings at general meetings

- 20.1 The quorum at any general meeting of the Company, or adjourned general meeting, shall be two persons present in person or by proxy.
- 20.2 No business shall be transacted by any general meeting unless a quorum is present at the commencement of the meeting and also when that business is voted on.
- 20.3 At a general meeting, on a show of hands every holder of A Shares who is present in person or by proxy shall have one vote, unless the proxy is himself a Member entitled to vote, on a poll every Member present in person or by proxy shall have one vote for each A Share of which he is the holder, and on a vote on a written resolution every Member has one vote for each A Share of which he is the holder.
- 20.4 A poll may be demanded at any general meeting by a qualifying person (as defined in section 318 of the Act) present and entitled to vote at the meeting.
- 20.5 Article 44(3) of the Model Articles shall be amended by the insertion of the words "A demand so withdrawn shall not invalidate the result of a show of hands declared before the demand was made" as a new paragraph at the end of that Article.
- 20.6 Article 45(1)(d) of the Model Articles shall be deleted and replaced with the words "is delivered to the Company in accordance with the Articles not less than 48 hours before the time appointed for holding the meeting or adjourned meeting at which the right to vote is to be exercised and in accordance with any instructions contained in the notice of general meeting (or adjourned meeting) to which they relate".
- 20.7 Article 45(1) of the Model Articles shall be amended by the insertion of the words "and a proxy notice which is not delivered in such manner shall be invalid" as a new paragraph at the end of that Article.

21 Means of communication to be used

- 21.1 Subject to Article 21.2, any notice, document or other information shall be deemed served on, or delivered to, the intended recipient:
- 21.1.1 if properly addressed and sent by prepaid United Kingdom first class post to an address in the United Kingdom, 48 hours after it was posted,
- 21.1.2 if properly addressed and sent by prepaid airmail to an address outside the United Kingdom, 72 hours after it was posted,
- 21.1.3 if properly addressed and delivered by hand, when it was given or left at the appropriate address,
- 21.1.4 if properly addressed and sent or supplied by electronic means, one hour after the

document or information was sent or supplied, and

21 1 5 if sent or supplied by means of a website, when the material is first made available on the website or (if later) when the recipient receives (or is deemed to have received) notice of the fact that the material is available on the website

21 2 Any notice, document or other information served on, or delivered to, an intended recipient under Article 15 may not be served or delivered in electronic form (other than by fax), or by means of a website

21 3 In proving that any notice, document or information was properly addressed, it shall be sufficient to show that the notice, document or information was delivered to an address permitted for the purpose by the Act

22 Company seal

The Company need not have a company seal and pursuant to section 44 of the Act, the Company may execute and deliver any document as a deed under the signature of any two directors or of one director and the secretary or by a sole director in the presence of a witness. A certificate in respect of any shares or other securities in the Company shall be validly issued if it is executed as a deed as aforesaid

23 Indemnity

23 1 A relevant Director (as defined in Article 23 3 below) shall be indemnified out of the Company's assets against any liability (other than a liability to the Company or an associated company) which that Director incurs in connection with

23 1 1 civil proceedings in relation to the Company or an associated company (other than a liability incurred in defending proceedings brought by the Company or an associated company in which final judgment is given against the Director),

23 1 2 criminal proceedings in relation to the Company or an associated company (other than a fine imposed in such proceedings, or a liability incurred in defending proceedings in which the Director is convicted and the conviction is final),

23 1 3 regulatory action taken by or a regulatory investigation by a regulatory authority in relation to the Company or an associated company (unless a sum is payable to a regulatory authority by way of a penalty in respect of non-compliance with any requirement of a regulatory nature (however arising)), or

23 1 4 any application for relief under section 589 or 1157 of the Act unless the court refuses to grant the Director relief, and the refusal of relief is final

23 2 For the purposes of Article 23 1, a judgment, conviction or refusal of relief becomes final

23 2 1 if not appealed against, at the end of the period for bringing an appeal, or

23 2 2 if appealed against, at the time when the appeal (or any further appeal) is disposed of, and an appeal is disposed of

(a) if it is determined and the period for bringing any further appeal has ended, or

(b) if it is abandoned or otherwise ceases to have effect

23 3 In this Article 23

23 3 1 companies are associated if one is a subsidiary of the other or both are subsidiaries of the same body corporate, and

23 3 2 a **relevant Director** means any Director or former director of the Company

24 Insurance

24 1 The Directors may decide to purchase and maintain insurance, at the expense of the Company, for the benefit of any relevant officer in respect of any relevant loss

24 2 In this Article 24

24 2 1 a **relevant officer** means any Director or former director of the Company, any other officer or employee or former officer or employee of the Company (but not its auditors) or any trustee of an occupational pension scheme (as defined in section 235(6) the Act) for the purposes of an employees' share scheme of the Company, and

24 2 2 a **relevant loss** means any loss or liability which has been or may be incurred by a relevant officer in connection with that relevant officer's duties or powers in relation to the Company, any associated company (within the meaning of Article 23 3 above) or any pension fund or employees' share scheme of the Company