

LIQ03

Notice of progress report in voluntary winding up



Companies House

For further information, please
refer to our guidance at
www.gov.uk/companieshouse

1 Company details

Company number 0 1 4 3 5 8 1 0

Company name in full Chalcroft Limited

→ Filling in this form

Please complete in typescript or in
bold black capitals.

2 Liquidator's name

Full forename(s) Andrew

Surname McTear

3 Liquidator's address

Building name/number Prospect House

Street Rouen Road

Post town Norwich

County/Region

Postcode N R 1 1 R E

Country

4 Liquidator's name ①

Full forename(s) Nicholas

Surname Barnett

① Other liquidator

Use this section to tell us about
another liquidator.

5 Liquidator's address ②

Building name/number 3 Chandlers House

Street Hampton mews

Post town 191-195 Sparrows Herne

County/Region Bushey

Postcode W D 2 3 1 F L

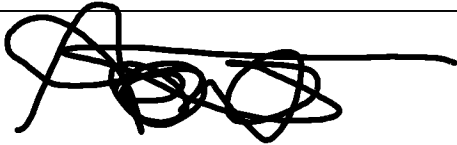
Country

② Other liquidator

Use this section to tell us about
another liquidator.

LIQ03

Notice of progress report in voluntary winding up

| | | | | | | | | | | | | | | | | | |
|------------------------|---|---|--------------|---|--------------|---|--------------|---|--------------|---|--------------|---|--------------|---|--------------|---|--|
| 6 | Period of progress report | | | | | | | | | | | | | | | | |
| From date | ^d | 2 | ^d | 2 | ^m | 0 | ^m | 2 | ^y | 2 | ^y | 0 | ^y | 2 | ^y | 2 | |
| To date | ^d | 2 | ^d | 1 | ^m | 0 | ^m | 2 | ^y | 2 | ^y | 0 | ^y | 2 | ^y | 3 | |
| 7 | Progress report | | | | | | | | | | | | | | | | |
| | <input checked="" type="checkbox"/> The progress report is attached | | | | | | | | | | | | | | | | |
| 8 | Sign and date | | | | | | | | | | | | | | | | |
| Liquidator's signature | Signature X  X | | | | | | | | | | | | | | | | |
| Signature date | ^d | 1 | ^d | 9 | ^m | 0 | ^m | 4 | ^y | 2 | ^y | 0 | ^y | 2 | ^y | 3 | |

**Presenter information**

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

| | |
|---------------|--------------------------------|
| Contact name | Bethan Page |
| Company name | McTear Williams & Wood Limited |
| | |
| Address | Prospect House |
| | Rouen Road |
| | |
| Post town | Norwich |
| County/Region | |
| Postcode | N R 1 1 R E |
| Country | |
| DX | |
| Telephone | 01603 877540 |

**Checklist**

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have attached the required documents.
- ☐ You have signed the form.

**Important information**

All information on this form will appear on the public record.

**Where to send**

You may return this form to any Companies House address, however for expediency we advise you to return it to the address below:

The Registrar of Companies, Companies House,
Crown Way, Cardiff, Wales, CF14 3UZ.
DX 33050 Cardiff.

**Further information**

For further information please see the guidance notes on the website at www.gov.uk/companieshouse or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.gov.uk/companieshouse

Continuation page

Name and address of insolvency practitioner

✓ **What this form is for**
Use this continuation page to tell us about another insolvency practitioner where more than 2 are already jointly appointed. Attach this to the relevant form. ①
Use extra copies to tell us of additional insolvency practitioners.

✗ **What this form is NOT for**
You can't use this continuation page to tell us about an appointment, resignation, removal or vacation of office.

→ **Filling in this form**
Please complete in typescript or in bold black capitals.
All fields are mandatory unless specified or indicated by *

1 Appointment type

Tick to show the nature of the appointment:

- ☐ Administrator
- ☐ Administrative receiver
- ☐ Receiver
- ☐ Manager
- ☐ Nominee
- ☐ Supervisor
- ☒ Liquidator
- ☐ Provisional liquidator

① You can use this continuation page with the following forms:
- VAM1, VAM2, VAM3, VAM4, VAM6, VAM7
- CVA1, CVA3, CVA4
- AM02, AM03, AM04, AM05, AM06, AM07, AM08, AM09, AM10, AM12, AM13, AM14, AM19, AM20, AM21, AM22, AM23, AM24, AM25
- REC1, REC2, REC3
- LIQ2, LIQ3, LIQ05, LIQ13, LIQ14, WU07, WU15
- COM1, COM2, COM3, COM4
- NDISC

2 Insolvency practitioner's name

Full forename(s)

Hasib

Surname

Howlader

3 Insolvency practitioner's address

Building name/number

3rd Floor

Street

Post town

112 Clerkenwell Road

County/Region

London

Postcode

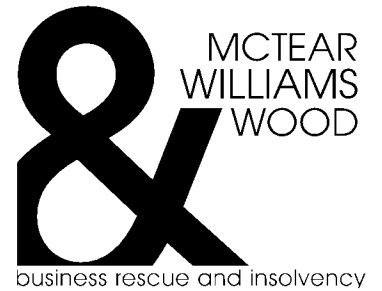
E C 1 M 5 S A

Country

Contact Bethan Page
Direct dial 01603 877868
Email bethanpage@mw-w.com

Your ref
My ref chal2158/514

Prospect House
Rouen Road
Norwich
NR1 1RE
Office 01603 877540
Fax 01603 877549



To all known creditors/members

19 April 2023

Dear Sirs

Chalcroft Limited (in creditors' voluntary liquidation) ("the Company")

I refer to my appointment as joint liquidator of the above Company on 22 February 2019 and Nicholas Barnett of Libertas and Michelle Mills of Husdon Weir Limited's appointment as joint liquidators on 3 March 2019. Hasib Howlader was appointed in place of Michelle Mills by an order of the High Court on 28 October 2019. This is my fourth annual progress report to creditors and covers the work done during the 12 months to 21 February 2023. This report should be read in conjunction with my previous progress reports.

1 Receipts and payments

Attached as Appendix 1 is a copy of my receipts and payments for the period 22 February 2019 to 21 February 2023 which are shown net of VAT.

2 Overview

As detailed in Section 4 any dividend to creditors will be dependent on the outcome of our investigations and the costs of realisation and administration of the liquidation.

3 Assets

3.1 Insurance refund

An insurance refund of £2,144 was received on 30 June 2022. No further realisations will be achieved.

3.2 Book debts, retention and work in progress

The Company's books and records showed book debts, retentions and work in progress with a combined book value totalling £5,720,000 which had an uncertain realisable value. Leslie Keats, Specialist Quantity Surveyors ("LK") were instructed to

advise on the value and to collect these and book debts of £432,525 have been realised. There are still contractual Highways works to complete before final statements can be issued and LK are continuing to pursue this. No realisations were made in the period of this report.

3.3 Motor vehicles

The Company owned two motor vehicles with a book value of £14,000. George Hazell & Co, Chartered Surveyors, Valuers & Auctioneers ("GH&Co") were instructed to value and sell the assets and initially a sale was agreed for £4,000 plus VAT however, this sell fell through and an alternative buyer could not be found. Therefore, no realisations have been achieved.

3.4 All other assets remain as previously reported

4 Creditors' claims

There are currently no funds available for preferential or unsecured creditors and therefore no formal adjudication of claims has taken place.

There are provisions of the insolvency legislation that require a liquidator to set aside a percentage of a company's assets for the benefit of the unsecured creditors in cases where the company gave a "floating charge" over its assets. This is known as the "prescribed part of the net property" ("prescribed part"). If the charge is dated on or after 15 September 2003 the prescribed part is calculated as 50% of the first £10,000 of the net property and 20% of the remaining net property up to a maximum of £600,000 unless dated on or after 6 April 2020 in which case it is subject to a maximum of £800,000. As previously advised the Company granted nine floating charges to Lloyds Bank Plc and therefore the prescribed part provisions apply. It is currently uncertain whether funds will be available to the floating charge holder or unsecured creditors after the costs of the liquidation but if there are the prescribed part provisions will apply.

5 Investigation into the affairs of the Company

As previously reported our initial investigations identified various transactions which the Company entered into prior to my appointment for more detailed investigation. Creditors will appreciate that such enquiries have to be dealt with a degree of sensitivity and it is inappropriate to make further disclosure at this time as to do so could prejudice future realisations.

6 Statutory matters

In accordance with Rule 18.3 of the Insolvency (England and Wales) Rules 2016 we confirm the following:

- Company name: Chalcroft Limited
- Registered office: Prospect House, Rouen Road, Norwich, NR1 1RE
- Registered number: 01435810
- Liquidators: Andrew McTear, Nicholas Barnett and Hasib Howlader. Andrew McTear is dealing with asset realisations and statutory aspects of the case and

Nicholas Barnett and Hasib Howlader are dealing with investigations and creditors.

- Liquidators address: Prospect House, Rouen Road, Norwich, NR1 1RE
- Liquidators contact number: 01603 877540
- Date of appointment: 22 February 2019

7 Remuneration and expenses

7.1 Remuneration and expenses

The remuneration of the joint liquidators was authorised by creditors on 25 November 2019 by a resolution by correspondence on a time cost basis as set out in the combined fee estimates of £334,077. That estimate acts as a cap and I cannot draw remuneration in excess of that without first seeking approval from creditors. In addition creditors resolved that category 2 disbursements in respect of photocopying, mileage, storage and advertising be charged at the approved rates.

My total time costs from the date of my appointment to 21 February 2023 amount to £268,581 representing 1,035 hours of work at a blended rate of £260 per hour of which £11,839 representing 38 hours of work was done and charged (pursuant to Rule 1.2(4) of the Insolvency (England and Wales) Rules 2016) in the period covered by this report at a blended rate of £308 per hour.

Hudson Weir's total time costs from the date of appointment to 21 February 2023 amount to £48,060 representing 140 hours of work at a blended rate of £342 per hour of which £2,568 representing 9 hours of work was done and charged (pursuant to Rule 1.2(4) of the Insolvency (England and Wales) Rules 2016) in the period covered by this report at a blended rate of £279 per hour.

Libertas Associates total time costs from the date of appointment to 21 February 2023 amount to £49,936 representing 144 hours of work at a blended rate of £346 per hour of which £3,895 representing 8 hours of work was done and charged (pursuant to Rule 1.2(4) of the Insolvency (England and Wales) Rules 2016) in the period covered by this report at a blended rate of £513 per hour.

The joint liquidators have drawn combined remuneration of £233,014 to 21 February 2023 of which none was drawn in the period covered by this report.

Attached as Appendix 2 is a summary of each firm's time costs for the period covered by this report and attached as Appendix 3 is a summary of each firm's total time costs from the commencement of the liquidation to 21 February 2023. Also attached as Appendix 4 is a comparison of the actual time spent with the fee estimate.

As at 21 February 2023 the total time costs have exceeded the combined fee estimate set out in my fee proposal dated 1 November 2019 as there were significant delays in selling the properties, additional time has been spent investigating potential claims and the book debt and retention collection has taken longer than initially anticipated due to various disputes and retention periods. However, I do not propose to seek an increased fee at this time.

7.2 Future work

Future work still required is as follows:

Admin and planning – the future routine administrative work required to be carried out includes dealing with general correspondence and queries, case management and case progression reviews, compliance with regulatory requirements and dealing with closure matters. All of this work is required by statute or best practice.

Creditors – the future work required will include statutory reporting, general correspondence with creditors and shareholders. Most of this work is required by statute.

Investigations – investigations remain ongoing but cannot be disclosed at this time. The duration of the liquidation is dependent on how long it takes for the investigations to be concluded.

Realisation of assets – retention collection remains ongoing with LK and could result in further funds being received into the liquidation.

The relevant creditors' guide to liquidators' fees in a liquidation which came into force in April 2021 and a copy of our trade body R3s 'Insolvency fees and the costs of regulation' guide together with this firm's charging and expenses recovery policy can be found on our website www.mw-w.com by clicking on information hub and then fees and costs or copies can be requested from this office. Our current charge out rates are director £510, associate director/licensed insolvency practitioner £490, associate £470, senior manager/manager £370-£410, assistant manager/senior professional £280-£350, administrator £230, assistant £180, assistant administrator £165 and trainee £85. Our charge out rates are reviewed annually and since 1 January 2003 have increased as detailed in our policy document.

Libertas Associates and Hudson Weir's charge out rates and disbursement policies are enclosed.

7.3 Liquidation expenses

Details of the liquidation expenses incurred in the period of this report are attached as Appendix 6.

7.4 Further information

Within 21 days from receipt of this report creditors may request further information about the remuneration and expenses set out in the report. The request must be made in writing and made either by a secured creditor or an unsecured creditor or creditors that total at least 5% in value of unsecured creditors or the permission of the Court. Other than in specific circumstances, which if applicable we would explain, we will provide this within 14 days.

In addition within 8 weeks of receipt of the report creditors may apply to Court to challenge the amount and/or basis of the liquidator's fees and the amount of any proposed expenses or expenses already incurred. The application may be made by a secured creditor, or by unsecured creditor(s) that total at least 10% in value of the creditors or with the permission of the Court.

I am required to inform you that I am bound by the Insolvency Code of Ethics and further information on this, complaints procedures, our data protection/privacy statement, provision of services regulations and other statutory regulatory information can also be found on our website by clicking on information hub and then key information for creditors.


8 Closure

The following matters are outstanding:

- Realisation of retentions once final statements have been issued which Leslie Keats expect to be able to finalise in the next few months.
- Ongoing investigation matters.

If you require any further information please do not hesitate to contact Bethan Page at the above address.

Yours faithfully

A handwritten signature in black ink, appearing to be 'Andrew McTear', with a long horizontal line extending to the right.

Andrew McTear
Joint Liquidator

Enclosures

Chalcroft Limited
(In Liquidation)
Joint Liquidators' Trading Account

| Statement of Affairs £ | From 22/02/2022 To 21/02/2023 £ | From 22/02/2019 To 21/02/2023 £ |
|------------------------------|---------------------------------------|---------------------------------------|
| TRADING EXPENDITURE | | |
| Heat & Light | NIL | 2,465.97 |
| | NIL | (2,465.97) |
| TRADING SURPLUS/(DEFICIT) | NIL | (2,465.97) |

Chalcroft Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

| Statement of Affairs £ | | From 22/02/2022 To 21/02/2023 £ | From 22/02/2019 To 21/02/2023 £ |
|------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| | SECURED ASSETS | | |
| 360,000.00 | Freehold Land & Property | NIL | 313,333.33 |
| | | NIL | 313,333.33 |
| | COSTS OF REALISATION | | |
| | Office Holders Fees | NIL | 10,000.00 |
| | Legal Fees | NIL | 6,500.00 |
| | Agents/Valuers Fees | NIL | 13,735.20 |
| | Legal disbursements | NIL | 125.50 |
| | Property expenses | NIL | 2,952.08 |
| | Share of costs and adjustment | NIL | 4,434.60 |
| | | NIL | (37,747.38) |
| | SECURED CREDITORS | | |
| (3,600,000.00) | Lloyds Bank Plc | NIL | 275,327.41 |
| | | NIL | (275,327.41) |
| | ASSET REALISATIONS | | |
| Uncertain | Book Debts | NIL | 432,524.74 |
| | Cash at Bank | NIL | 2,149.90 |
| | Contract Power Refund | NIL | 7,269.53 |
| | Contribution to utility bills | NIL | 1,105.46 |
| | Funds held by solictiors | NIL | 1,279.44 |
| Uncertain | Furniture & Equipment | NIL | NIL |
| | Insurance Refund | 2,143.80 | 2,143.80 |
| Uncertain | Intercompany debts | NIL | NIL |
| Uncertain | Leasehold improvements | NIL | NIL |
| Uncertain | Motor Vehicles | NIL | NIL |
| Uncertain | Plant & Machinery | NIL | NIL |
| | Rates Refund | NIL | 3,303.23 |
| Uncertain | Retentions | NIL | NIL |
| | Trading Surplus/(Deficit) | NIL | (2,465.97) |
| Uncertain | Work in progress | NIL | NIL |
| | | 2,143.80 | 447,310.13 |
| | COST OF REALISATIONS | | |
| | Accountancy/tax advice fees | NIL | 3,841.00 |
| | Agents/Valuers Fees (1) | NIL | 489.80 |
| | Bordereau | NIL | 496.67 |
| | Debt collection fees | NIL | 83,396.69 |
| | Hudson Weir's liquidator's fees | NIL | 39,568.37 |
| | Insurance of Assets | NIL | 6,748.00 |
| | IT costs | NIL | 5,810.52 |
| | IT Support | NIL | 5,501.67 |
| | Legal Fees (1) | 5,000.00 | 41,866.00 |
| | Legal fees (2) | NIL | 455.25 |
| | Libertas Associates liquidator's fees | NIL | 35,561.00 |
| | McTear Williams & Wood liquidator's f | NIL | 157,885.00 |
| | Meeting room hire | NIL | 290.63 |
| | Photocopying | NIL | 1,215.45 |
| | Searches and court fees | NIL | 30.00 |
| | Stationery & Postage | NIL | 2,221.02 |
| | Statutory Advertising | NIL | 321.16 |
| | Storage/archiving costs | NIL | 4,327.70 |
| | Telephone, fax & internet | NIL | 184.58 |

Chalcroft Limited
(In Liquidation)
Joint Liquidators' Summary of Receipts & Payments

| Statement of Affairs £ | | From 22/02/2022 To 21/02/2023 £ | From 22/02/2019 To 21/02/2023 £ |
|------------------------------|--|---------------------------------------|---------------------------------------|
| | Travel & expenses | NIL | 1,517.70 |
| | | (5,000.00) | (391,728.21) |
| | PREFERENTIAL CREDITORS | | |
| (66,000.00) | Pref cred - E'ees wages/hol pay | NIL | NIL |
| | | NIL | NIL |
| | UNSECURED CREDITORS | | |
| (534,000.00) | Unsecured cred - Employees | NIL | NIL |
| (1,600,000.00) | Unsecured cred - Intercompany loan | NIL | NIL |
| (465,000.00) | Unsecured cred - PAYE/NIC | NIL | NIL |
| (5,701,000.00) | Unsecured cred - Trade and expense | NIL | NIL |
| (675,000.00) | Unsecured cred - VAT | NIL | NIL |
| | | NIL | NIL |
| | DISTRIBUTIONS | | |
| (100.00) | Ordinary Shareholders | NIL | NIL |
| | | NIL | NIL |
| (12,281,100.00) | | (2,856.20) | 55,840.46 |
| | REPRESENTED BY | | |
| | Estate bank a/c - non interest bearing | | 55,840.46 |
| | | | 55,840.46 |

Time Entry - SIP9 Time & Cost Summary

Appendix 2 (1 of 3) MWW

CHAL2158 - Chalcroft Limited
Project Code: POST
From: 22/02/2022 To: 21/02/2023

| Classification of Work Function | Directors | Associates & Managers | Assistant Mgrs & Shr professionals | Case Administrators | Assistants & Trainees | Total Hours | Time Cost (£) | Average Hourly Rate (£) |
|---------------------------------|-----------|-----------------------|------------------------------------|---------------------|-----------------------|-------------|---------------|-------------------------|
| Admin & Planning | 0.70 | 8.90 | 0.10 | 1.20 | 4.10 | 15.00 | 4,246.00 | 283.07 |
| Case Specific Matters | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Creditors | 0.00 | 5.20 | 0.00 | 0.00 | 0.30 | 5.50 | 1,844.50 | 335.36 |
| Investigations | 1.00 | 4.00 | 1.40 | 0.00 | 0.90 | 7.30 | 2,383.00 | 326.44 |
| Realisation of Assets | 0.00 | 7.20 | 0.90 | 0.50 | 2.00 | 10.60 | 3,365.00 | 317.45 |
| Trading | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Hours | 1.70 | 25.30 | 2.40 | 1.70 | 7.30 | 38.40 | 11,838.50 | 308.29 |
| Total Fees Claimed | | | | | | | 167,885.00 | |
| Total Disbursements Claimed | | | | | | | 25,382.12 | |

Time Entry - SIP9 Time & Cost Summary

CHAL001 - Chalcroft Limited
 All Post Appointment Project Codes
 From: 22/02/2022 To: 21/02/2023

| Classification of Work Function | Partner | Manager | Other Senior Professionals | Assistants & Support Staff | Total Hours | Time Cost (£) | Average Hourly Rate (£) |
|------------------------------------|-------------|-------------|----------------------------|----------------------------|-------------|-----------------|-------------------------|
| Admin & Planning | 0.50 | 0.80 | 2.20 | 2.00 | 5.50 | 1,293.50 | 235.18 |
| Case Specific Matters | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Creditors and Distributions | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Fixed Charge | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Investigations | 1.00 | 0.20 | 0.30 | 0.00 | 1.50 | 738.00 | 492.00 |
| Pre-Appointment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Realisation of Assets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Reporting | 0.10 | 0.50 | 1.60 | 0.00 | 2.20 | 536.00 | 243.64 |
| Trading | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Hours | 1.60 | 1.50 | 4.10 | 2.00 | 9.20 | 2,567.50 | 279.08 |
| Total Fees Claimed | | | | | | 0.00 | |
| Total Disbursements Claimed | | | | | | 0.00 | |

Joint Liquidators' Remuneration Schedule
Chalcroft Limited
Between 22 February 2022 and 21 February 2023

| Classification of work function | Partner/ Director | Manager | Other Senior Professionals | Assistants & Support Staff | Total Hours | Time Cost | Average Hourly Rate |
|---------------------------------|----------------------|---------|----------------------------|----------------------------|-------------|-----------|---------------------|
| Administration & Planning | 1.00 | 0.00 | 0.60 | 0.00 | 1.60 | 750.00 | 468.75 |
| Investigations | 4.70 | 0.00 | 1.30 | 0.00 | 6.00 | 3,145.00 | 524.17 |
| Realisation of Assets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Trading | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Creditors | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Case Specific Matters | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total hours | 5.70 | 0.00 | 1.90 | 0.00 | 7.60 | | |
| Time costs | 3,420.00 | 0.00 | 475.00 | 0.00 | | 3,895.00 | |
| Average hourly rate | 600.00 | 0.00 | 250.00 | 0.00 | | | 512.50 |

| Description | Total Incurred £ | Total Recovered £ |
|---------------|------------------|-------------------|
| | 0.00 | 0.00 |
| Totals | 0.00 | 0.00 |

Summary of Fees

| | | |
|---|--------------|-----------|
| Time spent in administering the Assignment | Hours | 7.60 |
| Total value of time spent to 21 February 2023 | £ | 3,895.00 |
| Total Joint Liquidators' fees charged to 21 February 2023 | £ | 35,561.00 |

Time Entry - Detailed SIP9 Time & Cost Summary

CHAL2158 - Chalcroft Limited
 From: 22/02/2019 To: 21/02/2023
 Project Code: POST

| Classification of Work Function | Directors | Associates & Managers | Assistant Mgrs & Shr professionals | Case Administrators | Assistants & Trainees | Total Hours | Time Cost (£) | Average Hourly Rate (£) |
|---|--------------|-----------------------|------------------------------------|---------------------|-----------------------|-----------------|-------------------|-------------------------|
| 103 : Post appointment bank account | 0.20 | 15.50 | 11.90 | 0.70 | 60.00 | 88.30 | 14,833.50 | 167.99 |
| 109 : Standard pre appointment work | 0.00 | 0.10 | 0.00 | 0.00 | 0.00 | 0.10 | 35.00 | 350.00 |
| 113 : Appointment formalities | 19.20 | 51.40 | 21.20 | 0.30 | 10.70 | 102.80 | 33,182.50 | 322.79 |
| 114 : Checklists & IPS diary | 0.00 | 1.20 | 1.60 | 0.10 | 3.60 | 6.50 | 1,212.50 | 186.54 |
| 115 : Case strategy & reviews | 1.40 | 8.00 | 1.90 | 0.10 | 4.90 | 16.30 | 4,140.50 | 254.02 |
| 117 : Case progression meetings | 4.90 | 36.60 | 3.30 | 0.00 | 0.40 | 45.20 | 16,151.00 | 357.32 |
| 118 : Fees & billing | 1.10 | 6.40 | 9.00 | 0.00 | 6.80 | 23.30 | 5,587.50 | 239.81 |
| 119 : Closing formalities | 0.00 | 0.10 | 0.00 | 0.00 | 0.00 | 0.10 | 34.00 | 340.00 |
| 120 : Bonding and pre appt insurance | 0.00 | 2.50 | 2.50 | 0.00 | 0.90 | 5.90 | 1,544.00 | 261.69 |
| Admin & Planning | 26.80 | 121.80 | 51.40 | 1.20 | 87.30 | 288.50 | 76,720.50 | 265.93 |
| 503 : Shareholders | 0.00 | 0.20 | 0.00 | 0.00 | 0.00 | 0.20 | 70.00 | 350.00 |
| 504 : Secured | 1.00 | 14.80 | 0.70 | 0.00 | 0.00 | 16.50 | 6,332.00 | 383.76 |
| 506 : Unsecured - general correspondence | 6.60 | 28.10 | 37.70 | 0.00 | 32.70 | 105.10 | 26,069.50 | 248.24 |
| 508 : Employees & RPS | 0.80 | 13.80 | 48.10 | 0.00 | 24.20 | 75.40 | 16,023.00 | 212.51 |
| 510 : Unsecured - adjudicate, declare & pay | 0.40 | 0.00 | 0.00 | 0.00 | 0.00 | 0.40 | 166.00 | 415.00 |
| 513 : Pension | 0.00 | 3.60 | 5.30 | 0.00 | 13.60 | 22.50 | 3,957.50 | 175.89 |
| 514 : Reporting to creditors | 5.50 | 11.50 | 21.10 | 0.00 | 22.30 | 60.40 | 13,745.50 | 227.57 |
| 515 : VAT / Tax | 0.00 | 2.50 | 0.10 | 0.00 | 0.20 | 2.80 | 927.00 | 331.07 |
| Creditors | 14.30 | 74.50 | 113.00 | 0.00 | 93.00 | 263.30 | 67,310.50 | 237.59 |
| 202 : SIP2 / CDDA | 1.00 | 3.40 | 3.40 | 0.00 | 0.60 | 8.40 | 2,503.00 | 297.98 |
| 204 : Books and records | 0.00 | 28.20 | 13.60 | 0.00 | 80.80 | 122.60 | 21,584.50 | 176.06 |
| 205 : Investigating potential claims | 13.90 | 5.10 | 84.60 | 0.00 | 0.60 | 104.20 | 25,655.50 | 246.21 |
| Investigations | 14.90 | 36.70 | 101.60 | 0.00 | 82.00 | 235.20 | 49,743.00 | 211.49 |
| 301 : Debtors | 5.10 | 40.40 | 6.30 | 0.00 | 0.40 | 52.20 | 19,037.50 | 364.70 |
| 306 : Insurance | 0.00 | 1.60 | 2.00 | 0.40 | 0.80 | 4.80 | 1,181.50 | 246.15 |
| 307 : Chattel | 0.00 | 1.60 | 7.80 | 0.00 | 0.20 | 9.60 | 2,444.00 | 254.58 |
| 308 : Property | 4.90 | 74.00 | 9.50 | 0.00 | 2.10 | 90.50 | 31,830.00 | 351.71 |
| 309 : ROT claims | 0.00 | 1.00 | 0.10 | 0.00 | 0.00 | 1.10 | 305.00 | 277.27 |
| 310 : Civil recovery action & litigation | 0.00 | 29.70 | 0.00 | 0.00 | 0.00 | 29.70 | 11,473.00 | 386.30 |
| 311 : Pre appointment bank account | 0.10 | 0.70 | 3.00 | 0.00 | 1.50 | 5.30 | 1,221.50 | 230.47 |
| 317 : PPI & similar claims | 0.00 | 0.00 | 0.00 | 0.00 | 0.70 | 0.70 | 94.50 | 135.00 |
| 320 : VAT / Tax | 0.00 | 11.40 | 4.50 | 1.00 | 16.70 | 33.60 | 7,219.50 | 214.87 |
| Realisation of Assets | 10.10 | 160.40 | 33.20 | 1.40 | 22.40 | 227.50 | 74,806.50 | 328.82 |
| Total Hours | 66.10 | 393.40 | 299.20 | 2.60 | 284.70 | 1,034.50 | 268,580.50 | 259.62 |
| Total Fees Claimed | | | | | | | 167,885.00 | |

Time Entry - SIP9 Time & Cost Summary

Category 2 Disbursments

CHAL2158 - Chalcroft Limited
Project Code: POST
From: 22/02/2019 To: 21/02/2023

Other amounts paid or payable to the office holders firm or to party in which the office holder or his firm or any associate has an interest.

| Transaction Date | Type and Purpose | Amount |
|------------------|---|----------|
| 25/02/2019 | Photocopying | 139.25 |
| 08/03/2019 | Photocopying | 194.95 |
| 01/08/2019 | Category 2 Quarterly New storage boxes - 01.05.19 - 31.07.19 | 304.20 |
| 01/08/2019 | Category 2 Quarterly Storage one off 15 month - 01.05.19 - 31.07.19 | 1,170.00 |
| 01/08/2019 | Category 2 Quarterly Storage Destruction charge - 01.05.19 - 31.07.19 | 312.00 |
| 01/11/2019 | Quarterly Storage - 01.08.19 - 31.10.19 | 234.00 |
| 01/02/2020 | Quarterly Storage Charges 01.11.19 - 31.01.20 | 234.00 |
| 01/05/2020 | Storage costs - 01.02.20 - 30.04.20 | 234.00 |
| 31/07/2020 | Quarterly Category 2 Storage 01.05.20 - 31.07.20 | 234.00 |
| 31/10/2020 | Quarterly Category 2 disbursements - Storage 01.08.20 - 31.10.20 | 234.00 |
| 31/01/2021 | Quarterly Storage - Storage charge 01.11.20 - 31.01.21 | 234.00 |
| 31/03/2021 | Quarterly storage charge 01.02.2021 - 31.03.2021 | 156.00 |
| | Total | 3,680.40 |

Time Entry - SIP9 Time & Cost Summary

CHAL001 - Chalcroft Limited
All Post Appointment Project Codes
To: 21/02/2023

| Classification of Work Function | Partner | Manager | Other Senior Professionals | Assistants & Support Staff | Total Hours | Time Cost (£) | Average Hourly Rate (£) |
|---------------------------------|---------|---------|----------------------------|----------------------------|-------------|---------------|-------------------------|
| Admin & Planning | 22.15 | 16.10 | 16.80 | 12.46 | 67.52 | 23,361.37 | 346.02 |
| Case Specific Matters | 0.90 | 0.00 | 1.10 | 0.00 | 2.00 | 720.50 | 360.25 |
| Creditors and Distributions | 0.10 | 0.20 | 0.10 | 0.10 | 0.50 | 161.00 | 322.00 |
| Fixed Charge | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Investigations | 21.20 | 15.60 | 14.00 | 10.80 | 61.60 | 21,045.00 | 341.64 |
| Pre-Appointment | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Realisation of Assets | 0.00 | 1.90 | 0.00 | 0.20 | 2.10 | 740.00 | 352.38 |
| Reporting | 1.20 | 1.60 | 2.80 | 1.10 | 6.70 | 2,032.00 | 303.28 |
| Trading | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total Hours | 45.55 | 35.40 | 34.80 | 24.66 | 140.42 | 48,059.87 | 342.27 |
| Total Fees Claimed | | | | | | 33,000.00 | |
| Total Disbursements Claimed | | | | | | 0.00 | |

Joint Liquidators' Remuneration Schedule
Chalcroft Limited
Between 22 February 2019 and 21 February 2023

| Classification of work function | Partner/ Director | Manager | Other Senior Professionals | Assistants & Support Staff | Total Hours | Time Cost | Average Hourly Rate |
|---------------------------------|----------------------|---------|----------------------------|----------------------------|-------------|-----------|---------------------|
| Administration & Planning | 3.00 | 0.00 | 23.60 | 0.00 | 26.60 | 7,370.00 | 277.07 |
| Investigations | 36.60 | 0.00 | 5.40 | 0.00 | 47.90 | 25,769.00 | 537.97 |
| Realisation of Assets | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Trading | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Creditors | 6.40 | 0.00 | 61.80 | 0.00 | 68.20 | 16,077.00 | 235.73 |
| Case Specific Matters | 0.80 | 0.70 | 0.00 | 0.00 | 1.50 | 720.00 | 480.00 |
| Total hours | 46.80 | 0.70 | 90.80 | 0.00 | 144.20 | | |
| Time costs | 26,580.00 | 280.00 | 19,536.00 | 0.00 | | 49,936.00 | |
| Average hourly rate | 567.95 | 400.00 | 215.15 | 0.00 | | | 346.30 |

| Description | Total Incurred £ | Total Recovered £ |
|---------------|------------------|-------------------|
| | 0.00 | 0.00 |
| Totals | 0.00 | 0.00 |

Summary of Fees

| | | |
|---|--------------|-----------|
| Time spent in administering the Assignment | Hours | 144.20 |
| Total value of time spent to 21 February 2023 | £ | 49,936.00 |
| Total Joint Liquidators' fees charged to 21 February 2023 | £ | 35,561.00 |

Appendix 4

Chalcroft Limited (in creditors' voluntary liquidation)

Comparison of actual time spent to the anniversary with the fee estimate

| Insolvency practitioner fee estimate | Note | Estimated hours | Estimated average rate £ | Estimated cost £ | Actual hours | Actual average rate £ | Actual cost £ |
|--------------------------------------|------|-----------------|-----------------------------|---------------------|--------------|--------------------------|------------------|
| Admin and planning | 1 | 280 | 290 | 81,249 | 383 | 281 | 107,452 |
| Case specific matters | 2 | nil | nil | nil | 4 | 360 | 1,441 |
| Creditors | 3 | 393 | 232 | 91,032 | 359 | 238 | 85,581 |
| Investigations | 4 | 509 | 281 | 143,048 | 345 | 280 | 96,554 |
| Realisations of assets | 5 | 61 | 307 | 18,748 | 230 | 329 | 75,547 |
| Trading | 6 | nil | nil | nil | nil | nil | nil |
| | | <u>1,243</u> | <u>269</u> | <u>334,077</u> | <u>1,321</u> | <u>277</u> | <u>366,575</u> |

Notes

The work undertaken on this case includes routine administrative functions, statutory and compliance work required by statute, professional regulatory guidance or is otherwise necessary for the orderly conduct of the proceedings. Whilst this may not produce any direct benefit for creditors it still has to be carried out.

The appendix above details work under the following classifications:

1 Admin & planning

This encompasses work required by statute and necessary for case progression.

I have exceeded the cost detailed in my initial estimate as the case has remained open longer than initially expected to the delays in selling the freehold properties, collection of book debts and ongoing investigations.

A schedule of routine work typically undertaken is attached as Appendix 5. In the period covered by the report I have dealt with the ticked items.

2 Case specific matters

This includes matters specific to the case which are not covered by any of the other categories of activity.

3 Creditors

This includes statutory reporting, corresponding with creditors and shareholders, agreeing creditors' claims, declaring and paying dividends, creating and updating the list of creditors, responding to enquiries from creditors and shareholders, reviewing completed creditor claim forms, formally admitting and maintaining claim records.

I have not exceeded the cost detailed in my initial estimate as we initially anticipated a dividend would be paid and creditor claims would need to be agreed but this is now unlikely due to the amounts owed to secured and preferential creditors.

A schedule of routine work typically undertaken is attached as Appendix 5. In the period covered by the report I have dealt with the ticked items.

4 Investigations

As previously reported I have completed my statutory obligation to investigate the conduct of the directors and filed my report with the Department for Business Energy & Industrial Strategy. Non-statutory work required includes reviewing the Company's accounting records to identify any potential assets and claims to be pursued for the benefit of creditors.

The costs are lower than the estimate as the investigation work remains ongoing.

A schedule of routine work typically undertaken is attached as Appendix 5. In the period covered by the report I have dealt with the ticked items.

5 Realisation of assets

To discharge my duty to realise the assets of the Company this includes identifying, securing, insuring and realising assets, instructing and liaising with agents, reviewing, collecting outstanding debtors and pursuing any antecedent transactions claims identified.

I have exceeded the cost detailed in my initial estimate as the sale of the properties has taken longer than anticipated due to various issues arising and delays caused by the Covid-19 pandemic and the book debt collection has also taken considerable work including locating supporting documents from books and records, securing electronic records and complexities arising from the contracts.

A schedule of routine work typically undertaken is attached as Appendix 5. In the period covered by the report I have dealt with the ticked items.

6 Trading

The company didn't trade and no time has been spent on this.

Routine work undertaken

Time spent on casework is recorded in 6 minute units under the following categories:

Admin and planning

Statutory and compliance

Carried out in
period of report

- Collating initial information to enable us to carry out our statutory duties including creditor information, details of assets and other information. ☐
- Providing initial statutory notifications of our appointment to the Registrar of Companies, clients, creditors, other stakeholders and advertising our appointment. ☐
- Submitting initial notifications to HM Revenue & Customs. ☐
- Ensuring compliance with statutory obligations arising from the Insolvency Act 1986 within the relevant timescales. ☒
- Arranging for the redirection of the Company's mail. ☐
- Completing closing formalities. ☐

Post appointment bank account

- Setting up estate bank account. ☐
- Preparing and processing vouchers for the payment of post appointment invoices. ☒
- Creating remittances and sending payments to settle post appointment invoices. ☒
- Reconciling post appointment bank accounts. ☒

Checklists & IPS diary

- Use of multiple checklists and standard and modified diaries on our case management software. ☒

Case progression meetings

- Formulating, monitoring and reviewing case strategy and meetings with internal and external parties to agree the same. ☒
- Briefing staff on the case strategy and matters in relation to various work streams. ☐
- Regular reviews of progress and case management including team update meetings and calls. ☒
- Reviews, routine correspondence and other work. ☒
- Allocating and managing staff/case resourcing and reviews. ☒
- Documenting strategy decisions. ☒

Fees & Billing

- Preparation of our fee and expenses estimate. ☐
- Seeking a decision from creditors to fix the basis of remuneration. ☐

- Reviewing time costs data and producing analysis of time incurred which is compliant with Statement of Insolvency Practice 9.



Bonding

- Arranging bonding and, if necessary, reviewing the adequacy of the bond on a quarterly basis.



Note: Insolvency practitioners when appointed to act must have in place a bond which contains provisions whereby a surety or cautioner undertakes to be jointly or severally liable for losses in relation to the insolvent.

Creditors

Shareholders

- Providing notification of appointment and reports to shareholders.
- Responding to enquiries from shareholders.



Secured

- Issuing our initial letter to secured creditors to obtain information and copy charges.
- Considering background to charge and which assets are covered.
- Calculation of the prescribed part and estimated outcomes.
- Agreeing secured creditors claims including checking the validity of security
- Reporting on progress of liquidation.



Preferential – adjudicate, declare & pay

- Agreeing preferential creditors' claims
- Issuing notice of intended dividend, declaring dividend and making payment.
- Accounting to HM Revenue & Customs for tax.



Unsecured – general correspondence

- Seeking to pass resolutions by correspondence and convening and preparing for meetings of creditors if requested.
- Creating and updating the list of unsecured creditors.
- Responding to enquiries from creditors regarding submission of their claims, prospects and paperwork required
- Reviewing completed forms submitted by creditors, recording claim amounts and maintaining claim records.



Committee

- Forming a creditors' committee, reporting and liaising as necessary



Employees & RPS

- Dealing with queries from employees regarding various matters relating to their employment if applicable.



- Issuing claim information to employees and assisting employees to complete online applications. ┐
- Correspondence with employees to establish pay during notice period. ┐
- Dealing with statutory employment related matters including obtaining information from Company records, statutory notices to employees and making statutory submissions to the relevant government departments if applicable. ┐
- Reviewing employment contracts. ┐
- Liaising with Job Centre Plus, union representatives and payroll providers. ┐
- Administering the Company's payroll including associated taxation and other deductions and preparing PAYE and NIC returns where applicable. ┐
- Preparing payroll payments for retained staff, dealing with salary related queries and confirming payments with the employee's banks. ┐
- Communicating and corresponding with HM Revenue & Customs. ┐
- Dealing with issues arising from employee redundancies including statutory notifications and liaising with the Redundancy Payments Service if applicable. ┐
- Agreeing employees claims to claims paid by Redundancy Payments Service. ┐
- Managing claims from employees if applicable. ┐
- Processing and agreeing Redundancy Payments Service claims. ┐

Landlords

- Dealing with landlord's claims for arrears of rent, loss of future rent and dilapidations. ┐

Unsecured – adjudicate & pay

- Requesting additional information from creditors in support of their proofs of debt in order to adjudicate on their claims. ┐
- Agreeing/rejecting secured/preferential/client/unsecured claims. ┐
- Corresponding with rejected claims. ┐
- Dealing with disputed claims which would materially affect the dividend to other creditors. ┐
- Issuing a notice of intended dividend and placing an appropriate gazette notice. ┐
- Calculating, declaring and paying a dividend to creditors. ┐

Pension

- Requesting information from pension company and establishing if any claims. ┐
- Collating information and reviewing the Company's pension schemes where applicable. ┐

- Ensuring compliance with our duties to issue statutory notices.
- Calculating employee pension contributions and review of pre-appointment unpaid contributions if applicable.
- Communicating with employees' representatives concerning the effect of the insolvency on pensions

Reporting to creditors

- Preparing statutory receipts and payment accounts.
- Preparing progress reports to members and creditors and filing with Court/Registrar as appropriate.

Investigations

SIP 2/ CDDA

- Reviewing pre appointment transactions.
- Reporting on the director's conduct to the Insolvency Service.
- Reviewing the questionnaires submitted by the directors of the Company.

Books & records

- Locating relevant Company books and records, arranging for their collection, listing records and dealing with ongoing storage.
- Collating information from the Company's records regarding assets and /or investigations.

Investigating potential claims

- Identifying possible causes of action which could lead to a return to creditors.
- Conducting an initial investigation with a view to identifying potential asset recoveries by seeking and obtaining information from relevant third parties such as banks, accountants, solicitors etc.
- Considering and discussing merits of potential claims with solicitors.
- Identifying heads of claims.
- Interrogating the books and records to provide evidence, meetings with the directors over a number of months to negotiate a settlement of the claims.
- Instructing solicitors to advise on the merits of the claim and if appropriate to commence action on the claim.
- Preparing documents of solicitors and editing draft witness statements and reviewing other documents.

Realisation of assets

Debtors

- Reviewing outstanding debtors and agreeing debt collection strategy.
- Considering the debtor recoveries position reached and appropriateness of debt collection strategy.

- Liaising with Company credit control staff. ┐
- Communicating with debtors. ┐
- Reconciling the sales ledger control account. ┐
- Locating and copying invoices. ┐
- Researching queries identified by debtors and agreeing to credit notes and/or disputing the queries. ┐
- Seeking legal advice in relation to book debt collections if applicable. ┐
- Considering merits of taking legal action and pursuing as appropriate, considering or providing further evidence as required. ┐
- Reviewing the inter-company debtor position between the Company and other group companies if applicable. ✓
- Identifying and realising debts that are not trade debts or director loan accounts, if shown on the statement of affairs. ┐

Business sale

- Planning the strategy for the sale of the business and assets including instruction and liaison with professional advisers. ┐
- Collating relevant information and drafting information memorandum in relation to the sale of the Company's business and assets and advertising the business for sale if applicable. ┐
- Identifying interested parties by reference to information provided by the directors, our own contacts and research of interested buyers. ┐
- Sending out memorandums to interested parties and collating return of confidentiality letters. ┐
- Chasing up interest and sending additional information. ┐
- Dealing with queries from interested parties and managing the information flow to potential purchasers if applicable. ┐
- Managing site visits with interested parties, fielding due diligence queries and maintaining a record of interested parties if applicable. ┐
- Consideration of offers. ┐
- Carrying out sale negotiations with interested parties if applicable. ┐
- Instructing solicitors to draft sale and purchase agreement. ┐
- Issuing press releases and posting information on our website/IP-bid as appropriate. ┐
- Addressing potential ROT claims arising and other contract specific matters in the sale and purchase agreement. ┐
- Agreeing and signing documents, monitoring the terms of sale and collecting the consideration. ┐

Insurance

- Arranging ongoing insurance for the Company's business and assets.
- Liaising with post appointment insurance brokers to provide information, assess risks and ensure appropriate cover in place.
- Reviewing whether any insurance premiums due.
- Assessing the level of insurance premiums.

Chattel

- Liaising with agents regarding the sale of assets.
- Dealing with any third party claims.

Property

- Reviewing the Company's leasehold properties including review of leases if applicable.
- Communicating with landlords regarding rent, property occupation and other issues if applicable.
- Performing land registry searches if applicable.
- Securing, insuring and making ready for sale.
- Instructing agents to market, reviewing marketing materials and considering the most appropriate method of sale.
- Instructing solicitors.
- Liaising with secured creditors.
- Dealing with tenants and utility companies.
- Considering offers and negotiating heads of terms for sale.
- Consider, review and amend sale contracts.
- Dealing with rating authorities, planning issues and environmental issues.
- Reviewing completion statement, paying fees and costs of solicitors and agents and secured creditors' claims.

ROT claims

- Receiving and responding to claims from creditors that claim to have retained title to goods supplied.
- Establishing terms of business and assets on site.

Pre appointment bank account

- Liaising with the bank regarding transfer of funds and the closure of pre appointment bank accounts.
- Dealing with the Company's pre appointment account.

Directors' loan account

- Identifying from the Company's books and records.
- Interrogating Company's books and records to substantiate the claims in the accounts.
- Interviewing the directors and considering investigating and responding to possible defences put forward.
- Meetings with the directors to negotiate settlement of the debt.
- Instructing solicitors and editing witness statements for Court.
- Collecting monies owed by directors

Assets not on statement of affairs

- Dealing with assets identified following appointment which were not detailed on the statement of affairs.

VAT & tax

- Gathering initial information from the Company's records in relation to taxation.
- Corresponding with the Company's former accountants, HM Revenue & Customs and directors to understand and obtain copies of the previous tax returns and accounts.
- Calculating and claiming VAT bad debt relief.
- Calculating and claiming corporation tax terminal loss relief.
- Reviewing the Company's pre-appointment corporation tax and VAT position.
- Analysing and considering the tax effects of various sale options, tax planning for efficient use of tax assets and to maximise realisations.
- Analysing VAT related transactions.
- Dealing with post appointment tax returns and compliance.
- Prepare or instruct accountants to prepare tax returns to reclaim tax.

Trading

Strategy and management

- Monitoring and controlling the day to day trading of the business.

- Preparing cash flow statements to monitor the cash position.
- Securing petty cash on site and monitoring spend.
- Dealing with issues in relation to stock and other assets required for trading.
- Monitoring stock and stock reconciliations.
- Monitoring ongoing trading including attending site.
- Attending to supplier and customer queries and correspondence.
- Dealing with hauliers to ensure ongoing services.
- Ensuring ongoing provision of emergency and other essential services to site.
- Ongoing health and safety compliance.
- Dealing with landlord and property issues.
- General management and supervision of trading carried out by our staff based on site.
- Compliance with legal and licensing obligations and ongoing monitoring.
- To do all such other things as may be necessary or expedient for the management of the affairs, business and property of the company.

Employees

- Liaising with staff and trade unions.
- Setting up a new RTI registration for the business with HMRC and submitting relevant information in respect of wages and salaries paid.

Utilities/purchases

- Attending to supplier and customer queries and correspondence.
- Raising, approving and monitoring purchase orders and setting up control systems for trading.
- Negotiating and making direct contact with various suppliers as necessary to provide additional information and undertakings, including agreeing terms and conditions in order to ensure continued support.

Sales/contracts

- Communicating and negotiating with customers regarding ongoing supplies including agreeing terms and conditions.

Chalcroft Limited (in creditors' voluntary liquidation)

Liquidation expenses

I have incurred expenses in the period covered by the report of £5,000 which brings total expenses since my appointment to £161,336.

The major areas of expenditure incurred in the period of this report are as follows:

- Locke Lorde LLP were paid £5,000 plus VAT on a time cost basis for legal advice provided to assist with our investigations.

The choice of professionals was based on my perception of their experience and ability to perform this type of work and the complexity and nature of the assignment. I consider their expertise and reputation are sufficient for me to rely on their judgement. I also consider their fees represented value for money and am satisfied that they are reasonable in the circumstances of this case.

Detailed below is a schedule of the expenses incurred in the liquidation during the period covered by this report together with a comparison of my estimated expenses as shown in my fee and expenses estimate dated 1 November 2019 and total expenses incurred from the commencement of the liquidation to 21 February 2023.

As at 21 February 2023 I have exceeded the total expenses estimated in my fee proposal as IT costs were significantly higher due to the IT systems used by the Company and issues securing the data. In particular the book debt collection costs were much higher than anticipated in our estimate due to the complexity of the construction contracts, long retention defects periods and issues arising from disputes raised, however this work was required in order to achieve the debtor realisations to date.

Schedule of expenses incurred

| Nature of expense | Details | Estimated expenses | Expenses brought forward | Expenses incurred in period | Total expenses incurred | Expenses paid in period | Expenses carried forward |
|-----------------------------|-----------------------------------|--------------------|--------------------------|-----------------------------|-------------------------|-------------------------|--------------------------|
| | | £ | £ | £ | £ | £ | £ |
| Heat & Light | EON Energy | 0 | 0 | 0 | 2,466 | 0 | 0 |
| | | 0 | 0 | 0 | 2,466 | 0 | 0 |
| Professional fees | | | | | | | |
| Legal fees | Gateley Plc | 40,000 | 0 | 0 | 37,321 | 0 | 0 |
| Legal fees | Locke Lord (UK) LLP | | 0 | 5,000 | 5,000 | 5,000 | 0 |
| Debt collection | Leslie Keats | 30,000 | 0 | 0 | 83,397 | | |
| Agents fees | Carndearg Consultants Ltd t/a PCA | 2,000 | 0 | 0 | 490 | 0 | 0 |
| Insurance of assets | Marsh UK Limited | 0 | 0 | 0 | 6,748 | 0 | 0 |
| IT costs and support | Netmatters | 0 | 0 | 0 | 11,312 | 0 | 0 |
| Accountancy/tax advice | Larking Gowen LLP | 0 | 0 | 0 | 2,175 | 0 | 0 |
| Accountancy/tax advice | Mapus-Smith & Lemmon LLP | 0 | 0 | 0 | 1,666 | 0 | 0 |
| | | 72,000 | 0 | 5,000 | 148,109 | 5,000 | 0 |
| Sundry expenses | | | | | | | |
| Postage | McTear Williams & Wood Limited | 2,000 | 0 | 0 | 2,221 | 0 | 0 |
| Storage costs | McTear Williams & Wood Limited | 0 | 0 | 0 | 809 | 0 | 0 |
| Statutory advertising | McTear Williams & Wood Limited | 322 | 0 | 0 | 321 | 0 | 0 |
| Bordereau insurance | McTear Williams & Wood Limited | 107 | 0 | 0 | 497 | 0 | 0 |
| Company searches: | | | | | | | |
| - Land Registry | McTear Williams & Wood Limited | 100 | 0 | 0 | 30 | 0 | 0 |
| Travel | McTear Williams & Wood Limited | 0 | 0 | 0 | 1,158 | 0 | 0 |
| Telephone, internet and fax | McTear Williams & Wood Limited | 0 | 0 | 0 | 185 | 0 | 0 |
| Meeting room hire | McTear Williams & Wood Limited | 0 | 0 | 0 | 291 | 0 | 0 |
| | | 2,529 | 0 | 0 | 5,512 | 0 | 0 |

| | | | | | | | |
|---------------------|--------------------------------|---------------|------------|--------------|----------------|--------------|------------|
| Category 2 expenses | | | | | | | |
| Photocopying | McTear Williams & Wood Limited | 500 | 0 | 0 | 1,215 | 0 | 0 |
| Mileage | McTear Williams & Wood Limited | 100 | 0 | 0 | 359 | 0 | 0 |
| Storage | McTear Williams & Wood Limited | 3,000 | 156 | 0 | 3,675 | 0 | 156 |
| | | <u>3,600</u> | <u>156</u> | <u>0</u> | <u>5,249</u> | <u>0</u> | <u>156</u> |
| | | <u>78,129</u> | <u>156</u> | <u>5,000</u> | <u>161,336</u> | <u>5,000</u> | <u>156</u> |