

**REPORT OF THE TRUSTEES AND
AUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2020
FOR
GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)**

Graham Paul Limited
(Statutory Auditor)
Court House
Court Road
Bridgend
CF31 1BE

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
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**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2020**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Charitable Object

The object for which the Trust is established is 'to advance the education of the public in archaeology'. The powers by which it may do this are set out in the Articles. These include: being able to undertake, prepare or promote archaeological research, excavations, surveys, reports and advice and for any consequent or similar activities; to publish or otherwise distribute information; to arrange for the safe-keeping of all records arising from such objects and for their eventual deposition; to arrange for the safe-keeping of all materials and objects recovered as a result of such archaeological work, and, where appropriate, to arrange for their eventual deposition and/or display.

In 2008 The Trust established a separate trust the GGAT HER Charitable Trust to hold much of this data and has made transfers to it under Deeds. The object of the GGAT HER Charitable Trust is for the benefit of the public to advance the education of the public in archaeology by promoting and undertaking the creation maintenance repair up-dating safe keeping dissemination and publication of records relating to archaeology and the historic environment. The powers by which it may do this are set out in the GGAT HER Charitable Trust Deed. These include: the safe keeping of records resulting from archaeological work and where appropriate to arrange for their eventual deposition; the safe keeping of materials and objects recovered as a result of archaeological work and, where appropriate, to arrange for their eventual deposition; to promote and encourage the objects of the charity by means of the circulation of all forms of printed matter and to print publish and sell books papers circulars and periodicals requisite for that purpose.

Composition

The Trust is comprised of Members and Trustees. Membership is open to any individual or organisation interested in promoting the Object subject to satisfying a formal application and consent procedure. Membership is personal and incapable of transfer. The number of Trustees is presently limited to a minimum of three and a maximum of nine. The number of Members is unlimited.

Membership

The total number of Members not being Trustees at the 31 March 2020 was 83. The Trust retains a register of Members. The Trustees have not enacted a power to establish different kinds of membership (including informal membership) with different rights and obligations.

Appointment of Trustees

All Trustees must be Members, except that the Trustees may appoint a single Trustee (who is not a Member) duly qualified to provide expert advice to fill a vacancy up to the next Annual General Meeting. The Trustees may appoint a Member of the Trust (whom the Trustees reasonably consider to be a person suitable and qualified to act) as a Trustee. In filling vacancies, the Board of Trustees looks to widen the range of available expertise. Any Member so appointed shall retain office until the next Annual General Meeting, but then be eligible for re-appointment by the Members. The Members may, by ordinary resolution, at an Annual General Meeting, elect a member to become a Trustee. Trustees are elected for a term of three years running from the time of appointment by the Members at an Annual General Meeting but may on completion stand for up to two further terms to a maximum of nine years, after which they are ineligible to serve as Trustee until the expiry of a further three years from the end of the nine-year period.

Trustee training and induction

Prior to appointment new Trustees are provided with a job description and information packs detailing Trust constitution, structure, key current objectives, and copies of recent Annual Reports and Accounts, as well as literature on the responsibilities of being Charity Trustees. Each new Trustee is required to make a signed declaration of commitment and qualification for Trusteeship. An induction includes a review of company/charity history, structure and organisation, role of the trustees, trust business cycles, staffing, policies, financial management and control practices, forward strategies, current operations plan, and the purpose and function of the GGAT HER Charitable Trust. New Trustees are introduced to staff. Documents are provided in a digital handbook. Trustees are made aware of the wide range of guidance available from the Charity Commission in both hard copy and digital forms.

Organisation

The Trustees as charity trustees have control of the Trust and its property and funds, and as permitted by and in accord with the Articles they manage the business of the Trust. The Board of Trustees held three meetings in the year ended 31 March 2020. The GGAT HER Charitable Trust met once in the same period. Some of the trust business is considered in detail by committees who report back to the board, for example Health & Safety matters. Senior staff attend these meetings and those of the Board of Trustees.

The Trustees voluntarily contribute their unpaid time and expertise to the charitable objectives of the Trust. The extent of this contribution is not reflected in the Trust's financial statements, but the Trust is dependent upon the services and expertise provided by its Trustees.

Some Trustees have very detailed knowledge and expertise in Historic Environment matters. Others may have a more general interest but bring in skills from other disciplines. The composition of the present Board comprises persons with experience and knowledge of the practice of archaeology by National and Local Government, in Universities, in the professional archaeological sector, and knowledge of historic environment archives and record management practice, museum structures and practice, delivery of town planning, law, and third sector engagement.

The Trust currently employs twenty-one permanent staff, on both a full-time and part-time basis with a full-time equivalent of eighteen, other staff may be employed on a short-term contract basis and volunteers assist with some works. Most of the staff are graduate qualified archaeologists, who bring a wide range of skills, knowledge of the discipline, and experience to the work of the Trust. Two-thirds of the archaeological staff are members of the Chartered Institute for Archaeologists, with eight being full Members, three Associate Members and two Practitioners.

The Trustees are responsible for determining and approving any amendments or changes to the Trust's strategies, policies and financial and administrative controls. The day-to-day management of the Trust is carried out by the Chief Executive Officer and team managers, who may not work outside of the established policies, controls and strategies, but are charged with delivering agreed works, and, where changing circumstances require, preparing proposals for consideration in respect of improvements or additions. Senior staff review and plan programmes of work and report back to the Board of Trustees on progress against agreed forward plans.

Relationships with similar organisations

The Trust is one of four similar organisations in Wales, each covering a distinct geographical area (the others being The Clwyd-Powys Archaeological Trust Ltd, The Dyfed Archaeological Trust Ltd and The Gwynedd Archaeological Trust Ltd). The four organisations are sometimes collectively known as the Welsh Archaeological Trusts. The Trusts share identical charitable objectives and meet at all levels collectively or partially to discuss issues of mutual interest, and occasionally may collaborate. However, they are not part of any larger organisation and when response, comment, or approaches are made concerning any issue in pursuit of the charitable objectives these are made as individual organisations.

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Public Benefit

The Trustees are aware of their responsibilities in ensuring that the Trust delivers identifiable benefits to the public in accord with the established object and permitted activities. Our report here complies with the Charity Commission's guidance on reporting public benefit it provides details of purposes and objectives, a review of significant activities undertaken by the charity to carry out its charitable purposes for the public benefit, details of strategies adopted and activities undertaken to achieve our purposes and objectives and details of the achievements by reference to the purposes and objectives. The Trustees have complied with their duty to have due regard to the commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant.

Activity

The Object for which the Trust is established is 'to advance the education of the public in archaeology'. The powers by which it may do this are set out in the Articles. To facilitate delivery of the Object the Trustees have agreed a Forward Strategy. This has five key strategic objectives. Reporting of activity is made against the delivery of the strategic objectives. On review, the strategic objectives may be replaced or expanded provided they are consistent with delivering the Trust's Object. Report on activity refers to that occurring in the accounting period.

Strategic Objectives

The identified strategic objectives are:

1. Fostering Public Understanding
2. Improve Access and Engagement
3. Discovery and Research
4. Developing the Trust
5. Archive Care & Deposition

ACHIEVEMENT AND PERFORMANCE

The Trust achieves its Object through carrying out a broad spectrum of works and activities as articulated under our forward strategy and delivered through annual operational plan. Achievements and performance are monitored. During the past year the Trust continued to provide access to information about the historic environment, and connected with new audiences. The Trust carried out discrete works that led to the discovery, recording, and reporting of new information about the historic environment and archaeology of South Wales and it improved how it takes care of archives that it holds. Our user values are centred on 'Advising', 'Informing', and 'Participating'. Working teams are configured to assist delivery in such regards.

Fostering Public Understanding

The Trust engaged with its beneficiaries through both traditional and digital communications. In addition to many lectures or talks, particular tailor made activities were provided at eleven public events, some following a theme of the 'Year of Discovery', and in collaboration with we helped to deliver tailor made activities for the Festival of Archaeology and School Holiday Enrichment Programmes. Digitally we continue to strive to link educative content through social media promotion. During the reporting period popular items on social media included the advertising of our web pages on excavations we had carried out at Cardiff Castle and the current post-excavation studies and the transmission of the 'Digging for Britain' and 'Weatherman Walking' BBC television programmes that featured an excavation carried out at Cwm Nash.

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We undertook a formal review of what we had achieved as a result of the previous working with local networks, particularly but not exclusively to assist engagement with disadvantaged communities as had been developed for example under the Fusion project of bringing together heritage, culture and communities. The opportunities, achievements and problems with each of these networks was set out before considering the legacies; the constraints that have influenced outcomes; and what we have learned through working with the various communities, which can be used to inform future initiatives. The report concluded that, whilst gains have been made in the past with local government-sponsored networks, there is a much better prospect for continued engagement with the networks we set up ourselves. We also considered that we needed to refocus on supporting existing local archaeological and heritage organisations that have tended to be neglected whilst the poverty agenda was pursued. These are the community bedrock for the support and care of the historic environment in Wales, and have concluded that resuming dialogue with them is likely to reap rewards in terms of public engagement with the historic environment. This has enabled us to make an informed series of recommendations for future work.

More than forty volunteers gave their time to the trust not just with the investigations above, but also with some helping to improve the Historic Environment Record, and others working through the Arfordir groups monitoring change on the South Wales coastline, or helping with day-schools and other events and public education. We also provided more than 850 hours of work experience and training opportunities particularly with learning how to manage the compilation and care of archaeological records.

As part of its advocacy work, the Trust responded to consultations on Marine Planning and the Historic Environment, Easy Access to Listed Buildings, and Sustainable Farming. We continued to provide specific heritage management advice on such issues as concerns about the condition of non-scheduled sites, reports of new sites, or archaeological projects or sites requiring specific heritage management input. The advice provided is outside the planning process. This year ninety requests for such advice were successfully processed and actioned.

Improve Access and Engagement

The Trust has a role in the management of and facilitation of access to the Welsh historic environment. The Trust recognises that legislation, notably the Historic Environment (Wales) Act 2016, and related new or amended regulation and guidance has changed the context within which we deliver our object in Wales. We have continued to make improvements to the Historic Environment Record (HER) as a result of particular measures introduced in 2017 under provisions in the Historic Environment (Wales) Act 2016. Information available to the public was extended; over 19,000 new records were created, and more than 10,000 existing ones edited. Requirements identified in the last quinquennial HER audit continued to be implemented, with a particular focus given to incorporating locally listed building records in the Vale of Glamorgan unitary authority areas.

The Trust continued to support the development of a number of community-led or community-focused projects. These allowed participants to work directly on archaeological excavations. In Neath Port Talbot we provided the professional support to two Community Groups investigating industrial archaeological remains. Our partnership with Cardiff University was strengthened through the excavation of the eroding coastal cemetery at Cwm Nash, which allowed undergraduates to gain practical experience. Discussions between the Trust and the university took place concerning the development of a second year undergraduate module, part of which will involve students developing events and activities. This network facilitated our contact with the Society for Total Education, which promotes training that includes life skills along with practical and academic skills, to discuss what the Trust can offer in the way of transferable skills taught through participation in archaeological projects.

The Trust continued to provide other work experience opportunities for students as well as volunteering opportunities for all age ranges which allowed work to be progressed for which there was either no or only very limited grant-aid or other funding available. Working as a partner with the National Waterfront Museum we have also hosted a further three-month placement under the Cultural Ambition project funded by the Heritage Lottery Fund's Skills for the Future programme and Welsh Government. This aims to provide unemployed young people who are also not in education or training with 12 month placements based wholly in heritage sites, while remotely working towards a qualification as a registered student.

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Discovery & Research

The Trust undertakes a wide-range of investigative and research works. These inform the knowledge base for public education. The Trust completed an assessment of the surviving remains associated with the tinplate industry in southeast Wales and made recommendations for further work, including survey, further investigation, conservation/consolidation works and public presentation. For extensive/complex sites, the provision of conservation plans was proposed and for some sites improved protection recommended. The Trust continued a project to upgrade data we hold on coastal archaeology and assessed the risk to the archaeological resource in relation to current Natural Resources Wales Shoreline Management Plan (NRW/SMP) policies and erosion data along the coastline in the Unitary Authorities of Cardiff and Newport (part).

The Trust completed reporting works for excavations that had been carried out at Monmouth School, and continued these for excavations that had been carried out at Cardiff Castle. The Trust also carried out thirty-nine other archaeological projects, mostly in the nominal geographic area.

Separately, the Trust provided an advisory service to local authorities in South Wales which enabled archaeological and related historic environment assessment or recording works to be carried out by archaeological organisations to ensure that certain environmental obligations in connection with land use change controlled by the planning regime could be met.

Developing the Trust

The Trust continued to deliver its Object in changing legal, economic, fiscal, and social contexts. The Trust's status as an organisation entered on The Chartered Institute for Archaeologists' Register of Archaeological Organisations (RAO 15) has been maintained. For the Trust to be able to undertake primary purpose trading as part of activities specified in the Articles it is advantageous for it to do so from a position as a body recognised by the Chartered Institute for Archaeologists.

The Trustees have given considerable thought to improving the operating structure of the Trust and have identified a preferred model. The method and timing of implementation has yet to be determined.

Archive care and deposition

Preservation of accessible information is a critical part of the work that the Trust carries out in delivering its Object. The Trust continued to digitise retained data and maintained databases of content and condition of temporarily held archives.

Working teams reviewed hard-copy material that they held in order to determine what needed to be retained, what should be transferred to designated repositories, and what could be otherwise disposed.

FINANCIAL REVIEW

The results for the year and the charity's financial position at the end of the year are shown in the attached financial statements.

Transactions and financial position

Income for the year increased by 3.86% to **£702,405**, mainly due to a rise in grant funding. Implementation of further expenditure control also contributed to a positive movement in net income, reversing the previous year's deficit and resulting in a small surplus of **£15,814**. Outside current staff costs the largest charge to the trust were the costs relating to a now frozen pension scheme. This scheme has a long-term recovery plan agreed with the pension regulator and the greater part of the debt falls due more than one year from the balance sheet date.

The Trustees have assessed the charity's future programme of works and commitments against working capital in place. Financial projections have been prepared for the period to 31 December 2021. These show that the Trust is able to meet the liabilities falling due within one year of the date of the statements.

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Reserves policies

The Trustees' policy is to establish a position where the Trust holds sufficient reserves, as a general fund, to meet the liability of the Trust and, where appropriate, to establish additional funds for future initiatives or development.

Discrete Funds

The Trust has established a Youth Heritage Fund to support the engagement of young persons with heritage and specifically archaeology. This fund benefitted from a generous donation during the reporting period. The value of this fund at the 31 March 2020 was £1,727.

Investment authority & restrictions

The Trust has a power to set aside funds for special purposes or as reserves against future expenditure. Deposits or investments may only be exercised in promoting the Object of the Trust. For such purposes, the Trustees may employ a professional investment manager and to arrange for investments or other property of the Trust to be held in the name of a nominee in the same manner and subject to the same conditions as the trustees of a trust are permitted to do by the Trustee Act 2000.

FUTURE PLANS

The Trust will continue to deliver operational objectives under its Forward Strategy. However it anticipates that the context of its operations will remain difficult due to continued public funding pressures, adverse market conditions, and along with the uncertainties of changing legislation, regulation and guidance, the impacts of the Sars-2-Cov (Covid 19) pandemic. It does not see the various components forming its operations changing dramatically in the near future.

The Trust needs to ensure that it has the staff competencies necessary to deliver the outcomes that clients, funders, and users require. The Trust will continue to look to strengthen the capability of our staff through further investment in both formal and work place training, and through encouraging and supporting Continuous Professional Development.

The Trust has demonstrated resilience in meeting past challenges, and diversity of operations has been a particular strength. In looking forward the Trustees have identified that the existing structure of the Trust needs to be improved and will continue to take steps to achieve this.

The Trust recognises that those who work with it whether as employees and volunteers, and those who come into contact with the Trust whether in a professional or business capacity or as a visitor or as a participant in an activity or event have a right to expect to do so safely. We shall continue to keep our health and safety policies and systems under review and take appropriate specialist consultancy advice implementing improvement or enhancement measures as necessary.

The Trust will continue to advocate the importance of what we do and, following consideration of best approaches, provide informed advice as to how our offer can continue to be effectively delivered in changing circumstances.

The Trust needs to hold information securely and then make it accessible. Much of this information is now held on digital platforms, in addition to our core systems there are some for which we share ownership (e.g. Archwilio the on-line access to the Historic Environment Records of all Four Welsh Archaeological Trusts). The Trust needs to ensure on a continuing review basis the appropriateness and security of systems on which the Trust's data is held and that our Intellectual Property Rights and Copyright privilege over our assets are not compromised, and that our data is protected within contracts and other agreements through effective policies and controls.

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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The purpose of the body, its organisation and the powers and duties of governance are set out in the Memorandum and Articles of Association of Glamorgan-Gwent Archaeological Trust Limited. Subscribers to the Memorandum signed the governing document on 12 August 1976. The company was formally incorporated on 13 September 1976 and registered with the Charity Commission shortly afterwards. The Articles were most recently amended by a special resolution dated 8 February 2014.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error. The Trustees carry out regular reviews of the charity's activities and systems in use. This is to assist future planning and assessing any major risks to which the charitable company might be exposed.

The risk register identifies one severe and three high risks that fall into two groups.

Financial (including fraud and pension risks)

The Trust is a contributing employer to the Archaeological Organisations Pension Scheme a 'frozen' defined benefit pension scheme, closed to Future Accruals in 2018. The scheme is in deficit, but has a recovery plan agreed with the Pension Regulator. In addition to meeting the deficit liability, the employers are expected to meet the administrative costs of the scheme and the pensions levy. The pension scheme liability is a long-term debt subject to periodic revaluation.

The relative low level of reserves provide a context wherein the resilience of the Trust to fiscal shocks is weakened. Any incident of fraud will have an impact and a significant fraud is likely to lead to the failure of the business and the closure of the charity. In order to ameliorate this particular risk the Trustees have ensured: a) that effective financial procedures, which need to be strictly adhered to, are in place and compliance regularly monitored; b) the imposition of strong IT security measures; c) that staff have the necessary IT competences and understand the risks; d) funds are held in multiple places with separated controls.

The Trustees recognise that insufficient liquidity could lead to the collapse of the Trust through technical insolvency. A number of measures have been identified to reduce the risk or impact of the risk including: a) client resilience, contract and payment controls; b) strict adherence to budgets, and implementation of additional spending controls as necessary; d) provision for staffing adjustments; e) improve reserves.

In general terms risks around a low level of reserves will continue to be reduced in the short-term by focusing on profitability of current work-flow (if necessary through re-configuration of workforce and further fixed cost savings), and in the medium to long-term through improving income stream diversification and commercial works expansion.

Information protection and rights

Effective management and retention of historic environment information and unrestricted use of such data, subject to standard legal requirements, is an important element in supporting the Glamorgan-Gwent Archaeological Trust Limited's delivery of its Object for its beneficiaries. The Trust has established a separate trust the GGAT HER Charitable Trust to hold much of this data and has made transfers to it under Deeds.

The Trust has also invested in systems and systems management to reduce the risk of loss of data, and in particular to reduce potential damage or loss arising from cyber risks. This has been taken forward alongside other data protection enhancements in order to meet both legislative, regulatory and professional expectation. Shortfalls with legal requirements could lead to investigation, fines, and reputational damage. This risk has been partially remediated by ensuring that the Trust has: a) strong and effective data management policies, procedures and practice; b) specific staff training; c) avoidance of and reduction in duplication of some data classes, d) timely transfers of archive material to long-term depositories.

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STRUCTURE, GOVERNANCE AND MANAGEMENT

The Trustees will continue to implement such measures as are necessary to preserve the information sets and the rights to the information sets that the trust creates for current and future public benefit.

Trustees

The Trustees are registered as Directors of the Company and as such, their report serves as the Statutory Directors' report. Since there is no share capital, the Directors do not hold any beneficial interest in the company.

In the reporting period, Mr J Parkhouse, Mr N Clubb and Mr J Lewis chaired meetings of the Board of Trustees. During the reporting period, Mr A Aberg and Mr T Beech resigned as Trustees on 31 January 2020.

By requirement of the Articles Mr J Parkhouse was re-appointed at the Annual General Meeting held on 31 January 2020 for a further three-year term.

Chief Executive Officer

Mr AG Marvell is appointed as the Chief Executive Officer.

GGAT HER Charitable Trust

The Glamorgan-Gwent Archaeological Trust created the GGAT HER Charitable Trust on 31 January 2008. The purpose of the body, its organisation and the powers and duties of governance are set out in the GGAT HER Charitable Trust Deed. There are two Trustees the Glamorgan-Gwent Archaeological Trust as a corporate trustee and Ms C Jones.

The Trust transferred material forming the Historic Environment Record at the point of creation and has made subsequent transfers. The Glamorgan-Gwent Archaeological Trust has managed the record and actions are reported in the main body of this report.

The cost of managing the GGAT HER Charitable Trust is reported in the notes to the accounts.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

01276976 (England and Wales)

Registered Charity number

505609

Registered office

Heathfield House
Heathfield
Swansea
SA1 6EL

Trustees

Mr F A Aberg	- resigned 31.1.20
Mr T Beech	- resigned 31.1.20
Mr N Clubb	
Ms J K Howell	
Professor R C Howell	
J Lewis	
Mr W L Mitchell	
Mr J Parkhouse	

Company Secretary

A G Marvell

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REFERENCE AND ADMINISTRATIVE DETAILS

Auditors

Graham Paul Limited
(Statutory Auditor)
Court House
Court Road
Bridgend
CF31 1BE

Additional Advisers

During the year ended 31 March 2020, the Trust received specialist advice in the management of its affairs from:-

Bankers

Natwest Bank plc
9 Belle Vue Way
Swansea
SA1 5BZ

Insurance Brokers

Towergate Insurance, Fareham
Funtley Court,
Funtley Hill,
Funtley,
Fareham
PO19 7UY

The re-appointment of Graham Paul Limited as auditors to the Trust was duly approved at the Annual General Meeting held on 30 January 2020.

Going Concern

The Trustees have reviewed the financial position of the Charitable Company, taking account of reserves and cash, the 2020-21 Budget and longer-term plans, together with its financial and risk management systems. The Trustees believe that the Charitable Company has adequate resources to continue to operate for the foreseeable future. Therefore, they continue to adopt the going concern basis of accounting in preparing the annual Financial Statements.

EVENTS SINCE THE END OF THE YEAR

Information relating to events since the end of the year is given in the notes to the financial statements.

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STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Glamorgan-Gwent Archaeological Trust Limited (The) for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Graham Paul Limited, will be proposed for re-appointment at the forthcoming Annual General Meeting.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 25 January 2021 and signed on its behalf by:

A G Marvell - Secretary

**REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF
GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
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Opinion

We have audited the financial statements of Glamorgan-Gwent Archaeological Trust Limited (The) (the 'charitable company') for the year ended 31 March 2020 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST LIMITED (THE)

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Brian Scott (Senior Statutory Auditor)
for and on behalf of Graham Paul Limited
(Statutory Auditor)
Court House
Court Road
Bridgend
CF31 1BE

25 January 2021

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2020**

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	107,327	1,000	108,327	107,277
Charitable activities	4				
Other Curatorial Services		9,573	-	9,573	8,375
Grant Aided Work		-	318,996	318,996	300,074
Other Archaeological Projects		265,252	-	265,252	260,343
Investment income	3	257	-	257	213
Total		<u>382,409</u>	<u>319,996</u>	<u>702,405</u>	<u>676,282</u>
EXPENDITURE ON					
Charitable activities	5				
Grant Aided Work		-	315,032	315,032	301,367
Other Archaeological Projects		371,559	-	371,559	415,861
Pension deficit provision		473,433	-	473,433	2,443
Total		<u>844,992</u>	<u>315,032</u>	<u>1,160,024</u>	<u>719,671</u>
NET INCOME/(EXPENDITURE)		<u>(462,583)</u>	<u>4,964</u>	<u>(457,619)</u>	<u>(43,389)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>(702,622)</u>	<u>4,717</u>	<u>(697,905)</u>	<u>(654,516)</u>
TOTAL FUNDS CARRIED FORWARD		<u>(1,165,205)</u>	<u>9,681</u>	<u>(1,155,524)</u>	<u>(697,905)</u>

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
STATEMENT OF FINANCIAL POSITION
AT 31 MARCH 2020**

		Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
	Notes				
FIXED ASSETS					
Tangible assets	11	7,029	-	7,029	8,288
CURRENT ASSETS					
Debtors	12	174,798	-	174,798	181,696
Cash at bank		34,217	9,681	43,898	55,240
		<u>209,015</u>	<u>9,681</u>	<u>218,696</u>	<u>236,936</u>
CREDITORS					
Amounts falling due within one year	13	(219,708)	-	(219,708)	(217,752)
NET CURRENT ASSETS/(LIABILITIES)		<u>(10,693)</u>	<u>9,681</u>	<u>(1,012)</u>	<u>19,184</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		(3,664)	9,681	6,017	27,472
CREDITORS					
Amounts falling due after more than one year	14	(1,161,541)	-	(1,161,541)	(725,377)
NET ASSETS/(LIABILITIES)		<u>(1,165,205)</u>	<u>9,681</u>	<u>(1,155,524)</u>	<u>(697,905)</u>
FUNDS	16				
Unrestricted funds				(1,165,205)	(702,622)
Restricted funds				9,681	4,717
TOTAL FUNDS				<u>(1,155,524)</u>	<u>(697,905)</u>

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
STATEMENT OF FINANCIAL POSITION - CONTINUED
AT 31 MARCH 2020**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees on 25 January 2021 and were signed on its behalf by:

Mr N Clubb -Trustee

Ms J K Howell -Trustee

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2020**

		2020 £	2019 £
	Notes		
Cash flows from operating activities:			
Cash generated from operations	1	<u>(10,432)</u>	<u>(40,516)</u>
Net cash provided by (used in) operating activities		<u>(10,432)</u>	<u>(40,516)</u>
Cash flows from investing activities:			
Purchase of tangible fixed assets		(1,167)	-
Interest received		<u>257</u>	<u>213</u>
Net cash provided by (used in) investing activities		<u>(910)</u>	<u>213</u>
Change in cash and cash equivalents in the reporting period		<u>(11,342)</u>	<u>(40,303)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>55,240</u>	<u>95,543</u>
Cash and cash equivalents at the end of the reporting period		<u>43,898</u>	<u>55,240</u>

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)**

**NOTES TO THE STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2020**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2020 £	2019 £
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	(457,619)	(43,389)
Adjustments for:		
Depreciation charges	2,426	4,975
Interest received	(257)	(213)
Decrease in debtors	6,898	15,896
Increase/(decrease) in creditors	<u>438,120</u>	<u>(17,785)</u>
Net cash provided by (used in) operating activities	<u>(10,432)</u>	<u>(40,516)</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.19 £	Cash flow £	At 31.3.20 £
Net cash			
Cash at bank	55,240	(11,342)	43,898
Total	<u>55,240</u>	<u>(11,342)</u>	<u>43,898</u>

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The Trustees have reviewed the financial position of the Charitable Company, taking account of reserves and cash, the 2019-2020 Budget and longer term plans, together with its financial and risk management systems. The Trustees believe that the Charitable Company has adequate resources to continue to operate for the foreseeable future. Therefore, they continue to adopt the going concern basis of accounting in preparing the annual Financial Statements.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

The following specific policies are applied to particular categories of income:

- Grants are recognised in full in the Statement of Financial Activities in the period in which they are receivable.
- Investment income is included when receivable.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on reducing balance
Computer equipment	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The Trust operates a Defined Contribution Scheme and a Defined Benefit Scheme.

Payments into the Defined Contribution scheme are charged to the Statement of Financial Activities in the year incurred. The accounting charge for the period represents the employer's contributions payable.

The Defined Benefit Scheme, which is closed to new members, is a multi-employer scheme. The percentage share of underlying assets and liabilities belonging to the individual participating employers has been advised to the Trust by the Scheme Trustees. Therefore the liabilities attributed to the Trust have been valued in accordance with FRS 102, based on actuarial advice, and the appropriate share of the resulting deficit has been recognised as a liability in the balance sheet.

A deficit repayment plan has been entered into by the Scheme Trustees and Employers. Because the actuarial assumptions used for accounting and funding differ the present value of these additional contributions may differ from the liability recognised in the balance sheet.

2. DONATIONS AND LEGACIES

	2020 £	2019 £
Curatorial Services UA Support	106,874	106,874
Donations and other income	1,453	403
	<u>108,327</u>	<u>107,277</u>

3. INVESTMENT INCOME

	2020 £	2019 £
Deposit account interest	<u>257</u>	<u>213</u>

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**

4. INCOME FROM CHARITABLE ACTIVITIES

	Activity	2020 £	2019 £
Other Curatorial Services	Other Curatorial Services	9,573	8,375
Grants	Grant Aided Work	318,996	300,074
Other projects	Other Archaeological Projects	265,252	260,343
		<u>593,821</u>	<u>568,792</u>

Grants received, included in the above, are as follows:

	2020 £	2019 £
CADW	<u>318,996</u>	<u>300,074</u>

5. CHARITABLE ACTIVITIES COSTS

	Direct costs £	Support costs (See note 6) £	Totals £
Grant Aided Work	315,032	-	315,032
Other Archaeological Projects	254,428	117,131	371,559
Pension deficit provision	-	473,433	473,433
	<u>569,460</u>	<u>590,564</u>	<u>1,160,024</u>

6. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Other Archaeological Projects	100,472	16,659	117,131
Pension deficit provision	473,433	-	473,433
	<u>573,905</u>	<u>16,659</u>	<u>590,564</u>

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020 £	2019 £
Auditors' remuneration	5,000	3,435
Depreciation - owned assets	2,426	4,976
Hire of plant and machinery	6,689	1,091
Other operating leases	<u>6,518</u>	<u>6,841</u>

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2020 nor for the year ended 31 March 2019.

Trustees' expenses

During the period payments were made to trustees of £219 (2019: £1,335) and key management of £295 (2019: £816) in respect of reimbursement of expenses incurred wholly and exclusively for the purposes of trust activities.

All transactions were performed on an arms length basis.

9. STAFF COSTS

	2020 £	2019 £
Wages and salaries	466,841	476,899
Social security costs	39,229	39,724
Other pension costs	25,041	22,161
	<u>531,111</u>	<u>538,784</u>

The average monthly number of employees during the year was as follows:

	2020	2019
Administration	4	4
Archaeological staff	<u>18</u>	<u>18</u>
	<u>22</u>	<u>22</u>

No employees received emoluments in excess of £60,000.

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	107,277	-	107,277
Charitable activities			
Other Curatorial Services	8,375	-	8,375
Grant Aided Work	-	300,074	300,074
Other Archaeological Projects	260,343	-	260,343
Investment income	213	-	213
Total	<u>376,208</u>	<u>300,074</u>	<u>676,282</u>

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**

10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
EXPENDITURE ON			
Charitable activities			
Grant Aided Work	-	301,367	301,367
Other Archaeological Projects	415,861	-	415,861
Pension deficit provision	2,443	-	2,443
Total	<u>418,304</u>	<u>301,367</u>	<u>719,671</u>
NET INCOME/(EXPENDITURE)	<u>(42,096)</u>	<u>(1,293)</u>	<u>(43,389)</u>
Transfers between funds	<u>(1,293)</u>	<u>1,293</u>	<u>-</u>
Net movement in funds	<u>(43,389)</u>	<u>-</u>	<u>(43,389)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>(659,233)</u>	<u>4,717</u>	<u>(654,516)</u>
TOTAL FUNDS CARRIED FORWARD	<u>(702,622)</u>	<u>4,717</u>	<u>(697,905)</u>

11. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1 April 2019	40,452	52,048	92,500
Additions	-	1,167	1,167
At 31 March 2020	<u>40,452</u>	<u>53,215</u>	<u>93,667</u>
DEPRECIATION			
At 1 April 2019	34,374	49,838	84,212
Charge for year	912	1,514	2,426
At 31 March 2020	<u>35,286</u>	<u>51,352</u>	<u>86,638</u>
NET BOOK VALUE			
At 31 March 2020	<u>5,166</u>	<u>1,863</u>	<u>7,029</u>
At 31 March 2019	<u>6,078</u>	<u>2,210</u>	<u>8,288</u>

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade debtors	125,031	146,793
Amounts recoverable on contracts	33,965	20,320
Prepayments	15,802	14,583
	<u>174,798</u>	<u>181,696</u>

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade creditors	31,263	17,681
Social security and other taxes	24,924	14,191
VAT	12,639	31,341
Pension creditor	28,943	31,899
Accruals and deferred income	121,939	122,640
	<u>219,708</u>	<u>217,752</u>

14. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2020	2019
	£	£
Pension creditor	<u>1,161,541</u>	<u>725,377</u>

15. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2020	2019
	£	£
Within one year	36,836	36,836
Between one and five years	10,789	56,733
	<u>47,625</u>	<u>93,569</u>

GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020

16. MOVEMENT IN FUNDS

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
Unrestricted funds			
General fund	(702,622)	(462,583)	(1,165,205)
Restricted funds			
CADW	-	3,964	3,964
Youth Volunteering Grant	3,990	-	3,990
Youth Heritage Fund	727	1,000	1,727
	<u>4,717</u>	<u>4,964</u>	<u>9,681</u>
TOTAL FUNDS	<u>(697,905)</u>	<u>(457,619)</u>	<u>(1,155,524)</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	382,409	(844,992)	(462,583)
Restricted funds			
CADW	318,996	(315,032)	3,964
Youth Heritage Fund	1,000	-	1,000
	<u>319,996</u>	<u>(315,032)</u>	<u>4,964</u>
TOTAL FUNDS	<u>702,405</u>	<u>(1,160,024)</u>	<u>(457,619)</u>

GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.19 £
Unrestricted Funds				
General fund	(659,233)	(42,096)	(1,293)	(702,622)
Restricted Funds				
CADW	-	(1,293)	1,293	-
Youth Volunteering Grant	3,990	-	-	3,990
Youth Heritage Fund	727	-	-	727
	<u>4,717</u>	<u>(1,293)</u>	<u>1,293</u>	<u>4,717</u>
TOTAL FUNDS	<u>(654,516)</u>	<u>(43,389)</u>	<u>-</u>	<u>(697,905)</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	376,208	(418,304)	(42,096)
Restricted funds			
CADW	300,074	(301,367)	(1,293)
TOTAL FUNDS	<u>676,282</u>	<u>(719,671)</u>	<u>(43,389)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.18 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	(659,233)	(504,679)	(1,293)	(1,165,205)
Restricted funds				
CADW	-	2,671	1,293	3,964
Youth Volunteering Grant	3,990	-	-	3,990
Youth Heritage Fund	727	1,000	-	1,727
	<u>4,717</u>	<u>3,671</u>	<u>1,293</u>	<u>9,681</u>
TOTAL FUNDS	<u>(654,516)</u>	<u>(501,008)</u>	<u>-</u>	<u>(1,155,524)</u>

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**

16. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	758,617	(1,263,296)	(504,679)
Restricted funds			
CADW	619,070	(616,399)	2,671
Youth Heritage Fund	1,000	-	1,000
	<u>620,070</u>	<u>(616,399)</u>	<u>3,671</u>
TOTAL FUNDS	<u><u>1,378,687</u></u>	<u><u>(1,879,695)</u></u>	<u><u>(501,008)</u></u>

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**

16. MOVEMENT IN FUNDS - continued

Grants received from CADW: Welsh Historic Monuments are awarded for specific projects and on condition that separate audited accounts are submitted to them.

Grants to support encouragement of Youth Volunteering made by the Welsh Council for Voluntary Action under the Gwirvol initiative are awarded for specific purposes.

The Youth Heritage Fund was established as part of the charitable company's 40th Anniversary celebrations. The purpose of the fund is to carry out or support projects that engage young persons with heritage and in particular archaeology.

The Glamorgan Gwent HER Charitable Trust

The Glamorgan-Gwent Archaeological Trust created a separate Trust, the GGAT HER Charitable Trust on 31 January 2008. The GGAT is presently the sole Trustee of this body.

Transactions during the year for this restricted fund are as follows:-

	£	£
Balance at 1 April 2019		-
Add: Resources Expended		
Governance Costs		
Salary costs	4,289	
Office rent	358	
Insurance	92	
Office & computer expenses	149	
	<u>4,888</u>	
Less: Deficit funded by the Trustee of the Trust		(4,888)
Balance at 31 March 2020		<u><u>-</u></u>

17. PENSION COMMITMENTS

The Trust is a member of a defined benefit pension scheme operated for the benefit of the employees of a number of archaeological organisations, called the 'Archaeological Organisations Pension Scheme', which requires contributions to be made to a separate administered fund.

The latest full actuarial funding valuation was undertaken by independent qualified Actuaries, Aviva, as at 6 April 2018. In valuing the scheme, the Actuary used the projected unit method. The pension provision as at 31 March 2019 is based on the triennial valuation as at 6 April 2018

The pension cost charge to the statement of financial activities for the year amounts to £25,041 (2019:£22,161).

Included in these figures are contributions made to a defined contribution pension scheme of £16,054 (2019 £11,962)

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**

**17. PENSION COMMITMENTS
- continued**

From the draft triennial valuation the scheme assets, liabilities and deficits are listed below: -

	Annual Update 6 April 2018 £
Value of Assets	10,562,000
Past Service Liability:	
Active Members	3,776,000
Members with Preserved Benefits	3,714,000
Pensioners Paid from Fund	4,215,000
	<u>11,705,000</u>
Deficit	1,143,000
Funding Level	90%

The principal assumptions in the Actuarial Report were:-

Return on investments - up to retirement	3.75% per annum
Return on investments - after retirement	3.75% per annum
Salary increases	3.0% per annum
Pension increases in payment - RPI (maximum 5%)	3.5% per annum
Early leaver indexation	2.8% per annum

Members who joined the scheme before 6 April 2000 retire at age 60 or their next birthday if over 60 at the valuation date whereas later joiners retire at normal retirement age.

At 6 April 2018 there were 22 active members and 52 members with preserved benefits with 20 pensioners from the fund of which 26 members relate to The Glamorgan-Gwent Archaeological Trust Limited.

There is currently a recovery plan in place to reduce the deficit on the pension scheme, this aims to eliminate the deficit by August 2030.

For the year ended 31st March 2020 the Trust has obtained, from a qualified actuary in accordance with the requirements of FRS102, an estimated liability at the balance sheet date related to its proportion of the overall pension scheme liability.

The disclosures provided are as follows:

The Archaeological Organisations Pension Scheme provides defined benefits and is closed to future accrual.

Principal actuarial assumptions at the balance sheet date	Year to 31/3/2020
Discount rate	2.10%
RPI price inflation	2.70%
CPI price inflation	2.00%
Rate of increase in pensions in payment (LP15)	2.70%

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**

17. PENSION COMMITMENTS
- continued

S2PxA (CMI2019
projections with 1.25%
LTR)

Post retirement mortality

The amounts recognised in the Statement of Financial Position (£ 's)

	£
Present value of funded obligations	4,063
Fair value of plan assets	(2,875)
Net defined benefit liability	1,188
Deferred Tax	-
Net liability recognised in the balance sheet (post tax)	1,188

The amounts recognised in the Statement of Financial Activities (000s)

	£
Service cost	-
Administration costs incurred during the period	25
Net interest cost	18
Curtailments	-
Settlements	-
Past service cost	-
Total pension expense	43

Other gains/(losses) recognised in the Statement of Financial Activities (£ 's)

	£
Actuarial (loss)/gain on plan assets	(375)
Actuarial (loss)/gain on defined benefit obligation	(65)
of which due to experience	24
of which due to demographic assumptions	(14)
of which due to financial assumptions	(75)
Total (loss)/gain in Statement of Financial Activities	(440)

Changes in the present value of the defined benefit obligation (£ 's)

	£
Liabilities at the start of the period	4,005
Interest cost	99
Service cost	-
Contribution by members	-
Actuarial loss/(gain)	65
Benefits paid	(106)
Curtailments	-
Settlements	-
Past service cost	-
Liabilities at the end of the period	4,063

Changes in the fair value of plan assets (£ 's)

	£
Fair value of plan assets at the start of the period	3,273
Interest income	81

**GLAMORGAN-GWENT ARCHAEOLOGICAL TRUST
LIMITED (THE)
NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2020**

17. PENSION COMMITMENTS

- continued

Actuarial (loss)/gain	(375)
Contributions by the employer	27
Contributions by members	-
Benefits paid	(106)
Non-investment expenses	(25)
Curtailments	-
Settlements	-
Fair value of plan assets at the end of the period	<u>2,875</u>

Analysis of return on plan assets (£ s)

	£
Interest income	81
Actuarial (loss)/gain on plan assets	(375)
Return on plan assets	<u>(294)</u>

Major categories of plan assets as a percentage of total assets (£ s)

	£	
Equities	590	20.5%
Bonds	298	10.4%
Pooled investment vehicles	1,464	50.9%
Annuities	427	14.9%
Cash and NCA	96	3.3%
	<u>2,875</u>	<u>100.0%</u>

18. RELATED PARTY DISCLOSURES

The Glamorgan-Gwent Archaeological Trust is a Trustee of the GGAT HER Charitable Trust, which was created on 31st January 2008.

19. POST BALANCE SHEET EVENTS

The Trustees consider that there are no events, including the impact of the CoV-2-Sars (Covid-19) pandemic, occurring after the end of the reporting period and before the date of signing that necessitate an adjustment to the stated positions.

The CoV-2-Sars (Covid-19) impact has affected the way the Trust has operated, but it has been able to make appropriate adjustments to allow it to continue to trade effectively. Most of the business support measures to alleviate the impact of the pandemic have not been available to the Trust, as it was already partly funded by other government grants. It has secured a grant from the Cultural Recovery Fund of £149,939, which will help it with transformation plans, including moving to new premises in 2021 and improving its digital footprint.

20. ULTIMATE CONTROLLING PARTY

There is no individual controlling party as the Trust is managed collectively by a board of Trustees.

21. GOING CONCERN

The Trustees have reviewed the financial position of the Charitable Company, taking account of reserves and cash, the 2020/21 Budget and longer term plans, together with its financial and risk management systems. The Trustees believe that the Charitable Company has adequate resources to continue to operate for the foreseeable future. Therefore, they continue to adopt the going concern basis of accounting in preparing the annual Financial Statements.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.