

**Liquidator's Progress
Report****S.192****Pursuant to Sections 92A and 104A and 192
of the Insolvency Act 1986**

To the Registrar of Companies

Company Number

1188419

Name of Company

F J Booth & Partners Limited

+/ We
Adrian Peter Berry
PO Box 810
66 Shoe Lane
London
EC4A 3WA

Daniel Francis Butters
1 City Square
Leeds
West Yorkshire
LS1 2AL

the liquidator(s) of the company attach a copy of ~~my~~ our Progress Report
under section 192 of the Insolvency Act 1986

The Progress Report covers the period from 11/10/2011 to 10/10/2012

Signed



Date

16/10/12

Deloitte LLP
PO Box 810
66 Shoe Lane
London
EC4A 3WA

Ref FJBO01W/NM/MR2/CPB

WEDNESDAY



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07/11/2012

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COMPANIES HOUSE

**F.J. Booth & Partners Limited
(In Liquidation)**

**Joint Liquidators' Abstract Of Receipts And Payments
To 10 October 2012**

RECEIPTS	Total (£)
Book Debts	3,253 34
Receipt of Funds From Administration	275,918 38
Bank Interest Gross	1,388 56
Directors Loan	23,215 63
VAT Payable	4,643 13
	<hr/>
	308,419.04
PAYMENTS	
Liquidator's Fees	36,554 25
Liquidator's Expenses	477 37
Legal Fees (1)	1,200 00
Statutory Advertising	152 10
Department of Employment	50,126 43
HMRC Tax & NI Deductions	6,109 72
VAT Receivable	7,674 85
	<hr/>
	102,294 72
	<hr/>
Balance	206,124 32
	<hr/>
MADE UP AS FOLLOWS	
IB Current A/C	206,124 32
	<hr/>
	206,124 32
	<hr/>

**F J BOOTH & PARTNERS LIMITED
(IN LIQUIDATION)
("the Company")**

**ANNUAL PROGRESS REPORT TO CREDITORS PURSUANT TO RULES 4.49B/4.49C OF
THE INSOLVENCY RULES 1986 (AS AMENDED)**

2 November 2012

This report has been prepared for the sole purpose of updating the Creditors for information purposes. The report is private and confidential and may not be relied upon, referred to, reproduced or quoted from, in whole or in part, by Creditors for any purpose other than updating them for information purposes, or by any other person for any purpose whatsoever

Adrian Peter Berry and Daniel Francis Butters were appointed Joint Liquidators of F J Booth & Partners Limited on 11 October 2011

All licensed Insolvency Practitioners of Deloitte LLP are licensed in the UK to act as Insolvency Practitioners

**Adrian Peter Berry and Daniel Francis Butters
Deloitte LLP
One Trinity Gardens
Broad Chare
Newcastle upon Tyne
NE1 2HF**

Tel 0191 261 411 Fax 0191 202 5401

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- 2. Liquidators' Receipts and Payments account account for the 12 months from 11 October 2011 to 10 October 2012.**
- 3. Liquidators' Remuneration for the Period 11 October 2011 to 10 October 2012.**
- 4. Proof of Debt – Form 4.25**

ABBREVIATIONS

For the purpose of this report the following abbreviations shall be used

"the Act"	Insolvency Act 1986 (as amended)
"the Rules"	Insolvency Rules 1986 (as amended)
"the Liquidators"	Adrian Peter Berry and Daniel Francis Butters of Deloitte LLP
"the Company"	F J Booth & Partners Limited (in Liquidation)
"Deloitte"	Deloitte LLP
"SIP2 (E&W)"	Statement of Insolvency Practice 2 (England & Wales)
"SIP7 (E&W)"	Statement of Insolvency Practice 7 (England & Wales)
"SIP9 (E&W)"	Statement of Insolvency Practice 9 (England & Wales)
"SIP13 (E&W)"	Statement of Insolvency Practice 13 (England & Wales)
"RPO"	The Redundancy Payments Office
"Else"	Else Solicitors LLP
"Driver"	Driver Global Construction Consultancy
"FLJ"	Fox Lloyd Jones Chartered Surveyors

1. INTRODUCTION

1.1 Introduction

This report has been prepared in accordance with Rules 4.49B and 4.49C of the Rules to provide creditors with an update on the progress of the Liquidation of the Company since our appointment as Liquidators.

Adrian Peter Berry and Ian Brown of Deloitte were appointed Joint Administrators of the Company by the Director on 22 October 2010. Ian Brown retired on 25 May 2011 and Daniel Francis Butters was appointed as replacement Joint Administrator by the Court.

On 11 October 2011 the Administration came to an end and the Company was placed into Liquidation on the same day with Adrian Peter Berry and Daniel Francis Butters being appointed as Liquidators.

For the purposes of section 231 of the Act the Liquidators confirm that they are authorised to carry out all functions, duties and powers by either of them jointly and severally.

A schedule of statutory information in respect of the Company is attached at Appendix 1.

1.2 Electronic communication with creditors

In an effort to reduce the costs of the Liquidation, all future communications with creditors, including updates and progress reports, will be posted onto a website, which has been set up specifically for this purpose. The web address is <http://www.deloitte.co.uk/fjbooth-and-partners-limited>.

A letter will be issued to all creditors each time the website is updated with a statutory notice or report. All creditors' statutory notices will be retained on the website for 3 months after being uploaded to the site.

2 LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT

2.1 Introduction

Attached at Appendix 2 is an abstract Receipts and Payments account covering the period from 11 October 2011 to 10 October 2012, in accordance with SIP7 (E&W)

In this section, we have summarised the main asset realisations during the 12 month period and an estimation of those assets yet to be realised, together with details of costs incurred but as yet remain unpaid

2.2 Asset realisations

Funds from Administration

The balance of funds held at the end of the Administration of £275,918 38 was transferred to the Liquidation bank account shortly after the Liquidators' appointment

Directors' Loan Account

At the date of the Liquidation negotiations were ongoing in respect of sums that were due from the Director, Mr Shaun Muir, for goods and services that had been purchased by the Company for his personal use. Agreement was reached with Mr Muir and the sum of £23,215 63 was received in full and final settlement of the amount outstanding

Book Debts

The majority of the Company's book debts and work in progress were sold by the Administrators to F J Booth Construction Limited prior to the Administration coming to an end. However, a small number of book debts were excluded from this sale and £3,253 34 has been collected from two such debts. The Liquidators do not envisage any further recoveries from the book debts

Bank Interest

The Liquidators have received the sum of £1,388 56 in respect of bank interest

2.3 Estimated future realisations

The Liquidators do not anticipate there being any further realisations in the Liquidation

3. DISTRIBUTIONS TO CREDITORS

3.1 Secured creditors

The Company has no secured creditors

3.2 Preferential creditors

Preferential claims relating to employee arrears of wages and holiday pay have been received from the RPO totalling £34,419 54 and employees totalling £21,816 61, a total of £56,236 15 A dividend of 100p in the £ was paid to these preferential creditors on 5 July 2012

3.3 Prescribed Part

The Prescribed Part (section 176A of the Insolvency Act 1986 (Prescribed Part) Order 2003) applies where there are floating charge realisations, net of costs to be set aside for unsecured creditors This equates to

- 50% of net property up to £10,000,
- Plus, 20% of net property in excess of £10,000
- Subject to a maximum of £600,000

As there were no sums due to floating charge holders in this case there is no requirement to calculate the sum available under the Prescribed Part All floating charge realisations, after settlement of the preferential creditors and liquidation costs, will be payable to the unsecured creditors

3.4 Unsecured creditors

The unsecured creditors' position as at 10 October 2012 is as follows

	Number of Claims	£'000
Claims received and agreed	209	2,787
Claims received but not agreed	5	497
Claims not received	60	120
Total potential claims	274	3,404

The Liquidators estimate that there will be some £154,000 available to meet the claims of the unsecured creditors which will result in a dividend of approximately 4 53p in the £ based on total unsecured creditors of £3 4m

It is the Liquidators' intention to issue a final notice to the unsecured creditors shortly to prove their claims in order that claims can be finalised and a distribution be made to the unsecured creditors

3.5 Claims process

Due to the possible distribution to unsecured creditors you are requested to submit claims to the address on the front of this report, marked for the attention of Michelle Rowntree

A Proof of Debt form is attached at Appendix 4

4. OTHER MATTERS AND INFORMATION TO ASSIST CREDITORS

4.1 Investigations

As part of the Liquidators' statutory duties, an investigation into the conduct of the Company Director was completed. In this regard, a confidential report was submitted to The Insolvency Service on 3 April 2012.

4.2 Transactions with connected parties

In accordance with the guidance given in SIP13 (E&W), details of the Company's transactions with connected parties during the period of this report and the two years prior to our appointment are provided below.

Date	Details of transaction	Sales / (Purchases) (£)	Name of counterparty	Connection
27 October 2010	The sale of the debtor book, work in progress and all retentions for a number of the contracts the Company was engaged on	Initial sum £175,000 Deferred consideration £61,000	F J Booth Construction Limited	Connected Director
27 October 2010	Rental monies for use of Company Plant & Machinery	£2,000	F.J Booth Construction Limited	Connected Director
27 October 2010	Plant & Machinery	£30,000	F.J Booth Construction Limited	Connected Director
27 October 2010	Motor Vehicles	£12,500	F.J Booth Construction Limited	Connected Director
27 October 2010	Equity in Leased Assets	£3,500	F J Booth Construction Limited	Connected Director

During the Administration we negotiated and finalised these post appointment transactions with the Director and are of the opinion that all assets were disposed of at market value following advice received from FLJ and Driver. The Administrators do not believe that the assets would have additional value if sold to a third party, therefore the best return for creditors was achieved in this regard.

4.3 EC Regulations

Council Regulation (EU) No 1346/2000 applies and these are the main proceedings as defined in Article 3(1) of that regulation.

5. LIQUIDATORS' REMUNERATION AND EXPENSES

5.1 Liquidators' Remuneration

5.1.1 Basis of Remuneration

The basis of the Liquidators' remuneration was fixed on 30 December 2010 at a meeting of creditors during the earlier Administration proceedings as follows

- (i) By reference to the time properly given by the Liquidators and their staff in attending to matters arising in the Liquidation calculated at the prevailing standard hourly charge out rates used by Deloitte at the time when the work is performed, plus VAT,

5.1.2 Remuneration

During the past 12 month period the Liquidators have charged total remuneration of £112,961 made up of 280 4 of hours at an average charge out rate of £402 86 across all grades of staff. Of this sum, a total of £36,554 25 has been drawn and paid as indicated in the Receipts and Payments account at Appendix 2

The work has been categorised into the following task headings and sub categories

- **Administration and planning** includes case planning, case set-up, notification of appointment, maintenance of our case files and insolvency case record, statutory reporting, compliance, cashiering and accounting
- **Investigations** includes investigating the Company's affairs and in particular any antecedent transactions and also reporting on the conduct of its directors
- **Realisation of Assets** includes identifying, securing and insuring assets, sale of business, transition of contracts, property issues, disposal of stocks, collection of debts, realisation of other fixed assets and VAT and taxation matters
- **Trading** includes planning, identifying strategy, preparation of trading forecasts, monitoring of performance against the forecasts, managing operations, dealing with supplier and landlord issues to ensure continuity of operations, accounting and employees (including pensions and other staff benefits)
- **Creditors** includes set-up of creditor records, creditor communications, preferential claims, unsecured claims, secured and employee claims

"A Creditors' Guide to Liquidators' Remuneration" is available for download at www.deloitte.com/uk/sip-9-england-and-wales

Should you require a paper copy, please send your request in writing to the Liquidators at the address on the front of this report and this will be provided to you at no cost

Expenses

During the period covered by this report the Liquidators have incurred expenses of £742 65 and which are summarised in the table below

Nature of expenses	Total Incurred £	Paid £	Outstanding £
Mileage	349 03	249 04	99 99
Insolvency Bond	210 00	210 00	0
Accommodation	165 29	0	165 29
Subsistence	18 33	18 33	0
Total	742 65	477 37	265 28

Mileage is calculated at the prevailing standard mileage rate of up to 45p used by Deloitte at the time when the mileage is incurred

5.2 Charge out rates

The range of charge out rates for the separate categories of staff is based on our 2012 charge out rates as summarised below. Manager rates include all grades of assistant manager

Grade	2011 (Jan-Dec) (£)	2012 (Jan-Aug) (£)	2012/2013 (Sept-Aug 2013) (£)
Partners and Directors	560-895	585-920	605-950
Managers	280-670	295-700	305-720
Assistants & Support	175-280	150-295	155-305

The above bands are specific to the Restructuring Services department partners and staff. In certain circumstances the use of specialists from other Deloitte departments such as Tax/VAT, Corporate Finance or Drivers Jonas Deloitte may be required on the case. These departments may charge rates that fall outside the Restructuring Services department bands quoted above so, where such specialists have performed work on the case, average rates may also fall outside the Restructuring Services department bands.

All partners and technical staff (including cashiers) assigned to the case recorded their time spent working on the case on a computerised time recording system. Time spent by secretarial staff working on the assignment has not been recorded or recovered. The appropriate staff have been assigned to work on each aspect of the case based upon their seniority and experience, having regard to the complexity of the relevant work, the financial value of the assets being realised and/or claims agreed.

With effect from 1 September 2012, charge out rates were increased by an average 3% and the charge out rate bandings have been amended, where applicable, to reflect this change.

5.3 Other professional costs

Else were instructed by the Liquidators to advise on appropriate legal matters relating to the Directors' Loan Account. In addition, Drivers, a firm of quantity surveyors, were instructed by the Liquidators to assist with the valuation of the Company book debts, work in progress and retentions. The professional costs to date are summarised in the table below. All professional costs are reviewed and analysed before payment is approved.

Name of lawyer/agent	NET (£)	VAT (£)	TOTAL (£)
Else	1,200.00	240.00	1,440.00

5.4 Creditors' right to request information

Any secured creditor or, unsecured creditor with the support of at least 5% in value of the unsecured creditors or, with permission of the Court, may, in writing, request the Liquidators to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report, in accordance with Rule 4.49E of the Rules.

5.5 Creditors' right to challenge Remuneration and/or Expenses

Any secured creditor or, unsecured creditor with the support of at least 10% in value of the unsecured creditors or, with permission of the Court, may apply to the Court for one or more orders (in accordance with Rule 4.131 of the Rules), reducing the amount or the basis of remuneration which the Liquidators are entitled to charge or otherwise challenging some or all of the expenses incurred.

Such applications must be made within 8 weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of, in accordance with Rule 4.131(1B) of the Rules.

Please note that such challenges may not disturb remuneration or expenses approved or deemed to be approved under prior progress reports.

F J BOOTH & PARTNERS (IN LIQUIDATION)

STATUTORY INFORMATION

Company Name	F J Booth & Partners Limited
Previous Names	N/A
Proceedings	In Liquidation
Date of Appointment	11 October 2011
Joint Administrators	Adrian Peter Berry and Daniel Francis Butters Deloitte LLP 1 City Square, Leeds, LS1 2AL
Registered office Address	c/o Deloitte LLP 1 City Square, Leeds, LS1 2AL
Company Number	1188419
Incorporation Date	1974
Company Secretary	Shaun Muir
Bankers	NatWest Bank PLC
Auditors	Rowlands
Appointment by	The Director
Directors at date of Appointment	Shaun Muir
Directors' Shareholdings	12,697 Ordinary Shares

F J BOOTH & PARTNERS LIMITED
(IN CREDITORS VOLUNTARY LIQUIDATION)

JOINT LIQUIDATORS' RECEIPTS AND PAYMENTS ACCOUNT INCORPORATING ESTIMATED OUTCOME STATEMENT AS AT 10 OCTOBER 2012

	11 Oct 2011 to 10 Oct 2012 (£) £'000	Estimated Future Realisations / costs £'000	Total £'000
RECEIPTS			
Funds from Administrator	275,918 38	-	275,918 38
Directors Loan Account	23,215 63	-	23,215 63
Book Debts	3,253 34	-	3,253 34
Bank Interest Gross	1,388 56	-	1,388 56
	303,775 91	-	303,775 91
PAYMENTS			
Liquidators' Fees	36,554 25	53,445 75	90,000 00
Liquidators' Expenses	477 37	522 63	1,000 00
Legal Fees	1,200 00	800 00	2,000 00
Statutory Advertising	152 10	147 90	300 00
Preferential Creditors	56,236 15	-	56,236 15
VAT	3,031 72	(3,031 72)	-
	97,651 59	51,884 56	149,536 15
Estimated to be available to unsecured creditors	206,124 32	(51,884 56)	154,239 76
Unsecured creditors			3,404,639 00
Estimated (deficit) as regards unsecured creditors			(3,250,399 24)

Summary return to creditors		
Estimated dividend to		
Preferential creditors	100	p in the £
Unsecured creditors	4 53	p in the £

**F J BOOTH & PARTNERS LIMITED
(IN LIQUIDATION)**

JOINT LIQUIDATORS' TIME COSTS FOR THE PERIOD FROM 11 OCTOBER 2011 TO 10 OCTOBER 2012

F J BOOTH & PARTNERS LIMITED

Time costs for the period 11/10/12 to 10/10/12

Appendix 3

	Partners & Directors		Managers		Assistants & Support		TOTAL		Average Hourly Rate Cost (£)
	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	
Administration and Planning									
Cashiering and Statutory Filing	0 50	412 50	3 50	1 528 50	4 50	1 269 00	8 50	3 211 00	377 76
Case Supervision, Management and Closure	9 50	5 925 00	11 20	3 551 50	0 90	230 00	21 60	9 706 50	449 38
Initial Actions (e.g. Notification of Appointment, Securing Assets)	-	-	5 00	1 450 00	-	-	5 00	1 450 00	290 00
General Reporting	-	-	-	-	-	-	-	-	-
Liaison with Other Insolvency Practitioners	10 00	6 337 50	19 70	6 631 00	6 40	1 499 00	36 10	14 367 50	409 33
Investigations									
Investigations	-	-	-	-	-	-	-	-	-
Reports on Directors' Conduct	-	-	-	-	-	-	-	-	-
Trading									
Day 1 Control of Trading	-	-	-	-	-	-	-	-	-
Ongoing Trading	-	-	-	-	-	-	-	-	-
Monitoring Trading	-	-	-	-	-	-	-	-	-
Closure of Trade	-	-	-	-	-	-	-	-	-
Realisation of Assets									
Book Debts	0 80	488 00	-	-	-	-	0 80	488 00	595 00
Other Assets (e.g. Stock)	24 00	13 792 50	-	-	-	-	24 00	13 792 50	574 68
Plant and Equipment, Fixtures and Fittings and Vehicles	-	-	-	-	-	-	-	-	-
Property - Freehold and Leasehold	-	-	-	-	-	-	-	-	-
Retention of Title	-	-	-	-	-	-	-	-	-
Sale of Business / Assets	-	-	-	-	-	-	-	-	-
Third Party Assets	24 80	14 280 50	-	-	-	-	24 80	14 280 50	576 02
Creditors									
Employees	-	-	-	-	-	-	-	-	-
Preferential	10 30	6 025 50	40 00	11 800 00	-	-	50 30	17 825 50	354 38
Secured	-	-	-	-	-	-	-	-	-
Shareholders	30 10	17 530 00	97 40	28 328 00	-	-	127 50	45 858 00	369 67
Unsecured	40 40	23 855 50	137 40	40 128 00	-	-	177 80	63 983 50	358 17
Other Matters Include									
Litigation	-	-	-	-	-	-	-	-	-
Pensions	19 20	11 595 00	21 50	8 734 50	2 00	320 00	42 70	20 649 50	483 69
Tax and VAT	19 20	11 595 00	21 50	8 734 50	2 00	320 00	42 70	20 649 50	483 69
TOTAL HOURS & COST	94 40	56,748 50	178 60	55,393 50	7 40	1,619 00	280 40	112,961 00	402 86

TOTAL FEES DRAWN TO DATE

36,564 25

Heading required by Article 42(1) of Council Regulation (EC) No 1346/2000 of 29.5.2000, OJ L 160, p12

(EC Regulation on Insolvency Proceedings 2000)

« Convocatoria para la presentación de créditos. Plazos aplicables ».

» Opfordring til anmeldelse af fordringer. Vær opmærksom på fristerne «

„ Aufforderung zur Anmeldung einer Forderung. Etwaige Fristen beachten! ”

« Προσκληση για αναγγελί α απαιτη έσεως. Προσοχή στις προθεσμίες »

‘ Invitation to lodge a claim. Time limits to be observed ‘

« Invitation à produire une créance. Délais à respecter »

« Invito all’insinuazione di un credito. Termine da osservare »

„ Oproep tot indiening van schuldvorderingen. In acht te nemen termijnen ”

« Aviso de reclamação de créditos. Prazos legais a observar »

" Kehotus saatavan ilmoittamiseen. Noudatettavat määräajat "

" Anmodan att anmala fordran. Tidsfrister att iaktta "

Pozvání až k bydlti jeden činit si nárok na něco. Čas hranice až k být konat

Zaproszenie do wniesienia wniosku o odszkodowanie. Termin wniesienia wniosku jest obarczony obostrzeniami

Invitáció követelés benyújtására. Idő határok betartandók.

vabilo v spraviti v zapor a trditi. čas višek v obstati držati se postav

Приглашение к подаче иска. Соблюдайте установленные сроки.

Pasiūlymas paduoti skunda. Reikia atsižvelgti į terminus

Stedina biex taghmel talba. It-termini taz-zmien ghandhom jigu mharsa

Uzaicinājums prasības pieteikšanai. Prasības pieteikšanas laiks stingri ierobežots.

Palve esitada nõue. Palun jälgige aja piiranguid.

Покана за предявяване на иск. Да бъде направена в обявления срок

Invitația de a prezenta pretenția în limite de timp agreeate.

Heading required by Article 42(2) of Council Regulation (EC) No 1346/2000 of 29.5.2000, OJ L 160, p12

(EC Regulation on Insolvency Proceedings 2000)

« Presentación de crédito »

» Anmeldelse af fordring «

„ Anmeldung einer Forderung ”

« Αναγγελία απαιτη´σεως »

` Lodgement of claim `

« Production de créance »

« Insinuazione di credito »

„ Indiening van een schuldvordering ”

« Reclamação de crédito »

" Saatavaa koskeva ilmoitus "

" Anmälan av fordran "

činit si nárok na něco

Wniesienie wniosku o odszkodowanie.

Követelés benyújtása.

bivanje od trditi

Подача иска

Paduoti skunda

Sottomissjoni tat-talba.

Prasības pieteikums

Nõude esitamine

depunerea cererii de chemare in judecata

предявяване на иск

APPENDIX 4**Form 4 25****Rule 4.73 PROOF OF DEBT - GENERAL FORM**

**In the matter of F.J. Booth & Partners Limited – In Liquidation
and in the matter of The Insolvency Act 1986**

Date of Appointment 11 October, 2011

1	Name of Creditor	
2	Address of Creditor	
3	Total amount of claim, including any Value Added Tax and outstanding uncapitalised interest as at the date the company went into liquidation (see note)	£
4	Details of any document by reference to which the debt can be substantiated [Note the liquidator may call for any document or evidence to substantiate the claim at his discretion]	
5	If the total amount shown above includes Value Added Tax, please show - (a) amount of Value Added Tax (b) amount of claim NET of Value Added Tax	£ £
6	If total amount above includes outstanding uncapitalised interest please state amount	£
7	If you have filled in both box 3 and box 5, please state whether you are claiming the amount shown in box 3 or the amount shown in box 5(b)	
8	Give details of whether the whole or any part of the debt falls within any (and if so which) of the categories of preferential debts under section 386 of, and schedule 6 to, the Insolvency Act 1986 (as read with schedule 3 to the Social Security Pensions Act 1975)	Category Amount(s) claimed as preferential £
9	Particulars of how and when debt incurred	
10	Particulars of any security held, the value of the security, and the date it was given	£
11	Particulars of any reservation of title claimed, including details of goods supplied, their value and when supplied	
12	Signature of creditor or person authorised to act on his behalf	
	Name in BLOCK LETTERS	
	Position with or relation to creditor	

Rule 4.73

Form 4.25

PROOF OF DEBT - GENERAL FORM (CONTD)

Admitted to Vote for

£

Date

Liquidator

Admitted preferentially for

£

Date

Liquidator

Admitted non-preferentially for

£

Date

Liquidator

NOTE: A company goes into liquidation if it passes a resolution for voluntary winding up or an order for its winding up is made by the court at a time when it has not already gone into liquidation by passing such a resolution