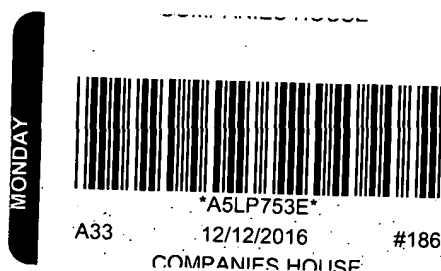


COMPANY REGISTRATION NUMBER: 01180515

CHARITY REGISTRATION NUMBER: 508849

Gwynedd Archaeological Trust Limited
Company Limited by Guarantee
Financial Statements
31 March 2016



PARKER O'REGAN TANN & CO

Chartered Certified Accountants & statutory auditor
Bangor Business Centre
2 Farrar Road
Bangor
Gwynedd
LL57 1LJ

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Financial Statements

Year ended 31 March 2016

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Independent auditor's report to the members	7 to 8
Statement of financial activities (including income and expenditure account)	9
Statement of financial position	10
Notes to the financial statements	11 to 24

The following pages do not form part of the financial statements

Detailed statement of financial activities	26 to 27
Notes to the detailed statement of financial activities	28

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report)

Year ended 31 March 2016

The trustees, who are also the directors for the purposes of company law, present their report and the financial statements of the charity for the year ended 31 March 2016.

Reference and administrative details

Registered charity name	Gwynedd Archaeological Trust Limited
Charity registration number	508849
Company registration number	01180515
Principal office and registered office	Craig Beuno Garth Road Bangor LL57 2RT Gwynedd

The trustees

Professor N Edwards	
Miss A Rhydderch	
Dr D A Jenkins	
Mr A Gruffydd	
Mrs M Dunn	
Mr D Lea-Wilson	
Professor L Ayling	
Mr R S Kelly	
Mr J E Jones	(Resigned 9 September 2015)
Miss N M W Powell	(Resigned 9 September 2015)

Company secretary	Mr A F Davidson
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Auditor	Parker O'Regan Tann & Co Chartered Certified Accountants & statutory auditor Bangor Business Centre 2 Farrar Road Bangor Gwynedd LL57 1LJ
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Bankers	National Westminster Menai Business Centre First Floor Uxbridge Square Menai Bridge Anglesey LL59 5WY
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Solicitors	Parry Davies Clwyd-Jones Lloyd & Co 123 High Street Bangor Gwynedd LL57 1NT
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Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2016

Structure, governance and management

The Trustees, who are also directors of the charity for the purposes of the Companies Act, submit their annual report and the financial statements for the year ended 31 March 2016. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). The accounts for the year ending 31 March 2016 comply with statutory requirements and with the requirements of the Memorandum and Articles of Association.

Gwynedd Archaeological Trust Limited is a charitable Trust and a company limited by guarantee and not having a share capital. It is governed by Memorandum and Articles of Association dated 13 May 1974.

The objective of the Trust is to advance the education of the public in archaeology. This is undertaken by means of the provision of a Historical Environment service, undertaking archaeological excavation and survey, encouraging community involvement and the dissemination of the results of such work through reports, publications, lectures, field excursions and other similar means. There have been no material changes in policy since the last Trustees' report.

The Board of Trustees is responsible for overseeing the work of the Trust and monitors activities through a management committee and a finance sub-committee that has particular responsibility for overseeing the financial management of the Trust. The number of full time employees during the year ending 31 March 2016 was twenty and there were two part time employees. The Chief Archaeologist is responsible for the overall day to day management of the Trust.

The Trustees may from time to time and at any time appoint a Trustee, either to fill a casual vacancy or by way of addition to the Board of Trustees, provided that the prescribed maximum be not thereby exceeded. Any member so appointed shall retain his/her office only until the next Annual General Meeting, but he/she shall then be eligible for re-election.

No person shall, unless recommended by the Trustees for election, be eligible for election as a Trustee at any General Meeting, unless within the prescribed time before the day appointed for the meeting there shall have been given to the Secretary notice in writing, by some member duly qualified to be present and vote at the meeting for which such notice is given, of his/her intention to propose such person for election, and also notice in writing, signed by the person to be proposed, of his/her willingness to be elected. The prescribed time above mentioned shall be such that, between the date when the notice is serviced, or deemed to be served, and the day appointed for the meeting there shall be no less than four nor more than twenty eight intervening days. There are, at present, no formal policies for the induction and training of Trustees. This situation is, however under review.

The Trustees are empowered to invest the monies of the Trust not immediately required for its purposes in or upon such investment securities or property as may be determined from time to time subject to the condition that such investments are calculated to further the objects of the Trust as defined in the governing instrument, being the Memorandum and Articles of Association of the Gwynedd Archaeological Trust.

No Trustee has an interest in the company which is limited by guarantee.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2016

Objectives and activities

The aims and remit of the Gwynedd Archaeological Trust are to record, interpret and disseminate historical and archaeological information concerning the historic landscape and built heritage of north-west Wales. There are several ways in which we hope to achieve this, in addition to the professional services we provide for central and local government.

1. The Gwynedd Archaeological Trust staff maintains the regional Historic Environment Record (HER). This is a database of around 24,000 records relating to the archaeological landscape in north-west Wales. Enquiries can be made by telephone or email, by visiting our offices and our library and records directly. The record is available on-line for public access through 'Archwilio', and an App has been developed for use with Android smart phones which identifies and gives details of archaeological sites within the locality of the phone. Use of the App, of Archwilio and the HER are free of charge to the public.

2. The Gwynedd Archaeological Trust organises a lecture series during the winter months, once a week, between November and March, usually 12 lectures. These lectures are well attended with, on average, an audience of forty. We also organise occasional other study meetings, and provide speakers for lectures throughout north-west Wales.

3. The Gwynedd Archaeological Trust attends local and regional shows and exhibitions, creating interpretative literature, leaflets, booklets and interpretation panels drawing attention to, and providing information on, new discoveries and work done.

The results of all projects undertaken are written up in report format and are available for consultation in the Historic Environment Record. Certain of the more significant project results are published more widely through academic journals and monographs.

4. Our website contains information on projects both whilst they are underway and when they have been completed, totalling about three hundred web pages.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2016

Achievements and performance

The following is a summary to demonstrate how the trust achieved its aims and objectives during the financial year:-

Planning service

The Trust advised the local planning authorities on archaeological implications. Two thousand nine hundred and nine applications were checked, of which 410 had implications. Forty one predetermination assessments were initiated during the year. Monitoring of more than 1500 trial trenches was undertaken at Wylfa Newydd. Twenty Nine mitigation programmes were initiated and monitored, including a Neolithic settlement in advance of the construction of Llanfaethlu school. Early medieval cemeteries were found at Llaniestyn and Llanbedrgoch. Over 50 building records were undertaken, including 20 chapel conversions.

Historic Environment Record

The Gwynedd Archaeological Trust maintains the regional Historic Environment Record (HER). This is a database of around 22,000 records relating to the archaeological landscape in north-west Wales. Enquiries can be made by telephone or email, by visiting our offices and our library and records directly. The record is available on-line for public access through 'Archwilio', and an App has been developed for use with Android smart phones which identifies and gives details of archaeological sites within the locality of the phone. Use of the App, of Archwilio and the HER are free of charge to the public. An additional 1141 core records were added within the year, and 62 event records. An additional 2085 core-event linking records were created. Over 20,000 records were updated during the year, and over 70 reports were added. A number of other tasks were undertaken, including improving the recording and usage functions.

Heritage Management

Information and advice was supplied to a wide variety of organisations and institutions, including local historical societies, national archaeological societies, British Archaeological Awards and the Society for Medieval Archaeology. The Trust provides archaeological advice to the Regional Planning Authorities, to Welsh Government and to Natural Resources Wales. Advice is also given as part of the Glastir Land Management Scheme. Over 150 enquiries from the general public were responded to. A wide range of talks were provided by staff to local groups and societies. In addition the Trust arranged a series of 12 lectures to update the public on recent archaeological work. The work of the Trust was demonstrated at Anglesey and Meirionnydd county shows, and the Trust took part in the national 'open doors' event, when members of the public visited the Trust offices, and were informed of the work undertaken. Our website contains information on projects both whilst they are underway and when they have been completed, totalling about three hundred web pages.

Fieldwork

A major excavation was undertaken at Rhuddgaer, an Early Medieval site of national significance. 29 volunteers and 4 school work experience students took part in the excavation, which uncovered a sequence of field systems and a large rectangular building. Work also took place at Castell Carndochan, where 58 people attended guided walks. A survey of archaeological remains associated with WW1 was carried, as were programmes of post-excavation work. The Trust is committed to helping forward the local authority bid to gain World Heritage status for the slate industry of north Wales. In this respect we are providing the services of our HER, and staff are undertaking a review of extant mineral permissions, and a review of the archaeological remains associated with the industry.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2016

Financial review

Reserves policy

The Trust maintains a level of reserves that enables the Charity to meet its ongoing commitments, to fund any short-term falls in income and to maintain sufficient funds to cover future liabilities to staff in case of redundancy. The accounts for 2015-2016 show that, after taking into account its obligations under the pension scheme recovery plan and costs associated with the restructuring plan, the net movement in funds for the year 2015-2016 was £126,760 being net outgoing resources. The balance of unrestricted fund amounting to £542,666 brought forward at 1 April 2015, allowing a balance of £415,906 to be carried forward at 31 March 2016.

Risk management

The Trustees of the Gwynedd Archaeological Trust have considered the major risks to which Gwynedd Archaeological Trust is exposed. Procedures have been established in order to mitigate these risks in the following categories.

- ~ Governance and Management, including Strategy, Organisations Structure and Staff
- ~ Operational Risk, including the provision of services, competition, supply, IT security and back-up and procedures
- ~ Financial risks, including budgetary control, procedures and reporting, reserves policy, cash flow, pension commitments and dependency on income sources.

For all funds, the charity's assets are available and adequate to fulfil its obligations. The Trust fulfils its charitable functions through the project work of its salaried staff. In this respect the financial priorities are in securing sufficient grant aided and commissioned work to meet those costs.

Principal funding sources

Grant aid from Cadw for undertaking a regional historic environment service was £336,664. Project income for undertaking archaeological field services amounted to £507,623. A total income of £878,190 provided the Trust with sufficient resources to fulfil its primary object and aims.

Future resources

The Trust has received a grant offer of £292,500 for 2016-17, and an offer of an additional £20,000 towards maintenance of the Historic Environment Record. This represents an overall cut in resources, and changes have been put in place to reflect this reduction.

Plans for future periods

The Trust is committed to helping forward the local authority to gain World Heritage status for the slate industry of North Wales. In this respect, we are providing the services of our HER, and staff are undertaking a review of extant mineral permissions and a review of the archaeological remains associated with the industry.

Cadw grant-aided support for Trust projects has been confirmed for the year April 2016 to March 2017 at £292,500. Commissions from consultants and developers are anticipated. The Trust expects to maintain a staffing level of twenty during 2016-2017.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Trustees' Annual Report (Incorporating the Director's Report) *(continued)*

Year ended 31 March 2016

Trustees' responsibilities statement

The trustees, who are also directors for the purposes of company law, are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Auditor

Each of the persons who is a trustee at the date of approval of this report confirms that:

- so far as they are aware, there is no relevant audit information of which the charity's auditor is unaware; and
- they have taken all steps that they ought to have taken as a trustee to make themselves aware of any relevant audit information and to establish that the charity's auditor is aware of that information.

A resolution to reappoint Parker O'Regan Tann & Co as auditors will be proposed at the forthcoming meeting of trustees.

Signed by: Nancy Edwards

Alan Griffiths

Name: NANCY EDWARDS
Trustee

Alan Griffiths
Trustee

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Independent Auditor's Report to the Members of Gwynedd Archaeological Trust Limited

Year ended 31 March 2016

We have audited the financial statements of Gwynedd Archaeological Trust Limited for the year ended 31 March 2016 which comprise the statement of financial activities (including income and expenditure account), statement of financial position and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

This report is made solely to the charity's members, as a body, in accordance with chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the trustees' responsibilities statement, the trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. The trustees have elected for the financial statements to be audited in accordance with the Charities Act 2011 rather than the Companies Act 2006. Accordingly we have been appointed as auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charity's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the trustees' report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2016 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

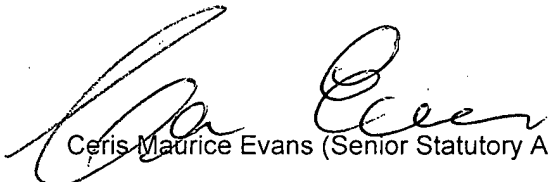
Independent Auditor's Report to the Members of Gwynedd Archaeological Trust Limited *(continued)*

Year ended 31 March 2016

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- the information given in the trustees' report is inconsistent in any material respect with the financial statements; or
- the charity has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



Ceris Maurice Evans (Senior Statutory Auditor)

For and on behalf of
Parker O'Regan Tann & Co
Chartered Certified Accountants & statutory auditor
Bangor Business Centre
2 Farrar Road
Bangor
Gwynedd
LL57 1LJ

21 October 2016

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Statement of Financial Activities (including income and expenditure account)

31 March 2016

		Unrestricted funds £	2016 Restricted funds £	Total funds £	2015 Total funds £
	Note				
Income and endowments					
Donations and legacies	5	174	—	174	5,296
Charitable activities	6	521,244	349,473	870,717	924,729
Investment income	7	1,385	—	1,385	1,408
Other income	8	5,914	—	5,914	3,156
Total income		<u>528,717</u>	<u>349,473</u>	<u>878,190</u>	<u>934,589</u>
Expenditure					
Expenditure on charitable activities	11,12	(653,762)	(342,947)	(996,709)	(1,140,045)
Other expenditure	14	(3,715)	—	(3,715)	(12,001)
Total expenditure		<u>(657,477)</u>	<u>(342,947)</u>	<u>(1,000,424)</u>	<u>(1,152,046)</u>
Net expenditure and net movement in funds		<u>(128,760)</u>	<u>6,526</u>	<u>(122,234)</u>	<u>(217,457)</u>
Reconciliation of funds					
Total funds brought forward		723,851	11,248	735,099	952,556
Total funds carried forward		<u>595,091</u>	<u>17,774</u>	<u>612,865</u>	<u>735,099</u>

The statement of financial activities includes all gains and losses recognised in the year.
All income and expenditure derive from continuing activities.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Statement of Financial Position

31 March 2016

		2016 £	2015 £
Fixed assets			
Tangible fixed assets	19	331,501	343,501
Current assets			
Debtors	20	238,590	213,951
Cash at bank and in hand		<u>368,868</u>	<u>420,720</u>
		607,458	634,671
Creditors: amounts falling due within one year	21	<u>139,931</u>	<u>44,073</u>
Net current assets		<u>467,527</u>	<u>590,598</u>
Total assets less current liabilities		<u>799,028</u>	<u>934,099</u>
Net assets excluding defined benefit pension plan liability		<u>799,028</u>	<u>934,099</u>
Defined benefit pension plan liability	22	<u>186,163</u>	<u>199,000</u>
Net assets including defined benefit pension plan liability		<u>612,865</u>	<u>735,099</u>
Funds of the charity			
Restricted funds		17,774	11,248
Unrestricted funds:			
Revaluation reserve		179,185	181,185
Other unrestricted income funds		<u>415,906</u>	<u>542,666</u>
Total unrestricted funds		<u>595,091</u>	<u>723,851</u>
Total charity funds	24	<u>612,865</u>	<u>735,099</u>

These financial statements were approved by the board of trustees and authorised for issue on 21 October 2016, and are signed on behalf of the board by:

Signed by:	<u>Nancy Edwards</u>	<u>[Signature]</u>
Name:	<u>NANCY EDWARDS</u>	<u>ALUN GRUFFYD</u>
	Trustee	Trustee

The notes on pages 11 to 24 form part of these financial statements.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements

Year ended 31 March 2016

1. General information

The charity is a private company limited by guarantee, registered in England and Wales and a registered charity in England and Wales. The address of the registered office is Craig Beuno, Garth Road, Bangor, LL57 2RT, Gwynedd.

2. Statement of compliance

These financial statements have been prepared in compliance with FRS 102, 'The Financial Reporting Standard applicable in the UK and the Republic of Ireland', the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)) and the Charities Act 2011.

3. Accounting policies

Basis of preparation

The Trust meets the definition of a public benefit entity under FRS 102. Income and expenditure are shown gross in the financial statements and are recognised on an accruals basis.

Going concern

There are no material uncertainties about the charity's ability to continue.

Transition to FRS 102

The entity transitioned from previous UK GAAP to FRS 102 as at 1 April 2014. Details of how FRS 102 has affected the reported financial position and financial performance is given in note 28.

Disclosure exemptions

Under the small entity provisions within Section 1A of FRS 102 small companies who are not subsidiaries can claim exemption from preparing a cash flow statement and disclosure of basic financial instruments.

Judgements and key sources of estimation uncertainty

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the amounts reported. These estimates and judgements are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Fund accounting

Unrestricted funds comprise accumulated surpluses and deficits on the general funds that are available for use at the discretion of the trustees in furtherance of the general objects of the charity and have not been designated for other purposes.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

3. Accounting policies *(continued)*

Incoming resources

All incoming resources are included in the SOFA when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Income from charitable activities includes income received under contract or where entitlement to grant funding is related to performance and specific deliverables is accounted for as the Charity earns the right to consideration by performance.

Grant income included in this category provides funding to support performance activities and is recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability.

Where income is received in advance of performance, its recognition is deferred and included in creditors. Where entitlement occurs before income is received the income is accrued.

Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities include expenditure associated with archaeological projects and include the direct costs and support costs relating to those activities.

Governance costs are the costs associated with the governance arrangements of the Charity which relate to the general running of the Charity. Included within this category are costs associated with the strategic as opposed to the day to day management of the Charity's activities.

Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Operating leases

The Charity has no finance leases. All operating leases and rental expenses are charged to the Statement of Financial Activity as incurred.

Tangible assets

Fixed assets are stated at cost or at a valuation. The cost of minor additions or those costing below £1,000 are not capitalised.

Depreciation

Depreciation is calculated so as to write off the cost or valuation of an asset, less its residual value, over the useful economic life of that asset as follows:

Freehold property	-	50 years
Motor vehicles	-	5 years
Equipment	-	3-5 years

No depreciation is charged on land.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

3. Accounting policies *(continued)*

Impairment of fixed assets

A review for indicators of impairment is carried out at each reporting date, with the recoverable amount being estimated where such indicators exist. Where the carrying value exceeds the recoverable amount, the asset is impaired accordingly. Prior impairments are also reviewed for possible reversal at each reporting date.

For the purposes of impairment testing, when it is not possible to estimate the recoverable amount of an individual asset, an estimate is made of the recoverable amount of the cash-generating unit to which the asset belongs. The cash-generating unit is the smallest identifiable group of assets that includes the asset and generates cash inflows that largely independent of the cash inflows from other assets or groups of assets.

Government grants

Government grants are recognised at the fair value of the asset received or receivable. Grants are not recognised until there is reasonable assurance that the charity will comply with the conditions attaching to them and the grants will be received.

Where the grant does not impose specified future performance-related conditions on the recipient, it is recognised in income when the grant proceeds are received or receivable. Where the grant does impose specified future performance-related conditions on the recipient, it is recognised in income only when the performance-related conditions have been met. Where grants received are prior to satisfying the revenue recognition criteria, they are recognised as a liability.

Financial instruments

The trust only has financial asset and financial liability of a kind that qualify as basic financial instruments. Basic financial instruments are recognised only when the entity becomes a party to the contractual provisions of the instrument.

Current assets and current liabilities are subsequently measured at the cash or other consideration expected to be paid or received and not discounted.

Defined benefit plans

The company recognises a defined net benefit pension asset or liability in the statement of financial position as the net total of the present value of its obligations and the fair value of plan assets out of which the obligations are to be settled. The defined benefit liability is measured on a discounted present value basis using a rate determined by reference to market yields at the reporting date on high quality corporate bonds. Defined benefit obligations and the related expenses are measured using the projected unit credit method. Plan surpluses are recognised as a defined benefit asset only to the extent that the surplus is recoverable either through reduced contributions in the future or through refunds from the plan.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

3. Accounting policies *(continued)*

Defined benefit plans *(continued)*

Changes in the net defined benefit asset or liability arising from employee service are recognised in income or expenditure as a current service cost where it relates to services in the current period and as a past service cost where it relates to services in prior periods. Costs relating to plan introductions, benefit changes, curtailments and settlements are recognised in income or expenditure in the period in which they occur.

Net interest is determined by multiplying the net defined benefit liability by the discount rate, both as determined at the start of the reporting period, taking account of any changes in the net defined benefit liability during the period as a result of contribution and benefit payments. Net interest is recognised in income or expenditure.

4. Limited by guarantee

The charity is a company limited by guarantee. If upon the winding up of Gwynedd Archeological Trust Limited, there remains after the satisfaction of all debts and liabilities, any property whatsoever the same shall not be paid to or distributed among the members of the Company, but shall be given to some other charitable institution having objects similar to Gwynedd Archaeological Trust Limited. As members will not receive any surplus from the Company, a Reconciliation of Members' Funds is not required.

5. Donations and legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Donations			
Donations	<u>174</u>	<u>—</u>	<u>174</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Donations			
Donations	<u>60</u>	<u>5,236</u>	<u>5,296</u>

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

6. Charitable activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Grants from Cadw	–	336,674	336,674
Grants from the Royal Commission on Ancient and Historical Monuments	–	–	–
CCW	–	–	–
Heritage Lottery Project	–	–	–
WCVA Grant	–	9,986	9,986
Private Archaeological projects	507,623	–	507,623
Bursaries/Secondments	11,604	–	11,604
Subscriptions/Friends income	2,017	–	2,017
CAE grant	–	1,833	1,833
Community Foundation Wales	–	980	980
	<u>521,244</u>	<u>349,473</u>	<u>870,717</u>

	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Grants from Cadw	–	290,868	290,868
Grants from the Royal Commission on Ancient and Historical Monuments	–	29,930	29,930
CCW	–	10,000	10,000
Heritage Lottery Project	–	14,950	14,950
WCVA Grant	–	9,999	9,999
Private Archaeological projects	551,964	–	551,964
Bursaries/Secondments	14,985	–	14,985
Subscriptions/Friends income	2,033	–	2,033
CAE grant	–	–	–
Community Foundation Wales	–	–	–
	<u>568,982</u>	<u>355,747</u>	<u>924,729</u>

7. Investment income

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Bank interest receivable	<u>1,385</u>	<u>1,385</u>	<u>1,408</u>	<u>1,408</u>

8. Other income

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Gain on disposal of tangible fixed assets held for charity's own use	4,544	4,544	–	–
Other income resources	<u>1,370</u>	<u>1,370</u>	<u>3,156</u>	<u>3,156</u>
	<u>5,914</u>	<u>5,914</u>	<u>3,156</u>	<u>3,156</u>

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

9. Exceptional costs

Within exceptional costs are termination payments and related costs. The company took the decision to make two employees redundant in March 2016. The total cost of the termination payments and related professional costs amounted to £63,494. The termination payments and related professional costs were paid after the year end and this expenditure is included within other creditors.

10. Reclassification of comparative information

The charity has adopted the FRS 102 accounting standard for the first time. The accounts have incorporated presentational changes which have affected the comparative figures. The effect of the change has resulted in the recognition of the defined benefit pension deficit and the reclassification of certain support costs as governance costs.

11. Expenditure on charitable activities by fund type

	Unrestricted Funds £	Restricted Funds £	Total Funds 2016 £
Archaeological Services	483,318	248,674	731,992
Support costs	132,410	68,812	201,223
Exceptional costs of charitable activities	38,034	25,461	63,494
	<u>653,762</u>	<u>342,947</u>	<u>996,709</u>
	Unrestricted Funds £	Restricted Funds £	Total Funds 2015 £
Archaeological Services	625,118	272,911	898,029
Support costs	161,297	80,719	242,016
Exceptional costs of charitable activities	—	—	—
	<u>786,415</u>	<u>353,630</u>	<u>1,140,045</u>

12. Expenditure on charitable activities by activity type

	Activities undertaken directly	Support costs	Total funds 2016 £	Total fund 2015 £
Archaeological Services	731,992	171,603	903,595	1,128,525
Governance costs	—	29,620	29,620	11,520
Exceptional cost of charitable activities	31,533	31,961	63,494	—
	<u>763,525</u>	<u>233,184</u>	<u>996,709</u>	<u>1,140,045</u>

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

13. Analysis of support costs

	Archaeological Services £	Total 2016 £	Total 2015 £
Staff costs	92,029	92,029	146,415
Premises	15,175	15,175	15,563
Communications and IT	8,786	8,786	7,455
General office	15,397	15,397	23,025
Operating lease	6,393	6,393	6,010
Repairs and maintenance	13,209	13,209	12,023
Insurance	13,614	13,614	13,200
Depreciation	7,000	7,000	6,806
	<u>171,603</u>	<u>171,603</u>	<u>230,497</u>

14. Other expenditure

	Unrestricted Funds £	Total Funds 2016 £	Unrestricted Funds £	Total Funds 2015 £
Bank interest and charges	1,268	1,268	1,506	1,506
Provision for bad debts	1,266	1,266	5,586	5,586
Library and subscriptions	1,181	1,181	1,583	1,583
Recruitment costs	—	—	3,326	3,326
	<u>3,715</u>	<u>3,715</u>	<u>12,001</u>	<u>12,001</u>

15. Net expenditure

Net expenditure is stated after charging/(crediting):

	2016 £	2015 £
Depreciation of tangible fixed assets	19,572	18,679
Gains on disposal of tangible fixed assets	(4,544)	—
Operating lease rentals	<u>6,393</u>	<u>6,010</u>

16. Auditors remuneration

	2016 £	2015 £
Fees payable for the audit of the financial statements	<u>4,939</u>	<u>3,262</u>
Fees payable to the charity's auditor and its associates for other services: Other non-audit services	<u>9,564</u>	<u>1,300</u>

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

17. Staff costs

The total staff costs and employee benefits for the reporting period are analysed as follows:

	2016	2015
	£	£
Wages and salaries	585,202	606,972
Social security costs	43,750	45,751
Employer contributions to pension plans	69,139	73,645
Other employee benefits	—	199,000
	<u>698,091</u>	<u>925,368</u>

The average head count of employees during the year was 27 (2015: 32).

The average number of full-time equivalent employees during the year is analysed as follows:

	2016	2015
	No.	No.
Chief executive	1	1
Heritage management	5	7
Archaeological projects	14	14
Administration and support	2	2
	<u>22</u>	<u>24</u>

No employee received employee benefits of more than £60,000 during the year (2015: Nil).

18. Trustee remuneration and expenses

The charity trustees were not paid any remuneration or received any other benefits from employment with the Trust in the year (2015 - NIL) neither were they reimbursed expenses during the year (2015 - NIL). One charity trustee received payment for services supplied to the charity during the year, see related parties note.

19. Tangible fixed assets

	Land and buildings £	Motor vehicles £	Equipment £	Total £
Cost				
At 1 April 2015	350,000	23,888	125,509	499,397
Additions	—	—	7,572	7,572
Disposals	—	(9,614)	—	(9,614)
At 31 March 2016	<u>350,000</u>	<u>14,274</u>	<u>133,081</u>	<u>497,355</u>
Depreciation				
At 1 April 2015	27,221	23,888	104,787	155,896
Charge for the year	7,000	—	12,572	19,572
Disposals	—	(9,614)	—	(9,614)
At 31 March 2016	<u>34,221</u>	<u>14,274</u>	<u>117,359</u>	<u>165,854</u>
Carrying amount				
At 31 March 2016	<u>315,779</u>	<u>—</u>	<u>15,722</u>	<u>331,501</u>
At 31 March 2015	<u>322,779</u>	<u>—</u>	<u>20,722</u>	<u>343,501</u>

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

19. Tangible fixed assets *(continued)*

All the assets are used for the furtherance of the charity's objects. The freehold property was valued in July 2011 by Bob Parry (Pritchards) Group on the form of an asset valuation as outlined in the 'White Book' prepared by the Royal Institution of Chartered Surveyors. The land and buildings were valued at £350,000. The original cost was £201,528 and the accumulated depreciation was £30,713.

20. Debtors

	2016 £	2015 £
Trade debtors	136,482	119,932
Prepayments and accrued income	9,286	12,320
Other debtors	92,822	81,699
	<u>238,590</u>	<u>213,951</u>

21. Creditors: amounts falling due within one year

	2016 £	2015 £
Trade creditors	18,115	15,613
Accruals and deferred income	9,084	4,967
Social security and other taxes	43,628	20,918
Other creditors	69,104	2,575
	<u>139,931</u>	<u>44,073</u>

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

22. Pensions and other post retirement benefits

Defined benefit plans

The Company partakes in a multi-employer defined benefit pension scheme. The trustees are unable to confirm the company's share of the underlying assets and liabilities of the Archaeological Organisations Pension Scheme. Under the provisions of FRS 102, disclosure is made as if the scheme were a defined contributions scheme although additional disclosures are made of the overall group scheme's funding provision and assumptions used in arriving at funding levels.

The company has 12 employees in the defined benefit scheme (2015 - 14).

The expense has been allocated between charitable activities and support costs in direct relation to the wages and salaries incurred under each activity. All the expense is considered by the Trustees as incurred in respect of unrestricted activities.

The pension scheme valuation as at 6 April 2015 shows a deficit of £965,000. There is currently a recovery plan in place to eliminate this deficit by October 2026. The agreed proportion of the liability relating to the Gwynedd Archaeological Trust at 31 March 2016 amounts to £186,163 (2015 - £199,000) is disclosed in the statement of financial position representing the payments required by the company to eliminate its share of the deficit.

The defined benefit pension scheme provides benefits based on an average of pensionable salaries prior to the date of normal or early retirement, or leaving service of the Company, whichever is the earlier. The assets of the scheme are held separately from those of the Company, being invested with an insurance company in a joint pension scheme with other Archaeological Trusts - The Archaeological Organisations Pension Scheme.

Members of the Archaeological Organisations Pension Scheme accrue an index linked pension of 1/60 of final pensionable salary for each year in the Scheme up to 6 April 2008 and 1/80 of final pensionable salary for each year in the Scheme thereafter (months count proportionately).

The latest triennial actuarial valuation (as at 6 April 2015) using the Attained Age method was undertaken by an independent qualified actuary. The actuarial reports do not enable each charity to identify the shares of underlying assets and liabilities on a consistent or reasonable basis. Under the provisions of FRS 102, disclosure is made as if the scheme were a defined contributions scheme

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

22. Pensions and other post retirement benefits *(continued)*

The company participates in a multi-employer pension scheme and from the latest actuarial valuation the scheme assets, liabilities and deficits are listed below:

Actuarial Valuation 6th April 2015:

	£	£
Value of assets		9,525,000
Past service liability	4,997,000	
Active members	2,679,000	
Members with preserved benefits	<u>2,814,000</u>	
Pensioners paid from fund		<u>10,490,000</u>
Deficit		<u>(965,000)</u>

Funding level 91%

Future Service employer contribution rate 16.95%

The principal assumptions in the actuarial report were:

Return on investments - up to retirement 4.25% per annum

Return on investments - after retirement 4.25% per annum

Rate of salary increases 3.0% per annum

Rate of increase in pension payment 3.3% per annum

Early leaver indexation 2.8% per annum

Members who joined the scheme before 6 April 2000 retire at age 60 whereas later joiners retire at normal retirement age.

The Trustees of the scheme have agreed to eliminate their share of the deficit by increasing the percentage of contributions to the scheme. The contribution of the company and of employees will be 16.95% for future accruals and additional amounts for the recovery plan (plus death in services benefits) for the charitable company and 12.85% for the employee of pensionable salaries respectively being contribution rates recommended in the actuarial report to ensure that the scheme is adequately funded for future commitments.

The pension Trustees have undertaken a detailed review of the pension scheme with a view to eliminating the deficit and securing the future pensions of its members.

At the date of the last actuarial valuation there were 40 active members and 45 members with preserved benefits of which 10 active members relate to the Gwynedd Archaeological Trust.

The Archaeological Organisations Pension scheme is a multi-employer scheme and, as such, in the event of one employer being unable to meet their liabilities the other employers within the scheme would be liable.

23. Government grants

Income from Cadw grants comprises performance related grants made by the Welsh Government in relation to the Welsh Archaeological Trust Grant Scheme. Other grants received are not performance related.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

24. Analysis of charitable funds

Unrestricted funds

	At 1 Apr 2015	Income	Expenditure	Transfers	At 31 Mar 2016
	£	£	£	£	£
Unrestricted Fund	542,666	528,717	(657,477)	2,000	415,906
Revaluation reserve	181,185	—	—	(2,000)	179,185
	<u>723,851</u>	<u>528,717</u>	<u>(657,477)</u>	<u>—</u>	<u>595,091</u>

Fund accounting

Unrestricted funds comprise accumulated surpluses and deficits on the general funds that are available for use at the discretion of the trustees in furtherance of the general objects of the charity and have not been designated for other purposes.

Restricted funds are funds that are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

Restricted funds

	At 1 Apr 2015	Income	Expenditure	Transfers	At 31 Mar 2016
	£	£	£	£	£
Restricted Fund	11,248	349,473	(342,947)	—	17,774

25. Analysis of net assets between funds

	Unrestricted Funds	Restricted Funds	Total Funds 2016
	£	£	£
Tangible fixed assets	329,018	2,483	331,501
Current assets	592,167	15,291	607,458
Creditors less than 1 year	(139,931)	—	(139,931)
Defined benefit pension	(186,163)	—	(186,163)
Net assets	<u>595,091</u>	<u>17,774</u>	<u>612,865</u>

26. Operating lease commitments

The total future minimum lease payments under non-cancellable operating leases are as follows:

	2016	2015
	£	£
Not later than 1 year	5,264	5,614
Later than 1 year and not later than 5 years	12,256	7,296
	<u>17,520</u>	<u>12,910</u>

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

27. Related parties

The charity made payments to Bla Translation Service during the year. This business is owned by trustee Alun Gruffydd. The total amount of services provided by Bla Translation Service amounts to £1,430 (2015 - £518). The outstanding balance owed to Bla Translation Service at the 31 March 2016 was £756 (2015 - NIL).

No other trustees or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

28. Transition to FRS 102

These are the first financial statements that comply with FRS 102. The charity transitioned to FRS 102 on 1 April 2014.

Reconciliation of retained funds

	1 April 2014			31 March 2015		
	As previously stated £	Effect of FRS 102 (as transition £	restated) £	As previously stated £	Effect of FRS 102 (as transition £	restated) £
Fixed assets	347,617	–	347,617	343,501	–	343,501
Current assets	683,423	–	683,423	634,671	–	634,671
Creditors less than 1 year	(78,484)	–	(78,484)	(44,073)	–	(44,073)
Net current assets	<u>604,939</u>	–	<u>604,939</u>	<u>590,598</u>	–	<u>590,598</u>
Total assets less current liabilities	952,556	–	952,556	934,099	–	934,099
Defined benefit pension plan liability	–	(199,000)	(199,000)	–	(199,000)	(199,000)
Net assets including defined benefit pension plan liability	<u>952,556</u>	<u>(199,000)</u>	<u>753,556</u>	<u>934,099</u>	<u>(199,000)</u>	<u>735,099</u>
Funds of the charity	<u>952,556</u>	<u>(199,000)</u>	<u>753,556</u>	<u>934,099</u>	<u>(199,000)</u>	<u>735,099</u>

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Financial Statements *(continued)*

Year ended 31 March 2016

28. Transition to FRS 102 *(continued)*

Reconciliation of net income or expenditure for the year

	Year ended 31 March 2015		
	As previously stated £	Effect of FRS 102 (as transition £	restated) £
Income and endowments	934,589	–	934,589
Expenditure	(953,046)	(199,000)	(1,152,046)
Net expenditure	<u>(18,457)</u>	<u>(199,000)</u>	<u>(217,457)</u>

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 the restatement of comparative items was required.

At the date of transition an adjustment to recognise the defined benefit pension plan provision was required. Prior year period has been adjusted to reflect the pension scheme deficit and provision.

The defined benefit pension liability has been quantified by the the pension fund actuary following a valuation dated 6 April 2015. Their valuation has been included as the liability at the date of transition.

No other restatements were required. In accordance with the requirements of FRS 102 a reconciliation of opening balances is provided above.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Management Information

Year ended 31 March 2016

The following pages do not form part of the financial statements.

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Detailed Statement of Financial Activities

31 March 2016

	2016 £	2015 £
Income and endowments		
Donations and legacies		
Donations	<u>174</u>	<u>5,296</u>
Charitable activities		
Grants from Cadw	336,674	290,868
Grants from the Royal Commission on Ancient and Historical Monuments	–	29,930
CCW	–	10,000
Heritage Lottery Project	–	14,950
WCVA Grant	9,986	9,999
Private Archaeological projects	507,623	551,964
Bursaries/Secondments	11,604	14,985
Subscriptions/Friends income	2,017	2,033
CAE grant	1,833	–
Community Foundation Wales	980	–
	<u>870,717</u>	<u>924,729</u>
Investment income		
Bank interest receivable	<u>1,385</u>	<u>1,408</u>
Other income		
Gain on disposal of tangible fixed assets held for charity's own use	4,544	–
Other income resources	<u>1,370</u>	<u>3,156</u>
	<u>5,914</u>	<u>3,156</u>
Total income	<u>878,190</u>	<u>934,589</u>

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Detailed Statement of Financial Activities *(continued)*

31 March 2016

	2016 £	2015 £
Expenditure		
Expenditure on charitable activities		
Wages and salaries	(585,202)	(606,972)
Employer's NIC	(43,750)	(45,751)
Pension costs	(69,139)	(73,645)
Other post-retirement benefits	—	(199,000)
Operating leases	(6,393)	(6,010)
Repairs and maintenance	(13,209)	(12,023)
Insurance	(13,614)	(13,200)
Other establishment	(15,175)	(15,563)
Other motor/travel costs	(8,048)	(37,151)
Legal and professional fees	(131,559)	(77,726)
Telephone	(8,786)	(7,455)
Other office costs	(15,397)	(23,025)
Depreciation	(19,571)	(18,679)
Training	(912)	(1,434)
Friends expenditure	(496)	(650)
Meetings and conferences	(964)	(261)
Pension admin costs and levy	(1,000)	(1,500)
Exceptional costs of raising donations and legacies	(63,494)	—
	<u>(996,709)</u>	<u>(1,140,045)</u>
Other expenditure		
Bank interest and charges	(1,268)	(1,506)
Provision for bad debts	(1,266)	(5,586)
Library and subscriptions	(1,181)	(1,583)
Recruitment costs	—	(3,326)
	<u>(3,715)</u>	<u>(12,001)</u>
Total expenditure	<u>(1,000,424)</u>	<u>(1,152,046)</u>
Net expenditure	<u>(122,234)</u>	<u>(217,457)</u>

Carried forward

Gwynedd Archaeological Trust Limited

Company Limited by Guarantee

Notes to the Detailed Statement of Financial Activities

31 March 2016

	2016 £	2015 £
Expenditure on charitable activities		
Archaeological Services		
<i>Activities undertaken directly</i>		
Wages and salaries	(511,331)	(509,375)
Employer's NIC	(39,807)	(41,606)
Pension costs	(54,924)	(60,813)
Pension scheme deficit	—	(167,160)
Motor and travel costs	(8,048)	(37,151)
Project on costs	(101,939)	(66,206)
Depreciation	(12,571)	(11,873)
Training	(912)	(1,434)
Friends' expenditure	(496)	(650)
Meetings and conferences	(964)	(261)
Pension admin costs and levy	(1,000)	(1,500)
	<u>(731,992)</u>	<u>(898,029)</u>
Support costs		
Wages and salaries	(73,871)	(97,597)
Employer's NIC	(3,943)	(4,145)
Pension costs	(14,215)	(12,832)
Pension scheme deficit	—	(31,840)
Operating leases	(6,393)	(6,010)
Repairs and maintenance	(13,209)	(12,023)
Insurance	(13,614)	(13,200)
Premises and rental	(15,175)	(15,563)
Telephone	(8,786)	(7,455)
Stationery, postage and sundries	(15,397)	(23,025)
Depreciation	(7,000)	(6,806)
	<u>(171,603)</u>	<u>(230,496)</u>
Governance costs		
Accountancy fees	(9,564)	(1,300)
Audit fees	(4,939)	(3,262)
Legal and other professional fees	(15,117)	(6,958)
	<u>(29,620)</u>	<u>(11,520)</u>
Exceptional costs of charitable activities		
Activities undertaken directly (exceptional costs of charitable activities)	(31,533)	—
Support costs (exceptional costs of charitable activities)	(31,961)	—
	<u>(63,494)</u>	<u>—</u>
Expenditure on charitable activities	<u>(996,709)</u>	<u>(1,140,045)</u>