



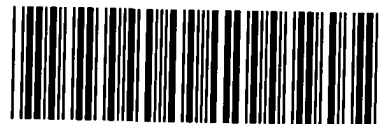
ACORN VILLAGES LIMITED

COMPANY NUMBER: 1048360

CHARITY NUMBER: 263954

FINANCIAL ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2019

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COMPANIES HOUSE

KIRBY ROOKYARD & CO  
CHARTERED ACCOUNTANTS  
Dunedin, Brantham Hill,  
Brantham, Manningtree,  
Essex, CO11 1ST

**ACORN VILLAGES LIMITED**  
**FINANCIAL ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2019**

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**ACORN VILLAGES LIMITED****COMPANY NUMBER 1048360****CHARITY NUMBER 263954****TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**  
**FOR THE YEAR ENDED 31 MARCH 2019**

The Trustees, who are the Directors for the purposes of company law, present their report and the financial statements of the Charity for the year ended 31 March 2019.

**REFERENCE AND ADMINISTRATIVE INFORMATION**

The Trustees of the Charity, who served throughout the year and up to the date of this report were:

Mr K Burrows – Chairman  
 Mr R Finch – Deputy Chairman  
 Mr J Gray  
 Mrs M I Green  
 Mrs B Evers  
 Lady A Hoskyns – resigned 16 April 2018  
 Mr K Jordan  
 Mrs J Owens  
 Mr J Whittaker  
 Rev D Lang  
 Mr C Daines – appointed 16 April 2018

Principal Officers are:

M Cook	- Chief Executive and Registered Manager
Mrs C Cridland	- Company Secretary
G Balls	- Operations Manager
T Cox	- Registered Manager with special responsibility for care services

The registered office of the company is Mistley Hall, Clacton Road, Mistley, Manningtree, Essex, CO11 2NJ

Bankers: Lloyds Bank plc, 27 High Street Colchester Essex CO1 1DU

Solicitors: Ellisons, Headgate Court, Colchester, Essex CO1 1NP  
 and  
 Sparlings, 13 High Street Manningtree, CO11 1AQ

Auditors: Kirby Rookyard & Co, Dunedin, Brantham Hill, Brantham, Manningtree, Essex, CO11 1ST

**STRUCTURE, GOVERNANCE AND MANAGEMENT****Governing Document**

The Charity is a company limited by guarantee, incorporated on 5 April 1972. The Company was established under a Memorandum and Articles of Association which were revised and updated during year ending 31 March 2012 to cater for changes in company law and to simplify the management of the Charity. The objects and ethos of the Charity however were deliberately left unaffected by the updated Memorandum and Articles of Association which remains the governing document. In the event of the Company being wound up the members are liable for an amount not exceeding £10.

**Recruitment and Appointment of Trustees (Directors)**

Trustees of the Charity are company directors for the purposes of company law and form the Management Board. One third of the Trustees retire by rotation each year, after which they can be re-elected at the next annual general meeting.

The nature of the Charity's work focuses on care of adults with learning disabilities; the Trustees ensure that the needs of this group are appropriately reflected in the diversity of the Management Board composition. To date the Management Board has been successful in recruiting new members through their own networking and local knowledge. The ongoing business operation and specific skills required for working with people with learning disabilities are well represented on the Management Board. To obtain an essential skill mix and to avoid particular skills being lost due to retirement, individuals are approached to offer themselves for election or re-election to the Management Board.

**Trustee (Director) Induction and Training**

The Trustees are made aware of the work involved with the Charity and are given a briefing and overall tour of the operational activities. These are jointly led by the Chairman and Chief Executive of the Charity and include:

- The responsibilities of the management board member.
- The Memorandum and Articles of Association together with other documents which highlight the framework of the Charity.
- An information pack designed in line with the Charities Commission guide "The Essential Trustee".

**ACORN VILLAGES LIMITED****COMPANY NUMBER 1048360****CHARITY NUMBER 263954****TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**  
**FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****STRUCTURE, GOVERNANCE AND MANAGEMENT (Continued)****Risk Management**

The Management Board constantly reviews any major risks to which the Charity may be exposed, taking measures to alleviate such risks where appropriate. A Risk Register has been developed which is reviewed at the quarterly board meetings and updated and amended as deemed necessary.

Policies and controls are updated and amended as regulations require or improvements are deemed beneficial.

A reserves policy is in place to cover any major detrimental financial event. The minimum level of the reserves is set at three times the average monthly running cost of the service. Failure by the Essex County Council to pay invoices for contracted services has demonstrated the need for, and justified the stance taken, by Acorn in maintaining a strong reserves policy.

The increase in the minimum wage and tight budgetary settlements of the local authorities that do not cover the increase costs of wage inflation represent a major challenge to the financial viability of the current structure of and services provided by the organisation.

The increasing challenges to ensure that the local authorities are reviewing the individual care packages for some of our residents, means that they are now inadequate to cover basic costs, demonstrating the seriousness of underfunding and low priority afforded to social care in the political arena and represents a major risk not only to Acorn but to the sector in general.

Work continues, to determine a thorough analysis of the cost structure of the Charity and is consistently under review aiming to establish the Charity's 'core and additional services costs' to maintain accuracy. This was done to enable the Charity to negotiate realistic fees for new clients and redress the unrealistic historically set fees received for some residents as opportunity permitted. This is proving to be increasingly difficult as local authorities continue to try and reduce funding to cut costs.

All care facilities are registered with the Care Quality Commission. Procedures are in place and regularly reviewed to ensure compliance with legislation.

The Quality Assurance system is monitored and updated to ensure it meets people's needs.

Results of Care Quality Commission inspections indicate that the Quality Assurance system is working but we are mindful of the need to be vigilant to ensure standards do not slip in this difficult and rapidly deteriorating financial environment in social care.

**Organisation of the Charity**

The Board of Trustees meets at least quarterly and deals with the overall strategic direction and policy of the Charity.

The Board has appropriate sub-committees with defined terms of reference, and including members of the management teams to further understand and develop our vision and aims for the Charity. The sub-committees are charged with reporting to the main board on their particular areas of responsibility.

The committees are:

- Finance, Risk and Salaries
- Health & Safety, Procurement and Premises
- Personnel
- Marketing and Fundraising
- Care, Safeguarding and Care Quality Commission Compliance

The Chief Executive deals with the day-to-day running of the organisation alongside the managers who supervise the day-to-day running of the Village Community, including the Supported Living Communities.

The overall responsibility for operational activities is delegated to the Chief Executive and Senior Management Team including budgeted finance and compliance. Authorisation for non-budgeted capital spending remains with the Board.

The responsibility for ensuring that staff receive appropriate training in line with Care Quality Commission requirements and standards, including Health and Safety at work, lies with the Operations Manager/Registered Manager.

**Key Management Personnel**

The Charity considers its key management personnel to be the Chief Executive Officer, the Operations Manager and the Senior Registered Manager. The remuneration of the Chief Executive Officer is decided by the Board of Directors and key management personnel is decided by the Board of Directors in consultation with the Chief Executive Officer.

**ACORN VILLAGES LIMITED****COMPANY NUMBER 1048360****CHARITY NUMBER 263954****TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**  
**FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****OBJECTIVES AND ACTIVITIES**

Our Charity's purposes as set out in the objects contained in the company's memorandum of association are to:

- Provide care in permanent homes within a village community for adults with learning disabilities and associated problems where they can be supported.
- Allow beneficiaries to enjoy the benefits of a family life.
- Allow beneficiaries to develop and achieve their full potential.
- Provide these benefits to adults with learning disabilities and associated problems living in the wider community.

To facilitate this objective the charity provides or arranges access to the following activities;

- Social interaction
- Life skills
- Crafts
- Gardening and Horticulture
- Educational
- Active Leisure
- Entertainment
- Use of facilities within the local community.

**How our activities deliver public benefit**

As well as providing care for our 60 residents and tenants we also provide relief from the stress of being full time carers and thus the opportunity for parents and/or siblings to lead a normal life in the knowledge that their loved one is being cared for in a safe environment with opportunities they may not have had at home. We also support local businesses by utilising their services and by directly employing in the region of 180 staff from the local area and thereby enhance the local economy. Our Coffee Shop provides a facility which not only local residents and visitors can enjoy, but where similarly disadvantaged adults and their carers can meet in an atmosphere where they are safe, welcomed and feel at home. It also offers the opportunity of work experience for beneficiaries and other adults with learning difficulties. Training courses, facilities and other services are available to the wider community.

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and consider the above activities achieve this aim.

The objectives for the year ended 31 March 2019 were:

- To continue to provide high quality standards of care to meet the individual needs of our residents.
- To progress additional facilities needed to meet the changing needs of residents and upgrade existing facilities to meet current standards.
- Continue promoting a healthy lifestyle for residents and staff.
- To review the activities of the Creative Craft and Therapeutic Centre both as a source of fund raising but also broaden the scope of services and activities offered to residents and tenants.
- To maintain the financial health of the charity.

Strategies for achieving and meeting objectives for the year ended 31 March 2019 were:

- To maintain stability through prudent financial planning and with the cooperation of staff to work within tight budgetary control.
- Review and react to changes required in service provision in line with Local Government Funding assessments.
- Ensure changes envisaged for the Creative Craft and Therapeutic Centre services are in line with the requirements of the Framework for funding of Essex County Council, our largest commissioner of services.
- Maintain a high degree of visibility within the local community to aid fund raising activities.

**STRATEGIC REPORT****Achievements and Performance**

During the year ended 31 March 2019 we:

- Provided high quality standards of care meeting the individual needs of our residents and tenants as demonstrated by the "Good" rating by the Care Quality Commission inspection in November 2018.
- Maintained the Charity's reserves at three months running costs.
- Avoided, by prudent budgetary control, the need for the use of reserves to fund day to day care and activities and with the help of grants and fund raising have also made substantial improvements to several of the Houses, including:
  - New kitchen in Oak Lodge.
  - New sensory kitchen in Mistley Wood, a house catering for sight impaired residents.
- Replaced the Acorn website with a new modern version allowing for faster updating and providing increased information.
- Introduced Wi-Fi access in all the houses to allow better communication for families and friends.

**ACORN VILLAGES LIMITED****COMPANY NUMBER 1048360****CHARITY NUMBER 263954****TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**  
**FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****STRATEGIC REPORT (Continued)****Achievements and Performance (continued)**

- Conversion of two bathrooms into wet rooms more suitable to individual's needs.
- Improved links with external groups such as Harwich Sing enabling residents to socialise with members whilst practicing and participate in performances.
- Cultivated links with external commercial groups bringing volunteers onsite to undertake projects and giving an insight to the volunteers of the problems faced by the residents and a chance for residents to meet and interact with new people.
- Delivered 457 Training courses for staff and external bodies.

**Financial Review**

The results for the year are fully detailed in the accounts in the form required by company and charity law but a brief summary of these is as follows:

	<b>2019</b>		<b>2018</b>	
	£	£	£	£
<b>Acorn Village Community</b>				
Total Income		3,399,321		3,301,315
Total Expenditure		3,599,296		3,657,945
Deficit for the year		(199,975)		(356,630)
<b>Other Income</b>				
Donations, Fund Raising and other income	111,362		226,300	
Investment Income	16,902		4,278	
Trading Subsidiaries:				
Coffee Shop	35,626		47,148	
"Acorns" Charity Shops	59,914		44,994	
	<u>223,804</u>		<u>322,720</u>	
<b>Other Charitable Expenditure</b>				
Expenditure relating to Donations and Fund Raising Income				
Fund Raising and Publicity	(51,266)		(48,928)	
Other Direct Charitable Expenditure	(10,094)		(7,952)	
Other Expenditure	-		(1,539)	
Abortive Capital Expenditure	-		(55,045)	
		<u>162,444</u>		<u>209,256</u>
		(37,531)		(147,374)
<b>Net Gains/(Losses) on Investments</b>				
Unrealised Investment Gains/(Losses)		13,635		(20,740)
<b>Net Outgoing Resources for the Year</b>		<u>(23,896)</u>		<u>(168,114)</u>
<b>These Resources have effectively been expended as follows:</b>				
Decrease in the value of Tangible Fixed Assets		(86,744)		(139,403)
Increase in the value of Investments		13,635		479,461
Increase/(Decrease) in Net Current Assets		49,213		(508,172)
		<u>(23,896)</u>		<u>(168,114)</u>

**Fund Raising**

Funds raised by Acorn are used for:

- Funding diverse activities that help to improve the opportunities for our residents and tenants to lead more fulfilling lives.
- The provision and improvement of the land and buildings used by the Charity.
- When necessary, to cover the deficit arising on the running of the Acorn Village Community and its activities.

**ACORN VILLAGES LIMITED****COMPANY NUMBER 1048360****CHARITY NUMBER 263954****TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**  
**FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****STRATEGIC REPORT (Continued)****Trading Subsidiaries**

Acorn Villages Limited has two trading subsidiaries Acorn Village (Trading) Limited, the Coffee Shop, and Acorn Village (Acorns) Limited, the charity shops, and their results for the year are shown in notes 4 and 5 to the accounts on pages 16 and 17.

The Coffee Shop is staffed by employees but also offers opportunities for work experience to tenants and others.

The charity shop in Manningtree and the onsite shop in Mistley are run by volunteers to whom we are extremely grateful. The shop in Manningtree moved to a new premise in April 2017 and now has a dedicated room for books and music. The move of premises has proved popular and the resulting financial performance confirms this.

**Principal Funding Sources**

Our main sources of funding remain as Local Authorities, grants, legacies and private donors and the trading subsidiaries. Fundraising via the Charity Shops continues and the use of social media and electronic sales outlets, such as eBay, has increased as has the sales of donated furniture, some of which is upcycled on site and it is anticipated that it will increase in importance as a source of revenue. Thanks go to all the volunteers who assist in fund raising.

As well as our ongoing regular activities we have held two major events this year:

- The Fun and Friendly Dog Show.
- The Christmas Market and Wonderland.

**Investment Policy**

The continuing financial constraints on local authority funding and the general difficulty in fund raising dictates that there is an increased need to maximise income from all sources including the reserves.

The Charity's reserve policy is to ensure there is a minimum of three month's community running costs in a cash reserve. This is in the region of £1m. and this has historically been held in cash.

With interest rates at almost negligible levels, towards the end of the previous financial year, the Board had moved £500,000 of the reserves into an income producing investment portfolio.

With interest rates still at very low levels and no sign of improvement in the local authority funding situation the Board remained in favour of maintaining the portfolio which is generating an income far exceeding that which could be obtained from cash alone. This income being used to forward the aims of the Charity.

The Trustees remain cognisant of the risk to capital but are prepared to take a low to medium risk stance to achieve their aims. The portfolio remains in funds specifically set up for charity investments and is diversified over a number of funds managers and asset classes.

**Reserves Policy**

The Board has examined the Charity's requirements for reserves in the light of the main risks to the organisation. It has established a reserve policy to ensure there is a minimum of three month's Acorn Village Community running costs in unrestricted funds in a cash reserve. This is to cover the eventuality of short-term funding interruptions to cash flow or long term funding loss and enable residents to be relocated to different carers without the need for undue haste and the associated trauma that would entail.

The average monthly running cost for the first 5 months of year 2019/20 were £288,577 and therefore the reserves should stand at a minimum of £865,731. As at 31 March 2019 liquid reserves stood at £845,485 together with £493,096 in readily available investments.

**Plans for the Future**

Our plans for the future are:

- To continue to provide high quality standards of care to meet the individual needs of our residents.
- To expand our interaction with the wider community by encouraging the use of the Coffee Shop, their participation in events.
- To continue promoting a healthy lifestyle for residents and staff.
- To further develop the opportunities of the residents and tenants for external and internal social interaction, occupational, educational, physical or therapeutic activity and wherever possible employment. The plans for this were delayed so that they could be in accord with the Framework strategy document produced by Essex County Council. The Framework strategy has subsequently been withdrawn but the diversification and expansion of opportunities plan remains as an Acorn ambition and is proceeding.
- To maintain the Charity's reserves at three months running costs.
- To continue working towards achieving a sustainable balanced budget thus avoiding the use of donations and legacies to cover any deficit arising from the running of the Acorn Village Community.

**ACORN VILLAGES LIMITED****COMPANY NUMBER 1048360****CHARITY NUMBER 263954****TRUSTEES' ANNUAL REPORT (INCORPORATING THE DIRECTOR'S REPORT)**  
**OR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****STRATEGIC REPORT (Continued)****Principal Risks and Uncertainties**

The principal risk facing the Charity remains that of costs and funding, particularly wages, including:

- Further increase in the minimum wage and the associated impact on all staff wages with uplifts to funding that do not cover the increases.
- The tightening labour market, not helped by Brexit uncertainty, and also adding potential upward pressure on wages and increasing difficulty in recruitment.
- The effect of inflation on service provision costs and with the lack of an adequate uplift to funding could have a major impact on the services the Charity is able to offer.
- The lack of an adequate uplift to funding could have a major impact on staff retention, and the financial position of the Charity.

However, we will continue to be prudent with regards to spending and inventive in our fund raising activities to try and mitigate these risks.

**LAND AND BUILDINGS**

The Trustees are of the opinion that the value of freehold land and buildings is approximately £7,250,000 compared with a book value of £3,272,863.

**FIXED ASSETS**

The movements are shown in note 11 to the accounts on page 19.

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The Trustees, who are also Directors for the purposes of company law, are responsible for preparing the Trustees' Annual Report (incorporating the Strategic Report and Directors' Report) and the financial statements in accordance with applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Charity Trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the Charity and the incoming resources and application of resources, including the income and expenditure, for that period.

In preparing these financial statements the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- State whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements, and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

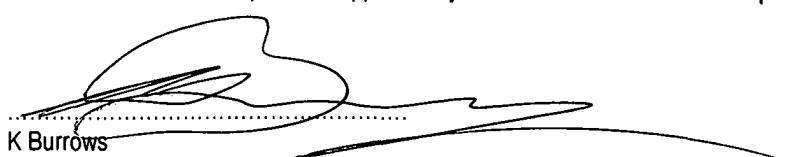
The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Each of the persons who is a Trustee at the date of approval of this report confirms that:

- So far as they are aware, there is no relevant audit information of which the Charity's auditors are unaware; and
- They have taken all steps that they ought to have taken as a Trustee to make themselves aware of any relevant audit information and to establish that the Charity's auditor is aware of that information.

The Trustees are responsible for the maintenance and integrity of the charity and financial information included on the Charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The Trustees' Annual Report was approved by the board of trustees on 11/11/2019 and signed on its behalf by:



K Burrows



**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS**  
**OF ACORN VILLAGES LIMITED**  
**YEAR ENDED 31 MARCH 2019**

## **OPINION**

We have audited the financial statements of Acorn Villages Limited (the 'Charity') for the year ended 31 March 2019 which comprise the Statement of Financial Activities (including Income and Expenditure Account), Statement of Financial Position, Cash Flow Statement and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Charity's affairs as at 31 March 2019 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

## **BASIS FOR OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **CONCLUSIONS RELATING TO GOING CONCERN**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

## **OTHER INFORMATION**

The other information comprises the information included in the Trustees' Annual Report, other than the financial statements and our auditor's report thereon. The Trustees are responsible for the other information. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

## **OPINIONS ON OTHER MATTERS PRESCRIBED BY THE COMPANIES ACT 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Annual Report has been prepared in accordance with applicable legal requirements.

**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS**  
**OF ACORN VILLAGES LIMITED**  
**YEAR ENDED 31 MARCH 2019 (CONTINUED)**

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Annual Report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**RESPONSIBILITIES OF TRUSTEES**

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees (who are also the Directors for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

**AUDITOR'S RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). The description forms part of our auditor's report.

**USE OF OUR REPORT**

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

**G L ROOKYARD FCA** (Senior Statutory Auditor)

For and on behalf of  
**KIRBY ROOKYARD & CO**  
Chartered Accountants and Statutory Auditors  
Dunedin  
Brantham Hill  
Brantham  
Manningtree  
Essex CO11 1ST



11 November 2019

**ACORN VILLAGES LIMITED**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**  
**FOR THE YEAR ENDED 31 MARCH 2019**

	<u>Notes</u>	<u>Unrestricted Funds</u>		<u>Restricted Funds</u> <u>(See Note 2)</u>		<u>Total Funds</u>	
		<u>2019</u> £	<u>2018</u> £	<u>2019</u> £	<u>2018</u> £	<u>2019</u> £	<u>2018</u> £
<b>INCOME AND ENDOWMENTS FROM:</b>							
Donations and Legacies		67,451	188,843	1,550	3,413	69,001	192,256
Charitable Activities:							
Community Income	3	-	-	3,399,321	3,301,315	3,399,321	3,301,315
Other Trading Activities:							
Income from Fund Raising		42,361	34,044	-	-	42,361	34,044
Net Income of Trading Subsidiaries:							
Acorn Village (Trading) Limited	4	35,626	47,148	-	-	35,626	47,148
Acorn Village (Acorns) Limited	5	59,914	44,994	-	-	59,914	44,994
Investment Income	6	16,902	4,278	-	-	16,902	4,278
<b>TOTAL</b>		<b>222,254</b>	<b>319,307</b>	<b>3,400,871</b>	<b>3,304,728</b>	<b>3,623,125</b>	<b>3,624,035</b>
<b>EXPENDITURE ON:</b>							
Raising Funds	7	50,466	48,178	800	750	51,266	48,928
Charitable Activities:							
Community Expenditure	3	-	-	3,599,296	3,657,945	3,599,296	3,657,945
Other	8	-	-	10,094	7,952	10,094	7,952
Other Expenditure	9	-	1,539	-	-	-	1,539
Abortive Capital Expenditure	11	-	55,045	-	-	-	55,045
<b>TOTAL</b>		<b>50,466</b>	<b>104,762</b>	<b>3,610,190</b>	<b>3,666,647</b>	<b>3,660,656</b>	<b>3,771,409</b>
		<b>171,788</b>	<b>214,545</b>	<b>(209,319)</b>	<b>(361,919)</b>	<b>(37,531)</b>	<b>(147,374)</b>
<b>NET GAINS/(LOSSES) ON INVESTMENTS</b>							
Unrealised Gains/(Losses)	12	13,635	(20,740)	-	-	13,635	(20,740)
<b>NET INCOME/(EXPENDITURE)</b>		<b>185,423</b>	<b>193,805</b>	<b>(209,319)</b>	<b>(361,919)</b>	<b>(23,896)</b>	<b>(168,114)</b>
<b>TRANSFERS BETWEEN FUNDS</b>	2	<b>(173,644)</b>	<b>(329,678)</b>	<b>173,644</b>	<b>329,678</b>	<b>-</b>	<b>-</b>
<b>NET MOVEMENT IN FUNDS</b>		<b>11,779</b>	<b>(135,873)</b>	<b>(35,675)</b>	<b>(32,241)</b>	<b>(23,896)</b>	<b>(168,114)</b>
<b>RECONCILIATION OF FUNDS:</b>							
Total Funds Brought Forward		3,554,270	3,690,143	1,567,347	1,599,588	5,121,617	5,289,731
Total Funds Carried Forward		3,566,049	3,554,270	1,531,672	1,567,347	5,097,721	5,121,617

There were no recognised gains or losses other than those included in the above Statement of Financial Activities.  
All income and expenditure derive from continuing activities.

**ACORN VILLAGES LIMITED****STATEMENT OF FINANCIAL POSITION  
AS AT 31 MARCH 2019**

	<u>Notes</u>	<u>2019</u>	<u>2018</u>
		£	£
<b>FIXED ASSETS</b>			
Tangible Assets	11	3,419,009	3,505,753
Investments	12	493,096	479,461
		<u>3,912,105</u>	<u>3,985,214</u>
<b>CURRENT ASSETS</b>			
Stocks	13	6,885	6,521
Debtors	14	326,050	284,397
Cash at Bank and in Hand	15	1,099,760	1,075,612
		<u>1,432,695</u>	<u>1,366,530</u>
<b>CREDITORS</b>			
Amounts due within one year	16	<u>247,079</u>	230,127
<b>NET CURRENT ASSETS</b>		<u>1,185,616</u>	<u>1,136,403</u>
<b>NET ASSETS</b>	17	<u>5,097,721</u>	<u>5,121,617</u>
<b>CAPITAL AND RESERVES</b>			
Called Up Share Capital	18	-	-
Restricted Funds	2	1,531,672	1,567,347
Unrestricted Funds		3,566,049	3,554,270
		<u>5,097,721</u>	<u>5,121,617</u>

K Burrows

TRUSTEES

R Finch

These Accounts were approved by the Board of Trustees on 11/11/2019

Company Registration Number: 1048360

**ACORN VILLAGES LIMITED****CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31 MARCH 2019**

	<u>2019</u>		<u>2018</u>	
	£	£	£	£
<b>NET CASH FLOW FROM OPERATING ACTIVITIES</b>				
Net Expenditure	(23,896)		(168,114)	
Dividends from Investments, Interest and Rents	(16,902)		(4,278)	
Depreciation of Fixed Assets	120,364		122,894	
Abortive Fixed Asset Expenditure written off	-		55,045	
Unrealised (Gains)/Losses on Investments	(13,635)		20,740	
(Increase)/Decrease in Stock	(364)		1,511	
(Increase)/Decrease in Debtors	(41,653)		96,267	
Increase/(Decrease) in Creditors	16,952		(97,749)	
		40,866		26,316
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
Dividends from Investments, Interest and Rents	16,902		4,278	
Purchase of Tangible Fixed Assets	(35,639)		(41,195)	
Proceeds from Sale of Tangible Fixed Assets	2,019		2,659	
Purchase of Investments	-		(500,201)	
		(16,718)		(534,459)
<b>INCREASE/(DECREASE) IN CASH AND CASH EQUIVALENTS</b>		<u>24,148</u>		<u>(508,143)</u>

**NOTES TO THE CASH FLOW STATEMENT****1. ANALYSIS OF CHANGES IN CASH AND CASH EQUIVALENTS DURING THE YEAR**

	<u>2019</u>	<u>2018</u>
Balance at Beginning of Year	1,075,612	1,583,755
Net Cash Inflow/(Outflow)	24,148	(508,143)
Balance at End of Year	<u>1,099,760</u>	<u>1,075,612</u>

**2. ANALYSIS OF THE BALANCES OF CASH AND CASH EQUIVALENTS AS SHOWN IN THE STATEMENT OF FINANCIAL POSITION**

	<u>2019</u>	<u>2018</u>	<u>Change in The Year</u>
Cash at Bank and in Hand	<u>1,099,760</u>	<u>1,075,612</u>	<u>24,148</u>

	<u>2018</u>	<u>2017</u>	<u>Change in The Year</u>
Cash at Bank and in Hand	<u>1,075,612</u>	<u>1,583,755</u>	<u>(508,143)</u>

**ACORN VILLAGES LIMITED****NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2019****1. ACCOUNTING POLICIES**

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Charity's accounts.

a) General Information

Acorn Villages Limited is a charity registered with the Charity Commission with the Charity Number 263954. The Charity is incorporated as a company limited by guarantee at Companies House with the Company Number 1048360 and domiciled in the United Kingdom. Its registered office is Mistley Hall, Clacton Road, Mistley, Manningtree, Essex, CO11 2NJ.

b) Basis of Accounting

These financial statements have been prepared under the historical cost accounting rules except that investments are included on the Statement of Financial Position at market value and in accordance with the Charities Act 2011, the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective January 2015) – (Charities SORP(FRS102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

The Charity is a Public Benefit Entity as defined by FRS102.

The financial statements are prepared in sterling, which is the financial currency of the entity.

c) Fund Accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the Charity. Restricted funds are funds which are to be solely used for a particular purpose.

d) Going Concern

There are no material uncertainties affecting the Charity's ability to operate and therefore these financial statements have been prepared on a going concern basis.

e) Maintenance Fees

Income from residential and supported living fees represents amounts invoiced during the year. Accounting adjustments are made in respect of accrued or deferred income so that the amounts included on the Statement of Financial Activities represent fees receivable in relation to resident/tenant occupancy during the year.

f) Donations

Income from donations is included in the accounts for the period in which it is received.

Donations in kind are reflected in these accounts as follows:

- (i) Goods donated for sale in 'Acorns' shops are recognised when the goods are sold.
- (ii) Donations of assets for use by the Charity are recognised when received.
- (iii) Donations of services free or at undervalue by voluntary staff or others are not reflected in the accounts.

g) Maintenance

The cost of day-to-day and cyclical maintenance is written off as incurred.

h) Operating Leases

Rentals payable under operating leases are charged through the Statement of Financial Activities on a straight-line basis over the terms of the lease.

i) Pension Costs

The Charity operates an auto enrolment pension scheme and a defined contribution scheme. Payments into these schemes are charged to the Statement of Financial Activities as incurred.

**ACORN VILLAGES LIMITED****NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****1. ACCOUNTING POLICIES (CONTINUED)****j) Depreciation**

Tangible fixed assets are depreciated on the straight line or reducing balance method at rates calculated to write off the assets over their estimated useful lives. The rates used are as follows:

Freehold Property	-	1%, 2%, 4%, 6.67% and 10% straight line
Motor Vehicles	-	25% reducing balance
Fixtures, Fittings and Equipment	-	25% reducing balance

Sundry Tools and Soft Furnishings are not depreciated, the Statement of Financial Position amount representing the value of items that are constantly being replaced, the replacement cost being written off as incurred.

Expenditure of a capital nature on domestic appliances costing less than £500 and other items costing less than £200 is not capitalised.

**k) Investments**

Investments are shown on the Statement of Financial Position at their market value. Changes in market values during an accounting period are reflected in the accounts as unrealised gains or losses. Upon disposal of an investment the difference between original cost and disposal proceeds is reflected in the accounts as a realised gain or loss and an adjustment is made to unrealised gains or losses to reverse unrealised movements in value in earlier years.

**l) Stocks**

These are valued at the lower of cost and net realisable value.

**m) Financial Instruments****Cash and Cash Equivalents**

Cash and cash equivalents include cash at banks and in hand and short term deposits with a maturity of less than six months.

**Debtors and Creditors**

Debtors and creditors receivable or payable within one year of the reporting date are carried at their transaction price.

**n) Assets Financed by Restricted Funds**

Since the cost of fixed assets was frequently financed by restricted funds but it was not possible to ascertain to what extent the cost of such assets had been so financed it was assumed that as at 1 April 1995, 90% of the book value of freehold property, excluding Oak Lodge (which was under construction at that date) had been financed by restricted funds.

Since Oak Lodge was under construction at 1 April 1995, it was possible to ascertain the extent to which it was financed by restricted funds.

All other assets at 1 April 1995 were assumed to have been financed by unrestricted funds.

Where assets have been treated as financed by restricted funds an amount equal to the depreciation on those assets is transferred each year from the appropriate restricted fund to the Acorn Village Community restricted fund.

Assets acquired to maintain and improve the existing infrastructure are treated as far as possible as being funded by Acorn Village Community to the extent that they are not funded by any other restricted fund.

**o) Allocation of Staff and Other Costs**

Staff costs and other expenses primarily relate to the management and administration of the Acorn Village Community and the extent to which these relate to fund raising and governance of the Charity is estimated by the Trustees. These estimated amounts are included as Fund Raising and Governance Costs. The remaining expenses, which relate to the management and administration of the Village Community, are shown as Community Expenditure.

**ACORN VILLAGES LIMITED**

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)**

**2. RESTRICTED FUNDS**

	<u>Opening Balance</u>		<u>Movement in Resources</u>				<u>Transfers between Funds</u>				<u>Closing Balance</u>	
	<u>2019</u>	<u>2018</u>	<u>Incoming</u>	<u>2018</u>	<u>2019</u>	<u>2018</u>	<u>Notes</u>	<u>2019</u>	<u>2018</u>	<u>Notes</u>	<u>2019</u>	<u>2018</u>
Acorn Village Community (see note 3, page 15)	-	-	3,399,321	3,301,315	3,599,296	3,657,945	1,4	199,975	356,630		-	-
Other Restricted Funds:												
Capital Reserve	998	998	-	-	-	-		-	-		998	998
Restricted Funds represented by Fixed Assets:												
Freehold Property	1,539,438	1,573,506	-	-	-	-	1	(24,634)	(34,068)		1,514,804	1,539,438
Fixtures, Fittings and Equipment	3,489	4,297	-	360	-	-	1,2	(729)	(1,168)		2,760	3,489
Sundry Tools and Soft Furnishing	200	200	-	-	-	-		-	-		200	200
Motor Vehicles	3,061	4,081	-	-	-	-	1	(765)	(1,020)		2,296	3,061
Other Restricted Funds:												
138 Long Road Improvements	2,000	2,000	-	-	2,000	-		-	-		-	2,000
Gregory House Improvements	-	9,256	-	-	-	-		-	(9,256)		-	-
Oak Lodge Kitchen Refurbishment	-	5,250	-	142	-	5,392		-	-		-	-
Fundraising Event Expenditure	-	-	800	750	800	750		-	-		-	-
New Build in Mistlewood	15,500	-	-	750	-	-	3	(10,500)	14,750	5	5,000	15,500
Jubilee House Wet Rooms	-	-	-	-	-	2,560		-	2,560		-	-
Mistlewood Kitchen	1,487	-	100	237	1,587	-		-	1,250		-	1,487
For the benefit of David Rudd	721	-	-	721	357	-		-	-	5	364	721
Gazebo's	453	-	-	453	-	-	2	(203)	-	5	250	453
Therapeutic Art Materials	-	-	100	-	100	-		-	-		-	-
Villager Singing Activities	-	-	500	-	500	-		-	-		-	-
Phyllis Mary Lodge Improvements	-	-	50	-	50	-		-	-		-	-
Spring Lodge Improvements	-	-	-	-	5,500	-	3	5,500	-		-	-
Wet Room Installations	-	-	-	-	-	-	3	5,000	-	5	5,000	-
	<b>1,567,347</b>	<b>1,599,588</b>	<b>1,550</b>	<b>3,413</b>	<b>10,894</b>	<b>8,702</b>		<b>(26,331)</b>	<b>(26,952)</b>		<b>1,531,672</b>	<b>1,567,347</b>
	<b>1,567,347</b>	<b>1,599,588</b>	<b>3,400,871</b>	<b>3,304,728</b>	<b>3,610,190</b>	<b>3,666,647</b>	<b>4</b>	<b>173,644</b>	<b>329,678</b>		<b>1,531,672</b>	<b>1,567,347</b>

**Notes**

1. Transfers of depreciation on assets financed by restricted funds.
2. Transfer of funds received in earlier years expended on fixtures, fittings and equipment.
3. Transfer of donations for aborted Mistlewood new build, £5,000 of which remains unallocated.
4. Transfer of £173,644 from Unrestricted Funds to the Acorn Village Community to eliminate the deficit.
5. These represent funds received but not utilised at the Balance Sheet date.



**ACORN VILLAGES LIMITED****NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****3. ACORN COMMUNITY INCOME AND EXPENDITURE**

	<b>2019</b>		<b>2018</b>	
	£	£	£	£
<b>INCOME</b>				
Maintenance Fees				
Residential Income		2,503,818		2,329,299
Supported Living Income		842,165		920,434
Training Income		5,793		5,456
Educational Therapeutic Services Income		20,366		15,337
Residents Recharged Expenses		24,983		28,608
Sundry Income		2,196		2,181
		<u>3,399,321</u>		<u>3,301,315</u>
<b>EXPENDITURE</b>				
Wages and Staff Expenses	2,997,145		3,028,630	
Subcontract Gardening Services	7,921		-	
Training Costs	12,430		13,750	
Food and Household Expenses	98,993		100,055	
Waste Disposal	21,774		23,126	
Registration Fees and Subscriptions	14,294		14,071	
Rent	4,515		5,475	
Rates and Water Charges	22,065		23,395	
Insurance	20,380		29,822	
Light and Heat	55,578		51,369	
Repairs and Renewals	97,061		114,035	
Hire of Equipment	4,596		4,414	
Fire Alarm and Emergency Lighting				
System Costs	4,019		7,018	
Educational Therapeutic Services Expenses	11,586		11,594	
External Advisory Service	3,911		7,821	
Telephone, Postage, Stationery				
and Advertising	17,728		17,351	
Motor Expenses and Transportation	50,732		46,342	
IT support	-		330	
Legal and Professional Fees	1,440		3,275	
Bank Charges and Interest	1,713		1,649	
Bad Debts Written Off	-		576	
Sundry Expenses	5,297		5,932	
Depreciation of Fixed Assets:				
Freehold Buildings	85,370		86,806	
Motor Vehicles	2,233		3,720	
Fixtures, Fittings and Equipment	32,761		32,368	
Support Costs – Governance Costs	25,754		25,021	
		<u>3,599,296</u>		<u>3,657,945</u>
		(199,975)		(356,630)
<b>TRANSFER BETWEEN FUNDS</b>				
Being depreciation on fixed assets				
financed by restricted funds:				
Freehold Property	24,634		24,764	
Motor Vehicles	765		1,020	
Fixtures, Fittings and Equipment	932		1,168	
	<u>26,331</u>		<u>26,952</u>	
Being from Unrestricted Funds to eliminate deficit	173,644		329,678	
		<u>199,975</u>		<u>356,630</u>
<b>NET DEFICIT FOR THE YEAR</b>		-		-
<b>BALANCE BROUGHT FORWARD</b>		-		-
<b>BALANCE CARRIED FORWARD</b>		-		-

**ACORN VILLAGES LIMITED****NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****4. TRADING SUBSIDIARY – ACORN VILLAGE (TRADING) LIMITED**

Acorn Village (Trading) Limited was incorporated in October 1994 to carry out certain trading activities on behalf of Acorn Villages Limited and the whole of its profit is donated to Acorn Villages Limited by way of Gift Aid.

The shares in Acorn Village (Trading) Limited are held by the Chairman and Chief Executive on behalf of Acorn Villages Limited.

Since incorporation the activities carried on by Acorn Village (Trading) Limited have been the running of Trinity Tea Rooms, at Trinity House, Manningtree until 31 March 2007 and the running of Ike @ 47 at the same location from 1 April 2007 until 16 June 2013.

With effect from 1 April 2010 the running of the Coffee Shop at Acorn Villages Limited has also been transferred to Acorn Village (Trading) Limited.

The results of these activities are as follows:

	<b><u>2019</u></b>	<b><u>2018</u></b>
<b>TURNOVER</b>	<b>62,904</b>	<b>82,819</b>
<b>EXPENDITURE</b>		
Purchases	23,339	30,111
Rates	350	317
Repairs and Renewals	898	1,728
Cleaning of Premises	265	748
Hire of Equipment	1,174	1,174
Printing, Stationery and Postage	21	111
Subscriptions	-	144
Audit and Accountancy Fees	375	375
Bank Charges	166	166
Sundry Expenses	460	371
Depreciation of Fixed Assets	230	426
	<b><u>27,278</u></b>	<b><u>35,671</u></b>
<b>TRANSFERRED TO ACORN VILLAGES LTD</b>	<b><u>35,626</u></b>	<b><u>47,148</u></b>

Staffing at the Coffee Shop is provided by Acorn Villages Limited.

**ACORN VILLAGES LIMITED****NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****5. TRADING SUBSIDIARY – ACORN VILLAGE (ACORNS) LIMITED**

Acorn Village (Acorns) Limited was incorporated on 10 May 2007 to carry out certain trading activities on behalf of Acorn Villages Limited and the whole of its profit is donated to Acorn Villages Limited by way of Gift Aid.

The shares in Acorn Village (Acorns) Limited are held by a Director and the Chief Executive of Acorn Villages Limited on behalf of Acorn Villages Limited.

Since incorporation the only activity carried on by Acorn Village (Acorns) Limited has been the running of the charity shops in Brightlingsea, Essex, which was closed during the year ended 31 March 2018, Manningtree, Essex and at Mistley Hall as follows:

	<u>2019</u>	<u>2018</u>
<b>TURNOVER</b>	<b>61,988</b>	<b>54,961</b>
<b>EXPENDITURE</b>		
Purchases	298	197
Rent	-	1,424
Rates and Water Charges	973	877
Electricity	-	81
Repairs and Renewals	119	6,633
Replacement Equipment	148	-
Audit and Accountancy Fees	350	350
Bank Charges	30	-
Sundry Expenses	173	411
	<u>2,091</u>	<u>9,973</u>
<b>OPERATING SURPLUS</b>	<b>59,897</b>	<b>44,988</b>
<b>BANK INTEREST RECEIVABLE</b>	<b>17</b>	<b>6</b>
<b>TRANSFERRED TO ACORN VILLAGES LTD</b>	<b>59,914</b>	<b>44,994</b>

**6. INVESTMENT INCOME**

Dividends Receivable from Fixed Asset investments  
Interest Receivable from Bank accounts

<u>2019</u>	<u>2018</u>
16,892	3,807
10	471
<u>16,902</u>	<u>4,278</u>

**ACORN VILLAGES LIMITED****NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****7. RAISING FUNDS**

The staff and other costs estimated by the Trustees to relate to Raising Funds of the Charity are as follows:

	<u>2019</u>	<u>2018</u>
Wages and Staff Expenses	40,472	38,557
Rates and Water Charges	339	360
Insurance	314	459
Light and Heat	855	790
Software Support Costs	376	373
Telephone, Postage, Stationery and Advertising	985	964
	<u>43,341</u>	<u>41,503</u>
Other Direct Fund Raising Expenses	5,063	4,645
Support Costs – Governance Costs	2,862	2,780
	<u>51,266</u>	<u>48,928</u>
The raising funds expenditure relates to the following funds:		
Unrestricted Funds	50,466	48,178
Restricted Fund – Fund Raising Events	800	750
	<u>51,266</u>	<u>48,928</u>

**8. OTHER DIRECT CHARITABLE EXPENDITURE**

	<u>2019</u>	<u>2018</u>
Other Restricted Funds:		
138 Long Road Refurbishment	2,000	-
Mistley Wood Kitchen Refurbishment	1,587	-
Spring Lodge Improvements	5,500	-
Phyllis Mary Lodge Improvements	50	-
Replacement Equipment for Benefit of David Rudd	357	-
Therapeutic Art Materials	100	-
Therapeutic Singing Activities	500	-
Oak Lodge Kitchen Refurbishment	-	5,392
Jubilee Wet Room Refurbishment	-	2,560
	<u>10,094</u>	<u>7,952</u>

**9. OTHER EXPENDITURE**

	<u>2019</u>	<u>2018</u>
Legal costs on the repayment of legacy received in earlier years (see note below)	-	1,539

The Charity was the beneficiary of a legacy of £1,000,000 donated during the years ended 31 March 2013 and 2014. Following a contesting of the will the Charity repaid £18,800 of the amount received together with legal costs of the claimant of £6,480 during the year ended 31 March 2017. Further legal costs were incurred during the year ended 31 March 2018 and this matter is now settled.

**ACORN VILLAGES LIMITED****NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****10. SUPPORT COSTS – GOVERNANCE COSTS**

	<u>2019</u>	<u>2018</u>
The staff and other costs estimated by the Trustees to relate to Raising Funds of the Charity are as follows:		
Wages and Staff Expenses	14,256	13,798
Rates and Water Charges	227	240
Insurance	208	305
Light and Heat	570	528
Software Support Costs	377	373
Telephone, Postage, Stationery and Advertising	985	964
	<u>16,623</u>	<u>16,208</u>
Auditors Remuneration	11,993	11,593
	<u>28,616</u>	<u>27,801</u>
The Support Costs have been allocated between the following activities:		
Charitable Activities – Community	25,754	25,021
Raising Funds	2,862	2,780
	<u>28,616</u>	<u>27,801</u>

**11. FIXED ASSETS – TANGIBLE ASSETS**

	<u>Motor Vehicles</u>	<u>Fixtures, Fittings and Equipment</u>	<u>Sundry Tools and Soft Furnishings</u>	<u>Freehold Property</u>	<u>Total</u>
<b>Cost</b>					
At 1 April 2018	82,205	474,382	51,279	4,765,194	5,373,060
Additions in Year	-	27,181	-	8,458	35,639
Disposals in Year	(8,736)	(40,246)	-	-	(48,982)
At 31 March 2019	<u>73,469</u>	<u>461,317</u>	<u>51,279</u>	<u>4,773,652</u>	<u>5,359,717</u>
<b>Depreciation</b>					
At 1 April 2018	68,591	383,297	-	1,415,419	1,867,307
Charge for Year	2,233	32,761	-	85,370	120,364
On Disposals	(6,717)	(40,246)	-	-	(46,963)
At 31 March 2019	<u>64,107</u>	<u>375,812</u>	<u>-</u>	<u>1,500,789</u>	<u>1,940,708</u>
<b>Net Book Value</b>					
At 31 March 2018	<u>13,614</u>	<u>91,085</u>	<u>51,279</u>	<u>3,349,775</u>	<u>3,505,753</u>
At 31 March 2019	<u>9,362</u>	<u>85,505</u>	<u>51,279</u>	<u>3,272,863</u>	<u>3,419,009</u>

The Trustees agreed during the year ended 31 March 2018 not to proceed with the new build in Mistley Wood project and the expenditure incurred to date of £55,045 was written off as abortive during the year ended 31 March 2018.

**ACORN VILLAGES LIMITED****NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****12. INVESTMENTS**

	<b>2019</b>	<b>2018</b>
Market Value at Beginning of Year	479,461	-
Additions during the Year	-	500,201
Unrealised Gains/(Losses)	13,635	(20,740)
Market Value at End of Year	<u>493,096</u>	<u>479,461</u>
Market Value at end of year		
Listed Indirect Investments – Material Holdings		
18,968.134 (2018 18,968.134) BlackRock Charishare Income Units	119,386	116,447
99,285.147 (2018 99,285.147) M&G Charibond Income Units	122,448	122,488
7,864.158 (2018 7,864.158) M&G Charifund Income Units	121,029	120,101
8,476.880 (2018 8,476.880) CCLA COIF Income Units	130,054	120,243
	<u>492,917</u>	<u>479,279</u>
Listed Direct Investments – Immaterial Holdings (less than 10% of total value)	179	182
	<u>493,096</u>	<u>479,461</u>
Cost at End of Year	<u>500,201</u>	<u>500,201</u>

**13. STOCKS**

	<b>2019</b>	<b>2018</b>
Stationery	2,544	2,695
Electric Lamps	248	200
Household	4,093	3,626
	<u>6,885</u>	<u>6,521</u>

**14. DEBTORS**

	<b>2019</b>	<b>2018</b>
Income Debtors	166,852	122,307
Other Debtors	104,064	107,808
Prepayments and Accrued Income	55,134	54,282
	<u>326,050</u>	<u>284,397</u>

**15. CASH AT BANK AND IN HAND**

	<b>2019</b>	<b>2018</b>
Community Current Account	10,378	81,525
Amenities Current Account	24,958	31,852
Development Account	1,062,881	939,457
Premier Interest Account	-	21,090
PayPal Account	942	1,054
Cash in Hand	601	634
	<u>1,099,760</u>	<u>1,075,612</u>

**ACORN VILLAGES LIMITED****NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****16. CREDITORS: Amounts falling due  
within one year**

	<b>2019</b>	<b>2018</b>
Community Expenditure Creditors	35,580	25,268
Taxation and Social Security	53,792	51,029
Other Creditors	140,392	129,342
Accruals	7,600	9,813
Deferred Income	9,715	14,675
	<b>247,079</b>	<b>230,127</b>

**17. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	<b>Fixed Assets</b>		<b>Net Current Assets</b>	<b>Total</b>
	<b>Tangible</b>	<b>Investments</b>		
Restricted Funds:				
Capital Reserve	998	-	-	998
Freehold Property	1,514,804	-	-	1,514,804
Fixtures, Fittings and Equipment	2,760	-	-	2,760
Sundry Tools and Soft Furnishings	200	-	-	200
Motor Vehicles	2,296	-	-	2,296
New Build in Mistley Wood	-	-	5,000	5,000
For the Benefit of David Rudd	-	-	364	364
Gazebo's	-	-	250	250
Wet Room Installations	-	-	5,000	5,000
	<b>1,521,058</b>	<b>-</b>	<b>10,614</b>	<b>1,531,672</b>
Unrestricted Funds	<b>1,897,951</b>	<b>493,096</b>	<b>1,175,002</b>	<b>3,566,049</b>
	<b>3,419,009</b>	<b>493,096</b>	<b>1,185,616</b>	<b>5,097,721</b>

**18. SHARE CAPITAL**

**Guarantee:** Every member of the Company undertakes to contribute to the assets of the Company in the event of the same being wound up whilst he is a member, for the payment of debts and liabilities of the Company contracted before he ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories amongst themselves, such amount as may be required, not exceeding £10.

During the year ended 31 March 2012 the Memorandum and Articles of Association of the Company were amended, the principal change being that membership of the Company is now limited to those who are Directors.

**ACORN VILLAGES LIMITED****NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****19. STAFF COSTS**

The average number of persons employed by the Charity during the year was as follows:

	<u>2019</u>	<u>2018</u>
Administration and Management Staff	18	18
Care Staff	137	139
Training Staff	3	2
Maintenance Staff	7	8
Educational Therapeutic Services Staff	11	12
Coffee Shop	5	5
	<u>181</u>	<u>184</u>

The aggregate payroll costs of these persons were:

Salaries and Staff Expenses	2,825,869	2,866,160
Social Security Costs	191,442	196,387
Pension Costs	34,562	18,438
	<u>3,051,873</u>	<u>3,080,985</u>

This total is allocated as follows:

Direct Charitable Expenditure - Community Running Costs	2,997,145	3,028,630
Fund Raising and Publicity	40,472	38,557
Governance Costs	14,256	13,798
	<u>3,051,873</u>	<u>3,080,985</u>

Pension costs relate to defined contribution schemes. The contributions during the year ended 31 March 2019 were £34,562 (2018 £18,438) and at 31 March 2019 contributions of £Nil (2018 Nil) were outstanding.

No employees have received emoluments in excess of £60,000 during the years ended 31 March 2019 or 31 March 2018.

The Trustees of the Charity receive no remuneration or reimbursement of expenses.

The key management personnel of the Charity are considered to be the Chief Executive Officer, the Operations Manager and the Senior Registered Manager. The total employee benefits, excluding pension contributions, of the key management personnel are £151,306.

**20. SURPLUS FOR THE YEAR**

The surplus for the year is stated after charging:

Auditors Remuneration:		
In their capacity as Auditors	8,845	8,590
Other work	3,148	3,003
	<u>11,993</u>	<u>11,593</u>

**21. OPERATING LEASE COMMITMENTS**

The total future minimum lease payments under non-cancellable operating leases are as follows:

	<u>2019</u>	<u>2018</u>
Nat later than one year	6,914	6,673
Later than one year but not later than five years	7,664	10,332
	<u>14,578</u>	<u>17,005</u>



**ACORN VILLAGES LIMITED****NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2019 (CONTINUED)****22. TAXATION**

As a charity, Acorn Village Limited is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

**23. RELATED PARTY TRANSACTIONS**

There were no related party transactions with the Charity Trustees during the years ended 31 March 2019 or 31 March 2018.