ACCOUNTS

YEAR ENDED 31 MARCH 2015

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RSL No H0552

Charity No 262505

Accounts for the year ended 31st March 2015

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Officers, professional advisers and registered office

Executive Committee Mr M Stanton-Dunne (Chairman)

Mr R Thomson Mrs P Griffiths Mrs R Blake

Auditors Hamilton Brading

Chartered Accountants 1 Sopwith Crescent Wickford Business Park

Wickford

Essex SS11 8YU

Bankers Lloyds TSB plc

89 High Street Billericay

Essex CM12 9AT

Registered office 1 Sopwith Crescent

Wickford Business Park

Wickford

Essex SS11 8YU

REGISTERED NUMBER 1005700 (England and Wales)

Report of the executive committee

The executive committee submits its forty first annual report together with the accounts for the year ended 31st March 2015.

1 Principal activity and organisation of work

The principal activity of the society is to provide accommodation, care and companionship for senior citizens in accordance with the aims and principles of The Abbeyfield Society Limited.

2 Status

The society is a company limited by guarantee registered under the Companies Act 2006 (number 1005700), having no share capital, and is registered as a charity (number 262505), and is registered with The Homes and Communities Agency as a registered social landlord (number H0552). The society's governing document is a Memorandum and Articles of Association.

3 Objects

The society's governing document states that it is established for the public benefit for the following objects:

- The relief and care of elderly persons of all classes suffering from the disabilities of old age or otherwise in need.
- The spreading of Christian principles to all human relationships and the application of humanitarian aims to promote the relief of the elderly.
- To provide further education in the sphere of voluntary work, social work and similar activities so as to inculcate the principles of good citizenship.
- Such other purposes recognised by English law as charitable as the society shall determine from time to time.

4 Review of business

The financial results for the year are as set out in the income and expenditure account on page 9 and the position at the end of the year is shown in the balance sheet on page 11. The detailed hostel property revenue account is presented on page 20 and transfers to designated reserves are shown in note 8.

The executive committee consider that the state of affairs of the society is satisfactory.

5 Development and performance

The society's income from housing properties increased by 3.26% in comparison to the previous year. The whole of this increase was applied to the improvement of services and facilities provided to the residents.

The society also received donations during the year which have been held as investments for the development of better facilities for residents.

6 Fixed assets

Details of cost and depreciation of fixed assets are set out in notes 5 and 14.

During the year ended 31st March 2012 the society's housing properties were valued by a team of independent agents. This indicated a combined market value of between £910,000 and £950,000 which is greater than the book cost of the properties. The market valuation has not been used for these accounts and all properties are included at historical cost.

7 Executive committee

The members of the executive committee who served during the year were:

Mr M Stanton-Dunne (Chairman) Mrs R Blake
Mr R Thomson Mr J Hathaway

Mrs P Griffiths

Mr J Hathaway resigned from the executive committee on 8th June 2015. In accordance with the Registered Rules of the Society, Mrs R Blake and Mrs P Griffiths retire by rotation and, being eligible, offer themselves for re-election.

8 Reserves policy

It is the policy of the executive committee to ensure that reserves are maintained at a level which will enable the normal charitable expenditure to be met from the income generated by the housing properties and investments.

9 Organisational structure

The members of the society's executive committee are responsible for the general control and management of the society. The members give their time freely and receive no remuneration or other financial benefits.

The members meet regularly and are responsible for all decisions taken in relation to the running of the housing properties and the services provided by the society.

10 Recruitment and appointment of members of the executive committee

The existing members of the executive committee are responsible for the recruitment of new members. Potential members are invited to attend executive committee meetings as observers and are given more details of the society's aims and activities and, if all agree, they are then proposed as new members at the subsequent executive committee meeting. This process allows due consideration of the persons eligibility, personal competence, specialist knowledge and skills.

11 Induction and training of members of the executive committee

Following appointment, new members are made aware of their responsibilities under the Charities Act by the existing members of the executive committee. They are assisted in their role by other members until the executive committee considers them to be competent in their responsibilities.

12 Risk Management

The trustees actively review the major risks which the charity faces on a regular basis and believe that maintaining reserves at current levels, combined with an annual review of the controls over key financial systems, will provide sufficient resources in the event of adverse conditions. The executive committee have also examined other operational and business risks faced by the charity and confirm that they have established systems to mitigate the significant risks.

13 Public benefit

In setting and reviewing our aims the executive committee has given careful consideration to the Charity Commissions guidance on public benefit.

14 Audit information

We, the executive committee who held office at the date of approval of these Financial Statements as set out above each confirm, so far as we are aware, that:

- there is no relevant audit information of which the auditors are unaware; and
- we have taken all the steps that we ought to have taken as the executive committee in order to a make ourselves aware of any relevant audit information and to establish that the auditors are aware of that information.

15 Auditors

A resolution for the re-appointment of Hamilton Brading as auditors will be proposed at the Annual General Meeting.

16 Small company rules

This report has been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

It was approved by the board on 17th June 2015 and signed on its behalf.

Mr M Stanton-Dunne, Chairman

On behalf of the executive committee

Independent Auditors' Report to the Members of The Abbeyfield Basildon Society Limited

We have audited the financial statements of The Abbeyfield Basildon Society Limited for the year ended 31st March 2015 which comprise the Income and Expenditure Account, the Statement of Total Recognised Surpluses and Deficits, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the society's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and Schedule 137 to the Housing and Regeneration Act 2008. Our audit work has been undertaken so that we might state to the society's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the society and the society's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of the Board and auditors

As explained more fully in the executive committee's Responsibilities Statement set out on page 12, the executive committee members (who are also the directors of the society for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the society's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the executive committee; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the annual report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the society's affairs as at 31st March 2015 and of its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Housing and Regeneration Act 2008 and The Accounting Direction for private registered providers of social housing in England 2012.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Report of the executive committee for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of executive committee members' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the executive committee was not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Board Report.

In addition, we have nothing to report in respect of the following matter where the Housing and Regeneration Act 2008 requires us to report to you if, in our opinion:

• a satisfactory system of control over transactions has not been maintained.

Alan Jeffrey Brading (Senior Statutory Auditor) for and on behalf of

Hamilton Brading
Chartered Accountants and Statutory Auditors
1 Sopwith Crescent
Wickford Business Park
Wickford
Essex SS11 8YU

15/7/18

Income and expenditure account for the year ended 31st March 2015

	Note	2015	2014
		£	£
Turnover	3.3 & 9	325,621	315,332
Operating costs	Page 20	283,088	355,058
Operating surplus/(deficit)		42,533	(39,726)
Interest receivable and similar income Interest payable and similar charges	12 13	31,704 (5,472)	155,164 (6,593)
Surplus on ordinary activities for the year		68,765	108,845
Transfers (to)/from designated reserves:			
To future cyclical repairs reserve	3.9 & 8	(50,000)	(110,000)
From future cyclical repairs reserve		52,643	112,103
Total net surplus for the year		71,408	110,948

There is no difference between the reported surplus for the year and historical cost surpluses or deficits.

The results relate wholly to continuing activities.

On behalf of the board

MR M STANTON-DUNNE

Chairman

MRS P GRIFFITHS

MR R THOMSON

Statement of Total Recognised Surpluses and Deficits

For the year ended 31st March 2015

	2015 £	2014 £
Total net surplus for the year	71,408	110,948
Unrealised surpluses/(deficits) on investments	945	(6,687)
Total surpluses recognised since last financial statements	72,353	104,261

Balance sheet as at 31st March 2015	N I - 4 -	2015	2014
	Note	2015	2014
Tangible fixed assets		£	£
Investments	4	223,553	228,080
Housing properties Gross cost less depreciation Social Housing Grant	5 5	741,544 (592,003)	745,679 (592,003)
		373,094	381,756
Other tangible fixed assets Fixtures, fittings and equipment	14	9,234	10,864
Current assets		382,328	392,620
Debtors and prepayments Cash at bank and in hand	15	743 1,096,408 1,097,151	1,025,140 1,025,140
Current liabilities			
Creditors: amounts falling due within one year	16	14,327	22,318
Net current assets		1,082,824	1,002,822
Total assets less current liabilities		1,465,152	1,395,442
Financed by:			
Creditors: amounts falling due after more than one year Housing property finance – Social Housing Creat assisted scheme	6	2	2
Social Housing Grant assisted scheme	6	2	2
Capital and reserves Revaluation reserve	8	5 251	4,406
Designated reserve	0	5,351	4,400
Future cyclical repairs reserve	8	3,065	5,708
Income and expenditure – accumulated surplus	8	1,456,734	1,385,326
		1,465,152 ======	1,395,442 =======

The financial statements, which have been prepared in accordance with the special provisions relating to the companies subject to the small companies regime within Part 15 of Companies Act 2006 were approved and authorised for issue by the board on 17th June 2015 and signed on its behalf.

Chairman

MR R THOMSON

Notes to the accounts for the year ended 31st March 2015

1 Executive committee's responsibilities

The executive committee are responsible for preparing the annual Report and the financial statements in accordance with applicable law and UK Generally Accepted Accounting Practice (UK GAAP).

Company law require the executive committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the surplus and deficit of the company for the period. In preparing these financial statements the executive committee are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The executive committee are responsible for keeping adequate accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

2 Status of society

The society is a company limited by guarantee registered under the Companies Act 2006 (number 1005700), having no share capital, and is registered as a charity (number 262505), and is registered with The Homes and Communities Agency (formerly The Tenant Services Authority) as a registered social landlord (number H0552).

3 Accounting policies

3.1 General

The principal accounting policies of the society are set out in the following subparagraphs:

3.2 Accounting basis

The financial statements have been prepared in accordance with applicable United Kingdom financial reporting standards, the Statement of Recommended Practice: Accounting by Registered Social Housing Providers (Updated 2010) and with the Accounting Direction for private registered providers of social housing in England 2012. The accounts are prepared in accordance with the historical cost basis of accounting except as modified by the revaluation of investments and certain fixed assets.

3.3 Turnover

Turnover represents rental and service charges income receivable in the year net of rent and service charge losses from voids, Supporting People income, revenue grants from local authorities and the Homes and Communities Agency.

3.4 Investments

Listed investments are classified as fixed assets and are stated at market value. Revaluations of investments are reported in the Statement of Total Recognised Gains and Losses and are transferred to the Revaluation Reserve. Impairments are recognised in the Statement of Total Recognised Gains and Losses and in the Income and Expenditure Account as directed by the Statement of Recommended Practice.

3.5 Fixed assets. Housing land and buildings

Housing land and buildings are stated at cost. The cost of properties is their purchase price together with incidental costs of acquisition including interest payable. Interest payable is capitalised by applying the society's cost of borrowing to expenditure during the construction of the property up to the date of practical completion.

Housing properties in the course of construction are stated at cost and are transferred into housing properties when completed.

Expenditure on existing housing properties is capitalised when it is either capable of generating increased future rents, extends their useful economic lives or significantly reduces future maintenance costs. All other expenditure in respect of general repairs to the housing stock is charged to the income and expenditure account as it is incurred.

3.6 Depreciation

3.6.1 Housing land and buildings. SHG assisted schemes

- i. Depreciation, as defined in (ii) below, is provided on the cost of freehold buildings;
- ii. Depreciation is not charged on that portion of the cost which has qualified, or which will qualify, for SHG;

3.6.2 Fixtures, fittings and equipment

Depreciation is charged on the reducing balance basis at 15% per annum.

3.6.3 General

A pro rata depreciation charge is made on fixed assets in the year that the asset is brought into use and no charge is made in the year of disposal.

3.7 Social Housing Grant

Where developments have been financed wholly, or partly, by Social Housing Grant (SHG), the net book value of those developments has been reduced by the amount of the grant receivable which is shown separately in the balance sheet. Provision is made for repayment of SHG where the property is expected to be sold in the foreseeable future. SHG in respect of housing properties in the course of construction received in advance of expenditure is shown as a current liability.

This treatment is a departure from the requirements of company law, as specified in Schedule 1 of the Large and Medium-sized Companies and Groups (Accounts and Reports) Regulations 2008 but in the opinion of the board is a relevant accounting policy, comparable to that adopted by other Registered Social Housing Providers, required to present a true and fair view of the RHSP's state of affairs.

3.8 Fixed assets. Fixtures, fittings and equipment

Assets donated to the society are recognised as income and included in the balance sheet where material. All other donated assets are not included in the balance sheet. All other assets are included at cost.

3.9 Future cyclical and major repairs

Due to the nature of the society's accommodation there is no contribution from Rent Surplus Fund to major repairs.

It is the executive committee's opinion that amounts will be required for future cyclical and major repairs in the medium and long term and therefore amounts previously set aside as provisions have been carried to designated reserves (note 8). Amounts similar to those provided in previous years will continue to be set aside as reserves in future years.

The amounts set aside are based on the society's obligation to carry out such works on a continuing basis for the future cyclical maintenance and major repairs of its property, based on planned programmes of works for which SHG will not be claimed.

3.10 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Expenditure which is directly attributable to specific activities has been included in those cost categories. Where costs are attributable to more than one activity, they have been apportioned across the cost categories on a basis consistent with the use of these resources.

3.11 Corporation Tax and VAT

The society has charitable status and is exempt from Corporation Tax on the income it has received.

The society is not registered for VAT. Accordingly no VAT is charged to residents, and expenditure in the income and expenditure account includes the relevant VAT.

4	Investments - Listed Investments	,	
		2015	2014
		£	£
	Cost		
	At 1 st April	223,674	230,267
	Charge to income and expenditure account	(5,472)	(6,593)
	At 31st March	218,202 =======	223,674 =======
	Revaluations		
	At 1 st April	4,406	11,093
	Revaluation during the year	945	<u>(6,687</u>)
	At 31st March	5,351 ======	4,406
	Market value at 31st March	223,553	228,080
		======	=======
5	Housing land and buildings		
	money and was summings	2015	2014
		£	£
	SHG assisted schemes freehold		
	Cost – completed schemes		
	At 1st April	798,793	798,793
	Additions	<u> </u>	
	At 31st March	798,793 ======	798,793 ======
	Depreciation		
	At 1 st April	53,114	48,979
	Charged in year	4,135	4,135
	At 31st March	57,249	53,114
	Net book amount at 31st March	741,544 ======	745,679
	SHG assisted schemes freehold		
	Social Housing Grant At 1 st April	592,003	592,003
	Received in year		
	At 31 st March	592,003	592,003
		======	

Included within the freehold properties shown above is a former housekeepers' flat which is no longer occupied by members of staff. The flat has been let on a non-social basis and its value constitutes an immaterial part of the total freehold valuation.

6 Housing property finance

nousing property imanet	2015	2014
	£	£
Mortgage loans. SHG assisted schemes	2	2
	==	==

The housing mortgage loan is from The Housing Corporation and is secured by a charge on the society's freehold land and buildings.

7 Share capital

There is no authorised share capital and the number of members, each of whose liability is limited to £1, at the year end was 13.

Each of the members is entitled to one vote in respect of the society's affairs. None are entitled to distribution on a winding up of the society.

8 Reserves

		Income and expenditure account	Revaluation reserve - Investments	Future cyclical repairs reserve (Note 3.8)
		e £	£	£
	At 1 st April 2014 as reported (Pages 10 & 11) Income and expenditure –	1,385,326	4,406	5,708
	costs incurred (Page 9)	-	-	(52,643)
	revaluation (Page 10)	-	945	-
	surplus/transfers (Page 9)	71,408		50,000
	At 31st March 2015	1,456,734	5,351	3,065
9	Turnover		2015	2014
				£
	Turnover can be analysed as follows:		£	I.
	Social housing rent and service income		319,421	309,332
	Other rental income		<u>6,200</u>	6,000
			325,621	315,332
			======	

			Page 17
10	Employees	2015	2014
		£	£
•	Employee costs:	116,502	116,232
	Salaries and wages Social Security	4,058	7,575
		120,560	123,807
			======
		2015	2014
		No.	No.
	Average weekly number of persons employed during year expressed in full time equivalents (35 hours per week)		
	Staff employed within the homes	8 ==	8 ==
	No employee received remuneration of more than £60,000.		
11	Payments to members, committee members, Officers, etc	2015	2014
		£	£
	Fees, remuneration or expenses payable to members of	*	3€
	the society who were neither members of the committee of management nor employees of the society	Nil	Nil
	Fees, remuneration or expenses payable to members of	====	====
	the committee of management of the society who were		
	neither officers nor employees of the society	Nil ====	Nil ====
	Fees, remuneration or expenses paid to officers of the	0.140	2.075
	society who were not employees	2,142 ====	2,075 ====
	Payments or gifts made, or benefits granted, to the		
	persons referred to in Sections 13 and 15 of the Housing Associations Act 1985	Nil	Nil
	•	====	====
12	Interest receivable and similar income		
•		2015	2014
		£	£
	Donations received	10,531	135,106
	Other miscellaneous income Bank and short term deposit interest gross	537 	341
		31,704	155,164
			======

13	Interest receivable and similar income	2015	2014
		£	£
	Unrealised loss on investments	5,472 =====	6,593
14	Fixtures, fittings and equipment	2015	2014
		£	£
	Cost At 1 st April	125,729	125,729
	Additions Housing Association Furniture Allowance	- (4,741)	<u>(4,741</u>)
	At 31 st March	120,988	120,988
	Depreciation At 1st April Charged in year	110,124 1,630	108,207 1,917
	At 31 st March Net book amount At 31 st March	9,234	110,124 ======= 10,864
	At 31 Water	=====	======
15	Debtors and prepayments due within one year	2015	2014
		£	£
	Trade debtors	743 =====	-
16	Creditors and accruals due within one year	2015	2014
	·	£	£
	Accruals and other creditors	14,327	22,318

Included within creditors is an amount of £1,317 (2014 - £2,617) relating to social security and other taxes.

17 Housing stock

-	Units under development		Units in management	
	2015	2014	2015	2014
A common della m	No.	No.	No.	No.
Accommodation: number of bed spaces	Nil	Nil	21	21
•	===	===	===	===

18 Provision for cyclical and major repairs

During the year ended 31st March 2015 the society continued a programme of refurbishment to both homes. As the costs incurred during the year greatly exceeded the regular provisions for cyclical and major repairs the executive committee considered it appropriate to make a higher than normal transfer for the year ended 31st March 2015.

Detailed hostel property revenue account for the year ended 31st March 2015

	2015	2014
	£	£
Income		
Residents' charges and other rental income	333,061	325,364
Losses arising from vacancies and absences	<u>7,440</u>	10,032
Turnover – net income from residents' charges	325,621 ======	315,332
Expenditure		
Management expenses	2.66	2.562
Insurance	3,661	3,563
Telephone Manufactor for the Abbrevial Society	2,053	1,574
Membership fee the Abbeyfield Society Auditors' remuneration	5,908 3,480	5,479 3,600
Stationery and postage	<i>3</i> ,400	330
Travelling expenses	874	897
Advertising	4,086	5,429
Training and conferences	1,535	1,516
Other expenditure	1,557	963
Legal and professional fees	2,443	8,343
Bank charges	30	30
	25,627	31,724
The section of the se	======	======
Repairs and maintenance Day-to-day repairs	17,646	19,880
Cyclical repairs (transferred to appropriate reserve	17,040	19,000
see pages 9 and 16)	52,643	112,103
ooo pagoo y ana 10)		
	70,289 == ===	131,983 ======
Service costs		
Care and catering	120.560	122 807
Employee costs	120,560 30,858	123,807 30,728
Food costs and cleaning materials Window cleaning	689	583
Garden maintenance	3,650	3,387
Council tax/rates	5,247	6,754
Water rates	4,303	4,022
Heating	6,859	8,100
Lighting	6,233	4,804
Sundry expenses	3,008	3,114
Depreciation		
Fixtures, fittings and equipment	1,630	1,917
Buildings	4,135	<u>4,135</u>
	187,172	191,351
Operating costs	283,088	355,058
Hostel property revenue operating surplus/(deficit)	===== 42,533	(39,726)
Later a standard and transfer (manage)	-77 -===	=======
	$\mathcal{K} \vee \mathcal{K}$	

MR M STANTON-DUNNE

Chairman

MRS P GRIFFITHS

MR R THOMSON