REPORT AND ACCOUNTS
FOR THE PERIOD ENDED 30TH APRIL 1996

REGISTERED No. 969186

GRAY & COMPANY
Certified Accountants & Registered Auditors



#### REGISTERED No. 969186

## **DIRECTORS**

M Chambers
Mrs R Chambers

#### SECRETARY

M Chambers

## **AUDITORS**

Gray & Company Certified Accountants & Registered Auditors 1 Virgil Street Waterloo London SE1 7EF

## **BANKERS**

Barclays Bank plc 99 Hatton Garden London EC1N 8DN

#### REGISTERED OFFICE

74 Long Lane London EC1A 9ET

# INDEX TO THE ACCOUNTS FOR THE YEAR TO 30TH APRIL 1996

	Page No:
Report of the Directors	1
Report of the Auditors	2
Profit & Loss Account	3
Balance Sheet	4
Notes to the Financial Statements	5 - 7
The following page does not form part of the audited accounts:-	
Detailed Profit & Loss Account	8

# REPORT OF THE DIRECTORS for the year ended 30th April 1996

#### 1. ACCOUNTS

The directors present their report and accounts for the year ended 30th April 1996.

#### 2. STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company Law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit and loss of the company for that period. In preparing the financial statements, the directors are required to:

select suitable accounting policies and then apply them consistently;

make judgements and estimates that are reasonable and prudent;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safe guarding the assets of the company and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

#### 2. PRINCIPAL ACTIVITY

The principal activities of the company in the period under review were those of recruitment consultants and publishers.

#### 3. DIRECTORS AND THEIR INTERESTS

The directors who were in office during the period and their beneficial interest in the issued ordinary share capital of the company was as follows:

1996
1995

	£	£
M Chambers	9,900	9,900
Mrs R Chambers	100	100

#### 8. AUDITORS

In accordance with Section 385 of the Companies Act 1985, a resolution proposing the re-appointment of Gray & Company as Auditors to the company will be proposed at the forthcoming Annual General Meeting.

#### 9. CLOSE COMPANY TAXATION

In the opinion of the directors, the company is a close company within the meaning of the Income and Corporation Taxes Act 1988.

The directors have taken advantage of special exemptions conferred by Part II of Schedule 8 to the Companies Act 1985 applicable to small companies in the preparation of the directors' report.

By Order of the Board
19th day September 1996.

M Chambers

#### AUDITORS' REPORT TO THE MEMBERS OF

#### ORBACH & CHAMBERS LIMITED.

We have audited the accounts on pages 3 to 7 which have been prepared on the basis of the accounting policies set out on page 5.

#### Respective responsibilities of directors and auditors

As described on page 1, the company's directors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

#### Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the company's affairs at the 30th April 1996 and of its profit for the year then ended and have been properly prepared in accordance with the provisions of the Companies Act 1985 applicable to small companies.

Gray & Company.

Gray & Company
Certified Accountants & Registered Auditors

1, Virgil Street
Waterloo
London
SE1 7EF

Dated this 19th day of September 1996.

## PROFIT & LOSS ACCOUNT

## FOR THE PERIOD ENDED 30TH APRIL 1996

			<u>1995</u>
	NOTES	<u>£</u>	<u>£</u>
TURNOVER	1b,	1,587,726	1,007,849
Cost of Sales		(1,100,963)	(739,684)
GROSS PROFIT		486,763	268,165
Administrative Expenses		(336,024)	(186,855)
OPERATING PROFIT/(LOSS)	2	150,739	81,310
Interest Received		12,863	8,248
		163,602	89,558
Interest Payable		<u> </u>	<del></del>
PROFIT/(LOSS) On Ordinary	7		
Activities before Taxation		163,602	89,558
TAXATION	3	(43,682)	(18,249)
PROFIT/(LOSS) On Ordinary Activities after Taxation	7 1	119,920	71,309
Dividends paid RETAINED PROFIT/(LOSS)			<del></del>
for the period		119,920	71,309

## STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

There are no other recognised gains and losses other than the profit for the year.

The Notes on pages 5 to 7 form an integral part of these accounts.

#### BALANCE SHEET AS AT 30TH APRIL 1996

				<u>1995</u>	
	Notes	£	£	£ £	
FIXED ASSETS Tangible Assets	1(c),4	4	2,271	40,583	
CURRENT ASSETS					
Debtors Cash at Bank and in Hand	l <u> </u>	06,875 57,214 4,089	- 	281,746 <u>117,069</u> 398,815	
CREDITORS: Amount falling	-	2,057)	<u>(                                    </u>	265,015)	
NET CURRENT ASSETS/(LIAE	BILITIES)	25	2,032	133,800	
TOTAL ASSETS LESS CURRENT LIABILITIES		29	4,303	174,383	
CAPITAL AND RESERVES Called up Share Capital Profit and Loss Account Surplus	7		,000	10,000 164,383	
Bulpius			,303	174,383	

The directors have taken advantage of special exemptions conferred by Part I of Schedule 8 to the Companies Act 1985 applicable to small companies in the preparation of the accounts and have done so on the grounds that, in their opinion, the company is entitled to those exemptions.

The Financial Statements on pages 3 to 7 were approved on: 19th September 1996

M-Chambers - Director

NOTES TO THE FINANCIAL STATEMENTS - 30TH APRIL 1996

#### 1. ACCOUNTING POLICIES

(a) Basis of accounting.

The accounts have been prepared under the historical cost convention.

(b) Turnover

Turnover represents sales and expenses receivable excluding Value Added Tax.

(c) Tangible fixed assets

Depreciation is provided, at the following annual rates in order to write off each asset over its estimated useful life:

Leasehold property - Period of the lease

Motor vehicles - 20% on cost.

Office Equipment &

Fixtures & fittings - 15% on cost.

(e) Accounting for leases

Assets held under operating leases are not capitalised; the rental payments are written off in the profit and loss account as they are incurred.

(f) Pension costs

The pension costs charge represents contributions and expenses payable by the company to an executive defined contribution pension scheme.

#### 2. OPERATING PROFIT

The operating profit is stated after charging:

	£	1995 £
Depreciation of Tangible Assets	16,412	13,697
Auditors Remuneration	<u>5,000</u>	<u>5,000</u>

#### 3. TAXATION

The tax charge on the profit on ordinary activities for the year was as follows:

year was as rorrows:	£	<u>1995</u> £
U.K.Corporation tax @ 25% based upon the results of the period. Repayment of tax resulting from a loss relief claim	43,682	18,249
	43,682	18,249

NOTES TO THE FINANCIAL STATEMENTS - 30TH APRIL 1996

## 4. TANGIBLE FIXED ASSETS

		Fixtures		
	Land &	Furniture	Motor	
	Buildings	& Equip.	Vehicle	s <u>Total</u>
	£	£	£	£
Cost:				
At 1.5.95	3,183	84,080	5,425	92,688
Additions	· <u>-</u>	18,100	-	18,100
Disposals	<u> </u>	<u> </u>		
At 30.4.96	3,183	102,180	5,425	110,788
			•	
Depreciation:				
At 1.5.95	(3,182)	(44,855)	(4,068)	(52,105)
Eliminated				
On Disposals	-	_	-	_
Charge for Period.		(15,327)	(1,085)	(16,412)
At 30.4.96	(3,182)	(60, 182)	(5,153)	(68,517)
Net book Value:				
At 30.4.96	1	41,998	272	42,271
		•		
At 30.4.95	1_	39,225	1,357	40,583

The net book value of land and buildings thus comprise:-

		<u>1995</u> £
Long leasehold	<u>1</u>	<u>1</u> 1
5. DEBTORS	£	1995 £
Trade Debtors Other debtors	284,202 422,673	127,722 154,024
	706,875	281,746
6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR Directors' current accounts Trade Creditors Social Security and Other Taxes Other creditors Accruals & deferred income	£ 103,293 30,343 174,566 5,618 208,237 522,057	149,696

## NOTES TO THE FINANCIAL STATEMENTS - 30TH APRIL 1996

7.	CALLED UP SHARE CAPITAL	£	<u>1995</u> £
	Authorised Ordinary shares of £1 each	10,000	10,000
	Allotted, issued and fully paid Ordinary shares of £1 each	10,000	10,000

## 8. DIRECTORS REMUNERATION & INTERESTS

a) Emoluments of the directors were as follows:

	£	<u>1995</u> £
Directors fees	20,000	20,000
Other emoluments	_	_
Pension Scheme Contribution	129,600	
	149,600	20,000

### 9. OPERATING LEASES

Payments committed to be made during the next year for leases which expire:-

<b>-</b>	Land & Buildings	
	£	<u>1995</u> £
Within: - One Year	_	-
Within: - Two to Five Years	-	-