# FINANCIAL STATEMENTS 31ST AUGUST 2002

Registered number: 820476

Charity number: 311068

\*A3HSYHNO\* 0472
COMPANIES HOUSE 16/01/03

VANTIS MORTON THORNTON

ACCOUNTANTS AND BUSINESS ADVISORS

St. Albans

# **FINANCIAL STATEMENTS**

# for the year ended 31st August 2002

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# The following page does not form part of the statutory accounts

Company detailed income and expenditure account

Appendix 1

#### **COMPANY INFORMATION**

# **31st August 2002**

Limited by Guarantee

Incorporated in England and Wales

Registered Number

820476

Charity Number

311068

**CHAIRMAN** 

D.J.R. Pirie, BSc, CEng, MICE

OTHER GOVERNORS

Mrs J. Berry, BA, MEd Mrs J. Burridge, BA, AKC

A. Clarke

Mrs D.J. Davies, JP, RSCN, SRN Dr I.P. Evans, MA, PhD, CChem, MRSC

R. Harman, MA

Mrs A. Hodgkiss, BSc, PGCE D.R. Ireson, ARCM, Cert Ed.

T.A. Mercer

Dr A. Punter, PhD, Med (dstn.), BA (Hons), PGCE, Member ILT

P. Purver, BSc (Hons) J.D. Saner, MA (Oxon) C.P. Smith, FCA M.B. Rayner, FRICS

REGISTERED OFFICE

Beechwood Park School

Markyate St. Albans Herts.

**ACCOUNTANTS** 

Vantis Morton Thornton

Accountants. Business Advisors

Torrington House 47 Holywell Hill St. Albans Herts. AL1 1HD

**AUDITORS** 

Audit Assure

Chartered Accountants Torrington House 47 Holywell Hill St. Albans Herts. AL1 1HD

#### **GOVERNORS' REPORT**

#### 31st August 2002

The governors present their report and the audited financial statements for the year ended 31st August 2002.

#### Objects of the charity

The charity is constituted as a company limited by guarantee and as such the governing documents are the Memorandum and Articles of Association.

Beechwood Park School is a preparatory school for over 450 boys and girls aged from 4 to 13 years.

On a daily basis the school is managed by the headmaster with financial decisions taken by the bursar. The general purposes committee of the governing body meets once a term to consider areas requested by the headmaster and bursar. The full board of governors meets once a term to consider school policies and long term strategies.

#### Review of activities

The school has a rolling five year plan regarding curriculum development and staffing requirements

The school has also benefited from fundraising activities run by parent groups

#### Governors

The governors of the school during the year were as follows:

(Appointed 01.09.2001) Mrs J. Berry, BA, MEd (Resigned 31.08.2002) Mrs J. Burridge, BA, AKC A. Clarke Mrs D.J. Davies, JP, RSCN, SRN Dr I.P. Evans, MA, PhD, CChem, MRSC R. Harman, MA (Appointed 01.09.2001) Mrs A. Hodgkiss, BSc, PGCE (Appointed 01.09.2001) D.R. Ireson, ARCM, Cert Ed. D.E. Laing, MA, RIBA (Resigned 30.08.2001) Mrs E. Latter, BSc (Resigned 22.11.2000) T.A. Mercer D.J.R. Pirie, BSc, CEng, MICE Dr A. Punter, PhD, Med (dstn.), BA (Hons), PGCE, Member ILT P. Purver, BSc (Hons) (Appointed 01.11.2000) J.D. Saner, MA (Oxon) C.P. Smith, FCA M.B. Rayner, FRICS (Appointed 01.10.2002)

None of the governors has any beneficial interest in the company. All of the governors are members of the company and guarantee to contribute £1 in the event of a winding up.

Each governor has to stand for re-election every three years, with one third of the board having to stand for re-election every year.

continued.....

#### **GOVERNORS' REPORT**

#### 31st August 2002

#### Review of financial position

The group and company's balance sheets as detailed on pages 7 and 8 show a satisfactory position at the year end.

The results for the year are shown in the group's statement of financial activities on page 6.

Beechwood Park School Limited has two wholly owned subsidiary companies, Beechwood Park Services Limited and Beechwood Park Properties Limited.

Beechwood Park Services Limited operates the trading activities associated with the school. The results for the year show a trading surplus which has been taken to reserves. Beechwood Park Properties Limited has been used in the property development programme.

The governors do not foresee any major changes in the school's activities or overall management structure in the near future.

#### Reserves

A surplus on reserves has been generated over the years by the school, in order that the buildings and standards of education can be maintained.

Where fixed assets are donated to the school they are allocated to a restricted reserve at their value at the time of the gift. The reserve is then released to general funds over the asset's useful economic life.

Designated funds are created by the headmaster by setting aside or "earmarking" funds out of the unrestricted funds for the specific purposes.

None of the various funds were in deficit at the year end or at any time during the year.

#### Risks

The major risk facing the school is the inability to maintain pupil numbers and be unable to meet repayments to the school's bankers as required. The funding strategy is regularly reviewed by the governors and they consider the school to be adequately covered. The school's strategic policies aim to maintain this. The general purposes committee has an ongoing policy of review regarding funding matters.

# Statement of Governors' Responsibilities

We are required under company law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements we are required to:

select suitable accounting policies and apply them consistently;

make reasonable and prudent judgements and estimates;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

# **GOVERNORS' REPORT (CONTINUED)**

We are also responsible for:

keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 1985;

safeguarding the company's assets;

taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

# BEECHWOOD PARK SCHOOL LIMITED INDEPENDENT AUDITORS' REPORT

#### Independent Auditors' report to the members of

#### **Beechwood Park School Limited**

We have audited the financial statements on pages 4 to 21 for the year ended 31 August 2002. These financial statements have been prepared under the historical cost convention and the accounting policies set out on page 11.

#### Respective responsibilities of governors and auditors

As described on page 2, the governors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

# **Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the governors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable company and of the charitable group's affairs at 31st August 2002 and of its incoming resources and application of resources, including income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

2nd December 2002

AUDIT ASSURE
CHARTERED ACCOUNTANTS
& REGISTERED AUDITORS
TORRINGTON HOUSE
47 HOLYWELL HILL
ST. ALBANS
HERTS AL1 1HD

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#### CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT

#### for the year ended 31st August 2002

	Note	<b>Group</b> <b>2002</b> £	<b>Group</b> <b>2001</b> £
Gross income of charitable operations		3112754	2887327
Non-charitable income of charitable operations	2	8554	11508
Total income of continuing operations		3121308	2898835
Total expenditure of continuing operations		(2933312)	(2694180)
		<del></del>	
Net income/(expenditure) for the year before transfers and investment asset disposals		187996	204655
(Loss)/gain on disposal of fixed assets		-	-
Net Income/(Expenditure) for the Year		187996	204655
		<del></del>	

None of the group's activities were acquired or discontinued during the above two financial years.

There are no recognised gains and losses in 2002 or 2001 other than the profit for the year.

Total income comprises £3121308 for unrestricted funds. A detailed analysis of income by source is provided in the statement of financial activities.

Turnover of non charitable trading subsidiaries amounted to £164997. A detailed analysis of the trading results is shown in note 2.

Detailed analysis of the expenditure are provided in the statement of financial activities and Note 2.

Net income before investment asset disposals for the year of £187996 comprises £187996 net income of unrestricted funds as shown in the statement of financial activities.

The summary income and expenditure is derived from the statement of financial activities on page 6 which together with the notes to the accounts on pages 11 to 21, provides full information on the movements during the year of all funds in the group.

# INCOME AND EXPENDITURE ACCOUNT

# for the year ended 31st August 2002

		S	School 2002		chool 2001
	Note	£	£	£	£
Income	3		3105741		2860648
Expenditure					
Staff costs	5	2231990		2019659	
Depreciation Other operating charges	4	93664 534549		94924 508295	
			(2860203)		(2622878)
Revenue surplus			245538		237770
Less exceptional items			(30000)		<u>-</u>
Less interest payable	6		(40775)		(53237)
Add interest receivable	7		7013		5376
Add donation receivable from subsidiary			-		6336
Net revenue surplus	20		181776		196245

None of the company's activities were acquired or discontinued during the above two financial years.

There are no recognised gains and losses in 2002 or 2001 other than the profit for the year.

# CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

# for the year ended 31st August 2002

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2002 £	Total Funds 2001 £
Incoming resources Donations and similar resources School fees Other income Investment income  Total incoming resources	2 7	13947 3105741 164997 7013 	- - - -	13947 3105741 164997 7013 ————————————————————————————————————	21303 2860648 152856 5376 
Fundraising and publicity	9	9459	-	9459	8355
Net incoming resources available for charitable purposes		3282239	-	3282239	3031828
Resources expended School expenditure less disbursement income		250604	-	250604	243303
Direct charitable expenses Management and administration of the school	10 11	2466689 376950	-	2466689 376950	2235434 348436
Net incoming/(outgoing) resource: Transfers between funds	s	187996 1569	(1569)	187996 -	204655
Net incoming/(outgoing) resource for the year after transfers	s	189565	(1569)	187996	204655
Balances brought forward at 1st September 2001		958281	11313	969594	764939
Balances carried forward at 31st August 2002		1147846	9744	1157590	969594

The notes on pages 11 to 21 form part of these accounts

# **CONSOLIDATED BALANCE SHEET**

# at 31st August 2002

	Note	Group 2002 £	Group 2001 £
Fixed assets Tangible assets	12	2104059	2101022
Investments	2	2104039	-
		2104059	2101022
Current assets		<del></del>	
Stocks	15	52592	51665
Debtors	16	108988	149621
Cash at bank and in hand		531	41499 ———
		162111	242785
Creditors: amounts falling due within one year	17	(591939)	(560925)
Net current assets		(429828)	(318140)
Total assets less current liabilities		1674231	1782882
Creditors: amounts falling due after more than one year	18	(516641)	(813288)
Net assets		1157590	969594
Income funds		<del> </del>	
Unrestricted funds:			
Designated funds		6504	8715
Other charitable funds		1141342	949566
Restricted funds:		9744	11313
Total funds	22	1157590	969594

The financial statements on pages 4 to 21 were approved by the governors on their behalf by:

# **BALANCE SHEET**

# at 31st August 2002

		s	School 2002		chool 2001
	Note	£	£	£	£
Fixed assets					
Tangible assets Investments	13 2		1753908 222000		1774585 222000
Current assets			1975908		1996585
Stocks Debtors Cash at bank and in hand	15 16	17223 115844 287		18261 163717 39624	
		133354		221602	
Creditors: amounts falling due within one year	17	(448103)		(439823)	
Net current liabilities			(314749)		(218221)
Total assets less current liabilities			1661159		1778364
Creditors: amounts falling due after more than one year	18		(516641)		(813288)
Net assets			1144518		956076
Funds of the charity					
Unrestricted funds: Designated funds Other charitable funds Restricted funds:	19 20 21		6504 1128270 9744		8715 945048 11313
Total funds			1144518		965076
				_	

The financial statements on pages 4 to 21 were approved by the governors on 2nd december 200 and signed on their behalf by:

Jui

# CONSOLIDATED CASH FLOW STATEMENT

# for the year ended 31st August 2002

		2002 £		2001 £
Net cash inflow from operating activities		405363		474884
Returns on investments and servicing of finance Interest received Interest paid	7013 (40775)		5376 (53237)	
Net cash outflow for returns on investment And servicing of finance	s	(33762)		(47861)
Capital expenditure Receipts from sales of tangible assets Purchase of fixed assets	(137427)		(524445)	
Net cash outflow for capital expenditure		(137427)		(524445)
Net cash inflow/(outflow) before management of Liquid resources and financing		234174		(97422)
Financing Loan advances Loan repayments	(270681)		400000 (101963)	
Net cash outflow from financing		(270681)		298037
(Decrease)/Increase in cash in the year		(36507)		200615

# NOTES TO THE CONSOLIDATED CASH FLOW STATEMENT

# for the year ended 31st August 2002

1	Reconciliation of operating profit t activities	g 2002 £	2001 £		
	Operating profit Depreciation of tangible assets (Profit)/loss on disposal of tangible as (Increase)/decrease in stocks Decrease in debtors Increase in creditors	ssets		221758 134390 - (927) 40633 9509	252516 124000 - 1226 7144 89998
	Net cash inflow from operating ac	tivities		405363	474884
2	Analysis of net debt	1 September 2001	Cash Flow	Other non- cash changes	31 August 2002
	Net cash:	£	£	£	£
	Cash at bank and in hand Bank overdrafts	41499 (94416)	(40968) (47354)	<u>-</u> -	531 (141770)
		(52917)	(88322)	<u>-</u>	(141239)
	Debt: Debts falling due within one year Debts falling due after one year	(80751) (733988)	22349 300147	- -	(58402) (433841)
		(814739)	322496	-	(492243)
	Net debt	(867656)	234174	· ===	(633482)
3	Reconciliation of net cash flow to	o movement in ne	t debt	2002 £	2001 £
	(Decrease)/Increase in cash in the cash outflow/(inflow) from decrease		İ	(36507) 270681	200615 (298037)
	Movement in net debt in the year Opening net debt			234174 (867656)	(97422) (770234)
	Closing net debt			(633482)	(867656)

#### **NOTES ON FINANCIAL STATEMENTS**

#### 31st August 2002

#### 1 Accounting policies

#### **Basis of accounting**

The financial statements have been prepared in accordance with applicable accounting standards and under historical cost accounting rules and under the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in October 2000.

#### Income

Income represents the net fees and other items invoiced by the school.

#### Depreciation

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Freehold property 4% straight line (excessive wear and tear)

2% straight line (normal wear and tear) 10% straight line (temporary buildings)

Freehold buildings Depreciation is only charged on new buildings when they

have been completed.

Motor vehicles 20% straight line

Fixtures and equipment Expenditure relating to major projects is written of over

3-10 years straight line, all other expenditure is charged

against revenue as incurred.

#### Stocks

Stocks are valued at the lower of cost and net realisable value.

#### **Pensions**

The company contributes to the Teachers' Superannuation Scheme at rates set by the Scheme Actuary and advised to the Board by the Scheme Administrator. The company also contributes to a defined contribution scheme for non-teaching staff.

#### Direct charitable expenditure

This is allocated on the basis of all educational expenses including premises expenditure less any disbursement income.

#### **NOTES ON FINANCIAL STATEMENTS**

# 31st August 2002

2	Investments	Group 2002 £	Group 2001 £	School 2002 £	School 2001 £
	Investment in subsidiary undertakings at cost:-				
	Beechwood Park Services Limited	-	-	30000	30000
	Beechwood Park Properties Limited	-	-	192000	192000
		-	-	222000	222000
				<del></del>	<del></del>

# Net income from trading activities of subsidiaries

The charity holds 100% of the issued ordinary share capital of Beechwood Park Services Limited, a company incorporated in England and Wales. This company operates the trading activities of the school.

Relevant financial information is as follows:

Profit and loss account	2002 £	<b>2001</b> £
Turnover	155313	143172
Cost of sales	(78781)	(76529)
Gross profit	76532	66643
Administration expenses	(71182)	(57672)
Retained in subsidiary	5350	8971
Capital and reserves	44322	38971
	<del></del>	

The company holds 100% of the issued ordinary share capital of Beechwood Park Properties Limited, a company incorporated in England and Wales. This company operates the property activities of the school.

Relevant financial information as follows:

Profit and loss account Turnover Administration expenses	2002 £ 9684 (6480)	<b>2001</b> £ 9684 (7147)
Net profit Amount donated to Beechwood Park School	3204	2537 (6336)
Retained in subsidiary	3204	(3799)
Capital and reserves	190751	187547

# **NOTES ON FINANCIAL STATEMENTS**

# 31st August 2002

# 3 Income

Income represents the net fees and other items invoiced by the school. The average number of pupils at the school during the year, including boarders, was as follows:

		2002	2001
	Reception	47	48
	Junior	238	237
	Senior	166	168
		451	453
4	Operating profit/(loss)	2002	2001
		£	£
	Other operating charges include:		
	Auditors' remuneration	3800	4000
	Operating leases Hire of equipment	35221	36502
5	Employees		
		<b>2002</b> £	<b>2001</b> £
	Staff costs		
	Wages and salaries	1967891	1782427
	Social security costs	141442	131163
	Other pension costs	122657	106069
		<del>*************************************</del>	
		2231990	2019659

# **NOTES ON FINANCIAL STATEMENTS**

# 31st August 2002

5	Employees - continued	2002	2001
	Average monthly number employed	Number	Number
	Tuition Administration Housekeeping Maintenance	73 6 32 7	72 6 29 6
		118	113
	Employees earning £40000 or more	Number	Number
	£50000 - £60000 £60000 - £70000	1	1
6	Interest payable	<b>2002</b> £	<b>2001</b> £
	Bank interest Bank loan interest	2948 37827	5133 48104
		40775	53237
7	Interest receivable	2002	2001
		£	£
	Bank interest	7013	5376
		7013	5376

# 8 Taxation

The school is a registered charity and has no liability for taxation on its income. The charity's trading subsidiaries have no corporation tax liability because all profits are gifted to the charity.

# **NOTES ON FINANCIAL STATEMENTS**

# **31st August 2002**

9	Fundraising an	nd publicity
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, and passed	Unrestricted funds 2002 £	Unrestricted funds 2001 £
Advertising	9459	8355

# 10 Direct charitable expenses

Unrestricted	Unrestricted
funds	funds
2002	2001
£	£
2156562	1919077
194071	196878
6110	6490
93664	94924
-	-
16282	18065
2466689	2235434
	funds 2002 £ 2156562 194071 6110 93664 - 16282

# 11 Management and administration of the school

	Unrestricted funds 2002 £	Unrestricted funds 2001 £
Administration expenses Administration salaries	47256 105428	47569 100582
Legal and professional fees	3872	806
Audit fees	3800	4000
Accountancy fees	9532	3542
Financial expenses	50619	50589
Trading activities	156443	141348
	376950	348436
	370930	340430

# **NOTES ON FINANCIAL STATEMENTS**

# 31st August 2002

# 12 Tangible fixed assets - Group

	Land and Buildings £	Fixtures and Fittings £	Assets under Construction £	Motor Vehicles £	Total £
Cost					
1st September 2001 Additions Disposals Transfers	3003649 51935 - 389578	430251 85492 - -	389578 - - (389578)	87362 - - -	3910840 137427 - -
31st August 2002	3445162	515743		87362	4048267
Depreciation					
1st September 2001 Charge for year Disposals	1481396 79875	266470 42285 -	-	61952 12230 -	1809818 134390 -
31st August 2002	1561271	308755	-	74182	1944208
Net book amount					
31st August 2002	1883891	206988		13180	2104059
1st September 2001	1522253	163781	389578	25410	2101022

# **NOTES ON FINANCIAL STATEMENTS**

# **31st August 2002**

# 13 Tangible fixed assets - School

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Findings assets - School					
	Assets under Construction £	Motor Vehicles £	Fixtures and Fittings £	Land and Buildings £	Total £
Cost					
1st September 2001 Additions Disposals	389578 - -	12536 - -	322122 21052	2792053 51935 -	3516289 72987
Transfer	(389578)	-	-	389578	-
31st August 2002	-	12536	343174	3233566	3589276
Depreciation					
1st September 2001 Charge for year On disposals	- - -	12536 - -	252004 18021 -	1477164 75643 -	1741704 93664 -
31st August 2002	-	12536	270025	1552807	1835368
Net book amount					
31st August 2002	-	-	73149	1680759	1753908
1st September 2001	389578	-	70118	1314889	1774585
Land and buildings	s - Group and Scho	ol		<b>2002</b> £	<b>2001</b> £
Freehold				1883891	1522253
					<del></del>

The market value of the freehold property is not known but the governors consider it to be in excess of the written down value shown in the balance sheet.

# **NOTES ON FINANCIAL STATEMENTS**

# **31st August 2002**

15	Stocks	Group 2002 £	Group 2001 £	School <b>2002</b> £	School 2001 £
	Consumable stock Items for resale	13136 39456	12025 39640	13136 4087	12025 6236
		52592	51665	17223	18261
16	Debtors	Group 2002 £	Group 2001 £	School 2002 £	School 2001 £
	Fees in arrears Trade debtors Prepayments and accrued income Other debtors	51056 180 49787 7965	47612 500 91373 10136	51056 - 49547 456	47612 - 80471 8170
	Amounts owed by subsidiary undertaking	108988	149621	14785 ———— 115844	27464 ———————————————————————————————————
17	Creditors: amounts falling due within one year	Group 2002 £	Group 2001 £	School 2002 £	School 2001
	Bank loans and overdrafts Fees in advance Trade creditors Other creditors Accruals and deferred income Fees deposits Taxes and Social Security costs	200172 259181 97536 6605 19535 8900 10	175167 255157 88768 6548 24920 9800 565	111102 259181 45980 6605 16335 8900	80751 248671 71133 6548 22920 9800
		591939	560925	448103	439823

HSBC Bank Plc holds in unlimited guarantee between the school, Beechwood Park Services Limited and Beechwood Park Properties Limited. Charges exist over all property, book and other debts, chattels, goodwill and all assets and undertakings of the companies.

#### **NOTES ON FINANCIAL STATEMENTS**

# 31st August 2002

2002 £ 433841 82800	<b>2001</b> £ 733988
=	733988
	79300
516641	813288
58402	80751
58402	82317
175206	244241
200233	407430
492243	814739
	58402 58402 175206 200233

The loans which are repayable after five years are repayable by termly instalments with interest charged at 1.65% above HSBC's base rate.

# 19 Designated funds

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The income funds of the charity include the following designated funds, which have been set aside out of unrestricted funds by the governors for specific purposes:

	1st September				31st August
	2001	Donations	Transfers	Expenditure	2002
Music	1319	188	_	-	1506
West Wing Appeal	37	-	-	-	37
Headmaster's	1224	50	_	(38)	1239
Ball profit	5001	13709	123	(16245)	2588
A.L. Ingram prize	200	-	-	-	200
Holder Memorial	934	-	-	-	934
	8715	13947	123	(16282)	6504

# 20 Other charitable funds

	2002 £
1st September 2001 Retained surplus for the year Transfer to designated funds Transfer from restricted funds	945048 181776 (123) 1569
31st August 2002	1128270

# **NOTES ON FINANCIAL STATEMENTS**

# 31st August 2002

21	Restricted funds	1st September 2001	Donatio		sfer from ted funds	31st August 2002
	Equipment reserve - Science room Art department computers Middle school clock	8688 2076 549		- - -	(1241) (259) (69)	7447 1817 480
		11313	<u>-</u>	<del>.</del>	(1569)	9744
22	Total funds - Group	1st September 2001	Incoming	Outgoing	Transfers	31st August 2002
	Designated funds Other Charitable funds Restricted funds Subsidiary - Services - Properties	8715 945048 11313 8971 (4453)	13948 181776 - 5350 3204	(16282) - - - -	123 1446 (1569) - -	6504 1128270 9744 14321 (1249)
		969594	204278	(16282)		1157590

# 23 Company status

The company is limited by guarantee to the extent of £1 per member and has no share capital.

# 24 Guarantees and other financial commitments

Financial commitments under operating leases will result in the following payments falling due in the year to 31st August 2003.

	2002 Plant and Equipment £	2001 Plant and Equipment £
Expiring		
Within one year	10560	1373
In two to five years	6802	2911
in over five years	16868	22804
	34230	27088
		<del></del>

#### NOTES ON FINANCIAL STATEMENTS

#### 31st August 2002

#### 25 Related party transactions

The school made sales to Beechwood Park Services Limited of £20835 (2001 - £28918) and purchases of £35679 (2001 - £19841) during the year. The outstanding debtor at the year end was £3370 (2001 - £11416).

The school made sales to Beechwood Park Properties Limited of £1000 (2001 - £1667) and purchases of £9684 (2001 - £11380) during the year. The outstanding debtor at the year end was £11416 (2001 - £16054)

#### 26 Contingent liabilities

HSBC Bank Plc holds a multilateral guarantee over the group companies. The additional contingent liability is £89069 (2001 - £94416).

#### 27 Pension commitments

Teachers are required to join the Teachers' Pension Scheme (TPA). Under the TPA, teachers contributions, on a pay as you go basis, and employer's contributions are credited to the Exchequer. An annual account, the Teachers' Pension Account, is kept of receipts and expenditure. Any excess of income over expenditure is deemed to be invested in Government Securities. Notional interest on the deemed investment is added to the Account, and the resultant balance is known as the Notional Fund. Expenditure debited to the account excludes the cost of pension increases paid under the Pension (Increase) Act.

Every 5 years the Government actuary conducts an actuarial review of the Scheme, using normal actuarial principles. The cost of pension increases is excluded from the valuation and consequently neither teachers nor employers contribute to this added value, which is met directly by the Exchequer. The most recent review of the Scheme covering the 5 years ended 31 March 1991, was published in 1997 and showed liabilities of £49,444,000 compared with assets of £48,192,000. The Government actuary concluded that the deficiency of £1,252,000 would require supplementary contributions from employers of 0.5% per annum from 1 April 1997. During the year the company contributed 7.4% of pensionable salaries to the scheme. This was increased to 8.35% from 1 April 2002.

Non-teaching staff are eligible to participate in a defined contribution scheme managed by Federation Pension Services. The assets of the scheme are held separately from the company.