FINANCIAL STATEMENTS 31ST AUGUST 1999

Registered number: 820476

Charity number: 311068

COMPANIES HOUSE

30/06/00

MORTON THORNTON
CHARTERED ACCOUNTANTS

St. Albans

A04 COMPANIES HOUSE 0275 11/07/00

FINANCIAL STATEMENTS

for the year ended 31st August 1999

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The following page does not form part of the statutory accounts

Company detailed income and expenditure account

Appendix 1

BEECHWOOD PARK SCHOOL

COMPANY INFORMATION

31st August 1999

Limited by Guarantee

Incorporated in England and Wales

Registered Number 820476

Charity Number 311068

CHAIRMAN J.S. Lewis, FCIS, FRSA

OTHER GOVERNORS Mrs G. Borthwick

Mrs J. Burridge, BA, AKC

A. Clarke

A.S.R. Corbett, MA

Mrs D.J. Davies, JP, RSCN, SRN Dr I.P. Evans, MA, PhD, CChem, MRSC

D.R. Ireson, ARCM, Cert Ed. D.E. Laing, MA, RIBA Mrs E. Latter, BSc

T.A. Mercer

D.J.R. Pirie, BSc, CEng, MICE

Mrs A. Punter

J.D. Saner, MA (Oxon) N.H. Seale, DLC, Hon GSM

C.P. Smith, FCA

Prof A.M. Tomkins, MB, BS, FRCP

REGISTERED OFFICE Beechwood Park School

Markyate St. Albans Herts.

AUDITORS Morton Thornton

Chartered Accountants Torrington House 47 Holywell Hill St. Albans Herts. AL1 1HD

BEECHWOOD PARK SCHOOL

GOVERNORS' REPORT

31st August 1999

The governors present their report and the audited financial statements for the year ended 31st August 1999.

Principal activity

The principal activity of the company is that of a Preparatory School for boys and girls.

Business review

The company's balance sheet as detailed on page 9 shows a satisfactory position.

During the year the company acquired a subsidiary company, Beechwood Park Services Limited, which will operate the trading activities associated with the school.

Results

The results for the year are shown in the company's income and expenditure account on page 6.

Fixed assets

The market value of the property is not known but the governors consider this to be in excess of the amounts at which they are stated in the accounts. Details are set out in note 13.

Governors

The governors of the school during the year were as follows:

J.S. Lewis, FCIS, FRSA Mrs G. Borthwick Mrs J. Burridge, BA, AKC A. Clarke A.S.R. Corbett, MA Mrs D.J. Davies, JP, RSCN, SRN Dr I.P. Evans, MA, PhD, CChem, MRSC D.R. Ireson, ARCM, Cert Ed. D.E. Laing, MA, RIBA Mrs E. Latter, BSc T.A. Mercer D.J.R. Pirie, BSc, CEng, MICE Mrs A. Punter J.D. Saner, MA (Oxon) N.H. Seale, DLC, Hon GSM C.P. Smith, FCA Prof A.M. Tomkins, MB, BS, FRCP

BEECHWOOD PARK SCHOOL

GOVERNORS' REPORT

31st August 1999

Future developments

The governors do not anticipate that there will be any fundamental change in the development of the school for the foreseeable future.

Year 2000 compliance

The governors considered whether the company's operations could be adversely affected by malfunctions in computer or other equipment arising from errors in processing dates in the year 2000 and beyond. No part of the school's current operations are critically dependent on computer or other equipment which could be affected by year 2000 problems.

Auditors

In the absence of a specific resolution to the contrary Morton Thornton will offer themselves for reappointment as auditors at the annual general meeting.

On behalf of the board

Chairman

STATEMENT OF GOVERNORS' RESPONSIBILITIES

We are required under company law to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing those financial statements we are required to:

- select suitable accounting policies and apply them consistently;
- make reasonable and prudent judgements and estimates;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

We are also responsible for:

- keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable us to ensure that the financial statements comply with the Companies Act 1985;
- safeguarding the company's assets;
- taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the board

Chairman

BEECHWOOD PARK SCHOOL LIMITED AUDITORS' REPORT

Auditors' report to the members of

Beechwood Park School Limited

We have audited the financial statements on pages 5 to 20 which have been prepared under the historical cost convention and the accounting policies set out on page 10.

Respective responsibilities of governors and auditors

As described on page 3, the governors are responsible for the preparation of financial statements. It is our responsibility to form an independent opinion, based on our audit, on those statements and to report our opinion to you.

Basis of opinion

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgments made by the governors in the preparation of the financial statements, and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

Opinion

In our opinion the financial statements give a true and fair view of the state of the charitable company and of the charitable group's affairs at 31st August 1999 and of its incoming resources and application of resources, including income and expenditure, in the year then ended and have been properly prepared in accordance with the Companies Act 1985.

Morton Thornton Chartered Accountants Registered Auditors Torrington House 47 Holywell Hill St Albans Herts AL1 1HD

3rd May 2000

CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT

for the year ended 31st August 1999

	Note	Group 1999 £	Group 1998 £
Gross income of charitable operations		2294612	1988254
Non-charitable income of charitable operations	2	5683	-
			
Total income of continuing operations		2300295	1988254
Total expenditure of continuing operations		(2215117)	(1926315)
			
Net income/(expenditure) for the year before transfers and investment asset disposals		85178	61939
(Loss)/gain on disposal of fixed assets		(3419)	7560
Net Income/(Expenditure) for the Year		81759	69499
		<u> </u>	

INCOME AND EXPENDITURE ACCOUNT

for the year ended 31st August 1999

	Note		hool 1999 £	£	School 1998 £
Income	4	;	2280644		1957782
Expenditure					
Staff costs Depreciation (Loss)/gain on sale of fixed assets Other operating charges	6 5	1562289 74556 3419 532320		1341743 77294 (7560) 444616	
		(1	2172584)		(1856093)
Revenue surplus/(deficit)			108060		101689
Exceptional teaching costs Less interest payable Add interest receivable Add covenant receivable from subsidiary	7 8		(31504) 4002 5683		(10000) (14392) - -
Net revenue surplus/(deficit)			86241		77297
Transfer to designated funds			(540)		(6221)
Revenue surplus brought forward	21		421145		350069
Revenue surplus carried forward	21		506846		421145

None of the company's activities were acquired or discontinued during the above two financial years.

There are no recognised gains and losses in 1999 or 1998 other than the profit/(loss) for the year.

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31st August 1999

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 1999 £	Total Funds 1998 £
Incoming resources Donations and gifts Other income Gain on sale of fixed assets Net income of trading subsidiaries	2	6685 2280644 - 5683	3281 - -	9966 2280644 - 5683	30472 1957782 7560
Interest receivable	8	4002	<u>-</u>	4002	
Total incoming resources		2297014	3281	2300295 ———	1995814
Resources expended Direct charitable expenditure	10	2052408	-	2052408	1770582
Other expenditure: Fundraising and publicity Management and administration	11	5628	-	5628	7598
of the charity Loss on sale of fixed assets	12	157081 3419	-	157081 3419	148135
Total resources expended	3	2218536	-	2218536	1926315
Net incoming/(outgoing) resources for the year before transfers	5	78478	3281	81759	69499
Transfers between funds		1241	(1241)	<u>-</u>	
Net incoming/(outgoing) resources for the year	S	79719	2040	81759	69499
Balances brought forward at 1st September 1998		442685	12411	455096	385597
Balances carried forward at 31st August 1999		522404	14451	536855	455096

CONSOLIDATED BALANCE SHEET

at 31st August 1999

	Note	Group 1999 £	Group 1998 £
Fixed assets Tangible assets Investments	13 2	1461057 -	975091 -
		1461057	975091
Current assets Stocks	16	54121	22649
Debtors Cash at bank and in hand	17	168861 2567	165190 283
Creditors: amounts falling due		225549	188122
within one year	18	(520966) ————	(585210) ———
Net current assets		(295417)	(397088)
Total assets less current liabilities		1165640	578003
Creditors: amounts falling due after more than one year	19	(628785)	(122907)
Net assets		536855	455096
Income funds			
Unrestricted funds:	20	4550	24540
Designated funds Other charitable funds	20 21	15558 506846	21540 421145
Restricted funds:	22	14451	12411
Total funds	23	536855	455096

The financial statements on pages 5 to 20 were approved by the governors on 3rdMcy 2ccc and signed on their behalf by:

Chaiman

BALANCE SHEET

at 31st August 1999

		S	School 1999		School 1998	
	Note	£	£	£	£	
Fixed assets						
Tangible assets Investments	14 2		1425907 2		975091	
Current assets			1425909		975091	
Stocks Debtors Cash at bank and in hand	16 17	17143 239676 449 257268		22649 165190 283 ———————————————————————————————————		
Creditors: amounts falling due within one year	18	(517537)		(585210)		
Net current liabilities			(260269)		(397088)	
Total assets less current liabilities			1165640		578003	
Creditors: amounts falling due after more than one year	19		(628785)		(122907)	
Net assets		·	536855		455096	
Funds of the charity						
Unrestricted funds: Designated funds Other charitable funds Restricted funds:	20 21 22		15558 506846 14451		21540 421145 12411	
Total funds	23		536855		455096	

The financial statements on pages 5 to 20 were approved by the governors on 3rd May 2000 and signed on their behalf by:

Huatlewi Chairman

NOTES ON FINANCIAL STATEMENTS

31st August 1999

1 Accounting policies

Basis of accounting

The financial statements have been prepared in accordance with applicable accounting standards and under historical cost accounting rules and under the Statement of Recommended Practice.

Income

Income represents the net fees and other items invoiced by the school.

Depreciation

Depreciation of fixed assets is calculated to write off their cost or valuation less any residual value over their estimated useful lives as follows:

Freehold property 4% straight line (excessive wear and tear)

2% straight line (normal wear and tear) 10% straight line (temporary buildings)

Freehold buildings Depreciation is only charged on new buildings when

they have been completed.

Motor vehicles 20% straight line

Fixtures and equipment Expenditure relating to major projects is written of over

3-10 years straight line, all other expenditure is charged

against revenue as incurred.

Stocks

Stocks are valued at the lower of cost and net realisable value.

Pensions

The pension schemes are defined contribution schemes. The schemes used are either the Department for Education Teachers Superannuation Scheme, or a similar type of scheme.

Direct charitable expenditure

This is allocated on the basis of all educational expenses including premises expenditure less any disbursement income.

NOTES ON FINANCIAL STATEMENTS

31st August 1999

2	Investment in subsidiary	Group 1999 £	Group 1998 £	School 1999 £	School 1998 £
	undertaking at cost		<u>.</u>		
					

Net income from trading activities of subsidiaries

The charity holds 100% of the issued ordinary share capital of Beechwood Park Services Limited, a company incorporated in England and Wales. This company operates the trading activities of the school.

Relevant financial information is as follows:

Profit and loss account	1999 £
Turnover Cost of sales	84425 (32176)
Gross profit Administration expenses Interest payable	52249 (44853) (1713)
Net profit Amount covenanted to Beechwood Park School	5683 (5683)
Retained in subsidiary	<u>-</u>

The subsidiary did not trade in the year ended 31st August 1998.

3 Analysis of total resources expended

•	1999	1998
	£	£
Staff costs	1562289	1341744
Direct school expenses	333738	243087
Depreciation	74556	72694
Loss on sale of fixed asset	3419	-
Legal and professional fees	1744	6790
Establishment expenses	130924	132145
Administration expenses	40591	42870
Other expenditure	71275	86985
	2218536	1926315

NOTES ON FINANCIAL STATEMENTS

31st August 1999

4 Income

Income represents the net fees and other items invoiced by the school. The average number of pupils at the school during the year, including boarders, was as follows:

		1999	1998
	Reception	48	40
	Junior	224	189
	Senior	137	135
			
		409	364
		-	
5	Operating profit/(loss)		
•	operating pronuctions,	1999	1998
		£	£
	Other operating charges include:		
	Auditors' remuneration	8225	8337
	Operating leases Hire of equipment	20189	26857
	Claim against school for unfair dismissal	20109	20037
	by former teacher	•	10000
			
6	Employees		
		1999	1998
		£	£
	Staff costs		
	Wages and salaries	1381371	1184281
	Social security costs	103276	88095
	Other pension costs	77642	69367
		1562289	1341743
			

NOTES ON FINANCIAL STATEMENTS

31st August 1999

6	Employees - continued		
	Average monthly number and level	1999 Number	1998 Number
	Average monthly number employed		
	Tuition	65 5	54
	Administration Housekeeping	5 16	5 17
	Maintenance	6	6
		92	82
		· · · · · · · · · · · · · · · · · · ·	
	Employees earning £40000 or more	Number	Number
	£40000 - £50000	1	1
			
7	Interest payable		
		1999	1998
		£	£
	Bank interest	4661	5338
	Bank loan interest	26843 	9054
		31504	14392

8	Interest receivable		
		1999	1998
		£	£
	Due on loan to subsidiary	1950	•
	Bank interest	2052 ————	
		4002	-
			

9 Taxation

The school is a registered charity and has no liability for taxation on its income. The charity's trading subsidiary has no corporation tax liability because all profits are transferred to the charity under a deed of covenant.

NOTES ON FINANCIAL STATEMENTS

31st August 1999

10	Direct charitable expenses		
		Unrestricted funds 1999 £	Unrestricted funds 1998 £
		-	-
	School expenses less disbursement income	333738	243087
	Staff and maintenance salaries Establishment expenditure	1490436 130924	1265434 132145
	Motor expenses	9147	8952
	Depreciation	74556	72694
	Scholarships	5253	2925
	Fund expenditure	8354	35345
	Exceptional teaching costs	-	10000
			4370500
		2052408	1770582
			======
11	Fundraising and publicity		
		Unrestricted funds 1999	Unrestricted funds 1998
		£	£
	Advertising	5628	7598

12	Management and administration of the charity	•	
		Unrestricted	Unrestricted
		funds	funds
		1999	1998
		£	£
	Administration expenses	40591	42870
	Administration salaries	71853	76310
	Legal and professional fees	1744	6790
	Audit fees	9265	8337
	Accountancy fees	-	282
	Financial expenses	33628	13546
		157081	148135
		107001	1-10100
		***************************************	= = =

BEECHWOOD PARK SCHOOL LIMITED NOTES ON FINANCIAL STATEMENTS

31st August 1999

13 Tangible fixed assets - Group

	Land and Buildings £	Fixtures and Fittings £	Assets under Construction £	Motor Vehicles £	Total £
Cost					
1st September 1998 Additions Transfers	2085325 498834 113953	223783 49907 -	113953 - (113953) 	57064 23497 -	2480125 572238
31st August 1999	2698112	273690	-	80561	3052363
Depreciation	====	= 	=======================================		
1st September 1998 Charge for year	1294251 54508	177088 20048	-	33695 11716	1505034 86272
31st August 1999	1348759	197136	-	45411	1591306
					
Net book amount					
31st August 1999	1349353	76554 ————		35150	1461057
1st September 1998	791074	46695	113953	23369	975091
	=				

NOTES ON FINANCIAL STATEMENTS

31st August 1999

14 Tangible fixed	assets	- School
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14	rangible fixed asset	xed assets - School Fixtures					
		Assets under Construction £	Motor Vehicles £	and Fittings	Land and Buildings £	Total £	
	Cost	~	_	-	~	~	
	1st September 1998 Additions Disposals Transfer	113953 - - (113953)	57064 (41479)	223783 49907 - -	2085325 498834 113953	2480125 548741 (41479)	
	31st August 1999		15585	273690	2698112	2987387	
	Depreciation						
	1st September 1998 Charge for year On disposals	· -	33695 - (18110)	177088 20048	1294251 54508	1505034 74556 (18110)	
	31st August 1999		15585	197136	1348759	1561480	
	Net book amount						
	31st August 1999	-	-	76554 ————	1349353	1425907	
	1st September 1998	113953	23369	46695 ———	791074	975091	
15	Land and buildings	- Group and Scho	ol		1999 £	1998 £	
	Freehold				1349353	791074	
					=======		

The market value of the freehold property is not known but the governors consider it to be in excess of the written down value shown in the balance sheet.

NOTES ON FINANCIAL STATEMENTS

31st August 1999

16	Stocks	Group 1999 £	Group 1998 £	School 1999 £	School 1998 £
	Consumable stock Items for resale	14292 39829	10855 11794	14292 2851	10855 11794
		54121	22649	17143 	22649
17	Debtors	Group 1999 £	Group 1998 £	School 1999 £	School 1998 £
	Fees in arrears Trade debtors Prepayments and accrued income Other debtors Amounts owed by subsidiary undertaking Loan to subsidiary undertaking	52775 923 110815 4348	51958 - 79456 33776 - -	52775 108651 1758 46492 30000	51958 - 79456 33776 - -
		168861	165190	239676	165190

Included in "loan to subsidiary" is an amount of £24000 which becomes due after more than one year.

within one year	Group	Group	School	School
	1999	1998	1999	1998
	£	£	£	£
Bank loans and overdrafts	317795	328654	317795	328654
Fees in advance	65244	122687	65244	122687
Trade creditors	119491	87287	117062	87287
Other taxation and social security	-	28037	-	28037
Other creditors	2891	3910	2891	3910
Accruals and deferred income	10505	10595	9505	10595
Fees deposits	5040	4040	5040	4040
				
	520966	585210	517537	585210

The bank loan and overdraft is secured by a legal mortgage over the freehold property.

NOTES ON FINANCIAL STATEMENTS

31st August 1999

1	Creditors: amounts falling due after more than one year - Group and School	1999	1998
		£	£
	Bank loans	541735	48737
	Fee deposits	87050	74170
		628785	122907
	Maturity of debt		
	In one year or less, or on demand - see note 15	48247	37239
	Between one and two years	32830	30837
	Between two and five years	67610	17900
	After five years	441295	•
		589982	85976

The loan which is repayable after five years is repayable by termly instalments commencing 15 January 2000 with interest charged at 1.65% above HSBC's base rate.

20 Designated funds

19

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the governors for specific purposes:

	out of unrestricted funds b	y the governo	ors for specific po	urposes:		
	1st S	September 1998	Donations	Interest	Expenditure	31st August 1999
	Music	1811	6590	-	(7661)	740
	West Wing Appeal	37	-	-	•	37
	Headmaster's	2500	95	-	(293)	2302
	Jack Higgs Bursary	13722	-	423	(5253)	8892
	Ball profit	2336	•	117	` -	2453
	A.L. Ingram prize	200	-	-	-	200
	Holder Memorial	934	-	-	-	934
					•	
		21540	6685	540	(13207)	15558
						
21	Other charitable funds					1999 £
	1st September 1998 Retained surplus for the y Transfer to designated fur					421145 86241 (540)
	31st August 1999					506846

NOTES ON FINANCIAL STATEMENTS

31st August 1999

22	Restricted funds				
		1st September 1998	Donations	Transfer from restricted funds	31st August 1999
	Equipment reserve - Science room Art department computers Middle school clock	12411	2594 687	(1241)	11170 2594 687
		12411	3281	(1241)	14451
			====		=====
23	Reconciliation of movem	ents in funds		1999 £	1998 £
	Profit for the financial year	ar		86241	77297
	(Deficit) on funds expended Restricted funds donated Transfer from restricted fun			(6522) 3281 (1241)	(20209) 12411
	Net addition to funds			81759	69499
	Opening funds			455096	385597
					
	Closing funds			536855	455096
					

24 Company status

The company is limited by guarantee to the extent of £1 per member and has no share capital.

25 Guarantees and other financial commitments

Financial commitments under operating leases will result in the following payments falling due in the year to 31st August 2000.

	1999 Plant and Equipment £	1998 Plant and Equipment £
Expiring Within one year In two to five years	- 20219	6580 20219

NOTES ON FINANCIAL STATEMENTS

31st August 1999

26 Related party transactions

The school lent £30000 to its subsidiary undertaking, Beechwood Park Services Limited, all of which was outstanding at the balance sheet date. In addition the school paid a number of initial expenses on behalf of its subsidiary, as a result there existed an outstanding balance £46492 at the balance sheet date.