

# **Crispin & Borst Ltd**

**Report and Accounts**

**Year Ended 31 August 1999**

**Company Registered in England Number : 789114**



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COMPANIES HOUSE**

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## **DIRECTORS' REPORT - For the year ended 31 August 1999**

The Directors submit their Report and the audited Accounts of the Company for the year ended 31 August 1999.

### **Directors' responsibilities**

Company Law requires the Directors to prepare financial statements for each financial period which give a true and fair view of the state of the affairs of the company and of the profit and loss of the company for that period. In preparing these financial statements the Directors are required to

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **Results**

The Profit and Loss Account for the year is set out on Page 4. The growth in turnover predicted in last year's report has occurred, and has been accompanied by an improvement in profitability.

The Group continued with its review of all systems and equipment to ensure Year 2000 conformity and the main accounting and other software and hardware were confirmed as compliant. Our experience in the early months of 2000 is that we have observed no significant problems, and all key systems have continued to operate without disruption.

The Directors do not believe that the introduction of the Euro will have any significant impact upon the business.

### **Profits and Dividends**

The Directors propose to pay a dividend of £50,000.

After providing for taxation, a profit of £142,306 is transferred to reserves.

### **Principal activities of the company**

The Company's principal trading activity is that of Building Contractor.

**DIRECTORS' REPORT - For the year ended 31 August 1999**

**Directors**

The Directors of the company who have been in office throughout the year, except as noted below, are;

Robert E Hamblyn FCIOB	Managing Director
Roger S Dawe	
Barry J Boxall MCIOB	
Keith Pagan ARICS	
James Menzies MCIOB	appointed 1 April 1999
John W Gray FCCA ARICS MCIOB	resigned 30 November 1999

**Directors' interests in shares**

The only Director to have an interest in the shares of the company was R S Dawe and there were no changes during the year.

R S Dawe	1 Ordinary share
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The interests of the Directors in the share capital of the parent company are disclosed in that company's accounts.

**Auditors**

A resolution to re-appoint the Auditors, H & E Johnson, will be proposed at the Annual General Meeting.

By order of the board



T A Lawton  
Secretary

11 February 2000

**AUDITORS' REPORT**

to the shareholders of Crispin & Borst Ltd

We have audited the Financial Statements on Pages 4 to 10 which have been prepared in accordance with the accounting policies set out in the notes to these accounts.

**Respective responsibilities of the company's directors and auditors**

As described in the Directors' report the directors are responsible for the preparation of the financial statements. It is our responsibility to form an independent opinion, based on our audit, on these statements and to report our opinion to you.

**Basis of opinion**

We conducted our audit in accordance with Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the financial statements and of whether the accounting policies are appropriate to the company's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the relevant information and explanations which we considered necessary to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

**Opinion**

In our opinion the Financial Statements give a true and fair view of the state of the Company's affairs at 31 August 1999 and of its results for the period then ended and have been properly prepared in accordance with the Companies Act 1985.

*H & E Johnson*

Unit 3 G 2  
The Leathermarket  
Weston Street  
London SE1 3ER

11 February 2000

H & E Johnson  
Chartered Accountants  
Registered Auditor

**PROFIT AND LOSS ACCOUNT - For the year ended 31 August 1999**

	Notes	1999	1998 18 months
		£	£
<b>Turnover</b>	2	23,484,802	31,201,977
Cost of sales		<u>20,785,789</u>	<u>28,244,267</u>
<b>Gross Profit</b>		2,699,013	2,957,710
Other operating expenses		<u>2,437,104</u>	<u>2,838,453</u>
<b>Operating profit for the year</b>		261,909	119,257
Interest receivable and similar income	3	<u>13,420</u>	<u>2,028</u>
		275,329	121,285
Interest payable and similar charges	4	<u>11,930</u>	<u>79,950</u>
<b>Profit on ordinary activities before tax</b>	5	263,399	41,335
Taxation	6	<u>71,093</u>	<u>-</u>
<b>Profit for the year after tax</b>		192,306	41,335
Proposed Dividend		<u>50,000</u>	<u>-</u>
<b>Retained profit for the year after tax</b>		<u>142,306</u>	<u>41,335</u>

All items dealt with in arriving at the operating profit for both 1998 and 1999 relate to continuing activities

There are no recognised gains or losses in these periods, other than the reported profit and loss.

## BALANCE SHEET - as at 31 August 1999

	Notes	at 31.8.1999 £	at 31.8.1998 £
<b>Fixed Assets</b>			
Tangible Assets	8	414,762	427,816
<b>Current Assets</b>			
Stocks	9	97,889	84,614
Debtors	10	7,409,976	8,560,433
Cash at Bank and in hand		<u>648,405</u>	<u>136,932</u>
		8,156,270	8,781,979
Creditors due within one year	11a	<u>6,112,360</u>	<u>6,931,879</u>
<b>Net current assets</b>		<u>2,043,910</u>	<u>1,850,100</u>
Total Assets less current liabilities		2,458,672	2,277,916
Creditors due after more than one year	11b	<u>95,066</u>	<u>56,616</u>
<b>Net Assets</b>		<u>2,363,606</u>	<u>2,221,300</u>
<b>Capital and Reserves</b>			
Called up share capital	13	181,800	181,800
Profit and Loss Account	14	<u>2,181,806</u>	<u>2,039,500</u>
<b>Shareholders' Funds</b>		<u>2,363,606</u>	<u>2,221,300</u>

Approved and signed on behalf of the board



R E Hamblyn

Director

11 February 2000

## NOTES TO THE ACCOUNTS - for the year ended 31 August 1999

### 1. Accounting Policies

a) Basis of Accounting: The financial statements are prepared under the historical cost convention and applicable accounting standards.

#### b) Tangible Fixed Assets

i) These are stated at cost less accumulated depreciation. Depreciation on purchased assets is calculated at the rate of 25% per annum on the written down value.

ii) Gains and losses on disposals are credited or charged to the Profit and Loss Account when they occur and the relevant gross value and accumulated depreciation eliminated from the Accounts.

#### c) Assets leased

Where the company enters into operating or finance leases, its policy is to regard such leases as finance leases where their terms give rights approximating to ownership.

Assets held under finance leases (including Hire Purchase contracts) are capitalised at a fair value of the asset at the inception of the lease, with an equivalent liability categorised as appropriate under creditors due within and after one year. Assets held under hire purchase agreements are depreciated over their useful economic life; assets held under finance leases are depreciated over the shorter of the lease term and their useful economic life. Finance charges are allocated to accounting years over the life of each lease to produce a constant rate of charge on the outstanding balance.

Certain assets have been acquired for the company by Crispin & Borst Group Services Ltd., under a group hire purchasing facility. The assets are capitalised in the company and a liability recorded under creditors for the amounts due through Crispin & Borst Group Services Ltd. for the hire purchase liability. As finance charges arise they are allocated, as an inter group charge, to the profit and loss account. On completion of the hire purchase agreement title will pass to the company.

#### d) Stock

Stocks include building materials and consumables. Short term contract work in progress is valued at the lower of cost and net realisable value.

#### e) Long term contract work in progress

Long term contracts are valued at cost, including overheads, plus attributable profit, less any foreseeable losses. Attributable profit represents an assessment of profit on current contracts at the accounting date. Foreseeable losses are those estimated to arise on existing contracts, after taking account of future costs and overheads.

The amount included under Debtors as "Amounts recoverable on contracts", represents the amount by which the value of work exceeds progress payments to date.

#### f) Pensions

The company contributes to a personal pension plan scheme for some of its employees. Liability is limited to the premiums paid, which are charged against profits in the period of payment.

### 2. Turnover

Turnover, which excludes Value Added Tax, represents the value of work completed during the period and includes an adjustment for the net change of long term contract work in progress.

## NOTES TO THE ACCOUNTS - for the year ended 31 August 1999

	1999	1998
<b>3. Interest receivable and other income</b>	£	£
Other interest	1,486	2,028
Group interest	11,934	-
	<u>13,420</u>	<u>2,028</u>
<b>4. Interest payable and similar charges</b>	£	£
Other interest	-	2,666
Hire purchase interest	11,930	27,765
Group interest	-	49,519
	<u>11,930</u>	<u>79,950</u>
<b>5. Profit on ordinary activities before taxation</b>	£	£
This is stated after charging:-		
Depreciation	138,262	202,678
Auditors remuneration	9,250	9,250
Hire of office equipment	333	666
(Profit) on sale of assets	(1,371)	(454)
<b>6. Taxation</b>	£	£
United Kingdom corporation tax at 27% (1998 - Nil) based on the profit for the year.	71,093	-
<b>7. Directors and employees</b>	£	£
Staff costs		
Wages and salaries	4,088,507	6,274,357
Pension	57,631	70,168
Social security costs	354,473	542,636
	<u>4,500,611</u>	<u>6,887,161</u>
The average number of employees during the year was:-		
Operatives	93	123
Administration and Technical	83	99
	<u>176</u>	<u>222</u>
The Directors of the company are remunerated by C & B Holdings Ltd. :-		
Total emoluments	<u>218,821</u>	<u>178,574</u>
A personal pension plan operates for certain employees and three Directors		



## NOTES TO THE ACCOUNTS - for the year ended 31 August 1999

## 8. Tangible Fixed Assets

	Plant & Office Equipment	Motor Vehicles	Total
Cost as at 1.9.1998	304,224	1,181,277	1,485,501
Disposals	( 220)	( 73,432)	( 73,652)
Additions	3,283	142,989	146,272
Additions from Group at full cost	-	66,241	66,241
Disposal to Group at full cost	-	( 64,252)	( 64,252)
Cost as at 31.8.1999	307,287	1,252,823	1,560,110
Depreciation as at 1.9.1998	268,046	789,639	1,057,685
Disposals	( 114)	( 61,633)	( 61,747)
Additions from Group	-	44,115	44,115
Disposals to Group	-	( 32,967)	( 32,967)
Provision for year	9,831	128,431	138,262
Depreciation as at 31.8.1999	277,763	867,585	1,145,348
Net book value at 31.8.1999	29,524	385,238	414,762
Net book value at 31.8.1998	36,178	391,638	427,816

Items included in Fixed Assets which are held on Hire Purchase contracts

	1999	1998
Motor vehicles	£	£
Net book value at 31.8.1999	174,435	233,298
Depreciation charge for the year	58,908	96,595
Accumulated depreciation to 31.8.1999	129,387	189,887

## 9. Stocks

	£	£
Short term work in progress	97,889	84,614

## 10. Debtors - amounts due within one year

	£	£
Debtors	2,823,707	2,698,575
Amounts recoverable on contracts	2,746,567	4,575,092
Amounts owed by Holding company	1,598,293	329,650
Amounts owed by group undertakings	215,436	916,012
Prepayments	21,743	37,404
Other debtors	4,230	3,700
	7,409,976	8,560,433

## NOTES TO THE ACCOUNTS - for the year ended 31 August 1999

	1999	1998
	£	£
<b>11. Creditors</b>		
a. Amounts falling due within one year		
Hire purchase - current portion	74,915	107,413
Trade creditors	5,519,845	6,225,464
Other creditors	32,896	43,650
Taxation and Social Security	300,801	469,055
Corporation Tax	71,093	-
Proposed Dividend	50,000	-
Accruals	62,810	86,297
	<u>6,112,360</u>	<u>6,931,879</u>
b. Amounts falling due after one year		
Hire purchase	£ 95,066	£ 56,616
Payable over 23 months from 1.9.2000 at variable rates of interest		
<b>12. Lease commitments</b>		
Net obligations under hire purchase contracts	£	£
Within 1 year	85,516	111,200
within two to five years	102,492	64,002
	<u>188,008</u>	<u>175,202</u>
Less finance charges allocated to future periods	( 18,027)	( 11,173)
Net obligations	<u>169,981</u>	<u>164,029</u>
<b>13. Share Capital</b>		
Authorised:-	£	£
250,000 Ordinary shares at £1 each	<u>250,000</u>	<u>250,000</u>
Issued, allocated and fully paid:-	£	£
181,800 Ordinary shares of £1 each	<u>181,800</u>	<u>181,800</u>
<b>14. Reserves</b>		
Profit and Loss Account	£	£
Balance as at 1.9.1998	2,039,500	1,998,165
Retained Profit for the year	142,306	41,335
Balance as at 31.8.1999	<u>2,181,806</u>	<u>2,039,500</u>

## NOTES TO THE ACCOUNTS - for the year ended 31 August 1999

	1999	1998
<b>15. Reconciliation of movements in shareholders funds</b>	<b>£</b>	<b>£</b>
Opening shareholders funds at 1.9.1998	2,221,300	2,179,965
Profit for the financial year	192,306	41,335
Dividends	( 50,000)	-
Closing shareholders funds at 31.8.1999	<u>2,363,606</u>	<u>2,221,300</u>

**16. Holding Company**

The ultimate Holding company is C & B Holdings Limited, a company controlled by Mr. R S Dawe and his family trusts, which is incorporated in England.

**17. Contingent Liabilities**

There is a contingent liability in respect of cross guarantees to group undertakings of £1,016,615 (1998 - £444,409).

**18. Related company transactions**

In the current year, the company hired plant and equipment to the value of £430,093 (1998 - £700,695) on a commercial basis from Avosdrive Plant Hire Ltd., a company controlled by Mr. R S Dawe, Director of C & B Holdings Ltd., and his family trusts. An amount of £145,478 (1998 - £149,500) which was owed to Avosdrive Plant Hire Ltd. at the year end is included within the figure for Trade creditors.