

Registered Charity Number: 223716  
Registered Company Number: 715471

# THE ABBEYFIELD BURY SOCIETY LIMITED

TRUSTEES' REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2020



# THE ABBEYFIELD BURY SOCIETY LIMITED

A Private Company Limited by Guarantee  
Company Registered in England Number: 00715471  
Registered Charity Number: 223716

## FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2020

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# **THE ABBEYFIELD BURY SOCIETY LIMITED**

**A Private Company Limited by Guarantee**

**Company Registered in England Number: 00715471**

**Registered Charity Number: 223716**

## **OFFICERS AND PROFESSIONAL ADVISERS**

**YEAR ENDED 30 SEPTEMBER 2020**

### **The Board of Trustees:**

Mrs Y Creswell (Chair)  
Mr B Bibby (Treasurer)  
Mrs J Adamson (President)  
Ms L Howarth (Secretary)  
Mr A Creswell  
Mr J Taylor  
Ms B Westwell  
Mr C Fogg

### **Registered Office:**

Farraday House  
Cottam Street  
Bury  
BL8 1QQ

### **Independent Auditors:**

DonnellyBentley Limited  
Chartered Accountant and Registered Auditor  
Hazlemere  
70 Chorley New Road  
Bolton  
BL1 4BY

### **Bankers:**

Barclays Bank plc  
1 Central Street  
Bury  
BL9 0JN

# **THE ABBEYFIELD BURY SOCIETY LIMITED**

## **TRUSTEES' ANNUAL REPORT (including Directors' Report)**

### **YEAR ENDED 30 SEPTEMBER 2020**

The trustees, who are also directors of the charity for the purposes of the Companies Act, are pleased to present their annual report together with the audited financial statements of the charity for the year ended 30 September 2020. The trustees have adopted the provision of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

### **REFERENCE AND ADMINISTRATION DETAILS**

Reference and administration details are shown in the schedule of officers and professional advisers on page 1 of the financial statements.

### **STRUCTURE GOVERNANCE AND MANAGEMENT**

#### **Governing Document**

The Abbeyfield Bury Society Limited is a charitable company limited by guarantee. Its governing document is in the form of a Memorandum and Articles of Association dated 15 February 1962 as amended by special resolutions dated 6 September 2004 and 28 August 2007.

As a registered charity the company is non-profit making and its directors and trustees are volunteers.

#### **Appointment of Trustees**

The management of The Abbeyfield Bury Society Limited is the responsibility of the trustees. Any individuals can apply as a trustee but they have to be approved by the existing trustees.

#### **Trustee Induction and Training**

As part of their induction, new trustees are provided with information about the charity, the management structure, its history and working practices.

In addition they are also provided with extracts of the Memorandum and Articles of Association plus information from the Charity Commission and Companies House regarding the duties and responsibilities of trustees.

Appropriate training to trustees is provided where necessary.

#### **Organisational Structure**

The business of the charity is managed by the trustees. They have appointed a part-time administrator/manager to be responsible to the trustees for the administration of the work of the charity. They are also responsible for the bookkeeping of the charity.

#### **Risk Management**

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

# **THE ABBEYFIELD BURY SOCIETY LIMITED**

## **TRUSTEES' ANNUAL REPORT (including Directors' Report) - continued**

**YEAR ENDED 30 SEPTEMBER 2020**

### **OBJECTIVES AND ACTIVITIES**

*The objectives of the charity are to relieve aged, impotent and poor people of all classes for the advancement of religion and education and for other charitable purposes beneficial to the community.*

#### **Aims of the Charity**

The charity is a Registered Housing Association and has operated throughout the year as a provider of very sheltered housing for the elderly.

### **PUBLIC BENEFIT**

We have referred to the guidance in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees have considered the activities of the charity as set out in the 'objectives and activities' section above, and the 'achievements and performance' and assessed their future plans. They are satisfied that the criteria for public benefit are comprehensively achieved.

### **ACHIEVEMENTS AND PERFORMANCE**

#### **Review of Business**

2019/2020 has been another challenging year, particularly 2020 when the Covid19 virus pandemic came into being.

Before I report on our achievements in this financial year, I would like to give thanks to our staff who have worked extremely hard to protect our residents and themselves from the scourge of the virus. All our staff and residents have received their two vaccinations and have obeyed all the protocols that, following the Government's guidelines, we have put into place and I am happy to report that although we have lost two residents, their conditions were not related to the virus and to date, we are hopeful that with vigilance and good practice, we will stay virus free.

2020/, in between lockdowns, the plans for the extension and refurbishment at our Abbeyfield House in Radcliffe were finally completed in September. The residents are delighted with the transformation and are happy with the difference the changes have made to their everyday living environment.

At Farraday House, we have purchased and installed a cabin in the garden to comply with Government guidance which enabled the residents' families to see their loved ones in a safe and secure environment which has helped to relieve the mental health some of our residents were experiencing. Once the weather improves, relatives will, of course, be allowed to see their loved ones in the garden following our regulations relating to PPE.

As and when lockdown ends, we are planning to operate a monthly afternoon tea, free of charge, to the elderly in our local community. This is something that we had plans for before the pandemic began. We will also be re-introducing further activities and outings for our residents.

Unfortunately, due to the circumstances, we were unable to hold our AGM this year and although later than usual, and guidance permitting, we are planning to hold a 2021 AGM in September.

# THE ABBEYFIELD BURY SOCIETY LIMITED

## TRUSTEES' ANNUAL REPORT (including Directors' Report) - continued

### YEAR ENDED 30 SEPTEMBER 2020

Finally, but not least, a huge thank you to the Trustees of the Jack Farraday Charitable Trust for their very kind and significant donation towards the cost of our building programme at Abbeyfield House in Radcliffe without which we could not have achieved all that we have without their support.

### BOARD OF TRUSTEES

The Directors and Trustees during the year under review were:

#### 30 September 2020

Mrs Y Creswell  
Mr B Bibby  
Mrs J Adamson  
Ms L Howarth  
Mr A Creswell  
Mr J Taylor  
Ms B Westwell  
Mr C Fogg

#### 30 September 2019

Mrs Y Creswell  
Mr B Bibby  
Mrs J Adamson  
Ms L Howarth  
Mr A Creswell (appointed 14/12/18)  
Mr J Taylor (appointed 14/12/18)  
Ms B Westwell (appointed 28/01/19)  
Mr C Fogg (appointed 28/01/19)

Since the year end Mrs E Shirt has been appointed a trustee.

### FINANCIAL REVIEW

#### Results

The surplus for the year was	£137,692
From which is added the retained surplus brought forward	£1,620,067
Leaving a surplus carried forward of	<u>£1,757,759</u>

The majority of income is derived from rents received from residents of the 32 units of supported housing available.

#### Reserves Policy

The Board recognises the need to develop a more substantial level of unrestricted reserves to secure the company's future but is aware that in the charitable sector this is not always possible or desirable. Current levels of reserves are high as a result of the sale of properties, where the funds are expected to be reinvested to provide either more accommodation or to improve existing accommodation.

#### Funds

The funds held by the charity are detailed in note 19 to the accounts.

### STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also directors of The Abbeyfield Bury Society Limited for the purposes of company law) are responsible for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law and registered social housing legislation require the Trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the

# **THE ABBEYFIELD BURY SOCIETY LIMITED**

## **TRUSTEES' ANNUAL REPORT (including Directors' Report) - continued**

### **YEAR ENDED 30 SEPTEMBER 2020**

incoming resources and application of resources, including the income and expenditure of the charitable company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the association will continue in business; and
- observe the methods and principles in the Charities SORP 2019.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Housing and Regeneration Act 2008 and the Accounting Direction for private registered providers of social housing in England 2016. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### **STATEMENT AS TO DISCLOSURE OF INFORMATION TO OUR AUDITORS**

We, the trustees of the company who held office at the date of approval of these Financial Statements as set out above each confirm, as far as we are aware, that:

- there is no relevant audit information of which the company's auditors are unaware; and
- we have taken all the steps that we ought to have taken as trustees in order to make ourselves aware of any relevant audit information and to establish that the company's auditors are aware of that information.

We, the directors of the company who held office at the date of the approval of these Financial Statements, confirm so far as we are aware that there is no relevant audit information of which the charitable company's auditors are unaware, and each trustee has taken all the steps that they ought to have taken in order to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

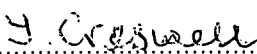
### **SMALL COMPANY EXEMPTION**

In preparing this report the directors have taken advantage of the special provisions of part 15 of the Companies Act 2006 relating to small companies.

### **AUDITOR**

A resolution proposing that DonnellyBentley Limited are re-appointed as auditors of the company will be put to the Annual General Meeting.

Signed on behalf of the Trustees on 21 April 2021.

  
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Mrs Y Creswell - Chairman

# THE ABBEYFIELD BURY SOCIETY LIMITED

## INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ABBEYFIELD BURY SOCIETY LTD

YEAR ENDED 30 SEPTEMBER 2020

### Opinion

We have audited the financial statements of The Abbeyfield Bury Society Limited (the 'charitable company') for the year ended 30 September 2020 which comprise the statement of financial activities, the balance sheet, the statement of cashflows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 30 September 2020, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard and the provisions available for smaller entities, in the circumstances set out in note 21 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.



# **THE ABBEYFIELD BURY SOCIETY LIMITED**

## **INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ABBEYFIELD BURY SOCIETY LTD - continued**

**YEAR ENDED 30 SEPTEMBER 2020**

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

### **Opinions on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report has been prepared in accordance with applicable legal requirements.

### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies' regime and take advantage of the small companies' exemptions in preparing the directors' report and from the requirement to prepare a strategic report.

### **Responsibilities of trustees**

As explained more fully in the trustees' responsibilities statement set out on page 4, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

# **THE ABBEYFIELD BURY SOCIETY LIMITED**

## **INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ABBEYFIELD BURY SOCIETY LTD - continued**

**YEAR ENDED 30 SEPTEMBER 2020**

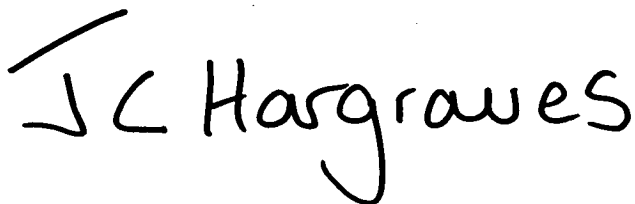
### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

### **Use of our report**

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Jonathan Hargraves BA (Hons) FCA (Senior Statutory Auditor)  
for and on behalf of DonnellyBentley Limited  
Statutory Auditor  
Chartered Accountants  
Hazlemere  
70 Chorley New Road  
Bolton  
BL1 4BY

21 April 2021

# THE ABBEYFIELD BURY SOCIETY LIMITED

## STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)

YEAR ENDED 30 SEPTEMBER 2020

	Note	Unrestricted Fund £	Restricted Fund £	Year Ended 30/09/2020 £	Year Ended 30/09/2019 £
INCOME AND EXPENDITURE					
<b>Income</b>					
Donations and legacies	3	-	100,000	100,000	1,140
Investment income	12	3,135	-	3,135	1,920
Income from charitable activities	4	417,073	-	417,073	382,798
Miscellaneous income	5	8,283	-	8,283	1,172
<b>Total Income</b>		<u>428,491</u>	<u>100,000</u>	<u>528,491</u>	<u>387,030</u>
<b>Expenditure</b>					
Charitable activities	6	<u>383,023</u>	<u>7,776</u>	<u>390,799</u>	<u>372,551</u>
<b>Total Expenditure</b>		<u>383,023</u>	<u>7,776</u>	<u>390,799</u>	<u>372,551</u>
<b>Net Income/(Expenditure) for the Year Before Transfers</b>		45,468	92,224	137,692	14,479
Transfers between funds		-	-	-	-
Net movement in funds		45,468	92,224	137,692	14,479
Revaluation reserve		-	-	-	-
Fund balances brought forward at 1 October 2019		1,620,067	-	1,620,067	1,605,588
Fund balances carried forward at 30 September 2020	19	<u>1,665,535</u>	<u>92,224</u>	<u>1,757,759</u>	<u>1,620,067</u>

The Statement of Financial Activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

The Restricted Fund represents monies received and spent on an extension at Turks Road which provided a new dining room, an improved kitchen and created one additional room.

The notes form part of these financial statements

# THE ABBEYFIELD BURY SOCIETY LIMITED

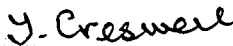
## BALANCE SHEET


YEAR ENDED 30 SEPTEMBER 2020

	Note	2020	2019
		£	£
<b>FIXED ASSETS</b>			
Housing properties	14	1,738,614	1,788,561
Less: Housing Association grant	14	(991,667)	(991,667)
		<u>746,947</u>	<u>796,894</u>
Other fixed assets	15	<u>258,760</u>	<u>79,074</u>
		<u>1,005,707</u>	<u>875,968</u>
<b>CURRENT ASSETS</b>			
Debtors	16	12,871	13,562
Cash at bank and in hand		<u>766,748</u>	<u>759,000</u>
		<u>779,619</u>	<u>772,562</u>
<b>CREDITORS: Amounts falling due within one year</b>	17	<u>27,567</u>	<u>28,463</u>
<b>NET CURRENT ASSETS</b>		752,052	744,099
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>1,757,759</u>	<u>1,620,067</u>
<b>THE FUNDS OF THE CHARITY</b>	19		
Unrestricted fund		1,665,535	1,620,067
Restricted Fund		92,224	-
		<u>1,757,759</u>	<u>1,620,067</u>

These accounts have been prepared in accordance with the provisions of part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

The financial statements were approved by the trustees and authorised for issue on 21 April 2021 and are signed on their behalf by:

  
 Y Creswell - Chairman

  
 R Bibby - Treasurer

The notes form part of these financial statements

# THE ABBEYFIELD BURY SOCIETY LIMITED

## STATEMENT OF CASHFLOWS

YEAR ENDED 30 SEPTEMBER 2020

	2020 £	2019 £
<b>Cash flows from operating activities:</b>		
Net cash provided by (used in) operating activities	<u>200,237</u>	<u>13,211</u>
<b>Cash flows from investing activities:</b>		
Interest received	3,135	1,920
Purchase of property, plant and equipment	(195,624)	(8,964)
Proceeds from the sale of fixed assets	-	-
Net cash provided by (used in) investing activities	<u>(192,489)</u>	<u>(7,044)</u>
<b>Cash flows from financing activities:</b>		
Net cash provided by (used in) financing activities	-	-
Cash and cash equivalents at 1 October 2019	<u>759,000</u>	<u>752,833</u>
Cash and cash equivalents at 30 September 2020	<u>766,748</u>	<u>759,000</u>
<b>Reconciliation of net movements in funds to net cash flow from operating activities</b>		
Net movement in funds for the year ended 30 October 2020	137,692	14,479
<u>Adjustments for:</u>		
Depreciation charges	65,885	61,365
Deduct interest income shown in investing activities	(3,135)	(1,920)
Loss/(profit) on sale of fixed assets	-	-
(Increase)/decrease in debtors	691	(693)
Increase/(decrease) in creditors	<u>(896)</u>	<u>(60,020)</u>
Net cash provided by (used in) operating activities	<u>200,237</u>	<u>13,211</u>
<b>Analysis of cash and cash equivalents</b>		
Cash in hand	766,748	759,000
	<u>766,748</u>	<u>759,000</u>

# THE ABBEYFIELD BURY SOCIETY LIMITED

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 30 SEPTEMBER 2020

### 1. ACCOUNTING POLICIES

The Abbeyfield Bury Society Limited is incorporated under the Companies Act 2006 and is a Registered Provider of Social Housing.

#### **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019 – (Charities SORP 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006, the Housing and Regeneration Act 2008 and with the Accounting Direction Private Registered Providers of Social Housing in England 2015. The principal accounting policies adopted in the preparation of the financial statements are set out below.

The Abbeyfield Bury Society Limited meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes. They have been prepared under the historic cost convention and the going concern basis.

#### **Company Status**

The charity is a company limited by guarantee incorporated in England and Wales. The members of the company are the trustees named on page 1. In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity. The address of the registered office is Farraday House, Cottam Street, Bury, BL8 1QQ. The nature of the charity's operations and its principal activity is as a provider of very sheltered housing for the elderly.

#### **Fund Accounting**

General Funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes.

#### **Income**

Income from charitable activities represents fees receivable from residents in respect of housing accommodation provided by the Society in the year net of rent losses from voids.

All income is included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy.

#### **Investment Income**

Interest is recognised as the charity's right to receive payment is established.

#### **Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

- Charitable activities expenditure comprises these costs incurred by the charity in the delivery of its services for its beneficiaries.

# THE ABBEYFIELD BURY SOCIETY LIMITED

## NOTES TO THE FINANCIAL STATEMENTS - continued

### YEAR ENDED 30 SEPTEMBER 2020

- Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with constitutional and statutory requirements.

#### **Tangible Fixed assets**

All fixed assets are initially recorded at cost.

#### **Depreciation**

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Improvements to Property	-	4% per annum straight line
Freehold Buildings	-	4% per annum straight line
Fixtures and Fittings	-	15% per annum on the reducing balance
Computer Equipment	-	25% per annum straight line

#### **Housing properties**

Housing properties are principally properties available for rent and are stated at cost less any provision for impairment (representing a diminution in the recoverable service potential of the asset below its carrying value in the balance sheet) less depreciation. Cost includes the cost of acquiring land and buildings and development costs.

#### **Social Housing Grant (SHG)**

SHG received as a contribution towards the capital costs of a scheme is shown in the Housing Properties note. Where properties are included at historical cost the total grant receivable is deducted from the cost of housing properties. This treatment contravenes the Companies Act but is necessary to show a true and fair view.

SHG is subordinated to the repayment of loans by agreement with the Housing Corporation. SHG released on sale of a property may be repayable but is normally available to be recycled and is credited to a recycled Capital Grant Fund or Disposal Proceeds Fund and included in the balance sheet in creditors.

#### **Donations**

Monetary donations, other than those allocated to special projects, are credited to the income and expenditure account, on a receipts basis.

#### **VAT Accounting**

Irrecoverable VAT which can be attributed to a capital item or revenue expenditure is added to the cost of the capital item or expenses.

#### **Pension costs**

The Society operates a defined contribution pension scheme. Contributions are charged to the income and expenditure account in the accounting period in respect of which they are payable to the scheme.

#### **Financial instruments**

The company has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the company's balance sheet when the company becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

# THE ABBEYFIELD BURY SOCIETY LIMITED

## NOTES TO THE FINANCIAL STATEMENTS - continued

YEAR ENDED 30 SEPTEMBER 2020

### Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

### Classification of financial liabilities

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the company after deducting all of its liabilities.

### Basic financial liabilities

Basic financial liabilities, including creditors; bank loans, loans from fellow group companies and preference shares that are classified as debt, are initially recognised at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method, unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

### Taxation

No provision has been made for taxation as exemption from taxation has been granted by the Inland Revenue under the provisions of Section 505 of the Income and Corporation Taxes Act 1988.

### Going Concern

The trustees have reviewed the circumstances of The Abbeyfield Bury Society Limited and consider that adequate resources continue to be available to fund the activities of the charity for the foreseeable future. The trustees are of the view that the charity is a going concern.

## 2. JUDGEMENTS AND KEY SOURCES OF ESTIMATION UNCERTAINTY

In the application of the company's accounting policies, the directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## 3. DONATIONS AND LEGACIES

	Restricted Fund £	Unrestricted Fund £	Total Funds 2020 £	Total Funds 2019 £
The Farraday Chaitable Trust	100,000	-	100,000	1,140



# THE ABBEYFIELD BURY SOCIETY LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 30 SEPTEMBER 2020

### 4. INCOME FROM CHARITABLE ACTIVITIES

	<b>Total Funds 2020 £</b>	<b>Total Funds 2019 £</b>
Gross rent receivable	455,153	449,358
Less: Losses from voids	(38,080)	(66,560)
	<u>417,073</u>	<u>382,798</u>
<b>Units in management</b>	<b>Units at 30/09/2020</b>	<b>Units at 30/09/2019</b>
Supported housing for older people	32	32

### 5. MISCELLANEOUS INCOME

	<b>Total Funds 2020 £</b>	<b>Total Funds 2019 £</b>
Miscellaneous income	8,283	1,172
	<u>8,283</u>	<u>1,172</u>

In 2019 all categories of income were wholly unrestricted. In 2020, the £100,000 donation was restricted and all the remaining income was unrestricted.

### 6. CHARITABLE ACTIVITIES

	<b>Total Funds 2020 £</b>	<b>Total Funds 2019 £</b>
Care and catering employee costs	135,150	123,179
Employers NI contributions	4,805	4,901
Total pension costs	3,503	2,297
Rates and water	10,288	13,578
Light and heat	26,060	28,648
Repairs and maintenance	59,681	64,293
Food and other household costs	38,854	35,124
Telephone	3,054	3,596
Printing, stationery and advertising	717	1,673
Miscellaneous expenses	4,240	2,937
Insurance	9,275	9,081
Depreciation	65,885	61,364
Bank charges and interest	375	406
Governance costs (see note 7)	28,912	21,474
	<u>390,799</u>	<u>372,551</u>

# THE ABBEYFIELD BURY SOCIETY LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 30 SEPTEMBER 2020

### 7. GOVERNANCE COSTS

	Total Funds 2020 £	Total Funds 2019 £
Audit and other services	9,084	8,145
Legal and professional	13,563	10,257
Affiliation fee	6,265	3,072
	<u>28,912</u>	<u>21,474</u>

In 2019 all categories of expenditure were wholly unrestricted. In 2020, the £7,776 depreciation was restricted and all the remaining expenditure was unrestricted.

### 8. OPERATING SURPLUS

Operating surplus is stated after charging/(crediting):

	2020 £	2019 £
Depreciation	65,885	61,364
Auditors remuneration	<u>9,000</u>	<u>8,100</u>

### 9. AUDITORS REMUNERATION

	2020 £	2019 £
Fees payable to auditor for audit of the annual accounts	9,000	8,100
Fees payable to auditor for other services	<u>84</u>	<u>45</u>

### 10. DIRECTORS REMUNERATION

None of the directors were paid any remuneration during the year for services as directors.

### 11. EMPLOYEE INFORMATION

	2020 £	2019 £
Wages and salaries	135,150	123,179
Social security costs	4,805	4,901
Other pension costs	3,503	2,297
	<u>143,458</u>	<u>130,377</u>

# THE ABBEYFIELD BURY SOCIETY LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (continued)

### YEAR ENDED 30 SEPTEMBER 2020

The average number of staff employed by the company during the financial year amounted to:

	2020	2019
Office	1	1
Wardens, caretakers and cleaners	10	9
	<u>11</u>	<u>10</u>

No employee received remuneration amounting to more than £60,000 in either year.

Nil (2019: nil) was paid to any trustees in respect of remuneration or reimbursed expenses, and thus there was no key management personnel remuneration benefits (2019: nil).

#### 12. INTEREST RECEIVABLE AND SIMILAR INCOME

	2020 £	2019 £
Bank interest receivable	<u>3,135</u>	<u>1,920</u>

#### 13. TAXATION ON ORDINARY ACTIVITIES

The Abbeyfield Bury Society Limited is a registered charity and is therefore exempt from liability to taxation on its income and capital gains.

#### 14. HOUSING PROPERTY

	£
<b>COST</b>	
At 1 October 2019	2,300,186
Additions	-
Housing Association grant	(991,667)
Disposals	-
At 30 September 2020	<u>1,308,519</u>
<b>DEPRECIATION</b>	
At 1 October 2019	511,625
Charge for the year	49,947
At 30 September 2020	<u>561,572</u>
<b>NET BOOK VALUE</b>	
At 30 September 2020	<u>746,947</u>
At 30 September 2019	<u>796,894</u>

# THE ABBEYFIELD BURY SOCIETY LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 30 SEPTEMBER 2020

Housing properties book value, net of grant and depreciation comprise:

	2020 £	2019 £
Freehold land and buildings	<u>746,947</u>	<u>796,894</u>

### 15. OTHER TANGIBLE FIXED ASSETS

	Computer Equipment £	Improvements to Property £	Fixtures & Fittings £	Total £
<b>COST</b>				
At 1 October 2019	1,098	41,521	137,609	180,228
Additions	175	194,399	1,050	195,624
Disposals	-	-	-	-
At 30 September 2020	<u>1,273</u>	<u>235,920</u>	<u>138,659</u>	<u>375,852</u>
<b>DEPRECIATION</b>				
At 1 October 2019	548	3,167	97,439	101,154
Charge for the year	318	9,437	6,183	15,938
Depreciation on disposal	-	-	-	-
At 30 September 2020	<u>866</u>	<u>12,604</u>	<u>103,622</u>	<u>117,092</u>
<b>NET BOOK VALUE</b>				
At 30 September 2020	<u>407</u>	<u>223,316</u>	<u>35,037</u>	<u>258,760</u>
At 30 September 2019	<u>550</u>	<u>38,354</u>	<u>40,170</u>	<u>79,074</u>

### 16. DEBTORS

	2020 £	2019 £
Trade debtors	979	1,642
Prepayments and accrued income	11,801	11,805
Sundry debtors	91	115
	<u>12,871</u>	<u>13,562</u>

# THE ABBEYFIELD BURY SOCIETY LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 30 SEPTEMBER 2020

### 17. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	7,584	11,334
Other taxation and social security	2,036	1,894
Other creditors	1,045	3,059
Accruals and deferred income	16,902	12,176
	<u>27,567</u>	<u>28,463</u>

### 18. COMPANY LIMITED BY GUARANTEE

	2020 £	2019 £
The number of members, each of whose liability is limited to £1 at the year end was:	<u>10</u>	<u>10</u>

### 19. STATEMENT OF FUNDS

	Brought Forward £	Income £	Expenditure £	Transfers In/Out £	Revaluation Reserve £	Carried Forward £
Restricted fund	-	100,000	7,776	-	-	92,224
Unrestricted fund	1,620,067	428,491	383,023	-	-	1,665,535

### 20. ULTIMATE CONTROLLING PARTY

The ultimate controlling party is the trustees as detailed on page 1.

### 21. APB ETHICAL STANDARD – PROVISIONS AVAILABLE FOR SMALL ENTITIES

In common with many other businesses of our size and nature, we use our auditors to prepare and submit returns to the tax authorities to assist with the preparation of the financial statements.

# THE ABBEYFIELD BURY SOCIETY LIMITED

## NOTES TO THE FINANCIAL STATEMENTS (continued)

YEAR ENDED 30 SEPTEMBER 2020

### 22. CAPITAL COMMITMENTS

	2020 £	2019 £
Capital expenditure that has been authorised by the trustees but has not yet been contracted for	<u>-</u>	<u>150,000</u>
Capital expenditure that has been contracted for but not yet provided	<u>-</u>	<u>5,000</u>

### 23. RELATED PARTY TRANSACTIONS

There have been no related party transactions during the year.

### 24. CONSTITUTION

The charitable company is limited by guarantee and does not have a share capital. In the event of the charitable company being wound up the members are committed to a contribution of £1 each.

### 25. ANALYSIS OF NET ASSETS BETWEEN FUNDS

Final balances at 30 September 2020 are represented by:-

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible Fixed Assets	913,483	92,224	1,005,707
Current Assets	779,619	-	779,619
Current Liabilities	<u>(27,567)</u>	<u>-</u>	<u>(27,567)</u>
	<u>1,665,535</u>	<u>92,224</u>	<u>1,757,759</u>