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ACCOUNTANTS

THE BOBATH CENTRE FOR CHILDREN  
WITH CEREBRAL PALSY

(A COMPANY LIMITED BY GUARANTEE)

COUNCIL MEMBERS' REPORT  
AND ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2008

FRIDAY



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COMPANIES HOUSE

Charity Registration No 229663

Company Registration No 579091 (England and Wales)

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Part of The Fisher Organisation

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY  
(A COMPANY LIMITED BY GUARANTEE)  
LEGAL AND ADMINISTRATIVE INFORMATION**

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<b>Members Of Council</b>	Stephen Latner (Chairman) Michael Stalbow FCA (Hon Treasurer) Ida Bromley MBE, FCSP David Teacher Helen Yarrow Dr Judith Meek MBBs, MRCPch, PhD, MSc, MA (Hons) (Cantab)
<b>Secretary</b>	Jayne Pearce
<b>Charity number</b>	229663
<b>Company number</b>	579091
<b>Principal address</b>	Bradbury House 250 East End Road London N2 8AU
<b>Registered office</b>	Bradbury House 250 East End Road London N2 8AU
<b>Auditors</b>	H W Fisher & Company Acre House 11-15 William Road London NW1 3ER
<b>Bankers</b>	Barclays Bank plc PO Box 6549 London N8 9RJ  NatWest Bank, Charing Cross Branch PO Box 113 Cavell House 2a Charing Cross Road London WC2H 0PD  Bank of Scotland 600 Gorgie Road Edinburgh EH11 3XP
<b>Solicitors</b>	Teacher Stern LLP 37-41 Bedford Row London WC1R 4JH

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**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**CONTENTS**

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	<b>Page</b>
Chairman's statement	1
Council Members' report	2 - 8
Statement of Council Members' responsibilities	9
Independent auditors' report	10 - 11
Statement of financial activities	12
Balance sheet	13
Notes to the accounts	14 - 21

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**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**CHAIRMAN'S STATEMENT**  
**FOR THE YEAR ENDED 31 MARCH 2008**

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After the shortfalls of recent years, which have had to be funded from reserves, it is pleasing to report a positive result for the year ended 31 March 2008. As shown in the statement of financial activities on page 12, we generated a net surplus of £145,105, which compares with a net deficit of £25,803 for the previous year. We have allocated £50,000 of the surplus to the Treatment fund, which provides assistance for children who lack financial support.

While income from both Treatment and Training were higher than last year, our expenditure on these activities also increased. The major reason for the better result was the significantly increased contribution from voluntary income, which benefited from a gala dinner mentioned below.

It continued to be challenging for patients to obtain funding for treatment from Primary Care Trusts. Nevertheless, the Centre delivered a record of 7166 therapy sessions to approximately 300 children. In addition, 19 training courses were held during the year despite the effects of NHS funding pressures on our training programme.

The Centre remains heavily dependant on voluntary donations to help maintain its activities and the Council is most grateful to all individuals and organizations supporting its work. In this connection, our Functions Committee held a very successful gala dinner at Kensington Palace at which our patron, HRH the Duchess of Gloucester, was present.

Another successful event was an international conference we held to mark the 50th Anniversary of the Centre, which was attended by 200 Bobath therapists and health professionals from around the world. In addition, during the year the Centre continued to work closely with its sister organizations in Cardiff and Glasgow.

It is with great sadness that I report the deaths of Judy Murray and Michael Valentine. Judy, one of our senior therapists, celebrated 40 years outstanding service in 2007. Many children and their families benefited enormously from her therapeutic skills and total commitment. Michael was a dedicated member of Council for 17 years, including 16 years as Treasurer, until his retirement in 2005. To both, the Centre owes a considerable debt of gratitude.

The Centre continues its commitment to train staff and there are currently four therapists in the tutor-training programme. As ever, the Council wishes to thank the Centre's therapists and all staff for their wonderful loyalty, hard work and enthusiasm. In addition, we are very grateful for the superb administrative support provided by our volunteers throughout the year.



Stephen Latner  
Chairman

Date 7/10/08

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY  
(A COMPANY LIMITED BY GUARANTEE)  
COUNCIL MEMBERS' REPORT  
FOR THE YEAR ENDED 31 MARCH 2008**

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The Members of Council present their report and accounts for the year ended 31 March 2008

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's Memorandum and Articles of Association, applicable law and the requirements of the Statement of Recommended Practice, "Accounting and Reporting by Charities" issued in March 2005

**Structure, governance and management**

The charity's full name is The Bobath Centre for Children with Cerebral Palsy (referred to below as 'the Centre')

The charity is governed by its Memorandum and Articles of Association. It was incorporated as a company limited by guarantee (no. 579091) in 1957 and became a registered charity (no. 229663) in the following year.

The governing body of the charity is its Council, which currently comprises six Trustees with a variety of skills and experience relevant to the work of the charity. The Members of Council, who are also the directors for the purpose of company law, and who served during the year were:

Stephen Latner (Chairman)  
Michael Stalbow FCA (Hon Treasurer)  
Ida Bromley MBE FCSP  
David Teacher  
Helen Yarrow  
Dr Judith Meek MBBS, MRCPch, PhD, MSc, MA (Hons) (Cantab)

None of the Members have any beneficial interest in the company and guarantee to contribute £2 each in the event of a winding up.

Trustees have been recruited generally by introduction or personal recommendation. Trustees are appointed by majority vote of the Council. Trustees are provided with previous annual reports, Council minutes and a trustee responsibilities guide (NCVO).

Council meets five times a year. It delegates day to day responsibility for the operation of the charity to the senior management team led by Christine Barber, Director of Therapy Services, and Jayne Pearce, Director of Administrative Services and Company Secretary. The senior management team attend Council Meetings.

The Chairman of Council is elected by Council Members and remains in position, subject to re-appointment as a director of the company under the terms of its Memorandum and Articles of Association, until he stands down or a new Chairman is elected by Council.

The role of Council includes helping management define strategy, the approval of overall financial budgets and capital expenditure and ensuring that restricted funds are utilised for their designated purpose. Council keeps under review the major strategic, business and operational risks faced by the Centre, and is responsible for ensuring that systems are established to enable steps to be undertaken to identify and mitigate the risks.

Council has established Audit and Remuneration Committees. The Audit Committee comprises the Chairman and Treasurer. It reviews the audited financial statements of the charity with the auditors prior to recommending them to Council. It considers the appointment, resignation or dismissal of the external auditors and approves their fee annually. Management implementation of agreed action points arising from the audit is monitored. The Director of Administrative Services and the Accountant attend Audit Committee meetings. The Remuneration Committee comprises the Chairman, Treasurer and Dr Judith Meek. It is responsible for annually determining the remuneration packages of both the Director of Therapy Services and the Director of Administrative Services.

Bobath Scotland and Bobath Wales are independently constituted charities. However, the Centre second staff to Scotland and Wales allowing them access to the NHS pension scheme. The Director of Therapy Services sits as a Trustee of Bobath Wales. The three organisations work together, normally meeting three times a year to co-ordinate staff training and to work on mutually beneficial projects.

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY  
(A COMPANY LIMITED BY GUARANTEE)  
COUNCIL MEMBERS' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2008**

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The Bobath Centre for Adults with Neurological Disability is a sister charity that treats patients who move on from the Centre, and people with other neurological disabilities. The adult centre rents therapy rooms from the Centre. They have two Trustees in common.

The Centre is the home of Bobath therapy and, as such, maintains strong links with many national and international organisations such as the British Association of Bobath Trained Therapists ("BABTT"), the European Bobath Tutors Association ("EBTA") and with associations in Japan, USA and Eastern Europe. Senior therapy staff work and lecture around the world.

**Mission**

Our mission is to

- Treat children with cerebral palsy ("CP") and allied neurological conditions, according to their need, so as to maximise their potential for activity, participation and health
- Provide specialist training in the Bobath approach to treatment and management of children with CP for therapists, doctors and others working with children with this condition
- Undertake research into the treatment and management of CP, publish information on, and promote awareness of, the Bobath Concept and its development

**Aims**

Our key aims are

- To further develop and maintain an equitable and high-quality Bobath therapy service for children with CP, regardless of the severity of the condition, so as to improve their activity, participation and health and thereby their quality of life and that of their families
- To disseminate the Bobath Concept as widely as possible by providing specialist Bobath training programmes, both on-site and externally, for therapists and others working with children with CP
- To undertake and promote research and publish material in support of the effectiveness of the Bobath Concept and its development in the treatment and management of CP and to increase public awareness

**Objectives**

The agreed operational objectives for the year were

**Treatment**

- To review the delivery model with the aim of streamlining bookings to ensure an optimum number of appointments can be undertaken by each therapist
- To monitor the therapy team skill mix and take account of changing circumstances including staff progression and retirement, with the aim of ensuring that an appropriately balanced team is maintained
- To evaluate the pilot outreach clinic scheme which, if found to be effective in supporting our strategic aims, will be extended

**Training**

- To offer a varied programme of courses during 2007-08, including two Foundation Courses and a range of short introductory courses, plus a selection of refresher and advanced courses for experienced Bobath Therapists
- To evaluate the responses to the questionnaire sent to members of BABTT to ensure that the Centre is providing therapists with sufficient and appropriate opportunities to fulfill their continuing professional development needs
- To host an international conference in London for Bobath Therapists and health professionals to celebrate the 50th Anniversary of the Centre

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY  
(A COMPANY LIMITED BY GUARANTEE)  
COUNCIL MEMBERS' REPORT (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2008**

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**Research**

- To examine options for clinical audit activities at the Centre to include clinical and administrative areas of treatment services
- To explore the potential of an investigation into the effect of the Foundation Bobath Course on students' knowledge and clinical practice

**Information technology**

- To complete the implementation of a fully centralised database
- To agree a project brief (with funding) to redevelop the Centre's website

**Fundraising**

- To further develop the strategic plan for fundraising to ensure we can establish a sustainable funding base for the Centre in the long-term
- To launch a new logo and updated brand for the Centre to mark its 50<sup>th</sup> Anniversary
- To launch a legacy campaign
- To increase involvement with the Flora London Marathon and other such events
- To increase involvement with local supporters
- To continue to improve communication with our supporters via the newsletter, email and the internet

**Achievements and performance**

**Treatment services**

A major review of the delivery model was undertaken in early summer 2007 and a new system of concurrent bookings for two-week blocks was introduced in October. This has proved effective in streamlining the booking process and helped to ensure that we fill the optimum number of appointment slots for each therapist, and also reduce the impact of unavoidable short-notice cancellations. As a result, we delivered a total of 7,166 individual therapy sessions, which is more than in previous years, to approximately 300 children. The new system will continue and will be monitored throughout 2008-09.

As indicated in last year's report, we continued to monitor the skill mix and size of our therapy team (physiotherapists, occupational therapists and speech and language therapists) through the year in order to maintain an appropriate balance of professional skills. Our team was deeply saddened by the untimely death of our Senior OT Tutor, Judy Murray, in December. Judy had just celebrated 40 years of service with the Centre and is greatly missed.

The outreach clinic, run in conjunction with Islington Primary Care Trust ("PCT"), appears to offer a useful addition to our treatment services and will continue on a quarterly basis in 2008-09. At present we are not actively marketing this model but will be pleased to discuss the service with other PCTs who show an interest.

**Training services**

Our training programme continued to prove popular but the effect of NHS training budget pressures remained evident. Demand and waiting lists for courses were slightly lower than in previous years and it has been difficult to predict how courses will fill until close to course commencement, when PCTs will often make late bookings.

Despite the difficulties, the Centre ran 19 separate courses during the year including two eight-week Bobath Foundation courses resulting in 47 therapists qualifying as Bobath Therapists. We also ran a highly successful International Bobath Tutors Workshop in September, immediately following the Bobath 50<sup>th</sup> Anniversary Conference. However, the Centre was forced to cancel two short courses (in April and June) as a direct result of insufficient bookings.

The team of Senior Tutors undertaking the updating of the Foundation course materials have made significant progress but have yet to complete the project. It is hoped a first full draft will be completed in the autumn. The pre-course supporting information for students has also been updated and will be reformatted on CD for future distribution.

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**COUNCIL MEMBERS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2008**

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The Centre continues its commitment to train Bobath Therapists to become tutors and there are currently four tutors in the training programme. On average it takes four to five years to qualify as a Bobath Tutor.

The results of the survey of members of BABTT revealed that our range of courses is considered sufficient and appropriate to meet the ongoing training needs of most Bobath Therapists and therefore no major changes to our course programme are currently being considered.

#### **Research**

A plan for clinical audit was developed according to the principles of the Program Logic Model and, following staff training, a pilot was implemented between 1<sup>st</sup> November 2007 and 31<sup>st</sup> March 2008. Data has been collated and analysed and a report is being produced to summarise the findings and make recommendations both for clinical and administrative services, and also for future audit activity. Data will be collected under the full Clinical Audit plan (from 1<sup>st</sup> April 2008), although aspects of the plan may be modified as a result of the pilot report findings.

A project has been initiated to explore the potential of an investigation into the effect of the Foundation Bobath Course on students' knowledge and clinical practice. There is very limited relevant literature available in this area.

The therapy team undertook individual case studies for poster presentations at the Bobath 50<sup>th</sup> Anniversary Conference. An article outlining the results of the research project into parents' main concerns for children with CP was published in the Physiotherapy journal.

#### **IT**

One of the key projects this year has been the implementation of a new centralised database to replace all individual and departmental spreadsheets and databases used by the Centre. This project has involved a broad cross-section of staff and has been the primary focus for many. It was hoped that the implementation would have been fully completed by the end of December 2007 but this has not been achieved. Several modules of the new database are now fully operational including fundraising, training courses and the personnel modules. However, the complexities associated with designing a completely custom-built module to manage appointments and patient data were underestimated and work will continue into the new year from April 2008. Although it is hoped the database will be fully operational by year end, a target date will not be agreed until the detail within the design blueprint for the treatment module has been finalised.

As a result of the overrunning of the database project, the Centre has postponed redevelopment of the website until 2008-09 as many of the staff required to participate in the website project are those heavily committed to work for the database project.

#### **Fundraising**

We continued to develop the fundraising plan in line with the overall strategy agreed by the Council. This involved a mix of fundraising from charitable trusts, events, and individual and local community groups. We were also able to offer marketing and sponsorship opportunities for companies attending the Bobath 50<sup>th</sup> Anniversary Conference in October.

The re-branding process culminated in the unveiling of a new Bobath logo in our 50<sup>th</sup> Anniversary year. After consultation with staff and stakeholders, a graphic artist of international repute generously worked pro bono to produce an image that appropriately represented the Bobath brand of excellence, professionalism and care that overarches the treatment, teaching and research aspects of our work. The new logo was unveiled at the Bobath 50<sup>th</sup> Anniversary Conference and will be rolled out across the organisation over the next 12 months.

The main thrust of the legacy campaign was put on hold until the re-branding process was completed. We still advertised in various legal journals and received a substantial legacy in the latter part of the year.

Outsourcing the management of the Flora London Marathon removed the marketing and administrative burden from the charity and proved to be an efficient and effective use of resources. Nine runners ran for Bobath in 2007 raising £13,600. We were also able to offer 12 places to runners in the British 10k London Run.

We have continued to raise the profile of the Centre in the local community, organising Centre visits and participating at the East Finchley Festival in June. A sponsored summer fun run for children in the area had to be cancelled because of inclement weather. A local youth group raised £600 with their own sponsored walk and a local children's theatre company raised £200 with their production of *Annie*.



**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**COUNCIL MEMBERS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2008**

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Our newsletter has gone from strength to strength and remains the main point of contact with our supporters

We are grateful to the Functions Committee for their hard work in organising the very successful Bobath 50<sup>th</sup> Anniversary dinner at Kensington Palace which raised £60,000 and proved to be a most enjoyable evening. In addition we are also grateful to the many individuals who supported the Centre, a group completed the Three Peaks Challenge raising £14,000, and many others took part in sponsored runs, walks, triathlons, bike rides and golf days

Several companies maintained their support, including a marketing partnership with the Great Little Trading Company and a sponsored fitness campaign organised by the staff of United European Car Carriers

Fundraisers from the three UK Bobath centres liaised on a regular basis to explore avenues for joint fundraising activities. A small *BobathUK* corporate appeal was sent out in the autumn but attracted limited interest

Overall, the fundraising programme for the year was extremely successful, generating over £350,000 of voluntary income

**Organisational matters**

A sub-group of Trustees undertook a detailed review of the Centre's risk register and presented a very positive report to the Council. Many identified risks are now deemed to be of low to medium impact as a result of mitigating actions and improvements to systems implemented by staff over the last three years

The Trustees and senior management team have been examining the impact of the Charities Act and Companies Act and are awaiting publication of the Charity Commission's supplementary guidance on the Public Benefit Test for Fee-Charging Charities, which is expected in the autumn

In addition, the impact of the new Immigration Regulations, being rolled out from early 2008, will be reviewed. The current work permit system is being completely replaced by a new Points Based System for migrants. Early indications are that the new regulations may have significant implications for the Centre both as an employer of staff from outside the European Economic Area ("EEA") and potentially as an education institute registering overseas students

**Contribution of volunteers**

The Centre benefits from the support of a small team of volunteers who help staff with administrative and general "good house-keeping" tasks on a weekly basis. Between them our volunteers contributed two man-days of support per week during the year. This voluntary work helped considerably to increase our efficiency and effectiveness

**Financial review**

The Centre's income is derived partly from fees charged for its treatment services, partly from fees charged for participation in its training courses and partly from fundraising activities

For the year ended 31 March 2008, the Centre had incoming resources of £1,465,842, a healthy increase on the previous year. Total resources expended were also higher at £1,320,737

The net inflow of funds in the year was £145,105 against an outflow of £25,803 in the previous year. While income from Treatment and Training were both higher than in the previous year, expenditure associated with these activities also increased. The major reason for the better result was the significantly increased contribution from voluntary income

At 31 March 2008, net assets amounted to £2,854,602 (2007 - £2,709,497), of which unrestricted and undesignated funds totalled £472,939 (2007 - £358,773) and designated funds totalled £927,971 (2007 - £886,551)

The Centre's current assets are held mainly as cash on high-interest deposit with Bank of Scotland and include prepayments of training course fees. The Centre's net current assets provide working capital and a degree of insurance against fluctuations of income, particularly in donations

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to around three months' expenditure. The Trustees consider that reserves at this level will ensure that, in

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**COUNCIL MEMBERS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2008**

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the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

At the balance sheet date, free reserves represented approximately four months anticipated expenditure.

To maintain its activities, the Centre needs to receive donations and generate other fundraising income.

**Asset cover for funds**

Note 16 sets out an analysis of the net assets attributable to the various funds. These assets are sufficient to meet the charity's obligations on a fund-by-fund basis.

**Plans for the future**

**Treatment**

We will be recruiting one additional physiotherapist to start in July, as a senior therapist will be retiring at the end of the summer. We will continue to monitor the therapy team size and skill mix through the year.

**Training**

We will continue to provide a range of courses at introductory, foundation and advanced level both at the Centre and at suitable external venues and monitor levels of demand for each.

We will consider applying for external accreditation by the British Accreditation Council to validate our status as an educational institute. This may be a requirement resulting from changes to the Immigration Regulations for students but may also have additional benefits for the Centre.

**Research**

The results of the pilot audit programme will be evaluated and any necessary changes made to the audit process. We will then implement a full Clinical Audit plan from April 2008 and produce a report at the end of the financial year, at which point key findings will be made available to our stakeholders and improvements to our practices made where indicated.

We will implement the project proposal to research the effects of the Foundation Bobath Course on students' knowledge and clinical practice.

**IT**

We will aim to complete the implementation of the centralised database across all departments as soon as practicable.

We will agree a project brief (with funding) and appoint a project team to undertake the redevelopment of the Centre's website.

**Fundraising**

The aims for 2008-09 will build on the foundations that are now in place to develop income streams in line with the strategic plan. We will therefore:

- Roll out the new brand image across the organisation
- Put in place an ongoing legacy campaign
- Make regular applications to charitable trusts based on defined aspects of the Centre's work
- Assist and support individual supporters who wish to raise funds for the Centre
- Support external fundraisers to maximise income at events

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**COUNCIL MEMBERS' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2008**

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- Promote the Centre by improving our marketing and promotional activities. This will include new display materials and redevelopment of the website. We will monitor how we communicate with our supporters and will continue to promote the Centre locally.

**Organisational matters**

A full review of the impact of the new Immigration Regulations will be undertaken as the changes will affect the Centre as an employer of non-EEA staff and possibly as an education institute registering students from non-EEA countries.

An off-site meeting of Trustees will be held in the summer to review progress and update our strategic plan.

We will provide an in-house management training course for all Centre staff with line management responsibilities.


**Disclosure of information to auditors**

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

**Auditors**

In accordance with section 385 of the Companies Act 1985, a resolution proposing that HW Fisher & Company be re-appointed as auditors of the company will be put to the Annual General Meeting.

On behalf of the Board of Trustees

  
Stephen Latner (Chairman)  
Council Member  
Dated 7/10/08

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY  
(A COMPANY LIMITED BY GUARANTEE)  
STATEMENT OF COUNCIL MEMBERS' RESPONSIBILITIES**

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The Members of Council are responsible for preparing the accounts in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice

Company law requires the Members of Council to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources, including its net income and expenditure for the year

In preparing these accounts, the Members of Council are required to

- select suitable accounting policies and then apply them consistently,
- make judgements and estimates that are reasonable and prudent, and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The Members of Council are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY  
(A COMPANY LIMITED BY GUARANTEE)  
INDEPENDENT AUDITORS' REPORT  
TO THE MEMBERS OF THE BOBATH CENTRE FOR CHILDREN WITH  
CEREBRAL PALSY**

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We have audited the accounts of The Bobath Centre for Children with Cerebral Palsy for the year ended 31 March 2008 set out on pages 12 to 21. These accounts have been prepared under the accounting policies set out on pages 14 and 15.

This report is made solely to the company's members, as a body, in accordance with Section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of Members of Council and auditors**

As described on page 9, the Members of Council, who are also the directors of The Bobath Centre for Children with Cerebral Palsy for the purpose of company law, are responsible for preparing the Council Members' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you whether in our opinion the information given in the Council Members' Report is consistent with the accounts, if the charity has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding trustees' remuneration and transactions with the charity is not disclosed.

We read other information contained in the Council Members' Report, and consider whether it is consistent with the audited accounts. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the accounts. Our responsibilities do not extend to any other information.

**Basis of opinion**

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the Members of Council in the preparation of the accounts, and of whether the accounting policies are appropriate to the charity's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY  
(A COMPANY LIMITED BY GUARANTEE)  
INDEPENDENT AUDITORS' REPORT (CONTINUED)  
TO THE MEMBERS OF THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL  
PALSY**

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**Opinion**

**In our opinion**

- the accounts give a true and fair view in accordance with United Kingdom Generally Accepted Accounting Practice of the state of the charity's affairs as at 31 March 2008 and of its incoming resources and application of resources, including its income and expenditure, in the year then ended,
- the accounts have been properly prepared in accordance with the Companies Act 1985, and
- the information given in the Council Members' Report is consistent with the accounts

*H W Fisher & Company*

**H W Fisher & Company**

Chartered Accountants

Registered Auditor

Acre House

11-15 William Road

London

NW1 3ER

Dated

10/10/08

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2008**

	Notes	Unrestricted funds £	Restricted funds £	Total 2008 £	Total 2007 £
<b><u>Incoming resources from generated funds</u></b>					
Voluntary income	2	302,717	52,071	354,788	125,147
Activities for generating funds		5,274	-	5,274	9,477
Investment income	3	30,788	-	30,788	26,232
		338,779	52,071	390,850	160,856
Incoming resources from charitable activities	4	1,074,992	-	1,074,992	988,690
<b>Total incoming resources</b>		<b>1,413,771</b>	<b>52,071</b>	<b>1,465,842</b>	<b>1,149,546</b>
<b><u>Resources expended</u></b>					
<b>Costs of generating funds</b>					
Fundraising and Publicity	5	143,959	1,607	145,566	92,550
<b>Charitable activities</b>					
Treatment		705,333	44,768	750,101	737,182
Training		398,324	13,086	411,410	331,986
<b>Total charitable expenditure</b>		<b>1,103,657</b>	<b>57,854</b>	<b>1,161,511</b>	<b>1,069,168</b>
Governance costs	7	13,660	-	13,660	13,631
<b>Total resources expended</b>		<b>1,261,276</b>	<b>59,461</b>	<b>1,320,737</b>	<b>1,175,349</b>
<b>Net incoming/(outgoing) resources before transfers</b>		<b>152,495</b>	<b>(7,390)</b>	<b>145,105</b>	<b>(25,803)</b>
Gross transfers between funds	10	3,091	(3,091)	-	-
<b>Net movement in funds</b>		<b>155,586</b>	<b>(10,481)</b>	<b>145,105</b>	<b>(25,803)</b>
Fund balances at 1 April 2007		1,245,324	1,464,173	2,709,497	2,735,300
<b>Fund balances at 31 March 2008</b>		<b>1,400,910</b>	<b>1,453,692</b>	<b>2,854,602</b>	<b>2,709,497</b>

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 1985

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**BALANCE SHEET**  
**AS AT 31 MARCH 2008**


	Notes	£	2008 £	£	2007 £
<b>Fixed assets</b>					
Tangible assets	11		2,273,415		2,295,415
<b>Current assets</b>					
Stocks		2,928		4,221	
Debtors	12	183,745		109,520	
Cash at bank and in hand		824,305		574,646	
			1,010,978	688,387	
<b>Creditors amounts falling due within one year</b>	13	(429,791)		(274,305)	
<b>Net current assets</b>			581,187		414,082
<b>Total assets less current liabilities</b>			2,854,602		2,709,497
<b>Income funds</b>					
Restricted funds	14		1,453,692		1,464,173
Unrestricted funds					
Designated funds	15				
Fixed assets fund		877,971		886,551	
Treatment fund		50,000		-	
Other charitable funds		472,939		358,773	
			1,400,910		1,245,324
			2,854,602		2,709,497

The accounts were approved by the Council on

7/10/08



Stephen Latner (Chairman)  
Council Member



Michael Stalbow FCA (Hon Treasurer)  
Council Member



**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2008**

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**1 Accounting policies**

**1.1 Basis of preparation**

The accounts are prepared under the historical cost convention

The charity has taken advantage of the exemption in Financial Reporting Standard for Smaller Entities from the requirement to produce a cash flow statement on the grounds that it is a small charity

The accounts have been prepared in accordance with applicable accounting standards, the Statement of Recommended Practice, "Accounting and Reporting by Charities", issued in March 2005 and the Companies Act 1985

**1.2 Incoming resources**

Donations and grants for general and specific purposes are normally recognised as incoming resources in the year of receipt. Other general purpose income is also recognised as an incoming resource upon receipt. Donations to assist in the financing of the Centre's freehold property are recorded within Restricted Income funds (Property). Specific donations for treatment and training are recorded within Restricted Income funds (Projects).

Treatment and training course fees are recognised as income when the treatment or course commences during the year. Fees for courses in progress at the year end are taken to income, as refunds are not made to clients in the event of cancellation. Invoices raised for courses commencing in the following year are accounted for within creditors as training course fees received in advance.

**1.3 Resources expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Certain expenditure is directly attributable to specific activities and has been included in those cost categories.

Support costs are central administration costs which have been recharged to the various activities.

Governance costs include those costs incurred in the governance of the charity's assets and are primarily associated with constitutional and statutory requirements.

**1.4 Tangible fixed assets and depreciation**

Tangible fixed assets other than freehold land are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Freehold land is not depreciated

Freehold buildings over 50 years

Fixtures, fittings & equipment over 4 years

Items of equipment, typically costing less than £5,000 (2007 - £5,000), are not capitalised but are expensed as repairs and maintenance costs.

**1.5 Leasing and hire purchase commitments**

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

**1.6 Stock**

Stocks are valued at the lower of cost and net realisable value. Cost is based on the cost of purchase on a first in, first out basis. Net realisable value is based on estimated selling price less further costs of disposal.

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2008**

**1.7 Accumulated funds**

Unrestricted funds are general funds that are available for use at the Trustees' discretion in furtherance of the objectives of the charity

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the accounts

Designated funds comprise funds which have been set aside at the discretion of the Trustees for specific purposes

**2 Voluntary income**

	Unrestricted funds £	Restricted funds £	Total 2008 £	Total 2007 £
Donations and gifts	302,717	52,071	354,788	125,147

**3 Investment income**

	2008 £	2007 £
Interest receivable	30,788	26,232

**4 Incoming resources from charitable activities**

	2008 £	2007 £
Treatment	727,453	679,469
Training	347,539	309,221
	1,074,992	988,690

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2008**

**5 Resources expended**

	Staff costs £	Depreciation £	Other costs £	Total 2008 £	Total 2007 £
<b>Costs of generating funds</b>					
Fundraising and Publicity	58,456	880	86,230	145,566	92,550
<b>Charitable activities</b>					
<u>Treatment</u>					
Activities undertaken directly	590,300	15,180	64,197	669,677	668,365
Support costs	-	-	80,424	80,424	68,817
Total	590,300	15,180	144,621	750,101	737,182
<u>Training</u>					
Activities undertaken directly	300,730	5,940	73,838	380,508	300,854
Support costs	-	-	30,902	30,902	31,132
Total	300,730	5,940	104,740	411,410	331,986
	891,030	21,120	249,361	1,161,511	1,069,168
<b>Governance costs</b>	-	-	13,660	13,660	13,631
	949,486	22,000	349,251	1,320,737	1,175,349

**6 Support costs in note 5 above**

	Treatment £	Training £	Total 2008 £	Total 2007 £
Research costs	542	-	542	1,092
Premises and administrative expenses	79,882	30,902	110,784	98,857
	80,424	30,902	111,326	99,949

**7 Governance costs**

	2008 £	2007 £
Other governance costs in note 5 above comprise		
Legal and professional fees	1,974	3,839
Audit and accountancy	10,109	9,547
Bank charges	1,577	245
	13,660	13,631

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2008**

**8 Members of Council**

None of the Members of Council (or any persons connected with them) received any remuneration during the year, nor were they reimbursed expenses. The Centre purchased Trustee indemnity insurance at a cost of £1,465 for the year (2007 - £1,490)

**9 Employees**

**Number of employees**

The average monthly number of employees during the year was

	2008 Number	2007 Number
Treatment	22	21
Training	8	8
Fundraising	2	2
	<u>32</u>	<u>31</u>

Full time	19	17
Part time	13	14
	<u>32</u>	<u>31</u>

**Employment costs**

	2008 £	2007 £
Wages and salaries	1,416,465	1,313,336
Social security costs	131,232	131,025
Other pension costs	100,620	92,259
	<u>1,648,317</u>	<u>1,536,620</u>
Less Reimbursed by connected charities(note 18)	698,831	572,499
	<u>949,486</u>	<u>964,121</u>

The number of employees whose annual emoluments were £60,000 or more were

	2008 Number	2007 Number
£80,000 - £89,000	<u>1</u>	<u>1</u>

**10 Transfers**

The transfer between funds represents an adjustment to the Treatment fund balance

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2008**

**11 Tangible fixed assets**

	Land and buildings	Fixtures, fittings & equipment	Total
	£	£	£
<b>Cost</b>			
At 1 April 2007	2,483,415	9,506	2,492,921
Disposals	-	(406)	(406)
<b>At 31 March 2008</b>	<b>2,483,415</b>	<b>9,100</b>	<b>2,492,515</b>
<b>Depreciation</b>			
At 1 April 2007	188,000	9,506	197,506
On disposals	-	(406)	(406)
Charge for the year	22,000	-	22,000
<b>At 31 March 2008</b>	<b>210,000</b>	<b>9,100</b>	<b>219,100</b>
<b>Net book value</b>			
At 31 March 2008	2,273,415	-	2,273,415
At 31 March 2007	2,295,415	-	2,295,415

**12 Debtors**

	2008	2007
	£	£
Trade debtors	154,807	88,097
Other debtors	6,052	584
Prepayments and accrued income	22,886	20,839
	<b>183,745</b>	<b>109,520</b>

**13 Creditors amounts falling due within one year**

	2008	2007
	£	£
Trade creditors	30,920	15,095
Taxes and social security costs	43,258	36,591
Other creditors	77,912	57,609
Accruals	277,701	165,010
	<b>429,791</b>	<b>274,305</b>

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2008**

**14 Restricted funds**

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes

	Movement in funds				Balance at 31 March 2008
	Balance at 1 April 2007	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
Property fund	1,408,864	-	(13,420)	-	1,395,444
<b>Project funds</b>					
Treatment fund	18,117	26,628	(17,045)	(3,091)	24,609
Training fund	8,264	-	(2,238)	-	6,026
Research fund	21,133	-	-	-	21,133
Equipment fund	6,781	25,443	(26,558)	-	5,666
Refurbishment fund	1,014	-	(200)	-	814
	<u>1,464,173</u>	<u>52,071</u>	<u>(59,461)</u>	<u>(3,091)</u>	<u>1,453,692</u>

The Property fund comprises donations received by the Centre for the express purpose of funding the purchase of its current premises. Of the £22,000 depreciation charge for the year £8,580 has been allocated to designated funds (see note 15), with the remaining £13,420 being allocated to restricted funds

The Treatment fund is to provide for the treatment of children who lack financial support

The Training fund is to train therapists from under-resourced countries in the Bobath concept

The Research fund is to support research into the efficacy of the Bobath approach for the treatment of children with cerebral palsy

The Equipment fund is to provide equipment necessary for treatment or research

The Refurbishment fund is to provide for the upkeep of the fabric of the Centre

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2008**

**15 Designated funds**

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the Trustees for specific purposes

	Movement in funds				Balance at 31 March 2008
	Balance at 1 April 2007	Incoming resources	Resources expended	Transfers	
	£	£	£	£	£
Fixed Asset fund	886,551	-	(8,580)	-	877,971
Treatment fund	-	-	-	50,000	50,000
	<u>886,551</u>	<u>-</u>	<u>(8,580)</u>	<u>50,000</u>	<u>927,971</u>

The Fixed Asset fund represents the proportion of the Centre's tangible assets that is not supported by restricted funds

An amount of £50,000 has been allocated from unrestricted funds to the Treatment fund, an unrestricted but designated fund which provides assistance for children who lack financial support

**16 Analysis of net assets between funds**

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2008 are represented by			
Tangible fixed assets	877,971	1,395,444	2,273,415
Current assets	952,730	58,248	1,010,978
Creditors amounts falling due within one year	(429,791)	-	(429,791)
	<u>1,400,910</u>	<u>1,453,692</u>	<u>2,854,602</u>

**17 Commitments under operating leases**

At 31 March 2008, the company had annual commitments under non-cancellable operating leases as follows

	2008 £	2007 £
Expiry date		
Within one year	<u>-</u>	<u>1,977</u>

**THE BOBATH CENTRE FOR CHILDREN WITH CEREBRAL PALSY**  
**(A COMPANY LIMITED BY GUARANTEE)**  
**NOTES TO THE ACCOUNTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2008**

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**18 Connected charities**

The Centre seconded therapy staff to Bobath Wales, Bobath Scotland and the Bobath Centre for Adults with Neurological Disability. These are companies limited by guarantee that provide treatment in accordance with the Bobath Concept. David Teacher and Ida Bromley (Council Members of the Centre) are also Council members of the Bobath Centre for Adults with Neurological Disability.

The total of reimbursed costs of £698,831 (2007 - £572,499), as set out in note 9, is made up of

Bobath Wales £337,901 (2007 - £284,390)

Bobath Scotland £252,567 (2007 - £215,268)

The Bobath Centre for Adults with Neurological Disability £108,363 (2007 - £72,841)

The Centre also charges the Bobath Centre for Adults with Neurological Disability £12,000 (2007 - £19,990) for their use of space and office services.

At the year end, the Bobath Centre for Adults with Neurological Disability owed £6,052 to the Centre (2007 - the Adult Centre were due £980).