

#### The Insolvency Act 1986

#### Administrator's progress report

Name of Company

Robert Horne UK Limited

Company number

00391887

In the

High Court of Justice, Chancery Division,

Companies Court

(full name of court)

Court case number 2428 of 2015

We

Matthew David Smith

Deloitte LLP

PO Box 810

66 Shoe Lane

London

EC4A 3WA

Neville Barry Kahn Deloitte LLP PO Box 810 66 Shoe Lane London EC4A 3WA

administrators of the above company attach a progress report for the period

From

1 April 2015

30 September 2015

Signed

Joint Administrator

Dated

29 OCTOBER 2015

#### **Contact Details:**

You do not have to give any contact information in the box opposite but if you do, it will help Companies House to contact you if there is a query on the form

The contact information that you give will be visible to searchers of the public record

Stuart Morris

Deloitte LLP

PO Box 810 66 Shoe Lane

London

EC4A 3WA

DX Number LDE DX599

Tel 020 7303 8851 DX Exchange

When you have completed and signed this form, please send it to the Registrar of Companies at -

Companies House, Crown Way, Cardiff CF14 3UZ DX 33050 Cardiff

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31/10/2015 COMPANIES HOUSE de

# Deloitte.

The Paper Company Limited
Howard Smith Paper Group Limited
Robert Horne Group Limited
Paperlinx Services (Europe) Limited
Contract Paper Limited
Howard Smith Paper Limited
Paperlinx (Europe) Limited

Paperlinx Brands (Europe) Limited
Paperlinx Investments (Europe) Limited
Paperlinx Treasury (Europe) Limited

Paperlinx (UK) Limited

Pinnacle Film & Board Sales Limited
Precision Publishing Papers Limited
Robert Horne UK Limited

Trade Paper Limited

The M6 Paper Group Limited

**Sheet and Roll Convertors Limited** 

W. Lunnon & Company Limited

All in Administration (together "the Companies")

All appointments in the High Court of Justice, Chancery Division, Companies Court Registered Office c/o Deloitte LLP, Hill House, 1 Little New Street, London, EC4A 3TR

Court Case No 2427 of 2015 / Company No 04434552 Court Case No 2438 of 2015 / Company No 00457382 Court Case No 2430 of 2015 / Company No 01336740 Court Case No 2429 of 2015 / Company No 02755905 Court Case No 2437 of 2015 / Company No 02737349 Court Case No 2428 of 2015 / Company No 00391887 Court Case No 2434 of 2015 / Company No 01859705 Court Case No 2420 of 2015 / Company No 02430786 Court Case No 2422 of 2015 / Company No 01764986 Court Case No 2432 of 2015 / Company No 04707159 Court Case No 2435 of 2015 / Company No 02101016 Court Case No 2425 of 2015 / Company No 04427116 Court Case No 2421 of 2015 / Company No 00744570 Court Case No 2433 of 2015 / Company No 00935398 Court Case No 2436 of 2015 / Company No 04707150 Court Case No 2431 of 2015 / Company No 00584756 Court Case No 2426 of 2015 / Company No 01138498 Court Case No 2424 of 2015 / Company No 01995271

Progress Report to creditors for the period 1 April 2015 to 30 September 2015 pursuant to Rule 2.47 of the Insolvency Rules 1986 (as amended) ("the Rules").

Matthew David Smith and Neville Barry Kahn ("the Joint Administrators") were appointed Joint Administrators of the Companies on 1 April 2015. The affairs, business and property of the Companies are managed by the Joint Administrators. The Joint Administrators act as agents of the Companies and contract without personal liability. All licensed Insolvency Practitioners of Deloitte LLP ("Deloitte") are licensed in the UK.

For the purposes of paragraph 100(2) of Schedule B1 of the Act, the Joint Administrators confirm that they are authorised to carry out all functions, duties and powers by either of them jointly and severally

Council Regulation (EC) No 1346/2000 applies and these are the main proceedings as defined in Article 3(1) of that regulation.

29 October 2015

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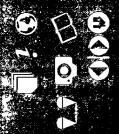
Remuneration and expenses

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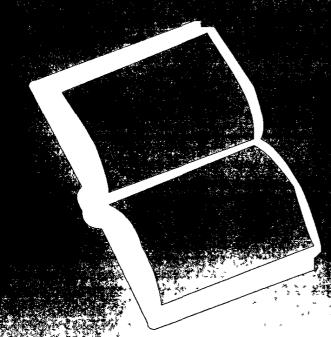
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**PPX Europe** 

**PPX Services** 

Howard Smith Paper Group Limited

PaperlinX (Europe) Limited

PaperlinX Services (Europe) Limited

PaperlinX Brands (Europe) Limited

**PPX Brands** 

PPX Investments PaperlinX Investments (Europe)

PPX Treasury PaperlinX Treasury (Europe) Limited

Robert Home UK Limited

Robert Horne Group Limited

The Paper Company Limited

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**TPC** 

Group definitions - UK

PPX UK or the subsidiary undertakings, together with PPX (Europe) Limited and its PaperlinX (UK) Limited

Companies

Trading Companies HSPG, RHG and TPC

Independents

that did not enter administration, being Packaging Supplies Limited and Three subsidiary packaging companies 1st Class Packaging Limited, Doningtor

Parkside Packaging Limited

**PPX Ireland** 

company, listed on the Australian Stock PaperlinX Limited, the ultimate parent

PPX Australia

Entity definitions - non-UK

subsidiary Paperlinx Ireland Limited PaperlinX Ireland Holdings Limited and its

PaperlinX S L

PPX Spain

**PPX NL Holdings** 

PaperlinX Netherlands Holdings B V

Group definitions - non-UK

General definitions

**PPX Group** 

undertakıngs

PaperlinX Limited and its subsidiary

Creditors' Circa

The creditors' committees of HSPG, RHG

Committees

Her Majesty's Revenue and Customs

ING Belgium SA, debtor finance administator

Z G **HMRC** 

3

Millions

RBS Invoice Finance Limited Data either not applicable or not available

Secured Creditors **ING & RBSIF**  RBSIF

Statement of Insolvency Practice 9

SIP 9

SOA

assets and liabilities of each company Statement of Affairs, a summary of the

appointment, 1 April 2015 prepared by their directors as at the date of

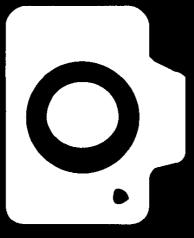
**VAT** 

Value Added Tax



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# Key messages

### the Companies Joint Administrators of

Neville Barry Khan Matthew David Smith

66 Shoe Lane PO Box 810 London Deloitte LLP

## Contact details

EC4A 3WA

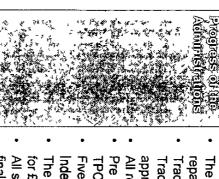
paperlinxcreditors@defoitte co uk Tel 020 7303 885 Website www deloitte com/uk/paperlinx



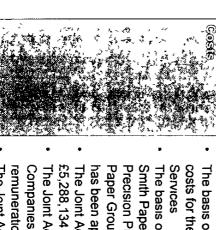




as a whole than liquidations The purposes of the Administrations are to achieve a better result for the Companies' creditors



- repaid in full The two Secured Creditors, providing invoice financing to TPC and PPX Europe, have been
- approximately £3 5m £4 0m Trading ceased on 30 June 2015, generating a current trading surplus of £4 3m across the Trading Companies After payment of final costs, the Joint Administrators estimate this will net
- All retention of title claims have been resolved
- Pre appointment book debts totalling £9 8m have been recovered in PPX Europe, and £10 1m in TPC, over and above repayments to the Secured Creditors
- Five business sales have been completed, including the sale of the share capital of the three
- The Manchester freehold property was sold for £2 4m and the Sheffield long leasehold was sold
- All sites have been vacated, with the exit from the Northampton office and warehouse being finalised on 23 October 2015



- costs for the Trading Companies, PPX Europe, PPX Investments, PPX Treasury and PPX The basis on which the Joint Administrators are to be paid has been fixed by reference to time
- The Joint Administrators' time costs incurred across all companies during the period are The basis on which the Joint Administrators are to be paid for Contract Paper Limited, Howard has been approved as a fixed fee of £25,000 plus VAT, to be drawn if and when funds permit Paper Group Limited, Sheet and Roll Convertors Limited and W. Lunnon & Company Limited Smith Paper Limited, Paperlinx (UK) Limited, PPX Brands, Pinnacle Film & Board Sales Limited, Precision Publishing Papers Limited, Robert Horne UK Limited, Trade Paper Limited, The M6
- The Joint Administrators have drawn fees of £1,848,853 in the period across the Trading remuneration is on page 14 Companies, PPX Investments and PPX Treasury Further detail on the Joint Administrators'
- The Joint Administrators' will not be seeking to draw any pre-administration costs

# Key messages

### the Companies Joint Administrators of

Neville Barry Khan Matthew David Smith

PO Box 810 Deloitte LLP

66 Shoe Lane

London

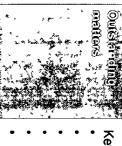
EC4A 3WA

# Contact details

Website www deloitte com/uk/paperlinx paperlinxcreditors@deloitte co uk

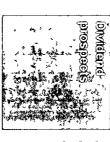




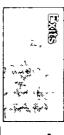


# Key outstanding matters comprise

- The finalisation of debtor collections
- Receipt of an anticipated dividend from PPX NL Holdings
- The completion of lease assignments and surrenders
- The finalisation of the trading accounts and settlement of outstanding trading expenses
- The finalisation of the Companies' tax positions
- Agreement of creditor claims, and payment of dividends where surpluses have been generated

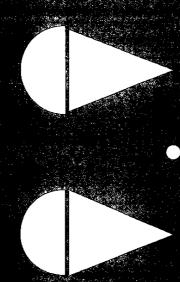


- The Secured Creditors have been paid in full
- Preferential creditors are expected to be paid in full
- Unsecured creditors of the Trading Companies are likely to be paid a dividend, although the quantum remains uncertain. For the remaining companies in administration, the prospect of a intercompany claims distribution is dependent on the flow of funds from the Trading Companies arising from



The Joint Administrators are still considering the appropriate exit routes from the Administrations, which will vary by entity and are likely to comprise a combination of Creditors' Voluntary Liquidations and dissolution





#### Progress of the Administrations

## Immediate actions

On appointment, the Joint Administrators made the continued to wind down as the remaining stock was sold the business as a whole was possible and so operations decision to immediately scale back operations. No sale of

made redundant on 16 October 2015 with the final employees, the credit control team, being As discussed in the proposals, 685 employees were made Administrators Further redundancies have been made redundant on the day of the appointment of the Joint

and made payments of £4 6m in the period, including To date, the Joint Administrators have received £7 9m £2 0m of direct labour costs

stock, agreed commercial settlements or rejection of claims as appropriate ROT settlement costs in the period claims have all been resolved, involving the return of of title (ROT) claims with a total value of £23 2m. These cost value of c£27 4m, including £6 0m at third party sites On appointment, stock on the Companies' books had a The Joint Administrators received 158 separate retention

decided to conduct the majority of trading through TPC efficiency, on appointment the Joint Administrators segregate their trading activities. In the interests of business, meaning that it was not possible to completely pro-rata to the stock levels held by each company on has been reapportioned across the Trading Companies Trading ceased on 30 June 2015 and the overall surplus The Trading Companies operated as a combined

outcome can be found in Appendix B Further breakdowns and explanation of the trading

Business sales

sold during the period Details of the considerations received were discussed in the proposals Independents and the Reel Paper (NFR) business were The Visual Technology Solutions (VTS) business, the

following outcomes in the period appointment. The Joint Administrators have achieved the properties at the time of the Joint Administrators' properties and operated out of 35 short leasehold The Companies owned five freehold / long leasehold

- The Manchester freehold was sold on 20 July 2015 for
- The Sheffield long leasehold was sold on 21 July 2015
- sale of the lease for £0 3m, effective 21 July 2015 The 3 London leases were surrendered as part of a

surrendered or assigned in the period Brackmills and Northampton have all also been The leases of Bracknell, Castle Donington, Shoreham.

six month lease of RHG's freehold warehouse in and warehouse until late October, and was also granted a granted a licence to occupy the Northampton head office totalling £0 3m in the period Manchester The purchaser has paid a licence fee to TPC In addition, the purchaser of the VTS business was

was vacated after the end of the reporting period expense to be paid relates to the Northampton site, which £1 0m during the period. The only outstanding rent The Trading Companies have incurred rent expenses of



# Progress of the Administrations

## Asset realisations

The Companies owned a small quantity of tangible assets including plant and machinery, fixtures and fittings and other items, across all sites. Hilco Appraisal Ltd have been instructed by the Joint Administrators to secure, value and seek purchasers for these assets. To date, £0.3m has been received by in respect of furniture and equipment. The process of realising the remaining tangible assets is ongoing.

The Companies also owned intangible assets including patents, brands and licences HSPG has received £0 03m in respect of these. Further sales have been made since the reporting period, which will be discussed in the next progress report.

# Debtor realisations

To 30 September 2015, debtor recoveries have totalled £82 8m

TPC's debtors were subject to an invoice finance arrangement with RBSIF, which also holds fixed and floating charge security by way of a debenture over all of TPC's assets RBSIF was paid in full at the end of June with total recoveries of £21 8m

ING is the secured creditor of PPX Europe, which owned the HSPG and RHG debtors under a 'true sale' arrangement ING was paid in full at the end of July with total recoveries of approximately £41 0m. Once ING has finalised its charges PPX Europe is expected to receive back c£0.7m.

Moreton Smith Receivable Ltd have been instructed by the Joint Administrators to finalise collection of the remaining debtor balances

## Other realisations

Cash resources on appointment totalled £0 6m in TPC, £2 6m in RHG, £1 0m in HSPG, £1 0m in PPX Treasury and minor amounts in PPX Services, PPX Investments and PPX Brands

# Intercompany amounts due from non-UK entities

PPX Treasury has received £1 1m from PPX Spain in settlement of a pre-appointment intercompany receivable, as part of the sale of the Spanish entity. As part of this transaction, a further receivable of €5 4m has been assigned to PPX Treasury which is owed by PPX NL Holdings and will rank for dividend purposes.

In June 2015 PPX NL Holdings entered Dutch insolvency proceedings PPX Europe and PPX Treasury are the major creditors of PPX NL Holdings, and should therefore receive the majority of any dividend that will be paid by PPX NL Holdings in due course

able Ltd have been instructed by



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#### Progress of the Administrations

# **Creditors' Committees**

Committees were formed for TPC, HSPG and RHG The At the meeting of creditors on 10 June 2015, Creditors' creditors represented in each committee are set out in the table below

Arctic Paper Kostrzyn	Flexopack Limited	Ovenden Papers Z Limited Al	Lecta Paper UK Limited	The Pension Protection The Pension Protection The Pension Protectic Fund	170
Sabic Innovative	Board 24 Limited	Zhangjiagang Feiteng Aluminium Composite Panel Co Limited	Lecta Paper UK Limited	e Pension Protection Fund	NIIG
	Arctic Paper Kostrzyi SA	Columbier UK Limited	Lecta Paper UK Limited	The Pension Protection Fund	norg

above, please contact the Joint Administrators in writing Administrators should be made aware of in relation to the If you have any information that you feel the Joint

of the Administrations advice to the Joint Administrators during the initial months seek certain additional information in connection with historical transactions, and have provided guidance and The Committees have requested the Joint Administrators

### Investigations

directors, and submitted their confidential report to the statutory duty to report on the conduct of the Companies The Joint Administrators have complied with their Insolvency Service on 29 September 2015

either connected to or who have had past dealings with as potential claims that may be brought against parties available to assess whether there are any matters that the Companies might lead to a recovery for the benefit of creditors, such The Joint Administrators have reviewed the information

SA

Plastics Limited





# Information for creditors

Creditor claims

Exit

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# Information for creditors Creditor claims

## Secured Creditors

RBSIF is the secured creditor of TPC by way of fixed and floating charges granted in May 2010 and July 2014 RBSIF was paid by way of debtor collections, with total recoveries of c£21 8m (in full settlement of its security) achieved at the end of June

ING is the secured creditor of PPX Europe through its effective ownership of RHG and HSPG's debtor books. It was paid in full at the end of July with distributions totalling c£41 0m.

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# Preferential creditors

TPC To date, claims totalling c£517,000 have been received

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RHG To date, claims totalling c£993,000 have been received

HSPG To date, claims totalling c£346,000 have been received

No distribution to preferential creditors has been made to date, but the Joint Administrators expect to be in a position to pay preferential creditors in full, subject to the claims being agreed

None of the other PPX UK companies have received, or are expected to receive, any preferential claims

### Prescribed Part

The Prescribed Part does not apply in any of the PPX UK companies

# Unsecured creditors

The unsecured claims received to date are listed in the table opposite

	(£)	(£) received (£)
e Paper Company Limited	35,108,959	39,297,723
bert Horne Group Limited	209,370,065	185,459,726
w ard Smith Paper Group Limited	72,326,194	45,678,256
perlmx Treasury (Europe) Limited	125,069,208	1,421,811
perlinx Investments (Europe) Limited	61,502,021	1,846,971
perlinx Services (Europe) Limited	15,526,573	13,952,964
perlinx Brands (Europe) Limited	11,919,712	1,418,822
perlinx (Europe) Limited	87,472,430	1,422,238
perlinx (UK) Limited	9,922,412	1,418,822
intract Paper Limited	9,922,412	1,418,822
w ard Smth Paper Limited	9,922,412	1,619,402
ınacle Film & Board Sales Limited	9,922,412	1,418,822
ecision Publishing Papers Limited	9,922,412	1,459,740
bert Horne UK Limited	9,922,412	1,418,822
ade Paper Limited	9,922,412	1,418,822
e M6 Paper Group Limted	9,922,412	1,420,608
eet and Roll Convertors Limited	9,922,412	1,418,822
Lunnon & Company Limited	9,922,412	1,418,822

Note Above claims are still to be finalised in particular, intercompany claims have yet to be fully reconciled and filed, we await a revised claim from HMRC and there is some uncertainty around potential joint and several liability for the pension deficits. The impact of these will materially impact overall claims, and hence distributions, in certain entities.

### Claims process

Unsecured creditors are invited to submit their claims to the Joint Administrators by completing a proof of debt form which is available on the administration website and which should be sent to the address on page 4

Work to agree any creditor claims will not begin until dividend prospects are more certain



# Information for creditors

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As detailed in the Joint Administrators' proposals, the Joint Administrators consider that either dissolution or Creditors' Voluntary Liquidation ("CVL") will be the most appropriate exit route from administrations for most of the Companies

The Trading Companies are likely to move to CVL to enable a distribution to unsecured creditors. If they are placed into CVL, the Joint Administrators have approval to be appointed as joint liquidators.

The most appropriate exit route for the remaining companies will depend on the likelihood of any dividend to them through intercompany claims. If there is no valid intercompany claim and so no prospect of a distribution to unsecured creditors, the Joint Administrators may file a notice of dissolution with the Registrar of Companies and the Company(s) will be dissolved three months later.

The Company(s) will be placed into CVL if there is a prospect of a distribution to unsecured creditors

Investigations into the validity of any intercompany claims and the prospects of distributions to unsecured creditors, are ongoing

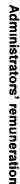
# Discharge of Joint Administrators' liability ators' proposals, the Pursuant to paragraph 98 of Schedule B1 of t

Pursuant to paragraph 98 of Schedule B1 of the Act, the Joint Administrators' discharge of liability in respect of their actions as Administrators takes effect at the specific time approved by either the Court, the creditors (either via the creditors' committee or by meeting) or, in specific circumstances, by the secured (and preferential) creditors. The Joint Administrators will request approval from the Creditors' Committees that they be discharged from liability for TPC, RHG and HSPG as at the date the Registrar of Companies registers the Joint Administrators' final progress.

The Joint Administrators have received approval from the creditors of the other Companies, by the meeting held by correspondence on 10 June 2015, that they be discharged from liability as at the date the Registrar of Companies registers the Joint Administrators' final progress report



# Remuneration and expenses Joint Administrators' remuneration



"A Creditors' Guide to Remuneration" is appended to SIP 9 and is available for download at <a href="https://www.deloitte.com/uk/paperlinx">www.deloitte.com/uk/paperlinx</a>

Should you require a paper copy, please send your request in writing to the Joint Administrators at the address on the front of this report and this will be provided to you at no cost

# Basis of remuneration

The basis of the Joint Administrators' remuneration for TPC, RHG and HSPG was fixed by the Creditors' Committees by reference to the time properly given by the Administrators and their staff in attending to matters arising in the administration calculated at the prevailing standard hourly charge out rates used by Deloitte at the time when the work is performed, plus VAT. The Joint Administrators have approval to draw up to 75% of their time costs incurred, plus VAT, on an ongoing basis. If they wish to draw time costs in excess of this amount, specific committee approval will be required.

For PPX Services, PPX Europe, PPX Investments and PPX Treasury, the basis of the Joint Administrators' remuneration was fixed by reference to the time properly given by the Administrators and their staff in attending to matters arising in the administration calculated at the prevailing standard hourly charge out rates used by Deloitte at the time when the work is performed, plus VAT

For the remaining entities, the basis of the Joint Administrators' remuneration was fixed by the creditors by way of a meeting held by correspondence on 10 June 2015 as a fixed fee of £25,000 plus VAT for each entity, to be drawn from the administration estate should funds permit



#### Joint Administrators' expenses Remuneration and

remuneration

# Time costs incurred to date

The following table outlines the time cost incurred and fees drawn to 30 September 2015 by company

1,848,853.480	1	11,496 80 5,288,133.65	11,496 80	
	368 05 _	3,018 00	8 20	W Lunnon & Company Limited
•	360 91	3,176 00	8 80	Sheet and Roll Convertors Limited
•	362 88	3,084 50	8 50	The M6 Paper Group Limited
•	362 33	3,116 00	8 60	Trade Paper Limited
•	369 55	3,307 50	9 00	Robert Horne UK Limited
•	361 61	3,146 00	8 70	Precision Publishing Papers Limited
•	361 61	3,146 00	8 70	Pinnacle Film & Board Sales Limited
•	393 00	3,930 00	10 00	How ard Smith Paper Limited
•	362 53	3,154 00	8 70	Contract Paper Limited
•	409 76	18,603 00	45 40	Paperlinx (UK) Limited
•	458 39	354,843 00	774 10	Paperlinx (Europe) Limited
1	500 43	12,811 00	25 60	Paperlinx Brands (Europe) Limited
•	367 72	63,725 50	173 30	Paperlinx Services (Europe) Limited
336,875 25	800 01	408,283 50	510 40	Paperlinx Investments (Europe) Limitei
37,146 50	776 54	89,495 75	115 30	Paperlinx Treasury (Europe) Limited
307,154.18	431.29	912,185 10	2,115 00	How ard Smith Paper Group Limited
630,974 06	458 64	1,803,941 60	3,993 20	Robert Horne Group Limited
536,703 49	435 21	1,595,167 20	3,665 30	The Paper Company Limited
Fees drawn (£)	Average rate/hour (£/hr)	Time costs (£)	Hours	Company

Further detail in respect of these time costs and the fees drawn is provided in Appendix  $\boldsymbol{C}$ 



# Remuneration and expenses Detailed information

Restructuring Services charge out rates (£/hour)

Grade Partners & Directors	2014 2015 2016 645 - 1 020	2015 645 - 1 020
Partners & Directors	615 - 970	645 - 1,020
Assistant Directors	475 - 735	500 - 770
Managers	410 - 660	430 - 695
Assistant Managers	310 - 525	325 - 550
Assistants & Support	50 - 310	80 - 325

## Charge out rates

The average charge out rates applicable to this case are provided on the previous page

The above bands are specific to the Restructuring Services department partners and staff. In certain circumstances the use of specialists from other Deloitte departments such as Tax / VAT, Financial Advisory or Deloitte Real Estate may be required on the case. These departments may charge rates that fall outside the Restructuring Services department bands quoted above so, where such specialists have performed work on the case, average rates may also fall outside the Restructuring Services department bands.

All partners and technical staff (including cashiers) assigned to the case recorded their time spent working on the case on a computerised time recording system. Time spent by secretarial staff working on the assignment has not been recorded or recovered. The appropriate staff have been assigned to work on each aspect of the case based upon their seniority and experience, having regard to the complexity of the relevant work, the financial value of the assets being realised and/or claims agreed.

Charge out rates increased on 1 September 2015





# Category 1 expenses incurred

62,649		863	1,528	7,536	7,606	25,530	18,927	Total
168	,		•	20	21	ł	2	Telephone -
208		•	1	•	30	102	76	Records storage
334	•		•	ı	48	165	122	Stationery
2,040	660	230	230	230	230	230	230	Bonding
2,163				1	311	1,065	787	Courier
11,972	•	196	857	2,424	1,220	4,183	3,092	Travel
45,764	•	436	4	4,862	5,746	19,711	14,567	Accommodation & subsistence
Total	Other entities	PPX Treasury	hvestment	PPX Europe	HSPG	RHG	TPC	Description

# Category 2 expenses incurred

	3	1,304 1,522 -	
. <u>1</u> .3	_		
	Europe	Europe	Europe
HSPG	SPG PPX		PPX

#### **Expenses**

# Category 1 expenses

have incurred bonding expenses of £20 each In addition to those listed, PPX Services and PPX Brands have incurred bonding expenses of £230 each All other entities The Joint Administrators' direct expenses and disbursements incurred to date (excluding VAT) are set out above

# Category 2 expenses

Administrators to draw Category 2 expenses from the estate, and from the unsecured creditors of PPX Europe A resolution has been obtained from the Creditors' Committees in respect of TPC, RHG and HSPG authorising the Joint

Mileage is calculated at the prevailing standard mileage rate of up to 45p used by Deloitte at the time when the mileage is

# Expenses drawn after the period

Investments and PPX Treasury These do not appear in the respective R&Ps as they were drawn after the end of this reporting period. These will be discussed in further detail in the next progress report The Joint Administrators have drawn category 1 and category 2 expenses in respect of TPC, RHG, HSPG, PPX Europe, PPX



# Remuneration and expenses Detailed information

# Creditors' right to request information

Any secured creditor or unsecured creditor (with the support of at least 5% in value of the unsecured creditors or with leave of the Court) may, in writing, request the Administrators to provide additional information regarding remuneration or expenses to that already supplied within this report. Such requests must be made within 21 days of receipt of this report, in accordance with Rule 2 47(1)(fa) and 2 48A of the Rules

# Creditors' right to challenge remuneration and/or expenses

Any secured creditor or unsecured creditor (with the support of at least 10% in value of the unsecured creditors or with leave of the Court) may apply to the Court for one or more orders (in accordance with Rule 2 109(4) of the Rules), reducing the amount or the basis of remuneration which the Administrators are entitled to charge or otherwise challenging some or all of the expenses incurred

Such applications must be made within eight weeks of receipt by the applicant(s) of the progress report detailing the remuneration and/or expenses being complained of, in accordance with Rule 2 109 of the Rules

Please note that such challenges may not disturb remuneration or expenses approved or deemed to be approved under prior progress reports



# **Appendices**

_	Appendix A	
2	Appendix B	

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Appendix C

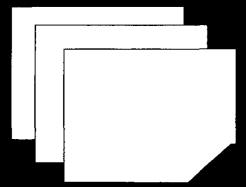
Important notice

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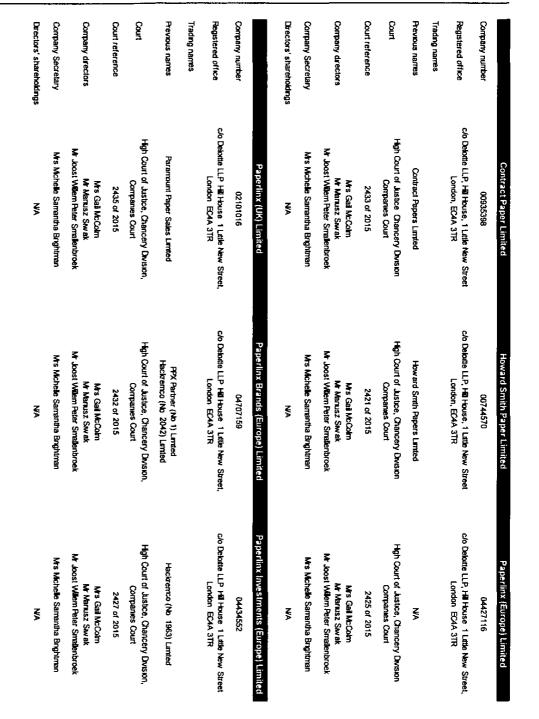
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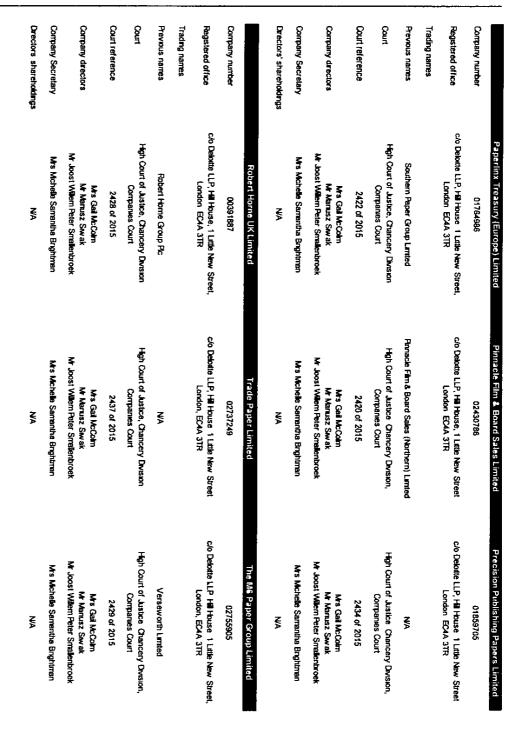


# Statutory information





# Statutory information





# Statutory information

	Sheet and Roll Convertors Limited	W.Lunnon & Company Limited	Paperlinx Services (Europe) Limited
Company number	01336740	00457382	04707150
Registered office	c/o Delotto LLP Hill House 1 Little New Street, London, ECAA 3TR	c/o Debotte LLP, Hill House 1 Little New Street, London, ECAA 3TR	c/o Defortte LLP, Hill House 1 Luttle New Street, London, ECAA 3TR
Trading names			
Previous names	<b>V</b> A	WA	PPX Partner (No 2) Limited Hackremop (No 2043) Limited
Court	High Court of Justice, Chancery Division Companies Court	High Court of Justice, Chancery Division, Companies Court	High Court of Justice Chancery Division, Companies Court
Court reference	2430 of 2015	2438 of 2015	2436 of 2015
Company drectors	Mrs Gail McColm Mr Menusz Swak Mr Joost Willem Peter Smallenbroek	Mrs Gail McColm Mr Marrusz Swo ak Mr Joost Willem Peter Stratlenbroek	Mrs Gail McColm Mr Manusz Swak Mr Joost Willem Peter Smallenbroek
Company Secretary	Mrs Michelle Samentha Brightman	Wrs Michelle Samantha Brightman	Mrs Wichelle Sarrantha Brightman
Directors' shareholdings	WA	VA	WA
	The Paper Company Limited	Howard Smith Paper Group Limited	Robert Horne Group Limited

Directors' shareholdings	Company Secretary	Company directors	Court reference	Court	Previous names	Trading names	Registered office	Company number	
WA	Mrs Michelle Samentha Brightman	Mrs Gail McColm Mr Manusz Swak Mr Joost Willem Peter Smalfenbroek	2424 of 2015	High Court of Justice, Chancery Division, Companies Court	Bunzl Fine Paper Limited	The Paper Company Limited	c/o Delorite LLP Hill House 1 Latte New Street, London, ECAA 3TR	01995271	The Paper Company Limited
WA	Mrs Michelle Sarrantha Brightman	Mrs Gait McColm Mr Marusz Swak Mr Joost Willem Peter Smallenbroek	2426 of 2015	High Court of Justice Chancery Division Companies Court	The Howard Smith Paper Group Limited	Howard Smth Paper Group Limited	c/o Delotto LLP Hill House 1 Little New Street London, EC4A 3TR	01138498	Howard Smith Paper Group Limited
N/A	Mrs Michelle Sementha Brightman	Mrs Geil WcCohn Mr Marusz Swak Mr Joost Willem Peter Smellenbroek	2431 of 2015	High Court of Justice, Chancery Division Companies Court	Robert Horne Group FLC Robert Home Paper Company Limited	Robert Horne Group Limited	c/o Debotte LLP, Hall House 1 Lattle New Street London ECAA 3TR	00584756	Robert Horne Group Limited



## Appendices

Appendix B

### Accounts Receipts and Payments

# across all entities General notes to the receipts and payments accounts

# G1 - No receipt and payments accounts

accounts to date activity to report in respect of receipt and payments appointment Therefore the following entities have no dormant Companies, with no assets (other than potential Some of the entities in administration are non-trading or intercompany claims) to realise at the date of

- Contract Paper Ltd
- Howard Smith Paper Ltd
- The M6 Paper Group Ltd
- PaperlinX (UK) Ltd
- Pinnacle Film and Board Sales Ltd
- Precision Publishing Papers Ltd
- Robert Horne UK Limited
- Sheet and Roll Convertors Ltd
- Trade Paper Ltd
- W Lunnon & Company Ltd

# G2 - Represented by

amounts payable or receivable accounts, being 30 September 2015, as well as VAT the date of preparation of the receipt and payments Cash in hand represents funds held in bank accounts at

# G3 - Bank Accounts

All funds are held in interest bearing accounts

# G4 - Trading accounts

VAT, which is payable and will be accounted for to HMRC in due course All sums shown within trading accounts are shown net of

# G5 - Professional costs

appropriate expertise and experience in dealing with required legal documentation the Joint Administrators these types of administrations instructed Jones Day LLP, a firm of lawyers with the To advise on relevant legal matters and to prepare

since the reporting period entities in the period. The majority of this has been paid Jones Day have accrued costs of £745,833 across the 18

provided services in relation to debtor recoveries to completion the date of administration. They have also the sale of the long leasehold in Sheffield which was close In addition, Shoosmiths LLP advised TPC in relation to

and other chattel assets Hilco have unpaid fees of value is maximised for the sale of plant and machinery and are assisting the Joint Administrators to ensure that Hilco Appraisal Ltd have been appointed as chattel agents RHG and PPX Services £35,000 in the reporting period, split across TPC, HSPG

such payment has been included in their secured claims GVA Grimley Ltd have been appointed by the Joint specialist debt collections adviser, to realise the value of repayment of RBSIF and paid £53,500 in the period AtlantrcRMS's fees were payable by ING / RBSIF, and AtlanticRMS were appointed by ING and RBSIF as TPC also contracted with AtlanticRMS following the the trade debtors books of TPC, RHG and HSPG

properties for sale Administrators with the sale of trademarks, licences and Metis Partners Ltd have been assisting the Join: Administrators to market the freehold and long leasehold

brands To date, they have been paid £5,000 by RHG



# Receipts and Payments Accounts

Accountability have been paid £4,110 in the period in relation to payroll services

Smithfield Consultants Ltd have provided media relations support. They have been paid £10,825 by TPC in the period.

Smart 421 have provided the Joint Administrators with IT consultancy services, incurring costs of £22,170 in the period which has been paid

Insol Employee Solutions Ltd have been paid £1,365 in relation to HR support provided upon our appointment Moreton Smith Receivables Ltd were appointed on 19 October 2015 to finalise debtor recoveries



Joint Administrators' trading account for TPC, RHG & HSPG from 1
April 2015 to 30
September 2015

RECEIPTS		
Post appointment sales		7,928,965
Pallet collection charge received		191,717
Reimbursement of Ireland expenses	N	101,255
Recharge of debtor collection costs	ω	595,000
		8,816,938
PAYMENTS		
Camage, haulage & storage		(48,271)
Consumable stores		(12,205)
Direct debit licence		(1,793)
Direct labour		(1,967,193)
Sub Contractors		(35,530)
Heat & light		(70,396)
Hire of equipment		(49,798)
Lease / HP payments		(41,779)
Import Duty		(1,020)
IT costs		(120,858)
Postage		(36,527)
Refunds		(3,181)
Rents		(1,054,424)
Ransom payments		(986,321)
Repairs & Maintenance		(83,044)
Site Clearance		(280)
Other property expenses		(3,412)
Waste management		(11, 198)
Engineering Support		(41, 175)
		(4,568,405)
Trading surplus	4	4,248,532

# Notes to the trading account

- Suppliers collecting their stock paid a pallet collection charge to contribute towards the costs incurred by the Administration estates in holding open the sites to enable collection
- At appointment the Trading Companies still maintained the payroll for Northern Irish employees. This was subsequently passed to PPX Ireland, but until such time the Administration estates were reimbursed for this cost.
- Certain of the trading costs incurred were in relation to the ongoing collection of book debts, which continued until 16 October 2015. This comprised maintaining a team in Northampton to continue to collect debtors. The Joint Administrators have calculated that the costs incurred specifically in relation to debtor collections equates to approximately £595,000, and have sought reimbursement of these costs from TPC and PPX Europe, which are the two entities benefiting from the collection of the debtors. These costs have been apportioned in accordance with the total book debts at the date of appointment of the Joint Administrators, being 57.7% belonging to PPX Europe and 42.3% belonging to TPC.
- In the Joint Administrators' proposals trading accounts were shown separately for RHG, HSPG and TPC However, trading was largely combined across the Trading Companies, with no clear segregation of certain costs. It has therefore been deemed equitable that all trading receipts and payments should be shown in one separate trading account, with the resulting trading surplus being split between the three trading entities, being 49.2% to RHG, 14.4% to HSPG and 36.4% to TPC, in proportion to the levels of stock held at the date of appointment of the Joint



#### Appendix B **Appendices**

#### Limited The Paper Company

|--|

Receipts         1           Sale of business         260,000           Sale of property         650,000           Furniture & equipment         50,000           Sale of patents & brands         24,000           Sale of tax losses         14,333           Pre appointment book debts         9,545,310         1,2         10,186,928           Bank interest gross         6276         6276         6276           Cash at appointment         605,966         575,092         12,203,35         2           Lucence fees         50,935         2         50,935         2           Sub tenant rental income         2,621,880         1,546,254         3           Intercompany loans         Uhknown         50,935         2           Payments         12,823,156         13,813,175         3           Payments         (6,865)         (6,865)         4           Agents / Valuers fees         (6,865)         (6,865)         (6,865)           Bank charges         (1,100)         (536,703)         (536,703)           Cotal payments         3 (251,401)         (1,100)         (3,739)           Total payments         (6,8435)         (3,739)         (3,739)	f	OUR Values	VULUS	I o uale	4
260,000 250,000 250,000 260,000 260,000 260,000 260,000 260,000 27,181 260,000 20,000 24,000 24,000 24,000 24,000 24,000 24,000 24,000 24,000 24,000 24,000 24,000 25,092 26,276 269,358 269,358 269,358 269,358 269,358 269,358 269,358 269,358 269,358 269,358 269,358 268,703 268,703 268,435 27,171 2937,771 2937,771 2937,771 2937,771	Receipts				_
650,000  50,000  50,000  300,000  24,000  24,000  24,000  24,000  24,000  144,333  6,276  605,966  505,966  505,966  50,935  69,358  2,621,880  1,546,254  Uhknown  12,823,156  13,813,175  (6,865) (1,828) (5,333) (6,8435) (1,100) (3,739) (875,404) (12,937,771  12,937,771  12,937,771  12,937,771	Sale of business			260,000	
50,000 300,000 Is 24,000 Is 24,000 It 144,333 Idebits 9,545,310 1,2 10,186,928 6,276 605,966 575,092 50,935 ne 2,621,880 1,546,254 Uhiknown - 12,823,156 13,813,175 (536,703) (6,865) (1,128) (536,703) (6,865) (1,128) (5,333) 3 (251,401) (88,435) (1,100) (3,739) (875,404) 12,937,771 13,281,791 27,181 12,937,771	Sale of property			650,000	
debts 24,000  144,333  debts 9,545,310 1,2 10,186,928  6,276 605,966 575,092 50,935  ne 2,621,880 1,546,254	Furniture & equipment	50,000		300,000	
debts 9,545,310 1,2 10,186,928 6,276 6,05,966 575,092 50,935 ne 2,621,880 1,546,254 Uhknown 12,823,156 (336,703) (6,865) (1,828) (536,703) (6,865) (1,100) (3,739) (875,404) (12,937,771 12,937,771 12,937,771 12,937,771	Sale of patents & brands			24,000	
debits     9,545,310     1,2     10,186,928       6,276     6,276       605,966     575,092       50,935     50,935       69,358     1,546,254       Uhknown     -       12,823,156     13,813,175       (6,865)     (1,828)       (5,333)     (5,333)       (5,333)     (3,739)       (1,100)     (3,739)       (875,404)     12,937,771       (1,298,738)     (49,794)       (22,668)     27,181       12,937,771     12,937,771	Sale of tax losses			144,333	
6,276 605,966 575,092 50,935 ne 2,621,880 1,546,254 Uhknown 12,823,156 (536,703) (6,865) (1,828) (5,333) 3 (251,401) (68,435) (1,100) (3,739) (875,404) 12,937,771 12,937,771 12,937,771	Pre appointment book debts	9,545,310	1,2	10,186,928	
605,966 575,092 50,935 ne 2,621,880 1,546,254 Uhknown - 12,823,156 13,813,175 (536,703) (6,865) (1,828) (5,333) 3 (251,401) (68,435) (1,100) (3,739) (875,404) 12,937,771 12,937,771 12,937,771	Bank interest gross			6,276	
50,935 ne 2,621,880 1,546,254  Uhknown - 12,823,156 13,813,175  (536,703) (6,865) (1,828) (5,333) 3 (251,401) (68,435) (1,100) (3,739) (875,404) able (298,738) be (27,181) 12,937,771	Cash at appointment	605,966		575,092	
ne 69,358  2,621,880 1,546,254  Uhknown 12,823,156 13,813,175  (536,703) (6,865) (1,828) (5,333) 3 (251,401) (68,435) (1,100) (3,739) (875,404) 12,937,771 12,937,771 12,937,771 12,937,771	Licence fees			50,935	s
2,621,880  Unknown  12,823,156  13,813,175  (536,703) (6,865) (1,828) (5,333) (6,8435) (1,100) (3,739) (875,404) (12,937,771 (298,738) (22,668) (12,937,771 (298,738) (22,668) (12,937,771	Sub tenant rental income			69,358	1
Unknown  12,823,156  13,813,175  (536,703) (6,865) (1,828) (5,333)  3 (251,401) (68,435) (1,100) (3,739) (875,404)  12,937,771  12,937,771  12,937,771  12,937,771	Trading profit / (deficit)	2,621,880		1,546,254	
12,823,156 1 12,823,156 3 3 4 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	Intercompany loans	Unknown			ć
e s)	Total receipts	12,823,156		13,813,175	
e be able	Payments				
abbe	Administrators' fees			(536,703)	
e sobe	Agents / Valuers fees			(6,865)	
e be	Bank charges			(1,828)	
3   1   1   1   1   1   1   1   1   1	Legal fees			(5,333)	
able	Debtor collection costs		ω	(251,401)	
	Other professional fees			(68,435)	
	Statutory advertising			(1,100)	
	Storage costs			(3,739)	
12, 13, 12, 12,	Total payments			(875,404)	
13, (2)	Balance			12,937,771	
13, (2)	Made up as follows.				
	Bank account			13,281,791	
12.	SAYE funds (third party)			(298,738)	
12.	Intercompany funds due			(49,794)	
12,	Payroll deductions payable			(22,668)	
	VAT receivable / (payable)			27,181	
	Balance in hand			12,937,771	

# Notes to the receipts and payments account

- account and therefore did not pass through monies were paid direct to an RBSIF blocked the receipts and payments account, as £21 8m, which has settled their claim in full with RBSIF RBSIF has now been repaid subject to an invoice finance arrangement Administrators TPC's book debts were At the date of appointment of the Joint the estate These amounts are not shown on the face of
- amount owed to RBSIF per the SoA The SoA value shown here is net of the
- until 16 October 2015 See note 5 of the collection of book debts, which continued incurred directly in relation to the ongoing TPC have contributed towards the costs Trading Account for further details

Howard Smith Paper
Group Limited

Receipts and payments
account for the period 1

April 2015 to 30

September 2015

7	
	20,000
	10,000
	144,333
	3,702
	1,311
	4,090
2,213,248	1,051,943
	14,500
	84,635
1,000,000	609,968
7,914,248	
11,127,496	1,944,482
	(307,154)
	(865)
	(308,020)
	1,636,463
	1,000,000 7,914,248 11,127,496

# Notes to the receipts and payments account

The receipts and payments account attached to the Joint Administrators' proposals showed debtor collections on behalf of ING This was incorrect as it has subsequently been determined that the debtors were owned by PPX Europe Accordingly, all debtor collections received in excess of the amount outstanding to ING are now shown in PPX Europe HSPG will rank as an unsecured creditor of PPX Europe in regard of the sale of these debtors



# Robert Horne Group Limited Receipts and payments account for the period 1 April 2015 to 30

Receipts		
Sale of freehold land & property	2,500,000	2,400,000
Sale of plant, furniture & equipment		6,254
Sale of business		1,582,000
Sale of tax losses		144,333
Sundry income		7,572
Bank interest gross		11,416
Cash at appointment	3,255,173	2,616,551
Lease surrender fee		2,500
Licence fees		346,006
Sub tenant rental income		26,243
Trading profit / (deficit)	2,735,227	2,092,311
Intercompany loans	7,279,177	
Total receipts	15,769,577	9,235,187
Payments		
Administrators' fees		(630,974)
Agents / Valuers fees		(8,300)
Bank charges		(2,059)
Insurance		(47,946)
Other professional fees		(25,707)
Total payments		(714,986)
Balance		8,520,201

September 2015

# Notes to the receipts and payments account

To date

The receipts and payments account attached to the Joint Administrators' proposals showed debtor collections on behalf of ING. This was incorrect as it has subsequently been determined that the debtors were owned by PPX Europe. Accordingly, all debtor collections received in excess of the amount outstanding to ING are now shown in PPX Europe. RHG will rank as an unsecured creditor of PPX Europe in regard of the sale of these debtors.



Paperlinx Services (Europe) Limited

Receipts and payments account for the period 1 April 2015 to 30 September 2015

Receipts	1	
Pre appointment book debts		25,762
Bank interest gross		138
Cash at appointment		58,908
Third party warehousing & logistics		68,964
Plant & machinery*	50,000	•
Intercompany loans	•	•
Total receipts	50,000	153,772
Payments		
Bank charges		(3)
Total payments		(3)
Balance		153,769

# Notes to the receipts and payments account

- The receipts and payments account attached to the Joint Administrators' proposals showed a trading account for PPX Services This has now been reversed as PPX Services did not benefit from trading Accordingly, the costs incurred within PPX Services have been recorded in the overall trading account and charged pro-rata across the Trading Companies
- The loan from PPX Treasury will be repaid as part of the finalisation of the trading

Paperlinx (Europe)
Limited
Receipts and payments
account for the period 1
April 2015 to 30

September 2015

	0000		. 0 44.0	
Receipts				
Pre appointment book debts	17,379,571	1,2	9,777,880	
Bank interest gross			9	
Cash at appointment	7,589		7,589	
Deferred taxation	637,881		•	
htercompany loans	unknown			
Total receipts	18,025,041		9,785,478	
Payments				
Debtor collection costs		Ų	(343,599)	
Total payments			(343,599)	
Balance			9,441,879	
Made up as follows				
Bank account			9,441,879	
Balance in hand			9,441,879	

# Notes to receipts and payments account

- At the date of appointment of the Joint Administrators, PPX Europe's book debts (being the trade debtors sold across from RHG and HSPG) were subject to an invoice finance arrangement with ING ING has now been repaid c £41 0m, which has settled their claim in full Approximately £0 7m is anticipated back from ING once their final costs are determined including these realisations gives total debtor recoveries of £50 8m to date. The debt collection process is ongoing.
- The SoA value shown here is net of the amount owed to ING per the SoA
- PPX Europe has contributed towards the costs incurred directly in relation to the ongoing collection of book debts, which continued until 16 October 2015 See note 3 of the Trading Account for further details



Paperlinx Treasury
(Europe) Limited
Receipts and payments
account for the period 1
April 2015 to 30

September 2015

Balance	Legal fees Total payments	Bank charges	Administrators' fees	Payments	Total receipts	Intercompany loans	Cash at appointment	Bank interest gross	Intercompany receipt from PPX Spain	Receipts	Ė
					1,079,497	Unknown	1,079,497				SoA values Notes
2,060,900	(55,156) (92,318)	(16)	(37,147)		2,153,219		1,077,525	1,486	1,074,207		s To date



Paperlinx Brands
(Europe) Limited
Receipts and payments
account for the period 1
April 2015 to 30

September 2015

Made up as follows Bank account Balance in hand	Balance	Payments	Receipts Pre appointment book debts Bank interest gross Cash at appointment Total receipts	£
			7,209 7,209	SoA values Notes
7,216 <b>7,216</b>	7,216			es To date



Paperlinx Investments (Europe) Limited

Receipts and payments account for the period 1 April 2015 to 30

September 2015

	Adn Tot	Tot	Inter	<u>છ</u>	Ban	Ref	nsn	Pe	Sak	æ.	ŀ
	rayments Administrators' fees Total payments	Total receipts	Intercompany loans	Cash at appointment	Bank interest gross	Refund of legal client account monies	Insurance refund	Pre appointment book debts	Sale of Independents	Receipts	
		5,070,893	,	70,893					5,000,000		SOA Values IV
770 070	(336,875) ( <b>336,875</b> )	5,116,745		80,920	4,861	2,580	30,657	287	4,997,440		Woles 10 date



# Joint Administrators' time costs incurred to date

A detailed breakdown of the time costs incurred by the Joint Administrators and their staff during the period from 1 April 2015 to 30 September 2015 is shown on the next pages. Time is charged in six minute increments. The work undertaken has been categorised into the following task headings.

# Administration and planning

Activities include case set-up and management, statutory reporting and compliance, appointment notifications, correspondence and cashiering functions

#### Investigations

- The Joint Administrators have reviewed the data received in respect of the intercompany accounts
- Director Returns were submitted to the Insolvency Service on 29 September 2015, the details of which are confidential
- Further investigations are due to be undertaken at the request of the Creditors' Committees

#### rading

- Trading forecasts were prepared and monitored
- Cost reduction proposals were reviewed and implemented
- The Joint Administrators provided an onsite team to, inter alia
- Attend all sites on day one,
- Maintain a continued presence at the head office until July 2015 to monitor trading and take appropriate trading and strategy decisions,
- Oversee a continued period of debtor collections to 16 October 2015,
- Manage the realisation of residual stocks,
- Liaise with customers in order to ensure all further trading was performed on revised terms,
- Oversee the cessation of trade, and
- Undertake the closure of warehouses and other sites
- Trading expenses are being reviewed and settled

# Realisation of Assets

- Sale of business time has been incurred in dealing with
- Sale of business and assets of the Visual Technology Solutions division (part of RHG),
- Sale of business and assets of the Narrow Format Reels division of TPC,
- Share sale of the Independents (owned by PPX Investments), and
- In addition time has been incurred in dealing with and progressing enquires in relation to the paper business and other divisions of the Trading Companies
- Property time has been incurred in dealing with
- Liaising with landlords in relation to continued occupation of premises and rental rates,
- Engaging and managing agents to manage the sale of properties, and
- Securing an assignment of one of the leases
- Book Debts the credit control team, AtlanticRMS and Moreton Smith Receivables Ltd (following the handover of the debtor book on 16 October 2015), have been monitored by the Joint Administrators' team
- Plant and machinery time has been incurred managing the realisation process and ensuring the strategy fits with the trading process
- Stock realisation this includes time in relation to the residual stock clearance process (part of which is also included in trading)

#### Creditors

- Activities include set-up of creditor records, creditor communications, unsecured and secured claims
- ROT significant resource has been required to manage the 158 claims received
- Employees On appointment, PPX UK employed 1,027 staff. The multi-site nature of the business and the staff consultation process has absorbed significant resource.

# Case specific matters

Activities include VAT and other taxation matters, including in relation to the sale of the business and Independents

<u>000</u>

Appendix C Joint Administrators' time costs for The Paper Company Limited for the period 1 April 2015 to 30 September 2015

**Appendices** 

	536,703.49												FEES DRAWN
			€ 230.50		£ 354.63		£ 441 08		€ 585.16		€ 769,10		AVERAGE RATE/HOUR PER GRADE
435.41	1,597,750.20	3,669.52	172,205.50	747 10	344,771 50	972.20	451,588.20	1,023.82	265,018.75	452.90	384, 168.25	473.50	TOTAL HOURS & COST
1,055.28	68,910 00	65,30	<b> </b>			Ŀ	123 00	0,30	653,50	18	68, 133, 50	64,00	
1,022.93	13 093 50	12 80				•		[  -			13 083 50	12.80	Tax
1,074 24	55,108 50	51 30		,	•		•	•	68,50	010	55,040 00	51 20	VAT
590 00	708.00	128	•	•	•		123 00	0.30	585 00	090		,	Pensions
													Case Specific Matters
338.40	186,879.50	552.25	59,096.00	249.50	40,000.00	125.00	65,794.00	131 75	13,750.00	21 10	18, 239. 50	24.90	
328 73	65 615 50	199 60	36 790 50	139 90	7 360.00	23.00	9 812 50	19 60	8 875 00	13.60	2 777 50	3 50	Unsecured
73233	15 891 50	21 70		•	•		•	•	4,550 00	700	11,341 50	14 70	Securad
318 39	105 372 50	330 95	22 305 50	109 60	32,640 00	102 00	45 981 50	112 15	325 00	0 50	4,120 50	6 70	Creditors Employees
474,07	547,711 25	1,155 35	5,437 50	26,85	133,938.00	368,40	149,297 00	351 70	145,630.75	254,05	113,410.00	154,35	
320 00	6 752 00	21 10			6 752 00	21 10		  -	  -			١	Third Party Assets
647 17	23 427 50	36 26	•		,	•	8,235 00	13.50	130 00	020	15,062.50	22.50	Sale of Business / Assets
434 35	216 044 25	497 40	5,437 50	26 85	92 730 00	251 00	•	•	104 141 25	197 25	13 735 50	22.30	Retention of Title
769 40	87 249 50	113.40	•	1	2 070 00	4 50	320 00	0.50	33 577 50	44 80	51 282 00	63.60	Property - Freehold and Leasehold
362 O6	13 251 50	36 66			9 760 00	30 50	1 515 00	300	1 238 50	198	738 00	120	Chattel Assets
431 07	22 480 50	ಕ್ಷ		•	17 479 00	2 8 2	•		1,625 00	2.50	3 376 50	4 B5	Other Assets (e.g. Stock)
447 94	178 506.00	398.50	•	į	5 145 00	16 <b>5</b> 0	139,227 00	334 70	4 918.50	7 45	29 215 50	39 90	Book Debts
												_	Realisation of Assets
414,23	567, 963, 20	1,371 12	75,483,00	341 65	85,828.00	260,60	211,544 20	467 07	61,873,75	109.85	133,234,25	191 95	
386 15	38 441 00	88 S	9.188.00	40 35	12 923 00	31 G	6,009 50	11 98	8 967 50	13 50	1 353.00	2.20	Closure of Trade
345	27 604 00	8	12 930 00	53 45	4.480.00	14 00		,	•		10 194 00	12,60	Monitoring Trading
427 36	464 608 20	1 087 17	47,015 00	210 40	59 720 00	189 00	202,869 70	448 67	42 397 50	75 70	112,606.00	63 45	Ongoing Trading
357 38	37 310 00	104 40	6,350 00	37 50	8 705 00	26 00	2,665 00	650	10 508 75	20 65	9 081 25	13 75	Day 1 Control of Trading
													Trading
470 64	40.946.00	8700	153.00	060	25.308.00	60.46	6.918.50	13.70	7,588.00	11 20	978.50	1 10	
455.53	4 373 00	9 2	153.00	060	3 400 00	e k	, e	, 5	274 00	8 8	546 00	088	Reports on Directors Conduct
270 500	36 573 00	77 60		į	21 202 00	5	£ 018 £0	13 70	7 314 00	10 80	ARD SO	25	Investigations
422.67	185,340 25	438.50	32,036.00	128 50	59,699.50		27,911 50	59.30	35,520 75	65,70	30,172.50	37 20	
413.36	44 849 50	108 SO	7,725 00	37 10	20 825 00	49 89	1,010 00	200	2,515 50	380	12,774 00	16 60	General Reporting
8 2	3 6 6 6 6	25.5	2323.50	98	3 219 00		16.577 00	36.40	10 460 00	16 S	302 75	0.35	Initial Actions
418.65	00.000	38	3 july 10 10 10 10 10 10 10 10 10 10 10 10 10	3 6	17 462 00		1,233,30	200	5.817.50	9 20 20	15.582.00	18.50 18.50	Case Management and Closure
1000	64 278 60	463 76	10 544 00	53	10 100 50		03 000 50	16 40	16 727 75	25 70	1 513 75	1 75	Administration and Planning
Cost (£)	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	
rate/h	TOTAL	10	Assistants & Support		nagers	Assistant Mar	Managers					Partners	
Aug Tage													



## **Appendices**

# Appendix C Joint Administrators' time costs for Howard Smith Paper Group Limited for the period 1 April 2015 to 30 September 2015

	307,154 18	<b></b>											FEES DRAWN
			£ 229 66	_	£ 361 51	_	£ 460 B0		£ 618 73	_	£ 791 95		AVERAGE RATE/HOUR PER GRADE
431 29	912,185 10	2,115 01	131,041 40	570.59	200,528 00	654.70	198,912.20	431 67	215,196.00	347 80	166,507 50	210.26	TOTAL HOURS & COST
962.34	60,338.50	62.70			,		<b>4</b> 1 00	0 10	9,465.00	14.40	60,832,50	48.20	
1 073 28	48 727 00	45 40		-					137 00	0 20	48 590 00	45 20	VAT
671 18	11,611 50	17 30		•		,	41 00	0 10	9,328 00	14 20	2 242 50	300	Case Specific Matters Pensions
308 30	115,401 60	374,31	50,542.90	216.39	26,080 00	81 50	22,721 20	62,22	9,836.00	15 10	6,221 50	9 10	
312 43	52,317 00	167 45	34 064 50	137 15			6,969.00	13 80	9 121 00	14 00	2 162 50	2 50	Unsecured
304 96	63,084 60	206 86	16 478 40	79 24	26 080 00	81 50	15 752 20	38 42	715 00	1 10	4 059 00	660	Creditors Employees
487 07	207,681 50	426.35	4,102 50	22,40	68,076.00	184.90	10,356.60	18,05	97,408.00	161 65	27,718 50	39.35	
315 07	2 394 50	7 60	122 50		2,272 00	7 10	,						Third Party Assets
672 88	10,497 00	15 60	•				7 015 00	11 50	195 00	030	3 287 00	3.80	Sale of Business / Assets
438 27	110 005 00	251 00	3,980 00	19 90	44 655 50	119 60			57 495 00	105 20	3 874 50	630	Retention of Title
643 42	36 895 00	60 45	•	2 00	3 855 00	10 50	1 826 50	3 55	28 173 50	38 46	5 040 00	68	Property - Freehold and Lessehold
433 34	16,813 50	38 80			7 290 00	23 00	1,515 00	300	2 412 00	3 70	5,596 50	910	Chattel Assets
549 27	29,056 50	52 <b>9</b> 0			10,003 50	24 70			9,132 50	14 05	9 920 50	14 15	Other Assets (e.g. Stock)
													Realisation of Assets
401 89	351,211 00	873,90	60,615.50	265 20	43,996 00	132 60	146,375 00	321 70	37,682.50	63 60	62,542.00	90 80	
424 54	34,387 50	81 00	7,338 00		8,887 00	21 40	1,969 50	3 90	15,332 00	23 20	861 00	1 40	Closume of Trade
269 28	16 937 50	62 90	14,032.50	57 90	800 00	2 50		•	•	1	2,105 00	2 50	Monitoring Trading
409 66	295 941 00	722 40	39 122 50		33,689 00	106 70	144 405 50	317 80	20,878 00	37 30	57 846 00	8 12	Ongoing Trading
519 08	3,945 00	7 60	122 50		620 <b>00</b>	2 00		1	1,472 50	3 10	1 730 00	200	Day 1 Control of Trading
493 69	42,062.00	86 20	183 00	0.60	22,392.00	63 20	6,807 60	11 65	12,731 00	18 80	978 50	÷ 10	
457 89	4 441 50	9 70	153 00		3 400 00	8 00			342 50	0.50	546 00	0.60	Reports on Directors' Conduct
498.28	37,620 50	75 50	•		18 992 00	45 20	5 807 50	11 56	12,388 50	18 30	432 50	0.50	mestigations
													Investigations
463.20	136,510 60	292,65	15,627 50	66.00	39,984.00	102,50	13,611 00	28.10	48,073.50	74,25	18,214.50	21 70	
428 61	38 661 00	90 20	6,112 50		20 825 00	49 00	1,010 00	2 00	2 580 50	386	8 133 00	10 70	General Reporting
400 91	14 /53 50	8	3 348 30	13 90			10,837 00	22 40	195 681	0.30	1/300	0.20	Initial Actions
416 52	30 364 00	22.90	3,047 50	1788	10 7/6 50		451 00	3 1	7,045 50	11 20	9,043.50	8 8	Case Management and Closure
36.853	51 732 00	22.65	2,819 00	9.70	8 382 50	20 50	1,313 00	260	38,252 50	58.85	865 00	18	Cashering and Statutory Filing
CO3 (E)	COM (E)	1003	CON (E)	10013		10013	C-03 (E)	i dais	Cost (e)	, cappa	00 m (c)	10013	Administration and Planning
Cost (F)	Cost (F)	Hours	Cost (f)	Hours	Cost (f)	Hours	Cost (f)	Hours	Cost (£)	Hours	Cost (f)	Hours	
Average rate/h	TOTAL	10	Assistants & Support	Assistar	Assistant Managers	Assista	Managers	Ma	Assistant Directors	Assista	Partners & Directors	Partner	



# Appendix C

**Appendices** 

# Joint Administrators' time costs for Robert Horne Group Limited for the period 1 April 2015 to 30 September 2015

	630,974.06	<b>—</b>											FEES DRAWN
			£ 222.02		£ 380.23		€ 454.58		£ 610.37	<del></del> -	€ 761 82		AVERAGE RATE/HOUR PER GRADE
458.64	1,803,941 60	3,833.21	153,543.30	691 58	399,095.50	1,107 90	377,657 80	830.78	479,479.75	785.55	394, 165, 25	517 40	TOTAL HOURS & COST
910,32	141,845,50	155,60				Ŀ	6,473.00	10,10	28,800.00	40, 20	106,372.50	105,30	
908 95	52 719 00	58.00		,		-	5 940 00	8.80	9 130 00	10 10	37 649 00	39 10	Tax
1 073 61	60 122 00	56,00	•	•		,		•	137 00	020	59,985 00	55 BD	VAT
692.42	28,804 50	41 60	,	,		•	533.00	<u>3</u> 8	19,533 00	29 90	8,736 50	10 40	Pensions
													Case Specific Matters
330, 23	213,283.35	645.86	57, 282.80	255,58	45,878.00	143.40	91,159 80	217 73	11,803.75	18.65	7,159 00	10.60	
307 91	62 628.25	203 40	36 351 00	153 55	3 638 00	: &	10,049 50	19 90	10 181 25	1585	2 408 50	2 90	Unsecured
340 49	150,655 10	442.46	20,931 80	12 ස	42,240 00	132 00 00	81,110 30	197 83	1,622 50	290	4 750 50	7 70	Employees
502.95	591,572.25	1,176.20	6,757 50	33.45	182,579.60	489.80	17,925.00	32.25	283,833.25	474.30	100,477 00	146,40	
320 00	7,520 00	23.50			7,520 00	23 50		  -					Thurd Party Assets
630.73	50,206.50	79 60	•	•		•	13,337 50	23.50	325 00	0.50	36 544 00	55.60	Sale of Business / Assets
438.76	320,971 50	731 55	6 517 50	32.25	138,098 00	371 10	•		165,040 00	309 80	11 316 00	18.40	Retention of Title
707 61	129 634 25	183 20		,	6 634 00	15,70	3 072,50	5.75	94,898 75	127 75	25 029 00	34 00	Property - Freehold and Leasehold
412.09	14,464 50	35 10	240 00	1 20	7,040 00	22.00	1 515 00	3.00	3,517 00	546	2,152.50	3.50	Chattel Assets
558.02	68 775.50	123 25	•	•	23 287 50	57 50			20 052 50	30 85	25 435.50	34 90	Other Assets (e.g. Stock)
													Realisation of Assets
425.11	607,567 75	1,429,20	71,505.50	317 85	89,734.60	270.10	233,228.00	511 20	68,421 25	117 15	144,678.50	212.90	
432 08	58 525 00	135 45	9 288 00	40 85	18 777 50	46 00	4 949 00	980	23 358 00	35 30	2 152.50	3 50	Closure of Trade
340 38	26, 107 00	76 70	13,910 00	57 40	2,080 00	650		1	,		10,117 00	12 80	Monitoring Trading
428.33	501 597 00	1,171 05	48 185 00	219 10	64,597 00	204 10	223,461 50	489 65	41,382 00	74 10	123 971 50	184 10	Ongoing Trading
463.89	21 338 75	46 BB	122 50	ទ	4,280 00	13.50	4 817 50	11 75	3 681 25	7 75	8 437 50	12 50	Trading Day 1 Control of Trading
499, 18	60,401 00	121 00	153.00	0.60	28,710.00	68.80	10,706.00	21 20	19,853.50	29 30	978,50	1 10	
462.47	4 578 50	980	153.00	060	3 400 00	8.00			479 50	0.70	546 00	060	Reports on Directors' Conduct
502.45	55 822 50	111 10		1	25,310 00	60.80	10 706 00	21 20	19 374 00	28.60	432.50	0.50	Investigations investigations
467 43	189,471 75	405.35	17,844.50	84,10	52,193.50	135.80	18,166.00	38.30	66,768.00	106.05	34,499.75	41 10	
393 76	41,384 00	105 10	6 112 50	3460	20,825 00		1 010 00	2,00	3,274 00	550	10, 162,50	14 90	General Reporting
449 88	31 310 50	8	3,793 50	14 90	185600	5.80	12 272.00	25 90	12,778 75	22.15	610 25	0.85	hital Actions
484 66	50 619 00	Ž (2	3 417 50	1960	13 381 88		1.599.00	3 90	9.359.50	14 8	22 862.00	25 25	Case Management and Closure
524 65	SS 158 25	38.15	4 521 00	15 23	16 131 50		3 285 00	5 5	41 255 75	3	865 B	3	Administration and Planning
Cost (£)	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	
rate/h	TOTAL	01	Assistants & Support	Assistan	nt Managers	Assistant Mana	Managers	Ma	Assistant Directors	Assista	Partners & Directors	Partner	*
								į					*



## **Appendices**

## Appendix C

# Joint Administrators' time costs for Paperlinx Services (Europe) Limited for the period 1 April 2015 to 30 September 2015

	TOTAL HOURS & COST	TOTAL HOURS & COST		Creditors Unsecured		Third Party Assets	Chattel Assets	Realisation of Assets		Closure of Trade	Ongoing Trading	Trading		Reports on Directors Conduct	Investigations		General Reporting	Case Management and Closure	Administration and Planning Cashiering and Statutory Filing			
AVERAGE RATE/HOUR PER GRADE FEES DRAWN										_			· i	<u> </u>				erme			·	
[m	٤	200	1 50	1 50	1 20		120		•		•		0 70	20 8	2 5	1 65	1 20	2 2		Hours	Partners	
760.10	3,030.00	1 ate 60	1,297 50	1,297 50	738 00	•	738 00				,	900	814.60	182 S	435 20	1,188.50	788 00	227 50		Cost (E)	Fartners & Directors	
[F	٤	3	7 20	7 20			•			-			0 20	0 20	•	280	030	•	260	Hours	Assistar	
653.74	0,1 30.00	6 717 60	4,680.00	4 680 00							,	3	137 20	137 00	•	1,916.50	195 00		1 721 50	Cost (£)	Assistant Directors	
	- 8	ŝ	Ŀ	ŀ			•			1				•	•	1 90		•	<b>1</b>	Hours		
£ 506.32		963 20		•							•			•	•	962.00			962 00	Cost (£)	Managers	
	7 200	3 3		-	2,00	2 00			1 40		1 46		25	0.50		8,40		1 00	7 46	Hours	Assistant Ma	
£ 385 24	,	4 718 60		1	640,00	640 00	•		448.00		448 00	1	212.60	212 50	•	3,438.00		409 00	3,029 00	Cost (£)	nt Managers	
	10.5	126.26	100,20	100 20	ļ. 	-			7 76	6 75	18		ŝ	8	1	16.70	680	8 2	4 30	Hours	Assistan	
£ 267 33		11 482 60	27,231 50	27 231 50					1,550 00	1 350 00	200 00		163.00	153.00	,	4,548.00	1 666 00	725 00	1 303 50	Cost (£)	Assistants & Support	
	j	2	108,90	108 90	3,20	200	1 20		9 16	6 75	2 40		š	156	3	31 55	830	 	16 20	Hours		
	tota store	49 765 ON	33,209 00	33 209 00	1,378 00	640 00	738 00		1,998 00	1 350 00	648 00		1 117 00	684 50	430 50	12,053.00	2 649 00			Cost (£)	TOTAL	
		31	304 95	304 95	430 63	320 00			218.36	Ē	270 00	Ī	Ī	456 33		382.03				Cost (£)	Average rate/h	



**Appendices**Appendix C

# Joint Administrators' time costs for Paperlinx Investments (Europe) Limited for the period 1 April 2015 to 30 September 2015

	336,876.25	<b></b>											FEES DRAWN
			253.78	[m]	£ 41217		£ 703.28		£ 645.43		£ 1,001 98		AVERAGE RATE/HOUR PER GRADE
800.01	408, 283. 50	510.35	8,273 25	32.60	2,184.50	5.30	135,170.00	192.20	32,852.25	50,90	229,803.50	229 36	TOTAL HOURS & COST
803,86	76,527 75	95.20	3,318.75	11 25	<u> </u>	Ŀ	14,618.00	25 80		Ŀ	58,591 00	58.15	
803 86	76 527 75	95 20	3 318 75	11 25			14 618.00	25 80		ı	58 591 00	58 15	Case Specific Matters Tax
200 35	2,574.50	12.85	2,574.50	12.85		•	•			-			
200 35	2,574 50	12 85	2,574 50	12 85		,	•		•	•	1		Creditors Unsecured
838.92	321,054.00	382.70		Ŀ		Ŀ	120,350 00	166 00	31,525.00	48.50	169,179 00	168,20	
B38 92	321,054 00	382 70	,		,	,	120 350 00	166 00	31 525 00	48 50	169 179 00	168 20	Realisation of Assets Sale of Business / Assets
484.69	775.50	18	153.00	0 80	212.50	0 50		<u> </u>	137 00	0,20	273 00	0.30	
484 69	775 50	1 60	153 00	060	212 50	0.50	•		137 00	0 20	273 00	0.30	Investigations Reports on Directors Conduct
408.43	7,351 75	18 00	2,227 00	7 90	1,972.00	4.80	202.00	0 40	1,190.25	2.20	1,760 50	2.70	
331 13 506 07	1,026 50 2,125 50	3 10 4 20	853 50 343 00	2 90 1 40					195 00	0.30	173 00 1,587 50	0 20 2 50	Initial Actions General Reporting
397 99 383 66	2,626 75 1,573 00	4 6 10 10	540 00 490 50	<u></u>	1,684 50 287 50	4 10 0 70	202.00	, o <u>4</u> 6	200 25 795 00	160			Administration and Planning Cashiering and Statutory Filing Case Management and Closure
Cost (£)	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours [	Cost (£)	Hours	Cost (£)	Hours	
Average   rate/h	TOTAL	10	Support	Assistants & Support	it Managers	Assistant Mana	Managers	M	Assistant Directors	Assist	Fartners & Directors	artne	



# Appendices Appendix C Joint Administrators' time costs for Paperlinx (Europe) Limited for the period 1 April 2015 to 30 September 2015

													FEES DRAWN
		•	269.22	[ <sub>eq</sub> ]	£ 318.62	ٿ	€ 414,67	<b></b> _	£ 656.10	_	£ 770.06		AVERAGE RATE/HOUR PER GRADE
459.20	357,303.00	778.10	2,584.50	9.60	15,575.60	48.90	241,630 50	682.70	45,533.50	69 40	51,979.00	67 50	TOTAL HOURS & COST
											,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
535.91	30,761 50	57 40	24 50	0 10			14,350 00	35 OO	8.775.00	13.60	7.612.00	8.80	
245 00	24 50	0 10	24 50	0 10			1	•	•	1	,		Unsecured
536 42	30 737 00	57 30				•	14 350 00	35 80	B 775 00	:3 50	7 612 00	8 8	Creditors Secured
453,69	319,325 50	704.00	234 00	1 20	14,161 50	45.20	227, 230 00	647 60	36,426.50	55,40	41,273.50	54.60	
453 59	319 325 50	704 00	234 00	1 20	14,161 50	45 20	227,230 00	547 60	36 426 50	55 40	41 273 50	54 60	Book Debts
			_										Realisation of Assets
651 84	1,048.50	180	163,00	0.60	212.50	0.60	•	•	137 00	0.20	546.00	080	
551 84	1 048 50	<b>1</b> 98	153 00	0 60	212 50	0.50	•		137 00	0 20	546 00	0 60	Investigations Reports on Directors' Conduct
416,72	6,167 50	14.80	2,173.00	7 70	1,201 50	3.20	50 50	0.10	195.00	0.30	2,547 60	3.50	
500 63	2 002 50	4 00	343 00	1 40	•		•		195 00	030	1,464 50	2 30	General Reporting
331 13	1,026 50	3 10	853 50	2 90							173 00	0 20	Initial Actions
441 02	1,940 50	4 40	523 50	<u>.</u>	507 00	\$		•	•		910.00	8	Case Management and Closure
363 C3	1,198.00	3 30	453 00	56	694 50	1 70	50 50	0 10		,		,	Administration and Ptanning Cashienna and Statutory Filing
Cost (£)	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	Hours [	
Average rate/h	TOTAL	7.	Assistants & Support	Assistants	n Managers ∬	Assistant Mana	Managers		Assistant Directors	Assista	Fartners & Directors	Partner	
								.					1



## Appendices

## Appendix C

# Joint Administrators' time costs for Paperlinx Treasury (Europe) Limited for the period 1 April 2015 to 30 September 2015

	37,146 50												FEES DRAWN
			246.93	<b>[</b>	£ 408 23		850 24	FF.	€ 645.38		€ 968,47	[4]	AVERAGE RATE/HOUR PER GRADE
776.54	89,495.75	115 25	5,287 50	21 50	1,265 50	3.10	577 75	1 05	8,809.60	13,65	73,656 50	75.95	TOTAL HOURS & COST
1,008 64	67,189 76	56 70	-			Ŀ	173 76	0 25	  -  -		67,016 00	56.45	
1,008 64	57,189.75	56 70		1	,		173 75	0 25			57 016 00	56 45	Case Specific Matters Tax
200 59	1,524 50	7 60	1,524.50	7 80	<u>.</u>			  -	<u> </u>		ļ _	ŀ	
200 59	1 524 50	7 60	1,524 50	7 60			•		•		•	ļ. 	Creditors Unsecured
777 77	20,027 50	25 76							6,337 60	9 75	13,690 00	18.00	
764 D4	17 000 00	22 25				,			6,337 50	9 75	10,662 50	12 50	Other Assets (e.g. Stock)
865 00	3,027 50	3 50	•	•		•		,			3,027 50	3.50	Book Debts
													Realisation of Assets
551 84	1,048.60	1 90	153 00	0 60	212 50	0.60	•		137 00	0 20	646 00	0.80	
551 84	1 048 50	1 90	153 00	0.60	212 50	0.50			137 00	0 20	546 00	0 60	nvestigations Reports on Directors' Conduct
416 55	9,705.50	23.30	3,610.00	13.30	1,053.00	2.60	404.00	0 80	2,335.00	3.70	2,303.50	2.90	
331 13 328 18	1 026 50 2 428 50	7 40	1 445 50	5 90					185 00	030	788.00	1 20	General Reporting
493 85	1 926 00	. u	493 50	8	202 50	0.50	٠,	•	320 00	080	910 00	88	Case Management and Closure
485 90	4,324 50	æ 8	817 50	2 70		2 10	<b>40</b> 4 00	080	1,820 00	2 80	432 50	0.50	Administration and Planning Cashiering and Statutory Filing
Cost (£)	Cost (£)	Hours	Cost (£)	Hours	Cost (£)	lours	Cost (£)	Hours :	Cost (£)	Hours	Cost (£)	Hours	
Average rate/h	TOTAL	TC	Assistants & Support		nagers		Managers	Man	irectors	Assista		Partners	!



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