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PUBLIC	COMPANY	LIMITE	BY	SHARES

# MEMORANDUM & ARTICLES OF ASSOCIATION

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## TAYLOR CLARK plc

(Incorporating all amendments up to and including those effected by Special Resolution passed 30th March, 1992)

COMPACIES MOUSE, CARDIFF LONDON CARDIFF 15 APR 1992 16 APR 1992

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PUBLIC COMPANY LIMITED BY SHARES

## MEMORANDUM OF ASSOCIATION

-of-

## TAYLOR CLARK plc

(As amended by Special Resolutions passed on 30th January, 1974, 30th April, 1986, 26th October, 1989 and 4th April, 1991)

- 1.\* The name of the Company is "TAYLOR CLARK plc"
- 2. The registered office of the Company will be situate in England.
- 3. The Company is to be a public company
- 4.\*\* The objects for which the Company is established rre:-
  - (A) To carry on the business of an investment company, and in particular to invest in land, tenements and hereditaments, and to purchase, subscribe for or otherwise acquire, and to hold and dispose of shares, stocks, debentures, debenture stocks, bonds, obligations and securities, issued or guaranteed by any company constituted or carrying on business in the United Kingdom of Great Britain and Northern Ireland, or any colony or dependency or possession thereof, or any foreign country, or by any government, state, dominion, sovereign or authority, supreme, municipal, local or otherwise, in any part of the world.
  - (B) To acquire any such investments as aforesaid by original subscription, tender, participation in syndicates or otherwise, and whether or not fully paid up, and to make payments thereon as called up, or in advance of calls or

The name of the Company was changed from Langholm Investment Trust Limited to The Equity Trust Limited by Special Resolution passed on 25th May, 1962 and to Taylor Clark Limited by Special Resolution passed on 21st September, 1988. The Company was reregistered as a Public Company unter its present name pursuant to a Special Resolution passed on 27th October, 1989

<sup>\*\*</sup> Amended by Special Resolution passed on 30th January, 1974, 30th April, 1986 and 4th April, 1991.

otherwise, and to underwrite or subscribe for the same conditionally or otherwise, and to vary the investments of the Company.

- (C) To make advances upon any such investments as aforemaid, to negotiate loans, to offer for public subscription or otherwise aid or assist in placing any such investments as aforesaid, to give any guarantee in relation to any such investments, issued by or acquired through or from the Company, to receive money, documents and valuables for safe custody, transmission or deposit at interest or otherwise, to draw, accept, indorse, issue, purchase and otherwise deal with promissory notes, bills of exchange, letters of credit, circular notes, and other mercantile instruments, to act as agents for all purposes, and to undertake and execute trusts of all kinds.
- (D) To take part in the management, supervision or control of the business or operations of any company or undertaking, and for that purpose to appoint and remunerate any Directors, accountants or other experts or agents.
- (E) To employ experts to investigate and examine into the condition, prospects, value, character and circumstances of any business, concerns and undertakings, and generally of any assets, property or rights.
- (F) To borrow and raise money and secure or discharge any debt or obligation of or binding on the Company in such manner as may be thought fit, and in particular by mortgagees of or charges upon the undertaking and all or any of the real and personal property (present and future), and the uncalled capital of the Company, or by the creation and issue on such terms as may be thought expedient, of debentures, debenture stock or other securities of any description; and to issue any of the Company's shares, stock, securities or other obligations for such consideration (whether for cash, services rendered or property acquired or otherwise), and on such terms as may be thought fit.
- (G) To transact, undertake and carry on all kinds of agency and commission business, and in particular in relation to the investment of money, the sale of property, and the collection and receipt of money.
- (H) To acquire and take over the whole or any part of the business, property and liabilities of any person or persons, firms or corporations carrying on any business which this Company is authorised to carry on or possessed of any property or rights suitable for the purposes of this Company.
- (I) To purchase, take on lease or in exchange or otherwise acquire any real or personal property patents, licences,

rights or privileges which the Company may think necessary or convenient for the purposes of its business, and to construct, maintain and alter any buildings or works necessary or convenient for the purposes of the Company.

- (J) To purchase, take on lease or in exchange or otherwise acquire any farms, farming agricultural or horticultural land and to farm or cultivate the same and to carry on the business of farming and to manage or improve such land or buildings.
- (K) To erect and construct houses, buildings or works of every description on any lands of the Company, or upon any other lands or hereditaments, and to pull down, rebuild, enlarge, alter and improve existing houses, buildings or works thereon; to convert and appropriate any such lands and hereditaments into and for roads, streets, squares, gardens and pleasure grounds and other conveniences, and generally to deal with and improve any property of the Company.
- (L) To sell, lease, let, exchange, mortgage or otherwise dispose of any houses, buildings, lands and other property of the Company.
- (M) To remunerate any person or persons, firm or company for services rendered or to be rendered in placing or assisting to place or guaranteeing the placing of any of the shares of the Company's capital or any debentures or other securities of the Company.
- (N) To lend money on any terms that may be thought fit, and particularly to customers or other persons having dealings with the Company.
- (O) To amalgamate with or enter into any partnership or arrangement in the nature of a partnership with any person or persons or corporation engaged or interested or about to become engaged or interested in the carrying on or conduct of any business or enterprise which this Company is authorised to carry on or conduct, or from which this Company would or might derive any benefit, whether direct or indirect.
- (P) To sell or dispose of the undertaking of the Company or any part thereof in such manner and for such consideration as the Company may think fit, and in particular for shares (fully or partly paid up), debentures, debenture stock or securities of any other company, whether promoted by this Company for the purpose or not, and to improve, manage, develop, exchange, lease, sell, dispose of, turn to account or otherwise deal with all or ony part of the property and rights of the Company.
- (Q) To distribute any of the Company's property among the members in specie.

- To establish and maintain or procure the establishment and (R) maintenance of any non-contributory or contributory pension or superannuation funds for the benefit of, to give or procure the giving of donations gratuities pensions allowances benefits or emoluments to, and to institute any at are or stock option or profit sharing or incentive scheme for any persons who are or were at any time in the employment or service of the Company or of any company which is a subsidiary of the Company or which is allied to or associated with the Company or with any such subsidiary company either by substantial common shareholdings or one or more common directors or which is the holding company of the Company, or who are or were at any time directors or officers of the Company or of any such other company as aforesaid, or any persons in whose welfare the Company or any such other company as aforesaid is or has been interested, and the wives widows families and dependants of any such persons, and to make payments for or towards the insurance of any such persons, and to establish and contribute to any scheme for the purchase by trustees of shares or stock in the Company or of any company which is such parent subsidiary allied or associated company of the Company, to be held for the benefit of any such persons and to lend money to enable such shares or stock to be purchased whether upon security of the said shares or stock or not (provided that such lending shall fall within the proviso to Section 54 (1) of the Companies Act 1948) and to do any of the matters aforesaid either alone or in conjunction with or through any such parent subsidiary allied or associated company as aforesaid.
- (S) To subscribe or guarantee money for any national, charitable, benevolent, public, general or useful object or for any exhibition, or for any purpose which may be considered likely directly or indirectly to further the objects of the Company or the interests of its Members.
- (T) To do all such other things as are incidental or conducive to the attainment of the objects before mentioned, and so that the objects specified on each paragraph of this clause shall be in nowise limited by reference to any other paragraph, and so that the authorisation or ratification of the Company in favour of carrying on or transacting or any particular undertaking or business shall be conclusive that the same is within the powers given hereby.
- (U) To guarantee and/or give security for the payment of money by or the performance of obligations of all kinds by any person, firm or company, including without prejudice to the generality of the foregoing any company which shall at the time be the holding company of the Company or another subsidiary of such holding company or a subsidiary of the Company all as defined by Sections 736 and 744 of the Companies Act 1985 or any Statutory Amendment or re-enactment thereof for the time being in force or any

company associated with the Company in business or by reason of common shareholding or otherwise and in security or such guarantees to assign, dispone, convey, mortgage, pledge or charge the whole or any part of the undertaking, property, assets or revenue of the Company including uncalled capital.

5. The liability of the members is limited.

6.\*\*\* The share capital of the Company is £20,000 divided into 20,000 shares of £1 each, with power to increase and with power from time to time to issue any shares of the original or new capital with any preference or priority in the payment of dividends or the distribution of assets or otherwise over any shares, whether ordinary or preference, and whether issued or not, and to vary the regulations of the Company as far as necessary to give effect to any such preference or priority, and upon the sub-division of a share to apportion to the right to participate in profits or surplus assets, with special rights, priorities and privileges to or over any of the sub-divided shares, or the right to vote in any manner as between the shares resulting from such sub-division. The rights for the time being attached to any shares having preferential, deferred, qualified or special rights, privileges or conditions attached thereto may be modified or dealt with in the manner mentioned in the Articles of

<sup>\*\*\*</sup>Increased to £50,000 by the creation of an additional 30,000 Ordinary Shares of £1 each by Special Resolution passed on 11th October, 1946.

Increased to £60,000 by the creation of an additional 10,000 Ordinary Shares of £1 each by Special Resolution passed on 22nd July, 1957.

Increased to £100,000 by the creation of an additional 40,000 Ordinary Shares of £1 each by "pecial Resolution passed on 27th November, 1959.

Increased to fil ... 100 by the creation of an additional 400,000 Ordinary Shares of fl each by Special Resolution passed on 19th December, 1963.

Increased to £1,000,000 by the creation of an additional 500,000 Ordinary Shares of £1 by Special Resolution passed on 19th August 1971.

Increased to £2,500,000 by the creation of an additional £1,500,000 Ordinary Shares of £1 each by Ordinary Resolution passed on 28th February, 1979.

WE, the several persons whose names and addresses are subscribed, are desirous of being formed into a Company in pursuance of this Memorandum of Association, and we respectively agree to take the number of shares in the capital of the Company set opposite our respective names.

NAMES, ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS

Number of Shares taken by each Subscriber

JAMES WALKINSHAW WISHART, 2 Weech Road, Hampstead, London, N.W.6.

One

Incorporated Accountant.

GEORGE WILLIAM ALEXANDER GRAY, 18 Marina Avenue, Motspur Park, Surrey.

One

Incorporated Accountant.

Dated this 20th day of May, 1938.

Witness to the above signatures:-

ROBERT McCLELLAND, 73 Shirehall Park, Hendon, N.W.4.

Accountant.

# THE COMPANIES ACTS 1948 to 1989 PUBLIC COMPANY LIMITED BY SHARES

## ARTICLES OF ASSOCIATION

-of-

## TAYLOR CLARK plc

(Adopted pursuant to Special Resolution passed on 30th January, 1974 and amended by Special Resolutions passed on 26th October, 1989 and 30th March, 1992)

## PRELIMINARY

- 1. Neither the regulations contained in Table A in the First Schedule to the Companies Act 1948 nor those contained in Table A in the Schedule to the Companies (Tables A to F) Regulations 1985 shall apply to the Company
- 2. In these presents (if not inconsistent with the subject or context) the words standing in the first column of the table next hereinafter contained shall bear the meanings set opposite to them respectively in the second column thereof.

WORDS	MEANINGS
The Acts	The Companies Act 1985 including any statutory modification or re-enactment thereof.
The Statutes	The Acts and every other Act for the time being in force concerning companies and affecting the Company.
These presents	These Articles of Association as from time to time altered by Special Resolution.
Office	The registered office of the Company.
Transfer Office	The place where the Register of Members is situate.
Seal	The Common Seal of the Company.
The United Kingdom	Great Britain and Northern Ireland.

Month Calendar month.

Year Calendar year.

In writing Written or produced by any substitute

for writing or partly one and partly

another.

Dividend and/or bonus.

Paid Paid or credited as paid.

The expressions "Debenture" and "debenture-holder" shall respectively include "debenture stock" and "debenture stockholder".

The expression "Secretary" shall include any person appointed by the Directors to perform any of the duties of the Secretary and where two or more persons are appointed to act as joint Secretaries shall include any one of these persons.

All such of the provisions of these presents as are applicable to paid-up shares shall apply to stock, and the words "share" and "shareholders" shall be construed accordingly.

Save as aforesaid any words or expressions defined in the Acts shall (if not inconsistent with the subject or context) bear the same meaning in these presents.

## CAPITAL

- 3. The Share Capital of the Company at the date of the latest amendment to these Articles is £2,500,000 divided into 2,500,000 Shares of £1 each. The £1 shares shall rank as regards participation in the profits and assets of the Company pari passu in all respects.
- Without prejudice to any special rights previously conferred on the holders of any shares or class of shares for the time being issued (which special rights may be varied or abrogated only in the manner provided by the next following Article), any share in the Company may be issued with such preferred, deferred or other special rights, or subject to such restrictions, whether in regard to dividend, return of capital, voting or otherwise, as the Company may from time to time by Ordinary Resolution determine and subject to the provisions of the Statutes the Company may issue preference shares which are, or at the option of the Company are to be liable, is be redeemed on such terms and in such manner as the Company before the issue thereof may by Special Resolution determine.

## VARIATION OF RIGHTS

5. Whenever the share capital of the Company is divided into different classes of shares, the special rights attached to any class may, subject to the provisions of the Statutes, be varied or abrogated either with the consent in writing of the holders of three-fourths of the issued shares of the class or with the sanction of an Extraordinary

Resolution passed at a separate General Meeting of the holders of the shares of the class (but not otherwise) and may be so varied or abrogated either whilst the Company is a going concern or during or in contemplation of a winding up. To every such separate General Meeting all the provisions of these presents relating to General Meetings of the Company and to the proceedings thereat shall mutamis mutandis apply, except that the necessary quorum shall be two persons at least holding or representing by proxy one-third in nominal amount of the issued shares of the class (but so that if at any adjourned meeting a quorum as above defined is not present, any two holders of shares of the class present in person or by proxy shall be a quorum) and that any holder of shares of the class present in person or by proxy may demand a poll and that every such holder shall on a poll have one vote for every share of the class held by him. The foregoing provisions of this Article shall apply to the variation or abrogation of the special rights attached to some only of the shares of any class as if the shares concerned and the remaining shares of such class formed separate classes.

The special rights attached to any class of shares having preferential rights shall not unless otherwise expressly provided by the terms of issue thereof be deemed to be varied by the creation or issue of further shares ranking as regards participation in the profits or assets of the Company in some or all respects pari passu therewith but in to respect in priority thereto.

## ALTERATION OF CAPITAL

- 7. The Company may from time to time by Ordinary Resolution increase its capital by such sum to be divided into shares of such amounts as the resolution shall prescribe.
- 8. All new shares shall be subject to the provisions of these presents with reference to allotment, payment of calls, lien, transfer, transmission, forfeiture and otherwise.
- 9. (A) The Company may by Ordinary Resolution:

- (1) Consolidate and divide all or any of its share capital into shares of larger amount than its existing shares.
- (2) Cancel any shares which, at the date of the passing of the resolution, have not been taken, or agreed to be taken, by any person and diminish the amount of its capital by the amount of the shares so cancelled.
- Sub-divide its shares, or any of them, into shares of smaller amount than is fixed by the Memorandum of Association (subject, nevertheless, to the provisions of the Statutes), and so that the resolution whereby any share is sub-divided may determine that, as between the holdero of the shares resulting from such sub-division, one or more of the shares may, as compared with the others, have any such preferred, deferred or other special rights, or be subject to any such restrictions, as the Company has power to attach to unissued or new shares.

- (B) Upon any consolidation of fully paid shares into shares of larger amount the Directors may settle any difficulty which may arise with regard thereto and in particular may as between the holders of shares so consolidated determine which shares are consolidated into each consolidated share and in the case of any shares registered in the name of one holder (or joint holders) reing consolidated with shares registered in the name of another holder (or joint holders) may make such arrangements for the allocation, acceptance or sale of the consolidated share and for the distribution of any moneys received in respect thereof as may be thought fit and for the purpose of giving effect thereto may appoint some person to transfer the consolidated share or any fractions thereof and to receive the purchase price thereof and any transfer executed in pursuance thereof shall be effective and after such transfer has been registered no person shall be entitled to question its validity.
- 10. The Company may by Special Resolution reduce its share capital or any capital redemption reserve fund or share premium account in any manner and with, and subject to, any incident authorised and consent required by law.
- 11. The Company may, in accordance with the Acts, purchase its own shares.

## SHARES

- 12. All unissued shares in the Company shall be at the disposal of the Directors and they may allot, grant options over or otherwise dispose of them to such persons at such times and on such terms as they think proper.
- 13. The Company may exercise the powers of paying commissions conferred by the Statutes. The rate per cent. or the amount of the commission paid or agreed to be paid shall be disclosed in the manner required by the Statutes, and such commission shall not exceed 10 per cent. of the price at which the shares in respect of which the commission is paid are issued. The Company may also on any issue of shares pay such brokerage as may be lawful.
- Except as required by law, no person shall be recognised by the Company as holding any share upon any trust, and the Company shall not be bound by or compelled in any way to recognise any equitable, contingent, future or partial interest in any share, or any interest in any fractional part of a share, or (except only as by these presents or by law otherwise provided) any other right in respect of any share, except an absolute right to the entirety thereof in the registered holder.

## CERTIFICATES

15. Every certificate for shares or debentures shall be issued under the Seal and (subject as hereinafter provided) shall bear the autographic signatures at least of one Director and the Secretary. Provaded that the Directors may by resolution determine that such signatures or either of them shall be dispensed with or shall be affixed by some method or system of mechanical signature.

- Every person whose name is entered as a Nember in the Register of Members shall be entitled without payment within one month after allotment or lodgment of transfer (or within such other period as the terms of issue shall provide) to one certificate for all his shares of any one class or (upon payment of such sum not exceeding five pence for every certificate after the first as the Directors shall from time to time determine) several certificates, each for one or more of his shares of any one class. Provided that the Company shall not be bound to register more than four persons as the joint holders of a share and in the case of a share held jointly by several persons the Company shall not be bound to issue more than one certificate therefor and delivery of a certificate to one of such persons shall be sufficient delivery to all.
- 17. Where a member transfers part only of the shares comprised in a share certificate the old certificate shall be cancelled and a new certificate for the balance of such shares issued in lieu without charge.
- 18. If a share certificate shall be damaged, defaced, lost, stolen or destroyed, it may be replaced by a new certificate on payment of such fee (if any) not exceeding five pence and on delivery up of the certificate or (if lost, stolen or destroyed) on such terms (if any) as to evidence and indemnity and the payment of out-of-pocket expenses of the Company in connection with the request for the new certificate as the Directors think fit.

## CALLS ON SHARES

- 19. The Directors may from time to time make calls upon the members in respect of any moneys unpaid on their shares (whether on account of the nominal value of the shares or by way of premium) and not by the terms of issue thereof made payable at fixed times. Each member shall (subject to receiving at least fourteen days' notice specifying the time or times and place of payment) pay to the Company at the time or times and place so specified the amount called on his shares. A call may be revoked or postponed as the Directors may determine.
- 20. A call shall be deemed to have been made at the time when the resolution of the Directors authorising the call was passed and may be made payable by instalments.
- 21. The joint holders of a share shall be jointly and severally liable to pay all calls in respect thereof.
- 22. If a sum called in respect of a share is not paid before or on the day appointed for payment thereof, the person from whom the sum is due shall pay interest on the sum from the day appointed for payment thereof to the time of actual payment at such rate (not exceeding 10 per cent. per annum) as the Directors determine but the Directors shall be at liberty in any case or cases to waive payment of such interest wholly or in part.
- 23. Any sum (whether on account of the nominal value of the share or by way of premium) which by the terms of issue of a share

becomes payable upon allotment or at any fixed date shall for all the purposes of these presents be deemed to be a call duly made and payable on the date on which by the terms of issue the same becomes payable. In case of non-payment all the relevant provisions of these presents as to payment of interest and expenses, forfeiture or otherwise shall apply as if such sum had become payable by virtue of a call duly made and notified.

- 24. The Directors may on the issue of shares differentiate between the holders as to the amount of calls to be paid and the times of payment.
- The Directors may if they think fit receive from any member willing to advance the same all or any part of the moneys (whether on account of the nominal value of the shares or by way of premium) uncalled and unpaid upon the shares held by him and such payment in advance of calls shall extinguish pro tanto the liability upon the shares in respect of which it is made and upon the money so received (until and to the extent that the same would but for such advance become payable) the Company may pay interest at such rate (not exceeding 10 per cent. per annum) as the member paying such sum and the Directors agree upon.

## FORFEITURE AND LIEN

- 26. If a member fails to pay in full any call or instalment of a call on the day appointed for payment thereof, the Directors may at any time thereafter serve a notice on him requiring payment of so much of the call or instalment as is unpaid together with any interest and expenses which may have accrued.
- 27. The notice shall name a further day (not being less than seven days from the date of service of the notice) on or before which and the place where the payment required by the notice is to be made, and shall state that in the event of non-payment in accordance therewith the shares on which the call was made will be liable to be forfeited.
- 28. If the requirements of any such notice as aforesaid are not complied with, any share in respect of which such notice has been given may at any time thereafter, before payment of all calls and interest and expenses due in respect thereof has been made, be forfeited by a resolution of the Directors to that effect. Such forfeiture shall include all dividends declared in respect of the forfeited share and not actually paid before forfeiture. The Directors may accept a surrender of any share liable to be forfeited hereunder.
- 29. A share so forfeited or surrendered shall become the property of the Company and may be sold, re-alloted or otherwise disposed of either to the person who was before such forfeiture or surrender the holder thereof or entitled thereto or to any other person upon such terms and in such manner as the Directors shall think fit and at any time before a sale, re-allotment or disposition the forfeiture or surrender may be cancelled on such terms as the Directors think fit. The Directors may, if necessary, authorise some person to transfer a forfeited or surrendered share to any such other person as aforesaid.

- 30. A member whose shares have been forfeited or surrendered shall cease to be a member in respect of the shares but shall notwithstanding the forfeiture or surrender remain liable to pay to the Company all moneys which at the date of forfeiture or surrender were presently payable by him to the Company in respect of the shares with interest thereon at 10 per cent. per annum (or such lower rate as the Directors may approve) from the date of forfeiture or surrender until payment but the Directors may waive payment of such interest either wholly or in part and the Directors may enforce payment without any allowance for the value of the shares at the time of forfeiture or surrender.
- The Company shall have a first and paramount lien on every 31. share (not being a fully paid share) for all moneys (whether presently payable or not) called or payable at a fixed time in respect of such share and the Company shall also have a first and paramount lien on all shares (other than fully paid shares) standing registered in the name of a single member for all the debts and liabilities of such member or his estate to the Company and that whether the same shall have been incurred before or after notice to the Company of any equitable or other interest in any person other than such member and whether the period for the payment or discharge of the same shall have actually arrived or not and notwithstanding that the same are joint debts or liabilities of such member or his estate and any other person, whether a member of the Company or not. The Company's lien (if any) on a share shall extend to all dividends payable thereon. The Directors may waive any lien which has arisen and may resolve that any share shall for some limited period be exempt wholly or partially from the provisions of this Article.
- 32. The Company may sell in such manner as the Directors think fit any share on which the Company has a lien, but no sale shall be made unless some sum in respect of which the lien exists is presently payable nor until the expiration of fourteen days after a notice in writing stating and demanding payment of the sum presently payable and giving notice of intention to sell in default shall have been given to the holder for the time being of the share or the person entitled thereto by reason of his death or bankruptcy.
- 33. The net proceeds of such sale after payment of the costs of such sale shall be applied in or towards payment or satisfaction of the debts or liabilities in respect whereof the lien exists so far as the same are presently payable and any residue shall (subject to a like lien for debts or liabilities not presently payable as existed upon the shares prior to the sale) be paid to the person entitled to the shares at the time of the sale. For giving effect to any such sale the Directors may authorise some person to transfer the shares sold to the purchaser.
- A statutory declaration in writing that the declarant is a Director or the Secretary of the Company and that a share has been duly forfeited or surrendered or sold to satisfy a lien of the Company on a date stated in the declaration shall be conclusive evidence of the facts therein stated as against all persons claiming to be entitled to the share. Such declaration and the receipt of the Company for the consideration (if any) given for the share on the sale re-allotment or

disposal thereof together with the share certificate delivered to a purchaser or allottee thereof shall (subject to the execution of a transfer if the same be required) constitute a good title to the share and the person to whom the share is sold, re-allotted or disposed of shall be registered as the holder of the share and shall not be bound to see to the application of the purchase money (if any) nor shall his title to the share be affected by any irregularity or invalidity in the proceedings in reference to the forfeiture, surrender, sale, re-allotment or disposal of the share.

## TRANSFER OF SHARES

- 35. All transfers of shares may be effected by transfer in writing in any usual or common form or in any other form acceptable to the Directors and may be under hand only. The instrument of transfer shall be signed by or on behalf of the transferor and (except in the case of fully-paid shares) by or on behalf of the transferee. The transferor shall remain the holder of the shares concerned until the name of the transferee is entered in the Register of Members in respect thereof.
- 36. (A) Unless otherwise determined by the Directors in accordance with paragraph (B) of this Article every transfer must have embodied therein or annexed thereto a declaration by the transferee that so long as the transferee remains registered as the holder of the shares comprised in such transfer control of or any beneficial interest in such shares shall not (except by reason of the death or bankruptcy of the transferee) become vested in any other person.
- (B) The Directors may at any time waive compliance with the requirements of paragraph (A) of this Article but any such waiver shall be without prejudice to their rights under Article 37.

- (C) For the purposes of this Article and of Article 37 "control" in relation to a share shall mean the power of a person to secure that the right to vote at any General Meeting of the Company or to secure the appointment or removal of any officer of the Company by virtue of that share is exercised in accordance with the wishes of that person.
- Whenever at least one-third of the Directors shall by a 37. memorandum in writing signed by such Directors (hereinafter referred to as "a certified memorandum") certify that in their opinion there is reason to believe that control of or any beneficial interest in any share in the Company has become vested in any person other than the registered holder (otherwise than by the death or bankruptcy of such registered holder) the Directors shall forthwith call upon the holder of such share to prove to their satisfaction that control of or any beneficial interest in the share in question has not become so vested and as from the seventh day after the date when the certified memorandum is signed to the date when such proof as aforesaid is given the share referred to in that certified memorandum shall not confer any right of voting: Provided that a statutory declaration made by the registered holder of any share (or if such registered holder be a corporation then by two or more directors of such corporation) confirming that control of or any beneficial interest in such share has

not become vested in any person other than the registered holder shall be deemed to be and shall be accepted by the Directors as such proof as 38.

- share shall in any circumstances be issued or No transferred to any infant, bankrupt or person of unsound mind.
- Subject to Article 44 hereof any member may transfer all or any of his shares in the Company to:
  - any of such member's spouse, parents, (1)brothers, or sisters, or any child, grandchild or other issue of such member or of any of his brothers or sisters;
  - the trusters of any trust solely for the benefit of such (2) member and/or any of his relations referred to in paragraph (1) above, provided the terms of such trust would not permit any exercise of the voting rights conferred by the shares transferred or the power to dispose of the same to be subject to the consent of any person other than the trustees or such a beneficiary; or
  - (3) any other member.
- Any person wishing to transfer any share in the capital of (B) the Company other than as described in paragraph (A) of this Article shall notify the Secretary of the Company of the number of shares which he wishes to transfer and the denoting number thereof (if any), and the Secretary shall send a copy of such notice to each member of the Company within fourteen days of receipt thereof. 40.
- Any member giving notice in accordance with Article 39(B) hereof shall request the Secretary of the Company to obtain from the Auditors of the Company a certificate of the fair value of the shares specified in the notice given pursuant to Article 39(B) and the Secretary shall forthwith comply with such request. If no such request is received by the Secretary within one month of any notice given pursuant to Article 39(B) such notice shall be deemed to have been withdrawn and to be of no effect. In assessing the fair value of any share or shares the Auditor shall be entitled in his absolute discretion to take into account any circumstances which in his opinion are relevant to his valuation, and to have regard to the number of shares in respect of which he is making the valuation and the disposition of the other shares in the capital of the Company. value so certified shall be expressed as an amount per share and shall for the purposes of the next following Articles constitute the fair value of the share or shares in respect of which such valuation is made for a period of three months from the date of the certificate. making such valuation as aforesaid the Auditor shall be considered to be acting as an expert and not as an arbitrator and accordingly the
- 41. On receiving a certificate of the fair value pursuant to Arcicle 40 hereof the Secretary shall forthwith notify the person who requested the same (hereinafter called "the retiring member") who shall thereupon become entitled to give a notice in writing hereinafter

described as a "sale notice") to the Company that he desires to transfer some or all of the shares in respect of which the valuation has been made. Every sale notice shall state the number of shares which the retiring member desires to transfer and the denoting numbers thereof (if any) and shall specify the fair value thereof ascertained and certified in accordance with Article 40 hereof and the price per share (not exceeding the said fair value thereof) at which the member is prepared to sell the same (which said price is hereinafter called "the transfer price") and shall constitute the Company the agent of the retiring member for the sale of such share or shares in accordance with these Articles and at the transfer price. No sale notice shall be withdrawn except with the sanction of the Directors.

- 42. (A) Shares comprised in a sale notice as aforesaid shall be dealt with as follows:-
  - (1) The shares comprised therein shall in the first place be offered at the transfer price to the persons then holding shares in the capital of the Company as nearly as may be in the proportion to their respective holdings of shares in the capital of the Company.
  - (2) Any shares not accepted by holders of the shares offered under any sale notice shall then be offered to the other members of the Company as nearly as may be in proportion to their holdings of shares.
  - (3) The Company shall limit a time within which any such offer as aforesaid, if not accepted, will be deemed to be declined.
  - (4) The Directors shall make such arrangements as regards the finding of a purchasing member for any shares not accepted by the member or members to whom they shall have been so offered as aforesaid within the time so limited as they shall think just and reasonable.
  - (5) If the Company shall within six months after service of a sale notice find a member willing to purchase any share comprised therein (hereinafter described as a "purchasing member") and shall give notice thereof to the retiring member, the retiring member shall be bound upon payment of the transfer price to transfer the share to such purchasing member, who shall be bound to complete the purchase within one month from the service of the last mentioned notice.
- (B) In the event of the retiring member failing to carry out the sale of any shares which he shall have become bound to transfer as aforesaid, the Directors may by a resolution passed by the votes of a majority of the Directors for the time being authorise some person to execute a transfer of the shares to the purchasing member and may give a good receipt for the purchase price of such shares, and may register the purchasing member as holder thereof and issue to him a certificate for the same, and thereupon the purchasing member shall become indefeasibly entitled thereto. The retiring member shall in such case be bound to deliver up his certificate for the said shares, and on

such delivery shall be entitled to receive the said purchase price, without interest, and if such certificate shall comprise any shares which he has not become bound to transfer as aforesaid the Company shall issue to him a balance certificate for such shares.

- 43. If the Directors shall not, within the space of six months after service of a sale notice, find a purchasing member for all or any of the shares comprised therein and give notice in manner aforesaid, or if, through no default of the retiring member, the purchase of any shares in respect of which such last-mentioned notice shall be given shall not be completed within seven months from service of such notice, the retiring member shall, at any time within six months thereafter, be at liberty, subject to Article 44 hereof, to sell and transfer the shares comprised in his sale notice (or such of them as shall not have been sold to a purchasing member) to any person and at any price not less than the transfer price.
- 44. The Directors may in their absolute discretion and without assigning any reason therefor decline to register any transfer of shares (whether fully paid or not). If the Directors refuse to register a transfer they shall within two months after the date on which the transfer was lodged with the Company send to the transferee notice of the refusal.
- The Directors may declire to recognise any instrument of transfer unless the instrument of transfer is in respect of only one class of share and is deposited at the Transfer Office accompanied by the relevant share certificate(s) the said declaration referred to in Article 36 and such other evidence as the Directors may reasonably require to show the right of the transferor to make the transfer (and, if the instrument of transfer is executed by some other person on his behalf, the authority of that person so to do).
- 46. All instruments of transfer which are registered may be retained by the Company.
- A7. No fee will be charged by the Company in respect of the registration of any instrument of transfer or probate or letters of administration or certificate of marriage or death or notice in lieu of distringas or power of attorney or other document relating to or affecting the title to any shares or otherwise for making any entry in the Register of Members affecting the title to any shares.
- 48. The register of transfers may be closed during the fourteen days immediately preceding every Annual General Meeting of the Company, and at such other times (if any) and for such period as the Directors may from time to time determine, provided always that it shall not be closed for more than thirty days in any year.

## TRANSMISSION OF SHARES

49. In case of the death of a shareholder the survivors or survivor where the deceased was a joint holder, and the executors or administrators of the deceased where he was a sole or only surviving holder, shall be the only persons recognised by the Company as having any title to his interest in the shares, but nothing in this Article

shall release the estate of a deceased holder (whether sole or joint) from any liability in respect of any share held by him.

- Any person becoming entitled to a share in consequence of the death or bankruptcy of a member may (subject as hereinafter provided, upon supplying to the Company such evidence as the Directors may reasonably require to show his title to the share either be registered himself as holder of the share upon giving to the Company notice in writing of such his desire or transfer such share to some other person. All the limitations, restrictions and provisions of these presents relating to the right to transfer and the registration of transfers of shares shall be applicable to any such notice or transfer as aforesaid as if the death or bankruptcy of the member had not occurred and the notice or transfer were a transfer executed by such member.
- Save as otherwise provided by or in accordance with these presents, a person becoming entitled to a share in consequence of the death or bankruptcy of a member (upon supplying to the Company such evidence as the Directors may reasonably require to show his title to the share) shall be entitled to the same dividends and other advantages as those to which he would be entitled if he were the registered holder of the the except that he shall not be entitled in respect thereof to exercise any that contexted by membership in relation to meetings of the Company small he shall have been registered as a member in respect of the share.

## STOCK

52. The Company may from time to time by Ordinary Resolution convert any paid-up share into stock or reconvert any stock into paid-up shares of any denomination. If and whenever any unissued shares of any class in the capital of the Company for the time being shall have been issued and be fully paid and at that time the shares of that class previously issued shall stand converted into stock such further shares upon being fully paid shall ipso facto be converted into stock transferable in the same units as the existing stock of that class.

- The holders of stock may transfer the same or any part thereof in the same manner and subject to the same regulations as and subject to which the shares from which the stock arose might previously to conversion have been transferred (or as near thereto as circumstances admit) but no stock shall be transferable except in such units (not being greater than the nominal amount of the shares from which the stock arose) as the Directors may from time to time determine.
- The holders of stock shall according to the amount of the stock held by them have the same rights, privileges and advantages as regards dividend, return of capital, voting and other matters as if they held the shares from which the stock arose; but no such privilege or advantage (except as regards participation in the profits or assets of the Company) shall be conferred by an amount of stock which would not, if existing in shares, have conferred such privilege or advantage.

## GENERAL MEETINGS

- 55. (A) An Annual General Meeting shall be held once in every year, at such time (within a period of not more than fifteen months after the holding of the last preceding Annual General Meeting) and place as may be determined by the Directors. All other General Meetings shall be called Extraordinary General Meetings.
- (B) The Directors may whenever they think fit, and shall on requisition in accordance with the Statutes, proceed to convene an Extraordinary General Meeting.

## NOTICE OF GENERAL MEETINGS

An Annual General Meeting and any General Meeting at which it is proposed to pass a Special Resolution or (save as provided by the Statutes) a resolution of which special notice has been given to the Company, shall be called by twenty-one days' notice in writing at the least, and any other General Meeting by fourteen days' notice in writing at the least (exclusive in either case of the day on which it is served or deemed to be served and of the day for which it is given) given in manner hereinafter mentioned to the Auditors and to all members other than such as are not under the provisions of these presents entitled to receive such notices from the Company: Provided that a General Meeting notwithstanding that it has been called by a shorter notice than that specified above shall be deemed to have been duly called if it is so agreed:

- (A) In the case of an Annual General Meeting, by all the members entitled to attend and vote thereat; and
- (B) In the case of an Extraordinary General Meeting by a majority in number of the members having a right to attend and vote thereat, being a majority together holding not less than 95 per cent. in nominal value of the shares giving that right.

Provided also that the accidental omission to give notice to or the non-receipt of notice by any person entitled thereto shall not invalidate the proceedings at any General Meeting.

- 57. (A) Every notice calling a General Meeting shall specify the place and the day and hour of the meeting, and there shall appear with reasonable prominence in every such notice a statement that a member entitled to attend and vote is entitled to appoint a proxy or proxies to attend and, on a poll, vote instead of him and that a proxy need not be a member of the Company.
- (B) In the case of an Annual General Meeting, the notice shall also specify the meeting as such.
- (C) In the case of any General Meeting at which business other than routine business is to be transacted, the notice shall specify the general nature of such business; and if any resolution is to be proposed as an Extraordinary Resolution or as a Special Resolution, the

notice shall contain a statement to that effect.

- 58, Routine business shall mean and include only business transacted at an Annual General Meeting of the following classes, that is to say:-
  - (A) Declaring dividends;
  - (B) Reading, considering and adopting the balance sheet, the reports of the Directors and Auditors, and other accounts and documents required to be annexed to the balance sheet;
  - (C) Appointing Auditors and fixing the remuneration of the Auditors or determining the manner in which such remuneration is to be fixed;
  - (D) Appointing or re-appointing Directors to fill vacancies arising at the meeting or retirement by rotation or otherwise.
- 59. The Directors shall on the requisition of members in accordance with the provisions of the Statutes, but subject as therein provided:-
  - (A) Give to the members entitled to receive notice of the next Annual General Meeting, notice of any resolution which may properly be moved and is intended to be moved at that meeting;
  - (B) Circulate to the members entitled to have notice of any General Meeting, any statement of not more than one thousand words with respect to the matter referred to in any proposed resolution or the business to be dealt with at that meeting.

## PROCEEDINGS AT GENERAL MEETINGS

- 60. No business shall be transacted at any General Meeting unless a quorum is present at the time when the meeting proceeds to business. Two members present in person or by proxy and entitled to vote shall be a quorum for all purposes.
- 61. If within half an hour from the time appointed for a General Meeting a quorum is not present, the meeting, if convened on the requisition of members, shall be dissolved. In any other case it shall stand adjourned to the same day in the next week, at the same time and place, or to such other day and at such other time and place as the Directors may determine, and if at such adjourned meeting a quorum is not present within fifteen minutes from the time appointed for holding the meeting, the members present in person or by proxy shall be a quorum.
- 62. The Chairman of the Directors, failing whom the Deputy-Chairman, shall preside as chairman at a General Meeting. If there be no such Chairman or Deputy-Chairman, or if at any meeting neither be present within five minutes after the time appointed for

holding the meeting and willing to act, the Directors present shall choose one of their number (or, if no Director be present or if all the Directors present decline to take the chair, the members present shall choose one of

their number) to be chairman of the moeting.

- General Meeting at which a quorum is present (and shall if so directed by the meeting) adjourn the meeting from time to time and from place to place, but no business shall be transacted at any adjourned meeting except business which might lawfully have been transacted at the meeting from which the adjournment took place. When a meeting is adjourned for thirty days or more, notice of the adjourned meeting shall be given as in the case of an original meeting. Save as aforesaid, it shall not be necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.
- 64. At any General Meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless a poll is (before or on the declaration of the result of the show of hands) demanded by either:-
  - (A) the chairman of the meeting; or
  - (B) not less than three members present in person or by proxy and entitled to vote; or
  - (C) a member or members present in person or by proxy and representing not less than one-tenth of the total voting rights of all the members having the right to vote at the meeting; or
  - (D) a member or members present in person or by proxy and holding shares in the Company conferring a right to vote at the meeting being shares on which an aggregate sum has been paid up equal to not less than one-tenth of the total sum paid up on all the shares conferring that right.
- A demand for a poll may be withdrawn. Unless a poll be so demanded (and the demand be not withdrawn) a declaration by the chairman of the meeting that a resolution has been carried or carried unanimously, or by a particular majority, or lost, and an entry to that effect in the minute book, shall be conclusive evidence of that fact without proof of the number or proportion of the votes recorded for or against such resolution. If a poll is duly demanded (and the demand be not withdrawn), it shall be taken in such manner (including the use of ballot or voting papers or tickets) as the chairman of the meeting may direct, and the result of a poll shall be deemed to be the resolution of the meeting at which the poll was demanded. The chairman of the meeting may (and if so directed by the meeting shall) appoint scrutineers and may adjourn the meeting to some place and time fixed by him for the purpose of declaring the result of the poll.
- 66. In the case of an equality of votes, whether on a show of hands or on a poll, the chairman of the meeting at which the show of

- 75. A proxy need not be a member of the Company.
- 76. An instrument appointing a proxy shall be in writing in any usual or common form or in any other form which the Directors may accept and:-
  - (A) in the case of an individual shall be signed by the appointer or by his attorney; and
  - (B) in the case of a corporation shall be either given under its common seal or signed on its behalf by an attorney or officer of the corporation.

The Directors may, but shall not be bound to, require evidence of the authority of any such attorney or officer. The signature on such instrument need not be witnessed.

- An instrument appointing a proxy must be left at such place or one of such places (if any) as may be specified for that purpose in or by way of note to the notice convening the meeting (or if no place is so specified, at the Transfer Office) not less than forty-eight hours before the time appointed for the holding of the meeting or adjourned meeting, or for the taking of the poll at which it is to be used, or be delivered at the relevant meeting or adjourned meeting to the Chairman of the Meeting. Provided that an instrument of proxy relating to more than one meeting (including any adjournment thereof) having once been so delivered for the purposes of any meeting shall not require again to be delivered in relation to any subsequent meetings to which it relates.
- 78. An instrument appointing a proxy shall be deemed to include the right to demand or join in demanding a poll and shall, unless the contrary is stated thereon, be valid as well for any adjournment of the meeting as for the meeting to which it relates.
- 79. A vote cast by proxy shall not be invalidated by the previous death or insanity of the principal or by the revocation of the appointment of the proxy or of the authority under which the appointment was made provided that no intimation in writing of such death, insanity or revocation shall have been received by the Company at the Transfer Office at least one hour before the commencement of the meeting or adjourned meeting or the time appointed for the taking of the poll at which the vote is cast.

## CORPORATIONS ACTING BY REPRESENTATIVES

80. Any corporation which is a member of the Company may by resolution of its directors or other governing body authorise such person as it thinks fit to act as its representative at any meeting of the Company or of any class of members of the Company. The person so authorised shall be entitled to exercise the same powers on behalf of such corporation as the corporation could exercise if it were an individual member of the Company and such corporation shall for the purposes of these presents be deemed to be present in person at any such meeting if a person so authorised is present thereat.

## WRITTEN RESOLUTIONS

A resolution in writing signed by or on behalf of each member who would have been entitled to vote upon it if it had been proposed at a general meeting at which he was present shall be as effectual as if it had been passed at a general meeting duly convened and held and may consist of several instruments in the like form each executed by or on behalf of one or more members.

## DIRECTORS

- 82. Subject as hereinafter provided the Directors shall not be less than two or more than seven in number. The Company may by Ordinary Resolution from time to time vary the minimum and/or fix and from time to time vary a maximum number of Directors.
- 83. No person shall be ineligible for election or appointment as a Director and no Director shall be liable to vacate his office by reason of his attaining or having attained the age of seventy years or any other age, and the Company shall not be subject to section 185 of the Act.
- 84. A Director shall not be required to hold any shares of the Company by way of qualification. A Director who is not a member of the Company shall nevertheless be entitled to attend and speak at General Meetings.
- Each of the Directors shall be paid out of the funds of the Company by way of remuneration for his services in each year such sum as shall be prescribed by the Company in General Meeting. The Company may also pay to the Directors by way of additional remuneration such further sum or sums as the Company in General Meeting may from time to time determine. Such additional remuneration shall be divided among them in such proportions and manner as the Directors may determine and in default of determination equally. The salary or remuneration of the Chairman shall in addition to his remuneration as a Director under the foregoing provisions of this Article be such as the Directors may from time to time determine, and may either be a fixed sum of money or may altogether or in part be governed by the business done or profits made, or may be upon such other terms as the Directors determine.
- 86. The Directors may repay to any Director all such reasonable expenses as he may incur in attending and returning from meetings of the Directors or of any committee of the Directors or General Meetings or otherwise in or about the business of the Company.
- 87. Any Director who is appointed to any executive office (including the office of Chairman or Deputy Chairman) or who serves on any committee or who otherwise performs services which in the opinion of the Directors are outside the scope of the ordinary duties of a Director, may be paid such extra remuneration by way of salary, commission or otherwise as the Directors may determine.
- 88. The Directors shall have power to pay and agree to pay pensions or other retirement, superannuation, death or disability benefits to (or to any person in respect of) any Director or

- (E) If he shall be absent from meetings of the Directors for six months without leave and the Directors shall resolve that his office be vacated.
- (F) If he shall be removed from office by notice in writing served upon him signed by all his co-Directors, but so that in the case of a Director holding any executive office subject to termination if he ceases from any cause to be a Director such removal shall be deemed an act of the Company and shall have effect without prejudice to any claim for damages in respect of the consequent termination of his executive office.

## ROTATION OF DIRECTORS

- 93. At each Annual General Meeting one-third of the Directors for the time being (or, if their number is not a multiple of three, the number nearest to but not greater than one-third) shall retire from office. Provided that neither Mr. Colin Clark nor Mr. Robin Clark nor any Director holding office as an executive Chairman or as Managing or Joint Managing Director, shall be subject to retirement by rotation or be taken into account in determining the number of Directors to retire.
- 94. The Directors to retire by rotation shall include (so far as necessary to obtain the number required) any Director who wishes to retire and not to offer himself for re-election. Any further Directors
- so to retire shall be those of the other Directors subject to retirement by rotation who have been longest in office since their last re-election or appointment and so that as between persons who become or were last re-elected Directors on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot. A retiring Director shall be eligible for re-election.
- 95. The Company at the meeting at which a Director retires under any provision of these presents may by Ordinary Resolution fill up the office being vacated by electing thereto the retiring Director or some other person eligible for appointment. In default the retiring Director shall be deemed to have been re-elected except in any of the following cases:-
  - (A) Where at such meeting it is expressly resolved not to fill up such office or a resolution for the re-election of such Director is put to the meeting and lost.
  - (B) Where such Director has given notice in writing to the Company that he is unwilling to be re-elected.
  - (C) Where the default is due to the moving of a resolution in contravention of the next following Article.
  - (D) Where such Director has attained any retiring age applicable to him as Director.

The retirement shall not have effect until the conclusion of the meeting except where a resolution is passed to elect some other

person in the place of the retiring Director or a resolution for his re-election is put to the meeting and lost and accordingly a retiring Director who is re-elected or deemed to have been re-elected will continue in office without break.

- A resolution for the appointment of two or more persons as Directors by a single resolution shall not be moved at any General Meeting unless a resolution that it shall be so moved has first been agreed to by the meeting without any vote being given against it; and any resolution moved in contravention of this provision shall be void.
- 97. No person other than a Director retiring at the meeting shall, unless recommended by the Directors for election, be eligible for appointment as a Director at any General Meeting unless not less than twenty-one nor more than forty-two days (inclusive of the date on which the notice is given) before the date appointed for the meeting there shall have been left at the Office notice in writing signed by a member (other than the person to be proposed) duly qualified to attend and vote at the meeting for which such notice is given of his intention to propose such person for election and also notice in writing signed by the person to be proposed of his willingness to be elected.
- The Company may in accordance with and subject to the provisions of the Statutes by Ordinary Resolution of which special notice has been given remove any Director from office notwithstanding any provision of these presents or of any agreement between the Company and such Director, but without prejudice to any claim he may have for damages for breach of any such agreement, and appoint another person in place of a Director so removed from office and any person so appointed shall be treated for the purpose of determining the time at which he or any other Director is to retire by rotation as if he had become a Director on the day on which the Director in whose place he is appointed was last elected a Director. In default of such appointment the vacancy arising upon the removal of a Director from office may be filled by the Directors as a casual vacancy.
  - time to appoint any person to be a Director either to fill a casual vacancy or as an additional Director, but so that the total number of Directors shall not at any time exceed the maximum number (if any) fixed by or in accordance with these presents. Any Director so appointed shall hold office only until the next Annual General Meeting and shall then be eligible for re-election, but shall not be taken into account in determining the number of Directors who are to retire by rotation at such meeting.

## ALTERNATE DIRECTORS

- 100. (A) Any Director may at any time by writing under his hand and deposited at the Office, or delivered at a meeting of the Directors, appoint any person to be his alternate Director and may in like manner at any time terminate such appointment. Such appointment, unless previously unanimously approved in writing by all the Directors of the Company shall have effect only upon and subject to being so approved.
  - (B) The appointment of an alternate Director shall determine on

the happening of any event which if he were a Director would cause him to vacate such office or if his appointor ceases to be a Director.

An alternate Director shall (except when absent from the United Kingdom) be entitled to receive notices of meetings of the Directors and shall be entitled to attend and vote as a Director at any such meeting at which the Director appointing him is not personally present and generally at such meeting to perform all functions of his appointor as a Director and for the purposes of the proceedings at such meeting the provisions of these presents shall apply as if he (instead of his appointor) were a Director. If his appointor is for the time being temporarily unable to act through ill-health or disability his signature to any resolution in writing of the Directors shall be as effective as the signature of his appointor. To such extent as the Directors may from time to time determine in relation to any committees of the Directors the foregoing provisions of this paragraph shall also apply mutatis mutandis to any meeting of any such committee of which his appointor is a member. An alternate Director shall not (save as aforesaid) have power to act as a Director nor shall he be deemed to be a Director for the purposes of these presents.

(D) An alternate Director shall be entitled to contract and be interested in and benefit from contracts or arrangements and to be repaid expenses and to be indemnified to the same extent mutatis mutandis as if he were a Director but he shall not be entitled to receive from the Company in respect of his appointment as alternate Director any remuneration except only such part (if any) of the remuneration otherwise payable to his appointor as such appointor may by notice in writing to the Company from time to time direct.

## PROCEEDINGS OF DIRECTORS

- 101. The Directors may meet together for the despatch of business adjourn and otherwise regulate their meetings as they think fit. Questions arising at any meeting shall be determined by a majority of votes. In the case of an equality of votes the Chairman of the meeting shall not have a second or casting vote.
- 102. A Director may, and the Secretary on the requisition of a Director shall, at any time summon a meeting of the Directors. It shall not be necessary to give notice of a meeting of Directors to any Director for the time being absent from the United Kingdom.
- 103. The quorum necessary for the transaction of the business of the Directors small be:-
  - (A) If both Mr. Colin Clark and Mr. Robin Clark shall be Directors of the Company, Mr. Colin Clark and Mr. Robin Clark, or
  - (B) If either Mr. Colin Clark or Mr. Robin Clark shall be a Director of the Company, Mr. Colin Clark or Mr. Robin Clark (as the case may be) and one other Director, or
  - (C) If neither Mr. Colin Clark nor Mr. Robin Clark are Directors of the Company, any two Directors.

(D) An alternate Director duly appointed pursuant to Article 100 shall be counted towards the quorum at any meeting of the Directors as if his appointor were present.

A meeting of the Directors at which a quorum is present shall be competent to exercise all powers of discretion for the time being exercisable by the Directors save where these Articles expressly provide that any decision must be made by all the Directors.

- 104. A Director who is in any way, whether directly or indirectly, interested in a contract or proposed contract with the Company shall declare the nature of his interest in accordance with the provisions of the Statutes.
- Save as by the next following Articles otherwise provided, a Director shall not vote in respect of any contract or arrangement in which he is interested (and if he shall do so his vote shall not be counted) although he may be counted for the purpose of any resolution regarding the same in the quorum present at the meeting, but this Article shall not apply to any of the following matters, namely:-
  - (a) Any arrangement for giving to him any security or indemnity in respect of money lent by him or obligations undertaken by him for the benefit of the Company.
  - (b) Any arrangement for the giving by the Company of any security to a third party in respect of a debt or obligation of the Company for which he himself has assumed responsibility in whole or in part under a guarantee or indemnity or by the deposit of security.
  - (c) Any contract by him to subscribe for or underwrite shares or debentures of the Company.
  - (d) Any contract or arrangement with any other company in which he is interested only as an officer or creditor of or as a shareholder in or beneficially interested in shares of that company.
  - (e) Any such scheme or fund as is referred to in Article 88 which relates both to Directors and to employees or a class of employees and does not accord to any Director as such any privilege or advantage not generally accorded to the employees to which such scheme or fund relates.

The Company may by Ordinary Resolution suspend or relax the provisions of this Article to any extent (and either generally or in respect of any particular contract, arrangement or transaction) or ratify any particular contract, arrangement or transaction carried out in contravention of this Article.

106. A Director notwithstanding his interest may be counted in the quorum present at any meeting whereat he or any other Director is appointed to hold any office or place of profit under the Company or whereat the Directors resolve to exercise any of the rights of the

Company (whether by the exercise of voting rights or otherwise) to appoint or concur in the appointment of a Director to hold any office or place of profit under any other company or whereat the terms of any such appointment as hereinbefore mentioned are considered or varied, and he may vote on any such matter other than in respect of his own appointment or the arrangement or variation of the terms thereof.

- 107. The continuing Directors may act notwithstanding any vacancies, but if and so long as the number of Directors is reduced below the minimum number fixed by or in accordance with these presents the continuing Directors or Director may act for the purpose of filling up such vacancies or of summoning General Meetings of the Company, but not for any other purpose. If there be no Directors or Director able or willing to act, then any two members may summon a General Meeting for the purpose of appointing Directors.
- 108. If no Chairman or Deputy Chairman shall have been appointed, or if at any meeting neither be present within five minutes after the time appointed for holding the same, the Directors present may choose one of their number to be chairman of the meeting.
- 109. (A) A resolution in writing signed by all the Directors for the time being in the United Kingdom shall be as effective as a resolution passed at a meeting of the Directors duly convened and held and may consist of several documents in the like form, each signed by one or more of the Directors.

- (B) Any director may participate in a meeting of the directors by means of conference telephone or similar communications equipment whereby all persons participating in the meeting can hear each other and participation in a meeting in this manner shall be deemed to constitute presence in person at such meeting, and any person deemed so present shall for the purpose of that meeting count towards the quorum where he would normally have been so counted.
- 110. The Directors may delegate any of their powers to committees consisting of such one or more members of their body as they think fit. Any committee so formed shall in the exercise of the powers so delegated conform to any regulations which may from time to time be imposed by the Directors.
- 111. The meetings and proceedings of any such committee consisting of two or more members shall be governed by the provisions of these presents regulating the meetings and proceedings of the Directors, so far as the same are applicable and are not superseded by any regulations made by the Directors under the last preceding Article.
- 112. All acts done by any meeting of Directors, or of a committee of Directors, or by any person acting as a Director, shall as regards all persons dealing in good faith with the Company, notwithstanding that there was some defect in the appointment or continuance in office of any such Director, or person acting as aloresaid, or that they or any of them were disqualified or had vacated office, or were not entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a Director and had been entitled to vote.

## BORROWING POWERS

Subject as hereinafter provided the Directors may exercise all the powers of the Company to borrow money, and to mortgage or charge its undertal ag, property and uncalled capital, and to issue debentures and other securities, whether outright or as collateral security for any debt, liability or obligation of the Company or of any third party.

## GENERAL POWERS OF DIRECTORS

- Directors, who may pay all expenses incurred in forming and registering the Company, and may exercise all such powers of the Company as are not by the Statutes or by these presents required to be exercised by the Company in General Meeting, subject nevertheless to any regulations of these presents, to the provisions of the Statutes and to such regulations, being not inconsistent with the aforesaid regulations or provisions, as may be prescribed by Special Resolution of the Company, but no regulation so made by the Company shall invalidate any prior act of the Directors which would have been valid if such regulation had not been made. The general powers given by this Article shall not be limited or restricted by any special authority or power given to the Directors by any other Article.
- The Directors may establish any Local Boards or Agencies for managing any of the affairs of the Company, either in the United Kingdom or elsewhere, and may appoint any person to be members of such Local Boards, or any Managers or Agents, and may fix their remuneration, and may delegate to any Local Board Manager or Agent any of the powers, authorities and discretions vested in the Directors with power to sub-delegate, and may authorise the members of any Local Boards, or any of them, to fill any vacancies therein, and to act notwithstanding vacancies, and any such appointment or delegation may be made upon such terms and subject to such conditions as the Directors may think fit, and the Directors may remove any person so appointed, and may annul or vary any such delegation, but no person dealing in good faith and without notice of any such annulment or variation shall be affected thereby.
- 116. The Directors may from time to time and at any time by power of attorney or otherwise appoint any company, firm or person or any fluctuating body of persons, whether nominated directly or indirectly by the Directors, to be the Attorney or Attorneys of the Company for such purposes and with such powers, authorities and discretions (not exceeding those vested in or exercisable by the Directors under these presents) and for such period and subject to such conditions as they may think fit, and any such power of attorney may contain such provisions for the protection and convenience of persons dealing with any such Attorney as the Directors may think fit, and may also authorise any such Attorney to sub-delegate all or any of the powers, authorities and discretions vested in him.
- 117. The Company may exercise the powers conferred by the Statutes with regard to having an official seal for use abroad and such powers shall be vested in the Directors.

- Subject to and to the extent permitted by the Statutes, the Company, or the Directors on behalf of the Company, may cause to be kept in any territory outside the United Kingdom a branch register of members resident in such territory, and the Directors may make and vary such regulations as they may think fit respecting the keeping of any such register.
- 119. All cheques, promissory notes, drafts, bills of exchanges, and other negotiable or transferable instruments, and all receipts for moneys paid to the Company, shall be signed, drawn, accepted, endorsed, or otherwise executed, as the case may be, in such manner as the Directors shall from time to time by resolution determine.
- 120. Except to the extent permitted by the Statutes no part of the funds of the Company shall be employed in the subscription for or purchase of or in loans upon the security of shares in the Company or in any company which is its holding company nor shall the Company directly or indirectly give any financial assistance for the purpose of or in connection with a subscription for or purchase of such shares or make any loan to any of the Directors or to any director of any company which is its holding company or enter into any guarantee or provide any security in connection with any such loan.

## DEPARTMENTAL, DIVISIONAL OR LOCAL DIRECTORS

121. The Directors may from time to time appoint any person to be a Departmental, Divisional or Local Director and define, limit or restrict his powers and duties and determine his remuneration and the designation of his office and may at any time remove any such person from such office. A Departmental, Divisional or Local Director (notwithstanding that the designation of his office may include the word "Director") shall not by virtue of such office be or have power in any respect to act as a Director of the Company or be entitled to receive notice of or attend or vote at meetings of the Directors nor shall he be deemed to be a Director for any of the purposes of these presents.

## SECRETARY

122. The Secretary shall be appointed by the Directors on such terms and for such period as they may think fit. Any Secretary so appointed may at any time be removed from office by the Directors, but without prejudice to any claim for damages for breach of any contract of service between him and the Company.

## THE SEAL

The Directors shall provide for the safe custody of the Seal, which shall only be used by the authority of the Directors or of a committee of the Directors authorised by the Directors in that behalf, and every instrument to which the Seal shall be affixed shall (subject to the provisions of these presents as to certificates for shares or debentures) be signed by a Director and shall be counter-signed by a second Director or by the Secretary.

## AUTHENTICATION OF DOCUMENTS

- 124. (A) Any Director or the Secretary or any person appointed by the Directors for the purpose shall have power to authenticate any documents affecting the constitution of the Company and any resolution passed by the Company or the Directors or any committee of the Directors, and any books, records, documents and accounts relating to the business of the Company, and to certify copies thereof or extracts therefrom as true copies or extracts; and where any books, records, documents or accounts are elsewhere than at the Office the local manager or other officer of the Company having the custody thereof shall be deemed to be a person appointed by the Directors as aforesaid.
- (B) A document purporting to be a copy of a resolution or of the minutes or an extract from the minutes of a meeting, of the Directors or of a committee of the Directors which is certified as such in accordance with the provisions aforesaid shall be conclusive evidence in favour of all persons dealing with the Company upon the faith thereof that such resolution has been duly passed or, as the case may be, that such minutes or extract represent a true and accurate record of proceedings at a duly constituted meeting of the Directors or of the Committee.

## DIVIDENDS

- 125. The Company may by Ordinary Resolution declare dividends but no dividend shall be payable except out of the profits of the Company, or in excess of the amount recommended by the Directors.
- 126. Unless and to the extent that the rights attached to any shares or the terms of issue thereof otherwise provide, all dividends shall (as regards any shares not fully paid throughout the period in respect of which the dividend is paid) be apportioned and paid pro rata according to the amounts paid on the shares during any portion or portions of the period in respect of which the dividend is paid. For the purposes of this Article no amount paid on a share in advance of calls shall be treated as paid on the share.
- 127. If and so far as in the opinion of the Directors the profits of the Company justify such payments, the Directors may pay the fixed dividends on any class of shares carrying a fixed dividend expressed to be payable on fixed dates on the half-yearly or other dates prescribed for the payment thereof and may also from time to time pay interim dividends of such amounts and on such dates and in respect of such periods as they think fit. A resolution of the Directors declaring any such dividend shall (once published with their authority) be irrevocable and have the same effect as if such dividend had been declared upon the recommendation of the Directors by an Ordinary Resolution of the Company.
- Subject to the provisions of the Statutes, where any asset, business or property is bought by the Company as from a past date (whether such date be before or after the incorporation of the Company) the profits and losses thereof as from such date may at the discretion of the Directors in whole or in part be carried to revenue account and treated for all purposes as profits or losses of the Company. Subject

as aforesaid, if any shares or securities are purchased cum dividend or interest, such dividend or interest may at the discretion of the Directors be treated as revenue, and it shall not be obligatory to capitalise the same or any part thereof.

- 129. If the Company shall issue shares at a premium, whether for cash or otherwise, the Directors shall transfer a sum equal to the aggregate amount or value of the premiums to an account to be called "Share Premium Account" and any amount for the time being standing to the credit of such Account shall not be applied in the payment of dividends.
- 130. No dividend or other moneys payable on or in respect of a share shall bear interest as against the Company.
- 131. The Directors may deduct from any dividend or other moneys payable to any member or in respect of a share all sums of money (if any) presently payable by him to the Company on account of calls or otherwise.
- 132. The Directors may retain any dividend or other moneys payable on or in respect of a share on which the Company has a lien, and may apply the same in or towards satisfaction of the debts, liabilities or engagements in respect of which the lien exists.
- 133. The Directors may retain the dividends payable upon shares in respect of which any person is under the provisions as to the transmission of shares hereinbefore contained entitled to become a member, or which any person is under those provisions entitled to transfer, until such person shall become a member in respect of such shares or shall transfer the same.
- 134. The payment by the Directors of any unclaimed dividend or other moneys payable on or in respect of a share into a separate account shall not constitute the Company a trustee in respect thereof and any dividend unclaimed after a period of twelve years from the date of declaration of such dividend shall be forfeited and shall revert to the Company.
- The Company may upon the recommendation of the Directors by Ordinary Resolution direct payment of a dividend in whole or in part by the distribution of specific assets (and in particular of paid-up shares or debentures of any other company) and the Directors shall give effect to such resolution, and where any difficulty arises in regard to such distribution, the Directors may settle the same as they think expedient and in particular may issue fractional certificates and fix the value for distribution of such specific assets or any part thereof and may determine that cash payments shall be made to any members upon the footing of the value so fixed in order to adjust the rights of all parties and may vest any such specific assets in trustees as may seem expedient to the Directors.
- 136. Any dividend or other moneys payable in cash on or in respect of a share may be paid by cheque or warrant sent through the post to the registered address of the member or person entitled thereto (or, if two or more persons are registered as joint holders of the

share or are entitled thereto in consequence of the death or bankruptcy of the holder, to any one of such persons), or to such person and such address as such member or person or persons may by writing direct. Every such cheque or warrant shall be made payable to the order of the person to whom it is sent or to such person as the holder or joint holders or person or persons entitled to the share in consequence of the death or bankruptcy of the holder may direct and payment of the cheque or warrant by the banker upon whom it is drawn shall be a good discharge to the Company. Every such cheque or warrant shall be sent at the risk of the person entitled to the money represented thereby.

137. If two or more persons are registered as joint holders of any share, or are entitled jointly to a share in consequence of the death or bankruptcy of the holder, any one of them may give effectual receipts for any dividend or other moneys payable or property distributable on or in respect of the share.

## RESERVES

138. The Directors may from time to time set aside out of the profits of the Company and carry to reserve such sums as they think proper which, at the discretion of the Directors, shall be applicable for any purpose to which the profits of the Company may properly be applied and pending such application may either be employed in the business of the Company or be invested. The Directors may divide the reserve into such special funds as they think fit, and may consolidate into one fund any special funds or any parts of any special funds into which the reserve may have been divided. The Directors may also without placing the same to reserve carry forward any profits.

## CAPITALISATION OF PROFITS AND RESERVES

- The Company may upon the recommendation of the Directors by Ordinary Resolution resolve to capitalise any sum standing to the credit of any of the Company's reserve accounts (including Share Premium Account and Capital Redemption Reserve Fund) or any surstanding to the credit of profit and loss account or otherwise available for distribution and authorise the Directors to appropriate the sum resolved to be capitalised to the holders of the £1 Shares in the proportions in which such sum would have been divisible amongst them had the same been a distribution of profits by way of dividend on such shares and to apply such sum on their behalf either in or towards paying up the amounts (if any) for the time being unpaid on any shares held by them respectively or in paying up in full unissued £1 Shares (or other shares not carrying a right of voting at General Meetings) of a nominal amount equal to such sum, such shares to be allotted and distributed credited as fully paid up to and amongst them in the proportions aforesaid or partly in one way and partly in the other: Provided that Share Premium Account and Capital Redemption Reserve Fund may only be applied hereunder in the paying up of unissued shares to be issued as fully paid.
- 140. Whenever such a resolution as aforesaid shall have been passed the Directors shall make all appropriations and applications of the sum resolved to be capitalised thereby and all necessary allotments and issues of fully paid shares and generally shall do all acts and

things required to give effect thereto, with full power to the Directors to make such provisions as they think fit for the case of shares becoming distributable in fractions (including provisions whereby the benefit of fractional entitlements accrue to the Company rather than to the members concerned) and also to authorise any person to enter on behalf of all the members interested into an agreement with the Company providing for the allotment credited as fully paid up of any shares to be issued upon such capitalisation and for matters incidental thereto and any agreement made under such authority shall be effective and binding on all concerned.

## MINUTES AND BOOKS

- 141. The Directors shall cause Minutes to be made in books to be provided for the purpose:-
  - (A) Of all appointments of officers made by the Directors.
  - (B) Of the names of the Directors present at each meeting of Directors and of any committee of Directors.
  - (C) Of all resolutions and proceedings at all meetings of the Company and of any class of members of the Company and of the Directors and of committees of Directors.
- 142. The Directors shall duly comply with the provisions of the Statutes in regard to registration of charges and in regard to keeping a Register of Directors and Secretaries, a Register of Members, a Register of Mortgages and Charges and a Register of Directors' Share and Debenture Holdings and to the production and furnishing of copies of or extracts from such Registers.
- 143. Any register, index, minute book, book of account or other book required by these presents or the Statutes to be kept by or on behalf of the Company may be kept either by making entries in bound books or by recording them in any other manner. In any case in which bound books are not used, the Directors shall take adequate precautions for guarding against falsification and for facilitating its discovery.

## ACCOUNTS

- 144. The books of account shall be kept at the Office, or at such other place within Great Britain as the Directors think fit, and shall slways be open to the inspection of the Directors. No member (other than a Director) shall have any right of inspecting any account book or document of the Company except as conferred by statute or authorised by the Directors.
- 145. The Directors shall from time to time in accordance with the provisions of the Statutes cause to be prepared and to be laid before a General Merging of the Company such profit and loss accounts, balance sheets, group accounts (if any) and reports as may be necessary.
- 146. A copy of every balance sheet and profit and loss account

which is to be laid before a General Meeting of the ways of the ways every document required by law to be annexed thereto a senting which to copy of every report of the Auditors relating the tate of the Directors' report shall not less than twenty-one days before the date of the meeting be sent to every member of, and every holder of debentures of, the Company and to every other person who is entitled to receive notices from the Company under the provisions of the Statutes or of these presents PROVIDED that this Article shall not require a copy of these documents to be sent to any person of whose address the Company is not aware or to more than one of joint holders, but any member to whom a copy of these documents has not been sent shall be entitled to receive a copy free of charge on application at the Office. Whenever quotation on any Stock Exchange in the United Kingdom for all or any of the shares or debentures of the Company shall for the time being be in force, there shall be forwarded to the appropriate officer of such Stock Exchange such number of copies of such documents as may for the time being be required under its regulations or practice.

#### AUDITORS

- 147. Subject to the provisions of the Statutes, all acts done by any person acting as an Auditor shall, as regards all persons dealing in good faith with the Company, be valid, notwithstanding that there was some defect in his appointment or that he was at the time of his eppointment not qualified for appointment.
- 148. The Auditor shall be entitled to attend any General Meeting and to receive all notices of and other communications relating to any General Meeting which any member is entitled to receive, and to be heard at any General Meeting on any part of the business of the meeting which concerns him as Auditor.

## NOTICES

- Any notice or document (including a share certificate) may be served on or delivered to any member by the Company either personally or by sending it through the post in a prepaid cover addressed to such member at his registered address or (if he has no registered address within the United Kingdom) to the address, if any, within the United Kingdom supplied by him to the Company as his address for the service of notices. Where a notice or other document is served or sent by post, service or delivery shall be deemed to be effected at the expiration of twenty-four hours after the time when the cover containing the same is posted and in proving such service or delivery it shall be sufficient to prove that such cover was properly addressed, stamped and posted.
- 150. In respect of joint holdings all notices shall be given to that one of the joint holders whose name stands first in the Register of Members, and notice so given shall be sufficient notice to all the joint holders.
- 151. A person entitled to a share in consequence of the death or bankruptcy of a member upon supplying to the Company such evidence as the Directors may reasonably require to show his title to the share, and upon supplying also an address within the United Kingdom for the

service of notices, shall be entitled to have served upon or delivered to him at such address any notice or document to which the member but for his death or bankruptcy would be entitled, and such service or delivery shall for all purposes be deemed a sufficient service or delivery of such notice or document on all persons interested (whether jointly with or as claiming through or under him) in the share. Save as aforesaid any notice or document delivered or sent by post to or left at the registered address of any member in pursuance of these presents shall, notwithstanding that such member be then dead or bankrupt, and whether or not the Company have notice of his death or bankruptcy be deemed to have been duly served or delivered in respect of any share registered in the name of such member as sole or joint holder.

152. A member who (having no registered address which the United Kingdom) has not supplied to the Company an address which the United Kingdom for the services of notice shall not be  $\frac{1}{2}$ . And to receive notices from the Company.

## WINDING UP

153. If the Company shall be wound up (whether the liquidation is voluntary, under supervision, or by the Court) the Liquidator may, with the authority of an Extraordinary Resolution, divide among the members in specie or kind the whole or any part of the assets of the Company and whether or not the assets shall consist of property of one kind or shall consist of properties of different kinds, and may for such purpose set such value as he deems fair upon any one or more class or classes of property and may determine how such division shall be carried out as between the members or different classes of members. The Liquidator may, with the like authority, vest any part of the assets in trustees upon such trusts for the benefit of members as the Liquidator with the like authority shall think fit, and the liquidation of the Company may be closed and the Company dissolved, but so that no contributory shall be compelled to accept any shares or other property in respect of which there is a liability.

## INDEMNITY

Subject to the provisions of and so far as may be permitted by the Statutes, every Director, Auditor, Secretary or other officer of the Company shall be entitled to be indemnified by the Company against all costs, charges, losses, expenses and liabilities incurred by him in the execution and discharge of his duties or in relation thereto and any liability incurred by him in defending any proceedings (whether civil or criminal) in which Judgment is given in his favour or in which he is acquitted or in connection with any application under Section 448 of the Acts in which relief is granted to him by the Court.

## INFORMATION

155. It shall be the duty of any member of the Company upon request by the Directors to furnish all information in his possession or power (supported if required by the Directors by a statutory declaration) relating to or which in the opinion of the Directors might relate to the status of the Company as an exempt private company or as

a close company within the meaning of the Finance By 1975 or any statutory modification or re-enactment thereif. If a member small fail to comply with any request by the Withtows hereaft to the satisfaction of the Directors within a restol of they not has from the date of any such request, no dividends a clared upon any enables in the Company held by him sha, it is paid to such member until he shall have so complied, but all such dividends shall in the metal he be retained by the Company without any liability to pay interest the reon.

## NAMES, ADDRESSES AND DESCRIPTIONS OF SUBSCRIBERS

JAMES WALKINSHAW WISHART 2 Weech Road Hampstead London NW6

Incorporated Accountant

GEORGE WILLIAM ALEXANDER GRAY 18 Marine Avenue Motspur Park Surrey

Incorporated Accountant

Dated this 20th day of May, 1938

Witness to the above Signatures:-

ROBERT McCLELLAND 73 Shirehall Park Hendon London NW4

Accountant

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## MEMORANDUM & ARTICLES OF ASSOCIATION

-of-

## TAYLOR CLARK plc

(Incorporating all amendments up to and including those effected by Special Resolution passed 30th March, 1992)