## REPORT OF THE TRUSTEES AND

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST DECEMBER 2015

FOR

THE HOSPITAL AND HOMES OF ST. GILES LIMITED BY GUARANTEE

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# COMPANY INFORMATION FOR THE YEAR ENDED 31ST DECEMBER 2015

**TRUSTEES** 

A J Scott-Barrett M F R Waters R B Goodall J Sutcliff

**SECRETARY** 

R B Goodall

**REGISTERED OFFICE:** 

3 Warners Mill Silks Way Braintree Essex CM7 3GB

**REGISTERED COMPANY NUMBER:** 

00216055

**REGISTERED CHARITY NUMBER:** 

240739

**BANKERS:** 

C Hoare and Co. 37 Fleet Street London ECP 4DG

**INVESTMENT MANAGERS:** 

Schroder & Co. Limited

12 Moorgate London EC2R 6DA

CM7 3GB

**ACCOUNTANTS:** 

Lambert Chapman LLP
Chartered Accountants
Registered Auditors
3 Warners Mill
Silks Way
Braintree
Essex

## REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2015

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report together with the financial statements of The Hospital and Homes of St. Giles for the year ended 31st December 2015.

The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 effective 1 January 2015).

#### **TRUSTEES**

The trustees during the year were as follows:

A D A W Forbes A J Scott-Barrett M F R Waters R B Goodall J Sutcliff (resigned 10th May 2016)

The trustees are nominated and elected at every AGM.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Constitution

The Charity is a company limited by guarantee and has no share capital. It is a registered charity and is governed by its Memorandum and Articles of Association.

#### Risk management

The Trustees examine the major risks that the charity faces each year when preparing and updating their plans for the future. The Charity has developed systems to monitor and control these risks to mitigate any impact that they may have on the Charity in the future.

#### **OBJECTIVES AND ACTIVITIES**

#### Objects and principal activity

The Hospital and Homes of St. Giles is established as a charitable institution and its objects are to carry on the care, maintenance, support and relief of persons suffering from diseases of the skin.

### FINANCIAL REVIEW

### Review of activities and future events

The Hospital and Homes of St. Giles has again supported its main areas of activity as is shown by the Statement of Financial Activities

The donation to Genesis Housing Group and the medical and nursing fees were for the benefit of the residents at East Hanningfield - currently there is only one relevant resident. As this resident becomes older it is likely that she will need more support.

The Trustees have continued to support research into leprosy and other skin diseases. The level of such support is set to continue at a high level for at least the next four years. Details of the sums involved may be seen on pages 7 and 9. Sponsorship was continued for Edessa Negera, with partial funding being granted to Steve Walker in connection with research arranged and controlled by the London School of Hygiene and Tropical Medicine.

The Trustees will be reviewing future sponsorships at their six-monthly meetings.

The Trustees believe that they are well able financially to carry through these sponsorships while at the same time having sufficient funds in hand to make grants to individuals and for other specific purposes as appropriate.

The Trustees are satisfied that the fund managers entrusted with assisting with the investment policies are constantly reviewing the position and taking any action necessary.

The charity reports an overall deficit of £119088 in the year (2014 - deficit £14875).

#### REPORT OF THE DIRECTORS AND TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2015 (continued)

#### **Grants to institutions**

During the year the charity made grants totalling £96,655 (2014: £68,100) to the London School of Hygiene & Tropical Medicine for the support of three students/researchers (2014 - two).

#### Reserves

In the recent past, the Charity has given financial support in furtherance of its objects by way of commitment to sponsorship of students and/or researchers, generally over a three year period, and it has been the policy to fund these sponsorships out of ongoing income from investments. The Trustees have reviewed this policy and believe that significant benefit to the furtherance of its objects may be gained from the sponsorship of a wider scientific study, including a substantial proportion of the costs of research, and the effect of this is that expenditure may exceed the Charity's income for a considerable period. Notwithstanding this increased rate of expenditure, and the consequent impact on the Charity's reserves, the Trustees are confident of the Charity's ability to achieve its objects and meet its liabilities as they fall due.

#### **Public Benefit**

The trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities and setting the research funding policy.

The trustees have complied with Section 4 of the Charities Act 2011 and have had due regard to the guidance on Public Benefit by the Charity Commission when exercising relevant powers and duties.

For many years the Charity has committed the major part of its resources to funding research into the diagnosis, assessment and treatment of Hansen's Disease (Leprosy). It is estimated that there are 120 patients with Hansen's Disease being treated in the UK and at least 250,000 new cases registered annually worldwide. Although there are now very effective antibiotics for treating the infection which causes leprosy, the progress of patients is hindered because many develop nerve damage and immune-mediated reactions. These contribute substantially to the burden of disability associated with Hansen's Disease. Understanding the mechanisms of nerve damage and developing improved treatments is a central object of our funded research.

Worldwide funding for research into Hansen's Disease has been in decline for a long time and the Hospital & Homes contribution has been of growing importance. In the UK we are fortunate to have a world class centre of excellence at the London School of Hygiene & Tropical Medicine (LSHTM). Through a carefully programmed and coordinated effort, the Charity and the LSHTM have undertaken a broad range of research projects with positive results.

#### **COMPANY STATUS**

The Hospital and Homes of St. Giles is a company limited by guarantee and there is therefore no share capital.

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of The Hospital and Homes of St. Giles for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland"

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources of the charitable company for that period. In preparing those financial statements, the trustees are required to

- ~ Select suitable accounting policies and then apply them consistently;
- ~ Observe the methods and principles in the Charity SORP;
- ~ Make judgements and estimates that are reasonable and prudent:
- ~ Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

## STATEMENT AS TO DISCLOSURE OF INFORMATION TO REPORTING ACCOUNTANTS

So far as the trustees are aware, there is no relevant information (as defined by Section 418 of the Companies Act 2006) of which the company's reporting accountant are unaware, and each trustee has taken all the steps that they ought to have taken as a trustee in order to make them aware of any relevant information and to establish that the company's reporting accountants are aware of that information.

ON BEHALF OF THE BOARD

R B Goodall - Trustee

Approved by the Board on:

Approved by the Board on:

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# CHARTERED ACCOUNTANTS' REPORT TO THE TRUSTEES ON THE UNAUDITED ACCOUNTS OF THE HOSPITAL AND HOMES OF ST. GILES FOR THE YEAR ENDED 31 DECEMBER 2015

In order to assist you to fulfil your duties under the Companies Act 2006, we have compiled the financial statements of the Charity, which comprise the related notes from the accounting records and information and explanations you have given to us.

This report is made to the Charity's Board of Trustees, as a body, in accordance with the terms of our engagement. Our work has been undertaken so that we might compile the financial statements that we have been engaged to compile, report to the Charity's Board of Trustees that we have done so, and state those matters that we have agreed to state to them in this report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity and the Charity's Board of Trustees, as a body, for the work or for this report.

We have carried out this engagement in accordance with technical guidance issued by the Institute of Chartered Accountants in England and Wales and have complied with the ethical guidance laid down by the Institute relating to members undertaking the compilation of financial statements.

You have acknowledged on the Balance Sheet as at 31 December 2015 your duty to ensure that the Charity has kept proper accounting records and to prepare financial statements that give a true and fair view under the Charities Act 2011. You consider that the Charity is exempt from the statutory requirements for an audit for the year.

We have not been instructed to carry out an audit of the financial statements. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial statements.

Lambert Chapman LLP Chartered Accountants Registered Auditors

Warners Mill 3 Silks Way Braintree Essex CM7 3GB

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# STATEMENT OF FINANCIAL ACTIVITIES FOR THE PERIOD ENDED 31ST DECEMBER 2015

|   | Notes · | Total funds<br>31.12.15<br>- unrestricted<br>£ | Total funds<br>31.12.14<br>- unrestricted<br>£ |
|---|---------|--|--|
| Income and Endowments from:                           |         |  |  |
| - Donations and legacies - Investment income          | 2 2     | 300<br>19,114                                  | 305<br>20,730                                  |
| Total incoming resources                              |         | 19,414   | 21,035   |
| Resources expended                                    |         |  |  |
| Charitable activities                                 | 2       | 113,020  | 89,086   |
| Total resources expended                              |         | 113,020  | 89,086   |
| •   |         | (93,606)                                       | (68,0 <del>5</del> 1)                          |
| Gains/(losses) on investment assets                   | 2       | (25,482)                                       | 53,176   |
| Net movement in funds                                 |         | (119,088)                                      | (14,875)                                       |
| •   |         |  |  |
| Reconciliation of Funds - Total funds brought forward |         | 1,043,312                                      | 1,058,187                                      |
| Total funds carried forward                           |         | 924,224  | 1,043,312                                      |

## THE HOSPITAL AND HOMES OF ST. GILES

## **LIMITED BY GUARANTEE**

## (REGISTERED COMPANY NUMBER 00216055) BALANCE SHEET

## FOR THE PERIOD ENDED 31ST DECEMBER 2015

|                                | Notes | 2015   |          | 2014   |             |
|--------------------------------|-------|--------|----------|--------|-------------|
|                                |       | £      | £        | £      | £           |
| FIXED ASSETS                   |       |        |          |        |             |
| Investments at market value    | 3     |        | 971,374  |        | 1,057,676   |
|                                |       |        |          |        |             |
| CURRENT ASSETS                 |       | 22.056 |          | 20 577 |             |
| Cash at bank and in hand       |       | 23,856 |          | 20,577 |             |
| Prepayments                    |       | 3,407  |          | 3,417  |             |
|                                | -     | 27,263 | _        | 23,994 | · .         |
| CREDITORS : amounts falling    |       |        |          |        |             |
| due within one year            |       | 74.440 |          | 20.250 |             |
| Other creditors                | 6     | 74,413 |          | 38,358 |             |
|                                | _     |        |          |        |             |
| NET CURRENT ASSETS (LIABILITIE | S)    |        | (47,150) |        | (14,364)    |
| NET ASSETS                     |       |        | 924,224  |        | 1,043,312   |
|                                |       | •      |          | •      |             |
| THE FUNDS OF THE CHARITY       |       |        |          |        |             |
| Unrestricted income funds      | 7     |        | 924,224  |        | 1,043,312   |
|                                |       |        |          |        |             |
| TOTAL CHARITY FUNDS            |       |        | 924,224  |        | 1,043,312   |
|                                |       | •      |          |        | <del></del> |

For the financial year ended 31 December 2015, the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

ON BEHALF OF THE BOARD

R B Goodall - Trustee 10th Many 2016.

Approved by the Board on:

## NOTES TO THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 31ST DECEMBER 2015

#### **ACCOUNTING POLICIES**

#### **Accounting convention**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)(effective 1 January 2015) - Charities SORP (FRS102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

### Summary of disclosure exemptions

The charity has taken advantage of the following disclosure exemption in preparing the financial statements as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows

#### Income and endowments

As the company is of a special nature, a Statement of Financial Activities has been substituted for the Profit and Loss Account.

Gifts, donations and other forms of voluntary income have been included within the financial statements as and when they are received. No permanent endowments have been received during this year. Investment income is recognised on a receivable basis.

### **Expenditure**

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

### **Fund Accounting**

The unrestricted funds comprise accumulated surpluses and deficits on general funds and the cumulative realised and unrealised gains and losses on investment changes. They are available for use at the discretion of the Trustees in furtherance of the general charitable objectives.

#### Investments

All Investments are held within the UK and are stated at market valuation. Gains and losses, both realised and unrealised are disclosed in the Statement of Financial Activities. There were no investments held outside the UK.

### Value Added Tax

Value Added Tax is not recoverable by the charity, and as such is included in the relevant costs in the Statement of Financial Activities.

# NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE PERIOD ENDED 31ST DECEMBER 2015

## 2 ANALYSIS OF INCOMING RESOURCES AND RESOURCES EXPENDED

|   | Total funds<br>(unrestricted)<br>31.12.15<br>£ | Total funds<br>(unrestricted)<br>31.12.14<br>£ |
|---|--|--|
| Incoming resources  | _  | •  |
| - Donations and legacies  Donations   | 300  | 305  |
|   | 300  | 305  |
| - Investment income  Deposit account interest Investment income                 | 11<br>19,103                                   | 37<br>20,693                                   |
| investment income   | 19,103   | 20,730   |
| Resources expended  | Total funds<br>(unrestricted)<br>31.12.15<br>£ | Total funds<br>(unrestricted)<br>31.12.14<br>£ |
| - Charitable activities   |  |  |
| Medical and nursing fees  Donations:  | 2,520  | 2,520  |
| <ul><li>Genesis</li><li>Patients expenses</li></ul>                             | 7,500<br>-                                     | 7,500<br>-                                     |
| Research sponsorship Governance costs (see below)                               | 96,655<br>6,345                                | 68,100<br>10,966                               |
|   | 113,020  | 89,086   |
| Governance costs reported within charitable activities (above)                  | include:                                       |  |
| Accountancy & independent examination Legal and professional fees               | 3,834<br>2,501                                 | 4,654<br>6,241                                 |
| Bank charges  | <u>10</u><br>6,345                             | 71<br>10,966                                   |
| - Gains/(losses) on investment assets   | Total funds<br>(unrestricted)<br>31.12.15<br>£ | Total funds<br>(unrestricted)<br>31.12.14<br>£ |
| - Gains/losses on investment assets   |  |  |
| Realised gains (losses) on investments Unrealised gains (losses) on investments | 2,657<br>(28,139)                              | 14<br>53,162                                   |
|   | (25,482)                                       | 53,176   |

# NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE PERIOD ENDED 31ST DECEMBER 2015

| 3 | INVESTMENTS   | 2015<br>£            | 2014<br>£         |
|---|---|----------------------|-------------------|
|   | Listed investments at market value (see note 4) Cash on deposit             | 969,361<br>2,013     | 1,057,528<br>148  |
|   |   | 971,374              | 1,057,676         |
| 4 | LISTED INVESTMENTS  | 2015<br>£            | 2014<br>£         |
|   | Market value at 1st January 2015 Additions                                  | 1,057,528            | 1,008,003         |
|   | Disposals at market value  Net movement in unrealised gains during the year | (60,028)<br>(28,139) | (3,637)<br>53,162 |
|   | Market value at 31st December 2015  | 969,361              | 1,057,528         |
|   | Historical cost   | 885,224              | 930,437           |
|   | Unrealised gains at 31st December 2015                                      | 84,137               | 127,091           |

### **5 TAXATION**

Agreement has been reached with the Inland Revenue Claims Branch for Trusts and Charities that there will be no liability to corporation tax.

### 6 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

|                                 | 2015   | 2014   |
|---------------------------------|--------|--------|
|                                 | £ .    | £      |
| Accountancy & professional fees | 4,240  | 4,240  |
| Research sponsorship            | 53,913 | 25,358 |
| Donations                       | 15,000 | 7,500  |
| Medical fees                    | 1,260  | 1,260  |
|                                 | 74,413 | 38,358 |

## NOTES TO THE FINANCIAL STATEMENTS (continued) FOR THE PERIOD ENDED 31ST DECEMBER 2015

#### 7 FUNDS

|                                    | Funds<br>balance<br>brought<br>forward<br>£ | Income<br>£ | Expenditure/<br>transfer<br>£ | (Losses)/<br>gains<br>on<br>investments<br>£ | Funds<br>balance<br>carried<br>forward<br>£ |
|------------------------------------|---|-------------|-------------------------------|--|---|
| Unrestricted Funds<br>General Fund | 1,043,312                                   | 19,414      | (113,020)                     | (25,482)                                     | 924,224                                     |

Medical advances in the relevant field have been and continue to be such that the Trustees anticipate that the original objectives of the fund will be overtaken by circumstances within the short term. It is their intention to utilise the fund for the general objectives of the Charity, which are the care, maintenance, support and relief of persons suffering from diseases of the skin.

### **8 ANALYSIS OF NET ASSETS BETWEEN FUNDS**

| Fund balances at 31st December 2015 are represented by: | Unrestricted<br>funds<br>£ |
|---|----------------------------|
| Investments   | 971,374                    |
| Current assets  | 27,263                     |
| Current liabilities                                     | (74,413)                   |
| Total net assets  | 924,224                    |

### 9 TRUSTEES' REMUNERATION AND EXPENSES

The Trustees neither received nor waived any emoluments during the year (2014 - nil). The Trustees received no reimbursement of any expenses during the year (2014 - nil). No staff were employed during the year.

### 10 RELATED PARTY TRANSACTIONS

The Charity is Limited by Guarantee and on the event of its winding up, each member undertakes to contribute such amounts as may be required (not exceeding £1) to the Company's assets if it should be wound up whilst they are a member, or within one year after they cease to be a member, for payment of the Company's debts and liabilities contracted before they cease to be a member, and of the costs, charges and expenses of winding up, and for the adjustments of the rights of the contributories among themselves.

No one person ultimately controls the Charity.

## 11 FÚTURE COMMITMENTS

The Trustees have reviewed the commitments made in previous years to support research into leprosy and other skin diseases, and have come to the conclusion that it would be appropriate to increase spending in this area. In coming to this conclusion, the Trustees have been mindful of other obligations but believe this is an opportune time to accelerate the support given to students and others at the London School of Hygiene and Tropical Medicine, through whom the Charity directs its efforts in this field.

To this end, the Charity expects to be funding, either wholly or partly, at least five research students and other projects over the next three academic years and expects these outgoings to be in the order of £311,000 in the academic year 2016/17, £214,000 in 2017/18, and £193,000 in 2018/19. The Trustees review spending commitments at each meeting in the light of the progress of research work and the Charity's overall financial resources.

The notes on pages 6 to 9 form part of the financial statements