

THE AVENUE LAWN TENNIS CLUB (BURNHAM-ON-SEA) LTD



BALANCE SHEET AS AT 31st MARCH 2003

	2003 £	2002 £
ACCUMULATED FUND		
Balance as at 1st April 2002	690117	291941
Lottery Grant	11769	247002
Sedgemoor District Council Grant		45600
Revaluation of Freehold Land		102714
Surplus for Period from Revenue Account	1926	2860
Balance as at 31st March 2003	703812	690117
Represented by		
FIXED ASSETS (Note1)	741146	740347
CURRENT ASSETS		
Bar Stock(including Glass Stock £150)	2203	1809
Sundry Debtors	2523	678
Cash in Hand	471	1165
Cash at Bank/Building Society	18759	
	23956	3652
CURRENT LIABILITIES		
Bank Overdraft		1176
Loans due within 1 year	7500	5000
Sundry Creditors	11290	2706
	18790	8882
NET CURRENT ASSETS	5166	-5230
	746312	735117
DEDUCT LOANS (Due more than 1 year)		
The Lawn Tennis Association	42500	45000
	703812	690117

I have audited the financial statements attached to this report which have been prepared under the historic cost convention. In my opinion the financial statements give a true and fair view of the state of the company's affairs as at the 31st March 2003 and of its surplus for the 12 months then ended.

The Directors:

- (a) have taken advantage of the Companies Act 1985 in not having these accounts audited under Section 249A(1) [total exemption]
- (b) confirm that no notice has been deposited under Section 249B(2) of the Companies Act 1985
- (c) acknowledge their responsibilities for ensuring that the company keeps accounting records, which comply with Section 221 of the Companies Act 1985
- (d) acknowledge their responsibilities for preparing accounts which give a true and fair view of the company and of its profit for the year ended 31 March 2003 in accordance with the requirements of Section 226 of the Companies Act 1985 and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to this company.

Approved by the Board of Directors of Avenue Lawn Tennis Club (Burnham on Sea) Ltd and signed on its behalf by

R.D.Powell Finance Director and Treasurer 21 May 2003

THE AVENUE LAWN TENNIS CLUB (BURNHAM-ON-SEA) LTD

NOTES ON BALANCE SHEET 31st MARCH 2003

NOTE 1 LAND, BUILDINGS, PLANT & EQUIPMENT

	Net Book Value at 01/04/2002	Additions	Sales	Depreciation	Net Book Value at 31/03/2003	Cost or Valuation	Accumulated Depreciation
Land	250000				250000	250000	
Clubhouse	373667	11805			385472	385472	
Storage Hut	1499			150	1349	3516	2167
Courts	60918			6092	54826	75529	20703
Pavillion Furniture & Equipment	623			210	413	1200	787
Fencing	4262			426	3836	8675	4839
Floodlights	38313			3831	34482	52229	17747
Umpire Chairs	156			52	104	510	406
Bar Equipment	2489	450		441	2498	3214	716
Pool Table	1048			210	838	1165	327
Public Address System	327			65	262	363	101
Stacking Chairs & Tables	4248			640	3608	4592	984
Freezer	572			85	487	618	131
Glass Washer	852			170	682	947	265
Microwave	449			90	359	499	140
Computer	924			184	740	1087	347
Television		620		90	530	620	90
Clock		735		75	660	735	75
	740347	13610	0	12811	741146	790971	49825

1)The Land has been revalued in accordance with a professional valuation obtained in March 2001

NOTE 2 LOANS

1) Lawn Tennis Association interest free Loan(Total £50,000)

Capital Repayments of £2500 at 6 monthly intervals . Repayments should have commenced in July 2002 however the Direct Debit was not taken. The loan is guaranteed by individual members of the Club. The Club in turn has pledged its assets in support of the member should the guarantee be called.

THE AVENUE LAWN TENNIS CLUB (BURNHAM-ON-SEA) LTD
REVENUE ACCOUNT FOR THE YEAR ENDED 31st MARCH 2003

	2003 £	2002 £
INCOME		
Subscriptions	25620	21155
Legacies& Donations	<u>4644</u>	<u>4644</u>
	25620	25799
Letting & Hiring-CTP	1632	1214
-Other	<u>361</u>	<u>328</u>
	1993	1542
Social		
Profit from Bar	5757	4229
Profit from Social Events and Pool Table	486	1368
Profit from " Avenue Centurion"	<u>510</u>	<u>500</u>
	6753	6097
Tennis		
Open & Junior Tournament Profit	961	463
Minor Tournaments & Match Fees	<u>537</u>	<u>904</u>
	1498	1367
TOTAL INCOME	<u>35864</u>	<u>34805</u>
EXPENDITURE		
Courts- Labour & Maintenance	<u>1757</u>	<u>1888</u>
Pavilion		
Labour & Maintenance	2751	1652
Rates	1943	1627
Insurance	2032	1328
Light & Heat	3078	2394
Telephone	<u>974</u>	<u>1093</u>
	10778	8094
Tennis		
LTA Contributions	1127	1198
Tennis Balls & Expenses	1241	1189
NSCTP	<u>4000</u>	<u>3292</u>
	6368	5679
Administration		
Printing, Stationery & Postage	948	1511
Advertising	557	767
Interest	269	1080
Sundry Expenses	<u>450</u>	<u>2008</u>
	2224	5366
Depreciation	<u>12811</u>	<u>10918</u>
TOTAL EXPENDITURE	<u>33938</u>	<u>31945</u>
SURPLUS for the Year carried to Balance Sheet	<u>1926</u>	<u>2860</u>

THE AVENUE LAWN TENNIS CLUB (BURNHAM-ON-SEA) LTD

BAR ACCOUNT FOR THE YEAR ENDED 31st MARCH 2003

	£	2003 £		£	2002 £
Sales		17945			12516
Stock as at 1/4/02		1659			262
Add Purchases		<u>11820</u>			<u>9458</u>
		13479			9720
Less Stock as at 31/3/03		<u>2053</u>			<u>1659</u>
		11426			8061
Gross Profit		6519	36.33 %		4455
					35.59
Less Wages		762			226
Glasses, Optics, etc		<u>0</u>			<u>0</u>
		762			226
NET PROFIT to Revenue Account		<u>5757</u>			<u>4229</u>

THE AVENUE LAWN TENNIS CLUB (BURNHAM-ON-SEA) LTD

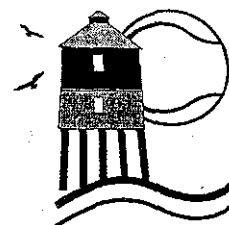
2002 TOURNAMENTS- SENIOR & JUNIOR

	2003 £	2002 £
INCOME		
Entry Fees-Senior	1109	1254
-Junior	1966	1532
LTA/Somerset Grant	404	141
	<u>3479</u>	<u>2927</u>
Social Events	145	
Donations & Sponsoring	800	227
	<u>4424</u>	<u>3154</u>
EXPENSES		
Prize Money & Trophies	1838	1493
Balls	300	378
Referee	1025	660
Referee's Assistant	100	100
Umpires	150	
Printing & Postage	50	60
	<u>3463</u>	<u>2691</u>
NET PROFIT to Revenue Account	<u>961</u>	<u>463</u>

The Avenue Lawn Tennis Club

THE GROVE BURNHAM-ON-SEA SOMERSET TA8 2PA

Telephone: 01278 782758



DIRECTORS REPORT FOR 12 MONTH PERIOD ENDED 31 MARCH 2003

In presenting the Balance Sheets and Accounts as the Club's Finance Director I make the following statements:

1. **The trading year ended 31 March 2003 was a satisfactory one** and was the first full year with the new clubhouse. It is my opinion our Club finished the year in a sound financial position, with splendid new facilities, no overdraft, and money in an investment account (sinking fund), which I will explain later (point 4).
2. **NET Surplus (Profit) for 2002/03 was £1,926.** Whilst this figure is slightly lower than the surplus of £2,860 achieved in 2001/02 the amount of depreciation was higher in 2002/03 (£12,811) than in 2001/02 (£10,918) due to a full year of the new playing facilities and other purchases. Therefore **GROSS Profit** was actually higher in 2002/03 (£14,737) than in 2001/02 (£13,778).

Depreciation is the figure written off the club's assets each year as they depreciate (e.g. Courts, Floodlighting, Fencing, etc.). A full breakdown of the £12,811 is shown on page 2 of the set of Accounts. The clubhouse is not written down, as it is a fixed asset rather than a 'temporary' one. These 'temporary' assets are written down and will need replacing in due course. Good financial control dictates that an organisation should put funds aside regularly to replace these 'less permanent' assets. Ideally the amount of depreciation should be set aside. During the financial year (2002/03), and as reported at the 2002 AGM, the Committee put aside funds regularly in an Investment account (sinking fund) and £10,000 was accumulated in this way during the year. During the financial year 2003/04 I shall be putting aside £850 each month, a further £10,000. These funds will go towards the significant funds (c£50,000) needed to replace the three older artificial grass courts and the floodlighting.

3. **As reported at the 2002 AGM the Accounts reflect (a) a revaluation of the Club's site (land only) following a professional valuation carried out in March 2001 (then valued at £250,000).** The value of the Club's assets are £703,812 (page 1).
4. **On the subject of the Club's Bank account, investment account and the 'new' LTA loan** the various balances at 31 March 2003 were:
Bank Current Account balance: £44.71 credit. I expect to be able to keep the Current account in credit throughout the year. This is however largely dependent on the flow of income from subscriptions and the bar, AND containing expenditure within budget.
Investment Account balance: £18,718 credit (of which approximately £7,800 retained and due to be paid shortly to the contractors responsible for constructing the new clubhouse, likewise £900 is due to be paid to the Architects).
LTA Loan: £50,000 owing (this is the new 10 year **interest free** loan the Club obtained to assist with the overall cost of its recent redevelopment. The loan is to be repaid at the rate of £2,500 every 6 months. The first payment due January 2003 has not yet been collected, hence the figure of £7,500 "Loans due within 1 year" shown on page 1 of the Accounts under current liabilities, rather than £5,000.

5. **Turning to the Revenue Account (page 3)** these figures represent your Club's trading for the financial year.

So far as the INCOME SIDE is concerned I comment as follows:

- (i) Subscription income increased by £4,465 over 2001/02. This was due to an increase in the amount of the membership subscription payable and higher membership numbers.
- (ii) The Club did not benefit from any legacies in 2002/3 (£4,644 in 2001/02).
- (iii) The income from letting & hiring is split. The figure of £1,632 is the amount received from NSCTP coaching activities at the Club. The £361 was from hiring of the clubhouse.
- (iv) The Bar produced a profit of £5,757 during the year. This is a good figure and obviously apart from the use of the Bar by members and visitors, reflects the careful buying and diligent efforts of the Bar Chairman, and the goodwill of the relatively small 'band' of unpaid volunteers who give of their time behind the Bar. Without both these aspects the profit figure would have been much lower. It would be good to see more use of the Bar by members and more members helping behind the Bar. There is a separate Bar Account (page 4) which shows how the profit figure is derived. The Sales figure for 2001/02 (£12,516) was lower as the Club was without a Bar for 5 months of that year.
- (v) Social Events unfortunately did not contribute to overall profits. Due to poor support some made a loss and some Wednesday suppers ran at a loss. It is very much hoped that this trend will be reversed in 2003/04. The income shown is takings from the Pool table.
- (vi) Avenue Centurions contributed £510 to club profits. This is the 'fun' fund raising activity, which many belong to paying £10 a year with a chance of winning cash prizes (probably a better chance than the National Lottery!). However -MORE members required.
- (vii) The 2002 August Open Tournaments provided a profit of £961. Although this figure is better than the £463 generated in 2001, 2001 was well down on 2000 and previous years. (See page 5 for a separate Tournament account).
- (viii) There was no income from Minor Tournaments and the figure of £537 relates solely to Match Fees. Unfortunately there is quite a significant amount of unpaid match fees relating to winter league matches 2002/03 hence a lower figure than shown in the previous years accounts.

On the EXPENDITURE SIDE (bottom half of the Revenue Account- page 3) I comment as follows:

- (i) The maintenance expenditure on the Courts, fencing and non-clubhouse areas (£1,757) was much the same as the previous year.
- (ii) More was spent on maintaining the clubhouse (£2,751) than in the previous year (£1,652). The main reason being the Club had no clubhouse for nearly half of 2001/02. For this reason expenditure was lower in that particular year than it would have been.
- (iii) Rates were up (£1,943) against (£1,627) reflecting increases levied by the various authorities.
- (iv) The Insurance premium increased significantly (up £704) due to the increased value of the new clubhouse and a hardening of insurance premiums generally in the market.
- (v) More electricity is being used both on Court and in the new Clubhouse. The Heating bill is also higher due to higher consumption. The Club recently moved to another energy supplier with a lower tariff so expenditure under Light & Heat should be lower this year than last.
- (vi) The Telephone expenditure is lower and much of this expenditure (£974) is the line rental and cost of hire of the payphone. With the ever increasing use of mobile telephones it is likely the payphone will be removed when its current leasing period expires in 2004. However the phone line will remain.

- (vii) *The LTA Contributions figure (£1,127) represents the Club's affiliation fees to the LTA.*
- (viii) *Tennis Balls & Expenses – mostly various league membership fees and provision of league balls is at much the same level as previous years. However this expenditure figure should ideally be covered by income from Match Fees but mainly for the reason mentioned above (under income) did not do so in 2002/03.*
- (ix) *The Club's grant (£4,000) to the North Sedgemoor Community Tennis Partnership (NSCTP) reverted to its level prior to 2001/02. It was lower in 2001/02 due to the reasons explained in last year's AGM Report. As most club members will be aware the Club is the lead partner of the NSCTP, a Community led initiative that organises various coaching activities both at the Club and in the Community (mostly at Schools). The NSCTP has a separate Committee, with the Club having strong representation, and Steve Turnbull is its Tennis Development Officer as well as being the Club's TDO.*
- (x) *Expenditure on Printing/Photocopying, Stationery and Postage reduced to £948 (from £1,511). The figure for the previous year was higher due to (a) the need to stock the new clubhouse and (b) communicate more frequently to club members by post as there was no clubhouse for nearly half the year.*
- (xi) *Advertising expenditure reduced to £557 (from £767). Advertising is for membership, of coaching course, and for clubhouse hiring.*
- (xii) *Bank interest & charges paid was significantly lower (£269 against £1,080) as the average overdraft through the year was much lower, and non existent for much of the latter part of the year, and interest rates slightly lower than during 2001.*
- (xiii) *Sundry Expenses were also significantly down (£450 against £2,008 for 2001/02). A number of sundry items were purchased for the new clubhouse in 2001/02 and this was not repeated in 2002/03.*

Prospects for the 2003/2004 Trading Year look good:

- (i) *At last year's AGM I said I expected the Gross Surplus/Profit for this year (2002/03) to be around £15,000. It was in fact £14,737. For this new year (2003/04) I am predicting much the same sort of figure both in Gross and Net Profit. i.e. £15,000 Gross Profit and £2,000 Net Profit. The figures could be higher if we attract a useful number of new members, more use is made of the Bar, Socials and Wednesday Suppers are better attended, and Match Fees are collected and paid. The Club's Bar does rely to some extent on income from external hirings, which will need to continue so long as there is little disruption to the enjoyment of the facilities by club members.*
- (ii) *I would not expect the Club to go into overdraft, although this may possibly happen in early 2004 (say up to £1,000) when income from subscriptions is minimal.*
- (iii) *As I said in last year's Financial Report **your Club is active, the facilities are excellent – and represent good value for money, and the entire Committee positive and working hard on behalf of its members.***

This Report was prepared by the Club's Financial Director/Honorary Treasurer, and was presented to the Annual General Meeting on 22 May 2003. The Report and Accounts were approved by the Board of Directors and members present at the AGM.



Richard Powell

*Finance Director and Honorary Treasurer
Avenue Lawn Tennis Club (Burnham on Sea) Ltd*

22 May 2003