Registered number: 00109150

The Guild of Freemen of the City of London (A Company Limited by Guarantee)

Unaudited

**Directors' Report and Financial Statements** 

For the Year Ended 31 July 2016

\*L5M4VXD6\*

19/12/2016 COMPANIES HOUSE

#### **Company Information**

The Court of Assistants, excluding the Honorary Centenary Master, Past Masters Emeritus and Guild Assistants below, are directors of the company.

#### **The Court of Assistants**

<u>Directors</u> Master

Alderman Sir David Wootton

**Senior Warden** 

Mr Peter Allcard

Renter Warden

Mr John Barber, DL

**Junior Warden** 

Mrs Elizabeth Thornborough

**Under Warden** 

Mr Adrian Waddingham, CBE

**Past Masters** 

Mr Terry Nemko, JP

Sir Gavyn Arthur (died 16 May 2016)

Mr Anthony Woodhead, CBE (retired 6 August 2016)

Mr Don Lunn (retired 23 February 2016)

Mrs Anne Holden Dr John Smail, JP Lady Cooksey, OBE DL

**Court Assistants** 

Mr Neil Redcliffe

Alderman John Garbutt, JP Mrs Ann-Marie Jefferys Mr David Wilson Mr Christopher Walton Councillor Lisa Rutter Mr Anthony Miller, MBE Mr Christopher Hayward, CC

Ms Dorothy Saul-Pooley (appointed 30 September 2015) Alderman Timothy Hailes, JP (appointed 30 September 2015)

Mr Stephen Osborne (appointed 28 September 2016)

Mr Anthony Bailey, OBE GCSS

**Non-Directors** 

**Honorary Centenary Master** 

HRH The Princess Royal

**Past Masters Emeritus** 

Mr Harold Gould, OBE JP DL

Sir Anthony Grant (died 9 October 2016) Mr David Eldridge (died 3 September 2015)

General Sir Peter Whiteley, GCB OBE DL (died 2 February 2016)

Dr John Breen Mr Rex Johnson

Mr Derek Kemp (died 18 November 2015)

Sir Clive Martin, OBE TD DL Mr Joseph Byllam-Barnes

Mr David Irving

Mr Raymond Holl, MBE (resigned 16 March 2016)

Mr Richard Agutter, JP

Mr Leslie Lewis (died 13 November 2015)

Mrs Barbara Newman, CBE CC

Mr Gordon Gentry

Mrs Pauline Halliday, OBE

Mr Anthony Woodhead, CBE (from 6 August 2016)

Mr Don Lunn (from 23 February 2016)

**Guild Assistants** 

Dr Brian Ridgewell (died 29 March 2016)

Mr Peter Lewis-Crown, OBE Professor Joseph Herzberg

Company secretary

Brigadier Michael Keun

Registered number

00109150

Registered office

4 Dowgate Hill London EC4R 2SH

**Accountants** 

Kreston Reeves LLP Chartered Accountants

Third Floor

24 Chiswell Street

London EC1Y 4YX

### Contents

	Page
Directors' Report	1
Accountants' Report	2
Profit and Loss Account	3
Statement of Total Recognised Gains and Losses	4
Note of Historical Cost Profits and Losses	4
Balance Sheet	5
Notes to the Financial Statements	6 - 10

Directors' Report For the Year Ended 31 July 2016

The Directors present their report and the unaudited financial statements for the year ended 31 July 2016.

**Principal activities** 

The object of the Guild is to bring together Freemen of the City of London for the purpose of charity, benevolence, education and social activities.

Qualifying third party indemnity provisions

The Guild maintains Directors' liability insurance. The Directors of the Company benefit from a qualifying third party indemnity provision.

Directors' responsibilities statement

The Directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the Directors to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

16 Novem ~ 16

This report was approved by the board on

and signed on its behalf.

Alderman Sir David Wootton

Master

Chartered Accountants' Report to the Board of Directors on the preparation of the Unaudited Statutory Financial Statements of The Guild of Freemen of the City of London for the Year Ended 31 July 2016

In order to assist you to fulfil your duties under the Companies Act 2006, we have prepared for your approval the financial statements of The Guild of Freemen of the City of London for the year ended 31 July 2016 which comprise the Profit and Loss Account, the Statement of Total Recognised Gains and Losses, the Balance Sheet and the related notes from the company's accounting records and from information and explanations you have given to us.

As a member firm of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at http://www.icaew.com/en/membership/regulations-standards-and-guidance.

This report is made solely to the Board of Directors of The Guild of Freemen of the City of London, as a body, in accordance with the terms of our engagement letter dated 2 April 2013. Our work has been undertaken solely to prepare for your approval the financial statements of The Guild of Freemen of the City of London and state those matters that we have agreed to state to the Board of Directors of The Guild of Freemen of the City of London, as a body, in this report in accordance with Audit & Assurance Faculty technical release AAF 2/10 as detailed at www.icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than The Guild of Freemen of the City of London and its Board of Directors, as a body, for our work or for this report.

It is your duty to ensure that The Guild of Freemen of the City of London has kept adequate accounting records and to prepare statutory financial statements that give a true and fair view of the assets, liabilities, financial position and loss of The Guild of Freemen of the City of London. You consider that The Guild of Freemen of the City of London is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or review of the financial statements of The Guild of Freemen of the City of London. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory financial statements.

**Kreston Reeves LLP** 

**Chartered Accountants** 

Third Floor 24 Chiswell Street London EC1Y 4YX

Date: 18th Nemly, 2016

Kunter Rem W

### Profit and Loss Account For the Year Ended 31 July 2016

	Note	2016 £	2015 £
Turnover	1	166,438	164,099
Administrative expenses		(179,027)	(182,447)
Operating loss	2	(12,589)	(18,348)
Income from fixed asset investments		12,319	11,668
(Loss)/profit on disposal of investments		(8,985)	1,662
Interest receivable and similar income		411	79
Loss on ordinary activities before taxation		(8,844)	(4,939)
Tax on loss on ordinary activities	3	<u>-</u>	(1,537)
Loss for the financial year	10	(8,844)	(6,476)

The notes on pages 6 to 10 form part of these financial statements.

## Statement of Total Recognised Gains and Losses For the Year Ended 31 July 2016

•	2016 £	2015 £
Loss for the financial year	(8,844)	(6,476)
Unrealised surplus on revaluation of fixed asset investments	4,459	22,042
Total recognised gains and losses relating to the year	(4,385)	15,566
Note of Historical Cost Profits and Losses For the Year Ended 31 July 2016		
	2016 £	2015 £
Reported loss on ordinary activities before taxation	(8,844)	(4,939)
Realisation of valuation gains of previous periods	6,414	9,772
Historical cost (loss)/profit on ordinary activities before taxation	(2,430)	4,833
Historical (loss)/profit for the year after taxation	(2,430)	3,296

The notes on pages 6 to 10 form part of these financial statements.

The Guild of Freemen of the City of London

(A Company Limited by Guarantee) Registered number: 00109150

Balance Sheet As at 31 July 2016

	Note	£	2016 £	£	2015 £
Fixed assets					
Tangible assets	4		1,454		2,347
Investments	5		427,904		432,427
			429,358	•	434,774
Current assets					
Stocks	6	27,641		25,480	
Debtors	7	25,683		25,772	
Cash at bank		113,273		75,989	
	•	166,597	•	127,241	
Creditors: amounts falling due within one year	8	(93,673)		(66,953)	
Net current assets	•		72,924		60,288
Total assets less current liabilities			502,282	-	495,062
Capital and reserves					
Revaluation reserve	10		122,467		124,422
Other reserves	10		192,002		180,397
Profit and loss account	10		187,813		190,243
			502,282	:	495,062

The Directors consider that the company is entitled to exemption from the requirement to have an audit under the provisions of section 477 of the Companies Act 2006 ("the Act") and members have not required the company to obtain an audit for the year in question in accordance with section 476 of the Act.

The Directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and for preparing financial statements which give a true and fair view of the state of affairs of the company as at 31 July 2016 and of its loss for the year in accordance with the requirements of sections 394 and 395 of the Act and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements have been prepared in accordance with the special provisions applicable to small companies within Part 15 of the Companies Act 2006 and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

The financial statements were approved and authorised for issue by the board and were signed on its behalf on 16 k Nevends 2016

Alderman Sir David Wootton

Master

The notes on pages 6 to 10 form part of these financial statements.

## Notes to the Financial Statements For the Year Ended 31 July 2016

#### 1. Accounting Policies

#### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention as modified by the revaluation of investments and in accordance with the Financial Reporting Standard for Smaller Entities (effective January 2015).

#### 1.2 Cash flow

The financial statements do not include a Cash Flow Statement because the company, as a small reporting entity, is exempt from the requirement to prepare such a statement under the Financial Reporting Standard for Smaller Entities (effective January 2015).

#### 1.3 Turnover

Turnover represents subscription income recognised on the basis of entitlement, surplus on the sale of merchandise and surplus from entertainment during the year and the invoice value of services provided net of VAT.

### 1.4 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or valuation less depreciation. Depreciation is not charged on freehold land. Depreciation on other tangible fixed assets is provided at rates calculated to write off the cost or valuation of those assets, less their estimated residual value, over their expected useful lives on the following bases:

Fixtures & fittings

25% straight line

#### 1.5 Investments

Investments held as fixed assets are shown at market value at the balance sheet date.

#### 1.6 Operating leases

Rentals under operating leases are charged to the Profit and Loss Account on a straight line basis over the lease term.

#### 1.7 Stocks

Stocks are valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs incurred in bringing the stocks to their present location and condition.

Net realisable value is based on estimated selling price less further costs to be incurred to completion and disposal.

#### 1.8 Pensions

The company operates a defined contribution pension scheme for the benefit of one employee. Contributions payable are charged to the income and expenditure account in the year they are payable.

## Notes to the Financial Statements For the Year Ended 31 July 2016

### 2. Operating loss

The operating loss is stated after charging:

		2016 £	2015 £
	Depreciation of tangible fixed assets:		
	- owned by the company	1,250 11,000	1,191 17,775
	Operating lease rentals	11,000	======
	During the year, no Director received any emoluments (2015 - £NIL).		
3.	Taxation		
		2016	2015
		£	£
	UK corporation tax charge on loss for the year =	-	1,537
4.	Tangible fixed assets		
		·	Fixtures & fittings
	Cost or valuation		
	At 1 August 2015 Additions		10,436 357
	At 31 July 2016		10,793
	Depreciation		
	At 1 August 2015		8,089
	Charge for the year		1,250
	At 31 July 2016		9,339
	Net book value		
	At 31 July 2016		1,454
	At 31 July 2015		2,347

Silver and other valuables owned by the Guild, with an insured value of £298,805 (2015: £267,853), are not included as assets in these financial statements.

## Notes to the Financial Statements For the Year Ended 31 July 2016

### 5. Fixed asset investments

ı	Listed investments £	Cash with brokers £	Total £
Cost or valuation			
At 1 August 2015	426,819	5,608	432,427
Additions	28,954	-	28,954
Disposals	(35,217)	=	(35,217)
Revaluations	4,459	•	4,459
Movement in cash	-	(2,719)	(2,719)
At 31 July 2016	425,015	2,889	427,904
Net book value			
At 31 July 2016	425,015	2,889	427,904
At 31 July 2015	426,819	5,608	432,427
		=	

### **Listed investments**

The historical cost of the listed investments at 31 July 2016 was £302,488 (2015 - £302,397).

6.	Stocks
٠.	0100110

£ 25,480 2015 £
Ļ.
~
249
1,056
24,467
25,772
0015
2015
£
1,537
-
65,416
66,953

## Notes to the Financial Statements For the Year Ended 31 July 2016

#### 9. Company status

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

### 10. Reserves

	Revaluation reserve £	Other reserves £	Profit and loss account £
At 1 August 2015 Loss for the financial year	124,422	180,397	190,243 (8,844)
Surplus on revaluation of other fixed assets	4,459		
Transfer between Revaluation reserve and P/L account Movement on other reserves	(6,414)	11,605	6,414
At 31 July 2016	122,467	192,002	187,813
Other reserves - Life subscription reserve			
		2016 £	2015 £
At 1 August 2015	1	80,397	180,527
Transfer to profit and loss account Income taken directly to reserves	,	(12,255) 23,860	(11,515) 11,385
Total	1	192,002	180,397

#### 11. Pension commitments

The company operates a defined contributions pension scheme. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to £3,120 (2015 - £3,120). Contributions totalling £260 (2015 - £260) were payable to the fund at the balance sheet date and are included in creditors.

## Notes to the Financial Statements For the Year Ended 31 July 2016

### 12. Operating lease commitments

At 31 July 2016 the company had annual commitments under non-cancellable operating leases as follows:

	Land and buildings			Other
	2016	2015	2016	2015
	£	£	£	£
Expiry date:				
Within 1 year	5,500	5,500	99	396

The Guild of Freemen of the City of London have two rental agreements in place, which both have six month break clauses. The operating lease commitments above only include commitments up to those six month break clauses.

### 13. Related party transactions

The Guild provides administrative support to The Guild of Freemen of the City of London's Charity at no cost to the Charity.