

Company Registration No: 00109150 (England and Wales)



GUILD OF FREEMEN OF THE CITY OF LONDON

(A Company Limited by Guarantee)

DIRECTORS' REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 JULY 2004



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THE GUILD OF FREEMEN OF THE CITY OF LONDON

(A COMPANY LIMITED BY GUARANTEE)

COMPANY INFORMATION

The Board of Directors of the company are members of The Court of Assistants which comprises 22 life members of the Guild and 11 members who are elected triennially.

The Court of Assistants

Master	Alderman Richard D Agutter	
Senior Warden	Mr Leslie V Lewis, FIMF	
Renter Warden	Mr Allan C Chapman, DL MA FIMC	
Junior Warden	Mr Gordon M Gentry, Bsc FRSA FSA (Scot)	
Under Warden	Mr Francis J Bergin, BA FCIS FSCA	
Past Masters	Sir David Floyd Ewin, LVO OBE KStJ MA Mr Harold Gould, OBE JP DL BA FCA Sir Anthony Grant Mr David J Eldridge Mr Donald du Parc Braham Mr Clifford J Newbold, DiplArch FRIBA FCIArb Dr John Breen, MRCGP DRCOG DFFP Mr Derek L Kemp, CC Alderman Sir Clive H Martin, OBE TD DL Mr Terry Nemko, JP FCA Mr Joseph, CFB Byllam Barnes, FCIB FFA FRSA Mr David Irving, FHCIMA The Lady Moorea Black, MBE JP Mr Raymond G Holl, MBE CEng MIEE MCMI	(Died 11 November 2003)

Assistants

Mr William T Charnock, FCIT	
Mrs Paula Cullen	(Resigned 19 November 2003)
Jeremy MB Gotch Esq, KStJ MA FCIT	(Resigned 8 October 2003)
Mr Peter Lewis - Crown, OBE FInstD	
Mr Anthony JK Woodhead, CBE FCA	
Mr Kenneth J Fergusson, BSc (Eng) CEng FIMechE	(Resigned 26 January 2005)
Mrs Barbara P Newman, CBE CC	
Deputy Pauline Halliday	
Dr Brian J Ridgewell, BSc PhD FIM	
Mr J Don Lunn, FInstT FInstD	
Dr Joseph L Herzberg, Bsc MBBS MPhil	
Mr John A Clarke	(Appointed 8 October 2003)
Alderman Simon Walsh MA MCIArb	(Appointed 19 November 2003)
Mrs Anne E Holden	(Appointed 19 November 2003)
Mr Anthony B Fleming	(Appointed 19 November 2003)
Dr John A Smail, JP BDS (Hons) LDS RCS	(Appointed 25 February 2004)
Mr Roger K Mallindine	(Appointed 24 November 2004)
Lady Cooksey, OBE DL	(Appointed 26 January 2005)

THE GUILD OF FREEMEN OF THE CITY OF LONDON
(A COMPANY LIMITED BY GUARANTEE)
COMPANY INFORMATION

Honorary Assistants	Sir Peter Gadsen, GCB AC FREng H Wimburn S Horlock Esq, MA General Sir Peter Whiteley, GCB OBE DL Mr Rex S Johnson, FRIBA DiplArch FCI Arb Sir Clifford Chetwood, Hon FICE FCIOB HonFCGI Vice Admiral Sir Peter Buchanan, KBE
Secretary	Brigadier Michael Keun
Company number	00109150
Registered office	4 Dowgate Hill London EC4R 2SH
Auditors	H.W. Fisher & Company Acre House 11-15 William Road London NW1 3ER

THE GUILD OF FREEMEN OF THE CITY OF LONDON
(A COMPANY LIMITED BY GUARANTEE)
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THE GUILD OF FREEMEN OF THE CITY OF LONDON
(A COMPANY LIMITED BY GUARANTEE)
DIRECTORS' REPORT
FOR THE YEAR ENDED 31 JULY 2004

The directors present their report and accounts for the year ended 31 July 2004.

Principal activities

The object of the Guild is to bring together Freemen of the City of London for the purpose of Charity, Benevolence, Education and Social Activities.

Results and dividends

The surplus for the year after taxation amounted to £14,236 .

Directors and their interests

The directors had no beneficial interests in the Guild.

Charitable contributions

During the year the company made charitable donations of £250 (2003 :£1,357).

Auditors

H.W. Fisher & Company were appointed auditors to the company and a resolution proposing that they be reappointed will be put to the members at the next Annual General Meeting.

On behalf of the Board



Brigadier Michael Keun

Secretary

Dated: 24/11/2004

THE GUILD OF FREEMEN OF THE CITY OF LONDON
(A COMPANY LIMITED BY GUARANTEE)
STATEMENT OF DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing those accounts, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the accounts comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**THE GUILD OF FREEMEN OF THE CITY OF LONDON
(A COMPANY LIMITED BY GUARANTEE)
INDEPENDENT AUDITORS' REPORT
TO THE MEMBERS OF THE GUILD**

We have audited the accounts of The Guild of Freeman of the City of London for the year ended 31 July 2004 set out on pages 4 to 9. These accounts have been prepared under the historical cost convention and the accounting policies set out on page 6.

This report is made solely to the Guild's members, as a body, in accordance with section 235 of the Companies Act 1985. Our audit work has been undertaken so that we might state to the Guild's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Guild and the Guild's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As described on page 2 the Guild's directors are responsible for the preparation of the accounts in accordance with applicable law and United Kingdom Accounting Standards.

Our responsibility is to audit the accounts in accordance with relevant legal and regulatory requirements and United Kingdom Auditing Standards.

We report to you our opinion as to whether the accounts give a true and fair view and are properly prepared in accordance with the Companies Act 1985. We also report to you if, in our opinion, the Directors' Report is not consistent with the accounts, if the Guild has not kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the Guild is not disclosed.

We read the Directors' Report and consider the implications for our report if we become aware of any apparent misstatements within it.

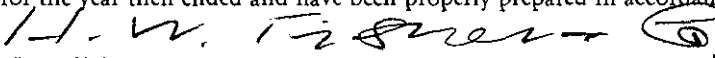
Basis of audit opinion

We conducted our audit in accordance with United Kingdom Auditing Standards issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the accounts. It also includes an assessment of the significant estimates and judgements made by the directors in the preparation of the accounts, and of whether the accounting policies are appropriate to the Guild's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the accounts are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the accounts.

Opinion

In our opinion the accounts give a true and fair view of the state of the Guild's affairs as at 31 July 2004 and of its surplus for the year then ended and have been properly prepared in accordance with the Companies Act 1985.


H.W. Fisher & Company

Chartered Accountants
Registered Auditor
Acre House
11-15 William Road
London
NW1 3ER
United Kingdom

Dated: 15 December 2004

THE GUILD OF FREEMEN OF THE CITY OF LONDON
(A COMPANY LIMITED BY GUARANTEE)
INCOME & EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 JULY 2004

		2004	2003
	Notes	£	£
Turnover	2	104,070	99,478
Administrative expenses		(109,265)	(103,894)
Operating surplus/(deficit)	3	(5,195)	(4,416)
Other income	5	20,370	28,156
Surplus on ordinary activities before taxation		15,175	23,740
Tax on surplus on ordinary activities	6	(939)	(1,048)
Surplus on ordinary activities after taxation		14,236	22,692
Retained surplus brought forward		141,287	126,660
Transfers to other reserves	12	(5,923)	(8,065)
Retained surplus carried forward		149,600	141,287

The income and expenditure account has been prepared on the basis that all operations are continuing operations.

There are no recognised gains and losses other than those passing through the income and expenditure account.

THE GUILD OF FREEMEN OF THE CITY OF LONDON
(A COMPANY LIMITED BY GUARANTEE)
BALANCE SHEET
AS AT 31 JULY 2004

		2004		2003	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	7		3,620		508
Investments	8		276,993		268,433
			<u>280,613</u>		<u>268,941</u>
Current assets					
Stocks	9	7,396		8,368	
Debtors	10	40,522		9,766	
Cash at bank and in hand		65,575		60,756	
		<u>113,493</u>		<u>78,890</u>	
Creditors: amounts falling due within one year	11	(103,718)		(67,219)	
Net current assets			<u>9,775</u>		<u>11,671</u>
Total assets less current liabilities			<u>290,388</u>		<u>280,612</u>
Capital and reserves					
Other reserves	12		140,788		139,325
Income and expenditure account			149,600		141,287
Members' funds	13		<u>290,388</u>		<u>280,612</u>

The accounts were approved by the Court of Assistants on 24/11/2004



Alderman Richard D Agutter
Director / Master

THE GUILD OF FREEMEN OF THE CITY OF LONDON
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2004

1 Accounting policies

1 .1 Basis of preparation

The accounts have been prepared under the historical cost convention.

1 .2 Turnover

Turnover represents the invoiced value of goods sold and services provided net of VAT.

1 .3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost less estimated residual value of each asset over its expected useful life, as follows:

Fixtures, fittings & equipment	25% straight line
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1 .4 Investments

Fixed asset investments are stated at cost less any provision for permanent diminution in value.

1 .5 Stock

Stock is stated at the lower of cost and net realisable value. Cost includes all direct costs incurred in bringing the stocks to their present location and condition.

Net realisable value is based on estimated selling price less further costs expected to be incurred to completion and disposal.

2 Turnover

The total turnover of the company for the year has been derived from its principal activity wholly undertaken in the United Kingdom. Turnover includes subscriptions, fees, surplus on sale of merchandise and surplus from entertainments.

3 Operating surplus/(deficit)	2004	2003
	£	£
Operating surplus/(deficit) is stated after charging:		
Depreciation of owned tangible fixed assets	1,300	287
Auditors' remuneration	3,800	4,300

THE GUILD OF FREEMEN OF THE CITY OF LONDON
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2004

4 Employees

Number of employees

The average monthly number of employees during the year was:

	2004 Number	2003 Number
Administrative	2	2
Employment costs		
	£	£
Wages and salaries	60,925	58,218
Social security costs	6,594	5,731
	<u>67,519</u>	<u>63,949</u>

5 Other income

	2004 £	2003 £
Surplus on disposal of investments	6,794	12,075
Interest receivable and similar income	13,576	16,081
	<u>20,370</u>	<u>28,156</u>

6 Tax on surplus on ordinary activities

	2004 £	2004 £	2003 £	2003 £
Current tax				
<u>UK corporation tax</u>				
Current tax on income for the period	939		1,048	
	<u>939</u>		<u>1,048</u>	
Factors affecting the tax charge for the year				
Surplus on ordinary activities before taxation		15,175		23,740
Surplus on ordinary activities before taxation multiplied by standard rate of UK corporation tax of 10.00 % (2003 : 10.00 %)		1,518		2,374
Non taxable surplus net of taxable dividend income		(579)		(1,326)
Current tax charge		<u>939</u>		<u>1,048</u>

THE GUILD OF FREEMEN OF THE CITY OF LONDON
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2004

7 Tangible fixed assets

	Fixtures, fittings & equipment £
Cost	
At 1 August 2003	3,004
Additions	4,412
At 31 July 2004	7,416
Depreciation	
At 1 August 2003	2,496
Charge for the year	1,300
At 31 July 2004	3,796
Net book value	
At 31 July 2004	3,620
At 31 July 2003	508

Silver and other valuables owned by the Guild, with an insured value of £164,385 are not included as assets in these financial statements.

8 Fixed asset investments

	Listed investments £
Cost	
At 1 August 2003	268,433
Additions	64,397
Disposals	(55,837)
At 31 July 2004	276,993
At 31 July 2003	268,433

At 31 July 2004 the market value of investments was £305,792 (2003: £294,265)

9 Stocks	2004	2003
	£	£
Finished goods and goods for resale	7,396	8,368

THE GUILD OF FREEMEN OF THE CITY OF LONDON
(A COMPANY LIMITED BY GUARANTEE)
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 JULY 2004

10 Debtors	2004	2003
	£	£
Other debtors	6,764	6,772
Prepayments and accrued income	33,758	2,994
	<u>40,522</u>	<u>9,766</u>

11 Creditors: amounts falling due within one year	2004	2003
	£	£
Other creditors	10,784	10,296
Accruals and deferred income	92,934	56,923
	<u>103,718</u>	<u>67,219</u>

12 Statement of movements on reserves

	Entertainment reserve	Life subscription reserve	Centenary reserve	Total
		£	£	£
Balance at 1 August 2003	22,834	111,491	5,000	139,325
Transfer from income and expenditure account	923	-	5,000	5,923
Transfer to income and expenditure account	-	(4,460)	-	(4,460)
Balance at 31 July 2004	<u>23,757</u>	<u>107,031</u>	<u>10,000</u>	<u>140,788</u>

13 Reconciliation of movements in members' funds	2004	2003
	£	£
Surplus for the financial year	14,236	22,692
Transfer from other reserves to income and expenditure account	(4,460)	(4,646)
Income taken directly to reserves	-	3,682
Net addition to members' funds	<u>9,776</u>	<u>21,728</u>
Opening members' funds	<u>280,612</u>	<u>258,884</u>
Closing members' funds	<u><u>290,388</u></u>	<u><u>280,612</u></u>

14 Limited by guarantee

All members have a guarantee limited to £1 on the winding up of the Guild.