

# REPORT OF THE DIRECTORS and FINANCIAL STATEMENTS

for the year ended 31st December 2010

WEDNESDAY



A38 31/08/2011

COMPANIES HOUSE

151

Registered Charity No. 249768 Company No. 88218 registered in England

> Registered Office 235 SHAFTESBURY AVENUE LONDON WC2H 8EP

# REPORT OF THE DIRECTORS and FINANCIAL STATEMENTS for the year ended 31<sup>st</sup> DECEMBER 2010

### Officers:

Chairman BRYAN K H ROGERS, FCA

Vice Chairman
Revd PAUL A WINCHESTER, ACIB MCT

Secretary
Revd PAUL W MARTIN, BA

Solicitors
Carter Lemon Camerons, 10 Aldersgate Street, London, EC1A 4HJ

------

Surveyors,
Biscoe Craig Hall, 5/6 Staple Inn, London, WC1V 7QU

Bankers
Barclays Bank plc, Barclays Commercial Bank, 1 Churchill Place, London, E14 5HP

Auditors
Jacob Cavenagh & Skeet, Chartered Accountants
5 Robin Hood Lane, Sutton, Surrey, SM1 2SW

| Contents  | Page  |
|---|-------|
| Report of the Directors                               | 1-5   |
| Directors at 31st December 2010                       | 6     |
| Report of the Auditors                                | 7     |
| Statement of Financial Activities                     |       |
| (incorporating the Income and Expenditure Account and |       |
| Statement of Total Recognised Gains and Losses)       | 8     |
| Balance Sheet   | 9     |
| Notes to the Accounts                                 | 10-15 |
| Churches and Associations for which the               |       |
| Company acts as Custodian Trustee                     | 16-18 |

# REPORT OF THE DIRECTORS

The directors present their annual report and the audited financial statements for the year ended 31<sup>st</sup> December 2010, which have been prepared in accordance with the Companies Act 2006, the Charities Act 1993 and "Accounting and Reporting by Charities Statement of Recommended Practice (revised 2005)"

### **AIMS and OBJECTIVES**

The principal object for which the company was formed in 1906 is set out in the company's Memorandum and Articles of Association

The advancement of the Christian religion in particular by the means and in accordance with the principles of the Baptist denomination

In furthering this aim, the company serves the work of the Baptist denomination by

- (a) acting as custodian or holding trustee for churches and other organisations associated with the Baptist denomination, and
- (b) operating a deposit and loan fund in order to make loans available to churches in membership with the London Baptist Association and churches and organisations in trust with the company for the purpose of the purchase, repair or improvements of church property

The company operates principally, but not exclusively, in London

The company has continued to focus on its core tasks throughout the year. The company is continuing with its programme of registering unregistered land with the Land Registry and has offered support to churches with an income of over £100,000 as they have registered with the Charity Commission.

# HOW THE COMPANY'S ACTIVITIES DELIVER PUBLIC BENEFIT

The directors are aware of and have regard to the Charity Commission's published guidance on public benefit The company delivers a public benefit by offering services to local Baptist churches that facilitate the provision of places for public worship and premises from which local churches are able to serve the needs of the community in Christian outreach. The company also offers support and guidance to the trustees of local Baptist churches to help them to comply with the requirements of charity law and to follow best practice in their responsibilities as charity trustees.

In addition to this any surplus that does not need to be retained by the company for its continuing work is given by way of grant to the London Baptist Association ('LBA') and the Baptist Union Home Mission appeal, both of which are registered charities and serve the public benefit by the promotion of the Christian faith

### The company as holding trustee

The company acts as trustee for 314 churches and certain other organisations as listed at the back of this document. A record of the deeds is maintained to ensure that these assets are segregated from the company's own assets. In most instances, a trust deed will establish the role of the company as the custodian or holding trustee.

In the course of the year under review, two properties have been acquired by churches and taken into trust, one property has been sold, the directors have agreed to the declaration of trusts for five additional properties, and leases have been sealed relating to ten properties held in trust—In addition to this activity, approval was given for alterations to church premises and the staff of the company offered support and guidance to churches on a wide range of matters

# REPORT OF THE DIRECTORS (continued)

# The Deposit and Loan Fund

The deposit and loan funds operated by the company serve a public benefit by enabling churches to have access to loan funding in order to purchase, repair or improve premises that are used for public worship or that further the charitable objects of the churches

Ten new loans were agreed by the directors during the year, enabling churches to repair or redevelop their premises or purchase new property in order more effectively to fulfil their mission and ministry

With the uncertainties created by the prevailing economic situation and the crisis in the financial services sector, the directors monitored closely the company's investments and the appropriate level of interest to pay to depositors

| Deposit Fund (including trust funds)       | £                 |
|--|-------------------|
| Balances at 1 <sup>st</sup> January 2010   | 11,799,883        |
| Deposits made during the year              | 1,747,833         |
| Interest payable                           | 93,977            |
| Withdrawals                                | ( 2,445,308)      |
| Balances at 31 <sup>st</sup> December 2010 | <u>11,196,385</u> |
| Loan Fund                                  | £                 |
| Balances at 1 <sup>st</sup> January 2010   | 1,875,808         |
| Advances made during the year              | 855,004           |
| Interest charged                           | 65,476            |
| Repayments                                 | ( 711,027)        |
| Balances at 31 <sup>st</sup> December 2010 | 2.085.261         |

### **FINANCIAL REVIEW**

The financial results of the year 2010 are set out in the accompanying financial statements. There was a positive movement of funds in the year, after revaluation adjustments, of £116,160 (2009 negative £56,552). The directors resolved during the year to make appropriations of £4,500 to Baptist Union Home Mission (2009 £15,000) and £65,000 to the LBA (2009 £110,000). The directors have also resolved to make a further appropriation of £60,000 to the LBA in the year 2011.

The company does not measure its success in terms of its financial results but by the measure of how well it serves the needs of the churches held in trust. The financial objective of the company is primarily to cover the costs of its activities through the operation of the deposit and loan funds, and out of any surplus to make appropriations to Baptist Union Home Mission and the LBA. The directors are satisfied that this objective has been met in the year 2010.

### Investment Policy

The directors take a cautious approach to investment, seeking both to safeguard the capital held on behalf of churches and to retain sufficient short term funds to meet potential demands by depositors or borrowers. With regard to longer term investments, the company holds Charifund income units with the intention of providing both income and capital growth. Investments have also been made in property with the dual aim of assisting the LBA or particular churches and bringing longer-term capital growth for the company. The short term deposits are currently spread across five financial institutions, with returns being kept under regular review.

# REPORT OF THE DIRECTORS (continued)

# Capital and Reserves

The company's property portfolio was revalued as at 31<sup>st</sup> December 2010. During the year, no properties or investments were redeemed or sold during the year. As the principal financial activity of the company is to make loans available to churches and organisations (see "Objects and Activities" above) and appropriations are only made out of operating profits, the policy is to accumulate surpluses realised from the disposal of tangible assets and investments. However, the directors resolved during the year to transfer £20,000 from the General investment and contingencies reserve to the Income and Expenditure account. The remaining accumulated reserve is considered adequate to support the ongoing activities.

A revaluation surplus of £52,301 has arisen on the revaluation of investments as at 31<sup>st</sup> December 2010 which has been credited to the revaluation reserve

### Future Plans

The company intends to continue its present activities as it responds to the needs of Baptist churches in and around London and carries out its duties as holding trustee of such churches

### **GOVERNANCE and MANAGEMENT**

# Governing document

The company was created in 1906 by the Council of the LBA — The company is incorporated under the Companies Acts (Registered No 88218), is a registered charity (Charity Registration No 249768) and Is governed by its Memorandum and Articles of Association — The current Memorandum and Articles of Association were adopted by the company on 23 July 2002 — Amendments to the Articles of Association were adopted on 25 November 2003 and on 24 January 2006 — Further amendments were adopted in 2009 to make provision relating to directors' conflicts of interest

With effect from 1<sup>st</sup> January 2002, all the "A" shares in The London Baptist Property Board Limited were transferred to the ownership of the LBA, so that the company is a wholly-owned subsidiary of the LBA

# The board of directors

The directors of the company are appointed by the LBA. The directors who have served during the year and to the date of this report are listed on page 6. Revd Dr Pat Took stepped down from the board of directors when she retired after thirteen years of service to the LBA, formerly as the General Superintendent and more recently as the Regional Minister (Team Leader). The directors are extremely grateful for the contribution that Dr Took has made to the company over the years.

In the year 2010, the Directors met on six occasions The directors have been grateful for the attendance and assistance of Mr Duncan Tuft of Carter Lemon Camerons (solicitors) and Mr Robert Stibbards of Biscoe Craig Hall (surveyors) While no formal training has been given to the directors through the year, the presence of professional advisers at all meetings ensures that the directors have access to help and guidance where necessary in the exercise of their responsibilities

In dealing with loan applications, the directors are indebted to three honorary Loans Officers Mr Moran Farnsworth, Mr David Golder, and Mr Basil Goodchild A fourth honorary Loans Officer, Mr Paul Scott-Evans, was appointed in November 2009

No director of the company received remuneration of any kind by virtue of holding that office

# REPORT OF THE DIRECTORS (continued)

# Risk Management

The company has conducted an assessment of the major risks to which it is exposed and has reviewed the risks in the course of the year. Measures have been taken to mitigate risks

### Staffing

The day to day work of the company is conducted by its staff who have continued to serve the company effectively and efficiently through the course of the year Mrs Jackie Penistone (Trust Officer), Mrs Debbie Kachidza (Bookkeeper) and Ms Deborah Preddie (Office Administrator)

# Related parties

The company is a wholly-owned subsidiary of the LBA. The staff are jointly employed by the company and the LBA. The company provides financial support to the LBA through an annual appropriation from available surpluses. The work of the company is viewed by the directors of the LBA as an integral part of the support and guidance that the Association is able to offer to its member churches.

### DISCLOSURE OF INFORMATION TO THE AUDITORS

To the knowledge and belief of the directors, there is no relevant information that the company's auditors are not aware of, and the directors have taken all the steps necessary to ensure that the directors are aware of any relevant information, and to establish that the company's auditors are aware of the information

### **DIRECTORS' RESPONSIBILITIES**

The directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Policies)

Company law requires the directors to prepare financial statements for each financial year. The financial statements are required by law to give a true and fair view of the state of affairs of the charitable company and of incoming resources and application of resources, including the income and expenditure of the charitable company for that period. In preparing these financial statements the directors are required to

- select suitable accounting policies and apply them consistently,
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent,
- state whether applicable UK Accounting Standards have been followed, subject to any material departures
  disclosed and explained in the financial statements, and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in its operations

The directors are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with charity law and the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the corporate and financial information for the company included on the LBA web-site. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

# REPORT OF THE DIRECTORS (continued)

# **AUDITORS**

The directors intend to re-appoint Jacob Cavenagh & Skeet as auditors of the company for the ensuing year

### **SMALL COMPANY**

The above report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies

Signed on behalf of the Directors

P\_. 5. 9de

Revd P W Martin Secretary

8<sup>th</sup> March 2011

# DIRECTORS DURING THE YEAR ENDED 31st DECEMBER 2010 AND TO THE DATE OF THIS REPORT

# Mr Bryan K H Rogers FCA (Chairman)

Chartered Accountant Trustee of the Baptist Building Fund Member of Selsdon Baptist Church

# Revd Paul A Winchester BD ACIB MCT (Vice Chairman)

Former Regional Managing Director, UK and Europe, National Westminster Bank plc Minister of Stone Baptist Church, Dartford

### Mr Howard R Brown FCA

Chartered Accountant Former partner at Ernst & Young, Chartered Accountants Member and Treasurer of Bloomsbury Central Baptist Church

# Mr John R Newby MS BSc CPA AKC

Chartered Patent Attorney Chair of Harrow Churches Housing Association Trustee, Secretary and Member of Harrow Baptist Church

# Mr Anthony J A Pike MA FIA FCSI

Head of Investments, BP Investment Management Limited Member and Elder of Croham Road Baptist Church, South Croydon

# Mr Paul F N Reynolds ARIBA

Chartered Architect Former chairman of John Grooms Housing Association Member of Crofton Baptist Church

# Revd John A Taylor

President of the London Baptist Association 2000-01 Minister of Stoke Newington Baptist Church

# Revd Dr Patricia M Took BA BD PhD (to 10 September 2010)

London Baptist Association Regional Minister and Team Leader Director of the London Baptist Association Member of the Board of Governors of Spurgeon's College Member of Bloomsbury Central Baptist Church

# INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF THE LONDON BAPTIST PROPERTY BOARD LIMITED

We have audited the financial statements of the London Baptist Property Board Limited for the year ended 31st December 2010 on pages 8 to 15 The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

This report is made solely to the charitable company's members, as a body, in accordance with Sections 495 and 496 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and to its members as a body, for our audit work, for this report, or for the opinions we have formed

# Respective responsibilities of the directors and auditors

As explained more fully in the Statement of Director's Responsibilities (pages 3 and 4), the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland) These standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors

# Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from substantial misstatement, whether caused by fraud or error This includes an assessment of (a) whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed, (b) the reasonableness of significant accounting estimates made by the directors, and (c) the overall presentation of the financial statements

# Opinion on financial statements

In our opinion, the financial statements

- give a true and fair view of the state of the charitable company's affairs as at 31st December 2010 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended,
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, and
- have been prepared in accordance with the Companies Act 2006

### Opinion on other matter prescribed by the Companies Act 2006

In our opinion, the information given in the Report of the Directors for the financial year for which the financial statements are prepared is consistent with the financial statements

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion -

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us, or
- the financial statements are not in agreement with the accounting records and returns, or
- certain disclosures of directors' remuneration specified by law are not made, or
- we have not received all the information and explanation we require for our audit, or
- the directors were not entitled to prepare the financial statements in accordance with the small companies regime

Sutton Surrey **SM1 2SW** 

5 Robin Hood Lane

**MIRIAM HICKSON FCA CTA (Senior Statutory Auditor)** For and on behalf of JACOB CAVENAGH & SKEET

Min Kin

Statutory Auditors Chartered Accountants

13 June 2011

Registered Charity No 249768 Company No 88218

# STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2010

(incorporating the Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

| Income and expenditure  | Note       | General<br>£                   | 2010<br>Designated<br>£ | Total<br>£                                    | 2009<br>Total<br>£                               |
|---|------------|--------------------------------|-------------------------|---|--|
| Incoming resources Charitable activities – Loan interest – Investment income Voluntary income Other incoming resources    | 2 3        | 65,475<br>193,438<br>8,513<br> | -<br>-<br>-             | 65,475<br>193,438<br>8,513<br>                | 65,029<br>330,804<br>13,549<br>                  |
| Total incoming resources  |            | <u>267,576</u>                 |                         | <u>267,576</u>                                | <u>409,532</u>                                   |
| Resources expended Costs of generating funds Investment property management costs Charitable activities Appropriations to |            | 9,361                          |                         | <u>9,361</u>                                  | <u>4,281</u>                                     |
| London Baptist Association Baptist Union Home Mission   |            | 65,000<br>4,500                | <del>.</del><br>-       | 65,000<br>4,500                               | 110,000<br>15,000                                |
| Direct costs Interest payable on deposits Grants awarded  |            | 93,977                         | -<br>-                  | 93,977  | 191,891<br>23,825                                |
| Support costs   | 4          | <u>129,410</u><br>292,887      | <u> </u>                | <u>129,410</u><br><u>292,887</u>              | <u>127,353</u><br><u>468,069</u>                 |
| Governance costs Auditor's remuneration Total resources expended  |            | 6,469<br>308,717               |                         | <u>6,469</u><br>308,717                       | <u>5,765</u><br>478,115                          |
| Net income and expenditure before transfers Transfers Net income and expenditure  | s<br>10,11 | (41,141)<br>20,000             | -<br>( <u>20,000</u> )  | (41,141)<br>                                  | (68,583)<br>———————————————————————————————————— |
| for the year before revaluations  |            | (21,141)                       | (20,000)                | (41,141)                                      | (68,583)   |
| Gains on revaluations of fixed assets for the charity's own use Gains and losses on revaluations and                      |            | 35,000                         | -                       | 35,000  | -  |
| disposals of investment assets  Net movement in funds  Fund balances brought forward                                      | 10,11      | 122,301<br>136,160<br>619,982  | (20,000)<br>1,847,738   | <u>122,301</u><br>116,160<br><u>2,467,720</u> | <u>12,031</u><br>(56,552)<br>2,524,272           |
| Fund balances carried forward   |            | <u>756,142</u>                 | <u>1,827,738</u>        | 2,583,880                                     | <u>2,467,720</u>                                 |

Registered Charity No 249768 Company No 88218

BALANCE SHEET AS AT 31<sup>st</sup> DECEMBER 2010

|   |      |                   | 2010             |                   | 2009             |
|---|------|-------------------|------------------|-------------------|------------------|
|   | Note | £                 | £                | £                 | £                |
| Fixed assets                            |      |                   |                  |                   |                  |
| Tangible assets                         | 5    |                   | 421,618          |                   | 387,542          |
| Investments                             | 6    |                   | <u>1,373,728</u> |                   | <u>1,251,427</u> |
|   |      |                   | 1,795,346        |                   | 1,638,969        |
| Current assets                          |      |                   |                  |                   |                  |
| Debtors                                 | 7    | 2,141,986         |                  | 1,903,280         |                  |
| (including £1,830,993 (2009 £1,578,071) | •    |                   |                  |                   |                  |
| recoverable after more than one year)   |      |                   |                  |                   |                  |
| Short term deposits                     |      | 9,868,496         |                  | <u>10,748,872</u> |                  |
|   |      | 12,010,482        |                  | 12,652,152        |                  |
| Creditors Amounts falling due           | _    | 44.040.000        |                  | 44.044.704        |                  |
| within one year                         | 8    | <u>11,210,308</u> |                  | <u>11,811,761</u> |                  |
| Net current assets                      |      |                   | 800,174          |                   | 840,391          |
|   |      |                   |                  |                   |                  |
| Net assets                              |      |                   | <u>2,595,520</u> |                   | <u>2,479,360</u> |
| Capital and reserves                    |      |                   |                  |                   |                  |
| Called up share capital                 | 9    |                   | 11,640           |                   | 11,640           |
| General Funds                           | 10   |                   | 11,040           |                   | 11,040           |
| Income and expenditure account          | 10   | 93,943            |                  | 115,084           |                  |
| Revaluation reserve                     |      | 662,199           |                  | 504,898           |                  |
| 1.Cvaldation 10301vC                    |      | 002,100           | 756,142          | 004,000           | 619,982          |
| Designated Funds                        | 11   |                   | 700,112          |                   | 0.0,002          |
| General investment                      |      |                   |                  |                   |                  |
| and contingencies reserve               |      | 1,824,523         |                  | 1,844,523         |                  |
| Quinquennial survey support fund        |      | 3,215             |                  | 3,215             |                  |
|   |      |                   | 1,827,738        |                   | <u>1,847,738</u> |
|   |      |                   |                  |                   |                  |
| Total shareholders' funds               | 12   |                   | <u>2,595,520</u> |                   | <u>2,479,360</u> |

The financial statements have been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008)

The financial statements were approved by the Directors on 8<sup>th</sup> March 2011 and signed on the<u>ir behalf</u> by

Bryan K H Rogers

Director

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31st DECEMBER 2010

### 1 ACCOUNTING POLICIES

# 1 1 Accounting convention

The financial statements are prepared under the historical cost convention, as modified by the revaluation of land and buildings and investments, the Companies Act 2006, in accordance with applicable accounting standards and the "Accounting and Reporting by Charities Statement of Recommended Practice (revised 2005)"

### 12 Investments

# Investment properties

Each property is professionally valued at periodic intervals and surpluses/(deficiencies) arising on the revaluation are treated as unrealised surpluses/(losses) which are credited/(debited) directly to the revaluation reserve

In view of the periodical professional valuations, no depreciation is provided in respect of such properties in accordance with Statement of Standard Accounting Practice 19. To this extent there is a departure from statutory requirements for fixed assets to be depreciated over their useful economic lives, but is considered necessary in order to present a true and fair view. Depreciation of approximately £25,000 would have been charged in the period

### Other investments

Other investments are stated at market value

### 1 3 Properties held for the charity's own use

Each property is professionally valued at periodic intervals and surpluses/(deficiencies) arising on the revaluation are treated as unrealised surpluses/(losses) which are credited/(debited) directly to the revaluation reserve

The estimated residual value of the properties is such that depreciation would be immaterial and has therefore not been charged

# 1 4 Computer and office equipment

The useful life of the office equipment is estimated to be 4 years and of computer equipment is estimated to be 3 years. Depreciation is provided at rates calculated to write off the cost, less estimated residual value, of each asset over its useful life. Computer and office equipment with a cost of over £500 is capitalised.

### 1 5 Dividends and interest receivable

Dividends and interest receivable on government and commercial securities are recognised on an accruals basis

### 16 Grants and appropriations payable

Grants and appropriations payable are recognised once payment has been made

### 17 Expense allocation

The company carries out no separate fundraising activities. In view of the company's principal activities, all administrative support costs are regarded as charitable expenditure.

(Note continued on next page)

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2010 (continued)

# 1 ACCOUNTING POLICIES (continued)

# 18 Incoming resources

Legacy and other donated income is included in the year in which the company becomes aware that it is entitled to the resource and the amount thereof is quantifiable

Loan interest receivable and interest payable on deposits is recognised on an accruals basis

# 19 Fund accounting

Details of the nature and purpose of each fund is given in Note 11

| 2 | INVESTMENT INCOME   | 2010<br>£                        | 2009<br>£                        |
|---|---|----------------------------------|----------------------------------|
|   | Rental income from investment properties                              | 38,100                           | 36,763                           |
|   | Dividends and interest received Other investments Interest receivable | 7,855                            | 7,840                            |
|   | Short term deposits   | <u>147,483</u><br><u>193,438</u> | <u>286,201</u><br><u>330,804</u> |
|   | All income arises from investment assets in the UK                    |                                  |                                  |
|   |   |                                  |                                  |
| 3 | VOLUNTARY INCOME  | 2010<br>£                        | 2009<br>£                        |
|   | Legacies Donations  | 8, <u>513</u><br>8,513           | 13,549<br>13,549                 |
| 4 | SUPPORT COSTS   | 2010<br>£                        | 2009<br>£                        |
|   | Employment costs  | 58,990                           | 59,183                           |
|   | Office rental and service charge Professional fees                    | 8,482<br>30,924                  | 8,821<br>30,268                  |
|   | Other charges   | 30,090                           | 15,334                           |
|   | Depreciation of computer & office equipment (Note 5)                  | 924<br>129,410                   | <u>13,747</u><br><u>127,353</u>  |

NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2010 (continued)

| 5 | TANGIBLE FIXED ASSETS  | Freehold<br>property<br>£ | Computer & off equipment £ | ice<br>Total<br>£ |
|---|--|---------------------------|----------------------------|-------------------|
|   | Cost or valuation  | •                         |                            |                   |
|   | At 1 <sup>st</sup> January 2010                              | 385,000                   | 46,637                     | 431,637           |
|   | Additions  | -                         | -                          | -                 |
|   | Disposals and write-offs                                     | -                         | -                          | -                 |
|   | Revaluation surplus  | <u>35,000</u>             |                            | <u>35,000</u>     |
|   | At 31 <sup>st</sup> December 2010                            | <u>420,000</u>            | <u>46,637</u>              | <u>466,637</u>    |
|   | Depreciation   |                           |                            |                   |
|   | At 1 <sup>st</sup> January 2010                              | -                         | 44,095                     | 44,095            |
|   | Charge for year  | -                         | 924                        | 924               |
|   | On disposals and write-offs                                  |                           |                            | <del>-</del>      |
|   | At 31 <sup>st</sup> December 2010                            |                           | <u>45,019</u>              | <u>45,019</u>     |
|   | Net book value   |                           |                            |                   |
|   | At 31 <sup>st</sup> December 2010                            | <u>420,000</u>            | <u>1,618</u>               | <u>421,618</u>    |
|   | At 31 <sup>st</sup> December 2009                            | <u>385,000</u>            | 2,542                      | <u>387,542</u>    |
|   | For land and buildings included at valuation Historical cost |                           |                            |                   |
|   | At 31 <sup>st</sup> December 2010                            | 304,675                   |                            |                   |
|   | At 31 <sup>st</sup> December 2009                            | 304,675                   |                            |                   |
|   |  |                           |                            |                   |

The Freehold property has been valued by the directors at 31<sup>st</sup> December 2010 on the basis of open market value. The valuation was made on the basis of information provided by Biscoe Craig Hall

| 6 | INVESTMENTS                          | Other<br>investments<br>£ | Freehold investment properties | Total<br>f |
|---|--------------------------------------|---------------------------|--------------------------------|------------|
|   | Valuation                            | ~                         | ~                              | ~          |
|   | At 1 <sup>st</sup> January 2010      | 147,427                   | 1,104,000                      | 1,251,427  |
|   | Additions                            | · -                       | • •                            | -          |
|   | Disposals                            | -                         | -                              | -          |
|   | Revaluation surplus                  | _10,80 <u>1</u>           | 111,500                        | 122,301    |
|   | At 31 <sup>st</sup> December 2010    | <u>158,228</u>            | <u>1,215,500</u>               | 1,373,728  |
|   | Historical cost                      |                           |                                |            |
|   | As at 31 <sup>st</sup> December 2010 | _20.149                   | 806,706                        | 826,855    |
|   | As at 31 <sup>st</sup> December 2009 | 20,149                    | <u>806,706</u>                 | 826,855    |

The properties have been valued by the directors at 31<sup>st</sup> December 2010 on the basis of open market value. The valuations were made on the basis of information provided, according to the locality of the properties, by the following professional surveyors, Biscoe Craig Hall, Caxtons and Cartwright Marston. All assets are held in the UK

(Note continued on next page)

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2010 (continued)

| INVESTMENTS (continued)  |  |  |
|--|--|--|
| The charity holds the following material investments   | Marke<br>31.12.2010<br>£   | et value<br>31.12.2009<br>£  |
| Charifund income units   | <u>158,228</u>   | <u>147,427</u>   |
| DEBTORS  | 31.12.2010<br>£  | 31.12.2009<br>£  |
| Advances Churches Manses Denominational societies  Prepayments Accrued income  | 1,852,799<br>85,106<br><u>147,356</u><br>2,085,261<br>3,613<br><u>53,112</u><br>2,141,986  | 1,621,133<br>95,461<br><u>159,214</u><br>1,875,808<br>3,653<br><u>23,819</u><br><u>1,903,280</u>   |
| CREDITORS Amounts falling due within one year  7 day notice deposits Churches Denominational societies and funds  Accruals Due to London Baptist Association | 31.12.2010<br>£<br>10,036,053<br>1,160,332<br>11,196,385<br>8,046<br>5,877<br>11,210,308   | 31.12.2009<br>£<br>10,683,848<br>1,116,035<br>11,799,883<br>7,835<br>4,043<br>11,811,761   |
|  | Charifund income units  DEBTORS  Advances Churches Manses Denominational societies  Prepayments Accrued income  CREDITORS Amounts falling due within one year  7 day notice deposits Churches Denominational societies and funds  Accruals | The charity holds the following material investments         Market 31.12.2010 £           Charifund income units         158,228           DEBTORS         31.12.2010 £           Advances         1,852,799           Churches         1,852,799           Manses         85,106           Denominational societies         147,356           2,085,261         2,085,261           Prepayments         3,613           Accrued income         53,112           2,141,986           CREDITORS Amounts falling due within one year         31.12,2010 £           £         7 day notice deposits           Churches         10,036,053           Denominational societies and funds         1,160,332           11,196,385         8,046           Due to London Baptist Association         5,877 |

| 9 | SHARE CAPITAL               | Autho             | orised            |                 | d, issued<br>Illy paid |
|---|-----------------------------|-------------------|-------------------|-----------------|------------------------|
|   |                             | 31.12.2010<br>No. | 31.12.2009<br>No. | 31.12.2010<br>£ | 31.12.2009<br>£        |
|   | Ordinary shares of £10 each |                   |                   |                 |                        |
|   | A shares                    | 411               | 411               | 4,110           | 4,110                  |
|   | B shares                    | <u>1,589</u>      | <u>1,589</u>      | _7,530          | <u>7,530</u>           |
|   |                             | <u>2,000</u>      | <u>2,000</u>      | <u>11,640</u>   | <u>11,640</u>          |

The A shares carry one vote per share The B shares have no voting rights

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2010 (continued)

| 10 | GENERAL FUNDS   | Income and expenditure £       | Revaluation reserve £ | 2010<br>Total<br>£       | 2009<br>Total<br>£          |
|----|---|--------------------------------|-----------------------|--------------------------|-----------------------------|
|    | At 1 <sup>st</sup> January 2010   | 115,084                        | 504,898               | 619,982                  | 654,334                     |
|    | Net incoming (outgoing) resources                                       | (41,141)                       | -                     | (41,141)                 | (44,758)                    |
|    | Gains on investments  | -                              | 157,301               | 157,301                  | 12,031                      |
|    | Transfer from revaluation reserve Transfer from (to) general investment | -                              | •                     | ,<br>-                   | •                           |
|    | and contingencies reserve At 31 <sup>st</sup> December 2010             | <u>20,000</u><br><u>93,943</u> | <u>-</u><br>662,199   | <u>20,000</u><br>756,142 | ( <u>1,625</u> )<br>619.982 |

The revaluation reserve includes £546,874 (2009 £424,573) in respect of investments

| 11 | DESIGNATED FUNDS                                  | General Q<br>investment and<br>contingencies<br>reserve<br>£ | luinquennial<br>survey<br>support<br>fund<br>£ | 2010<br>Total<br>£ | 2009<br>Total<br>£ |
|----|---|--|--|--------------------|--------------------|
|    | At 1 <sup>st</sup> January 2010                   | 1,844,523  | 3,215  | 1,847,738          | 1,869,938          |
|    | Net incoming (outgoing) resources                 | · · ·  | •  | -                  | (23,825)           |
|    | Transfer from (to) income and expenditure account | (20,000)   | -  | (20,000)           | 1,625              |
|    | Grants paid                                       |  |  |                    |                    |
|    | At 31 <sup>st</sup> December 2010                 | 1.824.523  | 3.215  | 1.827.738          | 1.847.738          |

The general investment and contingencies reserve has arisen from the realised gains on investment disposals over a number of years. It is held to support the continuing operations of the charity

The quinquennial survey support fund has arisen from transfers made from the income and expenditure account. The funds are available to provide financial support to churches requiring a survey of their premises.

# 12 RECONCILIATION OF MOVEMENT IN SHAREHOLDERS' FUNDS

|  | 2010<br>£       | 2009<br>£        |
|--|-----------------|------------------|
| At 1 <sup>st</sup> January 2010                      | 2,479,360       | 2,535,912        |
| Retained surplus (deficit) for the year              | (41,141)        | (68,583)         |
| Realised surpluss on disposal of investment property | · -             | -                |
| Unrealised gains on investments and fixed assets     | <u> 157,301</u> | <u> 12,031</u>   |
| At 31 <sup>st</sup> December 2010                    | 2,595,520       | <u>2,479,360</u> |
|  |                 |                  |

# NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2010 (continued)

| 13 | CAPITAL COMMITMENTS   | 31.12.2010<br>£ | 31.12.2009<br>£ |
|----|---|-----------------|-----------------|
|    | The company has the following capital commitments at 31st December 2010 | -               |                 |
|    | Loan facilities approved but not yet taken up                           | <u>717,283</u>  | <u>682,472</u>  |

# 14 RELATED PARTIES

The company has no employees other than the directors who receive no remuneration and are only reimbursed expenses actually incurred

The "A" shares are wholly owned by the London Baptist Association The company's results have been included in the consolidated accounts which are available from the registered office

At the year end, the company had the following loan and deposit balances with the London Baptist Association

|                | 31.12.2010<br>£ | 31.12.2009<br>£ |
|----------------|-----------------|-----------------|
| Loans advanced | <u>91,584</u>   | <u>91,584</u>   |
| Deposits held  | <u>706,270</u>  | <u>726,362</u>  |

Interest is received on the loans and paid on the deposits at the standard rates

### 15 ANALYSIS OF NET ASSETS BETWEEN FUNDS

|  | Tangible<br>assets<br>£ | Investments<br>£      | Net current<br>assets<br>£ | Total<br>£              |
|--|-------------------------|-----------------------|----------------------------|-------------------------|
| Unrestricted funds Income and expenditure Revaluation reserve                                  | -<br>115,325            | -<br>546,87 <b>4</b>  | 93,943<br>-                | 93,943<br>662,199       |
| Designated funds General investment and contingencies reserve Quinquennial survey support fund | 306,293                 | 826,854<br>-          | 691,376<br>3,215           | 1,824,523<br>3,215      |
| Share capital  | 421,618                 | <u>-</u><br>1,373,728 | <u>11,640</u><br>800,174   | <u>11,640</u> 2,595,520 |

# CHURCHES AND ASSOCIATIONS FOR WHICH THE COMPANY ACTS AS CUSTODIAN TRUSTEE

# (A) CHURCHES IN MEMBERSHIP WITH THE LONDON BAPTIST ASSOCIATION

Acton, London Network

Aldersbrook Alperton Ashford

Ashford Common

Balham
Barking
Barnes
Barnet, East
Barnet, New Bevan
Barnet, Underhill
Battersea Chapel

Battersea, Northcote Road

Beckenham

Beckenham, Avenue

**Belvedere** 

Bethnal Green, Victory Life

Bexley, Albany Park Bexley, Baldwyns Park Bexleyheath, Trinity Blackheath and Charlton Bloomsbury Central

Bow Brentford

Britannia Village, Royal Docks

Brixton, Kenyon Brixton, Raleigh Park

**Bromley** 

**Bromley Common** 

Bromley, Southborough Lane

Brondesbury Buckhurst Hill

Camberwell, Brandon

Camberwell, Denmark Place

Camberwell, Gospel

Camberwell, South London Camberwell, Wells Way

Camden Road Camrose Canonbury Carshalton

Carshalton Beeches

Catford, Brownhill Road

Chadwell Heath

Chadwell Heath, Eastern

Avenue Chalk Farm Cheam, North Chelsea

**Chingford Mount** 

Chiswick Clapham

Clapham Park, All Nations

Clapton, Downs Colliers Wood, Oasis

Crayford Cricklewood

Cricklewood, Claremont Cricklewood, Living Waters

Crofton Park
Crouch End, Union
Croydon, Boston Road
Croydon, Brighton Road
Croydon, Croham Road
Croydon, Pawsons Road

Croydon, West Custom House

Dartford, Highfield Road

Dartford, Stone Dartford, Temple Hill Dulwich, Kingswood

Ealing, Haven Green

Earlsfield East Ham

East Ham, Bonny Downs

East Plumstead East Sheen Edmonton Eltham Park Enfield

Enfield, Suffolks

Enfield, Totteridge Road

**Epsom** 

Erith, Northend Mission

Erith, Northumberland Heath

Erith, Queen Street Erith, Slade Green

Finchley Foots Cray

Forest Gate, Victory
Forest Gate, Woodgrange
Forest Hill, Perry Rise

Frampton Park

Fulham

Fulham, Tasso

Green Street Green

Greenford

Greenwich, South Street

Gunnersbury

Haddon Hall

Ham

Hammersmith, Ravenscourt Hampstead Garden Suburb Hampstead, Heath Street

Hampton Hampton Wick Hanwell, North Hanwell, South Harringay

Harrow, Rayners Lane

Harrow, South Hatch End

Harrow

Hayes, Coldharbour Lane

Hayes, Grange Park Hayesford Park

Hendon Herne Hill Hersham Highams Park

Hillingdon Heath, Salem

Hillingdon Park Hither Green Honor Oak

Hornsey, Campsbourne

Hornsey Rise Hounslow

Hounslow, Emmanuel

# CHURCHES AND ASSOCIATIONS FOR WHICH THE COMPANY ACTS AS CUSTODIAN TRUSTEE (continued)

# (A) CHURCHES IN MEMBERSHIP WITH THE LONDON BAPTIST ASSOCIATION (continued)

Ilford, Ashurst Drive Ilford, Clayhall Ilford, Clementswood Ilford, Cranbrook Ilford, Goodmayes Ilford, Hainault Ilford High Road Ilford, Marks Gate Ilford, Roding Lane Isle of Dogs, Quaystone Islington, Cross Street

Kensal Rise
Kenton
King's Cross
King's Cross, Joy
Kingsbury
Kingston
Kingston, John Bunyan

Lewisham, New Life
Leytonstone
Leytonstone, Cann Hall and
Harrow Green
Lindsay Park
Little Ilford

Manor Park, All Nations Manor Park Christian Centre Merton Park

Mitcham Po

Mitcham, Pollards Hill

Morden Morden Park Muswell Hill

New Addington

New Southgate and Friern

Barnet Norbury Northolt Grange Northolt Park

Norwood, Chatsworth Norwood, LSSCBC Norwood South Norwood, Trinity

Oakwood Oldfield

Palmers Green
Peckham, Amott Road
Peckham, North
Peckham Park Road
Peckham, Rye Lane
Peckham Rye Tabernacle

Penge Pinner

Plaistow, Memorial

Purley

Purley, Old Lodge Lane

Ruislip

St John's Wood, Abbey Road

Selsdon

Seven Sisters, Faith Shirley, Shrublands Shoreditch Tabernacle

Sidcup

Sipson, London Arabic

Southall Southfields Stanmore Stoke Newington

Stoneleigh Stratford, Central Stratford, Major Road

Streatham

Streatham, Mitcham Lane

Streatham Vale Stroud Green Sudbury

Surbiton, New Life

Sutton

Sutton, Crown Road

Thamesmead, Emmanuel

**Tooting Junction** 

Tooting, Victory

Tottenham

Tottenham, West Green Twickenham Green

Upper Holloway

Victoria Park

Wallington Waltham Abbey

Walthamstow, Blackhorse

Road

Walthamstow, Greenleaf Walthamstow, St Andrews Walthamstow, Spruce Hill

Walton

Wandsworth, East Hill

Wanstead Wapping

Waterloo, church co uk

Wealdstone Welling West Drayton West Hendon

West Wickham, Coney Hill West Wickham & Shirley

Whitton

Willesden Green

Wimbledon & District Korean

Winchmore Hill

Wood Green, Braemar

Avenue

Wood Green, Eldon Road Wood Green, Westbury

Avenue Woodford

Woodford, Broadmead

Woodmansterne

Woodside

Woolwich, Central Woolwich, Disciples Worcester Park

Yiewsley

CHURCHES AND ASSOCIATIONS FOR WHICH THE COMPANY ACTS AS CUSTODIAN TRUSTEE (continued)

# (B) CHURCHES IN MEMBERSHIP WITH THE EASTERN BAPTIST ASSOCIATION

Benfleet Brentwood

Brentwood, Pilgrims Hatch Canvey Island, Leigh Beck

Canvey Island, Winter Gardens

Dagenham, Becontree Avenue

Dagenham, Chaplin Road

Dagenham, Oxlow Lane Dagenham, Wood Lane

Elm Park

Grays, Stifford Clays (closed)

Hadleigh Hawkwell

Ramsden Bellhouse

Romford

Romford, Chase Cross

Shoeburyness and Thorpe Bay

Shoeburyness, Friars Southend, Earls Hall Southend, Ferndale Road

Upminister

Upminster, Cranham Wickford, Shotgate

# (C) CHURCHES IN MEMBERSHIP WITH OTHER ASSOCIATIONS

Cuffley

Dormansland

Godstone

Potters Bar

Slough, Cippenham

Wraysbury

# (D) CHURCHES NOT IN MEMBERSHIP WITH AN ASSOCIATION

Barking, Upney Bedfont, Hatton Road Bermondsey, Vineyard

Biggin Hill Bow, Lighthouse

Brentford, Ealing Road Brixton, Gresham

Catford, King's Cheam Child's Hill

Chislehurst, Elmstead

Cranford

Deptford, Olivet

Downham Way Dulwich East

Dulwich, Lordship Lane East Greenwich, New Life East London Tabernacle

Finchley, East Fulham, Twynholm

Harlesden, Leghorn Road Harmondsworth

High Barnet

Iver, King's Church Kilburn, West

Leyton

Metropolitan Tabernacle Putney, Community Sidcup, Days Lane

Southwark, Borough Road

(closed)

Streatham, Hitherfield Road Thornton Heath, Beulah Walthamstow, Central Walworth, East Street Westbourne Grove

Westminster

Wimbledon, Queen's Road Woolwich Evangelical

(E) SOCIETIES etc

London Baptist Association

Regent's Park College

Spurgeon's College