

**Registered Number SC433335**

**FORTH OFFICE SUPPLIES LIMITED**

**Abbreviated Accounts**

**31 December 2013**

## Abbreviated Balance Sheet as at 31 December 2013

	<i>Notes</i>	<i>2013</i>
		£
<b>Fixed assets</b>		
Intangible assets	2	45,000
Tangible assets	3	16,607
		<u>61,607</u>
<b>Current assets</b>		
Stocks		2,015
Debtors		120,039
Cash at bank and in hand		146,346
		<u>268,400</u>
<b>Creditors: amounts falling due within one year</b>		(288,653)
<b>Net current assets (liabilities)</b>		<u>(20,253)</u>
<b>Total assets less current liabilities</b>		<u>41,354</u>
<b>Provisions for liabilities</b>		(153)
<b>Total net assets (liabilities)</b>		<u>41,201</u>
<b>Capital and reserves</b>		
Called up share capital	4	10
Profit and loss account		41,191
<b>Shareholders' funds</b>		<u>41,201</u>

- For the year ending 31 December 2013 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

Approved by the Board on 24 June 2014

And signed on their behalf by:

**Thomas Deas, Director**

**Notes to the Abbreviated Accounts for the period ended 31 December 2013****1 Accounting Policies****Basis of measurement and preparation of accounts**

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities effective April 2008.

**Turnover policy**

Turnover represents the total invoice value, excluding value added tax, of sales made during the period and derives from the provision of goods falling within the company's ordinary activities.

**Tangible assets depreciation policy**

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life as follows:

Fixtures, fittings

And equipment - 20% reducing balance

Computer equipment - 3 years straight line

Motor vehicles - 25% reducing balance

**Other accounting policies**

Goodwill

Acquired goodwill is written off in equal instalments over its estimated useful life of 10 years.

Stock

Stock is valued at the lower of cost and net realisable value.

Deferred Tax

Deferred tax is recognised in respect of all timing differences that have originated but not reversed at the balance sheet date where transactions or events have occurred at that date that will result in an obligation to pay more, or a right to pay less or to receive more, tax, with the following exceptions:

Provision is made for tax on gains arising from the revaluation (and similar fair value adjustments) of fixed assets, and gains on disposal of fixed assets that have been rolled over into replacement assets, only to that extent that, at the balance sheet date, there is a binding agreement to dispose of the assets concerned. However, no provision is made where, on the basis of all available evidence at the balance sheet date, it is more likely than not that the taxable gain will be rolled over into replacement assets and charged to tax only where the replacements are sold;

Provision is made for deferred tax that would arise on the remittance of the retained earnings of overseas subsidiaries, associates and joint ventures only to the extent that, at the balance sheet date, dividends have been accrued as receivable;

Deferred tax assets are recognised only to the extent that the directors consider that it is more likely than not that there will be suitable taxable profits from which the future reversal of the underlying timing differences can be deducted.

Deferred tax is measured on a undiscounted basis at the tax rates that are expected to apply in the periods in which timing differences reverse, based on tax rates and laws enacted or substantively enacted at the balance sheet date.

## 2 Intangible fixed assets

	£
<b>Cost</b>	
Additions	50,000
Disposals	-
Revaluations	-
Transfers	-
At 31 December 2013	<u>50,000</u>
<b>Amortisation</b>	
Charge for the year	5,000
On disposals	-
At 31 December 2013	<u>5,000</u>
<b>Net book values</b>	
At 31 December 2013	<u><u>45,000</u></u>

## 3 Tangible fixed assets

	£
<b>Cost</b>	
Additions	20,850
Disposals	-
Revaluations	-
Transfers	-
At 31 December 2013	<u>20,850</u>
<b>Depreciation</b>	
Charge for the year	4,243
On disposals	-
At 31 December 2013	<u>4,243</u>
<b>Net book values</b>	
At 31 December 2013	<u><u>16,607</u></u>

## 4 Called Up Share Capital

Allotted, called up and fully paid:

	2013
	£
10 Ordinary shares of £1 each	10

During the period 10 £1 ordinary shares were issued at par.

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