Charity number: SC042448 Company number: SC403138

Merry Go Round Glasgow (A company limited by guarantee)

Trustees' report and financial statements

for the year ended 31 March 2015

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Legal and administrative information

Charity number

SC042448

Company registration number

SC403138

Business address

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32-34 Nithsdale Road

Glasgow G41 2AN

Registered office

57 Newlands Rd

Glasgow G43 2JP

Trustees

Samantha Moir

Chairperson

Louise Allan Laura Thom

Secretary

Louise Allan

Accountants

23W Limited

23 Woodvale Ave

Glasgow G46 6RG

Report of the trustees (incorporating the directors' report) for the year ended 31 March 2015

The trustees present their report and the financial statements for the year ended 31 March 2015. The trustees, who are also directors of Merry Go Round Glasgow for the purposes of company law and who served during the year and up to the date of this report are set out on page 1.

Structure, governance and management

Governing document

The company is incorporated as a company limited by guarantee without share capital. The liability of the members is limited to £1. The company is registered as a Scottish Charity No. SC042448.

The charity is governed by its Articles of Association, incorporated on 7th July 2011.

Appointment of Trustees and overnance

Trustees are elected at the Annual General Meeting on the basis of nominations received from members. Trustees may also be co-opted during the year to fill vacancies. Merry-Go-Round Glasgow has a board of Trustees who meet regularly and are responsible for the strategic direction and policy of the charity. At present the Board has three members from a variety of professional backgrounds relevant to the work of the charity.

Trustee appointments

There were no changes to the board of directors and Samantha Moir, Louise Allan and Laura Thom remain the three trustees.

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Objectives and activities

Objects and Activities

The objects of the Trust shall be to advance education for the public benefit and in particular: The prevention or relief of poverty, the advancement of citizenship or community development, the advancement of environmental protection or improvement.

Achievements and performance

Overall performance

The trustees are extremely happy at the overall performance of the business and growth. Total customer sales increased 35% on last year. In addition. Merry-go-round increased staff numbers to 6 contracted staff at 4.4 FTE and we were able to contract 2 sessional workers (on events co-ordinating and partnership work).

These business achievements in turn resulted in Merry-go-round being able to meet it's charitable aims of: providing low cost goods to the community, accepting donations of unwanted children's goods, providing volunteering and employment opportunities, and bringing the community together through social and supportive activities.

Notable Achievements

Merry-go-round secured a second Big Lottery Communities and Families fund award, to further develop and run our events programme. This funding also allowed us to run the Southside Mother and Baby Fayre, a first of it's kind in the area and attracting over 300 people.

The first Merry-go-round website went live with information on the charity as well as online sales function. www.merrygoroundglasgow.co.uk

Merry-go-round also started an accreditation process with the re-use quality standard - Revolve (www.revolvereuse.com). We hope to be fully accredited by June 2015. This will give validation to our customers and stakeholders that we are a quality business as well as giving us access to a national brand and re-use campaign.

Report of the trustees (incorporating the directors' report) for the year ended 31 March 2015

Staffing

Two further retail posts were secured through Community Jobs Scotland allowing us to recruit two unemployed young people (age 16-24). In addition, one of our existing Community Jobs Scotland employees was kept on using 50% funding from the Glasgow Youth Employment Scotland Programme. A total of 15 volunteers were also recruited and supported during the year.

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A new position of Partnership Officer was employed through the Equality Internship programme for a total of 5 months. This allowed us to fully develop a partnership programme with 27 agencies registered by the end of the financial year. Through them, we distributed 78 packs to Glasgow families in need. This programme is on-going and we aim to increase the number of agencies as well as the number of packs that are distributed.

A further new position of Business Development Intern was recruited upon securing funding from the Third Sector Internship programme. This position will primarily source opportunities for pop up shops and additional sales outlets for Merry-go-round.

MGR invested in staff training for the two permanent employees as well as starting a review process at the end of the year, resulting in promotion of the permanent staff.

Events

This year, Merry-go-round hosted 403 events with an average of 34 per month. Over 2200 people attended our events which were a broad range of support groups, activities, and information events.

We continued to host one-off events such as preview nights and repeated large events such as a Teddy Bears Picnic and a Halloween Party.

Financial review

The total incoming resources for the year ended 31st March 2015 were £93,248 (2014: £60,961). Income from grant funding amounted to £32,575 (2014: £15,719).

Total resources expended were £81,584 (2014: £59,166) leaving net incoming resources for the year of £11,664 (2014: £1,795).

Funds carried forward at the end of the year total £33,684, of which £33,463 are unrestricted and £221 restricted.

Purpose of unrestricted funds

The unrestricted funds provide no less than 3 months trading costs and are a contingency against unexpected costs or a downturn in shop income.

Plans for future periods

Future plans for Merry-go-round for the next period include trialling pop up shops, and developing a staff structure and development plan that fits with current business needs. We will also be working towards an EFQM award, and Revolve accreditation.

Report of the trustees (incorporating the directors' report) for the year ended 31 March 2015

Statement of trustees' responsibilities

The trustees (who are also directors of Merry Go Round Glasgow for the purpose of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Generally Accepted Accounting Practice.

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

select suitable accounting policies and then apply them consistently;

observe the methods and principles in the Charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and which enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

On behalf of the board

Louise Allan

Secretary

Independent examiner's report to the trustees on the unaudited financial statements of Merry Go Round Glasgow.

I report on the accounts for the year ended 31 March 2015 set out on pages 2 to 14.

Respective responsibilities of trustees and independent examiner

The charity's trustees (who are also the directors of the company for purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 (the Act) and the Charities Accounts (Scotland) Regulations 2006. The charity's trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to state, on the basis of my examination as required under section 44(1) (c) of the Act, whether particular matters have come to my attention.

Basis of Independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on whether the accounts present a 'true and fair view'.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- 1. which gives me reasonable cause to believe that in any material respect the trustees have not met the requirements to ensure that:
 - proper accounting records are kept in accordance with section 386 of the Companies Act 2006; and
 - accounts are prepared which agree with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities; or
- 2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Alian Maw, director 23Whimited.

21st December 2015

Alison Marr

Chartered Accountant (ICAS)

Independent examiner

23W Limited

23 Woodvale Ave

Glasgow

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Statement of financial activities (incorporating the income and expenditure account)

For the year ended 31 March 2015

Incoming resources Incoming resources from generating funds: Voluntary income 2 255 32,575 32,830 Activities for generating funds 3 58,935 - 58,935 Investment income 4 21 - 21 Other incoming resources 5 1,462 - 1,462	15,79 T 43,546 38 1,586 60,961
Incoming resources from generating funds: Voluntary income 2 255 32,575 32,830 Activities for generating funds 3 58,935 - 58,935 Investment income 4 21 - 21	15,79 t 43,546 38 1,586 60,961
Voluntary income 2 255 32,575 32,830 Activities for generating funds 3 58,935 - 58,935 Investment income 4 21 - 21	43,546 38 1,586 60,961
M Activities for generating funds 3 58,935 - 58,935 Investment income 4 21 - 21	43,546 38 1,586 60,961
Investment income 4 21 - 21	38 1,586 60,961
Other incoming resources 5 1,462 - 1,462	1,586
· · · · · · · · · · · · · · · · · · ·	
Total incoming resources 60,673 32,575 93,248	
	816
Resources expended	816
Purchases 1,045 532 1,577	
Commission paid 1,919 - 1,919	2,211
Staff costs 7 21,702 29,360 51,062	25,410
Operating leases 10,920 1,080 12,000	12,000
Establishment costs 5,251 120 5,371	4,933
Motor and travelling expenses 668 238 906	395
Independent Examiners fee 720 - 720	720
L'egal and professional fees 1,643 - 1,643	5,533
Communications and IT 771 25 796	708
Post & stationery 210 - 210	42
Shop & office consumables 2,334 360 2,694	2,632
Depreciation and impairment 379 88 467	369
Advertising & marketing 587 676 1,263	2,859
Other costs 162 - 162	-
Donations	25
Merchant Charges 794 - 794	513
Total resources expended 49,105 32,479 81,584	59,166
· · · · · · · · · · · · · · · · · · ·	•
Net incoming/(outgoing) resources for the year /	,,
Net income/(expense) for the year 11,568 96 11,664	1,795
Total funds brought forward 21,895 125 22,020	20,225
Total funds carried forward 33,463 221 33,684	22,020

as at 31 March 2015

		2015					
· ·	Notes	£	£	£	£		
					.**		
Fixed assets					₹.		
Tangible assets	10	•	723		529		
Current assets					蒋		
Debtors	11	6,143		-	F_{\pm}		
Cash at bank and in hand		30,861		25,318	i.i		
		37,004		25,318	(A 報)		
Creditors: amounts falling				•	1:		
due within one year	12	(4,043)		(3,827)			
Net current assets		 	32,961		21,491		
Net assets			33,684		22,020		
Funds	13						
Restricted income funds			221		125		
Unrestricted income funds			33,463		21,895		
Total funds			33,684		22,020		
F ₁							

The Balance Sheet continues on the following page.

Balance sheet (continued)

Trustees statements required by the Companies Act 2006 for the year ended 31 March 2015

In approving these financial statements as trustees of the company we hereby confirm:

(a) that for the year stated above the company was entitled to the exemption conferred by section 477 of the Companies Act 2006;

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- (b) that no notice has been deposited at the registered office of the company pursuant to section 476 of the Companies Act 2006 requesting that an audit be conducted for the year ended 31 March 2015.
- (c) that we acknowledge our responsibilities for:
- (1) ensuring that the company keeps proper accounting records which comply with section 386 of the Companies Act 2006, and
- (2) preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the year then ended in accordance with the requirements of sections 394 and 395, and which otherwise comply with the provisions of the Companies Act relating to financial statements, so far as applicable to the company.

These financial statements are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the board on 21 December 2015 and signed on its behalf by

Samantha Moir

Director

Notes to financial statements: for the year ended 31 March 2015

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The financial statements are prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005) and the Companies Act 2006.

1.2. Incoming resources

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All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the statement of financial activities when receivable. Grants where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included.

Gifts donated for resale are included as incoming resources within activities for generating funds when they are sold.

Grants, including grants for the purchase of fixed assets, are recognised in full in the statement of financial activities in the year in which they are receivable.

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Income from the charity shop is included in the year in which it is receivable.

Income from investments is included in the year in which it is receivable.

1.3. Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates.

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes including the charity's shop.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

1.4. Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less accumulated depreciation. Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Plant and machinery

25% straight line

Notes to financial statements for the year ended 31 March 2015

1.5. Leasing

Rentals payable under operating leases are charged against income on a straight line basis over the lease term.

j V,			J		
2.	Voluntary income		î		
	,,,	Unrestricted	Restricted	2015	2014
		funds £	funds £	Total £	Total £
•	Donations	255	-	255	72
,,; ,,i,	Grants receivable	-	32,575	32,575	15,719
e e		255	32,575	32,830	15,791
€.					11
3.	Activities for generating funds				157.4 492 1.45
		•	Unrestricted	2015	2014
•			funds £	Total £	Total £
		:			2 4
	Shop income		58,935	58,935	43,546
eta_{i}			<u>58,935</u>	58,935	43,546
					11
4.	Investment income				∱. . 1
		•	Unrestricted	2015	2014
			funds £	Total £	Total £
	Bank interest receivable		21		38
			<u> 21</u>	<u>21</u>	38
			:		
5.	Other incoming resources		•		•
	••		Unrestricted funds	2015 Total	2014 Total
			£	Total £	.£
	Insurance claim Other income		1,462	1,462	996 590
			1,462	1,462	1,586
1					

Notes to financial statements for the year ended 31 March 2015

6. Net incoming resources for the year

A	2015	2014
	£	£
Net incoming resources is stated after charging:		$I_{\hat{\lambda}_{i}}$
Depreciation and other amounts written off tangible fixed assets	467	369

7. Employees

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Employment costs	2015	2014
- •	£	£
Wages and salaries	50,665	24,063
Social security costs	-	526
Other costs	397	821
	51,062	25,410

No employee received emoluments of more than £60,000 (2014 : None).

Number of employees

The average monthly numbers of employees (including the trustees) during the year, calculated on the basis of full time equivalents, was as follows:

2015	2014
Number	Number
4	2
	

Consultancy fees of £1,143 (2014:£5,533) were paid to trustee Samantha Moir during the year. The fees were in respect of the management and co-ordination of grant spend, recruitment and management of sessional staff, co-ordinating of activities and monitoring and reporting against milestones.

9. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

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Notes to financial statements for the year ended 31 March 2015

10.	Tangible fixed assets		Plant and machinery £	Total £
1,	Cost At 1 April 2014 Additions		1,207 660	1,207 660
1	At 31 March 2015		1,867	1,867
k i	Depreciation At 1 April 2014 Charge for the year	:	678 466	678 466
·r	At 31 March 2015		1,144	1,144
:	Net book values At 31 March 2015 At 31 March 2014		723 ————————————————————————————————————	723 ————————————————————————————————————
i				; ;
11.	Debtors	<i>;</i> •	2015	2014
		*	£	£
	Other debtors		6,143	-
12.	Creditors: amounts falling due within one year		2015 £	2014 £
i K	Other taxes and social security Accruals and deferred income	2	4,043	317. 3,510
; ;			4,043	3,827

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Notes to financial statements for the year ended 31 March 2015

13.	Analysis	of net	assets	between	funds
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	Unrestricted funds	Restricted funds	Total funds
	£	£	£ .
Fund balances at 31 March 2015 as represented by:			3
Tangible fixed assets	502	221	723
Current assets	37,004	-	37,004
Current liabilities	(4,043)	-	(4,043)
·	33,463	221	33,684
'1			

14.	Unrestricted funds	:	At			
1.7		ľ	1 April	Incoming	Outgoing	31 Mar
į	•		2014	resources	resources	20
			.	*	* .	

General Fund 21,895 60,673 (49,105) 33,463

Purposes of unrestricted funds

This balance will be used in the future running of the charity.

15.	Restricted funds	At					At.
· ·		1 April 2014 £	Incoming resources	Outgoing resources	Transfers £	Gains and losses	31 March 2015 £
• .	Designated fund	125	32,575	(32,479)			221.

Purposes of restricted funds

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Net book value of fixed assets purchased with grant funding.

Anaylsis of Funding	Amounts b/f Amounts		Amounts Funds c/f		
¥	1 April 2014 red	d in yr sp	ent in yr 31 N	1arch 2015	
Communities and Families Fund Grant	-	9,992	8,471	1,521	
Other funders	895	17,961	24,999	6,143	
	895	27,953	33,470	4,622	

Notes to financial statements for the year ended 31 March 2015

16. Financial commitments

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At 31 March 2015 the company had annual commitments under non-cancellable operating leases as follows:

	 ,	2015 £	2014 £
Expiry date:	;		
Between one and five years	;	12,000	12,000

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17. Indemnity insurance

The charity paid for the insurance premiums to indemnify trustees and senior staff from any loss arising from neglect or defaults of trustees or staff and any consequent loss.

18. Company limited by guarantee

Merry Go Round Glasgow is a company limited by guarantee and accordingly does not have a share capital.

Every member of the company undertakes to contribute such amount as may be required not exceeding £1 to the assets of the charitable company in the event of its being wound up while he or she is a member, or within one year after he or she ceases to be a member.

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The following pages do not form part of the statutory accounts.

Detailed statement of financial activities

For the year ended 31 March 2015

	2015	2014
3°	£	£
Incoming resources		ţ.,
Incoming resources from generating funds:		į.
Voluntary income		;
Donations	255	72
Grants receivable	32,575	15,719
'J	32,830	15,791
Activities for generating funds		——————————————————————————————————————
Shop income	58,935	43,546
	58,935	43,546
Investment income		
Bank interest receivable	. 21	3,8
	. 21	38
Total incoming resources from generating funds	91,786	59,375
;	<u> </u>	
Other incoming resources		
Insurance claim	•	996
Other income	1,462	590
. •	1,462	1,586
Total incoming resources	93,248	60,961

Resources expended

Costs of generating funds:

Fundraising trading:

cost of goods sold and other costs

Detailed statement of financial activities

For the year ended 31 March 2015

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	2015		2014	
·		£		£
Charitable activities				
Operation of the shop				
Activities undertaken directly				
Cost of events	782		_	
· Purchases	795		816	
Commission paid	1,919		2,211	
Staff - Wages & Salaries	50,665		24,063	
Employer's NIC	-		526	
Staff - Other	142		81	
Volunteers expenses	255		740	
Op. lease - Land & buildings	12,000		12,000	
Establishment - Rates & water	528		638	
Establishment - Light & heat	1,602		1,020	
Establishment - Rep. & maint.	2,006		1,690	
Establishment - Insurance	264		250	
Establishment - Other	902		365	
Shopfitting	69		970	
Motor vehicle expenses	755		-	
Other motor & travel expenses	151		395	
Professional - Other	1,643		5,533	
Office expenses - Telephone	796		708	
Office expenses - Other	210		42	
Shop & Office consumables	2,694		2,632	
Depreciation & impairment	467		369	
Advertising & marketing	1,263		2,859	
Other costs	162		-	
Merchant Charges	794		513	
, Donations			25	
		80,864		58,446
Operation of the shop total expenditure		80,864		58,446
Total charitable activity expenditure		80,864		58,446
		=====		====
Governance costs				
Activities undertaken directly			===	
Professional - Accountancy fees	720		720	
Office expenses - Other	(1)		(1)	
		719		719
Total governance costs		719		719
		=======================================		
Net incoming/(outgoing) resources for the year		11,665		1,796