

**St. Mary's Kenmure**  
**Report and Financial Statements**  
**Year Ended 31 March 2020**  
**Charity No: SC029984**  
**Company No: SC390523**



# **St. Mary's Kenmure**

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## **St. Mary's Kenmure**

### **Reference and Administrative Information Year Ended 31 March 2020**

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#### **Board of Trustees:**

Angus Gillon, Chairman  
Rt Rev Mgr. Peter Canon Smith  
Joseph Farrell  
Martin Cullen  
Brian Tierney  
Gerard McGinty (resigned October 2020)  
Catherine McMorrin (resigned March 2020)

#### **Senior Management:**

Kevin Miller – Director of Services  
Claire Lundy – Head Teacher  
Bernie Sanderson – Human Resources

#### **Scottish Charity Number:**

SC029984

#### **Registered Company Number:**

SC390523

#### **Registered Office:**

C/o McSparran McCormick  
Waterloo Chambers  
19 Waterloo Street  
Glasgow  
G2 6AH

#### **Principal Business Address:**

St. Mary's Road  
Bishopbriggs  
Glasgow  
G64 2EH

#### **Solicitors:**

McSparran McCormick  
Solicitors  
Waterloo Chambers  
19 Waterloo Street  
Glasgow  
G2 6AH

#### **Auditors:**

John Di Mambro & Co.  
Chartered Accountants  
Statutory Auditors  
16 Muir Street  
Hamilton  
ML3 6EP

#### **Principal Bankers:**

Clydesdale Bank plc.  
Business Banking Centre  
Suite 2 Ochil House  
Springkerse Business Park  
Stirling FK7 7XE

# **St. Mary's Kenmure**

## **Report of the Trustees Year Ended 31 March 2020**

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The Trustees have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2020.

### **Reference and Administration information**

The Board of Trustees, who are directors of the charitable company for the purposes of the Companies Act 2006 and trustees for the purposes of charity law, who served throughout the year and up to the date of this report are listed on page 1, together with particulars of the principal address of the charity and details of its professional advisers.

### **Structure, Governance and Management**

#### Governing Document

The organisation is a charitable company limited by guarantee. The charitable company was formed under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

#### Recruitment and Appointment of Trustees

In accordance with the Articles of Association the first Trustees of the charitable company shall be those persons appointed as the first directors on incorporation of the charitable company. Subsequent appointments shall be made as follows:

- (a) There must be at least three Trustees at all times. The Board of Trustees shall comprise the Officers and not more than ten other Trustees.
- (b) No person may be appointed as a Trustee unless he has been approved in advance by the Ecclesiastical Superior for the time being of the Roman Catholic Archdiocese of Glasgow (The Superior).
- (c) The Chairperson shall be directly appointed by decision of the Superior for a term of three years.
- (d) The other Trustees shall be appointed by decision of the Trustees for a term of three years.

At the end of a term of office a willing Trustee who remains eligible under the law to act as a charity trustee and company director may be re-appointed to another term.

#### Trustee Induction and Training

New trustees attend a short induction and training session where they are briefed on the content of the Constitution, the decision making process, the business plan and recent financial performance of the charity.

#### Organisational Structure

The Board of Trustees meet regularly throughout the year to administer the charity. A Director of Service is appointed by the trustees to manage the day to day operations of the secure unit. The director has delegated authority, as approved by the trustees, for all operational matters and project related activity within the unit.

#### Risk Management

The Trustees have a risk management strategy which comprises:

- an annual review of the risks the charity may face;
- the establishment of systems and procedures to mitigate those risks identified; and
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

Internal control risks are minimised by the implementation of procedures for the authorisation of all transactions. The finance sub-committee discuss any external risks to funding, decide on appropriate action to minimise risks, and develop a strategic plan.

## **St. Mary's Kenmure**

### **Report of the Trustees Year Ended 31 March 2020**

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#### **Structure, Governance and Management (cont.)**

##### Related Parties

St. Mary's Kenmure is one of four specialist organisations affiliated with Cora Foundation. The others are St. Philip's Plains, The Good Shepherd Centre Bishopton and The Good Shepherd Close Support Unit Bishopton. Cora Foundation was established by the Bishop's Conference of the Roman Catholic Hierarchy in Scotland as the organisation within which a number of social care and specialist educational projects could operate and develop strategically. Cora Foundation promotes the operation of the residential schools, secure units and special needs units, administering funds on their behalf.

St. Mary's Kenmure also works closely with Stepdown which was established to provide care and support services for children moving from secure units back into society.

#### **Objectives and Activities**

The objects of the charity are to provide secure care and education for young people who are experiencing social, emotional and behavioural difficulties.

The charity meets its objectives by:

- the operation of a secure unit and special needs unit with a view to affecting their mental, physical and moral welfare and, as far as possible, to encourage them to take their place as responsible citizens of the community; and
- promoting the provision of additional childcare and educational facilities to disseminate experiences, information and treatments.

#### **Strategic Report**

##### **Achievements and Performance**

St Mary's Kenmure continue to make advances in their strategy to develop and maintain a 'firm foothold' in the Secure Care Estate in Scotland.

We provide a co-educational service for young people aged between 11 and 18 years of age. St Mary's Kenmure continues to be part of the 'Secure Care Framework' with the procurement role managed by 'Scotland Excel'. Contractual arrangements with Scotland Excel may be reviewed yearly on the request of the provider.

The service continues to respond to the increasing needs of both Scottish and Cross Border Local Authorities, who are eager to place their young people at St Mary's Kenmure. This trend has been evidenced throughout the whole of last year i.e. in the steady increase in our overall capacity numbers, along with a marked increase in the duration of our longer-term placements.

We have also managed to achieve many of our strategic targets as set out in our yearly Strategic Development Plan. These include,

- Ongoing refurbishment of our House Units and young people's bedrooms.
- Continued improvements to our CCTV system and Door Access System.
- Major works undertaken in the maintenance of our swimming pool, including the replacement of associated equipment.
- The creation of additional opportunities including Health and Wellbeing, Transitions and additional HR posts.
- The development of the Quality Assurance Lead role, in particular St Mary's Kenmure securing our European Framework for Quality Management Assessor status.

## St. Mary's Kenmure

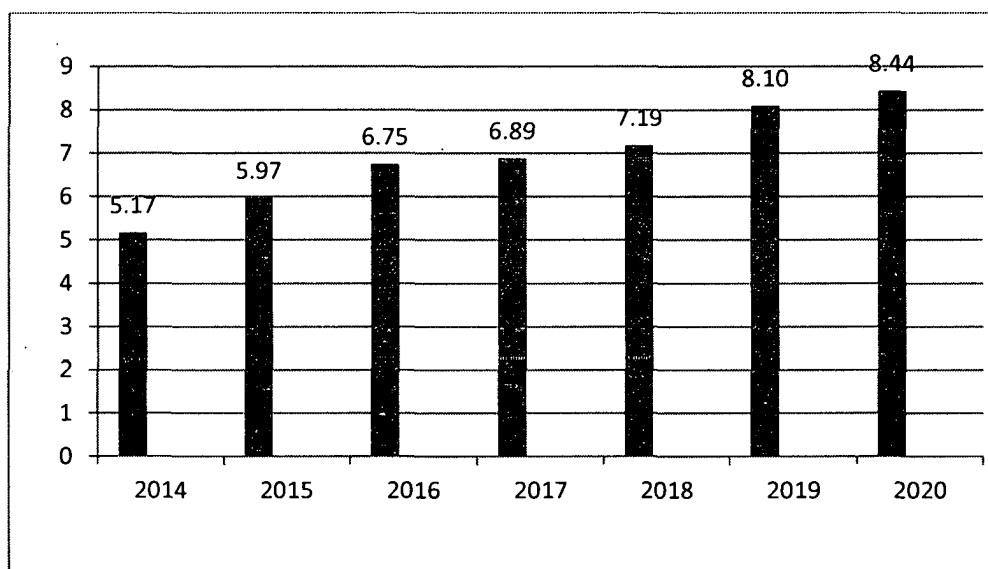
### Report of the Trustees Year Ended 31 March 2020

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#### Achievements and Performance (cont.)

##### Performance – 2014 to 2020

The following graph provides an overview of St Mary's income year on year from year ended 31 March 2014 to 31 March 2020.



Our targets for the next year will be broadly similar to that of 2019/2020, with our main aim being to consolidate our achievements before moving on to our next phase of our Strategic Development Plan. Our next phase will include undertaking a full refurbishment of our Education Department i.e. replacing furniture, fittings, décor and improving IT within Education. We will also continue to make market-leading advances in developing our therapeutic approach including providing cutting-edge training and development opportunities for our staff, which will supplement our already embedded Trauma Informed Approach. It would be fair to say that currently St Mary's Kenmure is on an upward trajectory and with the continued support and understanding of our Board of Trustees, there is no reason why this will not continue.

#### Financial review

The main source of income is by way of service income received from the Scottish Executive and the Local Authorities. Total incoming resources for the year were £8.44million (2019: £8.11million). Resources expended were £7.63million (2019: £7.36million). Net incoming resources before actuarial gains or losses were £805,116 (2019: £742,937).

An actuarial gain was realised from the pension scheme of £1.19million (2019: actuarial loss £1.15million).

#### Reserves Policy

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which equates to approximately six months unrestricted expenditure. This would be approximately £3.5million. The trustees consider that this would provide sufficient funds to cover costs in the event of a significant drop in income levels or if the unit ever has to close down. Unrestricted funds, excluding fixed assets, were £5.13 million at 31 March 2020.

**Report of the Trustees  
Year Ended 31 March 2020**

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**Statement of Trustee's responsibilities**

The trustees (who are also directors of the charity for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

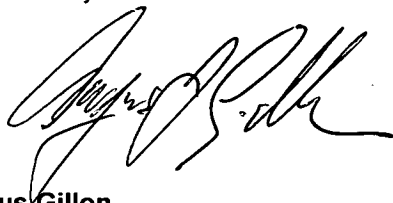
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP (FRS102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by the Board on 30 November 2020 and signed on its behalf by:



**Angus Gillon**  
Chairman

**Independent Auditors' Report  
To the Trustees and Members of St. Mary's Kenmure**

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**Opinion**

We have audited the financial statements of St. Mary's Kenmure (the 'charitable company') for the year ended 31 March 2020 which comprise the Statement of Financial Activities (incorporating an income and expenditure account), the Balance Sheet, the Statement of Cash flows and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2020 and of its incoming resources and application of resources, including its income and expenditure for the year then ended; and
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and regulation 8 of the Charities Accounts (Scotland) Regulations 2006 (as amended).

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The other information comprises the information in the Report of the Trustees, but does not include the financial statements and our Report of the Auditors thereon. The trustees are responsible for the other information.

Our opinion on the financial statements does not cover the other information and except to the extent otherwise explicitly stated in our report we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.



**Independent Auditors' Report  
To the Trustees and Members of St. Mary's Kenmure**

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**Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report, which includes the directors' report and the strategic report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the directors' report included within the trustees' report have been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the report of the trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 and the Charities Accounts (Scotland) Regulations 2006 (as amended) requires us to report to you if, in our opinion:

- the charitable company has not kept proper and adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

**Responsibilities of trustees**

As explained more fully in the Statement of Trustee's Responsibilities set out on page five, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the company or to cease operations, or have no realistic alternative but to do so.

**Auditors' responsibilities for the audit of the financial statements**

We have been appointed as auditors under section 44(1) of the Charities and Trustee Investment (Scotland) Act 2005 and under the Companies Act 2006, and report in accordance with the Acts and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Auditors.

## St. Mary's Kenmure

### Independent Auditors' Report To the Trustees and Members of St. Mary's Kenmure

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#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006 and to the charitable company's trustees, as a body, in accordance with Regulation 10 of the Charities Accounts (Scotland) Regulations 2006 (as amended). Our audit work has been undertaken so that we might state to the charitable company's members and trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company, the charitable company's members as a body and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

*John Di Mambro*

John Di Mambro (Senior Statutory Auditor)

For and on behalf of  
John Di Mambro & Co.  
Chartered Accountants  
Statutory Auditors  
16 Muir Street  
Hamilton ML3 6EP

Dated: 4.12.20

John Di Mambro & Co. is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

# St. Mary's Kenmure

## Statement of Financial Activities (Including an Income and Expenditure Account) Year Ended 31 March 2020

	Note	Unrestricted reserves £	Restricted reserves £	Total 2020 £	Total 2019 £
<b>Income:</b>					
<i>Income from charitable activities:</i>					
Service income		8,320,231	-	8,320,231	8,084,225
Other income	2	119,686	-	119,686	23,803
Bank interest		71	-	71	22
<b>Total income</b>		<b>8,439,988</b>	<b>-</b>	<b>8,439,988</b>	<b>8,108,050</b>
<b>Expenditure:</b>					
Charitable activities	3	7,623,280	11,592	7,634,872	7,365,113
<b>Total expenditure</b>		<b>7,623,280</b>	<b>11,592</b>	<b>7,634,872</b>	<b>7,365,113</b>
<b>Net income / (expenditure)</b>		<b>816,708</b>	<b>(11,592)</b>	<b>805,116</b>	<b>742,937</b>
Transfers between funds	11	(1,592)	1,592	-	-
<b>Other recognised gains &amp; losses</b>					
Actuarial gains / (losses) on defined benefit pension scheme	8	1,189,000	-	1,189,000	(1,154,000)
<b>Net movement in funds</b>		<b>2,004,116</b>	<b>(10,000)</b>	<b>1,994,116</b>	<b>(411,063)</b>
<b>Reconciliation of funds:</b>					
Total funds brought forward		6,416,101	10,000	6,426,101	6,837,164
<b>Total funds carried forward</b>		<b>8,420,217</b>	<b>-</b>	<b>8,420,217</b>	<b>6,426,101</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

**St. Mary's Kenmure (Company Number: SC390523)**

**Balance Sheet  
As at 31st March 2020**

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	5	3,289,014	3,519,121
<b>Total fixed assets</b>		<b>3,289,014</b>	<b>3,519,121</b>
<b>Current assets</b>			
Debtors	6	7,577,750	5,951,096
Cash at bank and in hand		12,591	5,316
<b>Total current assets</b>		<b>7,590,341</b>	<b>5,956,412</b>
<b>Liabilities</b>			
Creditors falling due within one year	7	(418,138)	(495,432)
<b>Net current assets</b>		<b>7,172,203</b>	<b>5,460,980</b>
<b>Net assets excluding pension scheme liability</b>		<b>10,461,217</b>	<b>8,980,101</b>
Defined benefit pension scheme liability	8	(2,041,000)	(2,554,000)
<b>Total net assets</b>	9	<b>8,420,217</b>	<b>6,426,101</b>
<b>The funds of the charity</b>			
General funds		10,461,217	8,970,101
Pension reserve		(2,041,000)	(2,554,000)
<b>Total unrestricted funds</b>	10	<b>8,420,217</b>	<b>6,416,101</b>
Restricted income funds	11	-	10,000
<b>Total charity funds</b>		<b>8,420,217</b>	<b>6,426,101</b>

Approved by the Board on 30 November 2020 and signed on its behalf by:

  
**Angus Gillon**  
Chairman

The notes on pages 12 to 18 form part of these financial statements

# St. Mary's Kenmure

## Statement of Cash Flows Year Ended 31 March 2020

	Note	2020 £	2019 £
<b>Cash flows from operating activities:</b>			
<b>Net cash provided by operating activities</b>	1	<b>148,953</b>	<b>246,277</b>
<b>Cash flows from investing activities:</b>			
Interest received		71	22
Purchase of fixed assets		(67,766)	-
<b>Net cash provided / (used) by investing activities</b>		<b>(67,695)</b>	<b>22</b>
<b>Increase / (decrease) in cash and cash equivalents in the year</b>		<b>81,258</b>	<b>246,299</b>
Cash and cash equivalents at the beginning of the year		(139,627)	(385,926)
<b>Cash and cash equivalents at the end of the year</b>	2	<b>(58,369)</b>	<b>(139,627)</b>

### Notes to the Statement of cash flows

#### 1. Reconciliation of net income to net cash flow from operating activities

	2020 £	2019 £
Net income for the year	805,116	742,937
Depreciation charges	297,873	290,562
Interest received	(71)	(22)
Decrease in net movement in funds due to FRS17	676,000	448,000
(Increase) / decrease in debtors	(1,626,654)	(1,270,968)
(Decrease) / increase in creditors	(3,311)	35,768
<b>Net cash provided by operating activities</b>	<b>148,953</b>	<b>246,277</b>

#### 2. Analysis of cash and cash equivalents

	2020 £	2019 £
Cash at bank and on hand	12,591	5,316
Bank overdraft	(70,960)	(144,943)
<b>Total cash and cash equivalents</b>	<b>(58,369)</b>	<b>(139,627)</b>

**Notes to the financial statements**  
**Year Ended 31 March 2020**

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**1. Accounting Policies**

**Basis of accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2016), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

The charity constitutes a public benefit entity as defined by FRS102.

**Going Concern**

At the time of approving these financial statements, the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The Trustees therefore continue to adopt the going concern basis of accounting in preparing the financial statements.

**Incoming resources**

All incoming resources are included in the statement of financial activities when the charity has entitlement to the resources, it is certain that the resources will be received and the monetary value of the incoming resources can be measured with sufficient reliability.

**Resources expended**

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

- Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.
- Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

**Depreciation**

Depreciation is provided so as to write off the cost of fixed assets less any residual value on the following basis:

- Property - straight-line over 15 years.
- Motor vehicles - straight-line over 3 years.

**Leased assets**

Rentals payable under operating leases are charged on a straight line basis over the lease term.

There are no assets held under finance leases.

**Fund Accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of a grant.

**Pensions**

St. Mary's Kenmure operates two defined benefit schemes.

**Strathclyde Pension Scheme**

The pension liabilities and assets are recorded in line with FRS102, with a valuation undertaken by an independent actuary. FRS102 measures the value of pension assets and liabilities at the Balance Sheet date and determines the benefits accrued in the year and the interest on assets and liabilities. The value of benefits accrued and the net interest cost is used to determine the pension charge in the SOFA and are allocated across the appropriate incoming/outgoing resource categories. The change in value of assets and liabilities arising from asset valuation, changes in benefits, actuarial assumptions, or change in the level of deficit attributable to members is recognised in the SOFA within actuarial gains/losses on defined benefit pension schemes. The resulting pension liability or asset is shown on the Balance Sheet.

**Scottish Teachers Superannuation Scheme (STSS)**

The STSS is a defined benefit multi-employer pension scheme. It is not possible to identify St Mary's Kenmure's share of the underlying assets and liabilities of the STSS and hence contributions to the scheme are accounted for as if they were contributions to a defined contribution scheme. Pension contributions are charged to the SOFA as incurred.

# St. Mary's Kenmure

## Notes to the financial statements Year Ended 31 March 2020

### 2. Other income

	2020 £	2019 £
Additional staffing	103,340	-
Grants	-	10,000
Rental income	8,200	13,200
Disposal of vehicles	7,375	-
Other	771	603
	<u>119,686</u>	<u>23,803</u>

### 3. Charitable activities

	Unrestricted reserves £	Restricted reserves £	Total 2020 £	Total 2019 £
<b>Teaching and care of children</b>				
Teaching and care staff	4,869,163	-	4,869,163	4,264,967
Training costs	35,610	-	35,610	47,673
External services	26,950	-	26,950	44,557
Supplies and services	214,428	-	214,428	183,006
National inquiry	50,000	-	50,000	50,000
Other expenditure	108,441	-	108,441	24,520
	<u>5,304,592</u>	<u>-</u>	<u>5,304,592</u>	<u>4,614,723</u>
<b>Running costs and maintenance of unit</b>				
Kitchen and maintenance staff	238,572	-	238,572	259,554
Operations and control room staff	254,270	-	254,270	297,190
Property costs	778,193	-	778,193	752,769
Transport costs	10,173	-	10,173	9,374
Springboig St John's contribution	9,846	-	9,846	233,402
Capital expenditure	169,687	11,592	181,279	376,325
Depreciation	297,873	-	297,873	290,562
	<u>1,758,614</u>	<u>11,592</u>	<u>1,770,206</u>	<u>2,219,176</u>
<b>Support costs</b>				
Administration staff	135,914	-	135,914	120,060
Management fees	296,583	-	296,583	285,372
Other administrative costs	86,590	-	86,590	84,795
	<u>519,087</u>	<u>-</u>	<u>519,087</u>	<u>490,227</u>
<b>Governance costs</b>				
Auditors remuneration	12,480	-	12,480	12,480
Official correspondents fees	28,507	-	28,507	28,507
	<u>40,987</u>	<u>-</u>	<u>40,987</u>	<u>40,987</u>
<b>Total Charitable Activity Costs</b>	<u><b>7,623,280</b></u>	<u><b>11,592</b></u>	<u><b>7,634,872</b></u>	<u><b>7,365,113</b></u>

**Notes to the financial statements**  
**Year to 31 March 2020**

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**4. Employees and Trustees**

**Staff numbers**

The average number of employees, calculated on a head count basis, analysed by function was:

	2020 No.	2019 No.
Teaching and care	108	108
Kitchen and maintenance	12	13
Operations and control room	7	7
Administration	5	4
	<u>132</u>	<u>132</u>

**Staff costs**

	2020 £	2019 £
Wages and salaries	3,793,319	3,560,983
Social security costs	371,339	336,921
Pension costs	1,333,261	1,043,867
	<u>5,497,919</u>	<u>4,941,771</u>

The following number of employees received emoluments in excess of £60,000:

	2020 No.	2019 No.
£60,001 - £70,000	1	1
£70,001 - £80,000	2	1

All (2019: All) of these employees were also members of the defined benefit pension scheme.

**Key Management Personnel**

Key management personnel are considered to be the Senior Management Team. In the year to 31 March 2020 they received total aggregate employee benefits, including pension contributions, of £259,715 (2019: £239,478).

**Trustees**

Trustees received nil remuneration (2019: Nil) for their services. None of the trustees were reimbursed for travel expenses during the year (2019 – none).



# St. Mary's Kenmure

## Notes to the financial statements Year to 31 March 2020

### 5. Tangible fixed assets

	Property £	Motor vehicles £	Total £
<b>Cost:</b>			
At 1 April 2019	4,079,121	40,688	4,119,809
Additions	-	67,766	67,766
Disposals	-	(9,000)	(9,000)
At 31 March 2020	4,079,121	99,454	4,178,575
<b>Depreciation:</b>			
At 1 April 2019	560,000	40,688	600,688
Charge for period	280,000	17,873	297,873
Eliminated on disposal	-	(9,000)	(9,000)
At 31 March 2020	840,000	49,561	889,561
<b>Net Book Value:</b>			
At 31 March 2020	3,239,121	49,893	3,289,014
<b>Net Book Value:</b>			
At 31 March 2019	3,519,121	-	3,519,121

### 6. Debtors: amounts falling due within one year

	2020 £	2019 £
Prepayments and accrued income	657,723	444,822
SMK Care Services loan	700,000	-
Cora Foundation	6,220,027	5,506,274
	7,577,750	5,951,096

### 7. Creditors: amounts falling due within one year

	2020 £	2019 £
Bank overdraft	70,960	144,943
Trade creditors	43,957	105,339
Social security and other taxes	171,099	160,006
Accrued expenses	132,122	84,786
Other creditors	-	358
	418,138	495,432

**Notes to the financial statements**  
**Year Ended 31 March 2020**

**8. Pension schemes**

**Strathclyde Pension Fund**

The Local Government Pension Scheme (LPGS) is a defined benefit statutory scheme, administered by Glasgow City Council in accordance with the Local Government Pension Scheme (Scotland) regulations 1998 (as amended). It is contracted out of the State Second Pension Scheme. The assets of the scheme are held in a separate trustee-administered fund.

As required by FRS102 the defined benefit liabilities have been measured using the projected unit method. The tables below state the actuarial assumptions upon which the valuation of the scheme was based.

	2020 (% p.a.)	2019 (% p.a.)
Pension increase rate	1.9%	2.5%
Salary increase rate	3.0%	3.7%
Discount rate	2.3%	2.4%

The mortality assumptions adopted imply the following life expectancies at age 65

		2020	2019
Current Pensioners	Males	21.4 years	21.4 years
	Females	23.7 years	23.7 years
Future Pensioners	Males	23.4 years	23.4 years
	Females	25.8 years	25.8 years

**Analysis of amounts charged to statement of financial activities**

	2020 £(000)	2019 £(000)
Current service cost	1,207	966
Net interest Cost	69	31
Net finance charge	<u>1,276</u>	<u>997</u>
Changes in demographic assumptions	-	-
Return on pension scheme assets excluding interest income	(1,476)	675
Other experience	163	(4)
Changes in financial assumptions	2,502	(1,825)
Total actuarial gains / (losses) recognised	<u>1,189</u>	<u>(1,154)</u>

**Notes to the financial statements**  
**Year Ended 31 March 2020**

**8. Pension scheme (contd.)**

**Reconciliation of opening and closing balances of the scheme assets and liabilities**

	Fair value of scheme assets £(000)	Present value of scheme liabilities £(000)	Scheme assets less liabilities £(000)
Scheme assets / (liabilities) at the start of the year	22,114	(24,668)	(2,554)
Current service cost and expenses	-	(1,207)	(1,207)
Interest income / (cost)	533	(602)	(69)
Actuarial gain / (loss)	(1,476)	2,665	1,189
Contributions by members	170	(170)	-
Contributions by employer	600	-	600
Benefits paid	(543)	543	-
	<u>21,398</u>	<u>(23,439)</u>	<u>(2,041)</u>

The best estimate of employers contributions expected to be paid to the scheme in the year to 31 March 2020 is £542,000

**Scottish Teachers Superannuation Scheme**

The Scottish Teachers' Superannuation Scheme provides pensions to teachers who have worked in schools and other educational establishments in Scotland. The Scheme is an unfunded statutory public services pension scheme with the benefits underwritten by the Government. The Scheme is financed by payments from the employer and those current employees who are members of the Scheme, who pay contributions at different rates which depend on their salaries. The rate of employer contributions is typically set following an actuarial valuation.

The latest valuation of the scheme was based on data held at 31 March 2012 and completed on 27 February 2015. The results were used to set employer contribution rates from 1 September 2015 to 31 March 2019. The scheme assets amounted to £19.6 billion, whilst liabilities were £20.9 billion, resulting in a shortfall of £1.3 billion. The Scheme actuary determined that employer contributions should increase from 14.9% to 17.2% of pensionable pay.

St. Mary's Kenmure charges employer's pension contributions to the SOFA as and when they become due. The total employer contribution payable in the year to 31 March 2020 was £74,384 (2019: £63,309).

**9. Analysis of net assets between funds**

	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible fixed assets	3,289,014	-	3,289,014
Net current assets	7,390,203	-	7,390,203
Pension scheme liability	(2,041,000)	-	(2,041,000)
	<u>8,638,217</u>	<u>-</u>	<u>8,638,217</u>

# St. Mary's Kenmure

## Notes to the financial statements Year Ended 31 March 2020

### 10. Unrestricted funds

	Balance at 31.03.19 £	Incoming £	Outgoing £	Transfers and losses £	Balance at 31.03.20 £
<b>General funds</b>					
Revenue	9,024,475	7,599,988	(5,858,282)	(601,592)	10,164,589
Capital	(54,374)	840,000	(488,998)	-	296,628
	<u>8,970,101</u>	<u>8,439,988</u>	<u>(6,347,280)</u>	<u>(601,592)</u>	<u>10,461,217</u>
Pension reserve	(2,554,000)	-	(1,276,000)	1,789,000	(2,041,000)
	<u>6,416,101</u>	<u>8,439,988</u>	<u>(7,623,280)</u>	<u>1,187,408</u>	<u>8,420,217</u>

A transfer of £600,000 was made from Revenue funds to the Pension reserve in respect of employer's pension contributions. An actuarial gain of £1,189,000 arose on the Pension reserve.

### 11. Restricted funds

	Balance at 31.03.19 £	Incoming £	Outgoing £	Transfers and losses £	Balance at 31.03.20 £
Film project	<u>10,000</u>	<u>-</u>	<u>(11,592)</u>	<u>1,592</u>	<u>-</u>

A transfer of £1,592 was made from the Revenue fund to cover the shortfall in income.

### 12. Related Party Transactions

At 31 March 2020 Cora Foundation owed St. Mary's Kenmure £6,519,305 (31 March 2019: £5,930,653) in respect of revenues collected by Cora Foundation on behalf of the school.

St. Marys Kenmure has common trustees/directors with a number of organisations that operate under the Cora Foundation umbrella. Transactions during the year with these related organisations were:

Name	Transactions	Amount (received) / paid Year to 31.03.20 £	Balance due from/(to) as at 31.03.20 £	Amount (received) / paid Year to 31.03.19 £	Balance due from/(to) as at 31.03.19 £
Cora Foundation	Management fee	296,583	-	285,372	-
Stepdown	Rental income	(8,200)	600	(13,200)	-
	Training	(23,295)	3,883	(26,298)	-
SMK Care Services	Loan	700,000	700,000	-	-
	Funds paid out on behalf of	453,393	254,780	19,387	19,387