

BIGHEARTED SCOTLAND
(A company limited by guarantee)

Report and Unaudited Financial Statements

For the year ended 31 December 2018

Registered Charity No: SC023039

Company No: SC390449



BIGHEARTED SCOTLAND

Report and Financial Statements

For the year ended 31 December 2018

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BIGHEARTED SCOTLAND

Report of the Trustees

For the year ended 31 December 2018

The trustees, who are also directors for the purpose of company law, have the pleasure in presenting their report and the financial statements of the charity for the year ended 31 December 2018.

The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005, the Charities Accounts (Scotland) Regulations 2006 (as amended), the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with FRS 102.

Chairman's report

Despite significant investment in recruitment in 2016, income for 2018 decreased again in comparison to the previous year. Recruitment in 2018 was much more stable with no noteworthy investments made.

The implementation of GDPR had an effect on our communications with donors initially, but we have kept in contact by mailing our newsletter. The Professional Fundraising Organisations (PFO's) that we work with have actively been gathering consent when signing our donors up which will benefit us in the future.

The Trustees continue to invest time and resources in building an online community on various social media channels and have implemented a donate option via Facebook too. In 2019, it will be a priority to continue to increase our online presence and visibility as well as strengthening the Bighearted Scotland brand.

Following a short illness our Treasurer and long-standing Trustee Christina McKenzie passed away in 2018. The Trustees were saddened to hear of her passing as Christina played an integral part in Bighearted Scotland, in a variety of roles, for a number of years.

We are currently recruiting two new independent Trustees to join the Board and hope that new members will bring new ideas to help Bighearted Scotland to grow in the future.

Robyn Friel
Chairman

Purpose and activities

The purpose of the charity is to provide public benefit in Scotland and elsewhere by enabling the member charities to fundraise together under one umbrella title.

Member charities –

Epilepsy Scotland
Erskine
Momentum
One Kind
Penumbra
Spina Bifida Hydrocephalus Scotland (formally Scottish Spina Bifida Association)

The main activity of the charity is income generation from payroll giving.

BIGHEARTED SCOTLAND

Report of the Trustees - continued

For the year ended 31 December 2018

Achievements and Performance

The fundamental source of income for Bighearted Scotland has always been and remains to be payroll giving. However, having made a significant investment in a short term campaign in 2016, the result has been disappointing as we see our income from payroll giving reduce year on year.

The Trustees took forward their plan to obtain places in the Stirling, Edinburgh and London marathons during 2018. Regular reviews of other challenges, which would be of interest to our supporters, are undertaken.

The result of the income generated in the year to December 2018 has allowed Bighearted to contribute £3,000 (2017: £5,250) to each of its charity members and support each of the charity's aims.

Financial Review

The net income for the year is £6,077 (2017: £1,155). The charity holds reserves, all of which are unrestricted, totalling £13,146 (2017: £7,069).

Reserves policy and going concern

As the charity has no long term commitments, paid employees and very little day to day running costs, there is no requirement for excessive reserves to be held. The Trustees are of the opinion that a minimum of £5,000 should be held as a reserve, which would be sufficient to cover costs should there be a decision taken to wind down the charity. As at the balance sheet date sufficient reserves are held to meet these costs.

The trustees have reviewed and put in place a fundraising strategy for the foreseeable future. This will allow the charity to continue to raise funds for the member charities and support their work across Scotland. The trustees are of the view that the charity is a going concern.

Structure, Governance and Management

Governing document

Bighearted Scotland is a company, limited by guarantee, and has obtained permission from the Registrar of Companies to omit the word "limited" from the company name. The company was incorporated on 16 December 2010. Bighearted Scotland has been granted charitable status by H. M. Revenue & Customs and is governed by its Memorandum and Articles of Association.

Appointment, induction and training of trustees

The trustees are appointed in accordance with the Memorandum and Articles of Association. Induction packs are given to the trustees when appointed and training is provided as and when appropriate.

Organisation

A board of trustees is solely responsible for the strategic and operational management of the charity. The minimum number of trustees is five and there is no maximum. Each of the member charities nominate a representative from their organisation to stand as a trustee who has skills, knowledge and experience in the current and future activities of the Charity. In addition to member charity representatives and in accordance with the Independent Trustee Appointment Policy, three further independent trustees can be nominated and elected by the board.

Risk Management

The trustees consider the risks to which the charity is exposed and have taken steps to mitigate those risks. We have worked to minimise costs and currently pay no salaries. The primary objective of Bighearted Scotland is to raise funds for the member charities. If we do not return a profit on fundraising activities then the charities simply receive a smaller disbursement or none at all. At the time of disbursements the trustees are mindful to keep a reasonable sum of income as reserves to meet possible liabilities.

BIGHEARTED SCOTLAND

Report of the Trustees - continued

For the year ended 31 December 2018

Reference and administrative details

Charity registration number: SC023039

Company registration number: SC390449

Website address: www.bigheartedscotland.org

Registered Office address - Caledonian Exchange, 19A Canning Street, Edinburgh EH3 8HE

Our advisors

Independent Examiner Jennifer Alexander CA
Scott-Moncrieff
Exchange Place 3, Semple Street, Edinburgh, EH3 8UL

Bankers CAF Bank Ltd
25 Kings Hill Avenue, Kings Hill, West Malling, ME19 4JQ

Solicitors Lindsays, Solicitors
Caledonian Exchange, 19A Canning Street, Edinburgh EH3 8HE

Directors and trustees

The directors of the charitable company (the charity) are its trustees for the purpose of charity law. The trustees and officers serving during the year and since the year end were as follows:

Key management personnel Bighearted Scotland: Trustees' and Directors

Sheena Patricia Mary Breeze	
Jennifer Campbell	(appointed 1 February 2018)
Chantal Louise Carr	(appointed 1 February 2018)
David Ness Dunsire	
Robert Ian Elliot	(appointed 13 December 2018)
Harry Huyton	(resigned 13 September 2018)
Robyn Ann Friel	
Ian Mathieson	(resigned 13 September 2018)
Christina Elizabeth McKenzie	(died 30 November 2018)
Alison Joyce MacMillan	(appointed 1 February 2018)

BIGHEARTED SCOTLAND

Report of the Trustees - continued

For the year ended 31 December 2018

Trustees' responsibilities in relation to the financial statements

The charity trustees (who are also the directors of Bighearted Scotland for the purpose of company law) are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

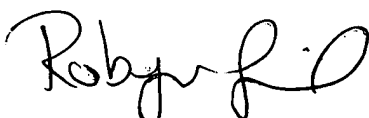
Company law requires the charity trustees to prepare financial statements for each year which give a true and fair view of the state of affairs of the charitable company and of the income and expenditure of the charitable company for that period. In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the FRS 102 Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Investments (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

By order of the board of trustees
Robyn Friel (Chairman)


10/09/2019

BIGHEARTED SCOTLAND

Independent Examiner's Report to the Trustees

For the year ended 31 December 2018

I report on the accounts of Bighearted Scotland for the year ended 31 December 2018, which comprise the Statement of Financial Activities, the Balance Sheet and the related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 44 (1) (c) of the Charities and Trustee Investment (Scotland) Act 2005. My examination has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my examination, for this report, or for the opinions I have formed.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also directors of Bighearted Scotland for the purposes of company law) are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10 (1) (a) to (c) of the 2006 Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the 2005 Act and to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

which gives me reasonable cause to believe that, in any material respect, the requirements:-

- to keep accounting records in accordance with section 44 (1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
- to prepare accounts which accord with the accounting records comply with Regulation 8 of the 2006 Accounts Regulations have not been met, or

to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Jennifer Alexander CA
Scott-Moncrieff
Exchange Place 3
Semple Street
Edinburgh
EH3 8BL

10 September 2019

BIGHEARTED SCOTLAND

Income and Expenditure Account and Statement of Financial Activities

For the year to 31 December 2018

		Unrestricted funds	Unrestricted funds
	Notes	2018	2017
		£	£
Income and endowments from:			
Donations	4	35,820	42,712
Investment income		10	9
Total income		<u>35,830</u>	<u>42,721</u>
Expenditure on:			
Raising funds	5	11,753	10,066
Charitable activities	5	18,000	31,500
Total resources expended		<u>29,753</u>	<u>41,566</u>
Net income and net movement in funds for the year		6,077	1,155
Funds balances brought forward		<u>7,069</u>	<u>5,914</u>
Fund balances carried forward		<u><u>13,146</u></u>	<u><u>7,069</u></u>

All income and expenditure derives from continuing activities. The charity has no recognised gains or losses other than as noted above.

The notes on pages 10-13 form part of these financial statements

BIGHEARTED SCOTLAND**Balance Sheet****As at 31 December 2018**

		2018		2017	
	Notes	£	£	£	£
Current assets					
Cash at bank		18,054		19,307	
Creditors : Amounts falling due within one year					
	9	(4,908)		(12,238)	
Net current assets			13,146		7,069
Total assets			13,146		7,069
Funds					
Unrestricted funds - - General			13,146		7,069

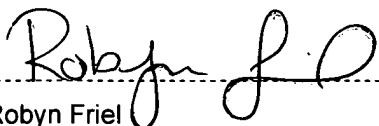
The company was entitled to exemption from audit under section 477 of the Companies Act 2006 for the financial year ended 31 December 2018. The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2018 in accordance with Section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with section 386 and 387 of the Companies Act; and
- for preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus for the financial year in accordance with the requirements of sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

The financial statements are prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

These unaudited financial statements were authorised for issue on 10/09/2019 and approved on behalf of the Trustees by:


Robyn Friel

Trustee

Registered Company No: SC390449

The notes on pages **10-13** form part of these financial statements

BIGHEARTED SCOTLAND

Notes to the Financial Statements

For the year ended 31 December 2018

1. General information

Bighearted Scotland is a charitable company limited by guarantee registered in Scotland, registration number SC390449.

The address of the charitable company's registered office is Caledonian Exchange, 19A Canning Street, Edinburgh EH3 8HE.

The continuing activity of the charitable company is the provision of public benefit in Scotland and elsewhere by enabling the member charities to fundraise together under one umbrella title

Bighearted Scotland meets the definition of a public benefit entity under FRS102.

These financial statements are presented in pounds sterling (GBP) as that is the currency in which the charitable company's transactions are denominated. They comprise the financial statements of the charitable company drawn up for the year ended 31 December 2018.

2. Accounting Policies

2.1 Basis of preparation

The accounts have been prepared under the historical cost basis of accounting and in accordance with the applicable accounting standards; Financial Reporting Standard 102, as issued by the Financial Reporting Council, the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102)".

2.2 Going concern

The Trustees are of the opinion that the charity can continue to meet its obligations as they fall due for the foreseeable future. As a consequence the trustees have prepared the accounts on the going concern basis.

2.3 Cash flow

The financial statements do not include a cash flow statement because the charitable company, a small reporting entity, is exempt from the requirements to prepare such a statement under the Financial Reporting Standard 102, 'The Financial Reporting Standard applicable in the United Kingdom and the Republic of Ireland' (FRS 102).

2.4 Income recognition

All income is included in the Statement of Financial Activities when the charitable company is entitled to the income, it is probable that income will be received, and the amount of income can be measured reliably. The following specific policies are applied to particular categories of income:

- Donations and legacies are included in full in the Statement of Financial Activities when the charitable company is entitled to the income, it is probable that income will be received, and the amount of income can be measured reliably.
- Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity: this is normally upon notification of the interest paid or payable by the Bank.

2.5 Expenditure

Expenditure is recognised on an accruals basis when a legal or constructive obligation arises.

- Costs of raising funds include fees to payroll giving recruitment agencies and other administrative costs.
- Charitable expenditure comprises those disbursements made to its beneficiaries.

BIGHEARTED SCOTLAND

Notes to the Financial Statements

For the year ended 31 December 2018

2. Accounting Policies - continued

2.6 Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs include professional fees and other governance costs, including those costs associated with meeting the constitutional and statutory requirements of the charity and include the costs linked to the strategic management of the charity.

2.7 VAT

The Charity is not registered for VAT and accordingly expenditure includes VAT where appropriate.

2.8 Fund accounting

This is a general fund for use in order for the charity to meet its stated objectives.

2.9 Cash at bank

Cash at bank includes an operational current account in which minimum funds are held and an interest bearing deposit account from which funds are readily accessible.

2.10 Creditors

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably and are normally recognised at their settlement amount.

2.11 Financial assets and liabilities

Financial instruments are recognised in the balance sheet when the charitable company becomes a party to the contractual provisions of the instrument. Financial instruments are initially measured at transaction. Subsequent to initial recognition, they are accounted for as set out below.

At the end of each reporting period, basic financial instruments are measured at amortised cost using the effective interest method.

Financial assets are derecognised when the contractual rights to the cash flows from the asset expire, or when the charitable company has transferred substantially all the risks and rewards of ownership. Financial liabilities are derecognised only once the liability has been extinguished through discharge, cancellation or expiry.

3. Critical judgements and estimates

There were no significant estimates and assumptions made in preparing these financial statements.

4. Income from donations

	2018	2017
	£	£
Payroll giving donations	35,576	41,245
Other unsolicited donations	244	1,467
	<u>35,820</u>	<u>42,712</u>

BIGHEARTED SCOTLAND

Notes to the Financial Statements – continued

For the year ended 31 December 2018

5. Analysis of expenditure

	Raising funds	Charitable activities	2018 Total	Raising funds	Charitable activities	2017 Total
	£	£	£	£	£	£
Disbursements to member charities	-	18,000	18,000	-	31,500	31,500
Donor recruitment	2,215	-	2,215	1,966	-	1,966
Other fundraising costs	1,701	-	1,701	1,101	-	1,101
Publicity and development	1,450	-	1,450	1,765	-	1,765
Governance costs (note 6)	2,448	-	2,448	1,918	-	1,918
Support costs (note 6)	3,939	-	3,939	3,316	-	3,316
	<u>11,753</u>	<u>18,000</u>	<u>29,753</u>	<u>10,066</u>	<u>31,500</u>	<u>41,566</u>

6. Governance and support costs

	2018 £	2017 £
<i>Governance:</i>		
Professional fees	2,448	1,905
Registration fees	-	13
	<u>2,448</u>	<u>1,918</u>
<i>Support costs:</i>		
Professional fees	3,843	3,000
Travel expenses	36	256
Bank charges	60	60
	<u>3,939</u>	<u>3,316</u>

7. Net expenditure for the year

	2018 £	2017 £
<i>This is stated after charging:</i>		
Independent examiners fee	1,272	900
Accountancy fees	<u>4,743</u>	<u>3,525</u>

8. Analysis of staff costs and trustee remuneration and expenses

There were no employees during the year.

No Trustees received remuneration during the year for services as a Trustee (2017: none). During the year two Trustees (2017: four) received a total of £36 (2017: £256) as reimbursement of out of pocket expenses.

BIGHEARTED SCOTLAND

Notes to the Financial Statements – continued

For the year ended 31 December 2018

9. Creditors: Amounts falling due within one year

	2018	2017
	£	£
Accruals	4,908	12,225
Other creditors	-	13
	<u>4,908</u>	<u>12,238</u>

10. Financial assets and liabilities

	2018	2017
	£	£
Financial assets at amortised cost	<u>18,054</u>	<u>19,307</u>
Financial liabilities at amortised cost	<u>(4,908)</u>	<u>(12,238)</u>

Financial assets held at amortised cost comprise cash held at bank.

Financial liabilities held at amortised cost comprise accruals and other creditors falling due within one year.

11. Related Parties

Included in resources expended are contributions to charities totalling £18,000 (2017: £31,500) in order to assist each of the Member Charity Trustees' own charitable activities. This comprises payments to the charity's trustees who served on the Board as representatives of their charity during the period.

Rae Accountancy, in which Christina McKenzie was the sole proprietor, received fees for book-keeping and accounts preparation of £2,343 (2017: £3,525).