

REGISTERED COMPANY NUMBER: SC387938 (Scotland)
REGISTERED CHARITY NUMBER: SC042235

**Report of the Trustees and
Financial Statements for the Year Ended 30 November 2018
for
IONAD HIORT**

Mann Judd Gordon Ltd
Chartered Accountants
26 Lewis Street
Stornoway
Isle of Lewis
HS1 2JF

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for the Year Ended 30 November 2018**

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**Report of the Trustees
for the Year Ended 30 November 2018**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2018. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The main objectives are to develop, operate and maintain a world class centre for the study, interpretation and promotion of St Kilda as the UK's only dual UNESCO World Heritage Site and deliver significant cultural and economic benefits across the Outer Hebrides.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

During the year covered by this report the company developed its phased strategy. With support from Dualchas, architects, the company settled on its vision for A' Chiad Cheum / Stage One development comprising Visitor Centre, Office, Café, Car Parking & Road Access. A key component of the Phase 1 visitor centre will be a clifftop interpretative trail with a spectacular viewing platform, jutting out over the Mangurstadh cliff-edge. The total cost of Phase 1 is envisaged as £2.8m. During the year, the company engaged further with potential funders including Highlands and Islands Enterprise and National Heritage Lottery Fund. Towards the end of the period covered by this report, funding from HIE enabled the appointment of a Project Manager which led to increased activity with prospective funders and with supporters.

The board of Ionad Hiort/St Kilda Centre includes people with relevant professional skills and experience. We also have access to legal and accountancy advice which supports our governance. We have an Advisory Board which includes figures of national and international standing in various fields. We are fortunate to have augmented the Advisory Board during the year with the appointment of a former director of the National Trust for Scotland. We have a Memorandum of Understanding with Highlands and Islands Enterprise. The board of Ionad Hiort has been in receipt of occasional funding from HIE to support community engagement events, seminars, publications and the engagement of consultants. All of this has been handled to the entire satisfaction of HIE. As well as the MoU, we are in an account management relationship with HIE who are supporting our ambitions for community growth and have been critical to our early development work.

The Board continues to pursue funding to finance the various stages of the Phase One developments as well as funding to employ project management staff to progress the development. Funding discussions are ongoing with Scottish Natural Heritage, Heritage Lottery Fund, Highlands and Islands Enterprise, the Scottish Government, the UK Government and others.

Discussions in relation to wider support are ongoing with Natural Trust for Scotland, Comhairle nanEilean Siar, various governmental bodies and others. Progress has also been made in relation to

Slighe Hiort, the St Kilda Trail, to create a network of visitor centres and other points of interest that will run for the Butt of Lewis to Barra Head. A Memorandum of Understanding has been agreed with colleagues in North Uist and Harris to ensure that individual Slighe Hiort projects work together as complimentary united entity.

Looking ahead, the Board is confident that completion of Scheme Design and the grant of Planning Permission in Principle for the Phase 1 development will be secured shortly.

FINANCIAL REVIEW

Principal funding sources

Funding is primarily provided by Highlands and Islands Enterprise.

Reserves policy

The trustees are committed to have the necessary funding in place before the project commences.

**Report of the Trustees
for the Year Ended 30 November 2018**

FUTURE PLANS

The objectives for the following year include:

- To continue with the activities outlined above
- To aim for work starting on the site by Spring 2019
- To employ a Project Manager
- To formalise a succession plan for the Ionad Hiort Board
- To progress the next stages of the St Kilda Centre Project

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The company is a charitable company, limited by guarantee, incorporated on 1 November 2010. The company was established under a Memorandum of Association which established the objects and powers of the charitable company, and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purpose of charity law.

The directors are appointed at the Annual General Meeting under the terms of the Memorandum and Articles of Association. At each annual general meeting one third of the directors, other than the nominated directors, being those who have been longest in office since they were last elected at an annual general meeting shall retire from office, but may, subject to the Memorandum and Articles of Association, offer themselves for re-election.

Organisational structure

The structure of the company consists of the members who elect people to serve as trustees. The members of the company with effect from the adoption of the Articles of Association were nominated by the St Kilda Development Group. Any other persons interested in the company's objects may be admitted as members by the trustees from time to time in accordance with the Articles of Association.

The members elect people to serve as trustees. The maximum number of trustees shall be 12.

In addition there will be an Advisory Council which will provide advice to the trustees on such matters relating to the operations of the Company as shall be referred, by the trustees, to the Advisory Council from time to time. The Advisory Council shall consist of such persons (either individuals or nominees of organisations with an interest in St Kilda or the operations of the Company, the Centre or the Collection) as the trustees shall appoint to the Advisory Council.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

SC387938 (Scotland)

Registered Charity number

SC042235

Registered office

Uig Community Centre
Uig
Isle of Lewis
HS2 9JG

**Report of the Trustees
for the Year Ended 30 November 2018**

REFERENCE AND ADMINISTRATIVE DETAILS

Trustees

I Buchanan	
Ms J Buchanan	
J N Maciver	- resigned 16.6.18
Ms A Mackinnon	
A M Ingle-Finch	
Dr G A Attrill	
Ms D Macdonald	- resigned 29.11.18
Ms M Wilson Macdonald	
Ms E R Green	
D Macaulay	
F B Railey	- appointed 21.12.17
C D Scarrott	- appointed 28.11.18
Ms S J Scarrott	- appointed 28.11.18
M W B Brown	- appointed 28.11.18

Company Secretary

M Higgins

Independent examiner

Andrew Cumming CA
The Institute of Chartered Accountants of Scotland
Mann Judd Gordon Ltd
Chartered Accountants
26 Lewis Street
Stornoway
Isle of Lewis
HS1 2JF

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees (who are also the directors of Ionad Hiort for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 3 August 2019 and signed on its behalf by:

I Buchanan - Trustee

**Independent Examiner's Report to the Trustees of
Ionad Hiort**

I report on the accounts for the year ended 30 November 2018 set out on pages five to ten.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity's trustees consider that the audit requirement of Regulation 10(1)(a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under Section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006 (as amended). An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

In the course of my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
- to keep accounting records in accordance with Section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
 - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulations

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Andrew Cumming CA
The Institute of Chartered Accountants of Scotland
Mann Judd Gordon Ltd
Chartered Accountants
26 Lewis Street
Stornoway
Isle of Lewis
HS1 2JF

3 August 2019

**Statement of Financial Activities
for the Year Ended 30 November 2018**

		30.11.18 Unrestricted fund £	30.11.17 Total funds £
INCOME AND ENDOWMENTS FROM	Notes		
Donations and legacies	2	2,340	2,008
Other trading activities	3	<u>100</u>	<u>16,243</u>
Total		<u>2,440</u>	<u>18,251</u>
EXPENDITURE ON			
Raising funds		-	9,075
Charitable activities			
Charitable		7,469	-
Other		<u>-</u>	<u>5,050</u>
Total		<u>7,469</u>	<u>14,125</u>
NET INCOME/(EXPENDITURE)		(5,029)	4,126
RECONCILIATION OF FUNDS			
Total funds brought forward		<u>8,296</u>	<u>4,170</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>3,267</u></u>	<u><u>8,296</u></u>

Balance Sheet
At 30 November 2018

		30.11.18	30.11.17
		Unrestricted	Total
		fund	funds
	Notes	£	£
FIXED ASSETS			
Tangible assets	6	974	-
CURRENT ASSETS			
Cash at bank		<u>2,293</u>	<u>8,296</u>
NET CURRENT ASSETS		<u>2,293</u>	<u>8,296</u>
TOTAL ASSETS LESS CURRENT			
LIABILITIES		<u>3,267</u>	<u>8,296</u>
NET ASSETS		<u>3,267</u>	<u>8,296</u>
FUNDS	7		
Unrestricted funds		<u>3,267</u>	<u>8,296</u>
TOTAL FUNDS		<u>3,267</u>	<u>8,296</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 30 November 2018.

The members have not required the company to obtain an audit of its financial statements for the year ended 30 November 2018 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.
- (b)

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on 3 August 2019 and were signed on its behalf by:

A M Ingle-Finch -Trustee

1. ACCOUNTING POLICIES**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Heritage assets - not provided

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. DONATIONS AND LEGACIES

	30.11.18	30.11.17
	£	£
Grants	<u>2,340</u>	<u>2,008</u>
Grants received, included in the above, are as follows:		
	30.11.18	30.11.17
	£	£
Highlands and Islands Enterprise	2,340	1,808
Natural Heritage	-	200
	<u>2,340</u>	<u>2,008</u>

Notes to the Financial Statements - continued
for the Year Ended 30 November 2018

3. OTHER TRADING ACTIVITIES

	30.11.18	30.11.17
	£	£
Fundraising events	<u>100</u>	<u>16,243</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 November 2018 nor for the year ended 30 November 2017.

Trustees' expenses

There were no trustees' expenses paid for the year ended 30 November 2018 nor for the year ended 30 November 2017.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	2,008
Other trading activities	<u>16,243</u>
Total	<u>18,251</u>
EXPENDITURE ON	
Raising funds	9,075
Other	<u>5,050</u>
Total	<u>14,125</u>
NET INCOME/(EXPENDITURE)	4,126
RECONCILIATION OF FUNDS	
Total funds brought forward	<u>4,170</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>8,296</u></u>

Notes to the Financial Statements - continued
for the Year Ended 30 November 2018

6. TANGIBLE FIXED ASSETS

	Heritage assets £
COST	
Additions	<u>974</u>
NET BOOK VALUE	
At 30 November 2018	<u>974</u>
At 30 November 2017	<u>-</u>

7. MOVEMENT IN FUNDS

	At 1.12.17 £	Net movement in funds £	At 30.11.18 £
Unrestricted funds			
General fund	8,296	(5,029)	3,267
TOTAL FUNDS	<u>8,296</u>	<u>(5,029)</u>	<u>3,267</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,440	(7,469)	(5,029)
TOTAL FUNDS	<u>2,440</u>	<u>(7,469)</u>	<u>(5,029)</u>

Comparatives for movement in funds

	At 1.12.16 £	Net movement in funds £	At 30.11.17 £
Unrestricted Funds			
General fund	4,170	4,126	8,296
TOTAL FUNDS	<u>4,170</u>	<u>4,126</u>	<u>8,296</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	18,251	(14,125)	4,126
TOTAL FUNDS	<u>18,251</u>	<u>(14,125)</u>	<u>4,126</u>

Notes to the Financial Statements - continued
for the Year Ended 30 November 2018

7. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.12.16 £	Net movement in funds £	At 30.11.18 £
Unrestricted funds			
General fund	4,170	(903)	3,267
TOTAL FUNDS	<u>4,170</u>	<u>(903)</u>	<u>3,267</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	20,691	(21,594)	(903)
TOTAL FUNDS	<u>20,691</u>	<u>(21,594)</u>	<u>(903)</u>

8. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 30 November 2018.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.