

**Company Registration No. SC384410 (Scotland)**

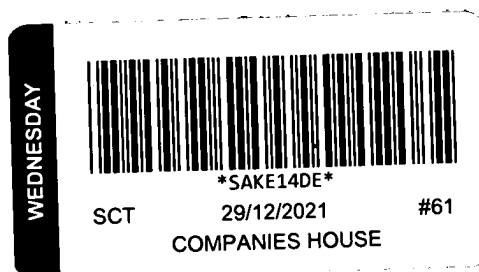
**VOLUNTEER CENTRE EAST AYRSHIRE**

**(a company limited by guarantee)**

**DIRECTORS' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2021**

**Scottish Charity No. : SC030266**



# **VOLUNTEER CENTRE EAST AYRSHIRE**

## **ORGANISATION INFORMATION**

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<b>Directors</b>	Jean Smith Lena Easton Kathleen Hignett Rachael Fenton Morag McClurg
<b>Company number</b>	SC384410
<b>Charity number</b>	SC030266
<b>Independent Examiner</b>	Ken McCracken B.Acc, C.A. JRD LLP 11 Portland Road Kilmarnock KA1 2BT
<b>Registered office</b>	7 Faransay Place Kilmarnock KA3 2JB
<b>Bankers</b>	Bank of Scotland 30/34 King Street Kilmarnock KA1 4DN

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# **VOLUNTEER CENTRE EAST AYRSHIRE**

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# **VOLUNTEER CENTRE EAST AYRSHIRE**

## **DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2021**

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The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their annual report and independently examined financial statements of the charity for the year ended 31 March 2021. The financial statements comply with the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended) and the trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **Chairperson's Statement**

This has been a difficult year for everyone due to the Coronavirus (COVID-19) pandemic and for the Volunteer Centre which experienced a significant, unexpected, and partially retrospective cut in core funding part way through the year. The reduction caused Trustees to reluctantly decide that the partnership agreement with the CVO (East Ayrshire) Ltd was financially unsustainable and withdrew from the partnership. It was agreed to continue with the befriending service which had funding in place.

Volunteer Centre East Ayrshire has a long history of 20 years promoting and developing volunteering in East Ayrshire and we have concerns about how this can be continued.

Thanks are due to all staff, past and present for their efforts during this very difficult period.

### **Structure, Governance and Management**

The voluntary committee of trustees meets every 3 months to set the policy and long term aims for the organisation. During the last 2 years this has been a combination of face to face and remote meetings. In addition to the management committee there are also standing sub-committees which deal with matters in more detail. At present the number of committees has been reduced.

The Volunteer Centre had a 'drop into volunteer' office in Kilmarnock town centre and Cumnock. Both offices were open to the public on a part-time basis. The administration office was in a separate building in Kilmarnock. Outreach services were also offered in Jobcentre in Kilmarnock and the Ayrshire College, Kilmarnock Campus. Post withdrawal from the TSI, the organisation now has a single office within the premises of Patchwork Recovery Community in Kilmarnock.

### **Recruitment and Appointment of Trustees**

The voluntary committee of trustees is elected at the Annual General Meeting to serve for a single year. Membership is open to anyone who supports the aims and objectives of the Volunteer Centre East Ayrshire. The majority of the current trustees have all served for more than 3 years. Many of the trustees also serve as trustees to other organisations and have a depth of experience within the voluntary sector. The organisation is actively seeking additional members with a diversity of experiences and backgrounds. Potential trustees are invited to attend management committee meetings as observers to help decide whether to join the committee.

### **Induction and Training of Trustees**

All new trustees receive induction training and a manual which gives an overview of the work of the Volunteer Centre. Trustees keep up to date with changes in the legislation which affect the Volunteer Centre and training on the responsibilities of trustees is available to all trustees.

# **VOLUNTEER CENTRE EAST AYRSHIRE**

## **DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2021**

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### **Organisational Structure**

The Management Committee is responsible for policy decisions and ensuring that the organisation operates within its constitution. Regular meetings are held to effect policy decisions. Committee members are Trustees in law for the charity and have a fiduciary responsibility over its assets and finances.

Volunteer Centre East Ayrshire is an independent organisation. It works with a range of organisations including, Ready4Ayrshire, Voluntary Action South Ayrshire, The Ayrshire Community Trust, Volunteer Scotland, East Ayrshire Council and East Ayrshire Health and Social Care Partnership.

Volunteer Centre East Ayrshire withdrew from the formal partnership agreement with the Council of Voluntary Organisations (East Ayrshire) Ltd which formed Voluntary Action East Ayrshire which was recognised as the Third Sector Interface for East Ayrshire.

The organisation had a full-time manager who was responsible for the day-to-day operation of the Volunteer Centre on behalf of the trustees. This post is now carried out on a voluntary part-time basis by the former paid manager, who is regarded by the Trustees as the key management personnel of the charity.

Paid staff has been reduced to 1 full time paid member of staff operating the Bee Busy Befriending service.

### **Voluntary Help and Gifts in Kind**

Volunteer Centre East Ayrshire recognises and values the work of volunteers who have helped achieve the result of the past year. The Volunteer Centre East Ayrshire also recognises the value of gifts in kind from the local authority such as rates relief on property.

### **Risk Management**

The trustees try to identify all major risks which could affect operation, performance, and the needs of the funders. This includes changes in legislation, funding, and financial procedures.

A key risk to the organisation is finding new funding to support the core aim of promoting and developing volunteering in East Ayrshire. This is a priority area and funding applications have been considered and some submitted.

Additional identified risk areas include GDPR (The General Data Protection Regulation), the impact of Freedom of Information Act.

Cyber security has also been identified as an area of risk which requires attention and investment.

Coronavirus (COVID-19) was given pandemic status by the WHO on 11 March 2020. This is obviously a key risk to the charity and one which the Board has tried to mitigate during the current financial year in terms of both operational and financial considerations.

### **Objectives and Activities**

#### **Objective**

The Volunteer Centre was established in 2000 as an independent, non-incorporated body with an elected management committee. It is recognised as a Scottish Charity. It works within the strategic aims of the East Ayrshire Community Planning and the Scottish Executive Volunteering Strategy.

#### **Aim**

The principal activity is to promote and develop volunteering within East Ayrshire.

# **VOLUNTEER CENTRE EAST AYRSHIRE**

## **DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2021**

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### **Achievements and Performance**

During the year the focus has been assisting groups to work together to combat the effects of Covid on people who are experiencing isolation and loneliness. Priority is also to offer good quality, supported volunteering opportunities.

### **Financial Review**

#### **Reserves Policy and Going Concern**

The main reason for holding reserves is to ensure that the Volunteer Centre has enough resources to fund the core programme. It is policy not to commit funds that it does not have.

During the year the organisation paid 2 staff redundancies with a further 1 redundancy in the current period. This has impacted on reserves.

The unrestricted general fund balance at 31 March 2021 was £2,124 (2020: £14,745). The directors previously established a designated contingency fund which has been fully utilised during the year for redundancy costs. The trustees recognise that it is difficult to build reserves at a time of uncertainty for funding.

#### **Principal Funding Sources**

Main ongoing funding is from East Ayrshire Health and Social Care Partnership and from The Robertson Trust for the befriending service. New funding streams are currently being explored.

#### **Review of Financial Year**

The excess of expenditure over income for the year was £12,873 (2020: excess income over expenditure £31,882). The statement of financial activities is included at page 2 of the financial statements, which shows the restricted and unrestricted funds. A further detailed analysis of restricted and unrestricted funds is shown at note 13 to the financial statements.

#### **Investment Policy and Objectives**

The Volunteer Centre East Ayrshire aims to maximise the value of all monies and therefore trustees have the power to invest in such assets as they see fit.

### **Plans for Future Periods**

The medium-term aim is to re-establish the Volunteer Centre as a focus for volunteering particularly for those people who face barriers to volunteering and need additional support.

The Bee Busy befriending service will continue to provide support and assistance to people experiencing isolation and loneliness. It will work in partnership with other organisations.

### **Legal and Administrative Information**

#### **Company Information**

The Scottish Charity reference, company contact information and other administrative details are shown on the foregoing company information schedule.

#### **Constitution**

A copy of the constitution (Memorandum and Articles of Association), which deals with the appointment and termination of Trustees and other legal and administrative matters, is available from the Trustees at the registered address.

# **VOLUNTEER CENTRE EAST AYRSHIRE**

## **DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2021**

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### **Board of Directors**

Directors can be appointed or removed in accordance with the company's articles. The following directors served during the financial year unless otherwise noted:

Jean Smith	Treasurer
Lena Easton	Chairperson
Kathleen Hignett	Secretary
Rachael Fenton	
Morag McClurg	

There have been no Board changes since the year-end date.

### **Related Parties**

There were no transactions during the year between the charity and a related party of any trustee other than expenses actually incurred.

### **Independent Examiner**

Ken McCracken B.Acc, C.A. of JRD LLP stands for reappointment as Independent Examiner of the accounts at the charity's forthcoming AGM.

### **Statement of Directors'/Trustees' Responsibilities**

The trustees (who are also directors of Volunteer Centre East Ayrshire for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

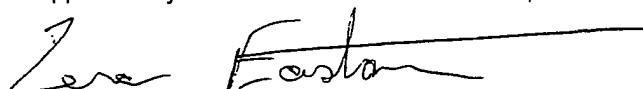
Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 21 December, 2021 and signed on their behalf by:



**Lena Easton**  
Director

# **VOLUNTEER CENTRE EAST AYRSHIRE**

## **INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF VOLUNTEER CENTRE EAST AYRSHIRE**

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I report on the accounts of the charity for the year ended 31 March, 2021 which are set out on pages 2 to 9.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). The charity trustees consider that the audit requirement of Regulation 10(1) (a) – (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention:

- 1 which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with Section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations; and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations;have not been met; or
- 2 to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**Ken McCracken B.Acc, C.A**

**Chartered Accountant (ICAS)**

**JRD LLP  
Chartered Accountants  
11 Portland Road  
Kilmarnock  
KA1 2BT**

**21 December, 2021**



# **VOLUNTEER CENTRE EAST AYRSHIRE**

## **STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2021**

	<b>Restricted Funds</b>	<b>Designated Funds</b>	<b>Unrestricted Funds</b>	<b>Total Funds 2021</b>	<b>Total Funds 2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income</b>					
Donations, legacies and other	-	-	4,000	4,000	3,970
Charitable activities	120,606	-	-	120,606	172,457
Investments	-	-	4,141	4,141	-
<b>Total Income</b>	<b>120,606</b>	<b>-</b>	<b>8,141</b>	<b>128,747</b>	<b>176,427</b>
<b>Expenditure</b>					
Raising funds	-	-	-	-	-
Charitable activities	141,620	-	-	141,620	144,659
Other	-	-	-	-	-
<b>Total Expenditure</b>	<b>141,620</b>	<b>-</b>	<b>-</b>	<b>141,620</b>	<b>144,659</b>
<b>Net Income/(Expenditure)</b>	<b>(21,014)</b>	<b>-</b>	<b>8,141</b>	<b>(12,873)</b>	<b>31,768</b>
<b>Transfers between funds</b>	<b>33,262</b>	<b>(12,500)</b>	<b>(20,762)</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>12,248</b>	<b>(12,500)</b>	<b>(12,621)</b>	<b>(12,873)</b>	<b>31,768</b>
<b>Funds Reconciliation</b>					
Total balances brought forward	46,815	12,500	14,745	74,060	42,292
<b>Total balances carried forward</b>	<b>59,063</b>	<b>-</b>	<b>2,124</b>	<b>61,187</b>	<b>74,060</b>

The Statement of Financial Activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

An analysis of Income and Expenditure is included at Note 13 to the financial statements.

**VOLUNTEER CENTRE EAST AYRSHIRE****BALANCE SHEET  
AS AT 31 MARCH 2021**

Company Registration No. SC384410 (Scotland)

	Notes	2021		2020	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	5		-		-
<b>Current assets</b>					
Debtors	6	3,196		38,584	
Cash at bank	7	59,583		36,666	
		<u>62,779</u>		<u>75,250</u>	
Creditors: amounts falling due within one year	8	<u>(1,592)</u>		<u>(1,190)</u>	
Net current assets			<u>61,187</u>		<u>74,060</u>
Total assets less current liabilities			<u><b>61,187</b></u>		<u><b>74,060</b></u>
<b>Funds of the charity</b>					
Restricted income funds	11/13		59,063		46,815
Unrestricted income funds:					
General funds	11/13	2,124		14,745	
Designated funds	11/13	<u>-</u>		<u>12,500</u>	
Total unrestricted funds			<u>2,124</u>		<u>27,245</u>
<b>Total Charity Funds</b>			<u><b>61,187</b></u>		<u><b>74,060</b></u>

In preparing these financial statements:

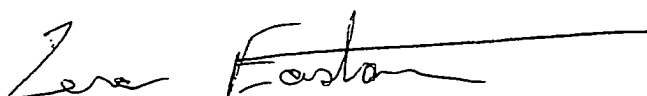
The directors are satisfied that the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and that members have not required an audit under section 476.

The directors acknowledge their responsibilities for:

- ensuring that the company keeps accounting records which comply with Section 386; and
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of Section 396, and which otherwise comply with the requirements of this Act relating to accounts, so far as applicable to the company.

These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies' regime.

The financial statements were approved by the Board on 21 December, 2021 and signed on their behalf by:



**Lena Easton**  
Director

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021**

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**1 Accounting policies**

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year.

**(a) Basis of accounting**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Companies Act 2006, the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006 (as amended). Volunteer Centre East Ayrshire meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**(b) Preparation of accounts on a going concern basis**

The financial statements have been prepared on a going concern basis which assumes that the charity will continue to operate for a period of 12 months from the date of approval by the Board. In addition to general uncertainty regarding sustainable funding streams in the Third Sector, the Coronavirus pandemic has created further uncertainty, both within the sector and the UK economy in general. The Board has taken a number of steps during the current financial year to mitigate the financial risks associated with the pandemic (refer to note 12).

**(c) Fund accounting**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds are unrestricted funds earmarked by the Board for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or grantor.

**(d) Income**

All income is included in the statement of financial activities when the charity is entitled to the income,

Income from donations & legacies is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a special performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified.

Investment income is included when received.

**(e) Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs includes those costs associated with meeting the constitutional and statutory requirements of the charity and include the examiner's fees and costs linked to the strategic management of the charity which are voluntary other than trustees' travelling expenses reimbursed. Although disclosed separately at note 13, governance costs now form part of charitable expenditure (page 2) under the current SORP.

**NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2021**
**1 Accounting policies (continued)****(f) Fixed assets**

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. Minor additions costing below £500 are not capitalised. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which is estimated at 4 years.

**(g) Leasing commitments**

Rentals paid under operating leases are charged to the Income and Expenditure account on a straight line basis over the period of the lease.

**(h) Pension costs and other post-retirement benefits**

The company operates a defined contribution scheme for the benefit of its employees. The cost of contributions are charged to the Income and Expenditure account in the year they are payable.

**(i) Other basic financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

**(j) Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**(k) Debtors**

Short term debtors are measured at transaction price, less any impairment.

**(l) Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

**(m) Deferred income**

Grants received in advance of the associated work being carried out are deferred only when the donor has imposed preconditions on the expenditure of resources.

**(n) Stationery costs**

Stationery costs are expensed when purchased with no stock adjustment made in the accounts.

**2 Staff costs and numbers**

Staff costs were as follows:

	2021	2020
	£	£
Salaries and wages	94,956	103,919
Redundancy costs	20,184	-
Social security costs	8,462	7,929
Pension costs	1,379	1,772
	<u>124,981</u>	<u>113,620</u>

The number of employees during the year, on the basis of headcount, was:

Project manager	1
Project workers	4
	<u>5</u>

The total employee benefits of the key management personnel (who are noted in the directors' report) of the charity were £34,534 (2020: £36,001).

No employee received emoluments in excess of £60,000.

## VOLUNTEER CENTRE EAST AYRSHIRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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#### 3 Trustee Remuneration and Related Party Transactions

Trustees are not remunerated but are reimbursed for expenses incurred. There were no expenses paid during the year to any trustee (2020: Nil).

No trustee or other person related to the charity had any personal interest in any contract or transaction entered into by the charity during the year.

#### 4 Taxation

The company is a registered as a Scottish charity and is exempt from taxation. It is not registered for Value Added Tax and accordingly any such irrecoverable input tax is included in the expenditure concerned.

#### 5 Tangible fixed assets

Computer and other office equipment was transferred from the former unincorporated body on 1 September 2010. These assets were fully depreciated and, in the opinion of the directors, had no market value at that date.

#### 6 Debtors

	2021	2020
	£	£
Grant income	-	37,500
Prepayments	579	1,084
Taxation and Social Security	2,617	-
	<u>3,196</u>	<u>38,584</u>

#### 7 Bank balance

	2021	2020
	£	£
Bank current account	<u>59,583</u>	<u>36,666</u>
	<u>59,583</u>	<u>36,666</u>

#### 8 Creditors : amounts falling due within one year

	2021	2020
	£	£
Pension costs	80	308
Accrued charges	1,512	882
	<u>1,592</u>	<u>1,190</u>

## VOLUNTEER CENTRE EAST AYRSHIRE

### NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

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#### 9 Lease Commitments

The company currently has no formal lease commitments (refer to note 12).

#### 10 Pension Commitments

The charitable company's staging date for auto enrolment (workplace pensions legislation) was 1 April 2017 and a qualifying pension scheme was set-up by the due date.

#### 11 Analysis of Net Assets Between Funds

	Restricted Funds £	Designated Funds £	Unrestricted Funds £	Total Funds £
Fixed Assets	-	-	-	-
Current Assets	60,655	-	2,124	62,779
Current Liabilities	(1,592)	-	-	(1,592)
Net Assets	<b>59,063</b>	<b>-</b>	<b>2,124</b>	<b>61,187</b>

#### 12 Coronavirus (COVID-19) Pandemic

COVID-19 was given pandemic status by the WHO on 11 March 2020 and the Board has carefully considered the impact of this on the charity's financial statements. No changes to the basis of accounting or accounting adjustments are considered to be appropriate on the basis of our COVID-19 review, actions and known outcomes at the date of approval of the financial statements. A number of actions were taken during the financial year in order to maintain the charity's future operations:

2 staff made redundant on 30 November 2020

Leases in Kilmarnock & Cumnock terminated on 30 November 2020

Phone contract terminated during December 2020

Consequential reduction in related overhead anticipated (e.g. insurance)

VOLUNTEER CENTRE EAST Ayrshire

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2021

13 Analysis of Statement of Financial Activities

	RESTRICTED FUNDS						DESIGNATED FUNDS		UNRESTRICTED FUNDS		TOTAL FUNDS		
	BEE Busy Project	Volunteering	Shortlees Project	Eat Well Age Well Project	Other Restricted Funds	Total Restricted Funds 2021	Total Restricted Funds 2020	Designated Contingency Fund 2021	Designated Contingency Fund 2020	Unrestricted Funds 2021	Unrestricted Funds 2020	Total Funds 2021	Total Funds 2020
	£	£	£	£	£	£	£	£	£	£	£	£	£
Income													
Donations, legacies and other													
Employment allowance	-	-	-	-	-	-	-	-	-	4,000	3,000	4,000	3,000
Other income	-	-	-	-	-	-	-	-	-	-	970	-	970
	-	-	-	-	-	-	-	-	-	4,000	3,970	4,000	3,970
Charitable activities													
Scottish Government	-	23,200	-	-	-	23,200	92,800	-	-	-	-	23,200	92,800
Big Lottery	-	-	44,906	-	-	44,906	44,723	-	-	-	-	44,906	44,723
Integrated Care Fund	30,000	-	-	-	-	30,000	30,000	-	-	-	-	30,000	30,000
Robertson Trust	-	-	-	-	12,500	12,500	-	-	-	-	-	12,500	-
Awards for All	10,000	-	-	-	-	10,000	-	-	-	-	-	10,000	-
Volunteer Action South Ayrshire	-	-	-	-	-	-	-	-	-	4,141	-	4,141	-
Foodtrain Grant	-	-	-	-	-	-	4,934	-	-	-	-	-	4,934
	40,000	23,200	44,906	-	12,500	120,606	172,457	-	-	4,141	-	124,747	172,457
Investments													
Bank Interest	-	-	-	-	-	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Income	40,000	23,200	44,906	-	12,500	120,606	172,457	-	-	8,141	3,970	128,747	176,427
Expenditure													
Raising funds	-	-	-	-	-	-	-	-	-	-	-	-	-
Charitable activities:													
Charitable expenditure	27,768	71,816	39,599	-	-	139,183	142,497	-	-	-	-	139,183	142,497
Support costs	601	515	601	-	-	1,717	1,442	-	-	-	-	1,717	1,442
Governance costs	252	216	252	-	-	720	720	-	-	-	-	720	720
	28,621	72,547	40,452	-	-	141,620	144,659	-	-	-	-	141,620	144,659
Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Resources Expended	28,621	72,547	40,452	-	-	141,620	144,659	-	-	-	-	141,620	144,659
Net Income/(Expenditure)	11,379	(49,347)	4,454	-	12,500	(21,014)	27,798	-	-	8,141	3,970	(12,873)	31,768
Transfers between funds	404	33,714	4,270	(4,270)	(856)	33,262	-	(12,500)	-	(20,762)	-	-	-
Net movement in funds	11,783	(15,633)	8,724	(4,270)	11,644	12,248	27,798	(12,500)	-	(12,621)	3,970	(12,873)	31,768
Reconciliation of funds													
Total funds brought forward	18,217	15,633	7,839	4,270	856	46,815	19,017	12,500	12,500	14,745	11,501	74,060	42,292
Total Funds Carried Forward	30,000	-	16,563	-	12,500	59,063	46,815	-	12,500	2,124	15,471	61,187	74,060

# **VOLUNTEER CENTRE EAST AYRSHIRE**

## **NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021**

### **14 Income and Expenditure Account For The Year Ended 31 March 2021**

	Notes	2021		2020	
		£	£	£	£
<b>Income</b>					
Donations, legacies and other		4,000		3,244	
Charitable activities		124,747		173,297	
Investments		-		-	
	<b>13</b>		<b>128,747</b>		<b>176,541</b>
<b>Expenditure</b>					
Staff costs	<b>2</b>	124,981		113,620	
Training and conference costs		-		634	
Travelling costs	<b>2</b>	877		2,207	
Volunteer expenses		632		8,394	
Rent and related facility costs	<b>9</b>	9,263		13,520	
Insurance		1,136		484	
Postage, stationery and advertising		-		803	
Telephone and communications		2,102		2,364	
Subscriptions		110		390	
Independent examiner/Accountancy fees		720		720	
Legal and professional fees		1,284		975	
Payroll bureau		432		468	
Bank charges		83		80	
			<b>141,620</b>		<b>144,659</b>
<b>Excess (expenditure)/income for year</b>			<b>(12,873)</b>		<b>31,882</b>