# AD01

### Change of registered office address



You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk

✓ What this form is for You may use this form to change a company's registered office address. What this form is NOT for
You cannot use this form to chan
the registered office address of a
Limited Liability Partnership (LLP)
do this, please use form LL AD01



SCT 07/10/2010 COMPANIES HOUSE

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	Change of registered office addre a limited liability partnership (LLP).	COMPANIES HOUSE
1	Company details	<del></del>
Company number Company name in full	S C 3 7 5 9 6 3	→ Filling in this form Please complete in typescript or in bold black capitals.  All fields are mandatory unless specified or indicated by *
	ENSCO 322 Limited	
2	New registered office address ●	
	The change in registered office address does not take effect until the Registrar has registered this notice.  A person may validly serve any document on the company at its previous registered office for 14 days from the date that a change of registered office is registered.	Ochange of registered office For England and Wales companies, the address provided can either be in England or Wales.  For Welsh companies, the address provided must be in Wales.  For companies registered in Scotland or Northern Ireland, the address provided must be in Scotland or Northern Ireland respectively.
Building name/number	15	
Street	Bon Accord Crescent	
Post town	Aberdeen	
County/Region		
Postcode	AB11 BDE	
3	Signature	
	I am signing this form on behalf of the company.	signing has membership.  Person authorised  Under either section 270 or 274 of the Companies Act 2006.
Signature  Signature	Signature X	
	This form may be signed by: Director ②, Secretary, Person Authorised ③, Liquidator, Administrator, Administrative receiver, Receiver, Receiver manager, Charity commission receiver and manager, CIC manager, Judicial factor.	
		CHFP000

## Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name Victoria Marr		
Company name HBJ Gateley Wareing		
Address Exchange Tower		
19 Canning Street		
Post town Edinburgh		
County/Region		
Postcode E H 3 8 E H		
Country		
<sup>DX</sup> ED27		
0131 228 2400		

### ✓ Checklist

We may return forms completed incorrectly or with information missing.

## Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- ☐ You have provided the new registered office address in section 2.
- The registered office is in the location where the company was registered e.g. England and Wales, Wales, Scotland, Northern Ireland.
- ☐ You have signed the form.

#### Important information

Please note that all information on this form will appear on the public record.

#### Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, First Floor, Waterfront Plaza, 8 Laganbank Road, Belfast, Northern Ireland, BT1 3B5. DX 481 N.R. Belfast 1.

### *i* Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk