RP04

Second filing of a document previously delivered



What this form is for

You can only use this form to file a second filing of a document delivered under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies.

A second filing of a document must only be filed where it is providing corrected information that has been properly delivered but inaccuracies still appear on the register.

What this form is NOT for

You cannot use this form to file a second filing of a document

delivered under the 1985 regardless of v delivered.

A second filing of a cannot be filed whe information that wa properly delivered. F be used in these circ

For further information, please refer to our quidance at www.companieshouse.gov.uk



18/02/2013 **COMPANIES HOUSE**

Company details

8 С Company number

Company name in full **CUPID PLC** → Filling in this form Please complete in typescript or in bold black capitals.

All fields are mandatory unless specified or indicated by '

Description of the original document

Document type • ANNUAL RETURN - AR01

the original document

Date of registration of

O Description of the original Please enter the document

type (e.g. a Return of allotment of shares-SH01) and any distinguishing information if more than one document of that type was filed on the same day.

Applicable documents

This form only applies to the following forms:

AP01 Appointment of director

AP02 Appointment of corporate director

AP03 Appointment of secretary

AP04 Appointment of corporate secretary

CH01 Change of director's details

CH02 Change of corporate director's details

CH03 Change of secretary's details

CH04 Change of corporate secretary's details

TM01 Termination of appointment of director

Termination of appointment of secretary **TM02**

SH01 Return of allotment of shares AR01 **Annual Return**

Section 243 Exemption®

If you are applying for, or have been granted, exemption under section 243 of the Companies Act 2006 and the document(s) you are updating contain(s) your usual residential address, please post this form along with the updated document(s) to the address below:

The Registrar of Companies, PO BOX 4082, Cardiff, CF14 3WE.

Olf you are currently in the process of applying for or have been granted a Section 243 exemption, you may wish to check that you have not entered your usual residential address as the service address in the accompanying form (e.g. AP01 or CH01).

RP04

Second filing of a document previously delivered

Presenter information You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record. Contact name ROBERT IRVINE COMPANY NAME CUPID PLC 7 CASTLE STREET Post town EDINBURGH County/Region MIDLOTHIAN Postcode Εİ Н Country SCOTLAND 0131 5263600 Checklist We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- The company name and number match the information held on the public Register.
- ☐ You can only use this form to file a second filing of a document delivered to the Registrar of Companies under the Companies Act 2006 on or after 1 October 2009 that held inaccuracies.
- If you are updating a document where you have previously paid a fee, do not send a fee along with this form.
- You have enclosed the second filed document(s).
 If the company to which this document relates has signed up to the PROOF (PROtected Online Filing) scheme, you must also deliver with this form, and the second filed document(s), a PRO3 form 'Consent for paper filing.'

Important information

Please note that all information on this form will appear on the public record.

✓ Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland: The Registrar of Companies, Companies House, Fourth floor, Edinburgh Quay 2, 139 Fountainbridge, Edinburgh, Scotland, EH3 9FF. DX ED235 Edinburgh 1 or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

Section 243 exemption

If you are applying for or have been granted a section 243 exemption, please post this whole form to the different postal address below:
The Registrar of Companies, PO Box 4082, Cardiff, CF14 3WE.

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

This form is available in an alternative format. Please visit the forms page on the website at www.companieshouse.gov.uk

In accordance with Section 854 of the Companies Act 2006.

AR01

Annual Return

This form is part of the PROOF scheme. If your company is registered for PROOF, paper versions of this form will be rejected and sent back to the registered office address. Avoid unnecessary rejection and file online. You can view your company's PROOF status on the WebFiling Menu Screen.



		You can use the WebFiling service to file this form online. Please go to www.companieshouse.gov.uk					
1	You may use this form to confirm You cannot use this form to give	For further information, please refer to our guidance at www.companieshouse.gov.uk					
Part 1	Company details						
	The section must be completed by all companies.	→ Filling in this form Please complete in typescript or in bold black capitals.					
		All fields are mandatory unless specified or indicated by *					
A1	Company details						
Company number	S C 3 6 8 5 3 8	● Company name change					
Company name in full	CUPID PLC	If your company has recently changed its name, please provide the company name as at the date of this return.					
A2	Return date						
Date of this return ②	Please give the annual return made up date. The return date must not be a future date. The annual return must be delivered within 28 days of the date given below.	◆ Date of this return Your company's return date is usually the anniversary of incorporation or the anniversary of the last annual return filed at Companies House. You may choose an earlier return date but it must not be a later date.					
A3	Principal business activity						
	Please show the trade classification code number(s) for the principal activity or activities. Output Description:	Principal business activity You must provide a trade classification code (SIC code) or a					
Classification code 1	9 6 0 9 0	description of your company's main business in this section.					
Classification code 2		A full list of the trade classification					
Classification code 3		codes are available on our website: www.companieshouse.gov.uk					
Classification code 4							
	If you cannot determine a code, please give a brief description of your business activity below:						
Principal activity description							
	1						

Annual Return Α4 Company type • Company type Please confirm your company type by ticking the appropriate box below (only If you are unsure of your company one box must be ticked): type, please check your latest Public limited company certificate of incorporation or our Private company limited by shares website: www.companieshouse.gov.uk Private company limited by guarantee Private company limited by shares exempt under section 60 Private company limited by guarantee exempt under section 60 Private unlimited company with share capital Private unlimited company without share capital **A5** Registered office address 9 Change of registered office Building name/number This must agree with the address CASTLE STREET Street that is held on the Companies House record at the date of this return If the registered office address has **EDINBURGH** changed, you should complete form Post town AD01 and submit it together with MIDLOTHIAN this annual return. County/Region Postcode 2 Н 3 A6 Single alternative inspection location (SAIL) of the company records (if applicable) 9 ● SAIL address Building name/number 7 This must agree with the address LOCHSIDE AVENUE that is held on the Companies House Street record at the date of this return. EDINBURGH PARK If the address has changed, you should complete form AD02 and **EDINBURGH** Post town submit it together with this annual MIDLOTHIAN County/Region return. Postcode Н Location of company records 6 Α7 O Location of company records Please tick the appropriate box to indicate which records are kept at the SAIL If the company records are held at address in Section A6: the registered office address, do not Register of members. tick any of the boxes in this section. Register of directors. Certain records must be kept by Directors' service contracts. every company while other records are only kept by certain company Directors' indemnities. types where appropriate. Register of secretaries. Records of resolutions etc. If the records are not kept at the SAIL address, they must be available Contracts relating to purchase of own shares. at the registered office. Documents relating to redemption or purchase of own share out of capital by private company. If any of the company records have moved from the registered office Register of debenture holders. to the address in Section A6 since Report to members of outcome of investigation by public company into the last annual return, you must interests in its shares. complete form AD03 and submit it together with this annual return. Register of interests in shares disclosed to public company. Instruments creating charges and register of charges: England and Wales or Northern Ireland. Instruments creating charges and register of charges: Scotland.

AR01

Part 2	Officers of the company				
	This section should include details of the company at the date to which this annual return is made up. → For a secretary who is an individual, go to Section B1. → For a corporate secretary, go to Section C1. → For a director who is an individual, go to Section D1. → For a corporate director, go to Section E1.	Continuation pages Please use a continuation page if you need to enter more officer details.			
Secretary					
B1	Secretary's details •				
	Please use this section to list all the secretaries of the company. For a corporate secretary, complete Section C1-C4.	Secretary appointments You may not use this form to appoint a secretary. To do this,			
Title*	MR	please complete form AP03 and submit it together with this annual			
Full forename(s)	ROBERT THOMAS MARK	return.			
Surname	DOUGHTY	Corporate details Please use Section C1-C4 to enter			
Former name(s) •	Socrotavy's consiso address 8	Corporate secretary details. Secretary details All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete form CH03. Former name(s) Please provide any previous names which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.			
B2	Secretary's service address ®				
Building name/number	THE COMPANY'S REGISTERED OFFICE	Service address If you have previously notified Companies House that the service address is at 'The Company's Registered Office', please state 'The			
Post town		 Company's Registered Office' in the address. 			
County/Region		This information will appear on the public record.			
Postcode		public record.			
Country		-			

Corporate secretary

C1	Corporate secretary's details •	
Corporate body/firm name	Please use this section to list all the corporate secretaries of the company.	◆ Corporate secretary appointments You cannot use this form to appoint a corporate secretary. To do this, please complete form AP04 and submit it together with this annual
Building name/number		return. Corporate secretary details
Street		All details must agree with those previously notified to Companies House. If you have made changes since the last annual return and have
Post town		not notified us, please complete form CH04.
County/Region		This information will appear on the
Postcode		public record.
Country		
C2	Location of the registry of the corporate body or firm	
	Is the corporate secretary registered within the European Economic Area (EEA)? → Yes Complete Section C3 only → No Complete Section C4 only	
C3	EEA companies o	
Mhara tha sampanul	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.	● EEA A full list of countries of the EEA can be found in our guidance: www.companieshouse.gov.uk
Where the company/ firm is registered		This is the register mentioned in Article 3 of the First Company Law
Registration number		Directive (68/151/EEC).
C4	Non-EEA companies	
	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	◆ Non-EEA Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register.
Governing law		
If applicable, where the company/firm is registered •		
If applicable, the registration number		

D1	Director's details ⁹				
	Please use this section to list all the directors of the company. For a corporate director, complete Section E1-E4.	Director appointments You cannot use this form to appoint a director. To do this, please			
Title*	MR	complete form AP01 and submit it together with this annual return.			
Full forename(s)	WILLIAM	Corporate details			
Surname	DOBBIE	Please use Section E1-E4 to enter corporate director details.			
Former name(s)		Director details All details must agree with those previously notified to Companies House. If you have made changes			
Country/State of residence	UNITED KINGDOM	since the last annual return and have not notified us, please			
Nationality	BRITISH	complete form CH01.			
Date of birth		Please provide any previous names			
Business occupation	DIRECTOR	which have been used for business purposes during the period of			
(if any)		this return. Married women do not need to give former names unless previously used for business purposes.			
D2	Director's service address®				
Building name/number	THE COMPANY'S REGISTERED OFFICE	Service address If you have previously notified			
Street		Companies House that the service address is at 'The Company's			
		Registered Office', please state 'The Company's Registered Office' in the			
Post town		address.			
County/Region		This information will appear on the public record.			
Postcode					
Country					

D1	Director's details •					
	Please use this section to list all the directors of the company. For a corporate director, complete Section E1-E4.	O Director appointments You cannot use this form to appoint a director. To do this, please				
Title*	MR	complete form AP01 and submit it together with this annual return.				
Full forename(s)	ROBERT THOMAS MARK	Corporate details				
Surname	DOUGHTY	Please use Section E1-E4 to enter corporate director details.				
Former name(s)		Director details All details must agree with those previously notified to Companies				
Country/State of residence	UNITED KINGDOM	House. If you have made changes since the last annual return and have not notified us, please				
Nationality	BRITISH AND AUSTRALIAN	complete form CH01.				
Date of birth	[2 3 0 8 N 9 6 8	Please provide any previous names				
Business occupation (if any)		which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.				
D2	Director's service address®					
Building name/number	THE COMPANY'S REGISTERED OFFICE	Service address If you have previously notified				
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the				
Post town		address.				
County/Region		This information will appear on the public record.				
Postcode						
Country						

In accordance with Section 854 of the Companies Act 2006.

AR01 - continuation page

D1	Director's details •					
	Please use this section to list all the directors of the company. For a corporate director, complete Section E1-E4.	O Director appointments You cannot use this form to appoint a director. To do this, please				
Title*	MR	complete form APO1 and submit it together with this annual return.				
Full forename(s)	GEORGE REGINALD	Corporate details				
Surname	ELLIOTT	Please use Section E1-E4 to enter corporate director details.				
Former name(s) •		Director details All details must agree with those previously notified to Companies House. If you have made changes				
Country/State of residence	UNITED KINGDOM	since the last annual return and have not notified us, please				
Nationality	BRITISH	complete form CH01.				
Date of birth	60 d1 m m y1 y9 y5 z	Please provide any previous names				
Business occupation (if any)		which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.				
D2	Director's service address o					
Building name/numbe	THE COMPANY'S REGISTERED OFFICE	Service address If you have previously notified				
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the				
Post town		address.				
County/Region		This information will appear on the public record.				
Postcode		paoneracora				
Country						

In accordance with Section 854 of the Companies Act 2006.

AR01 - continuation page

D1	Director's details •	
	Please use this section to list all the directors of the company. For a corporate director, complete Section E1-E4.	Director appointments You cannot use this form to appoint a director. To do this, please
Title*	MR	complete form APO1 and submit it together with this annual return.
Full forename(s)	RUSSELL JAMES	Corporate details
Surname	SHAW	Please use Section E1-E4 to enter corporate director details.
Former name(s) ●		Director details All details must agree with those previously notified to Companies
Country/State of residence	UNITED KINGDOM	House. If you have made changes since the last annual return and have not notified us, please
Nationality	AMERICAN AND BRITISH	complete form CH01.
Date of birth	$ \begin{array}{c ccccccccccccccccccccccccccccccccccc$	● Former name(s) Please provide any previous names
Business occupation (if any)	NON-EXECUTIVE DIRECTOR	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.
D2	Director's service address®	
Building name/numb	THE COMPANY'S REGISTERED OFFICE	Service address If you have previously notified
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The
Post town		Company's Registered Office' in the address.
County/Region		This information will appear on the public record.
Postcode		public records
Country		

	In accordance with
••	Section 854 of the
	Companies Act 2006.

AR01 - continuation page Annual Return

D1	Director's details •					
	Please use this section to list all the directors of the company. For a corporate director, complete Section E1-E4. O Director appointments You cannot use this form to appoint a director. To do this,					
Title*	MR	complete form APO1 and submit it together with this annual return.				
Full forename(s)	IAN	Corporate details				
Surname	MCCAIG	Please use Section E1-E4 to enter corporate director details.				
Former name(s) •		Director details All details must agree with those previously notified to Companies House. If you have made changes				
Country/State of residence	UNITED KINGDOM	since the last annual return and have not notified us, please				
Nationality	BRITISH	complete form CH01.				
Date of birth	[°1 °1 °0 °24 71 79 °6 °6 °6	Please provide any previous names				
Business occupation (if any)	NON-EXECUTIVE DIRECTOR	which have been used for business purposes during the period of this return. Married women do not need to give former names unless previously used for business purposes.				
D2	Director's service address					
Building name/number	THE COMPANY'S REGISTERED OFFICE	Service address If you have previously notified				
Street		Companies House that the service address is at 'The Company's Registered Office', please state 'The Company's Registered Office' in the				
Post town		address.				
County/Region		This information will appear on the public record.				
Postcode						
Country						

Corporate director

E1	Corporate director's details •	
	Please use this section to list all the corporate director's of the company.	● Corporate director appointments You cannot use this form to appoint a corporate director. To do this, please complete form AP02 and
Corporate body/firm name		submit it together with this annual return.
Building name/number	•	Corporate director details All details must agree with those
Street		previously notified to Companies House. If you have made changes since the last annual return and have not notified us, please complete
Post town		form CH02. This information will appear on the
County/Region		public record.
Postcode		
Country		
E2	Location of the registry of the corporate body or firm	
	Is the corporate director registered within the European Economic Area (EEA)? → Yes Complete Section E3 only → No Complete Section E4 only	
E3	EEA companies ®	
	Please give details of the register where the company file is kept (including the relevant state) and the registration number in that register.	● EEA A full list of countries of the EEA can be found in our guidance: www.companieshouse.gov.uk
Where the company/ firm is registered		This is the register mentioned in Article 3 of the First Company Law
Registration number		Directive (68/151/EEC).
E4	Non-EEA companies	
_	Please give details of the legal form of the corporate body or firm and the law by which it is governed. If applicable, please also give details of the register in which it is entered (including the state) and its registration number in that register.	Non-EEA Where you have provided details of the register (including state) where the company or firm is registered, you must also provide its number in
Legal form of the corporate body or firm		that register
Governing law		
If applicable, where		
the company/firm is registered •		
If applicable, the registration number		

Part 3	Statement of capital o					
	Does your company have share capital? → Yes Complete the sections below and the following Part 4. → No Go to Part 5 (Signature). This should reflect the com capital status at the made this annual return.				status at the made up date of	
F1	Share capital in	pound sterling (f)			
Please complete the ta If all your issued capita			ld in pound sterling. and then go to Section F4.			
Class of shares (E.g. Ordinary/Preference etc	.)	Amount paid up on each share ②	Amount (if any) unpaid on each share	Number of shar	es 🛭	Aggregate nominal value
ORDINARY		£0.025		84,820,492		£ 2,120,512.30
						£
		_[£
		ļ				£
			Totals]		£
F2	Share capital in	other currencies				
Please complete the ta Please complete a sep			d in other currencies.			
Currency						
Class of shares (E.g. Ordinary/Preference etc	.)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shar	es 🛭 .	Aggregate nominal value 4
			Totals			
Currency						
Class of shares (E.g. Ordinary/Preference etc	.)	Amount paid up on each share	Amount (if any) unpaid on each share	Number of shar	es 🛭	Aggregate nominal value O
	·					
			Totals	<u> </u>		
F3	Totals					
	Please give the total issued share capital		d total aggregate nominal	value of	Please f	ggregate nominal value ist total aggregate values in
Total number of shares	84,820,492				example	t currencies separately. For e: £100 + □100 + \$10 etc.
Total aggregate nominal value 🍑	£2,120,512.30					
 Including both the nomi share premium. Total number of issued s 		Number of shares issue nominal value of each	share. Plea	ntinuation Pago use use a Statem e if necessary.		tal continuation

F4	Statement of capital (Voting rights)		
	Please give the prescribed particulars of rights attached to shares for each class of share shown in the statement of capital share tables in Sections F1 and F2 .		
Class of share	ORDINARY		
Voting rights	EACH HOLDER HAS THE RIGHT TO RECEIVE NOTICE OF AND TO ATTEND, SPEAK AND VOTE AT ALL GENERAL MEETINGS OF THE COMPANY.		
Class of share			
Voting rights			
voung ngna			
Class of share	· · · · · · · · · · · · · · · · · · ·		
Voting rights			
voding rights			
Class of share			
Voting rights			

AR01 **Annual Return** (For returns made up to a date on or after 1 October 2011) Part 4 Shareholders Does your company have share capital? → Yes go to Section G1 'Companies with share capital'. → No Go to Part 5 (Signature). Companies with share capital Were any of the company's shares admitted to trading on a market at any Question 1 A market is one established under time during this return period? Please tick the appropriate box below: • the rules of a UK recognised investment exchange or any other No go to Section G2 'Past and present shareholders'. regulated markets in or outside of Yes go to Question 2. the UK, or any other market outside of the UK. The current UK recognized Please only refer to Question 2 below if you have answered 'Yes' to Question 2 investment exchanges and regulated Question 1. If you answered 'No', please go to Section G2 'Past and present markets can be found at: shareholders'. www.fsa.gov.uk/register/exchanges.do ODTR5 refers to the Vote Holder and Did the company, throughout the return period, have any shares admitted to Issuer Notification Rules contained trading on a relevant market and was it, throughout the return period, an issuer in Chapter 5 of the Disclosure and to which DTR5 applies? Please tick the appropriate box below: • Transparency Rules source book issued by the Financial Services Authority. Notification is required go to Section G4 'Shareholders who hold at least 5% of any class when the percentage acquisition of of shares of the company as at the made up date of the return'. a shareholder in the company has go to Part 5 'Signature' reached a certain threshold (starting at 3%). G2 List of past and present shareholders • The company is required to provide a full list of past and present shareholders This section only applies to if one was not included with either of the last two returns. Please tick the companies answering 'No' in appropriate box below: Section G1. There were no shareholder changes in this period. Go to Part 5 (Signature). A full list of shareholders is enclosed. A list of shareholder changes is enclosed. How is the list of shareholders enclosed. Please tick the appropriate box below: The list of shareholders is enclosed on paper. Go to Section G3. 'List of past and present shareholders' The list of shareholders is enclosed in another format. Go to Part 5 (Signature).

G3

Private or non-traded public companies – list of past and present shareholders

This section should only be completed by companies that have not traded on a regulated market at any time during the period of this return.

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year.

You must provide a 'full list' of all company shareholders on:

- The company's first annual return following incorporation;
- Every third annual return after a full list has been provided.

Please list the company shareholders in alphabetical order.

Joint shareholders should be listed consecutively.

Further shareholders Please use a 'Private or non-traded public companies – list of past and present shareholders' continuation page if necessary.

'		Shares or stock currently held	Shares or stock transferred (if appropriate)			
Shareholder's Name (Address not required)	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer		
				1 1		
				1 1		
				1 1		
,				1 1		
				1 1		
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Traded public companies – list of past and present shareholders

This section should show the shareholders that hold at least 5% of any class of share(s) of the company at the date of this return. It should only be completed by public companies that have traded on a regulated market at any time during the period of this return.

Changes during this period to shareholders' particulars or details of the amount of stock or shares transferred must be completed each year.

You must provide a 'full list' of all company shareholders on:

- The company's first annual return following incorporation;
- Every third annual return after a full list has been provided.

Please list the company shareholders in alphabetical order.

Joint shareholders should be listed consecutively.

Further shareholders Please use a 'Traded public companies — list of past and present shareholders' continuation page if necessary.

		Shares or stock currently held	Shares or stock transferred (if appropriate)			
Shareholder's details	Class of share	Number of shares or amount of stock	Number of shares or amount of stock	Date of registration of transfer		
Name				1 1		
Address				1 1		
-				1 1		
Name				1 1		
Address				1 1		
				1 1		
Name				1 1		
Address				1 1		
				1 1		
Name				1 1		
Address				1 1		
				1 1		

Part 5	Signature			
	This must be completed by all companies.	• Societas Europaea If the form is being filed on behalf		
	I am signing this form on behalf of the company.	of a Societas Europaea (SE) please delete 'director' and insert details		
Signature	Signature X College >	of which organ of the SE the person signing has membership.		
	This form may be signed by: Director •, Secretary, Person authorised •, Charity commission receiver and manager, CIC manager, Judicial factor.			

Presenter information

You do not have to give any contact information, but if you do it will help Companies House if there is a query on the form. The contact information you give will be visible to searchers of the public record.

Contact name ROBERT IRVINE								
COMpany name CUPID PLC								
Address 7 CAST	Address 7 CASTLE STREET							
Post town EDINBURGH								
County/Region MIDLOTHIAN								
Postcode	E	Н	2		3	Α	Н	
Country SCOTL	AND)				*******		
DX								
Telephone 0131	526 :	3600)					

✓ Checklist

We may return forms completed incorrectly or with information missing.

Please make sure you have remembered the following:

- ☐ The company name and number match the information held on the public Register.
- You have completed your principal business activity.You have not used this form to make changes to the
- registered office address.
 You have not used this form to make changes to secretary and director details.
- You have fully completed the Statement of capital (if applicable).
- ☐ You have signed the form.
- ☐ You have enclosed the correct fee.

Important information

Please note that all information on this form will appear on the public record.

1 How to pay

A fee of £40 is payable to Companies House in respect of an Annual Return

Make cheques or postal orders payable to 'Companies House.'

Where to send

You may return this form to any Companies House address, however for expediency we advise you to return it to the appropriate address below:

For companies registered in England and Wales: The Registrar of Companies, Companies House, Crown Way, Cardiff, Wales, CF14 3UZ. DX 33050 Cardiff.

For companies registered in Scotland:
The Registrar of Companies, Companies House,
Fourth floor, Edinburgh Quay 2,
139 Fountainbridge, Edinburgh, Scotland, EH3 9FF.
DX ED235 Edinburgh 1
or LP - 4 Edinburgh 2 (Legal Post).

For companies registered in Northern Ireland: The Registrar of Companies, Companies House, Second Floor, The Linenhall, 32-38 Linenhall Street, Belfast, Northern Ireland, BT2 8BG. DX 481 N.R. Belfast 1.

Further information

For further information, please see the guidance notes on the website at www.companieshouse.gov.uk or email enquiries@companieshouse.gov.uk

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