

Company registration number: SC367465

Charity registration number: 41394

Philip Baxendale Employee Ownership Foundation

Annual Report and Financial Statements

for the Year Ended 31 October 2019



Alexander Marshall
Chartered Accountants & Registered Auditors
84 Hamilton Road
Motherwell
Lanarkshire
ML1 3BY

Philip Baxendale Employee Ownership Foundation

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Philip Baxendale Employee Ownership Foundation

Reference and Administrative Details

Trustees	E S Hall T M Davis P D J Winters (resigned 13 January 2020)
Principal Office	84 Hamilton Road Motherwell Lanarkshire ML1 3BY The charity is incorporated in Scotland.
Company Registration Number	SC367465
Charity Registration Number	41394
Auditor	Alexander Marshall Chartered Accountants & Registered Auditors 84 Hamilton Road Motherwell Lanarkshire ML1 3BY

Philip Baxendale Employee Ownership Foundation

Trustees Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 October 2019.

Objectives and activities

Objects and aims

The charity's objects as set out in the Articles of Association are:

to advance, promote and assist education in the field of industrial relations and employee participation and ownership;

to advance the understanding of employee participation in the United Kingdom by promoting any means, knowledge, information, ideas and research appertaining thereto;

to advance education by providing training and educational services and opportunities for employee owned companies and those that participate in them;

to advance community development by promoting and assisting positive engagement of employee owned companies and those who participate in them with their local communities, the local voluntary sector and in corporate social responsibility;

to relieve and prevent poverty and/or unemployment by such means as may be thought fit, including the provision of funds to employee owned companies to take on additional staff from among unemployed people;

to provide assistance to employee owned companies and to employees contemplating or pursuing employee ownership provided such assistance has as its main aim and intended outcome the advancement of one or more of the following charitable purposes:-

- advancement of education
- relief and prevention of poverty and/or unemployment and advancement of community development.

Achievements and performance

The charity is dormant and did not operate during the financial year.

Financial review

The charity did not operate during the financial year.

Plans for future periods

Aims and key objectives for future periods

The charity is dormant and does not plan to commence activities in the next financial year.

Structure, governance and management


Recruitment and appointment of trustees

The directors of the company are also charity trustees for the purposes of charity law and under the company's Articles are known as directors or members of the Board of Directors. The minimum number of directors shall be three but there is no maximum number unless otherwise determined by ordinary resolution. A director may not appoint an alternate to act on his behalf. The directors may appoint a person who is willing to act to be a director but that person must retire at the next annual general meeting and, if willing, stand for re-election unless it is not resolved not to fill the vacancy.

Philip Baxendale Employee Ownership Foundation

Trustees Report

The annual report was approved by the trustees of the charity on 28 July 2020 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'E S Hall', written in a cursive style.

E S Hall
Trustee

Philip Baxendale Employee Ownership Foundation

Statement of Trustees' Responsibilities

The trustees (who are also the directors of Philip Baxendale Employee Ownership Foundation for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees of the charity on 28 July 2020 and signed on its behalf by:



E S Hall
Trustee

Philip Baxendale Employee Ownership Foundation

Statement of Financial Activities for the Year Ended 31 October 2019
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2019 £
Income and Endowments from:			
Expenditure on:			
Net income/(expenditure)		-	-
Reconciliation of funds			
Total funds brought forward		<u>1</u>	<u>1</u>
Total funds carried forward	5	<u>1</u>	<u>1</u>
	Note	Unrestricted funds £	Total 2018 £
Income and Endowments from:			
Expenditure on:			
Net income/(expenditure)		-	-
Reconciliation of funds			
Total funds brought forward		<u>1</u>	<u>1</u>
Total funds carried forward	5	<u>1</u>	<u>1</u>

Philip Baxendale Employee Ownership Foundation

(Registration number: SC367465)
Balance Sheet as at 31 October 2019

	Note	2019 £	2018 £
Fixed assets			
Investments	4	<u>1</u>	<u>1</u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>1</u>	<u>1</u>
Total funds	5	<u>1</u>	<u>1</u>

For the financial year ending 31 October 2019 the charity was entitled to exemption from audit under section 480 of the Companies Act 2006 relating to dormant companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 5 to 9 were approved by the trustees, and authorised for issue on 28 July 2020 and signed on their behalf by:



E S Hall
Trustee

Philip Baxendale Employee Ownership Foundation

Notes to the Financial Statements for the Year Ended 31 October 2019

1 Charity status

The charity is limited by share capital, incorporated in Scotland.

The address of its registered office is:

84 Hamilton Road

Motherwell

Lanarkshire

ML1 3BY

These financial statements were authorised for issue by the trustees on 28 July 2020.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

Philip Baxendale Employee Ownership Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Philip Baxendale Employee Ownership Foundation

Notes to the Financial Statements for the Year Ended 31 October 2019

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

3 Taxation

The charity is a registered charity and is therefore exempt from taxation.

4 Fixed asset investments

	2019 £	2018 £
Other investments	<u>1</u>	<u>1</u>
Other investments		
	Unlisted investments £	Total £
Cost or Valuation		
At 1 November 2018	<u>1</u>	<u>1</u>
At 31 October 2019	<u>1</u>	<u>1</u>
Net book value		
At 31 October 2019	<u>1</u>	<u>1</u>
At 31 October 2018	<u>1</u>	<u>1</u>

The charity holds one £0.05 foundation share in Clansman Dynamics Limited.

Philip Baxendale Employee Ownership Foundation

Notes to the Financial Statements for the Year Ended 31 October 2019

5 Funds

	Balance at 1 November 2018 £	Balance at 31 October 2019 £
Unrestricted funds		
Unrestricted general funds	<u>1</u>	<u>1</u>

	Balance at 1 November 2017 £	Balance at 31 October 2018 £
Unrestricted funds		
Unrestricted general funds	<u>1</u>	<u>1</u>

6 Analysis of net assets between funds

	Unrestricted funds General £	Total funds £
Fixed asset investments	<u>1</u>	<u>1</u>